

# TOWN OF COTTESLOE



## FORESHORE PRECINCT IMPLEMENTATION COMMITTEE

# MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE  
109 BROOME STREET, COTTESLOE  
6.00PM, TUESDAY 30 MAY 2017

**MAT HUMFREY**  
Chief Executive Officer

14 June 2017



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**1 DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS**

Cr Rodda opened the meeting at 6:02 PM and welcomed all Committee members and guests in attendance.

**2 APPOINTMENT OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER**

Nominations were received for the roles of Chair and Deputy Chair of the Foreshore Precinct Implementation Committee as follows:

Chair – Adrian Fini  
Deputy Chair – Deon White

**ALL IN FAVOUR**

**3 RECORD OF ATTENDANCE / APOLOGIES**

**Present**

Mayor Jo Dawkins	Town of Cottesloe
Cr Mark Rodda	Town of Cottesloe
Mr Adrian Fini	Design Advisory Panel
Mr Dick Donaldson	Design Advisory Panel
Mr Deon White	Design Advisory Panel
Mr Simon Rodrigues	Design Advisory Panel

**Officers Present**

Mr Mat Humfrey	Chief Executive Officer
Mr Nick Woodhouse	Manager, Engineering Services
Ms Samantha Hornby	Governance Coordinator

**Apologies**

Nil.

**In Attendance**

Cr Jay Birnbrauer  
Cr Sandra Boulter

**DECLARATION OF INTERESTS**

Deon White declared an impartiality interest due to his involvement with Cott+Plus

Simon Rodrigues declared an impartiality interest due to his involvement with Cott+Plus

Adrian Fini declared a proximity interest due to owning property in the area.

## 4 OFFICER REPORTS

### FORESHORE RENEWAL MASTERPLAN

**File Ref:** SUB/2114  
**Attachments:** Cardno Concept Plan  
Cott+ Plus Concept Plan  
Saleeba Adams Concept Plan  
**Responsible Officer:** Mat Humfrey  
Chief Executive Officer  
**Author:** Nick Woodhouse  
Manager Engineering Services  
**Proposed Meeting Date:** 11 May 2017  
**Author Disclosure of Interest:** Nil

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### SUMMARY

The community consultation phase for this project is now complete. A large number of submissions were received and those submissions were largely supportive of the project. Members of the Foreshore Precinct Implementation Committee have now been appointed.

The Foreshore Precinct Implementation Committee is requested to provide specific items to be included in the design brief so that the Town can seek quotes for the detailed design of the paths. The areas identified for construction in 2017 are the:

1. Beach Access Road (Marine Parade to Beach south of Indiana), resolution of the universal access path, beach path from beach access road to the groyne and shelters adjacent to the groyne;
2. Footpath (with parking removed) on the east side of Marine Parade between Forest Street and Napier Street; and
3. Playground / Adventure Play space at the Northern end of Carpark 1 Renewal.

The Foreshore Precinct Implementation Committee is also requested to discuss moving forward with the detailed concept plans for the beach terraces, Carpark1 and John Street Beach Access Path.

### BACKGROUND

The Cottesloe Foreshore Renewal is a project advanced by the Town of Cottesloe with the aim to revitalise the Cottesloe Foreshore Precinct with improved amenities, pedestrian accessibility and the effective planning of the public open spaces.

A detailed concept design was developed and the community consultation phase was conducted from November 2016 to January 2017. Refer to Attachment 1 for the detailed concept design. The Town received approximately 460 submissions from the public including alternate designs. Refer to Attachment 2 and Attachment 3 for the alternate designs.

The community feedback results and alternate designs were presented to Council at the February meeting. Council resolved to:

1. **ACCEPT** the community consultation feedback for the Cottesloe Foreshore Renewal Masterplan.
2. **APPROVE** the following sections to go to detailed design phase with a view to starting construction later in 2017.
  - a. Beach Access Road (Marine Parade to Beach south of Indiana), resolution of the universal access path, beach path from beach access road to the groyne and shelters adjacent to the groyne;
  - b. Footpath (with parking removed) on the east side of Marine Parade between Forest Street and Napier Street; and
  - c. Playground / Adventure Play space at the Northern end of Carpark 1 Renewal.
3. **AUTHORISE** a revision of the Detailed Concept Plans for the following sections:
  - a. John Black Dune Park, Carpark 2 and adjacent part of Marine Parade;
  - b. The beach terraces, Carpark 1 and John Street Beach Access Path; and
  - c. Forrest Street Intersection.
4. **UPDATE** the Corporate Business Plan to include a feasibility study into a pool in the Cottesloe Foreshore Precinct in the 2017/2018 financial year.
5. **APPOINT** the Foreshore Precinct Implementation Committee comprising of;
  - a. Two Elected Members of the Town of Cottesloe
  - b. Four members of the Town of Cottesloe Design Advisory Panel
6. **REQUEST** that the Chief Executive Officer to develop a Charter for the Foreshore Precinct Implementation Committee that outlines the Committee's duties as:
  - a. To develop the detailed design briefs for the approved projects and to assess the submissions received to those briefs;
  - b. To develop the design briefs for the sections where the Detailed Concept Plan needs to be revised; and
  - c. Oversee the development of the brief for the pool feasibility study.
7. **THANK** all those who have provided input during the submission period.

