

# **TOWN OF COTTESLOE**



## **ATTACHMENTS**

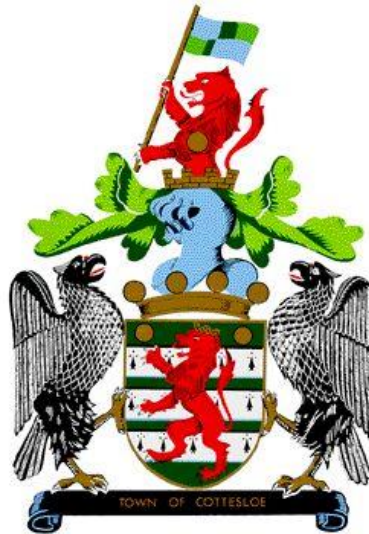
**ORDINARY COUNCIL MEETING – 22 JULY 2025**

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
<b>10.1 REPORTS OF OFFICERS</b>		
<b>CORPORATE AND COMMUNITY SERVICES</b>		
10.1.1	ADOPTION OF THE 2025/2026 ANNUAL BUDGET	
10.1.1(a)	DRAFT TOWN OF COTTESLOE 2025/2026 ANNUAL BUDGET .....	2
10.1.1(b)	DRAFT 2025/2026 FEES AND CHARGES SCHEDULE .....	29
10.1.1(c)	DRAFT 2025/2026 CAPITAL WORKS.....	48
10.1.1(d)	DRAFT 2025/2026 COMMUNITY DONATIONS.....	51
10.1.2	POLICY REVIEW - POLICIES RECOMMENDED FOR REVOCATION	
10.1.2(a)	FRINGE BENEFITS TAX POLICY - TRACKED CHANGES TO GUIDING STATEMENT - FRINGE BENEFITS TAX.....	53
10.1.2(b)	GUIDING STATEMENT - FRINGE BENEFITS TAX.....	55
10.1.2(c)	DIFFERENTIAL RATING POLICY .....	57
10.1.2(d)	ACCEPTANCE OF GRANT FUNDING POLICY .....	59
10.1.2(e)	RATES RECOVERY POLICY .....	62
<b>DEVELOPMENT AND REGULATORY SERVICES</b>		
10.1.3	STORAGE OF ITEMS, MATERIALS AND GOODS ON LOCAL GOVERNMENT PROPERTY POLICY	
10.1.3(a)	STORAGE OF ITEMS,MATERIAL AND GOODS ON LOCAL GOVERNMENT PROPERTY POLICY .....	64
<b>ENGINEERING SERVICES</b>		
10.1.4	MARINE PARADE SHARED PATH - PUBLIC CONSULTATION	
10.1.4(a)	ATTACHMENT A - MARINE PARADE SHARED PATH CONCEPT PLAN.....	73
10.1.4(b)	ATTACHMENT B - MARINE PARADE SHARED PATH UPGRADE PROJECT - SURVEY QUESTIONS - JUNE 2025 .....	82
10.1.4(c)	ATTACHMENT C - MARINE PARADE SHARED PATH PUBLIC CONSULTATION - OUTCOMES REPORT FROM ELEMENT .....	86
10.1.4(d)	ATTACHMENT D - EMAIL FROM MANAGER PARKS AND OPERATIONS .....	125
10.1.4(e)	ATTACHMENT E - EMAIL - DEPARTMENT OF TRANSPORT .....	127
<b>EXECUTIVE SERVICES</b>		

10.1.5	CEO QUARTERLY INFORMATION BULLETIN	
10.1.5(a)	CEO QUARTERLY INFORMATION BULLETIN .....	130

# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.1A: DRAFT TOWN OF COTTESLOE 2025/2026 ANNUAL BUDGET**



**TOWN OF COTTESLOE**  
**ANNUAL BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**  
**LOCAL GOVERNMENT ACT 1995**  
**TABLE OF CONTENTS**

Statement of Comprehensive Income	2
Statement of Cash Flows	3
Statement of Financial Activity	4
Index of Notes to the Budget	5
Schedule of Fees and Charges	

**TOWN OF COTTESLOE**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 30 JUNE 2026**

	Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
<b>Revenue</b>		\$	\$	\$
Rates	2(a)	11,864,459	11,339,716	11,299,786
Grants, subsidies and contributions		427,658	220,019	448,938
Fees and charges	16	5,586,499	5,626,539	5,413,548
Interest revenue	10(a)	704,100	765,237	644,739
Other revenue		175,018	185,759	138,111
		18,757,734	18,137,270	17,945,122
<b>Expenses</b>				
Employee costs		(8,407,818)	(7,823,253)	(7,876,881)
Materials and contracts		(8,937,496)	(8,065,545)	(8,937,385)
Utility charges		(320,100)	(300,371)	(315,856)
Depreciation	6	(3,320,987)	(3,282,335)	(3,257,557)
Finance costs	10(c)	(204,180)	(227,332)	(226,177)
Insurance		(236,007)	(225,767)	(238,845)
Other expenditure		(339,462)	(301,314)	(334,336)
		(21,766,050)	(20,225,917)	(21,187,037)
		(3,008,316)	(2,088,647)	(3,241,915)
Capital grants, subsidies and contributions		2,711,466	297,108	1,163,857
Profit on asset disposals	5	(36,000)	0	0
Fair value adjustments to financial assets at fair value through profit or loss		0	0	2,495
		2,675,466	297,108	1,166,352
<b>Net result for the period</b>		<b>(332,850)</b>	<b>(1,791,539)</b>	<b>(2,075,563)</b>
<b>Total other comprehensive income for the period</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income for the period</b>		<b>(332,850)</b>	<b>(1,791,539)</b>	<b>(2,075,563)</b>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE 2026**

		2025/26	2024/25	2024/25
	Note	Budget	Actual	Budget
<b>CASH FLOWS FROM OPERATING ACTIVITIES Receipts</b>				
Rates		\$	\$	\$
Grants, subsidies and contributions		11,864,459	11,116,212	11,343,802
Fees and charges		427,658	361,773	393,286
Interest revenue		5,586,499	5,626,539	5,413,548
Other revenue		704,100	765,237	644,739
		175,018	185,759	138,111
<b>Payments</b>		18,757,734	18,055,520	17,933,486
Employee costs				
Materials and contracts		(8,407,818)	(7,841,545)	(7,772,033)
Utility charges		(8,937,496)	(9,376,601)	(8,480,351)
Finance costs		(320,100)	(300,371)	(315,856)
Insurance paid		(204,180)	(227,332)	(226,177)
Other expenditure		(236,007)	(225,767)	(238,845)
		(339,462)	(301,314)	(334,336)
		(18,445,063)	(18,272,930)	(17,367,598)
<b>Net cash provided by (used in) operating activities</b>	4	312,671	(217,410)	565,888
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for purchase of property, plant & equipment	5(a)	(858,492)	(595,532)	(955,674)
Payments for construction of infrastructure	5(b)	(3,020,379)	(1,181,533)	(2,108,150)
Capital grants, subsidies and contributions		2,711,466	297,108	1,163,857
Proceeds from sale of property, plant and equipment	5(a)	121,000	165,218	104,000
Proceeds on financial assets at amortised cost - self supporting loans		35,069	35,069	35,069
Proceeds on disposal of financial assets at fair value through profit and loss		0	5,327	0
Proceeds on other loans and receivables - SVGC		35,802	0	35,802
<b>Net cash (used in) investing activities</b>		(975,534)	(1,274,343)	(1,725,096)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of borrowings	7(a)	(376,184)	(354,119)	(354,119)
Payments for principal portion of lease liabilities	8	(70,945)	(71,401)	(59,583)
<b>Net cash (used in) financing activities</b>		(447,129)	(425,520)	(413,702)
<b>Net (decrease) in cash held</b>		(1,109,992)	(1,917,273)	(1,572,910)
Cash at beginning of year		11,179,625	13,115,638	13,115,638
<b>Cash and cash equivalents at the end of the year</b>	4	<b>10,069,633</b>	<b>11,198,365</b>	<b>11,542,728</b>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**OPERATING ACTIVITIES**

**Revenue from operating activities**

General rates	2(a)(i)	11,709,122	11,212,569	11,177,922
Rates excluding general rates	2(a)	155,337	127,147	121,864
Grants, subsidies and contributions		427,658	220,019	448,938
Fees and charges	16	5,586,499	5,626,539	5,413,548
Interest revenue	10(a)	704,100	765,237	644,739
Other revenue		175,018	185,759	138,111
Profit on asset disposals	5	(36,000)	0	0
Fair value adjustments to financial assets at fair value through profit or loss		0	0	2,495

**Expenditure from operating activities**

Employee costs		(8,407,818)	(7,823,253)	(7,876,881)
Materials and contracts		(8,937,496)	(8,065,545)	(8,937,385)
Utility charges		(320,100)	(300,371)	(315,856)
Depreciation	6	(3,320,987)	(3,282,335)	(3,257,557)
Finance costs	10(c)	(204,180)	(227,332)	(226,177)
Insurance		(236,007)	(225,767)	(238,845)
Other expenditure		(339,462)	(301,314)	(334,336)
		(21,766,050)	(20,225,917)	(21,187,037)

Non cash amounts excluded from operating activities

<b>Amount attributable to operating activities</b>	3(c)	<b>312,671</b>	<b>1,177,961</b>	<b>95,973</b>
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**INVESTING ACTIVITIES**

**Inflows from investing activities**

Capital grants, subsidies and contributions		2,711,466	297,108	1,163,857
Proceeds from disposal of property, plant and equipment	5(a)	121,000	165,218	104,000
Proceeds from financial assets at amortised cost - self supporting loans		35,069	35,069	35,069
Proceeds on disposal of financial assets at fair value through profit and loss		0	5,327	
Proceeds on disposal of other loans and receivables - sea view golf club		35,802	0	35,803
		2,903,337	502,722	1,338,729

**Outflows from investing activities**

Payments for property, plant and equipment	5(a)	(858,492)	(595,532)	(955,674)
Payments for construction of infrastructure	5(b)	(3,020,379)	(1,181,533)	(2,108,150)
Payments for other loans and receivables		35,802	0	
		(3,843,069)	(1,777,066)	(3,063,824)

<b>Amount attributable to investing activities</b>		<b>(939,732)</b>	<b>(1,274,343)</b>	<b>(1,725,095)</b>
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**FINANCING ACTIVITIES**

**Inflows from financing activities**

Transfers from reserve accounts	9(a)	206,633	796,514	971,908
		206,633	796,514	971,908

**Outflows from financing activities**

Repayment of borrowings	7(a)	(376,184)	(354,119)	(354,119)
Payments for principal portion of lease liabilities	8	(70,945)	(71,401)	(59,583)
Transfers to reserve accounts	9(a)	(406,406)	(2,332,142)	(1,141,309)
		(853,535)	(2,757,662)	(1,555,011)

<b>Amount attributable to financing activities</b>		<b>(646,902)</b>	<b>(1,961,148)</b>	<b>(583,103)</b>
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**MOVEMENT IN SURPLUS OR DEFICIT**

<b>Surplus at the start of the financial year</b>	3	1,273,963	3,331,493	2,212,225
Amount attributable to operating activities		312,671	1,177,961	95,973
Amount attributable to investing activities		(939,732)	(1,274,343)	(1,725,095)
Amount attributable to financing activities		(646,902)	(1,961,148)	(583,103)
<b>Surplus/(deficit) remaining after the imposition of general rates</b>	3	<b>(0)</b>	<b>1,273,963</b>	<b>0</b>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE  
FOR THE YEAR ENDED 30 JUNE 2026  
INDEX OF NOTES TO THE BUDGET**

Note 1	Basis of Preparation	6
Note 2	Rates and Service Charges	7
Note 3	Net Current Assets	10
Note 4	Reconciliation of cash	12
Note 5	Property, Plant and Equipment	13
Note 6	Depreciation	14
Note 7	Borrowings	15
Note 8	Lease Liabilities	17
Note 9	Reserve Accounts	18
Note 10	Other Information	20
Note 11	Council Members Remuneration	21
Note 12	Trust Funds	22
Note 13	Revenue and Expenditure	23
Note 14	Program Information	25
Note 15	Fees and Charges	26

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**1 BASIS OF PREPARATION**

The annual budget of the Town of Cottesloe which is a Class 3 local government is a forward looking document and has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the Town to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The local government reporting entity**

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to the annual budget.

**2024/25 actual balances**

Balances shown in this budget as 2024/25 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

**Budget comparative figures**

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

**Comparative figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**Rounding off figures**

All figures shown in this statement are rounded to the nearest dollar.

**Statement of Cashflows**

Investing and financing transactions that do not require the use of cash or cash equivalents shall be excluded from a statement of cash flows. Such transactions shall be disclosed elsewhere in the financial statements in a way that provides all the relevant information about these investing and financing activities.

**Initial application of accounting standards**

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- *AASB 2020-1 Amendments to Australian Accounting Standards*
- *Classification of Liabilities as Current or Non-current*
- *AASB 2022-5 Amendments to Australian Accounting Standards*
- *Lease Liability in a Sale and Leaseback*
- *AASB 2022-6 Amendments to Australian Accounting Standards*
- *Non-current Liabilities with Covenants*
- *AASB 2023-1 Amendments to Australian Accounting Standards*
- *Supplier Finance Arrangements*
- *AASB 2023-3 Amendments to Australian Accounting Standards*
- *Disclosure of Non-current Liabilities with Covenants: Tier 2*
- *AASB 2024-1 Amendments to Australian Accounting Standards*
- *Supplier Finance Arrangements: Tier 2 Disclosures*

It is not expected these standards will have an impact on the annual budget.

- *AASB 2022-10 Amendments to Australian Accounting Standards*
- *Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*, became mandatory during the budget year. Amendments to *AASB 13 Fair Value Measurement* impacts the future determination of fair value when revaluing assets using the cost approach. Timing of future revaluations is defined by regulation 17A of *Local Government (Financial Management) Regulations 1996*. Impacts of this pronouncement are yet to be quantified and are dependent on the timing of future revaluations of asset classes. No material impact is expected in relation to the 2025-26 statutory budget.

**New accounting standards for application in future years**

The following new accounting standards will have application to local government in future years:

- *AASB 2014-10 Amendments to Australian Accounting Standards*
- *Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- *AASB 2024-4b Amendments to Australian Accounting Standards*
- *Effective Date of Amendments to AASB 10 and AASB 128 [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]*
- *AASB 2022-9 Amendments to Australian Accounting Standards*
- *Insurance Contracts in the Public Sector*
- *AASB 2023-5 Amendments to Australian Accounting Standards*
- *Lack of Exchangeability*
- *AASB 18 (FP) Presentation and Disclosure in Financial Statements*
- *(Appendix D) [for for-profit entities]*
- *AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements*
- *(Appendix D) [for not-for-profit and superannuation entities]*
- *AASB 2024-2 Amendments to Australian Accounting Standards*
- *Classification and Measurement of Financial Instruments*
- *AASB 2024-3 Amendments to Australian Accounting Standards*
- *Standards – Annual Improvements Volume 11*

It is not expected these standards will have an impact on the annual budget.

**Critical accounting estimates and judgements**

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Expected credit losses on financial assets
- Assets held for sale
- Impairment losses of non-financial assets
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**2. RATES AND SERVICE CHARGES**

**(a) Rating Information**

Rate Description	Basis of valuation	Rate in dollar	Number of properties	Rateable value*	2025/26 Budgeted rate revenue	2025/26 Budgeted interim rates	2025/26 Budgeted total revenue	2024/25 Actual total revenue	2024/25 Budget total revenue
				\$	\$	\$	\$	\$	\$
<b>(i) General rates</b>									
GRV - Residential Improved (RI)	Gross rental valuation	0.05812	3,439	170,239,043	9,894,293	80,350	9,974,643	9,535,745	9,525,608
GRV - Residential Vacant (RV)	Gross rental valuation	0.06937	62	3,821,180	265,075	(13,585)	251,490	253,165	241,989
GRV - Commercial Improved (CI)	Gross rental valuation	0.06937	55	7,596,935	526,999	(17,765)	509,234	507,247	490,247
GRV - Commercial Vacant (CV)	Gross rental valuation	0.06937	9	415,500	28,823	26,000	54,823	5,946	72,408
GRV - Commercial Town (CT)	Gross rental valuation	0.08300	101	11,048,256	917,005		917,005	908,611	845,815
GRV - Industrial	Gross rental valuation	0.06937	1	27,780	1,927		1,927	1,855	1,855
<b>Total general rates</b>			3,667	193,148,694	11,634,122	75,000	11,709,122	11,212,569	11,177,922
<b>(ii) Minimum payment</b>									
		<b>Minimum \$</b>							
GRV - Residential Improved (RI)	Gross rental valuation	900	100	1,296,100	90,000		90,000	61,669	61,776
GRV - Residential Vacant (RV)	Gross rental valuation	1,438	4	1,238	5,752		5,752	5,532	5,532
GRV - Commercial Improved (CI)	Gross rental valuation	1,438	18	238,640	25,884		25,884	27,518	22,128
GRV - Commercial Vacant (CV)	Gross rental valuation	1,144	2	16,500	2,288		2,288	2,200	2,200
GRV - Commercial Town (CT)	Gross rental valuation	1,456	25	352,275	36,400		36,400	35,000	35,000
GRV - Industrial	Gross rental valuation	1,438	0	0	0		0	0	0
<b>Total minimum payments</b>			149	1,904,753	160,324	0	160,324	131,919	126,636
<b>Total general rates and minimum payments</b>			3,816	195,053,447	11,794,446	75,000	11,869,446	11,344,488	11,304,558
					11,794,446	75,000	11,869,446	11,344,488	11,304,558
Discounts (Refer note 2(d))							(4,987)	(4,772)	(4,772)
<b>Total rates</b>					11,794,446	75,000	11,864,459	11,339,716	11,299,786

The Town did not raise specified area rates for the year ended 30th June 2026.

\*Rateable Value at time of adopting budget.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2025/26 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum payments have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
<b>Option one</b>				
Single full payment	23/09/2025			8.0%
<b>Option two</b>				
First instalment	23/09/2025	6.90	5.5%	8.0%
Second instalment	24/11/2025	6.90	5.5%	8.0%
Third instalment	27/01/2026	6.90	5.5%	8.0%
Fourth instalment	30/03/2026	6.90	5.5%	8.0%



TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Service Charges

The Town did not raise service charges for the year ended 30th June 2026.

(d) Discounts on general rates

Rate, fee or charge to which discount is granted	Type	Discount %	Discount (\$)	2025/26 Budget	2024/25 Actual	2024/25 Budget	Circumstances in which discount is granted
				\$	\$	\$	
Cottesloe Tennis Club	Rate	80.0%	4,987	4,987	4,529	4,428	Per lease agreement.
				4,987	4,529	4,428	

(e) Waivers or concessions

The Town does not anticipate any waivers or concessions for the year ended 30th June 2025.

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**3. NET CURRENT ASSETS**

**(a) Composition of estimated net current assets**

**Current assets**

Cash and cash equivalents

Financial assets

Receivables

Inventories

Other assets

Non-current assets held for sale

**Less: current liabilities**

Trade and other payables

Contract liabilities

Lease liabilities

Long term borrowings

Employee provisions

**Net current assets**

**Less: Total adjustments to net current assets**

**Net current assets used in the Statement of Financial Activity**

Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
	\$	\$	\$
4	10,069,633	11,179,625	11,542,729
	0	70,871	72,906
	1,127,433	1,127,433	773,326
	8,960	8,960	9,120
	424	424	458,963
	0	0	
	11,206,450	12,387,313	12,857,044
	(1,399,202)	(1,399,202)	(3,788,207)
	(62,261)	(62,261)	0
8	20,084	(70,945)	(58,549)
7	0	(376,184)	(376,184)
	(1,157,500)	(1,157,500)	(987,501)
	(2,598,879)	(3,066,092)	(5,210,441)
	8,607,571	9,321,221	7,646,603
3(b)	(8,607,571)	(8,047,258)	(7,646,603)
	0	1,273,963	0

**(b) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

**Adjustments to net current assets**

Less: Cash - reserve accounts

Less: Current assets not expected to be received at end of year

- Current financial assets at amortised cost

- Add: Current liabilities not expected to be cleared at end of year

- Current portion of borrowings

- Current portion of lease liabilities

**Total adjustments to net current assets**

9	(8,694,160)	(8,494,387)	(8,008,430)
	106,673		(72,906)
	0	376,184	376,184
	(20,084)	70,945	58,549
	(8,607,571)	(8,047,258)	(7,646,603)

**EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)**

**Items excluded from calculation of budgeted deficiency**

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

**(c) Non-cash amounts excluded from operating activities**

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

**Adjustments to operating activities**

Less: Profit on asset disposals

Less: Fair value adjustments to financial assets at fair value through profit and loss

Add: Depreciation

Non-cash movements in non-current assets and liabilities:

- Pensioner deferred rates

- Employee provisions

**Non cash amounts excluded from operating activities**

Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
	\$	\$	\$
5	36,000	0	0
			(2,495)
6	3,320,987	3,282,335	3,257,557
	0	(15,727)	(238)
	0	0	80,569
	3,356,987	3,266,608	3,335,393

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**3. NET CURRENT ASSETS**

**(d) MATERIAL ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Town's intentions to release for sale.

**TRADE AND OTHER PAYABLES**

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

**PREPAID RATES**

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Town recognises revenue for the prepaid rates that have not been refunded.

**INVENTORIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SUPERANNUATION**

The Town contributes to a number of superannuation funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

**INVENTORY - LAND HELD FOR RESALE**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Inventory - land held for resale is classified as current except where it is held as non-current based on the Town's intentions to release for sale.

**GOODS AND SERVICES TAX (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CONTRACT LIABILITIES**

Contract liabilities represent the Town's obligation to transfer goods or services to a customer for which the Town has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

**TRADE AND OTHER RECEIVABLES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Town applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

**PROVISIONS**

Provisions are recognised when the Town has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**EMPLOYEE BENEFITS**

**Short-term employee benefits**

Provision is made for the Town's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position.

