

# TOWN OF COTTESLOE



## TASK FORCE ON RESIDENTIAL AND RECREATIONAL VERGE USES

# MINUTES

TASK FORCE ON RESIDENTIAL AND RECREATIONAL VERGE USES

HELD IN THE

Mayor's Parlour, Cottesloe Civic Centre

109 Broome Street, Cottesloe

4.00pm Thursday, 1 December 2022



**MATTHEW SCOTT**  
Chief Executive Officer

5 December 2022

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**1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member announced the meeting opened at 4.00pm.

**1.1 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

**2 DISCLAIMER**

The Presiding Member drew attention to the Town's Disclaimer.

**3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

The Presiding Member announced that the meeting is being recorded, solely for the purpose of confirming the correctness of the Minutes.

**4 ATTENDANCE**

**Members**

Cr Craig Masarei	Elected Member
Cr Chilla Bulbeck	Elected Member
Cr Kirsty Barrett	Elected Member
Mr John Mengler	Community Representative

**Officers**

Mr Matthew Scott	Chief Executive Officer
Mr Shaun Kan	Director Engineering Services
Mr Renuka Ismalage	Manager Projects and Assets
Ms Rachel Cranny	Executive Services Officer

**Visitors**

**Apologies**

Ms Freya Ayliffe	Director Regional and Compliance Services
Ms Tracy Blaszkow	Kidsafe WA representative

**5 DECLARATION OF INTERESTS**

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6 CONFIRMATION OF MINUTES

005/2022

Moved Cr Masarei

Seconded Cr Barrett

That the Minutes of the Task Force on Residential and Recreational Verge Uses held on Thursday 9 June 2022 be confirmed as a true and accurate record.

Carried 4/0

7 PRESENTATIONS

Nil

8 REPORTS

8.1 REPORTS OF OFFICERS

Nil

8.2 ITEMS FOR DISCUSSION

Nil

9 GENERAL BUSINESS

9.1 COMMITTEE MEMBERS

9.2 OFFICERS

10 MEETING CLOSED TO PUBLIC

10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

006/2022

MOTION FOR BEHIND CLOSED DOORS

Moved Cr Masarei

Seconded Cr Barrett

That, in accordance with Section 5.23(2)(d), the discuss the confidential reports behind closed doors.

Carried 4/0

*The public and members of the media were requested to leave the meeting at 4.35pm*

**8.1.1 VERGE PLAY EQUIPMENT APPLICATION FORM AND PERMIT**

This item is considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (d) as it contains information relating to legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

**OFFICER RECOMMENDATION**

**THAT the Task Force on Residential and Recreational Verge Uses recommends;**

**THAT Council ACCEPTS:**

- 1. The attached application form, noting that there changes made are in accordance with legal advice provided;**
- 2. The attached permit for issue, noting that this reflects the recommendations within legal advice received; and**
- 3. Subject to point two, notes that the assessment of applications and issue of permits will commence.**

**007/2022**

**COUNCILLOR MOTION AND COMMITTEE RECOMMENDATION**

**Moved Cr Masarei**

**Seconded Cr Bulbeck**

**THAT the Task Force on Residential and Recreational Verge Uses (the Task Force);**

- 1. REQUESTS the CEO to;**
  - a. Review the letters and application forms sent to residents since June 2022;**
  - b. To provide an audit of the play equipment identified on verges and report back to the Taskforce the responses received or not received by residents;**
  - c. To review the permit application and accompanying letters following legal advice received by the Taskforce; and**
  - d. To reconvene the Taskforce as soon as possible (subject to point 2).**
- 2. RECOMMENDS to Council to extend the term of the taskforce until such time as it has considered the revised application and letters;**

**Carried 4/0**

**COUNCILLOR RATIONALE:**

That the Taskforce believe the Application Form and Letters could benefit from further review and wanted clarity on the number and type of Play Equipment currently identified on the Town's register.

**008/2022**

**MOTION FOR RETURN FROM BEHIND CLOSED DOORS**

Moved Cr Masarei

Seconded Cr Barrett

In accordance with Section 5.23 that the meeting be re-opened to members of the public and media and motions passed behind closed doors be read out if there are any public present.

**Carried 4/0**

*The public and members of the media returned to the meeting at 5.35pm.*

**11 NEXT MEETING**

**12 MEETING CLOSURE**

The Presiding Member announced the meeting closed at 5.37pm.