

Example certificate of authority – November 2016

Below is a certificate of authority template. This is not a prescribed form and can be modified to suit a local government's requirements, as long as it contains the content specified in section 30(2) of the Act.

Front of card

<p><Agency Logo> Certificate of Authority <i>Public Health Act 2016</i></p> <p>This is to certify that <insert enforcement agency> has designated <insert person's name> as an authorised officer under section 24 of the <i>Public Health Act 2016</i>.</p> <p>This certificate of authority expires <date if any>.</p> <p>Signed by:</p> <p>.....</p> <p><name of authorised delegate></p> <p><capacity of delegate></p> <p><date of issue></p>	<p>[Include digital photo of the person to be designated an authorised officer]</p> <hr/> <p>Signature of person</p>
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Back of card

<p>The authorised officer is so designated for the purposes conferred by:</p> <ul style="list-style-type: none">• <i>insert relevant Act or provisions of Act for which purposes the person is designated [e.g. section 312(1)(b) of the Public Health Act 2016]</i> <p>This designation is subject to the following conditions or restrictions:</p> <ul style="list-style-type: none">• <i>insert details of conditions or limitations e.g. restricted from Part 16 of the Public Health Act 2016 or restricted from issuing infringement notices</i>
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