The Town's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

**Other long-term employee benefits**

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**4. RECONCILIATION OF CASH**

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
		\$	\$	\$
Cash at bank and on hand		4,209,544	5,319,536	1,472,255
Term deposits		5,860,089	5,860,089	10,070,474
<b>Total cash and cash equivalents</b>		10,069,633	11,179,625	11,542,729
Held as				
- Unrestricted cash and cash equivalents		1,375,473	2,685,238	3,534,299
- Restricted cash and cash equivalents		8,694,160	8,494,387	8,008,430
	3(a)	10,069,633	11,179,625	11,542,729
<b>Restrictions</b>				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		8,694,160	8,494,387	8,008,430
		8,694,160	8,494,387	8,008,430
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Reserve accounts	9	8,694,160	8,494,387	8,008,430
		8,694,160	8,494,387	8,008,430
<b>Reconciliation of net cash provided by operating activities to net result</b>				
<b>Net result</b>		(332,850)	(1,791,539)	(2,075,563)
Depreciation	6	3,320,987	3,282,335	3,257,557
(Profit)/loss on sale of asset	5	36,000	0	0
Adjustments to fair value of financial assets at fair value through profit and loss		0	0	(2,495)
(Increase)/decrease in receivables		0	(81,348)	(11,636)
(Increase)/decrease in other assets		0	451,405	24,156
Increase/(decrease) in payables		0	(1,762,461)	442,814
Increase/(decrease) in contract liabilities		0	(402)	0
Increase/(decrease) in employee provisions		0	(18,292)	94,912
Capital grants, subsidies and contributions		(2,711,466)	(297,108)	(1,163,857)
<b>Net cash from operating activities</b>		312,671	(217,410)	565,888

**MATERIAL ACCOUNTING POLICES**

**CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

**FINANCIAL ASSETS AT AMORTISED COST**

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2026

5. PROPERTY, PLANT AND EQUIPMENT

	2025/26 Budget				2024/25 Actual			2024/25 Budget		
	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>(a) Property, Plant and Equipment</b>										
Buildings - specialised	377,905	0	0	0	246,750	0	0	542,106	0	0
Furniture and equipment	101,587	0	0	0	65,828	0	0	121,568	0	0
Plant and equipment	379,000	(157,000)	121,000	(36,000)	282,954	(165,218)	165,218	292,000	(104,000)	104,000
<b>Total</b>	<b>858,492</b>	<b>(157,000)</b>	<b>121,000</b>	<b>(36,000)</b>	<b>595,532</b>	<b>(165,218)</b>	<b>165,218</b>	<b>955,674</b>	<b>(104,000)</b>	<b>104,000</b>
<b>(b) Infrastructure</b>										
Infrastructure - roads	1,388,200	0	0	0	166,896	0	0	193,163	0	0
Infrastructure - footpaths	400,000	0	0	0	51,354	0	0	296,756	0	0
Infrastructure - drainage	40,000	0	0	0	27,000	0	0	40,000	0	0
Infrastructure - parks and ovals	616,871	0	0	0	81,609	0	0	387,642	0	0
Other infrastructure - miscellaneous	306,337	0	0	0	584,024	0	0	861,953	0	0
Other infrastructure - Car parks	58,971	0	0	0	157,351	0	0	148,636	0	0
Other infrastructure - Irrigation	70,000	0	0	0	47,680	0	0	110,000	0	0
Other infrastructure - right of way	140,000	0	0	0	65,618	0	0	70,000	0	0
<b>Total</b>	<b>3,020,379</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,181,533</b>	<b>0</b>	<b>0</b>	<b>2,108,150</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>3,878,871</b>	<b>(157,000)</b>	<b>121,000</b>	<b>(36,000)</b>	<b>1,777,066</b>	<b>(165,218)</b>	<b>165,218</b>	<b>3,063,824</b>	<b>(104,000)</b>	<b>104,000</b>

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**6. DEPRECIATION**

**By Class**

Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - footpaths
Infrastructure - drainage
Infrastructure - parks and ovals
Other infrastructure - miscellaneous
Other infrastructure - Car parks
Right of use - buildings
Right of use - plant and equipment

**By Program**

Governance
Law, Order & Public Safety
Health
Education & Welfare
Community amenities
Recreation and Culture
Transport
Economic services
Other Property & Services

2025/26 Budget	2024/25 Actual	2024/25 Budget
\$	\$	\$
910,069	910,702	826,314
97,308	110,645	111,852
173,989	192,854	221,320
993,496	993,658	990,575
188,565	188,564	158,537
139,048	139,048	139,049
602,494	559,252	600,659
130,253	130,253	130,657
9,040	9,040	9,040
74,968	44,159	65,051
1,757	4,159	4,503
3,320,987	3,282,335	3,257,557
53,266	58,053	60,353
16,902	16,902	16,976
3,634	1,120	1,120
99,152	100,014	76,802
61,652	61,815	61,937
1,496,134	1,469,157	1,449,093
1,474,943	1,496,447	1,478,826
5,554	5,554	5,554
109,751	73,274	106,897
3,320,987	3,282,335	3,257,557

**MATERIAL ACCOUNTING POLICIES**

**DEPRECIATION**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - footpaths
Infrastructure - drainage
Infrastructure - parks and ovals
Other infrastructure - miscellaneous
Other infrastructure - Car parks
Right of use - buildings
Right of use - plant and equipment

**AMORTISATION**

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2026

7. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal	2025/26 Budget New Loans	2025/26 Budget Principal Repayments	Budget Principal outstanding	2025/26 Budget Interest Repayments	Actual Principal	2024/25 Actual New Loans	2024/25 Actual Principal Repayments	Actual Principal outstanding	2024/25 Actual Interest Repayments	Budget Principal	2024/25 Budget New Loans	2024/25 Budget Principal Repayments	Budget Principal outstanding	2024/25 Budget Interest Repayments
				1 July 2025	\$	\$	\$	\$	1 July 2024	\$	\$	\$	\$	\$	\$	1 July 2024	\$	\$
Capital Project - Joint Library	107	WATC	6.2%	1,398,901	0	(340,158)	1,058,743	(106,391)	1,717,951	0	(319,050)	1,398,901	(127,499)	2,037,001	0	(319,050)	1,717,951	(127,499)
				1,398,901	0	(340,158)	1,058,743	(106,391)	1,717,951	0	(319,050)	1,398,901	(127,499)	2,037,001	0	(319,050)	1,717,951	(127,499)
Self Supporting Loans																		
COTTESLOE TENNIS CLUB	108	WATC	2.7%	957	0	(36,026)	(35,069)	(734)	36,026	0	(35,069)	957	(1,691)	71,096	0	(35,069)	36,027	(1,691)
				957	0	(36,026)	(35,069)	(734)	36,026	0	(35,069)	957	(1,691)	71,096	0	(35,069)	36,027	(1,691)
				1,399,858	0	(376,184)	1,023,674	(107,125)	1,753,977	0	(354,119)	1,399,858	(129,190)	2,108,097	0	(354,119)	1,753,978	(129,190)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.  
The self supporting loan(s) repayment will be fully reimbursed.

TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2026

7. BORROWINGS

(b) New borrowings - 2025/26

The Town does not intend to undertake any new borrowings for the year ended 30th June 2026

(c) Unspent borrowings

The Town had no unspent borrowing funds as at 30th June 2025 nor is it expected to have unspent borrowing funds as at 30th June 2026.

(d) Credit Facilities

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
<b>Loan facilities</b>			
Loan facilities in use at balance date	1,023,674	1,399,858	1,753,978

MATERIAL ACCOUNTING POLICIES

**BORROWING COSTS**

The Town has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate.



TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2026

8. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease Principal 1 July 2025	2025/26 Budget New Leases	2025/26 Budget Lease Principal Repayments	Budget Lease Principal outstanding 30 June 2026	2025/26 Budget Lease Interest Repayments	Actual Principal 1 July 2024	2024/25 Actual New Leases	2024/25 Actual Lease Principal repayments	Actual Lease Principal outstanding 30 June 2025	2024/25 Actual Lease Interest repayments	Budget Principal 1 July 2024	2024/25 Budget New Leases	2024/25 Budget Lease Principal repayments	Budget Lease Principal outstanding 30 June 2025	2024/25 Budget Lease Interest repayments
						\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Depot facility	1	Town of Mosmar	3.2%	21 years	1,062,905		(69,096)	993,809	(38,721)	1,129,858		(66,954)	1,062,905	(46,498)	1,129,858		(54,942)	1,074,917	(34,034)
Telephone system	2	Telstra	2.0%	5 years	(148)		0	(148)	0	0		(148)	(148)	9	342		(342)	0	0
Folding machine (New)	3	Quadiant Financ	4.6%	3 years	(2,084)		(1,849)	(3,933)	(21)	2,215		(4,299)	(2,084)	(189)	6,148		(4,299)	1,849	(189)
					1,060,672	0	(70,945)	989,727	(38,742)	1,132,073	0	(71,401)	1,060,672	(46,678)	1,136,348	0	(59,583)	1,076,766	(34,223)

MATERIAL ACCOUNTING POLICIES

LEASES

At the inception of a contract, the Town assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2026

9. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2025/26		Budget		2024/25		Actual		2024/25		Budget	
	Opening	Transfer	Transfer	Closing	Opening	Transfer	Transfer	Closing	Opening	Transfer	Transfer	Closing
	Balance	to	(from)	Balance	Balance	to	(from)	Balance	Balance	to	(from)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by legislation												
(a) Payment in lieu of parking plan reserve	13,186	527		13,713	12,613	573	0	13,186	12,613	530	0	13,143
	13,186	527	0	13,713	12,613	573	0	13,186	12,613	530	0	13,143
Restricted by council												
(b) Active Transport Reserve	245,804	9,832	0	255,636	235,130	10,674	0	245,804	235,129	9,875	(34,249)	210,755
(c) Civic Centre Reserve	393,748	15,750	0	409,498	291,048	131,678	(28,978)	393,748	291,048	12,224	(25,000)	278,272
(d) Foreshore Redevelopment Reserve	4,299,851	171,994	0	4,471,845	2,916,379	1,383,472	0	4,299,851	3,575,980	150,191	0	3,726,171
(e) Green Infrastructure Reserve Fund	206,689	8,268	0	214,957	203,767	9,039	(6,117)	206,689	203,767	108,558	(135,000)	177,325
(f) Information Technology Reserve	48,077	11,923	(50,000)	10,000	396,635	52,069	(400,627)	48,077	396,635	16,659	(406,209)	7,085
(g) Infrastructure Reserve	964,602	38,584	0	1,003,186	754,236	284,856	(74,490)	964,602	755,043	362,747	(66,000)	1,051,790
(h) Leave Reserve	217,159	18,686	0	235,845	207,729	9,431	0	217,159	207,728	8,725	0	216,453
(i) Legal Reserve	168,010	16,720	0	184,730	160,714	7,296	0	168,010	160,714	6,750	0	167,464
(j) Library Reserve	261,159	20,446	0	281,605	249,818	11,341	0	261,159	249,817	10,492	0	260,309
(k) Property Reserve	235,284	19,411	0	254,695	68,859	367,818	(201,393)	235,284	308,015	388,972	(190,450)	506,537
(l) Public Open Space Reserve	780,640	47,858	0	828,498	766,030	33,901	(19,291)	780,640	746,739	31,363	(45,000)	733,102
(m) Recreation Precinct Reserve	15,993	640	(16,633)	0	15,299	695	0	15,993	15,298	643	0	15,941
(n) Right of Way Reserve	136,279	5,451	(140,000)	1,730	194,654	7,243	(65,618)	136,279	194,653	8,175	(70,000)	132,828
(o) Sculpture and Artworks Reserve	132,650	5,306	0	137,956	126,889	5,761	0	132,650	126,890	5,329	0	132,219
(p) Shark Barrier Reserve	152,033	6,081	0	158,114	145,431	6,602	0	152,033	145,431	11,108	0	156,539
(q) Waste Management Reserve	223,223	8,929	0	232,152	213,529	9,694	0	223,223	213,529	8,968	0	222,497
	8,481,201	405,879	(206,633)	8,680,447	6,946,146	2,331,569	(796,514)	8,481,201	7,826,416	1,140,779	(971,908)	7,995,287
	8,494,387	406,406	(206,633)	8,694,160	6,958,759	2,332,142	(796,514)	8,494,387	7,839,029	1,141,309	(971,908)	8,008,430

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**9. RESERVE ACCOUNTS**

**(b) Reserve Accounts - Purposes**

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

<b>Reserve name</b>	<b>Anticipated date of use</b>	<b>Purpose of the reserve</b>
<b>Restricted by legislation</b>		
(a) Payment in lieu of parking plan reserve		The purpose of this reserve is, in accordance with the Council's Town Planning Scheme, to set aside funds from developers for the development of parking facilities.
<b>Restricted by council</b>		
(b) Active Transport Reserve		To be used for the purpose of developing and maintaining active transport infrastructure within the suburb of Cottesloe.
(c) Civic Centre Reserve		To fund the cost of improvement, renovations and extensions to the buildings that make up Cottesloe Civic Centre.
(d) Foreshore Redevelopment Reserve		To be used to fund the development of the Cottesloe foreshore.
(e) Green Infrastructure Reserve Fund		To be used for the purpose of developing, commencing and implementing the Green Infrastructure Management Strategy within the suburb of Cottesloe and to fund new or enhance existing sustainability initiatives within the suburb of Cottesloe.
(f) Information Technology Reserve		To be used for the purpose of developing and renewing information technology assets within the suburb of Cottesloe, including replacement of the parking system and core business system.
(g) Infrastructure Reserve		To contribute towards ongoing future infrastructure construction/renewal within the suburb of Cottesloe which includes the following categories of infrastructure, roads, drainage, footpaths, parks and ovals, irrigation, streetscapes and miscellaneous infrastructure.
(h) Leave Reserve		To partially cash back the accumulated employee leave liability and to fund the payment of accumulated leave entitlements for Town of Cottesloe staff.
(i) Legal Reserve		To contribute towards unanticipated legal expenses incurred by the Town of Cottesloe.
(j) Library Reserve		To be used for the upgrade and/or replacement of Library facilities.
(k) Property Reserve		To contribute towards future property construction/renewal within the Town of Cottesloe.
(l) Public Open Space Reserve		To be used to fund the enhancement of existing, and creation of new, public open space and recreation precincts within the suburb of Cottesloe to cater for the needs of all ages and abilities of the Town's youth.
(m) Recreation Precinct Reserve		To be used for the purpose of developing and implementing improvements to the Town's recreation precincts. In 2025/26 will be merged with Public Open Space Reserve.
(n) Right of Way Reserve		To be used to fund the improvement of right of ways within the suburb of Cottesloe.
(o) Sculpture and Artworks Reserve		To be used for the acquisition of new and restoration of existing sculptures and artworks within the suburb of Cottesloe.
(p) Shark Barrier Reserve		To develop and replace the shark barrier within the suburb of Cottesloe.
(q) Waste Management Reserve		To fund the improvement, replacement and expansion of waste management plant, equipment, facilities and services within the suburb of Cottesloe.

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**10. OTHER INFORMATION**

**The net result includes as revenues**

**(a) Interest earnings**

	<b>2025/26 Budget</b>	<b>2024/25 Actual</b>	<b>2024/25 Budget</b>
	\$	\$	\$
Investments	615,000	684,067	564,239
Late payment of fees and charges *	14,100	8,831	13,500
Other interest revenue	75,000	72,339	67,000
	<b>704,100</b>	<b>765,237</b>	<b>644,739</b>

\* The Town has resolved to charge interest under section 6.13 for the late payment of any amount of money at 8%.

**The net result includes as expenses**

**(b) Auditors remuneration**

Audit services	(174,470)	(125,790)	(118,350)
	<b>(174,470)</b>	<b>(125,790)</b>	<b>(118,350)</b>

**(c) Interest expenses (finance costs)**

Borrowings (refer Note 7(a))	107,125	129,190	129,190
Interest on lease liabilities (refer Note 8)	38,742	46,678	34,223
Other finance costs	58,313	51,463	62,764
	<b>204,180</b>	<b>227,332</b>	<b>226,177</b>

**(d) Write offs**

Fees and charges	97,735	53,591	97,735
	<b>97,735</b>	<b>53,591</b>	<b>97,735</b>

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**11. COUNCIL MEMBERS REMUNERATION**

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
<b>Lorraine Young</b>			
Mayor's allowance	28,980	28,000	28,000
Meeting attendance fees	25,254	24,400	24,400
ICT expenses	1,656	1,600	1,600
	55,890	54,000	54,000
<b>Melissa Harkins</b>			
Deputy Mayor's allowance	7,245	7,000	7,000
Meeting attendance fees	16,301	15,750	15,750
ICT expenses	1,656	1,600	1,600
	25,202	24,350	24,350
<b>Helen Sadler</b>			
Meeting attendance fees	16,301	15,750	15,750
ICT expenses	1,656	1,600	1,600
	17,957	17,350	17,350
<b>Brad Wylynko</b>			
Meeting attendance fees	16,301	15,750	15,750
ICT expenses	1,656	1,600	1,600
	17,957	17,350	17,350
<b>Chilla Bulbeck</b>			
Meeting attendance fees	16,301	15,750	15,750
ICT expenses	1,656	1,600	1,600
	17,957	17,350	17,350
<b>Katy Mason</b>			
Meeting attendance fees	16,301	15,750	15,750
ICT expenses	1,656	1,600	1,600
	17,957	17,350	17,350
<b>Sonja Heath</b>			
Meeting attendance fees	16,301	15,750	15,750
ICT expenses	1,656	1,600	1,600
	17,957	17,350	17,350
<b>Jeffrey Irvine</b>			
Meeting attendance fees	16,301	15,750	15,750
ICT expenses	1,656	1,600	1,600
	17,957	17,350	17,350
<b>Michael Thomas</b>			
Meeting attendance fees	16,301	15,750	15,750
ICT expenses	1,656	1,600	1,600
<b>Total Elected Member Remuneration</b>	206,793	199,800	199,800
President's allowance	28,980	28,000	28,000
Deputy President's allowance	7,245	7,000	7,000
Meeting attendance fees	155,664	150,400	150,400
ICT expenses	14,904	14,400	14,400
	206,793	199,800	199,800

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**12. TRUST FUNDS**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2025	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2026
	\$	\$	\$	\$
Cash in lieu of public open space	293,838	0	0	293,838
	293,838	0	0	293,838

**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**13. REVENUE AND EXPENDITURE**

**(a) Revenue and Expenditure Classification**

**REVENUES**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.

Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**GRANTS, SUBSIDIES AND CONTRIBUTIONS**

All amounts received as grants, subsidies and contributions that are not capital grants.

**CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.

Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST REVENUE**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Gain on the disposal of assets including gains on the disposal of long-term investments.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note AASB 119 *Employee Benefits* provides a definition of employee benefits which should be considered.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER)**

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation and amortisation expenses raised on all classes of assets.

**FINANCE COSTS**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2026**

**13. REVENUE AND EXPENDITURE**

**(b) Revenue Recognition**

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

<b>Revenue Category</b>	<b>Nature of goods and services</b>	<b>When obligations typically satisfied</b>	<b>Payment terms</b>	<b>Returns/Refunds/Warranties</b>	<b>Timing of Revenue recognition</b>
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Sale of stock	Stock	Single point in time	In full in advance	Refund for faulty goods	Output method based on goods



**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2026**

**14. PROGRAM INFORMATION**

**Key Terms and Definitions - Reporting Programs**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Town's Community Vision, and for each of its broad activities/programs.

**OBJECTIVE**

**ACTIVITIES**

**Governance**

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**General purpose funding**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**Law, order, public safety**

To provide services to help a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**Health**

To provide an operational framework of environmental and community health.

Inspection of food outlets and their control, noise control and waste disposal compliance.

**Education and welfare**

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of senior citizen centre and community care programs.

**Community amenities**

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment and administration of the town planning scheme.

**Recreation and culture**

To establish and effectively manage infrastructure infrastructure and resources which will help wellbeing of the community.

Maintenance of public halls, civic centres, beaches and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library and other cultural facilities.

**Transport**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, cycle ways, parking facilities and traffic control. Maintenance of street trees, street lighting etc.

**Economic services**

To help promote the Town and its economic wellbeing.

Tourism and area promotion, Building control.

**Other property and services**

To monitor and control the Town's overheads and operating accounts.

Engineering operating costs, plant repair and operation costs.

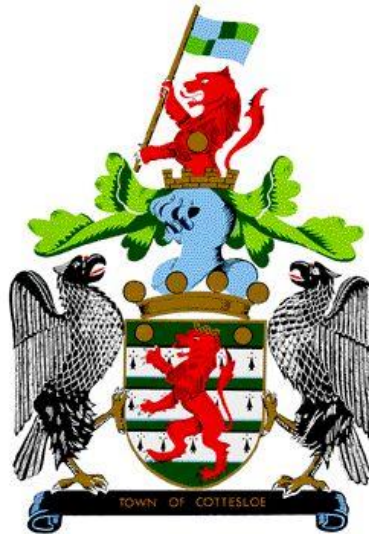
**TOWN OF COTTESLOE**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2026**

**15. FEES AND CHARGES**

	<b>2025/26 Budget</b>	<b>2024/25 Actual</b>	<b>2024/25 Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>By Program:</b>			
General purpose funding	58,000	59,391	59,860
Law, order, public safety	17,300	20,421	16,000
Health	80,600	79,208	74,550
Education and welfare	80,000	28,859	27,500
Community amenities	2,970,099	2,987,509	2,914,370
Recreation and culture	675,500	794,187	720,418
Transport	1,340,000	1,215,331	1,325,750
Economic services	365,000	441,634	275,100
	<b>5,586,499</b>	<b>5,626,539</b>	<b>5,413,548</b>

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.1B: DRAFT 2025/2026 FEES AND CHARGES SCHEDULE**



# SCHEDULE OF FEES AND CHARGES 2025 - 2026

## GOVERNANCE

### MEMBERS OF COUNCIL

#### LOCAL GOVERNMENT ELECTIONS

Electoral Rolls - Per copy, email or paper, not to be used for commercial purposes	\$	50.91	5.09	56.00	50.00	5.00	55.00
Owners and Occupiers Roll - Per copy, email or paper, not to be used for commercial purposes	\$	15.00	1.50	16.50	15.00	1.50	16.50

### OTHER GOVERNANCE

#### FREEDOM OF INFORMATION

Fees in accordance with Freedom of Information Act 1992 s. 12(1)(e), Freedom of Information Regulations 1993 r.4 and Schedule 1 \*

Application fee under section 12(1)(e) of the Act (for an application for non-personal information)	\$	30.00	0.00	30.00	30.00	0.00	30.00 *
Charge for time taken by officer dealing with the application (per hour, or pro rata for a part of an hour)	\$	30.00	0.00	30.00	30.00	0.00	30.00 *
Charge for access time supervised by staff (per hour, or pro rata for a part of an hour)	\$	30.00	0.00	30.00	30.00	0.00	30.00 *
plus the actual additional cost to the agency of any special arrangements (eg. hire of facilities or equipment)	\$	Actual Cost	Exempt		Actual Cost	Exempt	*
Charges for photocopying							*
Per hour, or pro rata for a part of an hour of staff time	\$	30.00	0.00	30.00	30.00	0.00	30.00 *
Per Copy	\$	0.20	0.00	0.20	0.20	0.00	0.20 *
Charge for time taken by staff transcribing information from a tape or other device (per hour, or pro rata for a part of an hour)	\$	30.00	0.00	30.00	30.00	0.00	30.00 *
Charge for duplicating a tape, film or computer information (non-paper media)	\$	Actual Cost	Exempt	Actual Cost	Actual Cost	Exempt	Actual Cost *
Charge for delivery, packaging and postage	\$	Actual Cost	Exempt	Actual Cost	Actual Cost	Exempt	Actual Cost *
Advance deposit which may be required under section 18(1) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	%	25.00	Exempt	25.00	25.00	Exempt	25.00 *
Further advance deposit may be required under section 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee.	%	75.00	Exempt	75.00	75.00	Exempt	75.00 *

#### OFFICIAL DOCUMENTS

A PDF copy can be found on the Town's website at no charge	\$	0.00	0.00	0.00	0.00	0.00	0.00
Supply on USB or via Email/Dropbox (Officer time may be charged)	\$	13.64	1.36	15.00	13.64	1.36	15.00
Annual Budget - Per Copy Printed	\$	27.27	2.73	30.00	27.27	2.73	30.00
Annual Financial Report - Per Copy Printed	\$	27.27	2.73	30.00	27.27	2.73	30.00
Strategic Council Plan - Per Copy Printed	\$	31.82	3.18	35.00	31.82	3.18	35.00
Local Laws - Per Law, Per Copy Printed	\$	9.09	0.91	10.00	9.09	0.91	10.00
Policy Manual - Per Copy Printed	\$	27.27	2.73	30.00	27.27	2.73	30.00
Planning Documents - Certain local government information/documents can be inspected or emailed free of charge (Local Government Act 1995 s. 5.94 to 5.97), and all public documents are available on the Town's website.	\$	27.27	2.73	30.00	27.27	2.73	30.00

#### SUNDRY DEBTORS

Sundry Debtors Charges Interest Rate ( > 35 days)							
All overdue charges on a sundry debtors invoice, except listed elsewhere under Sundry Debtors (per annum; charged in accordance with Local Government Act 1995 s. 6.13)	%	0.00	Exempt	0.00	8.00	Exempt	8.00
Debt Recovery Charges	\$	External Cost Incurred + 10% Administration Fee	10%		External Cost Incurred + 10% Administration Fee	10%	
Payment Arrangement Fee	\$	0.00	0.00	0.00	0.00	0.00	0.00

#### SUNDRY OFFICE COSTS

Photocopying/Printing (Per Copy - Each Side)							
Black and White - A4	\$	0.91	0.09	1.00	0.91	0.09	1.00

Disclaimer: When a Fee listed in this Schedule is updated by any Act, Regulation, Local Law or Council Decisions, then the updated fee supersedes this schedule

Page 1



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
Black and White - A3	\$	1.36	0.14	1.50	1.36	0.14	1.50	
Colour - A4	\$	1.36	0.14	1.50	1.36	0.14	1.50	
Colour - A3	\$	1.82	0.18	2.00	1.82	0.18	2.00	
A2 Plans	\$	3.64	0.36	4.00	3.64	0.36	4.00	
A1 Plans	\$	7.27	0.73	8.00	7.27	0.73	8.00	
Books for Sale								
Cottesloe Town of Distinction (Hard Copy)	\$	45.45	4.55	50.00	45.45	4.55	50.00	
Cottesloe Town of Distinction (Soft Copy)	\$	22.73	2.27	25.00	22.73	2.27	25.00	
Heritage of the Pines	\$	18.18	1.82	20.00	18.18	1.82	20.00	
Beaches, Bush and Riverbanks	\$	18.18	1.82	20.00	18.18	1.82	20.00	
Not Just A Name	\$	18.18	1.82	20.00	18.18	1.82	20.00	
Town Officer Time (Per Hour)								
Manager	\$	200.00	20.00	220.00	195.45	19.55	215.00	
Officer	\$	176.36	17.64	194.00	172.73	17.27	190.00	
Outside Staff	\$	148.18	14.82	163.00	145.45	14.55	160.00	
<b>ELECTION SIGNAGE</b>								
Election Sign License (Signs in verge for Local, State and Federal Elections) - Per Sign	\$	9.09	0.91	10.00	9.09	0.91	10.00	
<b>GENERAL PURPOSE FUNDING</b>								
<b>RATES</b>								
<b>OVERDUE INTEREST RATE ( &gt; 35 DAYS)</b>								
Rate Charges	%	8.00	Exempt	8.00	8.00	Exempt	8.00	
Emergency Services Levy (ESL)	%	11.00	Exempt	11.00	11.00	Exempt	11.00	
<b>INSTALMENT OPTIONS</b>								
Rate Charges (Chargeable to all assessments on an Instalment Option)	%	5.50	Exempt	5.50	5.50	Exempt	5.50	
Emergency Services Levy (ESL)	%	5.50	Exempt	5.50	5.50	Exempt	5.50	
Administration Fee - Four Instalments	\$	27.60	0.00	27.60	27.60	0.00	27.60	
<b>CUSTOM INSTALMENT AGREEMENTS INTEREST RATES</b>								
Rate Charges	%	8.00	Exempt	8.00	8.00	Exempt	8.00	
Emergency Services Levy (ESL)	%	11.00	Exempt	11.00	11.00	Exempt	11.00	
Administration Fee	\$	27.60	0.00	27.60	26.00	0.00	26.00	
<b>RATE DEBT COLLECTION FEES</b>								
Legal Fees & Debt Recovery Charges (GST status dependent upon fee incurred)	\$	External Cost Incurred + 10% Administration Fee		10%	External Cost Incurred + 10% Administration Fee		10%	
Debt Paid Confirmation Letter (Per Assessment, Per Enquiry)	\$	0.00	0.00	0.00	0.00	0.00	0.00	
<b>PROPERTY TRANSFERS</b>								
Notification of property information, Orders and Requisitions; Planning related information only (fee shown is a minimum fee only; further charges may apply; per transfer).								
All other properties - Financials only	\$	56.00	0.00	56.00	55.00	0.00	55.00	
All other properties - Orders and Requisitions	\$	168.00	0.00	168.00	165.00	0.00	165.00	
All other properties - Financials, Orders and Requisitions	\$	215.00	0.00	215.00	210.00	0.00	210.00	
<b>OWNERSHIP ENQUIRIES</b>								
Charged for written responses only, per assessment, per enquiry:								
Adjoining Property Owner Enquiry	\$	27.27	2.73	30.00	27.27	2.73	30.00	
Confirmation of Ownership (provided to Owner only)	\$	57.27	5.73	63.00	56.36	5.64	62.00	

Disclaimer: When a Fee listed in this Schedule is updated by any Act, Regulation, Local Law or Council Decisions, then the updated fee supersedes this schedule

Page 2



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

### RATE BOOK

Statutory declaration required; not to be used for commercial purposes.

