

TOWN OF COTTESLOE



CONFIDENTIAL TASK FORCE ON RESIDENTIAL AND RECREATIONAL VERGE USES

AGENDA

CONFIDENTIAL TASK FORCE ON RESIDENTIAL AND RECREATIONAL VERGE USES

TO BE HELD IN THE

Mayor's Parlour, Cottesloe Civic Centre

109 Broome Street, Cottesloe

2.00pm Wednesday, 22 February 2023

Town of Cottesloe

CONFIDENTIAL TASK FORCE ON RESIDENTIAL AND RECREATIONAL VERGE USES

Notice is hereby given that the next Confidential Task Force on Residential and Recreational Verge Uses will be held in the Mayor's Parlour, Cottesloe Civic Centre

109 Broome Street, Cottesloe on **22 February 2023** commencing at **2.00pm**.

The business to be transacted is shown on the Agenda hereunder.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Matthew Scott', is positioned above the typed name and title.

Matthew Scott
Chief Executive Officer

18 February 2023

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Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au

PURPOSE

The purpose of this Committee is to assist the Town of Cottesloe Council in developing either a new or revision of an existing policy to provide an approval and management solution relating to the installation of recreational play equipment and other infrastructure by adjacent landowners and residents on land that the Town has care, control and maintenance for (Council controlled verges).

TERMS OF REFERENCE

- a. The types of recreational equipment that can be permitted to be installed on Council controlled verges, with or without approval, inclusive of, but not limited to, size, scale, access, and impact on neighbourhood amenity;
- b. The minimum requirements and standards for approving recreational equipment installed on Council controlled verges;
- c. The initial assessment framework and annual review process of approved recreational equipment installed on Council controlled verges; and
- d. Creating and/or amending current Town of Cottesloe Local Laws, policies and guidelines in relation to recreational equipment on Council controlled verges;
- e. The level of risk and liability acceptable with regards to recreational equipment installed on Council controlled verges;
- f. Community Consultation initiatives to seek community feedback with regards to the above.

To achieve the above the Committee will have due regards to:

- a. Current Town of Cottesloe Local Laws, policies and guidelines in relation to recreational equipment installed on Council controlled verges;
- b. Risk assessments of currently installed recreational equipment installed on Council controlled verges;
- c. Current insurance options available to mitigate risk and/or liability of the Town of Cottesloe;
- d. Current strategies, local laws, policies and guidelines implemented by other Metropolitan Local Governments in relation to recreational equipment on Local Government controlled verges;
- e. Legal and related professional advice

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Cr Craig Masarei	Elected Member
Cr Chilla Bulbeck	Elected Member
Cr Kirsty Barrett	Elected Member
Mr John Mengler	Community Representative

Officers

Mr Matthew Scott	Chief Executive Officer
Ms Freya Ayliffe	Director Development and Regulatory Services
Mr Shaun Kan	Director Engineering Services
Mr Renuka Ismalage	Manager Projects and Assets
Ms Rachel Cranny	Executive Services Officer

Visitors

Nil

Apologies

At the close of the agenda no apologies had been received.

5 DECLARATION OF INTERESTS

6 CONFIRMATION OF MINUTES

That the Minutes of the Confidential Task Force on Residential and Recreational Verge Uses held on Thursday 1 December 2022 be confirmed as a true and accurate record.

7 PRESENTATIONS

8 REPORTS

8.1 REPORTS OF OFFICERS

Nil

8.2 ITEMS FOR DISCUSSION

Nil

9 GENERAL BUSINESS

9.1 COMMITTEE MEMBERS

9.2 OFFICERS

10 MEETING CLOSED TO PUBLIC

10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

MOTION FOR BEHIND CLOSED DOORS

That, in accordance with Section 5.23(2)(b) and (d), Council discuss the confidential reports behind closed doors.

10.1.1 VERGE PLAY EQUIPMENT APPROVAL PACKAGE

This item is considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (b) and (d) as it contains information relating to the personal affairs of any person and legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

MOTION FOR RETURN FROM BEHIND CLOSED DOORS

In accordance with Section 5.23 that the meeting be re-opened to members of the public and media, and motions passed behind closed doors be read out if there are any public present.