

# Application for Residential and Visitor Parking Permits



**Please read the Conditions Governing Residential and Visitor Parking Permits overleaf before completing this form.**

If you have any queries in regard to parking permits, please contact Ranger Services during normal office hours on 9285 5000.

Please note, Ranger Services will review relevant documentation and your premises may be surveyed prior to permits being issued.

Name:	
Residential address:	
Postcode:	
Phone:	Email:
Are you the owner of the property: Yes / No <b>If no, please provide proof of occupancy (for example, tenancy agreement, utilities bill etc.)</b>	

Please state the number of vehicles that can be parked within your property:			
Number of <b>residential</b> permits being applied for:	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2
If applying for residential permits, please provide the following details:			
Make _____	Model _____	Registration _____	
Make _____	Model _____	Registration _____	
<b>If applying for residential permits, please provide a copy of the License and Third Party Insurance Policy issued by the Department of Transport for each permit.</b>			
Number of <b>visitor</b> permits being applied for:	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2

I declare I am a resident and that the above information is, to the best of my knowledge, true and correct. I understand that it is an offence to give a false statement or one which is intended to mislead.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# APPLICATION FOR RESIDENTIAL AND VISITOR PARKING PERMITS

## Conditions Governing Residential and Visitor Permits

### Restrictions on Issue of Permits to Single House Occupiers

1. More than two residential parking Permits to any single house occupier where the single house is situated on land where no parking can be provided;
2. More than one residential permit to any single house occupier where the single house is situated on land where parking for one vehicle can be provided;
3. A residential parking permit to any single house occupier where the single house is situated on land where parking for two or more vehicles can be provided.

### Restrictions on Issue of Permits to Unit Owners

1. Where no parking can be provided to a unit owner on the land upon which the residential unit is situated the Council shall not issue more than two residential parking permits to the unit owner.
2. Where parking for one vehicle can be provided to a unit owner on the land upon which the residential unit is situated the Council shall not issue more than one residential parking permits to the unit owner.
3. Where parking for two can be provided to a unit owner on the land upon which the residential unit is situated the Council shall not issue residential parking permits to the unit owner.
4. Where parking for one or more vehicles can be provided to a unit occupier on the land upon which the residential unit is situated the Council shall not issue a residential parking permits to the unit occupier.

### Residential Parking Permits (Please note, businesses are not eligible for Residential Permits)

1. A person may apply for a permit to park a vehicle on a thoroughfare if the person is
  - a. An occupier of a lot fronting the thoroughfare
  - b. The holder of the requisite vehicle license under the Road Traffic Act for the vehicle
  - c. That person is described on the vehicle license as residing at the lot

### Permits are issued subject to the following conditions;

1. The permit is valid only until date of expiry
2. Residential permits must be affixed to the lower left hand corner of the vehicle windscreen, thus ensuring it's visibility to the Rangers from outside the vehicle.
3. Permits do not guarantee a parking space in the road/street shown thereon.
4. The permit may only be used for
  - a. Parking on the road designated on the permit
  - b. Parking on the verge of the property designated on the permit
5. Parking is not permitted in areas restricted by:
  - No Standing
  - No Parking
  - Loading Zones
  - Footpaths
  - Bus/Taxi Stands
  - Driveways/Verges
6. Special permit areas that have been set-aside for Residential and Visitor Parking are only valid in those areas. For example, Overton Gardens is only valid in Overton Gardens. Vehicles displaying Permits outside these special areas will be subject to the restrictions govern that section of road in which they are parked.
7. Should you leave your present residence, your permit must be removed immediately from the vehicle and the Council notified.
8. Permits are not valid until displayed on the designated vehicle.
9. Council reserves the right to revoke any permit at any time.
10. A copy of your vehicle registration papers must be sighted prior to the issue of a permit for that vehicle.
11. Proof of occupancy must be sighted prior to the Parking permit being issued. This can be in the form of:
  - Rates notice
  - Tenancy agreement etc
12. Lost or stolen permits will be replaced at a cost for each permit, as per current fees and charges.