Standard Rate Book (Per copy; for all requests for information from the rate book)

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
Paper	\$	232.73	23.27	256.00	227.27	22.73	250.00	
Email	\$	50.91	5.09	56.00	50.00	5.00	55.00	
Modifications to Standard Rate Book (including, but not limited to, the preparation of labels and spreadsheets)								
Officer Time (Per Hour)	\$	176.36	17.64	194.00	172.73	17.27	190.00	
Mailing Labels (per page)	\$	4.55	0.45	5.00	4.55	0.45	5.00	

### FINANCIALS REQUESTS (Does not include requests as part of a property transfer)

Rate Notices (includes instalment reminders and interim notices, reprints and updates; not reprinted for previous financial year; per notice)

Over Counter	\$	9.09	0.91	10.00	9.09	0.91	10.00	
Posted	\$	9.09	0.91	10.00	9.09	0.91	10.00	
Emailed	\$	4.55	0.45	5.00	4.55	0.45	5.00	

Transaction Listing (per assessment, per enquiry)

Over Counter	\$	9.09	0.91	10.00	9.09	0.91	10.00	
Posted	\$	9.09	0.91	10.00	9.09	0.91	10.00	
Emailed	\$	4.55	0.45	5.00	4.55	0.45	5.00	

### OTHER RATING SERVICES CHARGES INTEREST RATE (> 35 DAYS)

All overdue charges on a rate notice, except where listed elsewhere under Rating Services (per annum; charged in accordance with Local Government Act 1995 s. 6.13)

	%	11.00	Exempt	11.00	11.00	Exempt	11.00	
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### LAW, ORDER & PUBLIC SAFETY

#### ANIMAL CONTROL

#### DOG REGISTRATION

Fees in accordance with Dog Act 1976 and Dog Regulations 2013 r.17 \*

Pensioner concession of 50% applies to eligible pensioner as defined in the Rates and Charges (Rebates and Deferments) Act 1992 s. 3(1).

Only 50% of a fee is charged after 31 May in any year, for that registration year.

All dogs over 3 months of age are required to be microchipped as of 1 November 2015 under Section 21 of the Dog Act 1976.

Note: Full discount of license fees applicable for all rescue/shelter dogs after 12 months ownership payable on application to Council (see Council Policy).

#### Sterilised Dog

1 Year	\$	20.00	0.00	20.00	20.00	0.00	20.00	*
1 Year - Owned by Pensioner	\$	10.00	0.00	10.00	10.00	0.00	10.00	*
3 Year	\$	42.50	0.00	42.50	42.50	0.00	42.50	*
3 Year - Owned by Pensioner	\$	21.25	0.00	21.25	21.25	0.00	21.25	*
Lifetime	\$	100.00	0.00	100.00	100.00	0.00	100.00	*
Lifetime - Owned by Pensioner	\$	50.00	0.00	50.00	50.00	0.00	50.00	*

#### Unsterilised Dog

1 Year	\$	50.00	0.00	50.00	50.00	0.00	50.00	*
1 Year - Owned by Pensioner	\$	25.00	0.00	25.00	25.00	0.00	25.00	*
3 Year	\$	120.00	0.00	120.00	120.00	0.00	120.00	*
3 Year - Owned by Pensioner	\$	60.00	0.00	60.00	60.00	0.00	60.00	*
Lifetime	\$	250.00	0.00	250.00	250.00	0.00	250.00	*
Lifetime - Owned by Pensioner	\$	125.00	0.00	125.00	125.00	0.00	125.00	*

Guide Dogs (registered for such purpose)

Application to keep more than two (2) dogs	\$	250.00	0.00	250.00	250.00	0.00	250.00	*
Replacement of Lost Tag	\$	10.00	0.00	10.00	10.00	0.00	10.00	
Transfer from another Council	\$	10.00	0.00	10.00	10.00	0.00	10.00	

#### CAT REGISTRATION

Fees in accordance with Cat Act 2011 and Cat Regulations 2012 Schedule 3 \*

Disclaimer: When a Fee listed in this Schedule is updated by any Act, Regulation, Local Law or Council Decisions, then the updated fee supersedes this schedule

Page 3



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

Pensioner concession of 50% applies to eligible pensioner as defined in the Rates and Charges (Rebates and Deferments) Act 1992 s. 3(1).

Only 50% of a fee is charged after 31 May in any year, for that registration year.

All cats over 6 months of age are required to be microchipped and sterilised as of 1 November 2013 under Cat Act 2011.

Note: Full discount of license fees applicable for all rescue/shelter cats after 12 months ownership payable on application to Council (see Council Policy).

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
<b>Sterilised Cat</b>								
1 Year	\$	20.00	0.00	20.00	20.00	0.00	20.00	*
1 Year - Owned by Pensioner	\$	10.00	0.00	10.00	10.00	0.00	10.00	*
3 Year	\$	42.50	0.00	42.50	42.50	0.00	42.50	*
3 Year - Owned by Pensioner	\$	21.25	0.00	21.25	21.25	0.00	21.25	*
Lifetime	\$	100.00	0.00	100.00	100.00	0.00	100.00	*
Lifetime - Owned by Pensioner	\$	50.00	0.00	50.00	50.00	0.00	50.00	*
Fee for application for grant or renewal of approval to breed cats	\$	100.00	0.00	100.00	100.00	0.00	100.00	*
<b>Replacement of Lost Tag</b>								
Transfer from another Council	\$	10.00	0.00	10.00	10.00	0.00	10.00	
<b>OTHER ANIMAL FEES</b>								
<b>Dog, Cat or Other Animal Impoundment</b>								
Release from Pound (per dog or cat; after 8.30am and before 4.00pm only)	\$	80.00	0.00	80.00	80.00	0.00	80.00	
Impound Fee	\$	110.00	0.00	110.00	110.00	0.00	110.00	
Surrender Fee	\$	210.00	0.00	210.00	210.00	0.00	210.00	
Sustenance Fee (per day or part thereof) charged by Shenton Park Dogs Refuge Home, Cat Haven or Vet	\$	13.64	1.36	15.00	13.64	1.36	15.00	
Inspection of property with declared dangerous dog	\$	185.00	0.00	185.00	185.00	0.00	185.00	
<b>Small Animal Capture Equipment Hire</b>								
Animal Trap - Bond (per cage; payable on all hire; refundable on return if returned within 2 weeks)	\$	100.00	0.00	100.00	100.00	0.00	100.00	
Snake Removal Fee	\$	100.00	10.00	110.00	100.00	10.00	110.00	
<b>OTHER LAW, ORDER, AND PUBLIC SAFETY</b>								
<b>IMPOUNDING</b>								
<b>Abandoned Vehicles</b>								
Towing Fee (per towed vehicle)	\$	320.00	32.00	352.00	External Cost Incurred + 10% Administration Fee	10%		
Impound Fee (per impounded vehicle)	\$	1,650.00	165.00	1,815.00	200.00	20.00	220.00	
Daily Impound Fee	\$	20.00	2.00	22.00	18.18	1.82	20.00	
<b>Other Goods</b>								
Collection of Impounded Items - Per Item (including but not limited to surf boards, signs, fishing paraphernalia etc)	\$	70.00	0.00	70.00	70.00	0.00	70.00	
Advertising Signs	\$	25.00	0.00	25.00	25.00	0.00	25.00	
Daily Impound Fee	\$	18.18	1.82	20.00	18.18	1.82	20.00	
<b>RANGER SERVICES</b>								
Ranger or Emergency Callout - Per Callout	\$	250.00	0.00	250.00	250.00	0.00	250.00	

### HEALTH

#### PREVENTATIVE SERVICES – ADMINISTRATION AND INSPECTION

#### FOOD BUSINESS

Food Act 2008 s. 107-115 \*

Disclaimer: When a Fee listed in this Schedule is updated by any Act, Regulation, Local Law or Council Decisions, then the updated fee supersedes this schedule

Page 4



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
Notification Fee	\$	50.00	0.00	50.00	50.00	0.00	50.00	*
Exempted Food Premises	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Registration Fee	\$	50.00	0.00	50.00	50.00	0.00	50.00	*
Re-inspection Fee per hour	\$	110.00	0.00	110.00	110.00	0.00	110.00	
<b>Temporary Food Business</b>								
Notification Fee	\$	60.00	0.00	60.00	60.00	0.00	60.00	*
Exempted Food Premises	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Annual Permit Fee	\$	260.00	0.00	260.00	260.00	0.00	260.00	
Temporary Food Business (per day)	\$	75.00	0.00	75.00	75.00	0.00	75.00	
Not-for-profit	\$	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Annual Risk Assessment / Inspection Fees (per classification; additional classification means other food businesses in addition to the primary classification)</b>								
High Risk - Primary Classification	\$	600.00	0.00	600.00	600.00	0.00	600.00	
High Risk - Additional Classification	\$	286.00	0.00	286.00	286.00	0.00	286.00	
Medium Risk - Primary Classification	\$	550.00	0.00	550.00	550.00	0.00	550.00	
Medium Risk - Additional Classification	\$	255.00	0.00	255.00	255.00	0.00	255.00	
Low Risk - Primary Classification	\$	300.00	0.00	300.00	300.00	0.00	300.00	
Low Risk - Additional Classification	\$	130.00	0.00	130.00	130.00	0.00	130.00	
Very Low Risk - Primary Classification	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Very Low Risk - Additional Classification	\$	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Application for Approval to Construct, Establish, Alter or Upgrade of Food Premises (including one off notification fee)</b>								
High/Medium Risk	\$	545.00	0.00	545.00	545.00	0.00	545.00	*
Low Risk	\$	245.00	0.00	245.00	245.00	0.00	245.00	*
Very Low Risk	\$	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Street Trader Permit</b>								
Application Fee	\$	115.00	0.00	115.00	110.00	0.00	110.00	
Weekly Fee (or part thereof)	\$	230.00	0.00	230.00	220.00	0.00	220.00	
Monthly Fee (or part thereof)	\$	450.00	0.00	450.00	440.00	0.00	440.00	
Annual Fee - all areas (an area less than or equal to 10m <sup>2</sup> )	\$	1,000.00	0.00	1,000.00	980.00	0.00	980.00	
Transfer of Licence	\$	80.00	0.00	80.00	75.00	0.00	75.00	
<b>Stall Holder (Excluding Food Stall)</b>								
Issuing Fee	\$	115.00	0.00	115.00	110.00	0.00	110.00	
Daily Fee (or part thereof)	\$	75.00	0.00	75.00	70.00	0.00	70.00	
Weekly Fee (or part thereof)	\$	230.00	0.00	230.00	220.00	0.00	220.00	
By or in association with a local club (per week or part thereof)	\$	50.00	0.00	50.00	40.00	0.00	40.00	
By or in association with a charity organisation	\$	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Outdoor Dining</b>								
Application Fee	\$	105.00	0.00	105.00	105.00	0.00	105.00	
Renewal Fee	\$	105.00	0.00	105.00	105.00	0.00	105.00	
Transfer Fee	\$	105.00	0.00	105.00	105.00	0.00	105.00	
Annual Fee (all areas per m <sup>2</sup> ; per annum or part thereof)	\$	110.00	0.00	110.00	110.00	0.00	110.00	
<b>Outdoor Dining - Foreshore Area</b>								
Application Fee	\$	175.00	0.00	175.00	175.00	0.00	175.00	
Renewal Fee	\$	105.00	0.00	105.00	105.00	0.00	105.00	
Transfer Fee	\$	105.00	0.00	105.00	105.00	0.00	105.00	
Annual Fee (all areas per m <sup>2</sup> ; per annum or part thereof)	\$	135.00	0.00	135.00	135.00	0.00	135.00	
<b>Parklets</b>								
Application Fee	\$	100.00	10.00	110.00	95.45	9.55	105.00	
Annual Fee (all areas per m <sup>2</sup> ; per annum or part thereof)	\$	127.27	12.73	140.00	122.73	12.27	135.00	

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Page 5





## SCHEDULE OF FEES AND CHARGES 2025 - 2026

## PUBLIC BUILDING

Application and approval of plan per Health (Miscellaneous Provisions) Act 1911 s.176 and Health (Public Buildings) Regulations 1992 r.4, 9 & Schedule 1

Construction/Alteration of a Public Building - Fee equal to the actual cost of considering an application (maximum fee shown)	\$	871.00	0.00	871.00	871.00	0.00	871.00	*
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## Annual Risk Assessment

High Risk	\$	320.00	0.00	320.00	320.00	0.00	320.00	
Medium Risk	\$	220.00	0.00	220.00	220.00	0.00	220.00	
Low Risk	\$	115.00	0.00	115.00	115.00	0.00	115.00	

Statutory Fee, include Events Management Plans Assessment

\* Temporary Health (Public Buildings) Regulations 1992

< 500 people	\$	220.00	0.00	220.00	220.00	0.00	220.00	*
> 500 and < 1000 people	\$	330.00	0.00	330.00	330.00	0.00	330.00	*
> 1000 and < 3000 people	\$	660.00	0.00	660.00	660.00	0.00	660.00	*
> 3000 people	\$	1,375.00	0.00	1,375.00	1,375.00	0.00	1,375.00	*

## Liquor Licensing

Liquor Control Act 1988 s.39 Certificate (Extended Trading Permit)	\$	110.00	0.00	110.00	105.00	0.00	105.00	
Liquor Control Act 1988 s.55 Certificate (Extended Trading Permit)	\$	110.00	0.00	110.00	105.00	0.00	105.00	

## Noise Monitoring Requests

Non-complying event application fee per Environmental Protection (Noise) Regulations 1997 r.18(6) - per application	\$	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	*
Late event application fee per Environmental Protection (Noise) Regulations 1997 r.18(7B) - per application	\$	250.00	0.00	250.00	250.00	0.00	250.00	*
Noise monitoring fee per Environmental Protection (Noise) Regulations 1997 r.18(7B)18(8) - per hour per event	\$	90.91	9.09	100.00	90.91	9.09	100.00	*
Out of Hours application fee per Environmental Protection (Noise) Regulations 1997 r.13 - per application	\$	125.00	0.00	125.00	120.00	0.00	120.00	
Assessment Fee per hour	\$	172.73	17.27	190.00	172.73	17.27	190.00	
Late Application (Less than 7 days prior to event)	\$	0.00	0.00	0.00	170.00	0.00	170.00	

## Skin Penetration Premises

Application Fee	\$	105.00	0.00	105.00	105.00	0.00	105.00	
Annual Assessment Fee	\$	165.00	0.00	165.00	165.00	0.00	165.00	

## Food / Water Sampling Requests

Collection of Samples (per hour or part thereof)	\$	172.73	17.27	190.00	172.73	17.27	190.00	
Standard Chemical Analysis	\$	External Cost Incurred + 10% Administration Fee	10%	External Cost Incurred + 10% Administration Fee	10%			
Brief Chemical Analysis	\$	External Cost Incurred + 10% Administration Fee	10%	External Cost Incurred + 10% Administration Fee	10%			
Bacteriological Sampling Results	\$	External Cost Incurred + 10% Administration Fee	10%	External Cost Incurred + 10% Administration Fee	10%			

## Aquatic Facilities Annual Sampling Fee

Annual Sampling Fee	\$	700.00	0.00	700.00	680.00	0.00	680.00	
Re-sampling for non-compliant results	\$	65.00	0.00	65.00	60.00	0.00	60.00	

## Inspections / Reports / Certificates

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Page 6



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
Re-issue of certificates, permits or registrations	\$	50.00	0.00	50.00	50.00	0.00	50.00	
Settlement report without inspection	\$	90.00	0.00	90.00	82.00	0.00	82.00	
Settlement report with inspection	\$	200.00	0.00	200.00	190.00	0.00	190.00	
Miscellaneous Reports	\$	85.00	0.00	85.00	82.00	0.00	82.00	
Miscellaneous Inspections	\$	200.00	0.00	200.00	190.00	0.00	190.00	
Other								
Food Safety Pack	\$	External Cost Incurred + 10% Administration Fee	10%	External Cost Incurred + 10% Administration Fee		10%		
Lodging House Registration	\$	200.00	0.00	200.00	200.00	0.00	200.00	*
Lodging Houses (\$6 per bed, minimum fee shown)	\$	200.00	0.00	200.00	200.00	0.00	200.00	*
Offensive Trades [per Health (Offensive Trades Fees) Regulations 1976]	\$	200.00	0.00	200.00	200.00	0.00	200.00	*
Morgue Registration	\$	200.00	0.00	200.00	200.00	0.00	200.00	*
Application for Asbestos Removal and Assessment of associated Management Plan	\$	0.00	0.00	0.00	105.00	0.00	105.00	

## COMMUNITY AMENITIES

## SANITATION – HOUSEHOLD

Levied under the Local Government Act 1995, Waste Avoidance and Resource Recovery Act 2007 and Health Act 1911.

## DOMESTIC/RESIDENTIAL PREMISES

Combined 3-Bin Service - Annual Fee								
240L FOGO Bin Weekly and 120L General Waste Bin plus 240L Recycle Bin Fortnightly (For some Multiple Unit Dwellings, a 2 bin or 3 bin GO service may be substituted.)	\$	608.00	0.00	608.00	585.00	0.00	585.00	
Standard 3-bin service (non-rated properties) - Annual Fee								
240L FOGO Bin Weekly and 120L General Waste Bin plus 240L Recycle Bin Fortnightly	\$	608.00	0.00	608.00	585.00	0.00	585.00	
Additional Bin/Collection - Annual Fee (Pro-rata)								
120L General Waste Bin - Fortnightly Collection Per Bin	\$	316.00	0.00	316.00	305.00	0.00	305.00	
660L General Waste Bin - Weekly Collection Per Bin	\$	2,168.00	0.00	2,168.00	2,130.00	0.00	2,130.00	
240L Recycling Bin - Fortnightly Collection Per Bin	\$	86.00	0.00	86.00	90.00	0.00	90.00	
240L FOGO (Food Organics Garden Organics) / Green Waste Bin - Fortnightly Collection Per Bin	\$	191.00	0.00	191.00	185.00	0.00	185.00	
Supply of Additional Bin								
120L General Waste Bin	\$	78.50	0.00	78.50	75.00	0.00	75.00	
240L Recycling Bin	\$	84.00	0.00	84.00	80.00	0.00	80.00	
240L FOGO (Food Organics Garden Organics) / Green Waste Bin	\$	84.00	0.00	84.00	80.00	0.00	80.00	
Residential One Off Servicing								
120L General Waste Collection - Per Bin	\$	44.00	0.00	44.00	42.00	0.00	42.00	
240L Recycling Collection - Per Bin	\$	33.50	0.00	33.50	32.00	0.00	32.00	
FOGO/Green Waste Collection - Per Bin	\$	37.50	0.00	37.50	36.00	0.00	36.00	
Contaminated bin return fee	\$	42.00	0.00	42.00	40.00	0.00	40.00	

## SANITATION – OTHER

## COMMERCIAL/INDUSTRIAL PREMISES

Collection - Annual Fee								
240L General Waste Bin - Weekly Collection Per Bin	\$	600.00	0.00	600.00	600.00	0.00	600.00	
660L General Waste Bin - Weekly Collection Per Bin	\$	2,250.00	0.00	2,250.00	2,250.00	0.00	2,250.00	
240L Recycling Bin - Weekly Collection Per Bin	\$	276.00	0.00	276.00	276.00	0.00	276.00	
240L Recycling Bin - Fortnightly Collection Per Bin	\$	144.50	0.00	144.50	138.00	0.00	138.00	
240L Green Waste Bin - Fortnightly Collection Per Bin	\$	173.00	0.00	173.00	173.00	0.00	173.00	
Additional Bin Collection								
240L General Waste Bin (Once Off; Service Charge Only) - Each	\$	54.50	0.00	54.50	52.00	0.00	52.00	
240L Recycling Bin (Once Off; Service Charge Only) - Each	\$	54.50	0.00	54.50	52.00	0.00	52.00	
660L General Waste/Recycling Bin (Once Off; Service Charge Only) - Each	\$	94.50	0.00	94.50	90.00	0.00	90.00	
Delivery and Pick Up of Additional Bins - Per Bin	\$	27.00	0.00	27.00	26.00	0.00	26.00	

