[redacted]

From: Kaye Breakey [redacted]
Sent: Tuesday, 18 January 2022 6:43 AM
To: Sonya Hayes
Cc: Simon Storm
Subject: Re: DA4227 - 1/6 Eric Street, Cottesloe - short stay accommodation

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Sonya,

Thank you for your update and sorry for the slight delay in responding.

I manage the apartment and have done for the past 20 years. I live five minutes away, by car, in Swanbourne and have a 100% response rate with Airbnb and VRBO. If I am away (which I am at the moment) I always have alternative contact details which are clearly documented in the information guests are sent, and have access to, in the Information Folder in the apartment.

There is no actual maximum stay period. Longer stays tend to be for three or four months and are usually for small families relocating to, looking to buy or renovating their properties in Cottesloe. In 20 years there has been one longer stay of seven months.

We have not had a Council of Owners meeting since November. Our Chairman has indicated our next meeting should be sometime in February.

No proposed or unauthorised works have been undertaken.

Kind regards

Kaye Breakey

Sent from my iPad

> On 11 Jan 2022, at 15:34, Sonya Hayes [redacted] wrote:
>
> Hi Kaye
>
> Thank you for your development application for 1/6 Eric Street, Cottesloe (serviced apartment). The application will be advertised to adjoining owners and occupiers shortly. The closing date for submissions will be 2 February 2022 and I will update you following this advertising period.
>
> In the meantime, could you please advise:
> - Will there be a local manager/caretaker within the vicinity of the property?
> - What will be the maximum period of stay allowed?
> - Do you have body corporate approval?
>
> Please note that the Town's Building Surveyor has reviewed your application and advised:

This building will require an occupancy permit for the change of use. Applying for this it may well require a building permit for proposed or unauthorised works that have been undertaken to comply with the classification and use.

Kind regards

Sonya Hayes
Planning Officer

PO Box 606 | Cottesloe WA 6911
Phone: (08) 9285 5000
Email: [redacted]
Web: www.cottesloe.wa.gov.au

Town of Cottesloe acknowledges the Whadjuk Nyoongar people as the traditional custodians of the lands and waters where the T

This electronic mail message is intended only for the addressee and may contain confidential information. If you are not the addressee you are notified that any transmissio is not waived, lost or destroyed by reasons of a mistaken delivery to you. If you have received this email in error please notify or reply to the sender immediately.

Please consider the environment before printing this email

N

5000 5000 5000 5000

7.62 12.25

5.03

6.72

EXISTING STORAGE

EXISTING CARPORTS

EXISTING PARKING 8-15

BIN AREA

DRIVEWAY

5000

6000

CAR ACCESS

15.47

EXISTING CARPORTS 1-7

EXISTING PARKING

EXISTING STORAGE

5000

5000 DRIVEWAY

EXISTING PARKING

EXISTING PARKING

GARDEN

LAWN

6000

43.43m

Unit 1 Car Port

Court

GARDEN

Court

PELAMARE LANE 40.43

Unit 1

6 ERIC ST. COTTESLOE

EXISTING RESIDENTIAL BUILDING

21.63

Court

ENTRY

30.50m

15.25 15.25

SITE PLAN - 6 ERIC ST. COTTESLOE

SCALE: 1:200

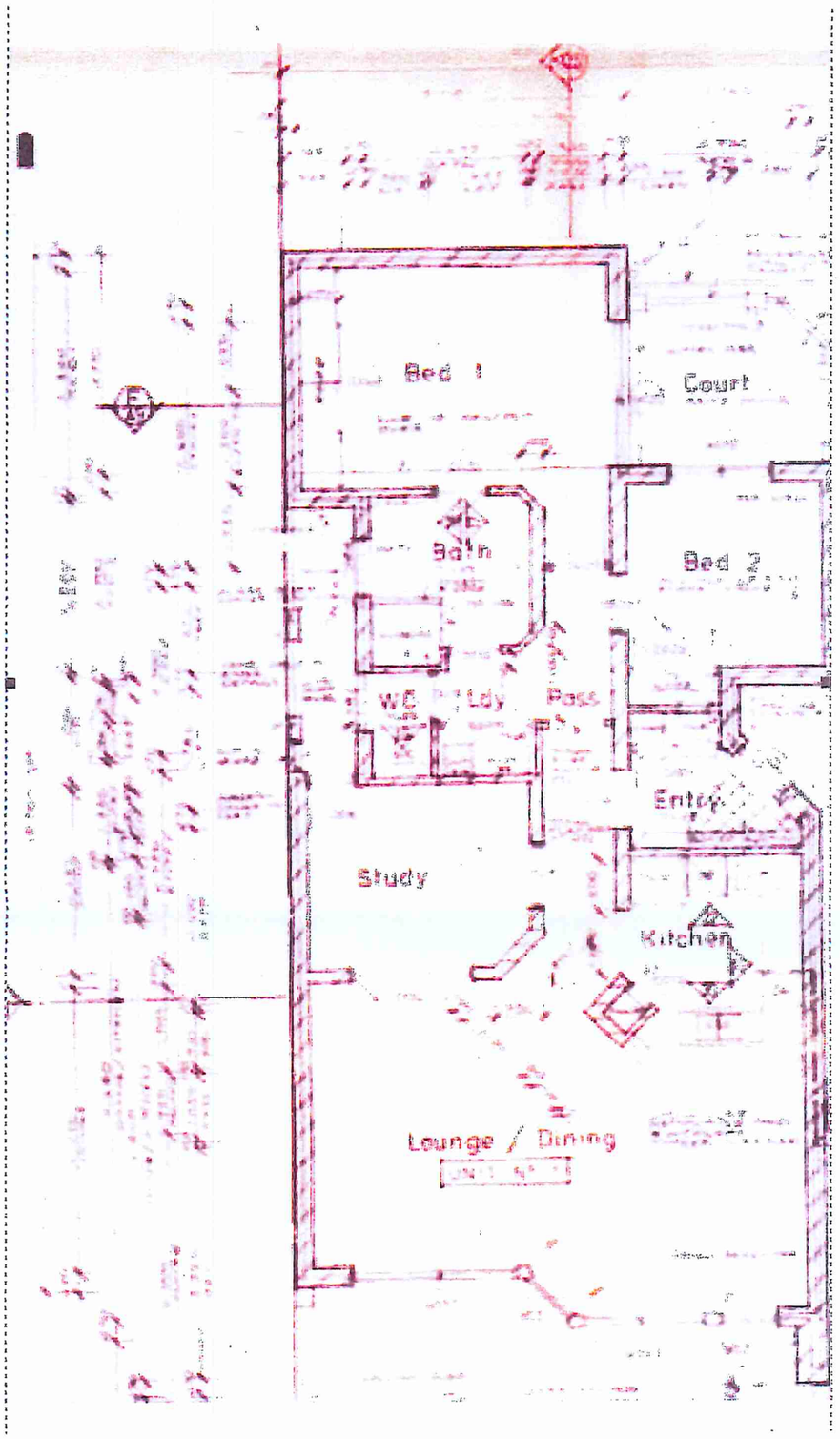
AREA 1282 m²

11.12.21

[redacted]

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

FLOOR PLAN – 1/6-8 ERIC STREET COTTESLOE



TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

House Management Plan

Emergency Contact Details - See documents from Information Folder that is displayed in a prominent place in the apartment.

House Rules for Guest Behaviour - Copy in Information Folder AND sent to all guests prior to arrival. They must agree to comply and bring to the attention of any visitors who must also comply. Behaviour must be consistent with the amenity and enjoyment of all. These are periodically redrafted and updated by the Council of Owners.

Pets - mentioned in House Rules. Not permitted unless with the express approval from the Council of Owners.

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Waste management - See Rubbish disposal and Collection document (in Information folder).

Car parking - Unit 1 has it's own designated undercover carport, clearly marked on the storage cupboard door, in the secure car park. The car park is behind the Century Cove building and accessed along the laneway to the right of the front of the building. The car park gate opens with the remote control buzzer provided to guests with the set of keys. There are seven extra car parks which are for residents only. Visitors are asked to park in public car parking.

Complainants procedure - My contact details are in the front of the Information Folder.

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Neighbours and other residents can contact me or the Strata Company. As a long term member of the Council of Owners my contact details are held by individual COO members and other neighbours.

Please note - I have not had any complaints to date (20 years).

Fire and electrical safety and equipment - The fire equipment in the building is regularly checked and maintained through the strata management by Key oak. Each apartment has a fire door to the lobby and there are fire doors on each floor to access the stairwell. These must be kept closed. A fire extinguisher and a fire blanket are located in the kitchen of Unit 1. These are replaced every 5-7 years (as is the current recommendation). The apartment complies with electrical safety and has 10 year smoke alarms (last replaced in 2020). The outside bbq is gas powered.

Emergency Response Plan - see document (in Information folder) + Fire and Emergency Evacuation map - see document (also in Information Folder). There is a first aid kit in the bathroom cupboard.

An assembly point has not been nominated by the COO and I will be raising this at our first available meeting in 2022. The preferred route would be to Eric Street as the car park has an electrically operated gate.

Number of people occupying the premises - The apartment can accomodate up to six guests but this maximum number is rarely reached. There is a minimum four night stay. I attach a sample of a Visitor Log Book for the last six months which can be emailed to the Town upon request. Both the Stayz and Airbnb platforms also have digital readouts of past, current and future bookings, guests and numbers who have stayed, dates of arrival and departure, also readily available upon request.

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

Kaye Breakey
[redacted]
Email: [redacted]

Mr Ed Drewett
Coordinator, Statutory Planning
Town of Cottesloe

RE: PLANNING DEVELOPMENT APPLICATION FOR SHORT TERM ACCOMODATION AT 1/6 ERIC STREET, COTTESLOE, WA 6011

Dear Mr Drewett,

I would like to continue renting my apartment, Number One Century Cove, on a short stay basis, as I have done for 20 years. I am therefore applying to register.

