

TOWN OF COTTESLOE



DISABILITY SERVICES ADVISORY COMMITTEE

AGENDA

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
10:30 AM, TUESDAY, 27 February 2018

MAT HUMFREY
Chief Executive Officer

27 February 2018

DISABILITY SERVICES ADVISORY COMMITTEE

1. DECLARATION OF MEETING OPEN / ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE / APOLOGIES

Present

Cr Helen Sadler	Presiding Member
Christine Hanrahan	Lady Lawley Cottage
Maja Doslo	Department of Communities Disability Services
Karena Sherriff	SHINE Community Services
Chris Wiggins	Community Member
Bridget Cheffins	Community Member

Officers Present

Garry Bird	Deputy Chief Executive Officer
Nicholas Woodhouse	Manager Engineering Services
Amie Hill	Administration Officer

Apologies

Cr Rob Thomas	Deputy Member
Patricia Carmichael	Community Member
Hilary Rumley	Community Member

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The minutes of the Disability Services Advisory Committee meeting held on Tuesday, 5 December 2017, be confirmed.

4. ACTION ITEMS

Refer to Action List on page 5.

5. NEW BUSINESS

5.1 Review of the Town of Cottesloe's 2018-2023 Disability Access and Inclusion Plan (DAIP) and recommendation to Council

Following the Committee meeting held Tuesday, 5 December 2017, several amendments have been made, summarised as follows:

-) Removal of the timeline from the strategy list;
-) Insert a new section to reference an "Annual Implementation Plan" to be considered by the Committee in March each year for submission to Council for budget funding to implement priorities set by the Committee; and
-) Expand the monitoring and reporting section of the Draft DAIP to include reporting back to the Committee on ongoing status of achieving annual priorities contained in the Annual Implementation Plan.

Refer to Attachment.

OFFICER RECCOMENDATION

THAT the Town's Disability Services Advisory Committee make a recommendation to Council that the 2018-2023 Disability Access and Inclusion Plan be adopted.

5.2 Access Audit of the Sea View Golf Club

5.3 ACROD bay at the proposed Wearne Blister Island location on Marine Parade

5.4 Cycling without age

5.5 Draft Committee Charter

Following the October 2017 Council Elections, it is a requirement for Committee members to be reappointed by Council. As such, an advertisement has been placed seeking nominations from community representatives for this and other Council Committee's.

Nominations closed on Wednesday, 6 December 2017.

The advertisement has been used as an opportunity to review the Charter's for all Council Committee's.

No significant amendments are recommended for the Disability Services Advisory Committee. There has been some clarification on some of the statutory obligations of a Council Committee, including the format of minutes to ensure compliance with the *Local Government Act 1995*.

Please review the attached draft Committee Charter and provide any feedback before the April 2018 Committee meeting so amendments can be made. The draft Committee Charter will then be brought back to the Committee at the April 2018 Committee meeting for adoption.

Refer to Attachment.

5.6 2018/2019 Budget

Disability Services Advisory Committee funding requests from the 2018/2019 Budget will be included for discussion at the April 2018 Committee meeting.

6. NEXT MEETING

Tuesday, 24 April 2018

7. MEETING CLOSURE

Disability Services Advisory Committee – Action List					
Action/Task		Status/Minutes	Current Action	Person Responsible	Date/Due date
2018/1	Reconciling the Cottesloe Beach Universal Access Path with the existing bitumen road.	<p>Recommendation that there is a compliant access path from the top of Indiana Restaurant to the revitalised disabled toilets below.</p> <p>The issue of a blind bend identified near Cottesloe Surf Life Saving Club where the cycle path meets the universal access path.</p> <p>Contact Emerge Associates to request traffic and cyclist calming measures be included, particularly at points where the bike path intersects with the universal access path.</p>	<p>Administration to submit this recommendation to Emerge Associates.</p> <p>Complete. Feedback submitted. The detailed designs will be included in the February 2018 Foreshore Precinct Implementation Committee meeting.</p>	Manager Engineering Services	
2018/2	Formalise the process of booking the Beach Wheelchair at Cottesloe Beach.	Request for a record of bookings be kept by the lifeguards and volunteer surf life savers, particularly to include the ad hoc bookings that occur.	Meeting with representatives of Cottesloe and North Cottesloe Life Saving Clubs, and Surf Life Saving WA scheduled for 9 March 2018.	Deputy Chief Executive Officer	Ongoing project: keep on the Agenda.
2018/3	Training for Life Saving Club Volunteers to assist with access to Beach Wheelchairs at Cottesloe Beach	<p>Investigate whether assistance to lift people into beach wheelchairs is provided at beaches nearby to Cottesloe, and if so, how they had overcome their concerns and barriers with regards to manual handling and public liability insurance.</p> <p>Locate the correspondence already</p>	See 2018/2 Current Action.	Deputy Chief Executive Officer	April 2018.