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Page 7



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

	2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg. *
Charge to Empty Contaminated Bin - Per Bin	\$ 94.50	0.00	94.50	90.00	0.00	90.00	
Other							
Replacement of Lost, Stolen or Damaged 120L Bin - Per Bin; Domestic and Commercial	\$ 0.00	0.00	0.00	68.18	6.82	75.00	
Replacement of Lost, Stolen or Damaged 240L Bin - Per Bin; Domestic and Commercial	\$ 0.00	0.00	0.00	72.73	7.27	80.00	
Replacement of Lost, Stolen or Damaged 660L Bin - Per Bin; Domestic and Commercial	\$ 0.00	0.00	0.00	450.00	45.00	495.00	
Bin Repair - Per Bin; Domestic and Commercial	\$ 0.00	0.00	0.00	25.45	2.55	28.00	
Green Waste Bags - Per Bag	\$ 3.18	0.32	3.50	3.27	0.33	3.60	
Roll of 75 Compostable Liners	\$ 5.00	0.50	5.50	5.00	0.50	5.50	
Kitchen Caddy	\$ 15.00	1.50	16.50	14.55	1.45	16.00	
Additional Mattress Collection (through Verge Valet)	\$ 66.82	6.68	73.50	63.64	6.36	70.00	
Subsidised residential 120L general waste collection (medical waste etc.) collected same day as 1st bin - Annual Fee, Fortnightly Collection	\$ 189.00	0.00	189.00	180.00	0.00	180.00	
Event Bins							
240L General and 240L Recycling Bin (PAIR), Including Bin Delivery and Servicing Once	\$ 81.36	8.14	89.50	77.27	7.73	85.00	
240L General Bin - Additional Servicing	\$ 40.00	4.00	44.00	38.18	3.82	42.00	
240L Recycling Bin - Additional Servicing	\$ 30.45	3.05	33.50	29.09	2.91	32.00	
240L FOGO Bin - One Off Servicing	\$ 40.00	4.00	44.00	38.18	3.82	42.00	
Additional Bins (Short Term Use)							
Cost of Delivery	\$ 24.55	2.45	27.00	23.64	2.36	26.00	
Cost of Pick Up	\$ 24.55	2.45	27.00	23.64	2.36	26.00	
Bulk Waste and Green Waste							
Fees are paid at West Metro Recycling Centre (WMRC) gate. Fees as listed by WMRC. Enquiries to WMRC.							
SEWERAGE							
WASTE WATER DISPOSAL SYSTEMS							
Application to Construct Grey Water System	\$ 120.00	0.00	120.00	120.00	0.00	120.00	*
Permit to use Grey Water System (including inspection)	\$ 120.00	0.00	120.00	120.00	0.00	120.00	*
Application to construct Septic Tank System/ATU System	\$ 120.00	0.00	120.00	120.00	0.00	120.00	*
Permit to use Septic Tank System/ATU System	\$ 120.00	0.00	120.00	120.00	0.00	120.00	*
With local government report	\$ 60.00	0.00	60.00	60.00	0.00	60.00	*

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Page 8



# SCHEDULE OF FEES AND CHARGES 2025 - 2026

## TOWN PLANNING & REGIONAL DEVELOPMENT

### PLANNING

Planning Approval (Based on Estimated Cost, GST exclusive, of Proposed Development)

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg. *
\$0 to \$50,000	\$	147.00	0.00	147.00	147.00	0.00	147.00	*
\$50,001 to \$500,000	%	0.32% of the estimated cost of development	Exempt		0.32% of the estimated cost of development	Exempt		
\$500,001 to \$2,500,000	\$	\$1,700 + 0.257% for every \$1 in excess of \$500,000 of the estimated cost	Exempt		\$1,700 + 0.257% for every \$1 in excess of \$500,000 of the estimated cost	Exempt		*
\$2,500,001 to \$5,000,000	\$	\$7,161 + 0.206% for every \$1 in excess of \$2,500,000 of the estimated cost	Exempt		\$7,161 + 0.206% for every \$1 in excess of \$2,500,000 of the estimated cost	Exempt		*
\$5,000,001 to \$21,500,000	\$	\$12,633 + 0.123% for every \$1 in excess of \$5,000,000 of the estimated cost	Exempt		\$12,633 + 0.123% for every \$1 in excess of \$5,000,000 of the estimated cost	Exempt		*
\$21,500,001 and above	\$	34,196.00	0.00	34,196.00	34,196.00	0.00	34,196.00	*
Penalty (applications submitted after the development, change, installation, business, expiry date, etc. has already commenced, been carried out, or otherwise occurred).	\$	Three times the current applicable Planning Services application fee.	10%		Three times the current applicable Planning Services application fee.	10%		
Determining an application to amend or cancel development approval per Planning and Development Act 2005	\$	295.00	0.00	295.00	295.00	0.00	295.00	
Issue of Written Planning Advice	\$	72.73	7.27	80.00	72.73	7.27	80.00	
Development Application Exemption	\$	295.00	0.00	295.00	295.00	0.00	295.00	*
Certificate of Approval for Strata Plan, Plan of re-subdivision or Consolidation (Delegated to Council from WAPC)								
1 to 5 lots	\$	\$656 + \$65 per lot	Exempt		\$656 + \$65 per lot	Exempt		
6 to 100 lots	\$	\$981 + \$43.50 per lot in excess of 5 lots	Exempt		\$981 + \$43.50 per lot in excess of 5 lots	Exempt		
In excess of 100 lots (capped at 100 lots)	\$	5,113.50	0.00	5,113.50	5,113.50	0.00	5,113.50	*

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Page 9



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

Change of use, or alteration or extension or change of non-conforming use (per Planning and Development Regulations 2009 Part 7)

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
Application Fee	\$	295.00	0.00	295.00	295.00	0.00	295.00	*
Penalty (applications submitted after the development, change, installation, business, expiry date, etc. has already commenced, been carried out, or otherwise occurred).	\$	Three times the current applicable Planning Services application fee	Exempt		Three times the current applicable Planning Services application fee	Exempt		
Home Occupation and Home Business								
Application Fee	\$	222.00	0.00	222.00	222.00	0.00	222.00	*
Renewal Fee	\$	73.00	0.00	73.00	73.00	0.00	73.00	*
Penalty (applications submitted after the development, change, installation, business, expiry date, etc. has already commenced, been carried out, or otherwise occurred).	\$	Three times the current applicable Planning Services application fee.	Exempt		Three times the current applicable Planning Services application fee.	Exempt		
Subdivision Clearances	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Not more than 5 lots	\$	70.00	0.00	70.00	70.00	0.00	70.00	*
More than 5 lots and no more than 195 lots	\$	\$73 for the first 5 lots; \$35 each additional lot thereafter.	Exempt		\$73 for the first 5 lots; \$35 each additional lot thereafter.	Exempt		*
More than 195 lots	\$	7,393.00	0.00	7,393.00	7,393.00	0.00	7,393.00	*
Cost of Amendments								
Scheme amendments, structure plans, activity centre plans and local development plans in accordance with Planning and Development Regulations 2009 Section 48 and 49 *								
Copy of Scheme Text - Consolidated (per scheme text)	\$	50.00	0.00	50.00	50.00	0.00	50.00	
Copy of Scheme Map - Colour (as per invoice)	\$	External Cost Incurred + 10% Administration Fee	Exempt		External Cost Incurred + 10% Administration Fee	Exempt		
Section 40 Application Fee	\$	90.91	9.09	100.00				

### RECREATION & CULTURE

#### EVENT VENUE HIRE

Refer to Event/Facility Classification Policy regarding how events held at Town of Cottesloe facilities are classified and the appropriate fees charged.

Application for all venues are subject to approval. Terms and conditions apply.

Events include but are not limited to weddings, functions, corporate and commercial hire, of up to 200 people depending on venue limit.

Refer to conditions of use for details of a Town approved wedding or for external contracted company wedding.

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Page 10



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

Venue hire fees apply to the booked hours or the length of time an activity takes place including bump in & bump out

### BONDS - ALL VENUES

Payable on all bookings. Excluding "Special Events".

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
Charity & Education - as per Council Policy	\$	500.00	0.00	500.00	500.00	0.00	500.00	
Community	\$	500.00	0.00	500.00	500.00	0.00	500.00	
Piano (War Memorial Hall)	\$	200.00	0.00	200.00	200.00	0.00	200.00	
Commercial / Private Function (Including Wedding)	\$	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	

### CANCELLATION FEES

Booking fee percentage applies to all bookings cancellation:

Within 7 days from the initial booking date	%	0.00	10%		0.00	10%		
At least 120 days prior to the event	%	25.00	10%		25.00	10%		
90 - 119 days prior to the event	%	50.00	10%		50.00	10%		
61 - 89 days prior to the event	%	75.00	10%		75.00	10%		
60 days prior to the event	%	100.00	10%		100.00	10%		

### AMENDMENT FEE

Any changes made after 7 calendar days from the initial booking date will incur a minimum fee of 1 hour venue hire.

	\$	1 hour venue hire fee	10%		1 hour venue hire fee	10%		
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### KEY BOND

Key Bond (payable when a key is issued for access to booking spaces)

	\$	250.00	0.00	250.00	250.00	0.00	250.00	
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### FALSE FIRE ALARM FEE

Any Council Property

	\$	863.64	86.36	950.00	863.64	86.36	950.00	
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### PHOTO/FILM PERMITS

Minimum 90 minute bookings. Civic Centre bookings subject to on-the-day venue availability (no specific location can be pre-booked).

Charity & Education - as per Council Policy

First 90 minutes	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Per hour thereafter	\$	0.00	0.00	0.00	0.00	0.00	0.00	

Community

First 90 minutes	\$	102.73	10.27	113.00	100.00	10.00	110.00	
Per hour thereafter	\$	70.00	7.00	77.00	68.18	6.82	75.00	

Commercial

Application Fee	\$	234.55	23.45	258.00	227.27	22.73	250.00	
First 90 minutes	\$	200.00	20.00	220.00	195.45	19.55	215.00	
Per hour thereafter	\$	136.36	13.64	150.00	131.82	13.18	145.00	
Daily Rate	\$	1,049.09	104.91	1,154.00	1,018.18	101.82	1,120.00	

Wedding / Private Function

First 90 minutes	\$	201.82	20.18	222.00	195.45	19.55	215.00	
Per hour thereafter	\$	136.36	13.64	150.00	131.82	13.18	145.00	

### GROUP FITNESS AND PERSONAL TRAINING PERMIT

An additional Key Bond may be applicable for venues such as Lesser Hall/War Memorial Hall etc.

Per Group Fitness class/Personal Training class - per hour - Indoor/Outdoor	\$	65.45	6.55	72.00	63.64	6.36	70.00	
Per Group Fitness class/Personal Training class - per hour - Anderson Pavillion	\$	83.64	8.36	92.00	81.82	8.18	90.00	

### PUBLIC HIRE FEE

CIVIC CENTRE - WAR MEMORIAL HALL & LOUNGE COMBINED

Up to 120 people; Basic kitchen use, bathrooms, 60 plastic chairs and miscellaneous equipment included in hire cost; External catering permitted.

Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Community - Per Hour	\$	209.99	20.91	230.00	204.55	20.45	225.00	
Commercial - Per Hour; Minimum 3 Hours	\$	450.00	45.00	495.00	409.09	40.91	450.00	

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Page 11



# SCHEDULE OF FEES AND CHARGES 2025 - 2026

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	450.00	45.00	495.00	409.09	40.91	450.00	
Wet Weather Back-Up (Equivalent to 1 hour of hire - Only available if other Civic Centre venues are booked for a minimum of 3 hours)	\$	450.00	45.00	495.00	409.09	40.91	450.00	
<b>CIVIC CENTRE - LESSER HALL</b>								
Up to 80 people inclusive of kitchen/bathrooms and miscellaneous equipment; external catering permitted								
Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Community - Per Hour	\$	32.73	3.27	36.00	31.82	3.18	35.00	
Commercial - Per Hour; Minimum 3 Hours	\$	70.00	7.00	77.00	63.64	6.36	70.00	
Wedding Preparation (Support use only, no wedding to be held at this venue. Only available if other Civic Centre venues are booked for a minimum of 3 hours)	\$	70.00	7.00	77.00	63.64	6.36	70.00	
Wet Weather Back-Up (Equivalent to 1 hour of hire - Only available if other Civic Centre venues are booked for a minimum of 3 hours)	\$	70.00	7.00	77.00	63.64	6.36	70.00	
<b>CIVIC GARDENS - MAIN LAWN</b>								
(External catering permitted)								
Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Community - Per Hour	\$	88.18	8.82	97.00	86.36	8.64	95.00	
Commercial - Per Hour; Minimum 3 Hours	\$	403.64	40.36	444.00	336.36	33.64	370.00	
Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	403.64	40.36	444.00	336.36	33.64	370.00	
<b>CIVIC GARDENS - OTHER LAWNS</b>								
Includes Sunken Lawn, Lower Lawn, Secret Garden/Playground 2, Rotunda. Excludes Main Lawn								
Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Community - Per Hour	\$	79.09	7.91	87.00	77.27	7.73	85.00	
Commercial - Per Hour; Minimum 3 Hours	\$	370.91	37.09	408.00	309.09	30.91	340.00	
Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	370.91	37.09	408.00	309.09	30.91	340.00	
<b>ANDERSON PAVILLION</b>								
(Up to 130 people; inclusive of kitchen/bathrooms, furniture, and miscellaneous equipment; External catering permitted)								
Charity & Education - as per Council Policy	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Community - Per Hour	\$	41.82	4.18	46.00	40.91	4.09	45.00	
Commercial / Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	84.55	8.45	93.00	81.82	8.18	90.00	
<b>BEACHES</b>								
(Cottesloe Main Beach, North Cottesloe Beach, South Cottesloe Beach (Isolators / The Cove), Arch Monument and Sun Dial etc.)								
Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Community - Per Hour	\$	79.09	7.91	87.00	77.27	7.73	85.00	
Commercial - Per Hour; Minimum 3 Hours	\$	370.91	37.09	408.00	309.09	30.91	340.00	
Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	370.91	37.09	408.00	309.09	30.91	340.00	
<b>OTHER RESERVES</b>								
(Cottesloe Oval / Harvey Field [excludes access to Anderson Pavilion]; Grant Marine Park, Jasper Green Reserve, Andrews Place)								
Charity & Education - as per Council Policy	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Community - Per Hour	\$	24.55	2.45	27.00	22.73	2.27	25.00	
Commercial - Per Hour	\$	50.00	5.00	55.00	45.45	4.55	50.00	

## SPECIAL EVENTS

(Large events as defined by Outdoor Concerts and Large Events Policy) CIVIC CENTRE

Bonds payable on all event applications, at time of application; as per Council Policy. See 'Public Hire - Civic Centre'

The following fees and bonds are in addition to any fees prescribed by regulation that may be applicable to the staging of an event.

Where noise monitoring and associated reports are specifically requested they are to be provided at the applicants cost.

Where there is to be amplified music, either from live bands or DJ's, the requirement is for noise levels to be monitored throughout the event or as directed by the Environmental Health Officer, and a report submitted.

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Page 12



# SCHEDULE OF FEES AND CHARGES 2025 - 2026

As and when determined by the Environmental Health Officer, where an officer is required to attend an event for the purpose of monitoring or inspection, the officer's time will be charged at a rate as per these fees and charges

(under Town Officer Time) per hour or part thereof, including travelling time.

## CIVIC CENTRE GROUNDS

### Charity & Education - as per Council Policy

Bonds - Up to 1000 people	\$	500.00	0.00	500.00	500.00	0.00	500.00
Bonds - Between 1001 and 3000 people	\$	600.00	0.00	600.00	600.00	0.00	600.00
Full Day Hire (8 hour period) - Up to 1000 people	\$	0.00	0.00	0.00	0.00	0.00	0.00
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$	0.00	0.00	0.00	0.00	0.00	0.00
Full Day Hire (8 hour period) - More than 3001 people	\$	0.00	0.00	0.00	0.00	0.00	0.00

### Community

Bonds - Up to 1000 people	\$	750.00	0.00	750.00	750.00	0.00	750.00
Bonds - Between 1001 and 3000 people	\$	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Full Day Hire (8 hour period) - Up to 1000 people	\$	554.55	55.45	610.00	554.55	55.45	610.00
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$	1,109.09	110.91	1,220.00	1,109.09	110.91	1,220.00
Full Day Hire (8 hour period) - More than 3001 people	\$	2,545.45	254.55	2,800.00	2,545.45	254.55	2,800.00

### Commercial

Bonds - Up to 1000 people	\$	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Bonds - Between 1001 and 2000 people	\$	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
Bonds - Between 2001 and 3000 people	\$	3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
Bonds - Between 3001 and 5000 people	\$	5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
Bonds - More than 5001 people	\$	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00
Full Day Hire (8 hour period) - Up to 1000 people	\$	3,181.82	318.18	3,500.00	3,181.82	318.18	3,500.00
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$	10,500.00	1,050.00	11,550.00	10,500.00	1,050.00	11,550.00
Full Day Hire (8 hour period) - Between 3001 and 5000 people	\$	15,772.73	1,577.27	17,350.00	15,772.73	1,577.27	17,350.00
Full Day Hire (8 hour period) - Between 5001 and 7000 people	\$	21,000.00	2,100.00	23,100.00	21,000.00	2,100.00	23,100.00
Full Day Hire (8 hour period) - More than 7001 people	\$	21,954.55	2,195.45	24,150.00	21,954.55	2,195.45	24,150.00

## BEACHES AND OTHER RESERVES

### Charity & Education - as per Council Policy

Event Application Fee (BEACHES Only)	\$	0.00	0.00	0.00	0.00	0.00	0.00
Bonds - Up to 1000 people	\$	500.00	0.00	500.00	500.00	0.00	500.00
Bonds - Between 1001 and 3000 people	\$	500.00	0.00	500.00	500.00	0.00	500.00
Full Day Hire (8 hour period) - Up to 1000 people	\$	0.00	0.00	0.00	0.00	0.00	0.00
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$	0.00	0.00	0.00	0.00	0.00	0.00

### Community

Event Application Fee (BEACHES Only)	\$	45.45	4.55	50.00	45.45	4.55	50.00
Bonds - Up to 1000 people	\$	750.00	0.00	750.00	750.00	0.00	750.00
Bonds - Between 1001 and 3000 people	\$	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Full Day Hire (8 hour period) - Up to 500 people	\$	50.00	5.00	55.00	50.00	5.00	55.00
Full Day Hire (8 hour period) - Between 501 and 1000 people	\$	572.73	57.27	630.00	572.73	57.27	630.00
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$	1,145.45	114.55	1,260.00	1,145.45	114.55	1,260.00

### Commercial

Event Application Fee (BEACHES Only)	\$	454.55	45.45	500.00	454.55	45.45	500.00
Bonds - Up to 1000 people	\$	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Bonds - Between 1001 and 2000 people	\$	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
Bonds - Between 2001 and 3000 people	\$	3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
Bonds - Between 3001 and 5000 people	\$	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00
Bonds - More than 5001 people	\$	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00
Full Day Hire (8 hour period) - Up to 1000 people	\$	5,440.91	544.09	5,985.00	5,440.91	544.09	5,985.00
Full Day Hire (8 hour period) - Between 1001 and 2000 people	\$	10,909.09	1,090.91	12,000.00	10,909.09	1,090.91	12,000.00
Full Day Hire (8 hour period) - Between 2001 and 3000 people	\$	16,363.64	1,636.36	18,000.00	16,363.64	1,636.36	18,000.00
Full Day Hire (8 hour period) - Between 3001 and 5000 people	\$	21,818.18	2,181.82	24,000.00	21,818.18	2,181.82	24,000.00
Full Day Hire (8 hour period) - Between 5001 and 7000 people	\$	27,272.73	2,727.27	30,000.00	27,272.73	2,727.27	30,000.00
Full Day Hire (8 hour period) - More than 7000 people	\$	29,090.91	2,909.09	32,000.00	29,090.91	2,909.09	32,000.00

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Page 13





## SCHEDULE OF FEES AND CHARGES 2025 - 2026

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
Beaches - Bump-in/Bump-out For events with more than 3000 people								
Per day	\$	2,618.18	261.82	2,880.00	2,618.18	261.82	2,880.00	
Hourly	\$	327.27	32.73	360.00	327.27	32.73	360.00	

## TRANSPORT

## PARKING FACILITIES

## PARKING

## Parking Bay Hire

Half Day Hire (per bay; including 1 off hire)	\$	56.36	5.64	62.00	54.55	5.45	60.00	
Full Day Hire (per bay; including 1 off hire)	\$	105.00	10.50	115.50	100.00	10.00	110.00	
One week (7 Days)	\$	509.10	50.90	560.00	500.00	50.00	550.00	
Not-for-profit	\$	0.00	0.00	0.00	0.00	0.00	0.00	

## Parking Permits

Residential Parking Permit	\$	23.64	2.36	26.00	22.73	2.27	25.00	
Visitor Permit	\$	23.64	2.36	26.00	22.73	2.27	25.00	
Replacement Residential / Visitors Permit (when requested in writing)	\$	32.73	3.27	36.00	31.82	3.18	35.00	

## Fines and Penalties

Fees as per Prescribed Offences listed in Town of Cottesloe Parking and Parking Facilities Local Law 2023

## Fines Enforcement Registry Fees

Fees in accordance with Fines, Penalties and Infringement Notices Enforcement Regulations 1994 Schedule 2 \*

Issuing final demand	\$	27.60	0.00	27.60	26.10	0.00	26.10	*
Preparing enforcement certificate	\$	23.50	0.00	23.50	22.20	0.00	22.20	*
Registration of Infringement notice	\$	88.50	0.00	88.50	83.50	0.00	83.50	*

## ECONOMIC SERVICES

## BUILDING CONTROL

Fees prescribed by the Building Commission; Department of Commerce in accordance with Building Regulations 2012; GST Exempt. Based

## APPLICATION FOR A BUILDING PERMIT - CERTIFIED

Class 1 or Class 10 building	\$	0.19% value of works - minimum fee \$110.00	Exempt	0.19% value of works - minimum fee \$110.00	Exempt		*
Class 2 - 9 building	\$	0.09% value of works - minimum fee \$110.00	Exempt	0.09% value of works - minimum fee \$110.00	Exempt		*

## APPLICATION FOR A BUILDING PERMIT - UNCERTIFIED

Class 1 or Class 10 building	\$	0.32% value of works - minimum fee \$110.00	Exempt	0.32% value of works - minimum fee \$110.00	Exempt		*
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Page 14



# SCHEDULE OF FEES AND CHARGES 2025 - 2026

DEMOLITION APPROVAL (PLANNING APPROVAL REQUIRED; REFER TO 'TOWN PLANNING AND REGIONAL DEVELOPMENT' SECTION FOR APPROPRIATE CHARGES)

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
Class 1 or Class 10 building	\$	0.19% of estimated value (but not less than \$110)	Exempt		0.19% of estimated value (but not less than \$110)	Exempt		*
Class 2 to Class 9 building – per storey	\$	0.09% of estimated value (but not less than \$110)	Exempt		0.09% of estimated value (but not less than \$110)	Exempt		*
Demolition approval - extend effective time	\$	110.00	0.00	110.00	110.00	0.00	110.00	*

## APPLICATION FOR OCCUPANCY PERMITS, BUILDING APPROVAL CERTIFICATES

Building Act 2011 and Building Regulations 2012 Schedule 2

Occupancy permit for completed building	\$	110.00	0.00	110.00	110.00	0.00	110.00	*
Temporary occupancy permit - incomplete building	\$	110.00	0.00	110.00	110.00	0.00	110.00	*
Modify occupancy permit for temporary additional use of building	\$	110.00	0.00	110.00	110.00	0.00	110.00	*
Replacement occupancy permit - permanent change of a buildings classification or use	\$	110.00	0.00	110.00	110.00	0.00	110.00	*
Occupancy permit - building with unauthorised work	\$	0.38% value of works - minimum fee \$110.00	Exempt		0.38% value of works - minimum fee \$110.00	Exempt		*
Replacement occupancy permit - existing building	\$	110.00	0.00	110.00	110.00	0.00	110.00	*
Building approval - extend effective time	\$	110.00	0.00	110.00	110.00	0.00	110.00	*
Occupancy permit - extend effective time	\$	110.00	0.00	110.00	110.00	0.00	110.00	*

## RETROSPECTIVE APPROVALS

Class 1 or Class 10 building - unauthorised work	\$	0.38% value of works - minimum fee \$110.00	Exempt		0.38% value of works - minimum fee \$110.00	Exempt		*
Strata Unit (per unit with 10 unit minimum)	\$	\$11.60 for each strata unit- minimum fee of \$115.00	Exempt		\$11.60 for each strata unit- minimum fee of \$115.00	Exempt		*

## BUILDING SERVICES LEVY (BSL)

Building Permit								
Work value \$45,000 or less	\$	61.65	0.00	61.65	61.65	0.00	61.65	*
Work value over \$45,000	%	0.137% of work value	Exempt		0.137% of work value	Exempt		*
Demolition Permit								
Work value \$45,000 or less	\$	61.65	0.00	61.65	61.65	0.00	61.65	*
Work value over \$45,000	%	0.137% of work value	Exempt		0.137% of work value	Exempt		*
Occupancy Permit								
Work value \$45,000 or less	\$	61.65	0.00	61.65	61.65	0.00	61.65	*

