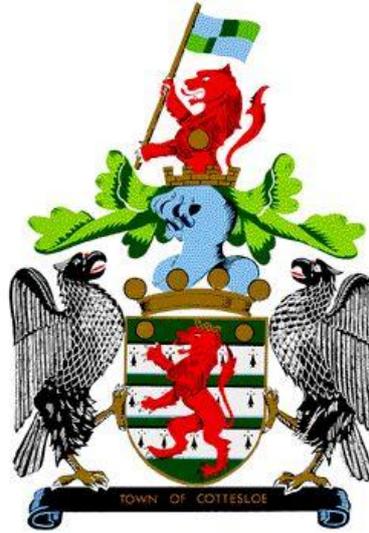


# TOWN OF COTTESLOE



## BEACH ACCESS PATH COMMITTEE

# MINUTES

**MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE  
109 BROOME STREET, COTTESLOE  
12.00PM, TUESDAY 14 MARCH 2017**

**MAT HUMFREY  
Chief Executive Officer**

31 March 2017



# TABLE OF CONTENTS

1	Declaration of Meeting Opening / Announcement of Visitors.....	5
2	Appointment of Presiding Member and Deputy Presiding Member .....	5
3	Record of Attendance / Apologies .....	5
4	Declaration of Interests .....	6
5	Officer Reports.....	6
	5.1 BEACH ACCESS PATH UPGRADE.....	7
6	New Business of an Urgent Nature .....	13
7	Meeting Closure.....	13



**1 DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS**

The Chief Executive Officer announced the meeting open at 12.04pm.

**2 APPOINTMENT OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER**

Section 5.12 of the *Local Government Act 1995* provides that the members of a committee are to elect from amongst themselves a Presiding Member and Deputy Presiding Member.

The election is to be conducted by the Chief Executive Officer or his nominee and nominations for the office are to be given to the Chief Executive Officer in writing.

If a member is nominated by another member, the Chief Executive Officer or his nominee cannot accept the nomination unless the nominee has advised the Chief Executive Officer orally or in writing that he or she is willing to be nominated for the office.

The Chief Executive Officer called for nominations for the Presiding Member of the Beach Access Path Committee. Cr Boulter nominated Cr Pyvis. There being only one nomination, Cr Pyvis was duly elected to the position of Presiding Member of the Beach Access Path Committee.

The Chief Executive Officer called for nominations for the position of Deputy Presiding Member. Cr Boulter nominated herself. There being no further nominations, Cr Boulter was duly elected to the position of Deputy Presiding Member of the Beach Access Path Committee.

*Cr Pyvis assumed the role of Presiding Member.*

**3 RECORD OF ATTENDANCE / APOLOGIES**

**Present**

Cr Sally Pyvis	Presiding Member
Cr Philip Angers	
Cr Sandra Boulter	Deputy Member
Mr Tom Van Been	ICEA
Ms Robyn Benken	Cottesloe Coastcare
Ms Vicki Woods	Landscape Architect

**Officers Present**

Mr Mat Humfrey	Chief Executive Officer
Mr Nick Woodhouse	Manager Engineering Services
Ms Siobhan French	Governance Coordinator

**Apologies**

Cr Jay Birnbrauer	
Mr Mike Ewing	Cottesloe Coastcare

**4 DECLARATION OF INTERESTS**

Nil

**5 OFFICER REPORTS**

## 5.1 BEACH ACCESS PATH UPGRADE

**File Ref:** SUB/2352  
**Attachments:** [Community Feedback](#)  
[Style Guide](#)  
**Responsible Officer:** Mat Humfrey  
Chief Executive Officer  
**Author:** Nick Woodhouse  
Manager Engineering Services  
**Proposed Meeting Date:** 14 March 2017  
**Author Disclosure of Interest:** Nil

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### SUMMARY

The community consultation phase for this project is now complete. A small number of submissions were received and those submissions were largely supportive of the project.

The Beach Access Path Committee is requested to provide specific items to be included in the design brief so that the Town can seek quotes for the detailed design of the paths. Paths S10, S12, N5 and N6 have been identified as high priority and are recommended to be upgraded in 2017 and 2018.

### BACKGROUND

The Town of Cottesloe Corporate Business Plan 2014-2018 identifies the enhancement of beach access to the foreshore. \$230,000 has been allocated in the 2016/17 Capital Works Budget to improve the beach accesses along the foreshore.

A style guide was developed by Blackwell and Associates (Landscape Architects) which was advertised for public comment from December 2016 to February 2017. The community feedback has been reviewed (8 submissions were received). The feedback was generally supportive.