		received from Surf Life Saving WA with regards to the terms of the level assistance their lifeguards will provide with access to the beach wheelchair.			
2018/4	Beach Access Path Refurbishment.	The Town investigate the feasibility of a universal beach access path at Napier Street as part of the next phase of this project.	Agenda Item (Beach Access Path Committee). Project not currently listed.	Manager Engineering Services	
2018/5	Crossing at the intersection of Gibney Street and Marine Parade.		It is anticipated that construction of the crossing will start in April 2018.	Manager Engineering Services	Ongoing project: keep on the Agenda.
2018/6	Access at Sea View Golf Club.	Funds granted to Sea View Golf Club were given for the 2017/2018 financial year meaning the funds will need to be spent by 30 June 2018.		Deputy Chief Executive Officer	Completed.
2018/7	Access to facilities at North Cottesloe Beach.	Access will be considered as part of the North Cottesloe stage of the Cottesloe Foreshore Renewal.		Manager Engineering Services	Ongoing project: keep on the Agenda.
2018/8	Attract more representatives to the DSAC.	Hold one Committee meeting per year at a Cottesloe Disability Services Agency for e.g. Lady Lawley Cottesloe.	Request SHINE Community Services hold the 24 April 2018 Committee meeting at this meeting.	Deputy Chief Executive Officer	
2018/9	Ensure that events are accessible to	Implement access advice into Sculpture by the Sea planning,	New beach wheelchair provided to Sculpture by	Deputy Chief Executive	February 2018.

	people with disabilities.	including whether beach matting on their Access Days could be made available after hours for Lady Lawley Cottage clients to utilise.	the Sea for use during their event. Access for Lady Lawley Cottage to be discussed at meeting.	Officer	
2018/10	Ensure that events are accessible to people with disabilities.	Make available temporary ACROD event passes.	Discussion item to be presented to Council Briefing Forum.	Deputy Chief Executive Officer	April 2018.
2018/11	Ensure that signs and signals are carefully designated to inform all users.	Signage for significant projects such as the Cottesloe Foreshore Renewal to be reviewed by the DSAC.		Manager Engineering Services	Complete. Foreshore Summary Strategy Plan presented to DSAC.
2018/12	Advocate to location businesses, tourist venues and community groups the requirements for, and benefits flowing from the provision of accessible venues.	Issue invitation to Procott Board for a representative to attend a DSAC meeting in the first half of 2018.	Invitation to be issued for June 2018.	Deputy Chief Executive Officer	June 2018.
2018/13	Review of Disability Services Committee Charter.	As the Charter is currently being reviewed by Council, Cr Sadler requested that the Charter be brought back to the Committee before final adoption. It was felt that some of the areas of the Charter could be improved for example the	Draft Charter attached.	Deputy Chief Executive Officer	24 April 2018 Committee Meeting.

		wording of the 'Vision', and a new name for the Committee could be considered.			
2018/14	Town of Cottesloe car park – Station Street.	Mrs Rumley requested that the parking bay area near the Albion Hotel could be improved in terms of its access.	Mr Woodhouse made a note of this item and said he would consider it as part of next year's Capital Works projects.	Manager Engineering Services	30 June 2018.