I would like to be considered for the longer period of approval (subject to compliance) *'Existing holiday homes where it can be demonstrated that there is a history of minimal or no conflicts should be considered for the identified longer approvals subject to the requirements of the relevant local government'.*

My late husband and I purchased the property, mainly for the purpose of accomodating our families and friends when they visited from the UK and NZ. It was almost impossible to find decent accomodation in the Town of Cottesloe at that time. It is my understanding that it still is. In between these visits we rented out the property on a short stay basis.

Fully furnished and equipped short term accomodation also provides a service to the locals of Cottesloe and Claremont etc - to accomodate their overseas relatives and friends, providing accomodation when, for example, there are delays to completion of settlement of new homes or major renovations. People from all over the state and (until Covid 19 meant border restrictions), the nation and the rest of the world have stayed, enjoyed the area (helping local businesses), and extolled the virtues of Cottesloe and our building. Many of them are repeat guests, over and over.

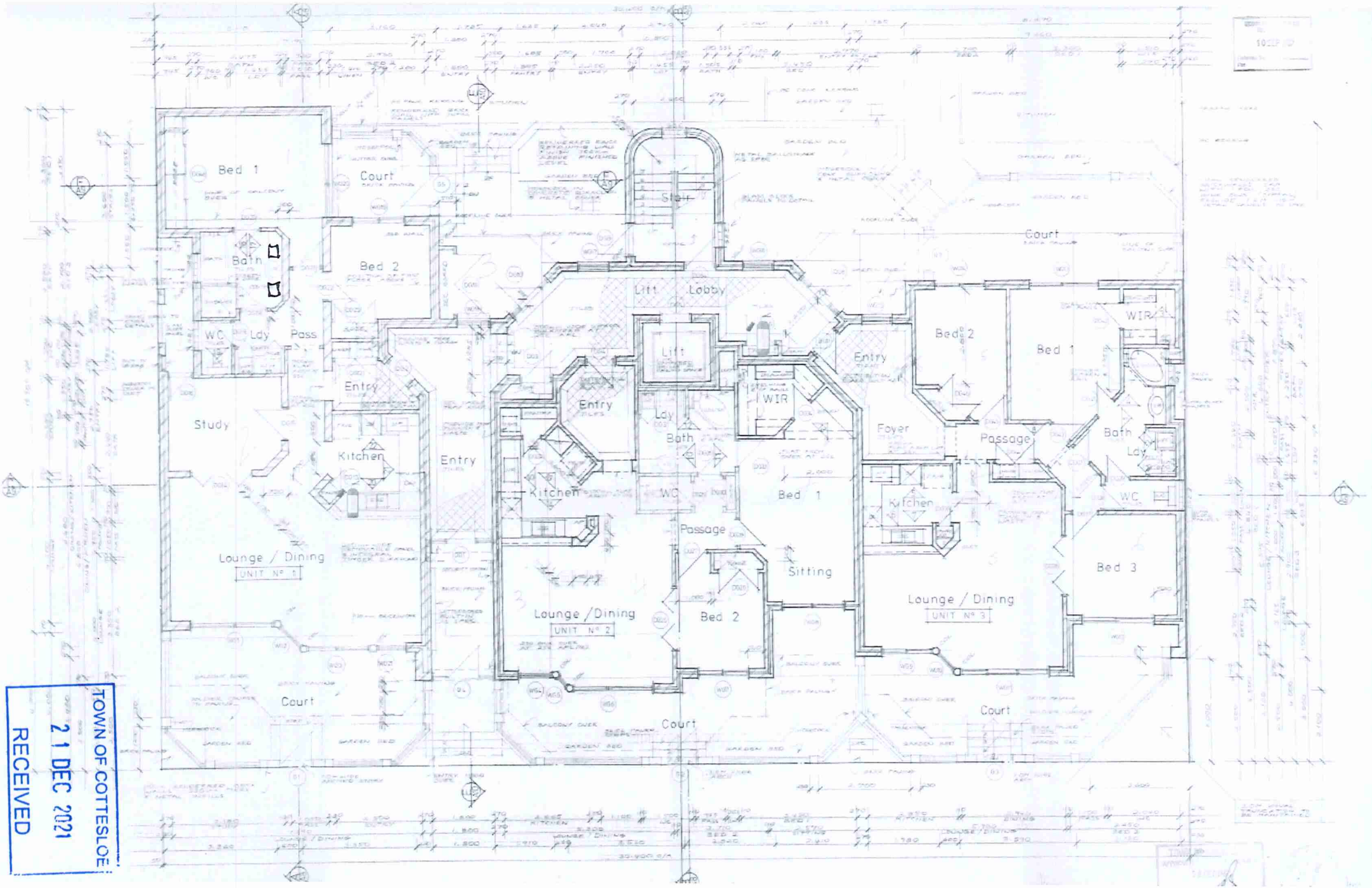
I personally oversee the bookings and keep a close eye on the apartment and the building. I take great pride in the numerous glowing reviews of my apartment, the building and Cottesloe. I have also served as a member of the Council of Owners over the years. Indeed, our first COO 'House Rules' were based on the information I sent out to guests.

Additionally, my apartment is quite separate from others in the complex with the entrance lobby separating Units 1 & 2 (see ground floor plan attached). It also has private access both from Eric Street and from the rear secure car park, into gated and padlocked courtyards. It is the only apartment in the building to have a drying courtyard (on the Western side). There is an undercover car port assigned specifically to it in the car park area (see site plan).

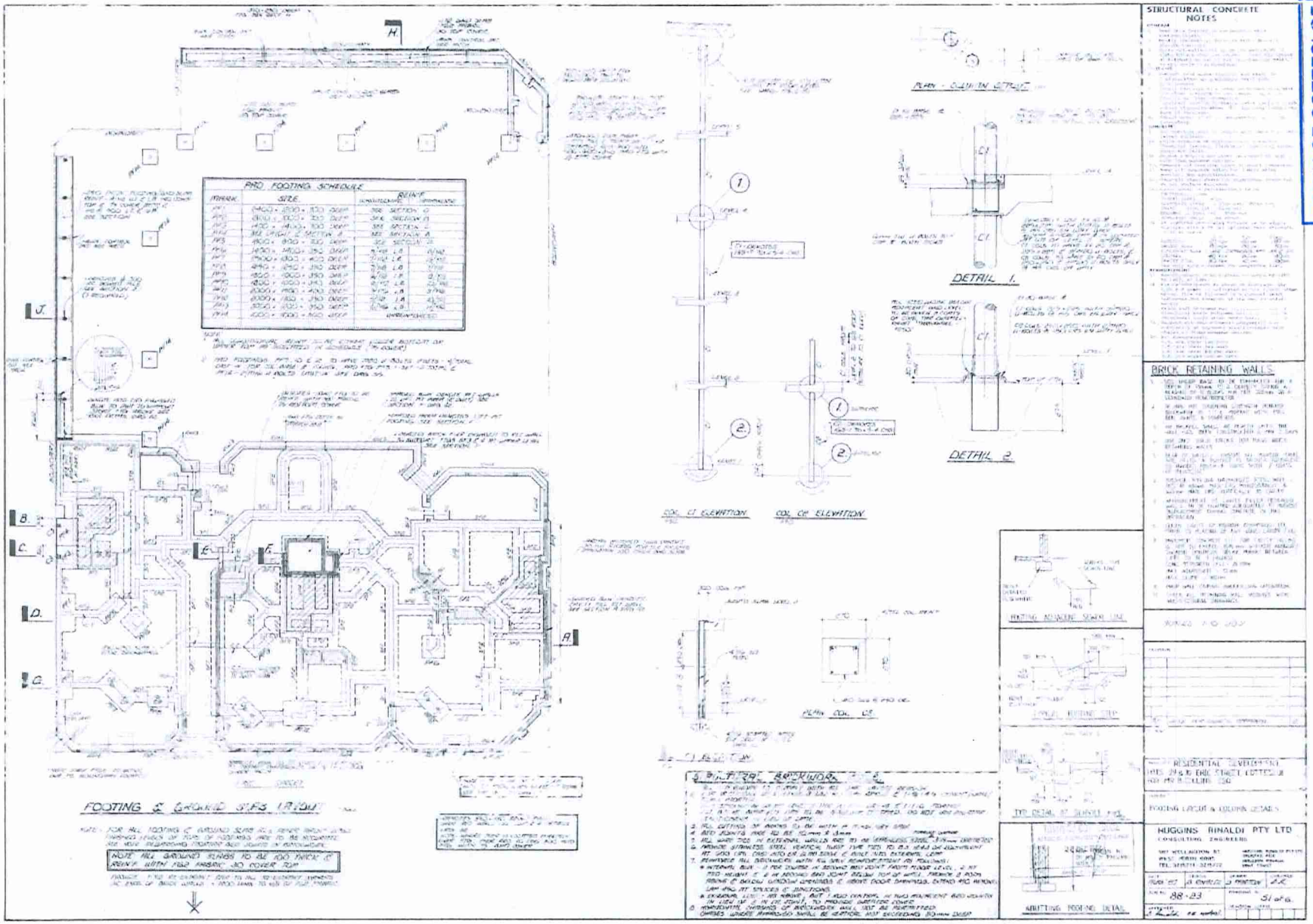
Number One Century Cove is in the R60 blue zone as noted on your Town Planning Scheme No. 3. The building is in the approved zone for Short Term Accomodation. Short term accomodation is *"a desirable use in areas of high tourism amenity"* and *1/6 Eric Street is in "close proximity to key tourism attractions such as the beach"* and it's cafes and restaurants. Most of the apartments in the complex of 15 are known to have been rented out on a short stay basis over the decades that we have owned 1/6 Eric Street. Cottesloe Beach House Stays managed four or five of them for many years. Both the lot on which Century Cove is built (completed 1989) and the adjoining lot on the corner of Eric Street and Marine Parade historically had holiday homes on them (see attached letters from John Marsden, secretary of the COO, who has been collecting stories on the history of our building and it's surrounds).