The Beach Access Path Committee has been formed to oversee the development of the project brief and approval of the detailed design prior to adoption by Council. The Committee consists of three Elected Members, a representative from Cottesloe Coastcare Association, a representative from ICEA (Indigenous Communities Education & Awareness) and a volunteer architect.

Paths S10, S12, N5 and N6 have been identified as high priority and are recommended to be upgraded in 2017 and 2018. Please refer to the images below for the beach path locations.



Figure 1: Beach Access Path N5 and N6

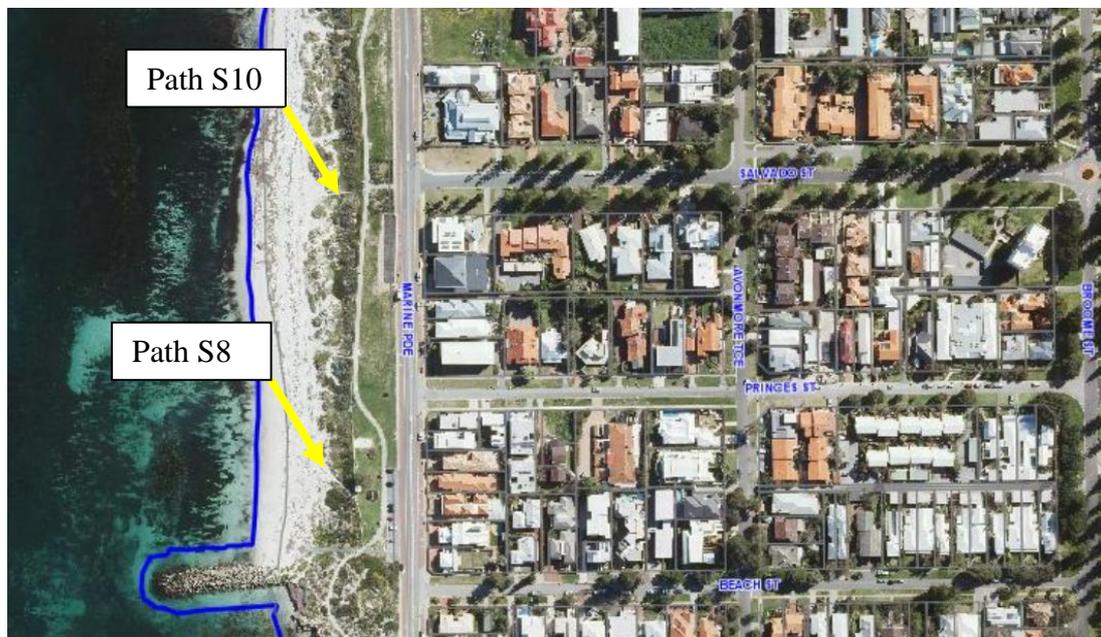


Figure 2: Beach Access Path S8 and S10

## STRATEGIC IMPLICATIONS

The improvement of access to the beach is identified as a community priority in the Strategic Community Plan and Corporate Business Plan.

### Strategic Community Plan 2013 to 2023

Priority area 3: *Enhancing beach access and the foreshore.*

Priority area 5: *Providing sustainable infrastructure and community amenities*

## Corporate Business Plan (2014 – 2018)

Priority area 3: *Enhancing beach access and the foreshore.*

Priority area 5: *Providing sustainable infrastructure and community amenities*

### **POLICY IMPLICATIONS**

Beach Policy – the Style Guide as presented complies with the policy as adopted by Council.

### **STATUTORY ENVIRONMENT**

All works in the Cottesloe Foreshore Precinct will require a planning approval from the West Australian Planning Commission (WAPC) as the land sits under the Metropolitan Region Scheme. As the changes are minimal and do not significantly alter the purpose for which the land is to be used, there are no significant challenges that are expected when approvals are sought.

### **FINANCIAL IMPLICATIONS**

\$230,000 has been allocated in the 2016/17 Capital Works Budget to improve the beach accesses along the foreshore.

### **STAFFING IMPLICATIONS**

The Town will seek quotes from experienced external consultants for the provision of detailed design, tender specifications and project management of the construction phase. Additional design or project management expertise may be employed by the Town on a short term, contract basis to assist with the work required. All staff costs will be met within existing operating or capital budgets.

### **SUSTAINABILITY IMPLICATIONS**

The design approach for the Style Guide has covered issues such as sustainability and the long term maintenance and management of the precinct. The selected materials have been chosen to ensure sustainability, longevity and ease of maintenance.

