

Building Plan Search Request



House/Street No:	Lot No:	Street Name:
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Agent/Applicant Details

Name:	
Address:	
Postcode:	
Phone:	Email:

Owners Details

Name:	
Address:	
Postcode:	
Phone:	Email:
Signature:	If unsigned, letter of authority from owner/strata is attached <input type="checkbox"/> Yes <input type="checkbox"/> No

Search Details

Please specify the type of Building plans required*

- Site plan Elevations All plans on file
 Floor Plans Structural/Engineering Other _____

Approximate Year of Construction ** _____

* Please note that Council will still charge the search fee if there is no information on file for that property.

** Council has limited archives available for properties constructed prior to 1965.

Copy Type

- Hard copy ^ Electronic Both ^

Fees

Plan Search fee - \$110.00

^ Photocopying costs are listed in the Town of Cottesloe's annual schedule of fees and charges.

Requests provided in full will be completed within ten days business days of receipt of payment

Office Use Only

Search Fee Receipt # _____ Copying Fee _____ Copying Receipt # _____