Yours faithfully

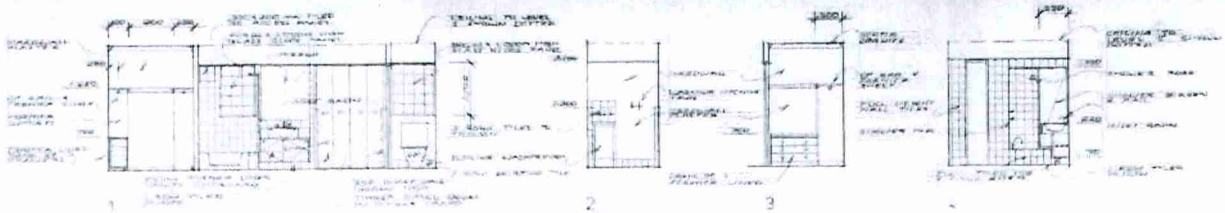
Kaye Breakey



TOWN OF COTTESLOE
21 DEC 2021
RECEIVED



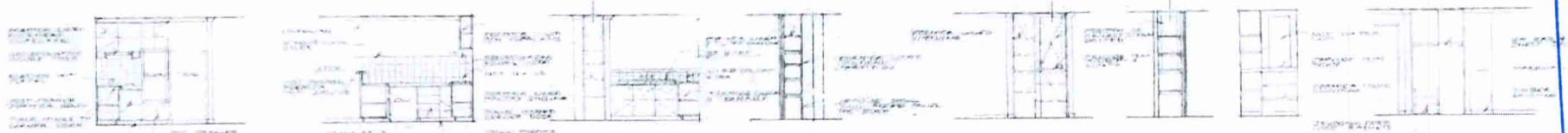
TOWN OF COTTESLOE
21 DEC 2021
RECEIVED



1
TYPICAL UNITS 3,6,9,12 & 15
MIRRORED UNITS 4,7,10 & 13

2
TYPICAL
ALL UNITS

3



5
TYPICAL UNITS 3,6,9,12 & 15
MIRRORED UNITS 4,7,10 & 13

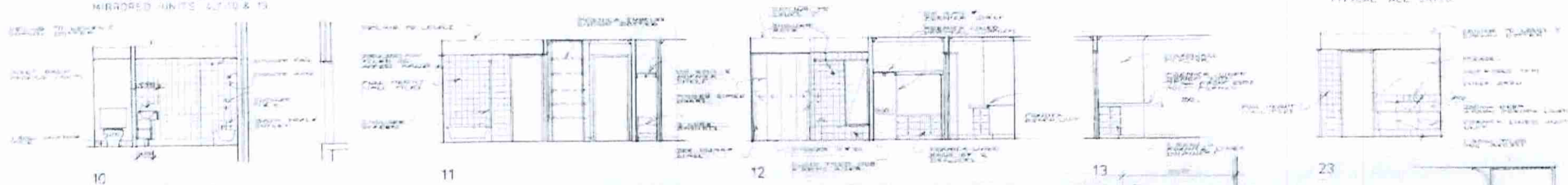
6

7
SECTION A

8
SECTION B

SECTION C

9
POBE
TYPICAL ALL UNITS



10
UNITS 2,5,8,11 & 14

11

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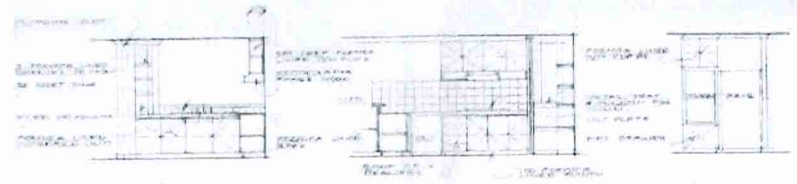
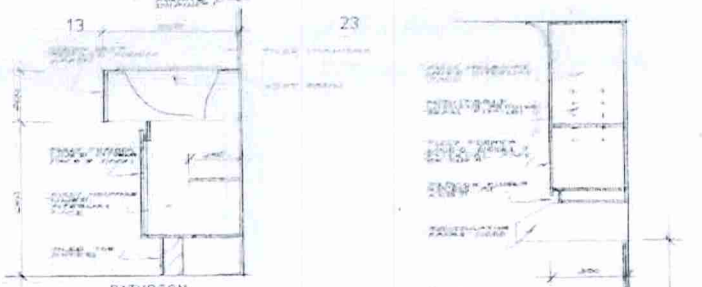
23