Disclaimer: When a Fee listed in this Schedule is updated by any Act, Regulation, Local Law or Council Decisions, then the updated fee supersedes this schedule

Page 15



SCHEDULE OF FEES AND CHARGES 2025 - 2026

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg. *
Work value over \$45,000	%	0.274% of work value	Exempt		0.274% of work value	Exempt		*

Disclaimer: When a Fee listed in this Schedule is updated by any Act, Regulation, Local Law or Council Decisions, then the updated fee supersedes this schedule



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

		2025-2026 Fee excl. GST	2025-2026 GST	2025-2026 Fee incl. GST	2024-2025 Fee excl. GST	2024-2025 GST	2024-2025 Fee incl. GST	Reg *
<b>Building Approval Certificate</b>								
Work value \$45,000 or less	\$	123.30	0.00	123.30	123.30	0.00	123.30	*
Work value over \$45,000	%	0.274% of work value	Exempt		0.274% of work value	Exempt		*
<b>Unauthorised Building Work</b>								
Work value \$45,000 or less	\$	61.65	0.00	61.65	61.65	0.00	61.65	*
Work value over \$45,000	%	0.274% of work value	Exempt		0.274% of work value	Exempt		*
<b>OTHER FEES</b>								
Local Government approval of battery powered smoke alarms	\$	179.40	0.00	179.40	179.40	0.00	179.40	*
Amended Building Plans (per amendment)	\$	110.00	0.00	110.00	110.00	0.00	110.00	*
Replacement Building Permit for an existing building	\$	110.00	0.00	110.00	110.00	0.00	110.00	*
Transfer of Building Licence to another builder	\$	110.00	0.00	110.00	110.00	0.00	110.00	*
Deposit materials on verge application fee	\$	110.00	0.00	110.00	110.00	0.00	110.00	
Deposit materials on verge class 1 & 10 (per m <sup>2</sup> per month)	\$	1.00	0.00	1.00	5.50	0.00	5.50	*
Deposit Materials on verge class 2-9 (per m <sup>2</sup> per week)	\$	1.00	0.00	1.00	5.50	0.00	5.50	*
Application for Work Zone Permit (maximum of 30 days)	\$	120.00	0.00	120.00	115.00	0.00	115.00	
Work Zone Permit - Per day or part thereof	\$	0.00	0.00	0.00	115.00	0.00	115.00	
Work Zone Permit - Per 14 days	\$	0.00	0.00	0.00	115.00	0.00	115.00	
Work Zone Permit Extension Fee (maximum additional 14 days)	\$	0.00	0.00	0.00	115.00	0.00	115.00	
Work Zone Permit Re-issue	\$	0.00	0.00	0.00	30.00	0.00	30.00	
Work Zone Permit Bond	\$	0.00	0.00	0.00	1,000.00	0.00	1,000.00	
<b>SIGNS AND HOARDINGS (PLANNING AND BUILDING APPROVAL REQUIRED; REFER TO INDIVIDUAL SECTION FOR APPROPRIATE CHARGES)</b>								
Sign Licence Application	\$	110.00	0.00	110.00	105.00	0.00	105.00	
Impounded signs	\$	70.00	0.00	70.00	65.00	0.00	65.00	
<b>PRIVATE SWIMMING POOL (PLANNING AND BUILDING APPROVAL REQUIRED; REFER TO INDIVIDUAL SECTION FOR APPROPRIATE CHARGES)</b>								
Annual charge for an inspection to be carried out at least every 4 years as per Building Regulations 2012 Part 8 Division 2 Regulation 53 (2)	\$	78.00	0.00	78.00	78.00	0.00	78.00	
Initial Inspection/Start-up	\$	302.00	0.00	302.00	302.00	0.00	302.00	*
Inspection on Request	\$	302.00	0.00	302.00	302.00	0.00	302.00	*
<b>PLAN SEARCH (PRINTING AND PHOTOCOPYING COSTS LISTED UNDER 'SUNDRY OFFICE COSTS'; PHOTOCOPYING COSTS OF PLANS LARGER THAN A3 ARE SET BY EXTERNAL PRINTING FIRM)</b>								
Building Plan Search - within 10 Days	\$	110.00	0.00	110.00	105.00	0.00	105.00	
<b>INFRASTRUCTURE BOND (REFUNDABLE WHEN BOND REFUND REQUEST SUBMITTED SUBJECT TO INSPECTION)</b>								
Class 10 Building	\$	0.00	0.00	0.00	1,000.00	0.00	1,000.00	*
Class 2-9 Building	\$	0.00	0.00	0.00	2,500.00	0.00	2,500.00	*
Class 1 Building (Residential Building)	\$	0.00	0.00	0.00	1,500.00	0.00	1,500.00	*
Swimming Pool	\$	0.00	0.00	0.00	1,500.00	0.00	1,500.00	*
Demolition	\$	0.00	0.00	0.00	1,500.00	0.00	1,500.00	*
Pre and Post Inspection	\$	0.00	0.00	0.00	300.00	0.00	300.00	*

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Page 17



## SCHEDULE OF FEES AND CHARGES 2025 - 2026

## OTHER PROPERTY &amp; SERVICES

## PRIVATE WORKS

## ENGINEERING SERVICES

May incur fees for Town Manager Time - Per Hour	\$	200.00	20.00	220.00	195.45	19.55	215.00
May incur fees for Town Officer Time - Per Hour	\$	177.27	17.73	195.00	172.73	17.27	190.00

## ASSESSMENT OF MANAGEMENT PLANS

Fee per application (Complex Traffic Management Plan)	\$	719.55	71.95	791.50	686.36	68.64	755.00
Fee per hour	\$	177.27	17.73	195.00	172.73	17.27	190.00

## DRIVEWAY ENTRANCES (CROSSOVERS)

Council does not install driveway crossovers, but will provide a contribution to the landowner for the first crossover to a property, once a driveway crossover has been constructed to Council standards, per Crossover Construction Policy.	\$	338.00	0.00	338.00	330.00	0.00	330.00
When road frontages, streets or footpaths are being rebuilt or asphalt resurfaced, Council will provide a contribution towards old crossovers being resurfaced, per Crossover Construction Policy.	\$	225.00	0.00	225.00	220.00	0.00	220.00
Crossover approvals, as per Crossover Construction Policy - Fee per hour	\$	171.82	17.18	189.00	168.18	16.82	185.00

## PRIVATE WORKS

All Private Works (including reinstatements)	\$	External Cost Incurred + 10% Administration Fee	10%	External Cost Incurred + 10% Administration Fee		10%	
Regulation 7 or 17 Agreements or Equivalent Associated Costs	\$	External Cost Incurred + 10% Administration Fee	10%	External Cost Incurred + 10% Administration Fee		10%	

## STREET TREES

Remove Street Tree (per tree)	\$	External Cost Incurred + 10% Administration Fee	10%	External Cost Incurred + 10% Administration Fee		10%	
New Street Tree (per tree; subject to planning approval)	\$	660.00	0.00	660.00	645.00	0.00	645.00
Stump Grind (per tree)	\$	External Cost Incurred + 10% Administration Fee	10%	External Cost Incurred + 10% Administration Fee		10%	

## PLAY EQUIPMENT ON VERGES

Permit Application Fee	\$	320.91	32.09	353.00	313.64	31.36	345.00
Permit Application Fee (Exempted Play Equipment)	\$	107.27	10.73	118.00	0.00	0.00	0.00
Permit Annual Renewal Fee	\$	0.00	0.00	0.00	104.55	10.45	115.00

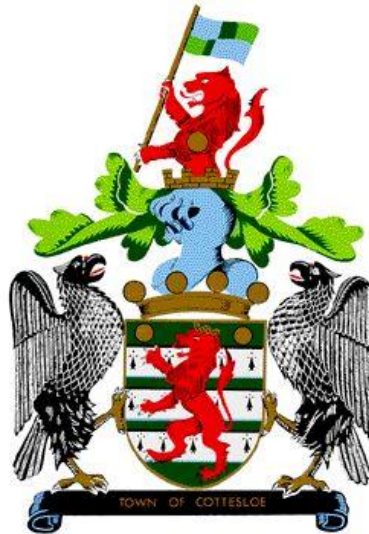
## ROAD VERGE LANDSCAPING

Application Assessment Fee	\$	0.00	0.00	0.00	313.64	31.36	345.00
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Disclaimer: When a Fee listed in this Schedule is updated by any Act, Regulation, Local Law or Council Decisions, then the updated fee supersedes this schedule

Page 18

# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.1C: DRAFT 2025/2026 CAPITAL WORKS**

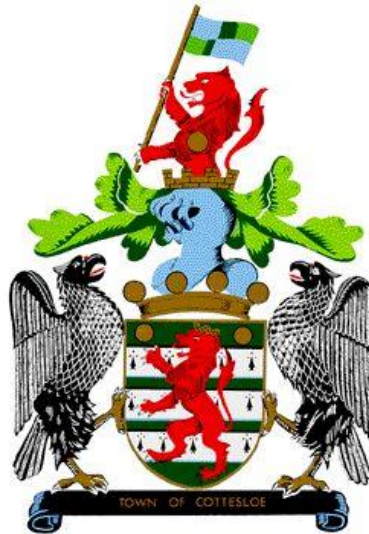
TOWN OF COTTESLOE  
CAPITAL WORKS PROGRAM  
FOR THE YEAR ENDED 30 JUNE 2026

Work Program			Project Description	C/F	Total Budget	Grant Funding	Reserve Funding	Trust Funding	Funding		
									Contribution Funding	Proceed from Sale of Assets	Municipal Funding
FURNITURE & EQUIPMENT											
Parking	In Ground Sensors	C/F	35,000							35,000	
Office Refurbishment	Office Reimbursement	C/F	101,587							101,587	
INFRASTRUCTURE											
Footpath Construction	Marine Parade Shared Path North St to Curtin Avenue	C/F	400,000	400,000							
Parks & Reserves Construction	John Black Dune Drink Fountain	C/F	65,000							65,000	
Parks & Reserves Construction	Cottesloe Carpark No.2 Strategy - WIP	C/F	23,971							23,971	
Parks & Reserves Construction	Groyne Access Ramp Works	C/F	121,337							121,337	
Parks & Reserves Construction	Harvey Field (Broome Street) Playground Upgrade	C/F	282,871							282,871	
Parks & Reserves Construction	Civic Centre Playground Upgrade Project (Detail Design)	C/F	35,000							35,000	
Parks & Reserves Construction	Healthy Streets Project	C/F	66,000							66,000	
Road Construction	Brixton Street Resurfacing	C/F	27,000							27,000	
Parks & Reserves Construction	Civic Centre Conservation Renewal	C/F	43,905						11,708	32,197	
LAND & BUILDINGS											
Property Construction	Anderson Pavillion Development	C/F	34,000							34,000	
Property Construction	South Cottesloe toilets (CFWD)	C/F	300,000							300,000	
CARRY FORWARD TOTAL				-	1,535,671	400,000	-	-	11,708	-	1,123,963
Plant & Machinery											
Plant, Machinery & Equipment	Beach Wheelchair		2,000							2,000	
Plant, Machinery & Equipment	Streetsweeper, Hort Truck, Carpenter Ute, MBS - Nissan, Civic Centre, Lawn Mower and Pool Ute		357,000						285,600	71,400	
Plant, Machinery & Equipment	Small Plant Replacement		20,000						5,000	15,000	
LAND & BUILDINGS											
Property Construction	Civic Centre Building - East Façade painting and gutter replacement		50,000							50,000	
INFRASTRUCTURE											
Miscellaneous Infrastructure	Renewal of Timber Shelters at Main Beach (x3)		60,000							60,000	
Drainage Construction	(1) Rear of NCSLSC (x1) (2) Avonmore Terrace 20m south of Deane Street (x2) (3) Grent Street		40,000							40,000	
Parks & Reserves Construction	Napier Street Playground Softfall replacement		10,000							10,000	
Irrigation Construction	Reticulation - OBH - New Bore & Pump		50,000							50,000	
Road Construction	Health Street Project Stage 1 - Broome Street		550,000	550,000							
Road Construction	MMRG - Marine Parade (Warton St to Pearse Street)		722,200	593,500						128,700	
Parks & Reserves Construction	Shade Sail replacement		10,000							10,000	
Miscellaneous Infrastructure	Beach Access Path Step Replacement - CT21		50,000							50,000	
Irrigation Construction	Reticulation Renewal - Jasper Green Controller Rewiring		20,000							20,000	
Miscellaneous Infrastructure	Beach access path design - CT19		15,000							15,000	
Miscellaneous Infrastructure	Civic Centre Napier Street Toilet Block Painting		10,000							10,000	
Parks & Reserves Construction	Civic Centre Playground Renewals		200,000							200,000	
Right of Way Construction	ROW 6, ROW 67 and ROW 68		140,000				140,000				
Road Construction	Marmion Street Raise Plateau between North Street and Andrew Place		23,000							23,000	
Parks & Reserves Construction	Harvey Field - cricket net & basketball hoop renewal		14,000							14,000	
NEW INITIATIVE TOTAL				-	2,343,200	1,143,500	140,000	-	-	290,600	769,100
ALL CAPITAL WORKS TOTAL					3,878,871	1,543,500	140,000	-	11,708	290,600	1,893,063

SUMMARY							
Infrastructure	2,979,284	1,543,500	140,000	-	11,708	-	1,284,076
Land & Buildings	384,000	-	-	-	-	-	384,000
Plant & Machinery	379,000	-	-	-	-	290,600	88,400
Furniture & Equipment	136,587	-	-	-	-	-	136,587
Total	3,878,871	1,543,500	140,000	-	11,708	290,600	1,893,063
New		1,001,971	-	-	-	-	451,971
Renew	2,039,029	583,500	-	-	11,708	290,600	1,143,221
Upgrade	837,871	400,000	140,000	-	-	-	297,871
Total	3,878,871	993,500	140,000	-	11,708	290,600	1,893,063
Carry Forward	C/F 1,535,671	400,000	-	-	11,708	-	1,123,963
New Initiative	2,343,200	1,143,500	140,000	-	-	290,600	769,100
Total	3,878,871	1,543,500	140,000	-	11,708	290,600	1,893,063



# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.1D: DRAFT 2025/2026 COMMUNITY DONATIONS**

**TOWN OF COTTESLOE  
COMMUNITY DONATIONS  
FOR THE YEAR ENDED 30 JUNE 2026**

Organisation	Purpose	Amount
Cottesloe Board Riders	Queen of the Cove at Cottesloe Beach in August 2025 - Coaching on the day, equipment hire, prize, t-shirts	3,500
Perth Centre for Photography	The Road Warriors of Cottesloe book launch showcases photos, stories, music, and more - Venue hire for War Memorial Hall and the Sunken Lawn, advertising and promotional flyers	2,000
Curate Arts Incorporated	Vocal series with Patricia Alessi teaches technique, health, and repertoire - Funding covers sheet music, flyers, promotion, accompanist, voice coach, and venue hire.	1,600
The Churches' Commission on Education Incorporated T/A YouthCARE	YouthCARE chaplains support students, staff, and families in schools - Funding helps chaplaincy in Cottesloe, especially at Shenton College	1,650
Seaview Kindergarten	Seaview Kindy Open Day celebrates 80 years with family activities - Funding covers entertainment, catering, equipment hire, and promotion.	2,000
Cottesloe Coastcare Association (Inc)	Cottesloe Coastcare celebrates 30 years with a November event - Funding supports catering staff; venue and most food are covered.	614
Cottesloe Coastcare Association (Inc)	Grant funds Greenskills to augur 1,500 holes in May 2026 - CCA volunteers will plant and maintain	1,779
Surfing Western Australia	Whalebone Longboard Classic marks 26 years in 2025- Funding supports safety and success for this major Cottesloe surfing event	5,000
<b>Total</b>		<b>18,143</b>

# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

**ITEM 10.1.2A:  
FRINGE BENEFITS TAX POLICY - TRACKED  
CHANGES TO GUIDING STATEMENT - FRINGE  
BENEFITS TAX**

# Guiding Statement - Fringe Benefits Tax- Policy



## 1. Objectives

To provide guidelines for the payment of Fringe Benefits Tax.

## 2. Principles

The Town of Cottesloe accepts responsibility for the payment of Fringe Benefits Tax unless otherwise stipulated in an employee's Contract of Employment.

## 3. Issues

The major Fringe Benefits Tax cost relates to the supply of vehicles for private use. Contracts of employment specify whether the employee or the employer is responsible for the payment of Fringe Benefits Tax.

## 4. ~~Policy~~Guiding Statement

The Town of Cottesloe accepts responsibility for the payment of Fringe Benefits Tax in respect of the usage of Town of Cottesloe owned vehicles unless otherwise stipulated in an employee's Contract of Employment.

The Town of Cottesloe accepts responsibility for the payment of Fringe Benefits Tax applicable to an employee's telephone account where the employee is required to have his/her private telephone number recorded as an after hours' contact.

The Town of Cottesloe accepts responsibility for the payment of Fringe Benefits Tax applicable to entertainment and functions where a benefit is received by an employee while on the Town of Cottesloe business.

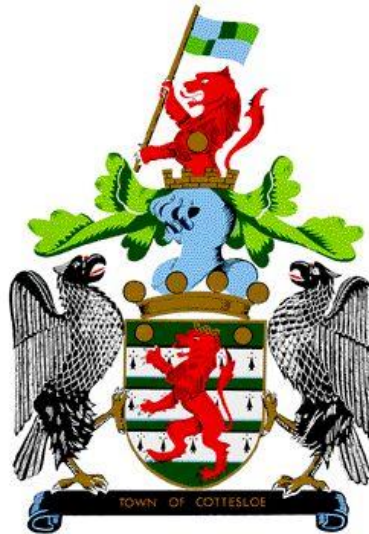
### DOCUMENT ADMINISTRATION

<u>Statutory Compliance</u>	<u>Fringe Benefits Tax Act 1986</u>
<u>Related Documents / Legislation</u>	<u>Town of Cottesloe Industrial Agreement 2024</u>

<u>Date</u>	<u>Action</u>	<u>Decision Reference</u>
<u>Adopted 1995</u>	<u>1995 Policy adopted</u>	
<u>Expected date of review 27 February 2012</u>	<u>27 February 2012 Policy Reviewed</u>	
<u>22 July 2025</u>	<u>Rescinded as a policy, introduced as a Guiding Statement</u>	

<u>Expected date of review</u>	<u>July 2027</u>
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# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.2B: GUIDING STATEMENT - FRINGE BENEFITS TAX**

# Guiding Statement - Fringe Benefits Tax



## 1. Objectives

To provide guidelines for the payment of Fringe Benefits Tax.

## 2. Principles

The Town of Cottesloe accepts responsibility for the payment of Fringe Benefits Tax unless otherwise stipulated in an employee's Contract of Employment.

## 3. Issues

The major Fringe Benefits Tax cost relates to the supply of vehicles for private use. Contracts of employment specify whether the employee or the employer is responsible for the payment of Fringe Benefits Tax.

## 4. Guiding Statement

The Town of Cottesloe accepts responsibility for the payment of Fringe Benefits Tax in respect of the usage of Town of Cottesloe owned vehicles unless otherwise stipulated in an employee's Contract of Employment.

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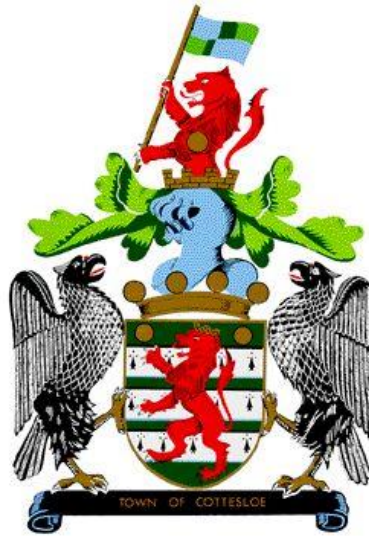
The Town of Cottesloe accepts responsibility for the payment of Fringe Benefits Tax applicable to entertainment and functions where a benefit is received by an employee while on the Town of Cottesloe business.

DOCUMENT ADMINISTRATION	
Statutory Compliance	<i>Fringe Benefits Tax Act 1986</i>
Related Documents / Legislation	Town of Cottesloe Industrial Agreement 2024

Date	Action	Decision Reference
1995	Policy adopted	
27 February 2012	Policy Reviewed	
22 July 2025	Rescinded as a policy, introduced as a Guiding Statement	

Expected date of review	July 2027
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# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.2C: DIFFERENTIAL RATING POLICY**

# Differential Rating Policy



## 1. Objectives

To ensure that the rate struck by Council annually will realistically enable Council to provide the specific and relevant services which the community expects to occur within the area.

## 2. Principles

The rate burden imposed by Council expenditure requirements to fulfil the range of Council responsibilities should be spread across the rateable properties on a basis which reflects specific expenditure demands and based on property valuations.

## 3. Issues

A differential rate seeks to address the following:

- a. Rating anomalies within the locality.
- b. Service requirement anomalies.

A redistribution of charges should ensure that the area targeted is not itself disadvantaged through the striking of a differential rate and that property owners within a designated area or zoning are not unfairly disadvantaged.

## 4. Policy

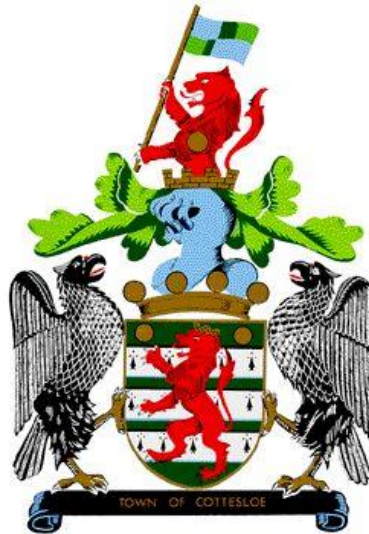
In order to consider a proposal which introduces a differential rate, Council will require a report for consideration which incorporates:

- a. Horizontal equity.
- b. Council expenditure obligations relative to income drawn from specific zones or areas under consideration.
- c. Alternative options available.
- d. Intended objectives and anticipated outcomes.
- e. Identification of any non-conforming use sites within the zone or area which should be exempted to avoid an unfair disadvantage.

Adopted	August 1994
Reviewed	22 November 2010
Expected date of review	



# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.2D: ACCEPTANCE OF GRANT FUNDING POLICY**

# Acceptance of Grant Funding Policy



<b>Council Policy:</b> Pol/105	Acceptance of Grant Funding		
<b>Reference</b>	Strategic Community Plan 2013- 2023  Priority Area: 6 Major Strategy: 6.2	Corporate Business Plan 2020 - 2024  Priority Area: 6	
<b>Responsible Officer</b>	Manger Corporate Services and Governance		
<b>Policy Area</b>	Corporate Services – Finance		
<b>Council Adoption Date</b>	26 May 2020	<b>Version Number</b>	1
<b>Amendment Dates</b>		<b>Next Review Date</b>	

This Policy replaces all previous policies related to this topic.

## 1. Policy Purpose

- 1.1. This Policy provides authority for the acceptance of grant funding by the Chief Executive Officer (CEO) or their delegate on behalf of the Council.

## 2. Policy Scope

- 2.1. This Policy applies to all grant funding offered to the Town of Cottesloe.

## 3. Policy Requirements

- 3.1. Acceptance of grant funding is to be in accordance with the following:

The CEO is authorised to accept grants where budgetary provision for the grant (or if the grant requires matched funding, the grant and associated funding) already exists, that is, has already been determined by Council. The CEO may also accept grants up to \$10,000 that have no specific budget provision, but can be accommodated within the existing approved budget expense areas. In all other cases, the grant must be approved by Council before it can be accepted.

**4. Definitions**

- 4.1. **CEO Delegate** – For the purpose of this Policy the CEO's appointed delegate is the Manager Corporate Services and Governance or any other person who has been appointed as Acting CEO.

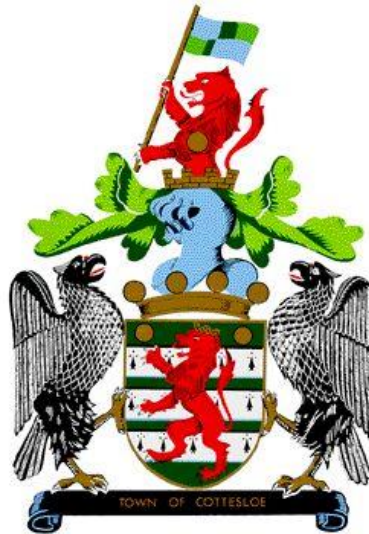
**5. Legislation**

- 5.1. There is no legislation relevant to this Policy

**6. Other Relevant Procedures/Key Documents**

- 6.1. Council Policy – Appointment of Acting Chief Executive Officer

# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.2E: RATES RECOVERY POLICY**

# Rates Recovery Policy



## 1. Objectives

Recover outstanding rates quickly and efficiently.