Members of the Foreshore Precinct Implementation Committee have now been appointed and it consists of two elected members and four members of the Design Advisory Panel.

The committee will serve three core functions being;

1. Formulation of the detailed design briefs for the sections that Council resolves to proceed with;
2. Developing concept design briefs for the sections that are to be redesigned and advertised; and
3. Develop the consultants brief for the feasibility study for a pool within the Cottesloe Foreshore Precinct.

The Foreshore Precinct Implementation Committee is requested to provide specific items to be included in the design brief so that the Town can seek quotes for the detailed design of the paths.

The areas identified for construction in 2017 are the:

1. Beach Access Road (Marine Parade to Beach south of Indiana), resolution of the universal access path, beach path from beach access road to the groyne and shelters adjacent to the groyne;
2. Footpath (with parking removed) on the east side of Marine Parade between Forest Street and Napier Street; and
3. Playground / Adventure Play space at the Northern end of Carpark 1 Renewal.

The Foreshore Precinct Implementation Committee is also requested to discuss moving forward with the detailed concept plans for the beach terraces, Carpark1 and John Street Beach Access Path.

## **STRATEGIC IMPLICATIONS**

The implementation of the Foreshore Master Plan is identified as a community priority in the Strategic Community Plan.

*Strategic Community Plan 2013 to 2023*

*Priority Area Three: Enhancing beach access and the foreshore.*

*Corporate Business Plan (2014 – 2018)*

*Priority Area Three: Enhancing beach access and the foreshore.*

*3.1 Implement the 'Foreshore Redevelopment Plan' in consultation with the community*

## **POLICY IMPLICATIONS**

Beach Policy – the Foreshore Renewal Masterplan complies with the policy as adopted by Council.

## **STATUTORY ENVIRONMENT**

All works in the Cottesloe Foreshore Precinct will require a planning approval from the West Australian Planning Commission (WAPC) as the land sits under the Metropolitan Region Scheme. As the changes are minimal and do not significantly alter the purpose for which the land is to be used, there are no significant challenges that are expected when approvals are sought.



Much of the land contained within the Cottesloe Foreshore Precinct is also listed on the State Heritage Register. Officers will work with the State Heritage Office during the detailed design phase of every element to ensure heritage considerations are met.

## **FINANCIAL IMPLICATIONS**

This project is expected to require significant resources over the next five years.

## **STAFFING IMPLICATIONS**

The Town will seek quotes from experienced external consultants for the provision of a style guide, detailed design, tender specifications and project management of the construction phase. Additional design or project management expertise may be employed by the Town on a short term, contract basis to assist with the work required. All staff costs will be met within existing operating or capital budgets.

## **SUSTAINABILITY IMPLICATIONS**

The design approach for the Foreshore Masterplan has covered issues such as sustainability and the long term maintenance and management of the precinct. The style guide and detailed design will need to include selected materials that have been chosen to ensure sustainability, longevity and ease of maintenance.

## **CONSULTATION**

The public consultation period was open from November 2016 to 27 January 2017. The Masterplan and associated attachments were advertised on the Town's website. Additionally, there were two sessions at the Civic Centre where the public was invited to attend and view the Masterplan and ask any questions. The Town received approximately 460 submissions including alternate designs.

### **Beach Access Road and Shelter Upgrades**

The feedback received suggested that the location of this infrastructure has very broad support. Submissions raised issues and made suggestions around the shelters themselves and the need for universal access in this location.

### **Marine Parade Promenade**

The area east of Marine Parade, between Forrest Street and Napier Street has broad support for the removal of on street parking and the expansion of alfresco opportunities with the creation of a pedestrian promenade.

### **Playground facilities**

There was also broad support for upgrading the playground facilities to incorporate some form of nature play / adventure play environment in this area.

### **Beach terraces, Carpark1 and John Street Beach Access Path.**

The Emerge Plan (which was widely supported) showed a significant reorganisation of this area. As the area is heritage listed, there are a number of challenges that would be faced by the Cott + Plus plan. The Saleeba Adams plan also showed a reorganisation of these terraces with a minimal expansion of the terraces to the north

as well. Again, there will be heritage and environmental issues with implementing this plan.

While there is again broad support for improvements in this area, there doesn't appear to be one solution that is capable of being implemented at this time. It is recommended that further design work is undertaken, further community consultation work will also be required.