14
UNITS 2,5,8,11 & 14

15

16



BATHROOM

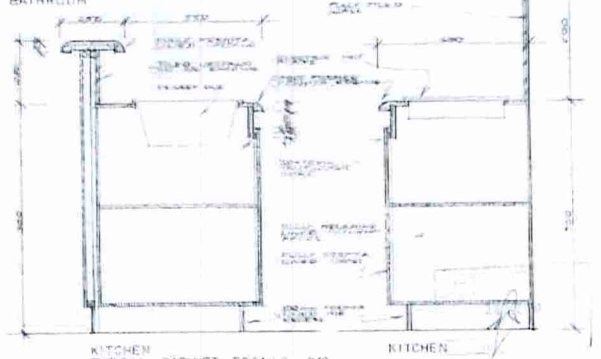
KITCHEN

17
UNIT 1

18

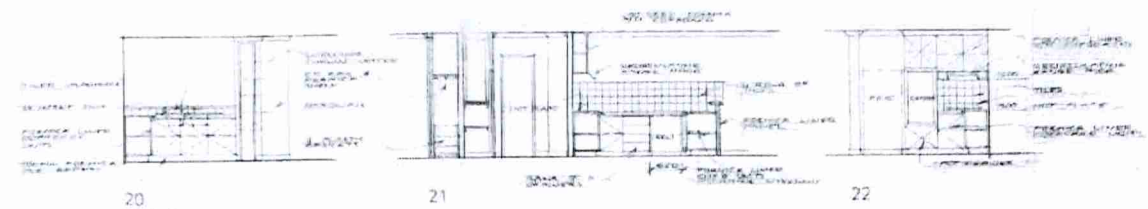
19

24



KITCHEN
TYPICAL CABINET DETAILS P10

KITCHEN



20
UNIT 1

21

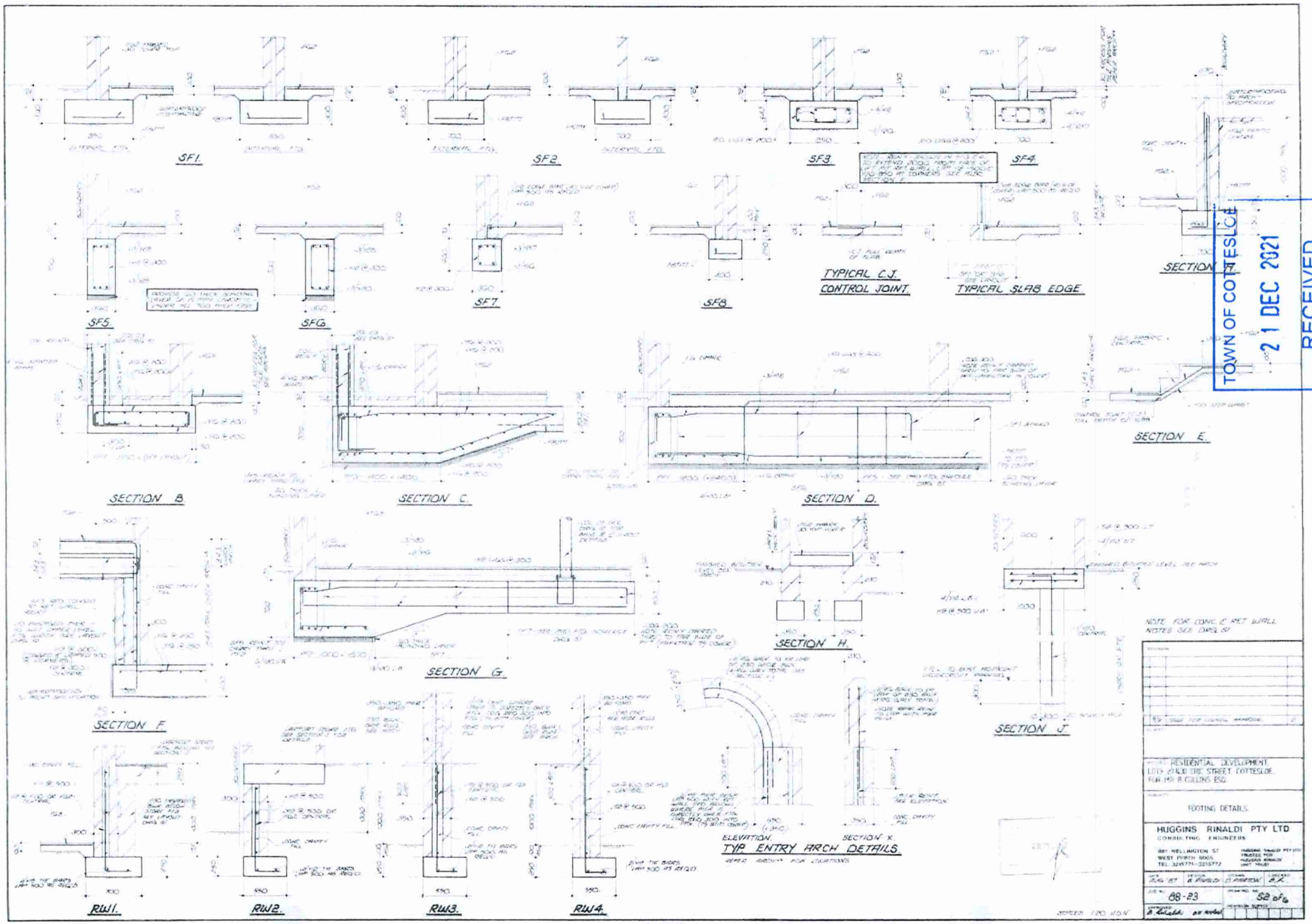
22

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

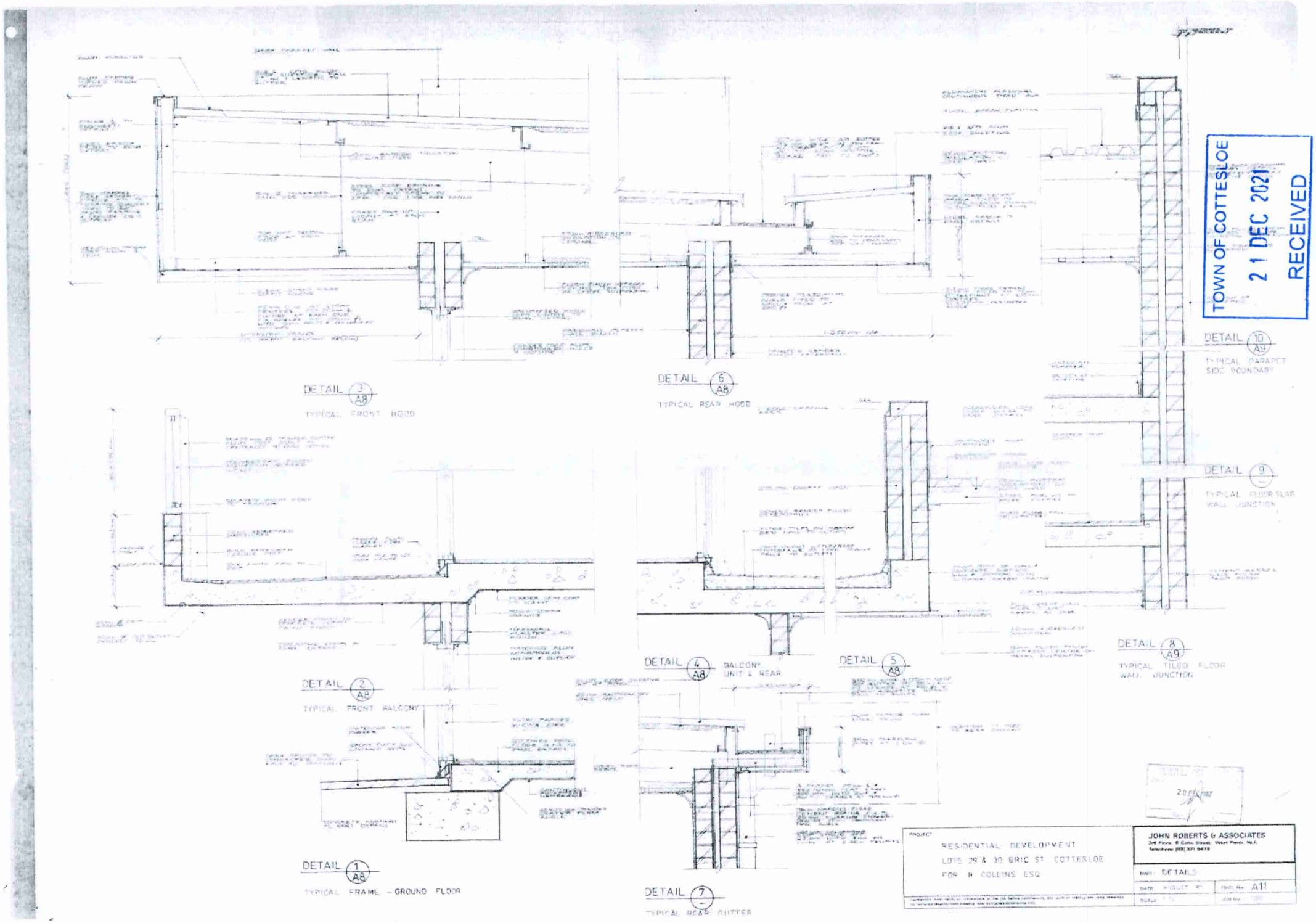
PROJECT
RESIDENTIAL DEVELOPMENT
LOT 29 & 30 ERIC ST COTTESLOE
FOR B COLLINS ESQ

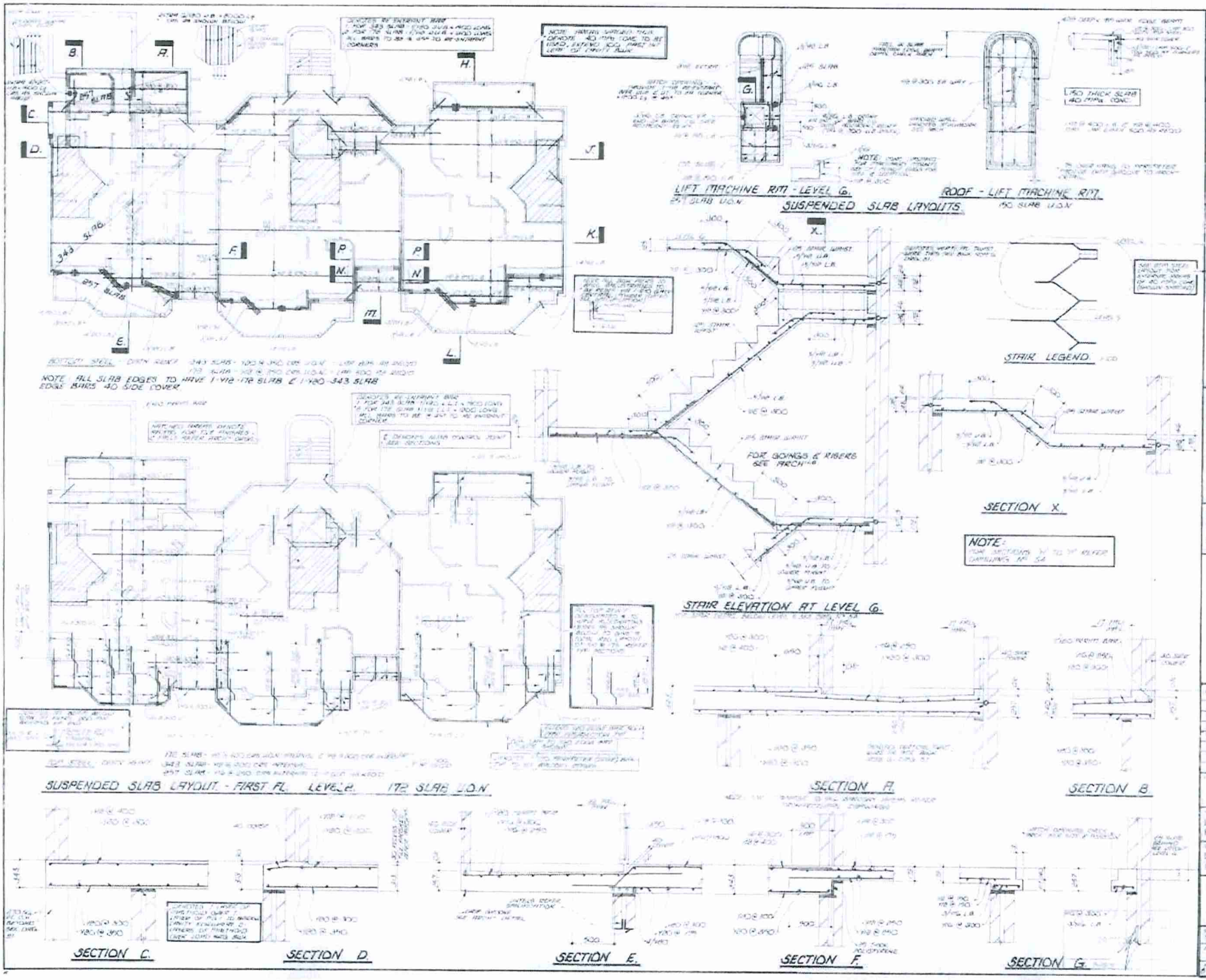
JOHN ROBERTS & ASSOCIATES
3rd Floor, 8 Colin Street, West Perth, W.A.
Telephone (08) 9321 9878

DWG. INTERNAL ELEVATIONS
DATE AUGUST 87
DWG No. A12
SCALE 1:50 @ A1
JOB No.



TOWN OF COTTESLOE
21 DEC 2021
RECEIVED


DETAIL 3 A8
TYPICAL FRONT HOOD
DETAIL 6 A8
TYPICAL REAR HOOD
DETAIL 10 A9
TYPICAL PARAPET SIDE BOUNDARY
DETAIL 9
TYPICAL FLOOR SLAB WALL JUNCTION
DETAIL 2 A8
TYPICAL FRONT BALCONY
DETAIL 4 A8
BALCONY UNIT 4 REAR
DETAIL 5 A8
DETAIL 8 A9
TYPICAL TILED FLOOR WALL JUNCTION
DETAIL 1 A8
TYPICAL FRAME - GROUND FLOOR
DETAIL 7
TYPICAL REAR GUTTER
PROJECT
RESIDENTIAL DEVELOPMENT
LOTS 29 & 30 ERIC ST COTTESLOE
FOR B COLLINS ESQ
JOHN ROBERTS & ASSOCIATES
DWG: DETAILS
DATE: AUGUST 97
DWG. No. A11
TOWN OF COTTESLOE
21 DEC 2021
RECEIVED



STRUCTURAL CONCRETE NOTES

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

ATTENTION SUPERVISOR

NOTE:

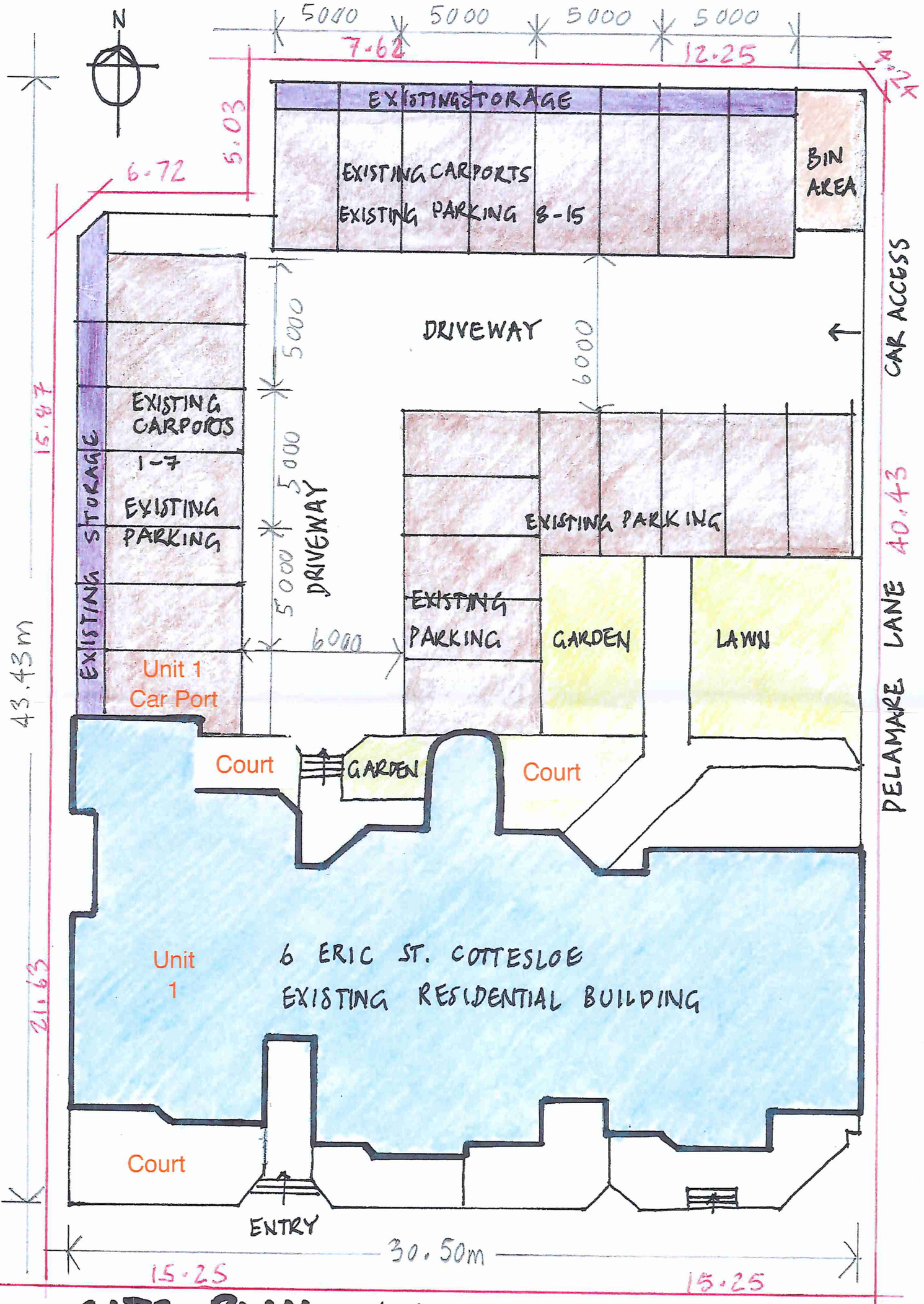
RESIDENTIAL DEVELOPMENT
LOTS 29 & 30 ERIC STREET, COTTESLOE
FOR MR. P. COLLINS ESQ.

SUSPENDED SLAB LAYOUT
LEVELS 2, 6 & LIFT MACHINE RM, ROOF & DETAILS

HUGGINS RINALDI PTY LTD
CONSULTING ENGINEERS
101 WELLINGTON ST.
WEST PERTH 6005
TEL. 3215771-3215772

AUG. 87 | B. RINALDI | D. PARTON | A.R.

88-23 | 53 of 6



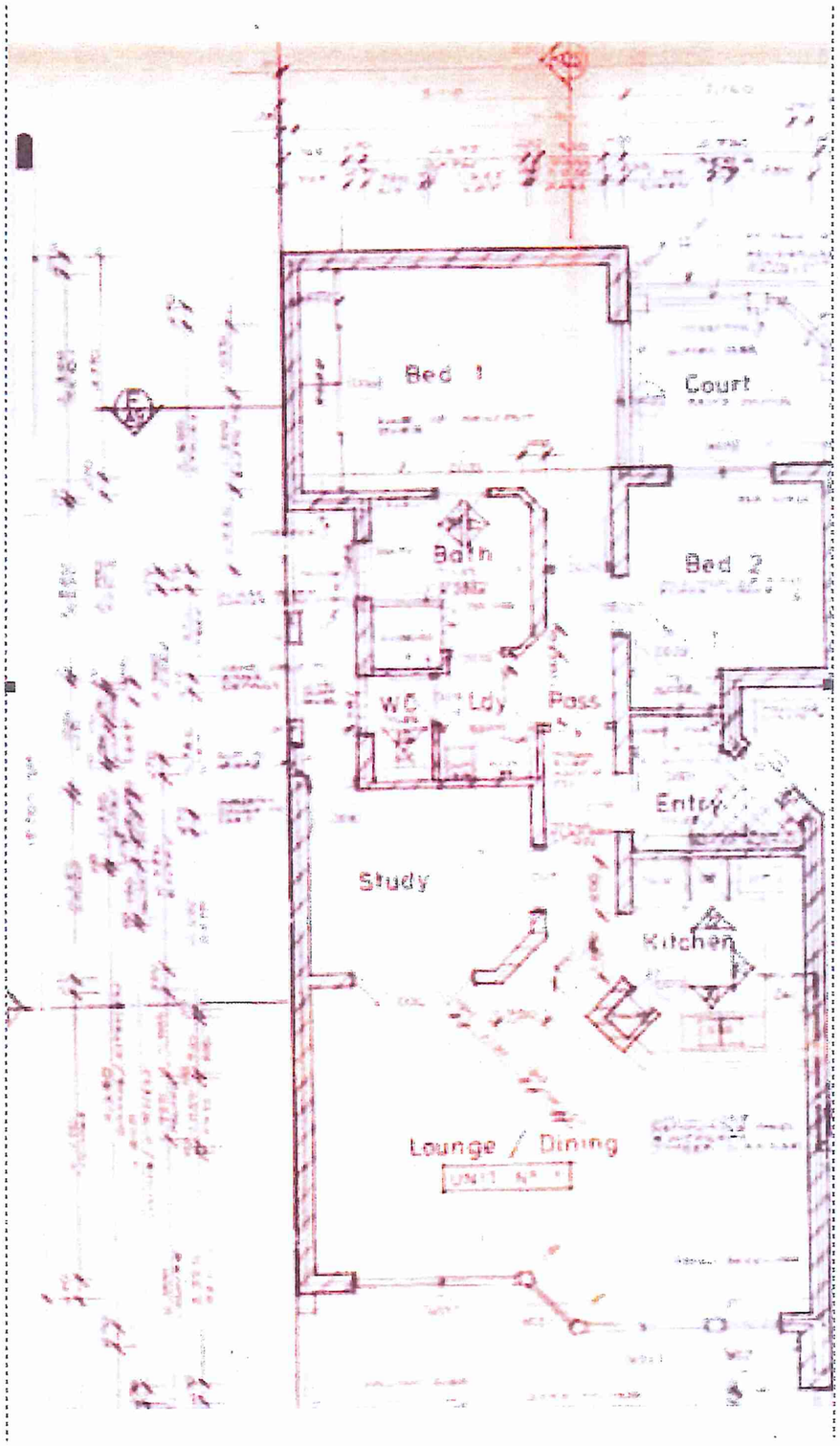
SITE PLAN - 6 ERIC ST. COTTESLOE

SCALE: 1:200 AREA 1282 m²

11.12.21

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

FLOOR PLAN – 1/6-8 ERIC STREET COTTESLOE



TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

From: **John and Gillian Marsden** [redacted]
Subject: Site history
Date: 6 December 2021 at 17:26
To: Anne and Michael Potter [redacted] Kaye Breakey [redacted]

Hi all,

In addition to collecting stories from residents in the locality, I obtained copies of Title Certificates for our lot and for the corner site. As a result we now have strong confirmation of the stories that our site had holiday cottages for country bank officers and their families to holiday.

I believe that we can confident to say:-

The site on which Century Cove was constructed in the late 1980s -- and the immediately adjoining sites -- have a long history in providing short term accommodation. For example, the Australian Bank Officials Association (later the Australian Bank Employees Union) on the site to provide holidays for country bank officers and their families.

It is reported that the original inspiration to build Century Cove was to meet demand stimulated by the America's Cup Defence.

The adjoining lot, on the corner of Marine Parade, was the site of Westhaven House (run by for several decades by Mrs Mirjam Norvilis) and Colombo's Cafe. Both the guesthouse and the restuarant were very popular with American officers and servicemen during W W2.

Next door at 152 Marine Parade was the Brighton Guesthouse with the Hannett Flats adjoining.

Century Cove's attractive design and sound newly completed construction in 1990, together with the downturn in real estate prices, encouraged some to purchase for occupation but it appears that three quarters of the apartments were usually available for rental. In December 2021, the mix is similar with 3 or 4 owner occupiers probably not interested in renting but Halve or more of all units have provided short term accommodation in at least some years in the past decade with some having a history of doing so for more than two decades

J

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

From: **John and Gillian Marsden** [redacted]
Subject: Fwd: Ownership and use
Date: 2 December 2021 at 15:28
To: Kaye Bradley [redacted] Anne and Michael Potter [redacted] Nancy Russo [redacted]

---------- Forwarded message ---------
From: **John and Gillian Marsden** [redacted]
Date: Wed, 1 Dec 2021 at 15:19
Subject: Ownership and use
To: <customerservice@landgate.wa.gov.au>

Dear Cheryl,

Could you please help us with information on the past ownership and historical use of our site and the adjoining site?

The two sites are

a) **2-4 Eric Street, Cottesloe** . I do not have details in terms of Volumes # and folios - however I suspect that it is also a portion of the old Lot 26. (I have attached an extract for the adjoining property.) This is the northern corner of Eric Street and Marine Parade.

Source: Norvalls

We understand that Westhaven House was built on the 2-4 Eric Street site in 1938 with a restaurant, Columbo's, on the ground floor and short accommodation above. During WW2 both were popular with American service men. The site was purchased by Mrs Norvalls in 1978 who continued to run short term accommodation until the demolition of Westhaven House in 1992.

The Fremantle author, Sally Morgan, mentions in her book, My Place, that her mother worked at the OBH and/or Westhaven.

b) **Century Cove, 6-8 Eric Street, Cottesloe, 6011** aka a Portion of Lot 26 and being Lot 40 on diagram 73411. The building was strata-ed in 1989. The Certificate of Title is Vol. 1843, Folio 934. The Strata Plan is 17341.

