

Application to Sell Food from a Temporary Premise

FOOD ACT 2008

A Temporary Food Premises application should include all supporting information as required, and be lodged at least 2 weeks before your event, or approval may be delayed.

Details of Food Premises	
Name of Food Premises/Vehicle:	
Event:	
Date:	Time:
Street Address:	
Suburb:	Post Code:
Do you have the landowner's permission to operate at this site?	☐ Yes ☐ No
Type of Temporary Food Premises:	
☐ Approved Food Vehicle - <i>A copy of the local authority approval document <u>must</u> be attached</i>	☐ Temporary Food Stall
Public Liability Insurance - <i>A copy of the current cover note <u>must</u> be attached</i> ☐ Yes	

Applicant's Details	
Applicant's Name:	
Applicant's Position:	
Street Address:	
Suburb:	Post Code
Phone:	Mob:
Email:	
Organisation:	ABN (if applicable):

Details of Proposed Food Handling Activity

List of all food and drink products to be sold:

.....
.....

Does the food require preparation or handling before the event?

- ☐ No, all food is obtained from an approved food business, in a prepared form ready for use.
- ☐ Yes, the food is prepared within an approved commercial or residential kitchen.
 - *Name of food business:*
 - *Where the business is located outside the Town of Cottesloe, a copy of the local authority Food Premises approval must be attached.*
- ☐ The food for the event does not fit into one of the categories above and involves low-risk foods and preparation on-site just before sale to the customer.
 - *Further details must be provided in a separate attachment.*
 - *Applications will not be accepted without an existing approval or unless submitted by an exempt food business (see Fees box over page)*

Details of Temporary Food Stall

Please tick to confirm whether the proposed stall has the following facilities:

- ☐ a roof, three walls, cleanable impervious floor (if on unsealed ground).
- ☐ a dedicated dishwashing facility with detergent and sanitiser**
- ☐ a hand washing facility with running water, soap, single-use hand towels**

*** A large container of sufficient volume must be provided to catch waste water after each use and stored for appropriate disposal.*

- ☐ Cooking appliance(s)
- ☐ Hot display:
- ☐ Refrigerated storage/display
- ☐ Fire extinguisher
- ☐ Other:

Number of Staff (total):

Number of Staff handling food:

Power supply:

☐ Self-contained

☐ External (please specify)

Water supply:

☐ Self-contained

☐ External (please specify)

Waste water disposal:

☐ Self contained

☐ External (please specify)

Temporary Food Premises Fees

☐ Are you a commercial operator? Paid

\$63 - Notification Fee ☐

\$78 - Daily trading fee ☐

\$272 – Annual Permit ☐

An annual permit does not guarantee attendance of your business at any events or markets.
Fee

☐ Are you an exempted food business? NO CHARGE

Exempt - a not-for-profit community or charitable fundraising activity, selling either low-risk, shelf-stable food; or selling food that is thoroughly cooked onsite for immediate consumption.

Declaration:

I, the applicant, declare that:

- this application form is accompanied by the required fee;
- I have attached all required Approval and Public Liability Insurance documentation; and
- the information contained in this application is true and correct in every particular.

Signature of applicant: _____

In the case of a company, the signing officer must state their position in the company

Date: _____

PLEASE NOTE THAT SUBMITTING THIS APPLICATION DOES NOT AUTOMATICALLY RESULT IN APPROVAL.

Receipt Number: _____ Fee Paid: _____