### **CONSULTATION**

The beach access path style guide was developed by Blackwell and Associates (Landscape Architects) and was advertised for public comment from December 2016 to February 2017.

8 submissions were received and the feedback was largely supportive for the style guide and the progression of the project.

### **STAFF COMMENT**

The existing beach access paths are in a very poor condition and require upgrading as a priority. This project will enhance the aesthetics of the foreshore area and provide a safe access to the beach with improved amenities.

## **VOTING**

Simple Majority

## **OFFICER RECOMMENDATION**

### **Moved Cr Pyvis, seconded Cr Boulter**

THAT Committee:

1. ACCEPT the community consultation feedback for the Beach Access Path Style Guide.
2. APPROVE the following beach access paths to progress to detailed design phase noting specific items to be included in the design brief.
  - a. Beach access path S10
  - b. Beach access path S12
  - c. Beach access path N5
  - d. Beach access path N6
3. REQUEST that the Chief Executive Officer develop a Charter for the Beach Access Path Committee.
4. AUTHORISE the Chief Executive Officer to distribute the design brief to interested landscape architects who will provide quotes for the detailed design delivery. The design brief will consist of the following items:
  - a. Detailed design to be compliant with the Style Guide
  - b. Detailed design to have minimal impact to existing natural dune area
  - c. Other items as specified by the Beach Access Path Committee
5. THANK all those who have provided input during the submission period.

## **AMENDMENT**

### **Moved Cr Boulter, seconded Cr Pyvis**

**That the text '(subject to call in)' be added to point four (4) after the words 'distribute the design brief' and before the words 'to interested landscape architects'.**

**That 4a become 4b and 4a read 'Designer to identify where each path fits in within the overall facilities of the Foreshore'.**

**That the words 'to be compliant with' be removed from 4b (formerly 4a) and replaced with 'having regard to'.**

**That the words 'to existing natural dune area' be removed from 4c (formerly 4b) and the words 'visual and environmental' be added after the words 'minimal' and before the word 'impact'.**

**That a point 4e be added that reads 'Detailed design to have regard to the:**

- i. **Vulnerability of the Cottesloe Foreshore to the Potential Impacts of Climate Change Report (2008)**
- ii. **Town of Cottesloe Bike Plan (draft)**
- iii. **Cardno Coastal Monitoring Survey**
- iv. **Natural Areas Management Plan – with Addendum One'**

**That a point 4f be added that reads 'A rehabilitation plan for the site in consultation with Coastcare'.**

**That a point 4g be added that reads 'Community feedback for the consideration of the landscape architect'.**

**That a point six (6) be added that reads 'REQUEST that the minutes of the 14 March 2017 Beach Access Path Committee meeting be presented to the April Ordinary Council Meeting'.**

**Carried 6/0**

**COMMITTEE RECOMMENDATION**

**THAT Committee:**

- 1. ACCEPT the community consultation feedback for the Beach Access Path Style Guide.**
- 2. APPROVE the following beach access paths to progress to detailed design phase noting specific items to be included in the design brief.**
  - a. Beach access path S10**
  - b. Beach access path S12**
  - c. Beach access path N5**
  - d. Beach access path N6**
- 3. REQUEST that the Chief Executive Officer develop a Charter for the Beach Access Path Committee.**
- 4. AUTHORISE the Chief Executive Officer to distribute the design brief (subject to call in) to interested landscape architects who will provide quotes for the detailed design delivery. The design brief will consist of the following items:**
  - a. Designer to identify where each path fits in within the overall facilities of the Foreshore**
  - b. Detailed design having regard to the Style Guide**
  - c. Detailed design to have minimal visual and environmental impact**
  - d. Other items as specified by the Beach Access Path Committee**
  - e. Detailed design to have regard to the:**

- i. **Vulnerability of the Cottesloe Foreshore to the Potential Impacts of Climate Change Report (2008)**
    - ii. **Town of Cottesloe Bike Plan (draft)**
    - iii. **Cardno Coastal Monitoring Survey**
    - iv. **Natural Areas Management Plan – with Addendum One**
  - f. **A rehabilitation plan for the site in consultation with Coastcare**
  - g. **Community feedback for the consideration of the landscape architect**
5. **THANK all those who have provided input during the submission period.**
  6. **REQUEST that the minutes of the 14 March 2017 Beach Access Path Committee meeting be presented to the April Ordinary Council Meeting.**

**Carried 6/0**

**THE AMENDED SUBSTANTIVE MOTION WAS PUT**

**6 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING**

Nil

**7 MEETING CLOSURE**

The Presiding Member announced the meeting closed at 1.07pm.