We understand that on the 6-8 Eric Street site the Bank Officers' Association (or a similar organisation) owned holiday cottages in order to provide short holidays for bank officers and their families from country areas. We do not have any information on the ownership or use of the site or relevant dates. — We now have the Cert. of Title. ✓ Confirmed.

We would be grateful if you could help us pull together the facts, particularly on 6-8 Eric Street, about which we need to make a submission to the Town of Cottesloe.

Our thanks in advance.

John Marsden,
Secretary, Council of Owners,
Century Cove.
Mobile [redacted]

CA 7

STRATA PLAN No. 17341

STRATA TITLES ACT 1985

CERTIFICATE OF APPROVAL BY STATE PLANNING COMMISSION TO A STRATA PLAN

It is hereby certified that the approval of the State Planning Commission has been granted pursuant to the provisions of abovementioned Act to:

(i) the Strata Plan submitted on MARCH 8, 1989 and relating to the property described below;

~~(ii) [illegible]~~

Property Description:

Whole/~~Part~~ Lot(~~s~~) 40

Location(s) COTTESLOE SUB 26

Town COTTESLOE

Local Authority District TOWN OF COTTESLOE

Property Owner MR BRIAN COLLINS

For Chairman,
STATE PLANNING COMMISSION

Date 14 MAR 1989

(*To be deleted as appropriate)

LANDGATE COPY OF ORIGINAL NOT TO SCALE Wed Jun 6 11:08:24 2018 JOB 56877985

Landgate
www.landgate.wa.gov.au

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

PLANNING APPROVAL (DEVELOPMENT)

1. Completed CHECKLIST

2. Completed APPLICATION FORM signed by the owner.

3. SITE PLAN DRAWN TO SCALE SHOWING ALL EXISITING STRUCTURES, DRIVEWAYS AND LOT BOUNDARIES

4. FLOOR PLAN OF THE EXISITING BUILDING (Unit 1) with guest bedrooms and outdoor living areas used by guests

5. COVER LETTER outlining the proposal

6. HOUSE MANAGEMENT PLAN (And Supporting Documents) INCLUDING:- Emergency Contact Details, House Rules for Guest Behaviour, Pets, Check in and Check out Procedures, Noise and Waste Management, Car Parking, Complaints Procedure (Air bnb Neighbourhood Support Page), Fire and Emergency Response Plan and Equipment

7. A DRAFT VISITOR LOG BOOK detailing who has stayed, client arrival and departure dates. Included also are samples of the Stayz/VRBO and Air bnb records which will also be available for the Town upon request.

TOWN OF COTTESLOE
21 DEC 2021
RECEIVED

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Please note - I have not had any complaints to date (20 years).

Check in and check out procedure - sent out to guests prior to arrival.

Dear

Thank you for your payment. Your booking is now confirmed. Please check to make sure all the booking information below is correct.

Reservation Details for airbnb at Number 1 Century Cove Cottesloe .
Arrival : 15:00
Departure : 10:00
Adults :
Children :

I will leave the keys (to the building and the apartment) and the remote (for the car park at the rear of the building) in the letterbox at my home - 5 Fraser Street, Swanbourne - for you to collect on the way to the apartment. They will be available from 3 pm or possibly earlier by arrangement.

Please read through the Information Folder on the island bench.

Wifi access passcode is on the bottom of the modem (near the TV)

When you vacate the apartment at the end of your stay please leave keys (all sets) and remote for the car park on the kitchen bench. Turn the knob on the door to the lobby so as to lock it. If you have a car please ensure you have this out prior to doing this!

We wish you a safe and happy stay and thank you for booking with us. If you require any further information please do not hesitate to contact me by email or mobile phone [redacted].

Regards,

Kaye Breakey
Number 1 Century Cove Cottesloe

Fire and electrical safety and equipment - The fire equipment in the building is regularly checked and maintained through the strata management by Key oak. Each apartment has a fire door to the lobby and there are fire doors on each floor to access the stairwell. These must be kept closed. A fire extinguisher and a fire blanket are located in the kitchen of Unit 1. These are replaced every 5-7 years (as is the current recommendation). The apartment complies with electrical safety and has 10 year smoke alarms (last replaced in 2020). The outside bbq is gas powered.

Emergency Response Plan - see document (in Information folder) + Fire and Emergency Evacuation map - see document (also in Information Folder). There is a first aid kit in the bathroom cupboard.

An assembly point has not been nominated by the COO and I will be raising this at our first available meeting in 2022. The preferred route would be to Eric Street as the car park has an electrically operated gate.

Number of people occupying the premises - The apartment can accomodate up to six guests but this maximum number is rarely reached. There is a minimum four night stay. I attach a sample of a Visitor Log Book for the last six months which can be emailed to the Town upon request. Both the Stayz and Airbnb platforms also have digital readouts of past, current and future bookings, guests and numbers who have stayed, dates of arrival and departure, also readily available upon request.

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CENTURY COVE – 6 ERIC STREET, COTTESLOE HOUSE GUIDELINES & EXPECTATIONS

Century Cove is a community of residents and guests enjoying the amenity of the location, the apartments and the complex's shared areas. Use of the building and the behaviour of residents, guests and all visitors must be consistent with the amenity and enjoyment of all. Just the same as in residential streets, please be considerate of your neighbours. Indeed, because of the close proximity of apartments adjoining, above and below greater consideration is warranted.

In promoting this, the Council of Owners have developed these House Guidelines & Expectations, which all residents are respectfully requested to adhere to.

Noise and Residential amenity

Residents and Visitors must not engage in anti-social behaviour and must minimise their impact upon the residential amenity of neighbours and local community.

Residents and visitors must not create noise which is offensive to occupiers of the neighbouring properties especially between 12pm – 8am and during arrival and departure at any time throughout the occupancy.

Offensive noise is prohibited and may result in extra charges for security and other expenses, which may be on charged by the strata manager, or a breach notice issued to the owners & to the tenant.

Balconies

Please ensure that noise is kept to a minimum on the balcony areas after 10.00pm and be courteous of residents within the apartment complex.

No alighting balconies from the front of the building.

Please do not hang washing on front or back balconies (washing on a line below the parapet so that it is not visible from outside the building is acceptable).

The drains from the balconies of upper floor units are designed for storm water drainage only. They drain into the courtyards of the ground floor units. If it is necessary to water plants or wash down the balcony please check that this water does not adversely affect the people and their belongings below.

Visitors

Residents are responsible for ensuring that Visitors comply with these House Guidelines

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The building has an active Council of Owners who are working to improve the amenity of the building for all. Please respect the close proximity of your neighbours.
HOUSE RULES

To maintain a good standard for our guests we require certain conditions to be complied with. We appreciate most will respect our property but the occasional abuse requires that we state the following conditions.

Number of Guests should not exceed the number stated on the Confirmation Notice or subsequently agreed in writing or email. Fees will apply for excess guests not agreed with the owners in advance.

Guests are responsible for ensuring that reasonable limits are set on visitor numbers and that visitors also comply with House Rules.

Guests and their visitors must not create noise which is offensive to occupiers of the neighbouring properties especially between 10pm-8am and during arrival and departure at any time throughout the occupancy.

The property is not a party house and any such activities are strictly prohibited.

Any gathering, celebration or entertainment must not conflict with residential amenity and must comply with other requirements.

The price charged is for domestic use only and not commercial. Accordingly this rate does not allow for the extra wear associated with functions in terms of cleaning, garbage removal, wear and tear, repairs etc. Use contrary to this may result in loss of your bond and/or additional payments.

Guests must notify the owner of any disputes or complaints from neighbours as soon as is practicable.

Security - When leaving the apartment, even for a short while, please ensure all doors and windows and the padlocks on the courtyard gates are locked.
There is a small safe in the hall cupboard and if you forget the combination a key is available.

Damage, Breakages, Theft and Loss are the tenants responsibility during their stay.

Please expect to pay for breakages, carpet cleaning , furniture cleaning or any other damage due to mishap.

Pets are not allowed except with permission from the Council of Owners. Potential tenants may request and the owner will forward their request to the Council for approval.

No smoking inside the apartment or the building please. A $50 fee will be charged if cigarette butts are left lying in garden beds or paved areas.

Secure Parking at the rear of the building – This is accessible via the laneway to the right of the building and with the use of the remote control supplied. There is one undercover car bay available for exclusive use (marked Number 1) and residents may use one other of the car bays, in the middle of the parking area, on a 'first come, first served basis. Visitors should use the public parking available on Eric Street and Marine Parade.

Please make sure all your rubbish is put out in the bins in the locked area beside the gate carpark. Smaller green lidded bins for general rubbish and larger yellow top bins for recycling. These are emptied Mondays and Thursdays by Cottesloe Council contractors. Rubbish placed next to the bins or on top of them will not be removed by the contractors.

DEPARTURE - The property should be left in a similar state to its condition on arrival save for normal cleaning. Check-out time is 10am by the latest, to allow time to prepare property for next

guests. This time may be negotiable if the next guests are not due to occupy the property that same day.

Variations to these conditions may only be made by prior arrangement with the owner in writing

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21 DEC 2021
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NUMBER ONE CENTURY COVE
COTTESLOE
AUSTRALIA

Apartment Accomodation

Contact details for Owner/ Manager:

Kaye Breakey

Phone - [redacted]

Email - [redacted]

Alternative contacts:

Leith Fenbury

Phone - [redacted]

Email - [redacted]

Cleaners - Trushine
Cathy Menandez

Phone - [redacted]

Email - [redacted]

& Expectations.

Gatherings or Functions

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The Property is not a 'party house'.

Any gathering, celebration or entertainment permitted at a Property must not conflict with residential amenity and must comply with other House Guidelines & Expectations requirements.

Common courtesy would dictate that adjoining neighbours are notified in advance before entertaining a large crowd of people.

Parking

Parking arrangements at the Property are as follows. There is one undercover car bay available for use, which is marked with the unit number, in addition to extra unmarked car bays. Visitors must not park in this undercover area or the unmarked car bays. There is public parking available for visitors on Eric Street and Marine Parade. No owner or resident may park permanently or frequently in the common open area without the written permission of the Council of Owners, for which certain conditions may be set on any permission granted.

