

TOWN OF COTTESLOE



PUBLIC EVENTS COMMITTEE

UNCONFIRMED MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
4.00PM, TUESDAY 13 NOVEMBER 2018

GARRY BIRD
Deputy Chief Executive Officer

16 November 2018

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

Cr Tucak declared the meeting open at 4:01pm.

2 RECORD OF ATTENDANCE/APOLOGIES**Committee Members**

Cr Michael Tucak	Presiding Member, Elected Member
Cr Rob Thomas	Deputy Presiding Member, Elected Member
Cr Melissa Harkins	Elected Member
Cr Mark Rodda	Deputy Member (entered the meeting at 4:05pm)

Officers

Mr Garry Bird	Deputy Chief Executive Officer
Ms Gabrielle Hall	Events Officer
Ms Ann-Marie Donkin	Governance Officer

Apologies

Mr Mat Humfrey	Chief Executive Officer
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3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MOVED: Cr Harkins

SECONDED: Cr Thomas

That the Minutes of the meeting of the Public Events Committee held on 18 April 2018 be confirmed as a true and accurate record.

Carried 3/0

4 AUSTRALIA DAY AWARDS NOMINATIONS

The recommendations of all items under this section will remain CONFIDENTIAL until resolved by Council.

Attachments: Citizen of the Year Policy
2019 Nominations
Previous Award Winners

Cr Rodda entered the meeting at 4:05pm.

DECLARATIONS OF INTEREST

Cr Thomas declared an **impartiality** interest in this item by virtue of “I’m a Coastcare volunteer and previously I was on the board of SHINE”.

Cr Tucak declared an **impartiality** interest in this item by virtue of “Kirsty Barrett is known to me as I am a member of the Buy Nothing Cottesloe group (Facebook)”.

Cr Harkins declared an **impartiality** interest in this item by virtue of “I know Kirsty as well”.

Item 4.4 was dealt with out of order and was discussed and decided before the committee resumed discussion and finalised Item 4.1. All other items in section 4 were dealt with in order.

4.1 2019 CITIZEN OF THE YEAR AWARD

Category Criteria

This category recognises personal endeavour, achievement and worthwhile community input from individuals.

To be eligible, the person must be an Australian Citizen and resident within the Town of Cottesloe, or work/participate in the Town of Cottesloe district.

Nominations

- Dianne Hawthorne
- Kate Moore
- Robyn Benken
- Kirsty Barrett (x3)

4.2 2019 CITIZEN OF THE YEAR AWARD – SENIOR

Category Criteria

This category recognises personal endeavour, achievement and worthwhile community input from individuals over the age of 65 years.

To be eligible, the person must be an Australian Citizen, over 65 years of age and resident within the Town of Cottesloe or work/participate in the Town of Cottesloe district.

Nominations

- Ross Bathgate

4.3 2019 CITIZEN OF THE YEAR AWARD – YOUTH**Category Criteria**

This category recognises personal endeavour, achievement and worthwhile community input from individuals under the age of 25 years.

To be eligible, the person must be an Australian Citizen, under 25 years of age and resident within the Town of Cottesloe or work/participate in the Town of Cottesloe district.

In addition to the usual gifts/certificates provided to award winners, Council will contribute to a maximum of \$2,000 to this award winner for a personal or professional development program that will benefit the winner's long term career aspirations i.e. a trip on the STS Leeuwin or a contribution to study fees.

Nominations

- Ella Jean Wylynko
- Mosaia McDonald

4.4 2019 CITIZEN OF THE YEAR AWARD – ACTIVE CITIZENSHIP (GROUP OR EVENT)**Category Criteria**

This award is presented to a community group which has staged the most outstanding local community event during the preceding year, or recognises the achievements of a group within Cottesloe and may be a specific community project which deserves recognition, or the continuous work of a local organisation.

Nominations

- Cottesloe Coastcare

5 VOLUNTEER RECOGNITION AWARDS POLICY

Attachments: Volunteer Recognition Awards Policy

At a meeting of the Public Events Committee in May 2018, the need for a policy to provide guidelines for the Volunteer of the Year Award was discussed. At this meeting it was agreed that staff would prepare a draft policy for consideration of Council.

Previously there has been no policy to guide the Public Events Committee in making a recommendation to Council for the Award, although there were some brief guidelines on the nomination form used (see attached).

The Public Events Committee were of the view that there was an overlap between the Australia Day awards and the Volunteer awards and that the Volunteer awards should be for individuals only, not community organisations who have their own specific category in the Australia Day awards.

The Policy does not reference the service award provided to former Elected Members, which should be a separate Policy. It is suggested that it may be advantageous to separate the service awards to elected members from the volunteer event and awards and possibly present these at the Annual Electors Meeting.

The Draft Policy will be presented to the December 2018 Ordinary Meeting for consideration by Council, subject to feedback received from Committee members.

OFFICER RECOMMENDATION

That the Public Events Committee recommend;

That the Council ADOPT the Volunteer Recognition Awards Policy.

OFFICER RECOMMENDATION

MOVED: Cr Tucak

SECONDED: Cr Harkins

That the Public Events Committee recommends;

That the Council ADOPT the Volunteer Recognition Awards Policy as amended:

Page 2 of the policy, section 5 - for the purpose of clarity renaming of the awards;

- **5.1 Volunteer Recognition Award be changed to 'Volunteer of the Year Award'**
- **5.2 Certificate of Recognition to be changed to 'Certificates of Recognition'**

Carried 3/0

6 OTHER EVENTS

Cr Michael Tucak has requested events for Cottesloe's younger demographic be discussed.

Cr Tucak prompted discussion on the following:

- Gap in engaging with younger people when it comes to events
- A need to find out what those events would be and how they would be organised
- Scope for the administration to undertake youth engagement and events
- Partnering with neighbouring Councils particularly Mosman Park

COMMITTEE RECOMMENDATION

Moved: Cr Tucak Seconded: Cr Thomas

That the Public Events Committee recommend;

That Council ENDORSE that the:

- 1. Administration to seek input from Cottesloe's secondary school aged/younger demographic on the types of events they would be interested to see in Cottesloe; and,**
- 2. Administration to Liaise with the Town of Mosman Park – Youth Advisory Council and Community Development team seeking possible opportunities for collaboration.**

Carried 3/0

7 NEW BUSINESS OF AN URGENT NATURE

Australian Corporate Fund – Cr Tucak

- Sponsorship
- Tax deductible donations
- Events by Not for Profits (NFP) needing funding can be matched \$ for \$
- Council could promote this to assist NFP's

Deputy CEO Mr Garry Bird provided advice to the committee about the need for a policy related to this type of activity.

Further research will be undertaken in this regard by the administration.

8 NEXT MEETING

To be determined

9 MEETING CLOSURE

Cr Tucak declared the meeting closed at 5:11pm.