



Town of Cottesloe

**Request for Tender T01/2020  
Information Technology  
Support and Development**

The Town uses Civica's Authority Software product suite within the corporate environment and seeks the services of a consultant to provide:

- a. front line user support for the implemented modules,
- b. process improvement options, and
- c. project and implementation management services.

The position is expected to require two days per week on site (800 hours per year).

The Town invites tenders to provide the service, for up to the next five years (2 + 2 + 1 year options).

The request for tender documents, instructions, and the tender forms are available by emailing the town of Cottesloe at [council@cottesloe.wa.gov.au](mailto:council@cottesloe.wa.gov.au)

Tenders must be lodged via [tenders@cottesloe.wa.gov.au](mailto:tenders@cottesloe.wa.gov.au) before 4.00pm on Monday 17 February 2020.

Please contact Neil Hartley, Acting CEO on 92855000 during office hours if you would like to discuss the tender document, or email to [council@cottesloe.wa.gov.au](mailto:council@cottesloe.wa.gov.au).

Neil Hartley  
Acting  
Chief Executive Officer

ABN: 98 008 667 632

**The West Classifieds**

Phone: 13 22 80 Fax:(08) 9482 9040

Email: [classifiedadvertising@thewest.com.au](mailto:classifiedadvertising@thewest.com.au)

You can now place your advertisement or notice online by going to [TheWestClassifieds.com.au](http://TheWestClassifieds.com.au)

Please note that not all classifications are available online and that all online ads require credit card payment.

This document may contain privileged or confidential information that is intended for use by the addressee only. If you are not the addressee or responsible for delivering mail to the addressee, you may not copy, print, or deliver this document to anyone else. If you receive this document in error, please notify us immediately.



**Request for Tender T01/2020  
Information Technology  
Support and Development**

The Town uses Civica's Authority Software product suite within the corporate environment and seeks the services of a consultant to provide:

- a. front line user support for the implemented modules, process improvement options, and project and implementation management services.
- b. The position is expected to require two days per week on site (800 hours per year).
- c. The Town invites tenders to provide the service, for up to the next five years (2 + 2 + 1 year options).

The request for tender documents, instructions, and the tender forms are available by emailing the Town of Cottesloe at council@cottesloe.wa.gov.au

Tenders must be lodged via tenders@cottesloe.wa.gov.au before 4.00pm on **Monday 17 February 2020**.

Please contact Neil Hartley, Acting CEO on 92855000 during office hours if you would like to discuss the tender document or email to council@cottesloe.wa.gov.au.

**Neil Hartley**  
Acting Chief Executive Officer

109 Broome Street, Cottesloe  
PO Box 606 COTTESLOE WA 6911  
Telephone: (08) 9285 5000 Facsimile: (08) 9285 5001  
Email: council@cottesloe.wa.gov.au  
Website: www.cottesloe.wa.gov.au

**MARKETFORCE | URGENT PROOF APPROVAL**

Co-ordinator: Yessy Rayner

Phone: 9216  
Email: yrayner@marketforce.co

File name: COT003C03106x63_M	Setter: Mike	Version: 1	Day Set: 20/1/201
Publication	Size	Position	Publication Da
Western Suburbs Weekly	16x2 (63mm)	Tender	6/2/2020

Read by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: 21-1-2020



## Request for Tender T01/2020 Information Technology Support and Development

The Town uses Civica's Authority Software product suite within the corporate environment and seeks the services of a consultant to provide:

- a. front line user support for the implemented modules, process improvement options, and project and implementation management services.
- b. The position is expected to require two days per week on site (800 hours per year).
- c. The Town invites tenders to provide the service, for up to the next five years (2 + 2 + 1 year options).

The request for tender documents, instructions, and the tender forms are available by emailing the Town of Cottesloe at [council@cottesloe.wa.gov.au](mailto:council@cottesloe.wa.gov.au)

Tenders must be lodged via [tenders@cottesloe.wa.gov.au](mailto:tenders@cottesloe.wa.gov.au) before 4.00pm on **Monday 17 February 2020**.

Please contact Neil Hartley, Acting CEO on 92855000 during office hours if you would like to discuss the tender document or email to [council@cottesloe.wa.gov.au](mailto:council@cottesloe.wa.gov.au).

**Neil Hartley**  
Acting Chief Executive Officer

109 Broome Street, Cottesloe  
PO Box 606 COTTESLOE WA 6911  
Telephone: (08) 9285 5000 Facsimile: (08) 9285 5001  
Email: [council@cottesloe.wa.gov.au](mailto:council@cottesloe.wa.gov.au)  
Website: [www.cottesloe.wa.gov.au](http://www.cottesloe.wa.gov.au)

### MARKETFORCE | URGENT PROOF APPROVAL

Co-ordinator: Yessy Rayner

Phone: 9216 2015  
Email: [yrayner@marketforce.com.au](mailto:yrayner@marketforce.com.au)

File name: COT003C03106x72\_M      Setter: Mike      Version: 1      Day Set: 20/1/2019

Publication	Size	Position	Publication Date
Post Newspapers	16x2 (72mm)	Tender	8/2/2020

Read by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: 21-1-2020