Carports

No protuberance beyond the white line which marks the end of each carport;
Surf boards, surf skis and similar items may be kept neatly hung from the rafters above each carport; and
Mo furniture, gear or kit may be left on the floor of the carport.

Garbage and Recycling

Residents and Visitors are to dispose of garbage and recycling in accordance with the usual practise at the Property (as set out below) in the allocated bins, and excess rubbish must not be left in public or common areas.

Do not leave any personal items in common lobbies or fire escapes

Garbage and recycling arrangements at the property are as follows. There are green bins for general waste and yellow bins for recycling in the corner of the car park. Please ensure no food waste is placed in the recycling bin. The bins are unmarked, so please feel free to use any of the bins.

If bins are full, try and retain rubbish in your unit until space is available in the bins – council clears bins on Monday and Thursday mornings.

Security

Whenever you are absent from the Property, close all windows and doors to maintain security and prevent rain and water damage.

Pets

Pets are not permitted at this property unless with the express permission of the Council of Owners.

Bicycles

Bicycles should be stored in the locked cupboards in the car ports.

Doors

Close entry/exit doors quietly and securely at all times. If a door is open and "swinging in the breeze", please shut it.

THANK YOU FOR YOUR COOPERATION

THE COUNCIL OF OWNERS

31 January 2018

Please note:-*In addition to these House Guidelines & Expectations, residents should be aware of the Strata Titles Act 1985 By-laws, in particular Schedule 1 By-Law 1. (2) (a – d inclusive) and to all 14 By-Laws in SCHEDULE 2.*

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RUBBISH DISPOSAL & COLLECTION

NOTICE TO ALL RESIDENTS

CENTURY COVE
6-8 ERIC STREET,
COTTESLOE

Rubbish is collected twice per week - on Mondays and Thursdays.

Please: wrap ALL foodstuffs securely to avoid flies and insects breeding.
flatten ALL cardboard boxes.

No rubbish will be removed by Town of Cottesloe contractors if rubbish is sitting on top of bins or on the ground next to bins. Failure of Council contractors to remove rubbish creates significant rubbish volume problems.

Only items that can fit into the bins will be removed, so large items must be either broken down to fit or disposed of by alternative means eg Council verge valet system.

If bins are full, please retain rubbish until bins are emptied or find alternative means to dispose of rubbish. PLEASE DO NOT JUST DUMP IT NEAR THE BINS.

Your cooperation would be appreciated.

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21 DEC 2021
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EMERGENCY PLAN

For Emergencies Only	**000** Stay focused, stay relevant, Stay on the line
Fire 🚒👩‍🚒	**000** Is your life or property being threatened?
Police 🚔👮	**000** Have you just witnessed a serious accident or crime?
Medical 🚑👩‍⚕️	**000** Is someone seriously injured/needs urgent medical help?

For non Emergency Police	**131 444**
Crime Stoppers	**1800 333 000**
State Emergency Services	**13 25 00**
Health Direct (24 Hours)	**1800 022 222**
Poisons Information Centre	**13 11 26**
Lifeline	**13 11 14**
OWNER - Kaye	[redacted]
STRATA MANAGER SVN -	[redacted]

Your location is:

Century Cove
Unit 1, 6-8 Eric Street, Cottesloe
Nearest crossroad is Marine Parade

Location of fire equipment: 🧯🔦

Fire blanket and fire extinguisher and torch - in kitchen.
Fire equipment cupboard including fire hose - in lobby near door of Unit 3.

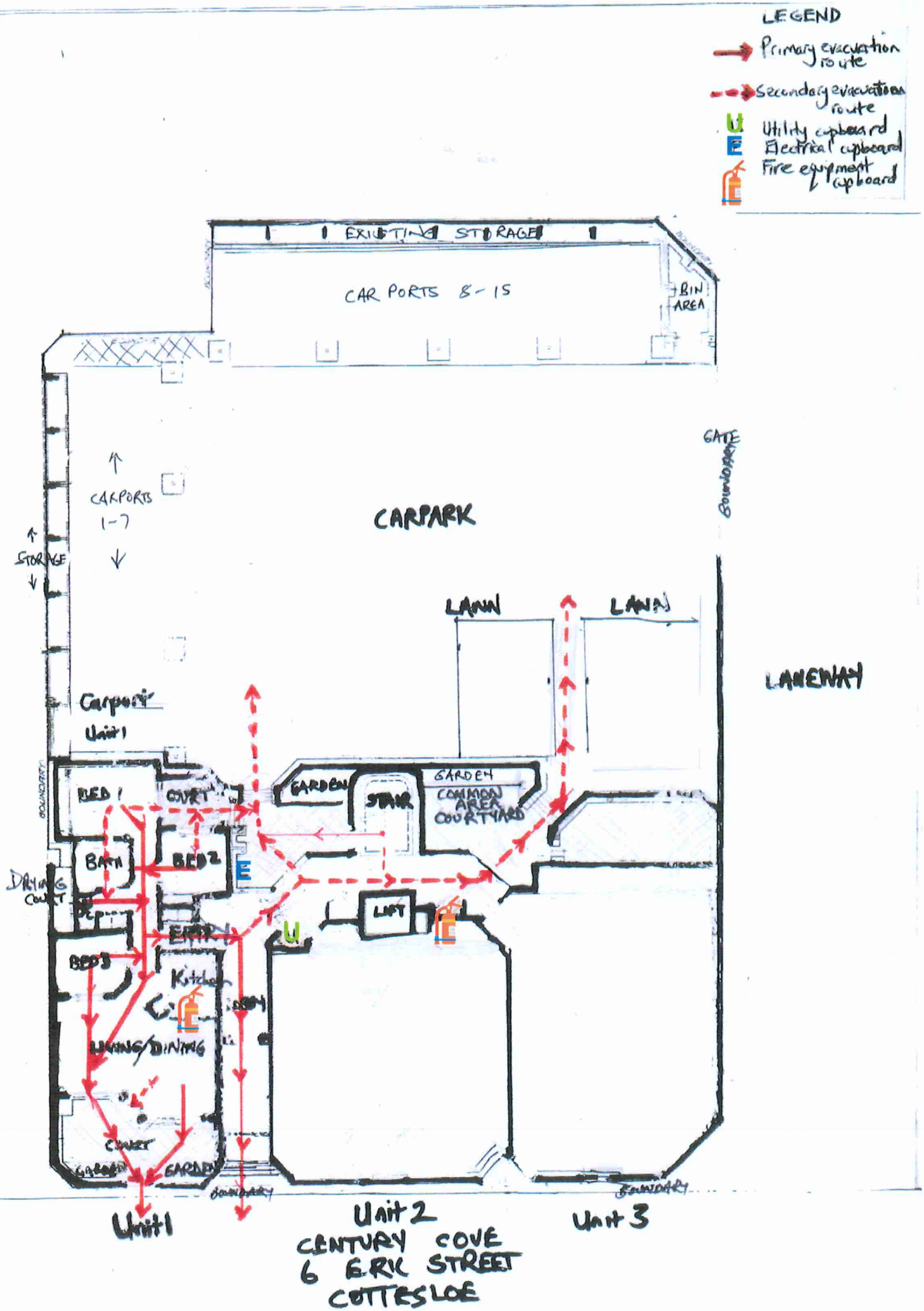
First aid kit: ⛑️🩹

- in bathroom cupboard (left)

SAFETY CONSIDERATIONS

Download the Emergency+ app on your smartphone.
Keep clothing and furniture away from heaters.
Do not leave cooking, bbq, candles or other heat sources unattended.
Stay indoors during a storm if there is lightening.
Keep fire doors closed at ALL times.

Remove persons from immediate danger.
Call **000**
Confine fire and smoke. Close windows and doors if it is safe to do so.
Extinguish and control the fire if it is safe to do so.
If you need to evacuate please leave through the nearest exit - as illustrated on escape plan (separate page).
The main door into the lobby is very close to both the front and rare entrance doors to the Century Cove building.
Front courtyard of Unit 1 - exits to Eric Street.
Back courtyard of Unit 1 - exits to rare car park and laneway.


LEGEND
Primary evacuation route
Secondary evacuation route
U Utility cupboard
E Electrical cupboard
Fire equipment cupboard
EXISTING STORAGE
CAR PORTS 8-15
BIN AREA
GATE
CARPORTS 1-7
CARPARK
STORAGE
LAWN
LAWN
LANEWAY
Carport Unit 1
BED 1
COURT
GARDEN
STAIR
GARDEN COMMON AREA COURTYARD
BATH
BED 2
DRYING COURT
E
LIFT
ENTRY
U
BED 3
Kitchen
LIVING/DINING
COURT
GARAGE
GARDEN
BOUNDARY
Unit 1
Unit 2
CENTURY COVE
6 ERIC STREET
COTTESLOE
Unit 3

TOWN OF COTTESLOE
21 DEC 2021
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Neighbourhood Support

We know that issues can come up in any community. It's usually fastest to communicate directly with your neighbour to address concerns related to home sharing, but you can also contact us below for additional support. If you have a concern unrelated to your neighbourhood, please visit our Help Centre.

Is there a party or disturbance nearby?
Request a call from the Neighbourhood Support team.

For non-urgent neighbourhood concerns, send us a message

After you complete the form, you'll get a confirmation email with a case number.

Our team will review your concern. If we match it with an active Airbnb listing, we'll get in touch with the host.

We'll follow up with you after additional investigation. If we need to, we'll reach out for more information.

Select a topic to get started. Which of these topics is your concern about?

Noise or party | Neighbourhood concerns | Personal safety | Other

Noise or party

We know excessive noise or a party can be frustrating. Complete the form below and we'll get to the bottom of it.

Do you have the link to the Airbnb listing for this home? It'll help us to contact the host faster.