There appears to be a broad base of support for a significant reduction in size of carpark 1. The Cott + Plus plans shows the carpark being completely removed, but has the addition of perpendicular parking. Perpendicular parking is not considered prudent for this section of Marine Parade. It is believed that the perpendicular parking is to provide some parking facing west and to cater for some of the bays that would be lost if Carpark 1 is completely removed.

The Saleeba Adams design shows two smaller carparks in place of Carpark 1. The consultants at Cardno have raised a number of issues with having two carparks so close on a road that is already congested during the summer period. It is appreciated that the Saleeba Adams design is suggesting that a greater number of bays be retained for servicing local businesses during off peak times and retaining the ability for people to park and enjoy the view during winter.

In general, there was support for reducing the overall area of bitumen within the Foreshore Precinct.

### **STAFF COMMENT**

The existing infrastructure along the foreshore is in a very poor condition and requires upgrading as a priority. This project will enhance the aesthetics of the foreshore area and provide a safe access to the beach with improved amenities.

### **VOTING**

Simple Majority

### **OFFICER RECOMMENDATION**

**Moved Mark Rodda, seconded Dick Donaldson**

**That Committee:**

1. Note that the following projects will progress to detailed design phase noting specific items to be included in the design brief.
  - a. Beach Access Road (Marine Parade to Beach south of Indiana), resolution of the universal access path, beach path from beach access road to the groyne and shelters adjacent to the groyne;
  - b. Footpath (with parking removed) on the east side of Marine Parade between Forest Street and Napier Street;
  - c. Playground / Adventure Play space at the Northern end of Carpark 1 Renewal; and
  - d. A style for infrastructure elements that will be common to future projects.

2. Recommend that the Chief Executive Officer distribute a design brief to interested consultants who will provide quotes for the detailed design delivery. The design brief will consist of the following items:
  - a. Cott+Plus Foreshore Design Principles and Masterplan
  - b. Cottesloe Foreshore Renewal Masterplan
  - c. Natural Areas Management Plan (Addendum 1)
  - d. Vulnerability of the Cottesloe Foreshore to the Potential Impacts of Climate Change Report (2008)
  - e. Town of Cottesloe Bike Plan (draft)
  - f. Cardno Coastal Monitoring Survey
  - g. Detailed design to have minimal impact to existing natural dune area
  - h. Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) documentation
  - i. Community feedback
  - j. Other items as specified by the Foreshore Precinct Implementation Committee
  
3. **Request the Chief Executive Officer to develop a design brief to review the Foreshore Masterplan as per Council's resolution with specific regard to:**
  - a. Cott+Plus Foreshore Design Principles and Masterplan
  - b. Cottesloe Foreshore Renewal Masterplan
  - c. Natural Areas Management Plan (Addendum 1)
  - d. Vulnerability of the Cottesloe Foreshore to the Potential Impacts of Climate Change Report (2008)
  - e. Town of Cottesloe Bike Plan (draft)
  - f. Cardno Coastal Monitoring Survey
  - g. Detailed design to have minimal impact to existing natural dune area
  - h. Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) documentation
  - i. Community feedback
  - j. Other items as specified by the Foreshore Precinct Implementation Committee

## **COMMITTEE DISCUSSION**

All present Committee members discussed in detail the design brief as attached to the Agenda for this meeting. Points raised during this meeting included:

- ) Recommending trials for temporary changes in the infrastructure, rather than permanent, long-term changes which can be costly.
- ) Communication with local business owners to obtain feedback following any 'pop-up' events to ensure we are not disrupting their operations.
- ) The playground (not listed in the brief) can be deferred following any summer activities on the foreshore.
- ) The beach itself is the 'event'; the place-making creates the entertainment.

- J Create a calendar of events for the project and speak with other event organisers
- J Suggestion towards splitting the budget into two halves; one budget for built form/changes, and one budget for everything else.
- J Increase the detail in the scope of the brief to clearly show design intent and include 3D drawings where possible.

Throughout the meeting various small adjustments were made to the wording of the design brief to satisfy all present members.

#### **AMENDMENT**

**Moved Deon White, seconded Nick Woodhouse**

**That points one, two and three of the OFFICER RECOMMENDATION be collapsed as such that it now reads:**

**“That the Foreshore Precinct Implementation Committee endorse the attached design brief as amended for distribution.”**

**ALL IN FAVOUR**

#### **COMMITTEE RESOLUTION**

**Moved Deon White, seconded Nick Woodhouse**

**That the Foreshore Precinct Implementation Committee endorse the attached design brief as amended for distribution.**

**ALL IN FAVOUR**

**5 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING**

Nil.

**6 MEETING CLOSURE**

The Chair closed the meeting at 7:09 PM