## 2. Principles

Rates are due and payable within thirty-five days from the issue date on Rates Notices.

## 3. Issues

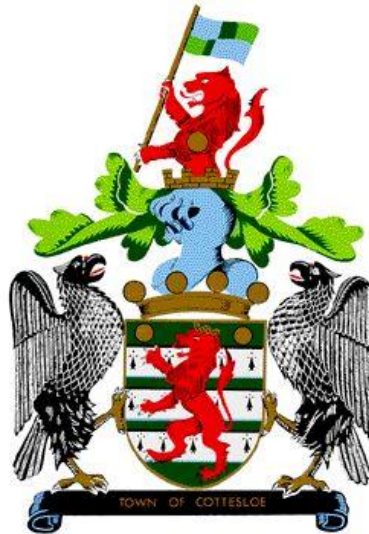
A penalty for non-payment for rates cannot be applied until 35 days after the issue date of rate notices. This is the 'Due Date'. Any outstanding balance from this time is liable for penalty interest per the Local Government Regulations.

## 4. Policy

- Final Notices be issued within 90 days of the issue date of rate assessment notices.
- The Manager Corporate and Community Services is authorised to initiate debt recovery action, 21 days after the issue of a rate assessment notice marked 'Final Notice'.
- The Manager Corporate and Community Services is authorised to delegate to the Rates/Accounts Clerk the authority to negotiate the payment of rates by instalments (other than any automatic instalment payment scheme).
- The Chief Executive Officer is authorised to vary Rates collection procedures dependent upon prevailing economic circumstances.

Adopted	21 December 1994
Reviewed	27 July 2009
Expected date of review	

# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.3A: STORAGE OF ITEMS, MATERIAL AND GOODS ON LOCAL GOVERNMENT PROPERTY POLICY**

# Materials on Verge Policy



## STORAGE OF ITEMS, MATERIALS AND GOODS ON LOCAL GOVERNMENT PROPERTY POLICY

### COUNCIL POLICY NO: POL/124

Responsible Directorate	Development and Regulatory Services
Responsible Section	Building and Health
Responsible Officer	Manager Building and Health

#### OBJECTIVE:

1. The Town of Cottesloe Local Government Property Local Law 2001 prohibits the obstruction of verge areas and local government property unless permitted by the Town.
2. This policy sets out the conditions and requirements under which the Town of Cottesloe will grant a permit to allow use of verge areas and local government property, particularly during major works, building or demolition works on adjoining property.

#### SCOPE:

This policy applies to all Directorates of the Town of Cottesloe.

1. This policy applies to any person who wishes to use the verge area and local government property, particularly during major work on an adjoining property.
2. If associated with work that requires a building permit, the person to whom a building permit is issued is responsible to ensure that the verge area or local government property is used in accordance with the permit conditions. In all other cases, the Permit holder is the responsible person.
3. A permit must also be obtained where a building permit is not required where major works are to take place on an adjoining property that are likely to require use of the verge area for similar purposes such as major landscaping and/or driveway reconstruction or property maintenance.
4. Under the Town's local law, amongst other things it is an offence to obstruct a thoroughfare (which includes the verge area) or store equipment and/or materials in or on it without a permit. It is also an offence to damage any Town property in the street. The local law provides for a series of penalties and/or prosecution for breaches.

5. Damage to Town property in the verge area such as the road pavement, paving, kerbs, footpaths, drains, street trees, plants and the like is often caused by building and/or demolition works. The policy attempts to prevent this damage by setting out the standard conditions in a permit given to a person to use the verge area during building and/or demolition works.

**POLICY STATEMENT:****PART A – APPLICATION FOR PERMIT TO USE VERGE AREA OR LOCAL GOVERNMENT PROPERTY**

A person wishing to use the verge or local government property for the temporary storage of items, materials or goods must submit an application on the prescribed Application Form to obtain a permit from the Town.

A valid permit is required to be held by the responsible person/ applicant at all times the activities are on the verge or local government property.

The Town may revoke a permit if any conditions are not complied with and the responsible person/applicant has not remedied the non-compliance within the times specified in writing by the Town.

The Town may generally grant a permit to use the verge or local government property during works on adjoining properties, except where:-

1. Granting the permit would result in an unacceptably high safety risk to others;
2. It is likely that an unacceptable level of damage to Town property or other infrastructure would result;
3. Trees are likely to be damaged or removed and a Tree Protection Zone cannot be established; and
4. The applicant or persons engaged by the applicant have previously:-
  - (a) Failed to obtain a permit;
  - (b) Consistently failed to comply with permit conditions; or
  - (c) Failed to repair damage caused to the satisfaction of the Town.

**PART B – APPROVAL OF PERMITS**

Conditions of a permit to use a verge area or local government property may vary from site to site, but as a minimum will include the following, which may be varied, added or amended by an authorised person of the Town:-

1. Acknowledgement and acceptance by the applicant of the conditions of the permit, including the obligations, responsibilities, limitations and restrictions therein.
2. Where a permit is granted as part of a development application, building or demolition licence, the duration will be for the same period of time as stipulated on those approvals. Where no time period is stipulated or where no building permit is required, the permit will be for 12 months or as otherwise specified on the Permit.



3. The permit holder must ensure that the local government property (including the verge) is kept safe for the public to use at all times.
4. At all times, the activities or storage of items or materials must ensure that:-
  - (a) clear sight visibility is maintained at all times for a person using the abutting street or using a driveway for access to or from the street; and
  - (b) there is no impediment or obstruction to other persons using the street.
5. Where there is no path, a safe and clear access of a minimum width of 1m along that part of the verge immediately adjacent to the kerb must be maintained.
6. Where the site is located in a high traffic area or where vehicle access to the site may cause a hazard, the Town may require that a temporary crossing be installed or a Traffic Management Plan to be submitted.
7. In cases of high pedestrian volume such as locations near schools or shopping areas where a temporary crossing is unsuitable or the scale of work presents a potential danger to pedestrians, or high traffic volumes exist on the adjoining street, the Town may require the applicant to erect a temporary fence around the verge or local government property and to redirect pedestrians to a safer route.
8. Where a verge area or local government property is not fenced off as a condition of a permit, the permit holder must ensure that the area is kept safe for the public to use. In particular, where vehicles or trailers obstruct a footpath, the Owner may be issued an Infringement Notice, without warning.
9. The permit holder must ensure all redundant crossovers are removed and the verge area or local government property is reinstated to the satisfaction of the Town.
10. Nothing in a permit to use a verge or local government property in any way authorises the removal of, or damage to a street tree, unless prior written approval is specifically given by the Town in accordance with the Council 'Street Tree' Policy.
11. Signs erected by the town are not to be obscured, covered or tampered with, without the prior written permission of the Town.
12. Where required, the permit holder must erect and maintain a Tree Protection Zone (TPZ) in accordance with permit conditions.
13. The permit holder must ensure that rubbish is placed in bulk bins only on the verge area or local government property. Loose piles of discarded material and loose rubbish that may litter the surrounding area are NOT permitted on verge areas or local government property.
14. The permit holder must ensure that materials, such as sand, soil, cement, and other items are contained and do not leak, spill or leach into the Town's drainage system/roadway or otherwise damage the Town's infrastructure.

15. Nothing in a permit in any way authorises the permit holder to damage infrastructure or property owned by others, such as gas, water supply or sewerage, telephone service, cable services for TV, internet and similar or electrical power. In the event of any damage, the permit holder is required to immediately notify the owner or utility concerned.
16. On receipt of notification by the Town of any urgently required repairs or changes to permit conditions to ensure public safety, the permit holder must take all steps to comply with that notice in the time period specified.
17. The permit holder must undertake to repair any damage caused to the Town's property in accordance with the Town's specifications and requirements.
18. The permit holder must notify the Town's Compliance section by phone on 9285 5000 or email [town@cottesloe.wa.gov.au](mailto:town@cottesloe.wa.gov.au): attention compliance services:-
  - (a) If an extension to the duration of the permit or variation to its associated conditions is requested;
  - (b) Five working days before works on the adjoining property have been completed; and
  - (c) When any requested repairs or rectification works have been completed.
19. The permit holder agrees to indemnify the Town from any claims that may arise from use of the verge area or local government property.
20. On completion of works, the verge area or local government property is to be cleared of all materials, rubbish, sand and the like and returned to the level before building work commenced or as otherwise approved by the Town.
21. The permit holder must ensure that deposited material is sufficiently visible during periods of darkness to ensure the safety of persons using the street.
22. Where a parking work zone or Construction Management Plan (CMP) is in place, the conditions attached to that work zone or CMP take precedence.
23. Site Offices and Sheds

Site offices or sheds to hold building material may only be installed on verges or local government property where the applicant can satisfy the Town that there are no viable alternate locations. Standard conditions in relation to placing bulk bins, building materials, site offices and materials sheds on verges or local government property include:-

  - (a) They must not be placed in such a way as to obstruct or overhang a footpath, carriageway, access way, or driveway;
  - (b) They must be placed on the verge that immediately abuts the property being serviced, or if not permission is obtained from the owner or occupier;
  - (c) No sight distance obstruction is caused;
  - (d) No damage is caused to any Town property in the verge such as a sign, kerb, footpath, street tree or garden maintained by the Town;
  - (e) No obstruction or damage is caused to a manhole, inspection pit, fire hydrant, water or

gas valve, electrical substation, drainage gully, water channel or other service in the verge area for which access may be reasonably required;

- (f) It is not placed on a service in the verge area that is not covered with a trafficable lid; or
- (g) Site sheds and/or site offices must not be placed on a verge more than 48 hours before being used on the adjoining site.

24. Prohibited Activities

The following activities are prohibited on a verge or local government property:

- (a) Any activity which causes a 'nuisance' to another person;
- (b) Any building activities;
- (c) Any mixing of cement, gyprock, slurry or other like materials or the washing of slurry onto the verge or local government property;
- (d) Any cutting of masonry, timber or other building materials by use of cutting discs, angle grinders or electrical saws;
- (e) The storage of temporary or site toilets; or
- (f) Any other activity deemed inappropriate and/or not approved by an authorised person.

**BULK BINS**

1. A person may leave a bulk waste bin on their verge for up to two weeks in a residential area without a permit. If a bulk waste bin will be on the verge for longer than two weeks, the hirer of the bin must apply for a permit.
2. Where possible, a bulk waste bin should be stored on private property.
3. If safe to do so, a bulk waste bin can be stored on the verge immediately adjacent the property.
4. The placement of a bulk waste bin must comply with signed parking restrictions, and be clear of the footpath and roadway.
5. A bulk waste bin **must not** be placed on the roadway, across a footpath, in public parking bays or in rear lanes without the written consent of the Town of Cottesloe, if they obstruct public vehicle movement. If a bulk waste bin is stored on a road, footpath or in a lane the supplier/hirer will be given 24 hours to remove it. If not, the Town may remove the bin and a penalty may apply.
6. The hirer of a bulk waste bin is liable for any damage to the footpath, street trees, drainage pits, verge, kerb or road surface resulting from storage of the bulk waste bin.
7. The hirer is responsible for removal of all debris left on the verge after the bulk waste bin has been removed.
8. Dangerous or hazardous waste must not be deposited in a bulk waste bin.

9. A permit is not required to place a bulk waste bin on a verge or local government property providing:-
- (a) It is not placed in such a way as to obstruct or overhang a footpath, carriageway, access way, or driveway or impede the move of a person or vehicle;
  - (b) It is placed on the verge that abuts the property being serviced;
  - (c) No obstruction to visual sight is caused;
  - (d) No damage is caused to any Town property in the verge such as a sign, kerb, (e)footpath, street tree or garden maintained by the Town;
  - (e) No obstruction or damage is caused to a manhole, inspection pit, fire hydrant, water or gas valve, electrical substation, drainage gully, water channel or other service in the verge area for which access may be reasonably required;
  - (f) It is not placed on a service in the verge area that is not covered with a trafficable lid.

#### PART C – APPEALS

Part 9 of the *Local Government Act 1995* applies, and relates to a decision refusing a permit, giving a notice, or varying a decision. That Part should be referred to, but allows a person to lodge an objection or a request for a review of a decision to a Committee, to Council or the State Administrative Tribunal.

#### PART D – ENFORCEMENT

The Town will undertake inspections as required to ensure compliance with permit conditions and the Town of Cottesloe Local Government Property Local Law 2001.

1. Frequency will depend on the scale of works undertaken, the risk to the public as assessed by the Town, complaints about a particular site, or past performance of a permit holder.
2. Where a verge area is not being used in accordance with the conditions of a permit or local law, the Town will issue a 'Request to Comply' or Notice under the Town of Cottesloe Local Government Property Local Law 2001 to the permit holder to rectify the situation in accordance with the timeframe stipulated in the notice.
3. If not complied with, the Town may undertake the required works and recover the cost of doing so from the permit holder, including deduction from any bonds held.
4. On the second or any subsequent occasion in involving a particular site or permit holder, as well as a Notice to make good any breach of a permit or local law, the Town may issue an Infringement Notice under the Town of Cottesloe Local Government Property Local Law 2001 to the Permit holder.
5. On the third or any subsequent occasion in involving a particular site or permit holder, as well as a Notice to make good any breach of a permit or local law, the Town may prosecute for failing to

comply with the conditions of a permit issued under the Town of Cottesloe Local Government Property Local Law 2001 and any other law that may have been breached.

6. Where a 'Request to Comply' or Notice has been issued and has not been complied with in the time specified, the Town may impound any materials or goods involved in the contravention.
7. The Town may also revoke the permit.
8. The owners of any vehicles or trailers blocking footpaths may be issued with an Infringement Notice without warning.
9. Where a verge is being used for storage during construction work on an adjoining property where a building permit is not required and a permit is required to use the verge area, the Town will request the responsible person to obtain a permit within the time period specified in the request, which may include lodgement of a required bond. If not complied with in the time specified, the Town may issue an Infringement Notice as well as a Notice to remove any material stored on the verge.

#### DEFINITIONS:

Definitions are taken as those detailed in the *Local Government Act 1995* and associated legislation and the Town of Cottesloe Local Government Property Local Law 2001 *and include the following:-*

**authorised person** means a person appointed by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this local law and any member of the Western Australian Police;

**bulk rubbish container** means a bin or container designed or used for holding a substantial quantity of rubbish and which is unlikely to be lifted without mechanical assistance, but does not include a bin or container used in connection with the local government's regular domestic rubbish collection service;

**local government property** means anything which belongs to, is owned by or is under the care, control or management of the local government, and includes any flora and fauna thereon;

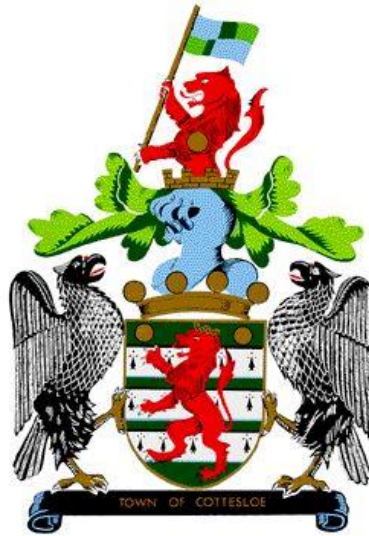
**street** means any highway, thoroughfare or land used for vehicular or pedestrian traffic, and includes all the land lying between property lines, including the verge and footpath;

**verge** means that portion of land that lies between the front of a property and the edge of the thoroughfare, and between imaginary lines extended at a 90 degree angle with the thoroughfare from the edge of the thoroughfare to meet the side boundaries at the front of the property.

<b>Council Policy Number:</b>	POL/124	<b>Council Adoption Date:</b>	22/07/2025
<b>Policy Area:</b>	Building and Health	<b>Version Number:</b>	V1
<b>Responsible Officer:</b>	Director Development & Regulatory Services	<b>Amendment Dates:</b>	
		<b>Next Review Date:</b>	22/07/2029



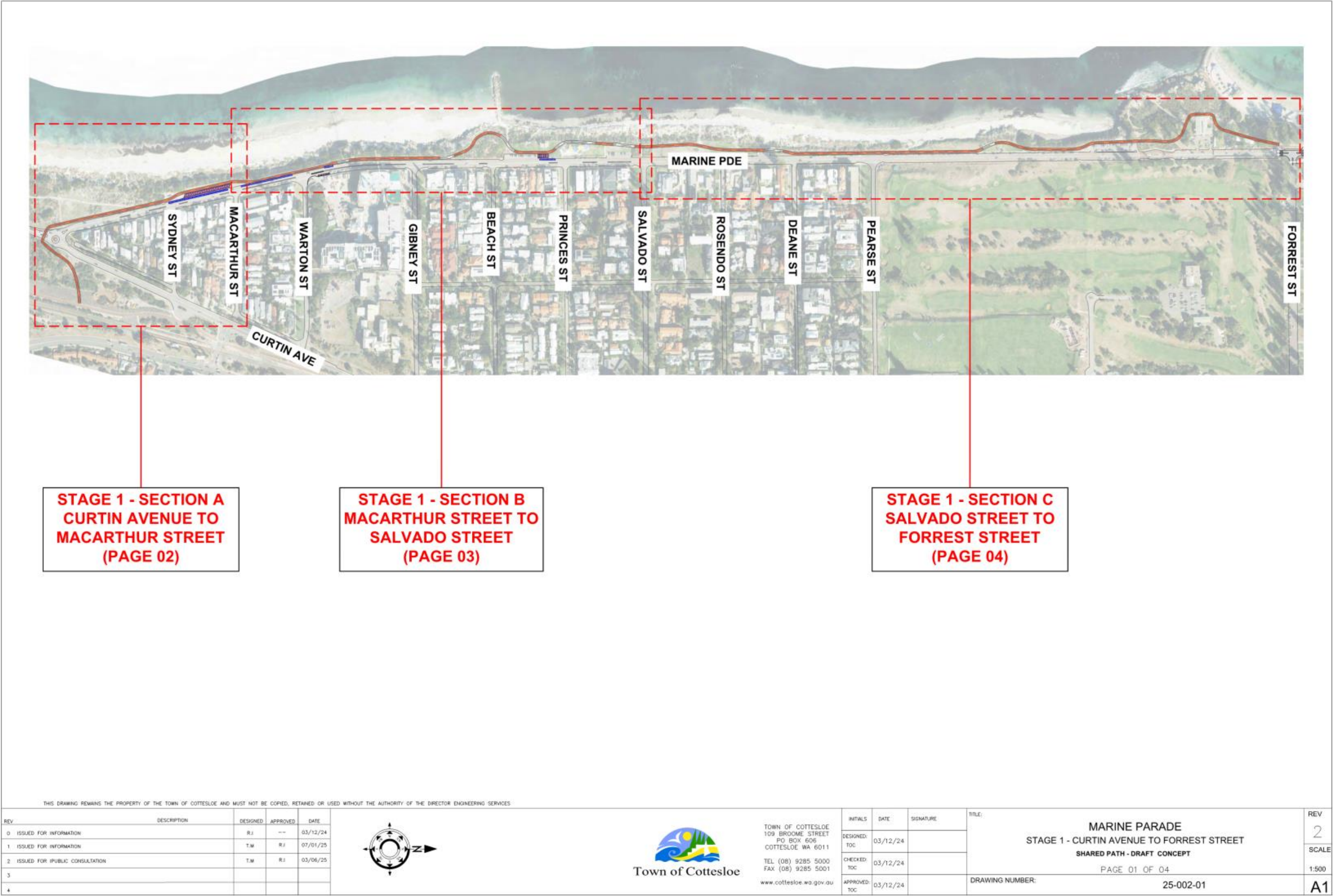
# **TOWN OF COTTESLOE**



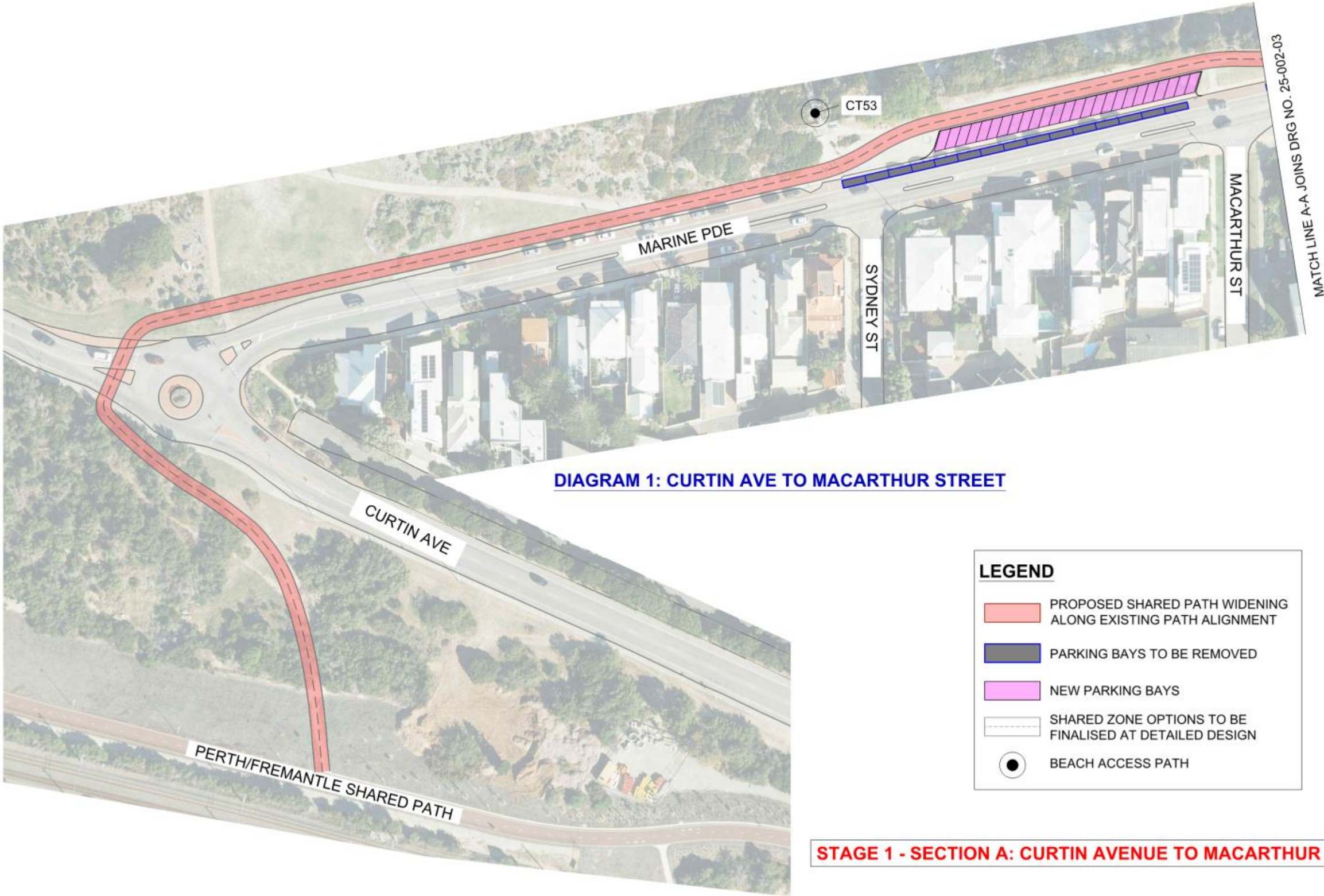
## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