Yes

I have the link to the listing

No

I only know the address

TOWN OF COTTESLO
21 DEC 2021
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GUESTS	CHECK-IN	CHECK-OUT	TYPE OF BOOKING eg. Air bnb Private Booking Stayz/VRBO
[redacted] 3 adults, 2 children	24th June 2021	5th July 2021	Air bnb
[redacted] 3 adults	6th July 2021	15th July 2021	Air bnb
[redacted] 1 adult	15th July 2021	25th July 2021	Air bnb
[redacted] 2 adults	30th July 2021	5th August 2021	Stayz
[redacted] 2 adults, 2 children	28th July	11th September	Air bnb
[redacted] 2 adults, 1 child	18th September	24th September	Air bnb
[redacted] 5 adults	24th September	27th September	Air bnb
[redacted] 2 adults, 1 child	27th September	30th October	Air bnb
[redacted] 2 adults, 1 child	1st November	27th November	Private
[redacted] 1 Adult	30th November	15th December	Air bnb
[redacted] 2 adults, 2 children	18th December	28th December	Air bnb

GUESTS	CHECK-IN	CHECK-OUT	TYPE OF BOOKING eg. Air bnb Private Booking Stayz/VRBO
[redacted] 1 Adult	28th December 2021	3rd January 2022	Private

TOWN OF COTTESLOE
21 DEC 2021
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[redacted] Vrbo Australia	25/09/2019	30/09/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 4 children	
[redacted] Vrbo Australia	01/10/2019	02/10/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	0 adults 0 children	
[redacted] Vrbo Australia	01/10/2019	02/10/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	0 adults 0 children	
[redacted] Stayz.com.au	14/10/2019	19/10/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	4 adults 0 children	[redacted] *Dear [redacted] Please check your booking details below to ensur...*
[redacted] Stayz.com.au	12/12/2019	20/12/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 3 children	
[redacted] affiliate	20/12/2019	02/01/2020	Number 1 Century Cove Cotteslo (130 - 9013453)	4 adults 0 children	[redacted] *Hi Kaye, where would you like us to leave the keys?*
[redacted] Stayz.com.au	01/02/2020	06/02/2020	Number 1 Century Cove Cotteslo (130 - 9013453)	1 adult 0 children	[redacted] *Dear Kaye, Thank you very much for your quick response and gu dan...*
[redacted] Stayz.com.au	20/02/2020	24/02/2020	Number 1 Century Cove Cotteslo (130 - 9013453)	3 adults 0 children	[redacted] *Retrieved the keys and all good Thx again for your help with earl.*

[redacted] Vrbo Australia			(130 - 9013453)	0 children	
[redacted] Vrbo Australia	20/12/2018	27/12/2018	Number 1 Century Cove Cotteslo (130 - 9013453)	3 adults 0 children	
[redacted] affiliate	28/12/2018	03/01/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 4 children	[redacted] *Thanks for the good feedback. We are glad that everything is alri...*
[redacted] affiliate	25/01/2019	15/02/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 0 children	[redacted] *Hi Kaye, Just dropped off the keys. Many thanks for your help wit...*
[redacted] affiliate	21/02/2019	26/02/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	3 adults 0 children	[redacted] *Thx for that, the forecast for Saturday looks ok...just have to s...*
[redacted] affiliate	19/03/2019	25/03/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	3 adults 0 children	[redacted]
[redacted] affiliate	01/04/2019	21/04/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	6 adults 0 children	[redacted] *Hi [redacted] I hope you are all settling in and enjoying your stay. I a...*
[redacted] affiliate	16/05/2019	20/05/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	5 adults 0 children	[redacted] *Dear [redacted] Please check your booking details below to ensu...*
[redacted] affiliate	20/09/2019	25/09/2019	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 2 children	[redacted] *Hi [redacted] My daughter, [redacted] will make sure they are in the lette...*

Inbox as of 5 December 2021, 12:47 pm

Guest	Check-in	Check-out	Property	Guests	Contact Information
[redacted] Vrbo Australia	01/03/2018	06/03/2018	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 0 children	[redacted] *Thank you for all your assistance Kaye and we look forward to our...*
[redacted] Vrbo Australia	28/03/2018	06/04/2018	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 3 children	
[redacted] affiliate	06/05/2018	12/05/2018	Number 1 Century Cove Cotteslo (130 - 9013453)	4 adults 0 children	[redacted] *was originally travelling for this job, but will no longer be...*
[redacted] affiliate	20/05/2018	25/05/2018	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 0 children	[redacted] *Dear Sue Power Please check your booking details below to ensure ...*
[redacted] Vrbo Australia	01/07/2018	12/07/2018	Number 1 Century Cove Cotteslo (130 - 9013453)	4 adults 0 children	[redacted] *Dear [redacted] Please check your booking details below to ens...*
[redacted] Vrbo Australia	17/08/2018	27/08/2018	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 2 children	*Thank you Kaye*
[redacted] Vrbo Australia	11/09/2018	11/10/2018	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 0 children	[redacted]
[redacted] Vrbo Australia	17/11/2018	22/11/2018	Number 1 Century Cove Cotteslo (130 - 9013453)	2 adults 0 children	
[redacted]	26/11/2018	01/12/2018	Number 1 Century Cove Cotteslo	2 adults	

TOWN OF COTTESLOE
21 DEC
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‹ Completed reservations

Printed 5 December 2021

Filters:

- Dates between 1 January 2020 – 1 December 2021

Filters:

- Dates between 1 January 2020 – 1 D

Status	Guests	Contact	Check-in	Checkout	Booked
Past guest	[redacted] 2 adults, 1 child	—	27 Sep 2021	30 Oct 2021	5 Sep 2021 1:10 pm AWT
Past guest	[redacted] 5 adults	—	24 Sep 2021	27 Sep 2021	4 Sep 2021 1:36 pm AWT
Past guest	[redacted] 3 adults	—	18 Sep 2021	24 Sep 2021	7 Sep 2021 7:23 am AWT
Past guest	[redacted] 2 adults, 1 child, 1 infant	—	28 Aug 2021	11 Sep 2021	16 Aug 2021 7:01 am AWT
Past guest	[redacted] 1 adult	—	15 Jul 2021	26 Jul 2021	11 Jul 2021 2:54 pm AWT
Past guest	[redacted] 3 adults	—	6 Jul 2021	15 Jul 2021	30 Jun 2021 6:40 pm AWT
Past guest	[redacted] 3 adults, 1 child, 1 infant	—	24 Jun 2021	5 Jul 2021	10 Jun 2021 8:42 pm AWT
Past guest	[redacted]	—	14 Jun 2021	19 Jun 2021	7 Jun 2021

	2 adults, 1 child				6:46 am AWT
Past guest	[redacted] 2 adults	—	4 Jun 2021	11 Jun 2021	12 May 2021 2:19 pm AWT
Past guest	[redacted] 2 adults, 2 infants	—	25 May 2021	30 May 2021	11 May 2021 3:00 pm AWT
Past guest	[redacted] 1 adult	—	7 May 2021	12 May 2021	7 May 2021 2:22 pm AWT
Past guest	[redacted] 2 adults	—	18 Apr 2021	26 Apr 2021	13 Apr 2021 3:26 pm AWT
Past guest	[redacted] 5 adults	—	12 Apr 2021	18 Apr 2021	13 Mar 2021 3:21 pm AWT
Past guest	[redacted] 2 adults, 3 children	—	6 Apr 2021	11 Apr 2021	12 Mar 2021 4:21 pm AWT
Past guest	[redacted] 3 adults	—	2 Apr 2021	5 Apr 2021	29 Mar 2021 9:23 am AWT
Past guest	[redacted] 2 adults, 1 child	—	28 Feb 2021	31 Mar 2021	27 Jan 2021 6:21 pm AWT
Past guest	[redacted] 2 adults	—	23 Feb 2021	28 Feb 2021	18 Feb 2021 8:25 am AWT
Past guest	[redacted] 1 adult	—	17 Feb 2021	23 Feb 2021	16 Feb 2021 8:40 am AWT
Past guest	[redacted] 2 adults, 3 children	—	20 Jan 2021	23 Jan 2021	2 Jan 2021 8:33 pm AWT
Past guest	[redacted] 1 adult	—	4 Jan 2021	11 Jan 2021	2 Jan 2021 12:19 pm AWT
Past guest	[redacted] 6 adults	—	23 Dec 2020	30 Dec 2020	1 Nov 2020 6:11 pm AWT

Past guest	[redacted] 2 adults	—	3 Dec 2020	11 Dec 2020	23 Nov 2020 2:55 pm AWT
Past guest	[redacted] 1 adult	—	25 Nov 2020	1 Dec 2020	30 Oct 2020 2:08 am AWT
Past guest	[redacted] 1 adult, 3 children	—	9 Nov 2020	12 Nov 2020	6 Nov 2020 7:39 pm AWT
Past guest	[redacted] 2 adults, 1 infant	—	3 Sep 2020	27 Oct 2020	25 Aug 2020 6:52 pm AWT
Past guest	[redacted] 1 adult	—	12 Aug 2020	25 Aug 2020	6 Aug 2020 5:45 pm AWT
Past guest	[redacted] 1 adult	—	24 Jul 2020	28 Jul 2020	14 Jul 2020 4:25 am AWT
Past guest	[redacted] 2 adults, 3 children	—	8 Jul 2020	11 Jul 2020	5 Jul 2020 2:41 pm AWT
Past guest	[redacted] 1 adult	—	1 Jul 2020	7 Jul 2020	24 Jun 2020 12:41 pm AWT
Past guest	[redacted] 1 adult	—	4 May 2020	18 May 2020	29 Apr 2020 4:19 pm AWT
Past guest	[redacted] 4 adults	—	16 Mar 2020	1 Apr 2020	15 Mar 2020 8:27 pm AWT
Past guest	[redacted] 2 adults, 1 infant	—	6 Mar 2020	10 Mar 2020	24 Jan 2020 12:20 pm AWT
Past guest	[redacted] 2 adults	—	27 Feb 2020	1 Mar 2020	20 Feb 2020 5:59 pm AWT
Past guest	[redacted] 2 adults	—	8 Feb 2020	15 Feb 2020	8 Feb 2020 12:02 am AWT
Past guest	[redacted]	—	15 Jan 2020	25 Jan 2020	5 Nov 2019