



Town of Cottesloe

FOOD ACT 2008

APPLICATION TO SELL FOOD FROM A TEMPORARY PREMISES

A Temporary Food Premises application should include all supporting information as required, and be lodged at least 2 weeks prior to your event, or approval may be delayed.

Details of Food Premises:	
Name of food premises/vehicle:	
Event:	
Date:	Time:
Street Address:	
Suburb:	Post Code:
Do you have the land owner's permission to operate at this site? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Type of Temporary Food Premises:	
<input type="checkbox"/> Temporary Food Stall	<input type="checkbox"/> Approved Food Vehicle <i>A copy of the local authority approval document must be attached</i>
Public Liability Insurance <i>A copy of the current cover note must be attached</i> <input type="checkbox"/> Yes	

Applicant's Details:		
Applicant's Name:		
Applicant's Position:		
Mail Address:	Street Address:	
	Suburb:	Post Code
Phone:	Mob:	Fax:
Email		
Organisation:	ABN (if applicable):	

Details of Proposed Food Handling Activity:
List of all food and drink products to be sold:
<p>Does the food require preparation or handling <u>prior</u> to the event?</p> <p><input type="checkbox"/> No, all food is obtained from an approved food business, in a prepared form ready for use.</p> <p><input type="checkbox"/> Yes, the food is prepared within an approved commercial or residential kitchen.</p> <ul style="list-style-type: none"> ▪ Name of food business: ▪ Where the business is located outside the Town of Cottesloe, a copy of the local authority Food Premises approval must be attached. <p><input type="checkbox"/> The food for the event does not fit into one of the categories above and involves low-risk foods and preparation on site just prior to sale to the customer.</p> <ul style="list-style-type: none"> ▪ Further details must be provided in a separate attachment. ▪ Applications will not be accepted without an existing approval or unless submitted by an exempt food business (see Fees box over page)

Details of Temporary Food Stall

Please tick to confirm whether the proposed stall has the following facilities:

- a roof, three walls, cleanable impervious floor (if on unsealed ground).
- a dedicated dishwashing facility with detergent and sanitiser**
- a hand washing facility with running water, soap, single use hand towels**

**** A large container of sufficient volume must be provided to catch waste water after each use and store for appropriate disposal.**

- Cooking appliance(s)
- Hot display:
- Refrigerated storage
- display
- Other:

Number of Staff (total):	Number of Staff handling food:
Power supply: <input type="checkbox"/> Self contained <input type="checkbox"/> External (please specify)	
Water supply: <input type="checkbox"/> Self contained <input type="checkbox"/> External (please specify)	
Waste water disposal: <input type="checkbox"/> Self contained <input type="checkbox"/> External (please specify)	

Temporary Food Premises Fee Options

- Are you a commercial operator?**
 \$50 Notification Fee

Paid

- \$60 - Daily trading fee for _____ days

Paid

- Are you an exempted food business?**
Exempt - a community or charitable fund raising activity, selling either low risk, shelf stable food; or selling food which is thoroughly cooked onsite for immediate consumption.

NO CHARGE

Declaration:

I, the applicant, declare that:

- this application form is accompanied by the required fee;
- I have attached all required Approval and Public Liability Insurance documentation; and
- the information contained in this application is true and correct in every particular.

Signature of applicant: _____

In the case of a company, the signing officer must state position in the company

Date: _____

PLEASE NOTE THAT SUBMITTING THIS APPLICATION DOES NOT AUTOMATICALLY RESULT IN AN APPROVAL.