### **ITEM 10.1.4A: ATTACHMENT A - MARINE PARADE SHARED PATH CONCEPT PLAN**

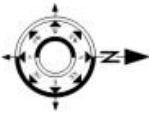






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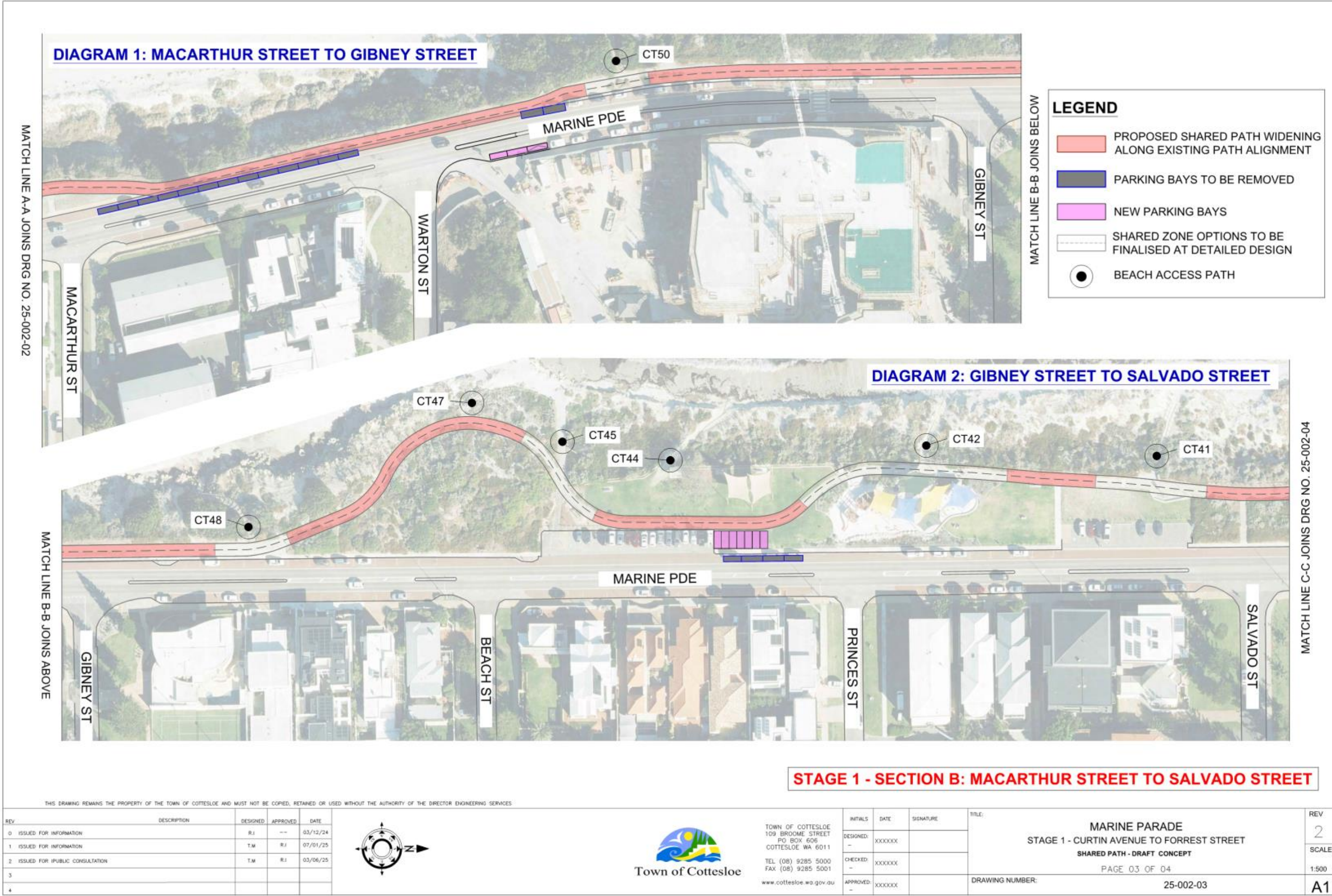


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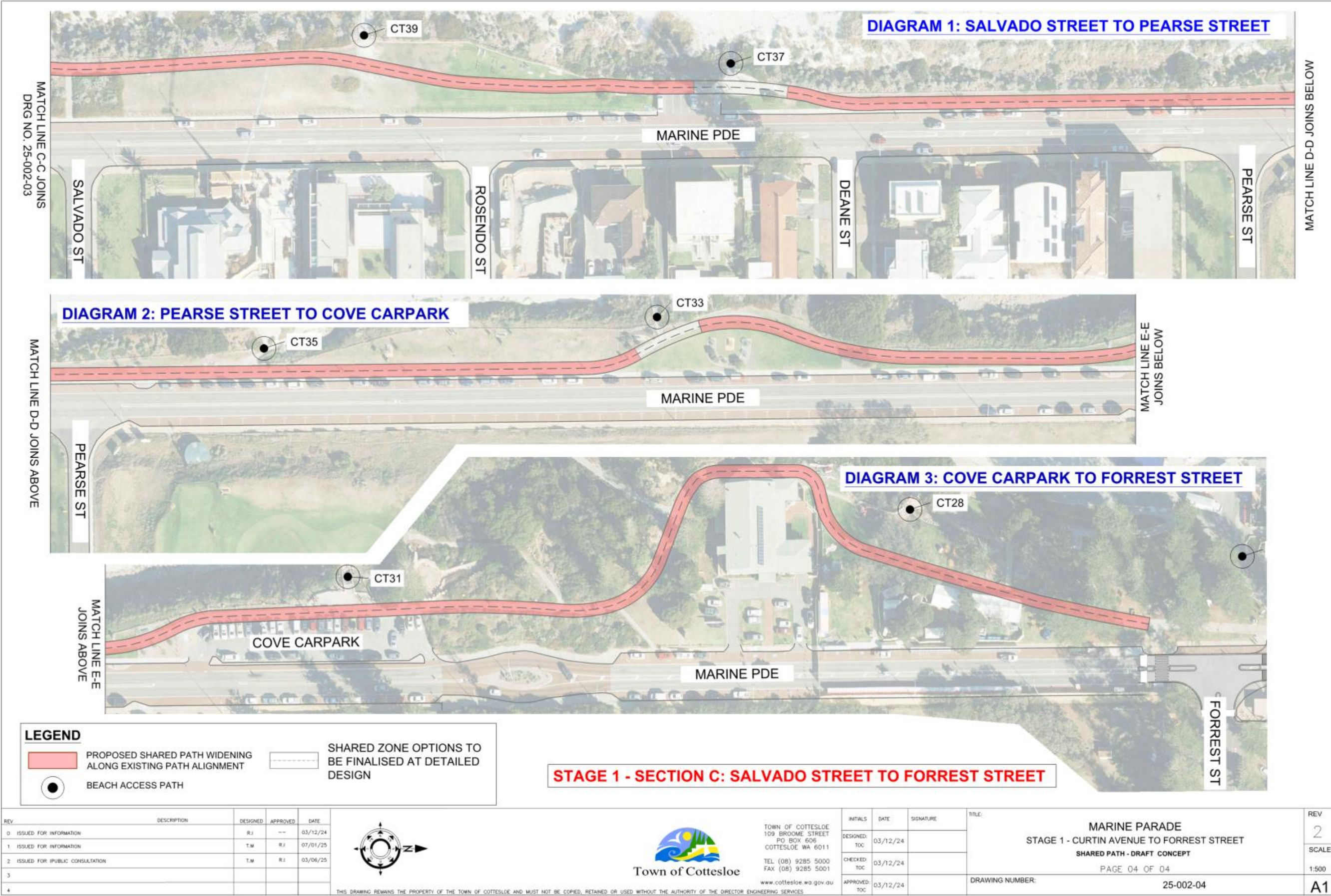
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	PAGE 02 OF 04	SCALE 1:500
DRAWING NUMBER:	25-002-02	A1

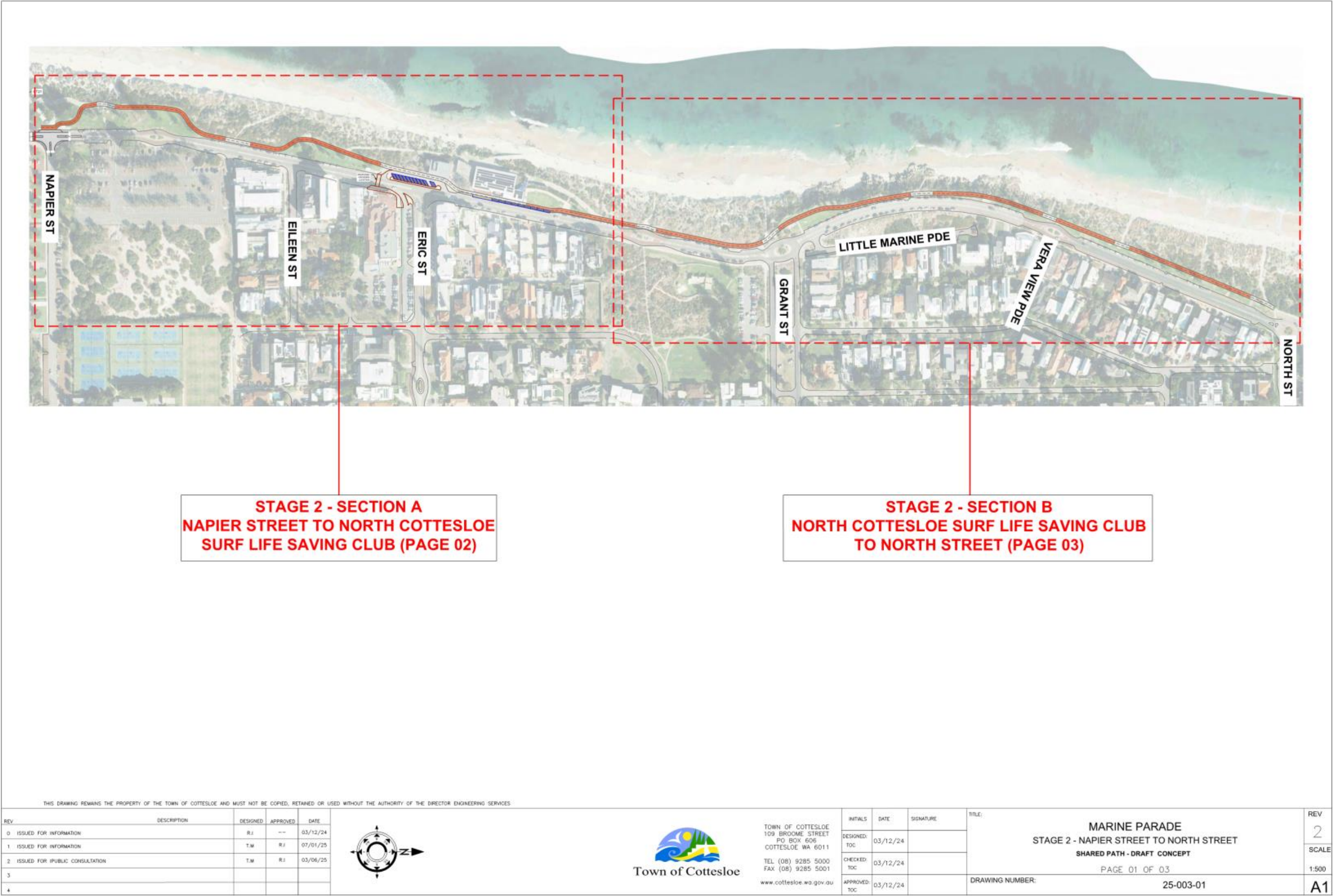














**LEGEND**

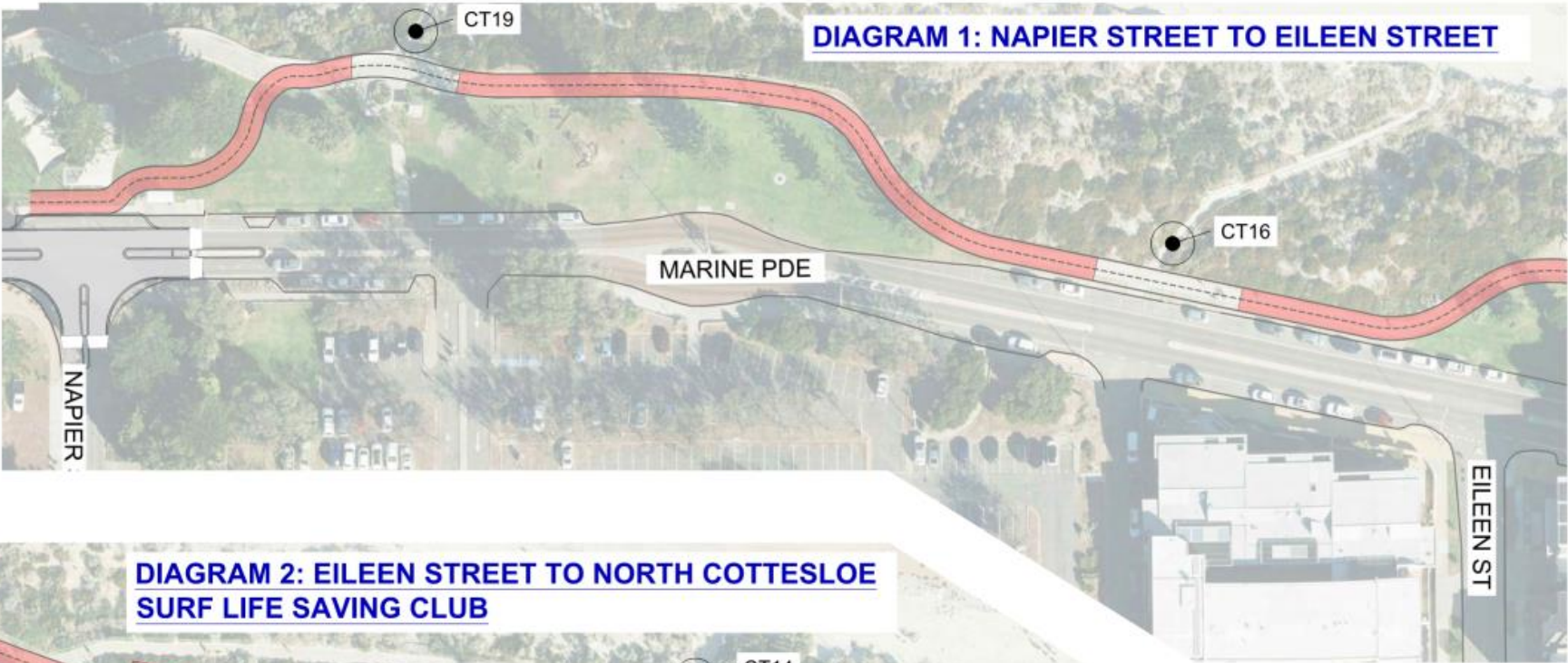
PROPOSED SHARED PATH WIDENING  
ALONG EXISTING PATH ALIGNMENT

PARKING BAYS TO BE REMOVED


NEW PARKING BAYS

SHARED ZONE OPTIONS TO BE  
FINALISED AT DETAILED DESIGN

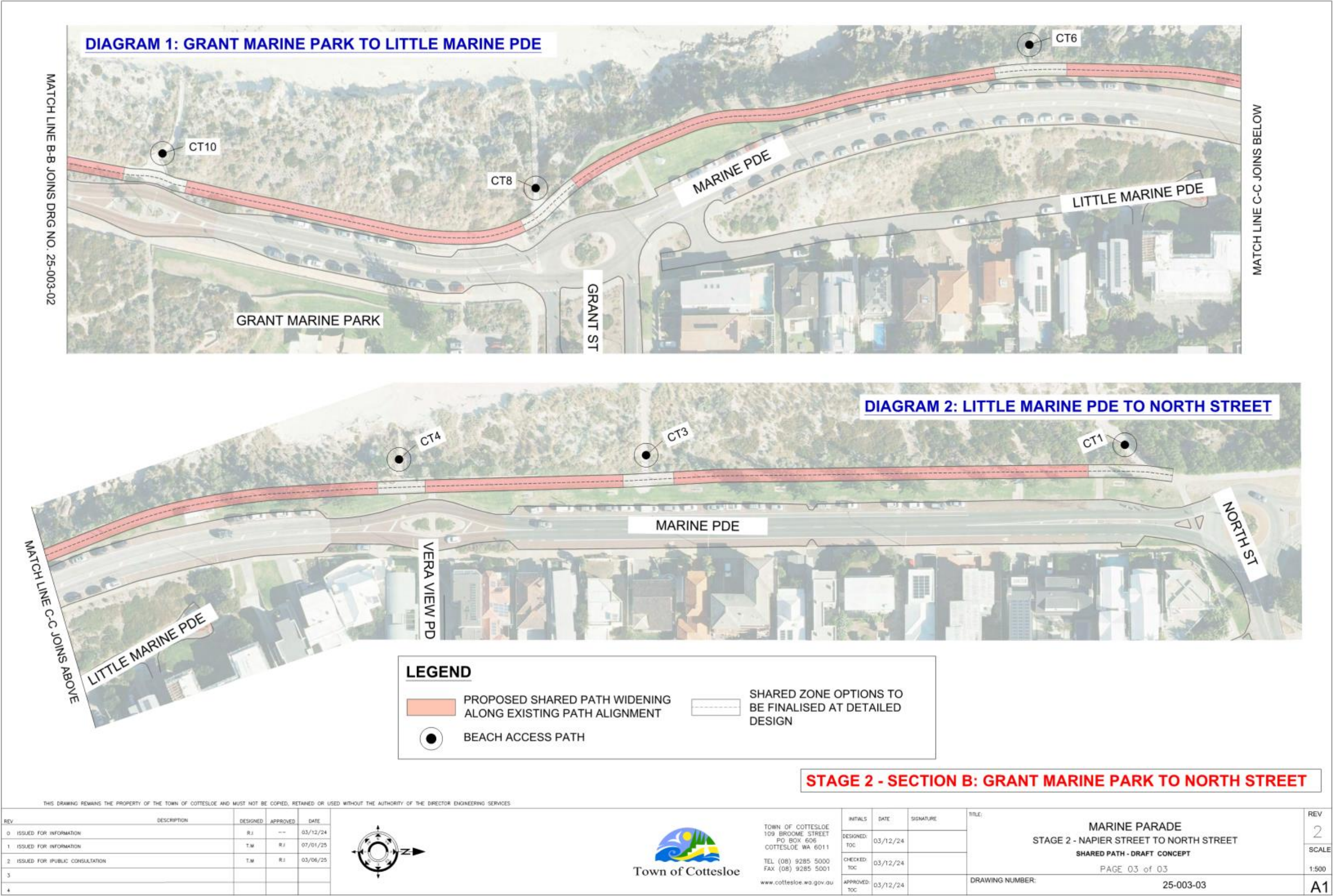
BEACH ACCESS PATH



STAGE 2 - SECTION A: NAPIER STREET TO NORTH COTTESLOE SURF LIFE SAVING CLUB AFTER ERIC STREET

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








**LEGEND**

-  ROAD SECTIONS RAISED BETWEEN FORREST STREET TO OVERTON GARDENS WITH RAISED INTERSECTION AT NAPIER STREET
-  PROPOSED SHARED PATH WIDENING ALONG EXISTING PATH ALIGNMENT

**STAGE 3: FORESHORE PRECINCT FROM FORREST STREET TO NAPIER STREET**

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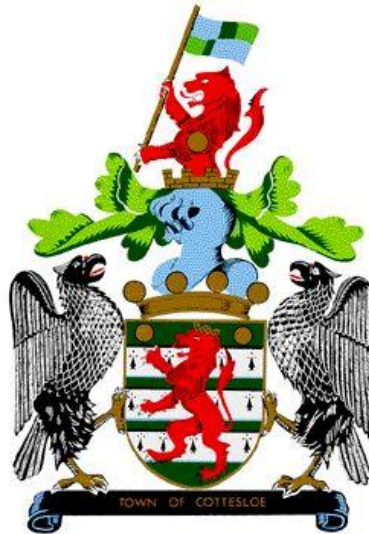
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APPROVED: TOC	03/12/24	

TITLE:	MARINE PARADE STAGE 3 - FORESHORE PRECINCT (FORREST STREET TO NAPIER STREET) SHARED PATH - DRAFT CONCEPT PAGE 01 of 01
DRAWING NUMBER:	25-004-01

REV	2
SCALE	1:500
	A1

# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

**ITEM 10.1.4B:**

**ATTACHMENT B - MARINE PARADE SHARED  
PATH UPGRADE PROJECT - SURVEY QUESTIONS -  
JUNE 2025**





## Town of Cottesloe

Title: Marine Parade Shared Path Upgrade Project - survey

### About You

**Q.1 Please select which applies to you:**

- ☐ I am a Town of Cottesloe Ratepayer/Resident  
☐ I am a Town of Cottesloe Business owner  
☐ I am not a Town of Cottesloe Ratepayer/Resident/Business Owner

**Q.2 Name and Address**

**Please note that for your feedback to be validated, your full contact details must be provided.**

Your response

Full Name

Address

Suburb

Postcode

### PART 1 - MARINE PARADE SHARED PATH CONCEPT

**Q.3 Which is your preferred design solution to address the conflict between cyclists and pedestrians at the various beach access entry points?**

- ☐ Option 1: shared zoned demarcated by different surface colour and texture  
☐ Option 2: The path is designed to go around the beach access path entry points  
☐ I do not support either option

**Q.4 Thinking about your response to question 3, is there anything else you wish to add?**

### Conflict Location 2: Dutch Inn Playground Frontage (beach side)

**Q.5 Is there anything else you think should be considered in this design?**

- ☐ Yes  
☐ No  
Please provide additional feedback

**Conflict Location 3: North Cottesloe Area**

- Q.6 Which of the following are preferred shared zone treatments to create a safer low speed environment for all users through the North Cottesloe Area?**
- ☐ Option 1: shared zoned demarcated by different surface colour and texture only for the shared path. This option reduces the parking bays in front of Magic Apple from 12 bays to 6 bays
  - ☐ Option 2: shared zoned demarcated by different surface colour and texture that combines the shared path and the parking area in front of Magic Apple. This retains 11 of the 12 bays in front of Magic Apple.
  - ☐ Option 3: I don't like either option
- Please provide additional feedback

**Minimising Green Space and Car Parking Bay Loss**

- Q.7 Do you support the offset bays shown in the plans on the western side of Marine Parade (between Sydney Street and MacArthur Street)**
- ☐ Yes
  - ☐ No
- Please provide additional feedback

**Path Alignment Outside the Conflict Points**

- Q.8 Stage 1: Curtin Avenue to Forrest Street**  
**Do you support the alignment of the path between Curtin Avenue and Forrest Street (outside the conflict point areas)?**  
[Refer to Attachment A](#)
- ☐ Yes
  - ☐ No
- Please provide additional feedback
- Q.9 Stage 2: Napier Street to North Street**  
**Do you support the alignment of the path between Napier Street and North Street (outside the conflict point areas)?**  
[Refer to Attachment B](#)
- ☐ Yes
  - ☐ No
- Please provide additional feedback
- Q.10 Stage 3: Foreshore Precinct from Forrest Street to Napier Street**  
**Do you support for this section of the shared path to be constructed to the approved Foreshore Masterplan (between Forrest Street and Napier Street)?**  
[Refer to Attachment C](#)
- ☐ Yes
  - ☐ No
- Please provide additional feedback

**PART 2 - FUTURE PLANNING - MARINE PARADE CYCLE ENVIRONMENT**

**Q.11 Do you cycle on Marine Parade (on-road)?**

☐ Yes

☐ No

**Q.12 Faster cyclists will often choose on-road cycling on Marine Parade instead of the slower shared path. In your opinion, is cycling on Marine Parade currently a safe environment for on-road cycling?**

☐ Yes

☐ No

Please provide additional feedback

**Q.13 Could on-road cycling on Marine Parade be improved with the following? (tick all that apply)**

☐ Slower speed environment through a reduction in posted speed

☐ Slower speed environment through the introduction of traffic calming devices such as but not limited to raised plateaus and slow points

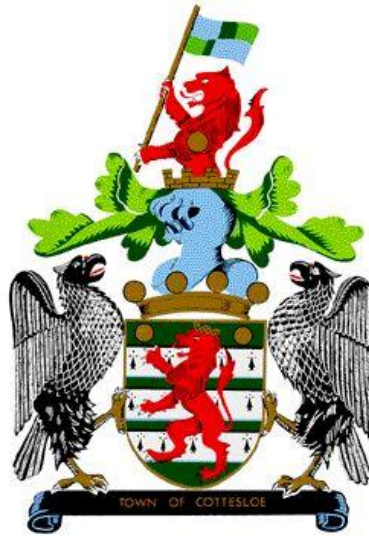
☐ Creating a shared environment such as on-road cycle lanes

☐ Addressing conflict between parked vehicles and cyclists such as but not limited to increasing the offset between parking bays and traffic lanes

Other measures

**Q.14 Thinking about your response to the question above, is there anything else you wish to add**

# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

**ITEM 10.1.4C:  
ATTACHMENT C - MARINE PARADE SHARED PATH  
PUBLIC CONSULTATION - OUTCOMES REPORT  
FROM ELEMENT**

# Marine Parade Principal Shared Path

## Community Engagement Outcomes Report

July 2025 | 25135

Document ID:

Issue	Date	Status	Prepared by	Approved by	
			Name	Name	Signature
01	04/07/25	Draft	Hannah Lee	Suzie Zuber	
02	09/07/25	Final	Hannah Lee	Suzie Zuber	

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We acknowledge the Whadjuk people of the Noongar nation as Traditional Owners of the land on which we live and work. We acknowledge and respect their enduring culture, their contribution to the life of this city, and Elders, past and present.

# Contents

<b>Executive Summary .....</b>	<b>1</b>
<b>1. Introduction .....</b>	<b>2</b>
1.1 Purpose .....	2
1.2 Project Scope .....	2
<b>2. Methodology and Approach .....</b>	<b>3</b>
2.1 Engagement Distribution and Promotion.....	4
2.2 Online Survey .....	5
2.2.1 Survey Structure .....	5
2.2.2 Data Collection and Analysis .....	5
<b>3. Key Findings .....</b>	<b>7</b>
3.1 Respondent Profile .....	7
3.2 Conflict Areas (Beach Access, Dutch Inn, North Cottesloe).....	7
3.2.1 Conflict 1 (Beach Access Paths Entry Points) .....	7
3.2.2 Conflict 2 (Dutch Inn Playground Frontage) .....	7
3.2.3 Conflict 3 (North Cottesloe Area) .....	7
3.3 Path Alignment Support.....	8
3.4 Future Planning and On-Road Cycling.....	8
3.5 Common Concerns across all Stages .....	8
3.6 Submissions.....	9
<b>4. Survey Analysis.....</b>	<b>11</b>
4.1 Respondent Profile .....	11
4.2 Marine Parade Shared Path Concept.....	12
4.2.1 Conflict Locations .....	12
4.2.2 Minimising Green Space and Car Parking Bay Loss.....	18
4.2.3 Path Alignment Outside the Conflict Points .....	19
4.3 Future Planning – Marine Parade Cycle Environment.....	24
<b>5. Submissions.....</b>	<b>30</b>
<b>6. Conclusion .....</b>	<b>32</b>
<b>Appendix A – Community Engagement Plan .....</b>	<b>34</b>
<b>Appendix B – Raw Survey Results.....</b>	<b>35</b>





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# Executive Summary

In June 2025, the Town of Cottesloe undertook community engagement to understand community perspective and gather feedback on proposed upgrades to the Marine Parade Principal Shared Path (PSP). The proposed project aims to improve safety, accessibility and connectivity for pedestrians and cyclists, and is supported by funding from the Australian Government's Active Transport Fund.

This report summarises the engagement outcomes and identifies opportunities for refinement. The insights provided will help ensure the PSP aligns with community values, whilst advancing the Town's broader goals for safe and accessible active transport infrastructure.

## Who We Engaged

Engagement took place from 11 June 2025 to 3 July 2025.

How we communicated	How we engaged	Our reach
 Project Website	 Online Survey	4500 Letter drops
 Social Media		219 Survey responses
 Letter drop		6 Submissions
 Signage on site		

## Key Findings

- **Broad community support, but with caveats:** Respondents were generally supportive of the PSP across all three stages of alignment, but support was often conditional on the clear separation of users, protection of green space, and improved design communication.
- **Reduce areas of user conflict:** Strong community concern was raised in high-use locations such as the beach access paths, Dutch Inn playground, and North Cottesloe. There was a clear preference for physically separated paths and measures to slow cyclist speed in shared zones.
- **Improve the safety of on-road cycling:** Marine Parade was widely perceived as unsafe for cyclists, with calls for lower speed limits, protected bike lanes, and reduced conflicts with parked cars.
- **Further design detail and improved communication:** Many respondents expressed confusion about the proposed designs, highlighting a need for clearer visualisations, cross-sections, and information on how shared zones would function.
- **Submissions:** Written submissions supported the upgrade in principle, but raised concerns about over-engineering, environmental impact and safety. They also emphasised the need for greater transparency and community-led planning.

# 1. Introduction

## 1.1 Purpose

The Town of Cottesloe (the Town) undertook community consultation in June 2025 to gather feedback on the proposed upgrade of the Marine Parade Principal Shared Path (PSP). The consultation was informed by the Town's Marine Parade Community Engagement Plan and focused on understanding community priorities in relation to the proposed path alignment, design preferences, and the associated impacts on open space, parking, and accessibility.

The survey sought to assess public support for the PSP project, which aims to deliver a safer, more accessible and user-friendly path for cyclists and pedestrians along Marine Parade. The project is supported by \$4.175 million in funding from the Australian Government's Active Transport Fund, which covers 95% of the cost of the design, and will be delivered in three stages.

Through the survey, respondents were invited to provide input on:

- Their level of support for the PSP and its alignment;
- Preferences between shared paths, separated paths or on-road options; and
- Their views on associated impacts including loss of green space, changes to parking provision, and safety improvements.

Element Advisory part of SLR (Element Advisory) were appointed to undertake community engagement to gather feedback on the proposed design of the PSP.

This report presents a summary of the survey findings, highlighting key themes, levels of support, and community feedback that will guide the refinement of the final design. The insights provided will help ensure that the PSP aligns with community expectations while supporting the Town's broader transport and accessibility objectives.

## 1.2 Project Scope

The scope of this project included:

- Preparation of a Community Engagement Plan (CEP) which guided and coordinated inputs and planned the engagement process with the local community.
- Development of a Survey to be held on the Town's project website.
- Provision of an engagement outcomes report analysing the findings of the survey outlining community sentiment on the proposed location and design of the PSP, and the key themes of the survey results.

## 2. Methodology and Approach

The methodology for this engagement project was designed to align with the Town's Community Engagement Plan and primarily the 'Consult' level of the IAP2 Spectrum of Public Participation, with some elements of 'Involve' influencing the design.

Table 1: IAP2 Spectrum of Public Participation					
Level	Inform	Consult	Involve	Collaborate	Empower
<b>Goal</b>	To provide the public with balanced and objective information to assist in understanding the problem, alternatives and/or solutions.	To obtain feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision-making in the hands of the public.
<b>Promise</b>	"We will keep you informed."	"We will keep you informed, listen to and acknowledge your concerns and aspirations, and provide feedback on how public input influenced the decision."	"We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision."	"We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible."	"We will implement what you decide."

The primary engagement tool used was an online survey, supported by background information on the project, FAQs and visual materials to assist participants in understanding the proposal and its potential impacts.

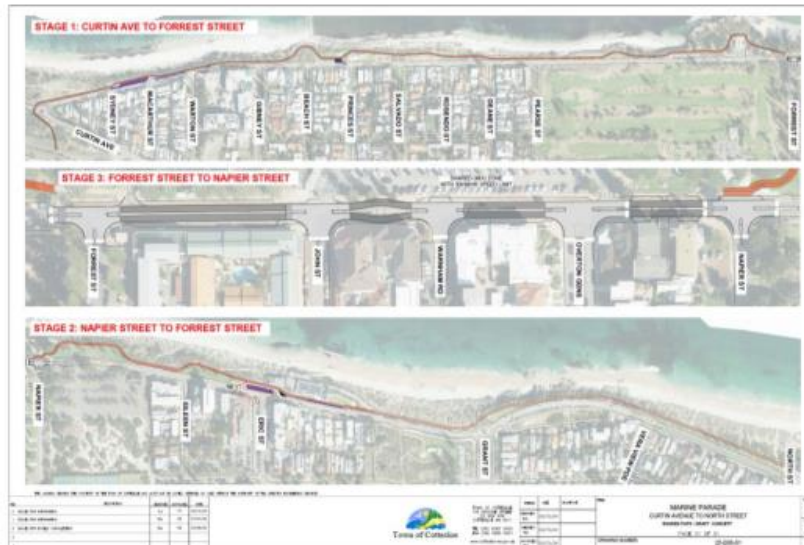


Figure 1. Map of proposed design of Principal Shared Path

## 2.1 Engagement Distribution and Promotion

The engagement was delivered through a combination of online and offline promotional channels to maximise reach and accessibility.

These promotional methods included:

- Online survey hosted on the Town's website via Engagement Hub;
- A letterbox drop to all Cottesloe residents;
- Media coverage via The Post, Perth Now, and local noticeboards;
- Hardcopy surveys available at the Town's administration office; and
- Project information and concept plans displayed online and in public locations.

The survey was promoted to all ratepayers, residents and business owners within the Town of Cottesloe and hosted on the Town's online engagement portal and remained open for public feedback from 11 June 2025 to 3 July 2025.

The Town promoted the survey through communication channels outlined in its Community Engagement Plan including newsletters, social media and on-site signage.

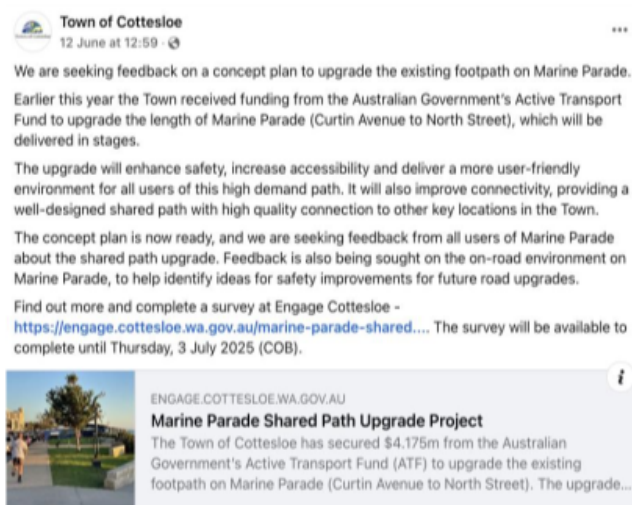


Figure 2. Example of Social Media advertising

## 2.2 Online Survey

The survey used a combination of closed and open-ended questions to collect both quantitative data and qualitative feedback. Key questions explored community support for different design options, perception of safety, accessibility, green space loss and parking impacts.

### 2.2.1 Survey Structure

The survey was structured to capture community input across three key areas:

- **Design conflict areas:** Feedback was sought on preferred treatments in key high-conflict locations, including the beach access path entry points, the Dutch Inn Playground frontage and North Cottesloe (near the surf club and hospitality venues).
- **Alignment of the Shared Path:** Respondents were asked if they supported the proposed alignment in each of the three project stages:
  - Stage 1: Curtin Avenue to Forrest Street
  - Stage 2: Napier Street to North Street
  - Stage 3: Forrest Street to Napier Street (Foreshore Precinct)
- **On-road cycling and future planning:** Respondents were invited to comment on their experience of cycling on Marine Parade and identify preferred improvements, such as speed reduction, traffic calming or cycle lane treatments.

### 2.2.2 Data Collection and Analysis

The survey responses were collected via online and hardcopy forms and analysed quantitatively to identify trends in support levels, design preferences and thematic feedback. Open-ended comments were reviewed to capture additional insights and recurring themes not addressed through closed questions.

All feedback was anonymised, and compiled into this report which summarises the results, and identifies key areas of community consensus, division, and considerations for design refinement in future project stages.

The following assumptions were made as part of the analysis of the survey and findings:

- Respondents could choose to skip certain questions within the survey. The results will note whether the question is mandatory or optional.
- Proportions expressed for each question are based upon the total number of responses received for each individual question, not the total number of responses to the survey overall, to ensure an accurate representation of the findings is presented.
- Demographic data (e.g. age and gender) was not collected as part of the survey. While a few responses included this information, likely prefilled from user profiles, the sample was too small to provide a meaningful demographic overview.



## 3. Key Findings

### 3.1 Respondent Profile

- Of the 235 responses to the survey, the majority of respondents (81%) had a direct connection to the Town of Cottesloe, noting that they were ratepayers, residents or business owners.
- Demographic data (e.g. age and gender) was not collected as part of the survey. While a few responses included this information, likely prefilled from user profiles, the sample was too small to provide a meaningful demographic overview.

### 3.2 Conflict Areas (Beach Access, Dutch Inn, North Cottesloe)

#### 3.2.1 Conflict 1 (Beach Access Paths Entry Points)

**Option 2** was the preferred option with 148 (65%) responses voicing a desire to physically separate areas of potential conflict. A consistent theme through the survey responses was a concern for pedestrian and cyclist safety, particularly in high-use and constrained areas.

- When prompted further after choosing a preferred option, the most common (17) responses felt that there needed to be a clear separation between cyclists and pedestrians rather than shared spaces, using terms like "separate path", "dedicated bike lane" or "protected lane".
- Safety concerns from both pedestrian and cyclist perspectives were commonly raised, with some highlighting the speed and behaviour of cyclists and others the congestion of pedestrians gathering at beach access points.
- Loss of green space was a concern with 54 responses stating they do not support a widened path at the expense of green space.

#### 3.2.2 Conflict 2 (Dutch Inn Playground Frontage)

- When prompted respondents reiterated a need for separation between cyclists and pedestrians, particularly near a high-use area such as a playground.
- There were numerous responses that highlighted the risk of children running directly onto the path from the playground, calling for fencing or soft barriers such as landscaping.
- Six concerns were raised about the prospect of losing green space, or the loss of green space and opposed the loss of green space for new or relocated car bays. Whilst it was a smaller number, there were few qualitative responses to this Conflict Area.
- There was strong support for reduced speed limits and signage.

#### 3.2.3 Conflict 3 (North Cottesloe Area)

- Responses were divided, with **Option 2** being preferred (36%) but this was closely followed by 32% preferring neither option, and 31% indicating Option 1 as the preferred.



- There was confusion as to how a shared zone would operate, citing a lack of clarity and intent in the design.
- A number of respondents (37) were concerned that the proposal seemingly removes ACROD parking, citing these are required for Surf Club participants and disabled users.

### 3.3 Path Alignment Support

- **Stage 1 (Curtin Avenue to Forrest Street):** Feedback was supportive (77%) in-principle but respondents shared concerns about the shared path width, blind corners, and integration with existing paths.
- **Stage 2 (Napier Street to North Street):** Feedback was broadly supportive (80%) but cited a need for design clarity, speed management, and better connectivity to Grant Marine Park and surrounding amenities. Shared path safety and surface treatment concerns were prominent.
- **Stage 3 (Forrest Street to Napier Street):** Feedback was supportive (76%), but there was significant feedback around the shared zone at the surf club precinct. Many expressed confusion how this section connects with other stages and noted safety risks in and around Car Park 1.

Across all stages, support was contingent on clear design details such as path widths and providing cross sections of what the path will look like, user separation and amenity integration. Many respondents noted a lack of sufficient visual material to understand the design intent.

### 3.4 Future Planning and On-Road Cycling

- A separate question on the safety of on-road cycling on Marine Parade revealed a strong perception that it is currently unsafe, with 68% of the responses stating No when asked if Marine Parade was safe for on-road cycling?
- Key issues included narrow road widths, vehicle speed, door zone risks from parked cars.
- Respondents were supportive (52%) of lowered speed limits (30-40km/h), protected on-road bike lanes and better signage and driver education.
- Shared paths were seen as unsuitable for commuter cyclists or high-speed users, reinforcing the need for dedicated on-road infrastructure (26%).

### 3.5 Common Concerns across all Stages

There were a few key themes throughout the survey that were common across all question responses.

- **Safety:** A desire for the safe separation of all users, including dedicated on-road cycling infrastructure that separates cyclists from cars, and the separation of cyclists and pedestrians on the shared path.
- **Design and functionality:** The need for clearer design details to understand the proposal, including cross sections and visuals, alongside requests to reconsider rumble strips and other functional design details.
- **Redundant consultation:** There were concerns that the survey was confusing and lacked sufficient detail, with some feeling it was unnecessary or could be resolved through signage and education.

- **User education:** Several noted the need for education campaigns for all users of the path, including clear signage on speed limits, 'keep left' and path etiquette.

### 3.6 Submissions

6 email submissions were received during the survey period, the key findings of which were:

#### **Cyclist and E-Device Speed Concerns**

- All 6 responses raised safety concerns about fast-moving e-bikes, e-scooters, and cyclists on shared paths.
- Respondents reported near-misses and called for:
  - Speed restrictions (e.g. 10km/h).
  - Banning motorised vehicles from the path.
  - Better etiquette enforcement (e.g. use of bells).

#### **Opposition to Perpendicular / Angled parking**

- 4 submissions opposed angled/perpendicular parking, especially between Sydney and Macarthur Streets, due to:
  - Increased road safety risks (reversing into traffic).
  - Non-compliance with Austroads guidelines for high-traffic areas.
  - Impact on pedestrian and cyclist safety, including children and dogs.
  - Loss of green space and recreational use, especially for kite surfers and hang-gliders.

#### **Support for the upgrade (with conditions)**

- The submissions were generally supportive of improvements, especially improvements to the path's condition, width and accessibility.
- Respondents outlined a need to:
  - Avoid over-engineering (i.e., avoid unnecessary infrastructure).
  - Use urban designers over purely engineering-driven designs.
  - Balance cyclist advocacy with broader community needs.

#### **Environmental & Sustainability Concerns**

- Concerns about dune erosion and habitat loss:
  - Construction near retreating dunes seen as risky and short-sighted.
  - Requests for native landscaping and dune stabilisation.
  - Loss of trees and lawned areas for car parks was widely criticised.

A number of additional concerns were raised outside of our scope. These have been included below for reference.

#### **1. Project Scope, Design Oversight and Cost Efficiency**

- There were calls for more realistic, minimalist design solutions that prioritise safety and amenity without over-engineering.

- One submission placed emphasis on expenditure control and ensuring lessons are learned from past planning outcomes.
- There were concerns that planning is overly influenced by cycling lobby groups at the expense of the broader community.

## **2. Community-Led Planning and Consultation**

- Multiple submissions requested:
  - a greater transparency in the design process;
  - deeper consideration of anecdotal and lived experience; and
  - additional consultation if proposed designs diverge from community sentiment.

## 4. Survey Analysis

### 4.1 Respondent Profile

The only demographic data asked of respondents was their connection to the Town. Whilst it was noted that some responses had a gender and an age range, this seemed to be from their registered profile on the Town's engagement platform and only minimal responses were found. Therefore, there is no further demographic data provided as part of the summary of responses.

The survey received strong participation from stakeholders with a direct connection to the Town of Cottesloe. The majority of respondents (76%) identified as ratepayers, residents, or business owners within the Town, indicating that the feedback largely reflects the views on those who live, own property, or operate businesses locally.

An additional 4% of respondents identified solely as business owners, suggesting a small but distinct business interest group. Meanwhile, 20% of respondents were not ratepayers, residents or business owners, which may include visitors, workers or others with an interest in the area.

This distribution demonstrates a robust level of engagement from the local community whilst also capturing some perspectives from those who interact with or are interested in the Town of Cottesloe from outside the area.

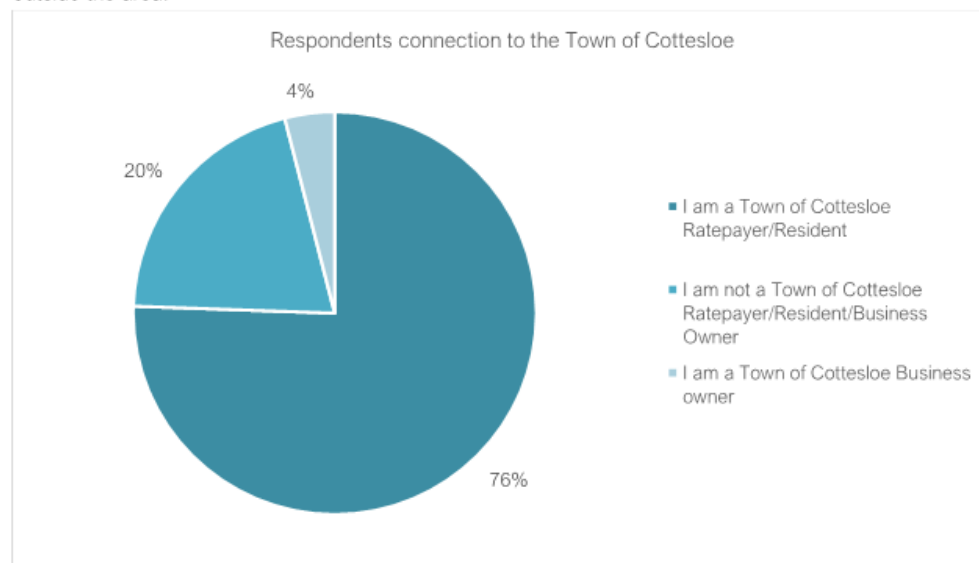


Figure 3. Respondent's connection to the Town of Cottesloe (n=220).

## 4.2 Marine Parade Shared Path Concept

There are several key locations along the existing path where pedestrian and cyclist conflicts occur, including the beach access entry points, the Dutch Inn Playground frontage, and the North Cottesloe precinct near the Surf Lifesaving Club and local hospitality venues.

To address these issues, two design options have been proposed at the beach access points to improve safety. Due to site constraints at Dutch Inn and North Cottesloe, a shared zone was the only viable design solution presented for those areas.

### 4.2.1 Conflict Locations

#### **Conflict 1: Beach Access Paths Entry Points**

Option 1 pictured a shared zone that is demarcated by different surface colour and texture, whilst Option 2 has designed the path to go around the beach access path entry points (Refer to Figure 4, below for design options).

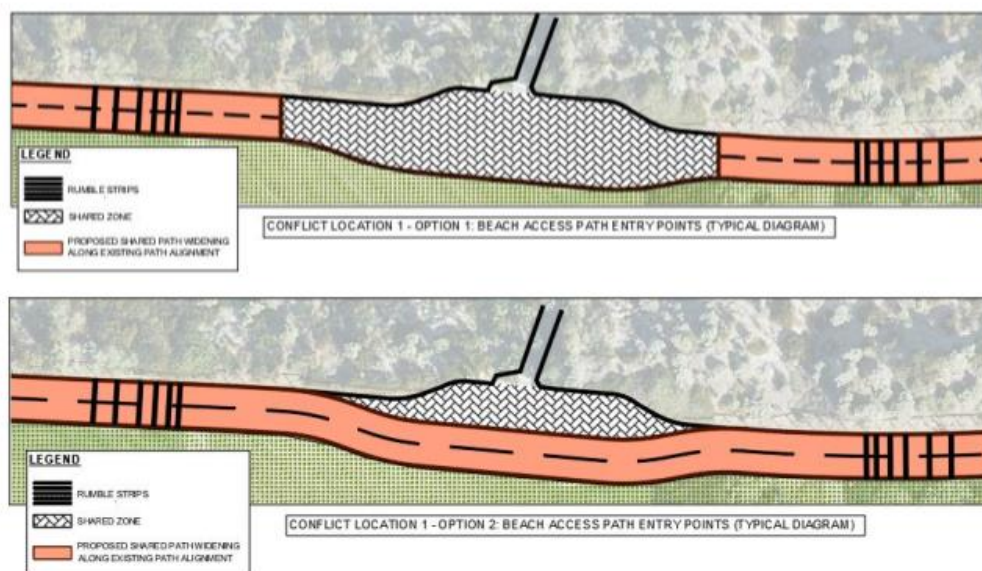


Figure 4. Design option for Conflict Location 1

#### **Which is your preferred design solution to address the conflict between cyclists and pedestrians at the various beach access entry points? (Optional)**

Respondents were asked to select their preferred design solution to address pedestrian and cyclist conflicts at the beach access entry points.

- Option 2 (realigning the path around the beach access points) received the strongest support, with 144 respondents (65%) selecting this as their preferred solution.
- Option 1 (introducing a shared zone demarcated by different surface colour and texture) was supported by 42 respondents (19%).
- 34 respondents (15%) indicated that they did not support either option.

The strong preference for Option 2 suggests a community desire to physically separate areas of potential conflict, indicating a prioritisation of clear delineation and safer path navigation. The relatively low support

for Option 1 may reflect concerns about the effectiveness of surface treatments alone in managing shared user safety at high-traffic beach access points.

The proportion of respondents who supported neither option highlights a level of community uncertainty or the desire for alternative solutions not presented in the survey.

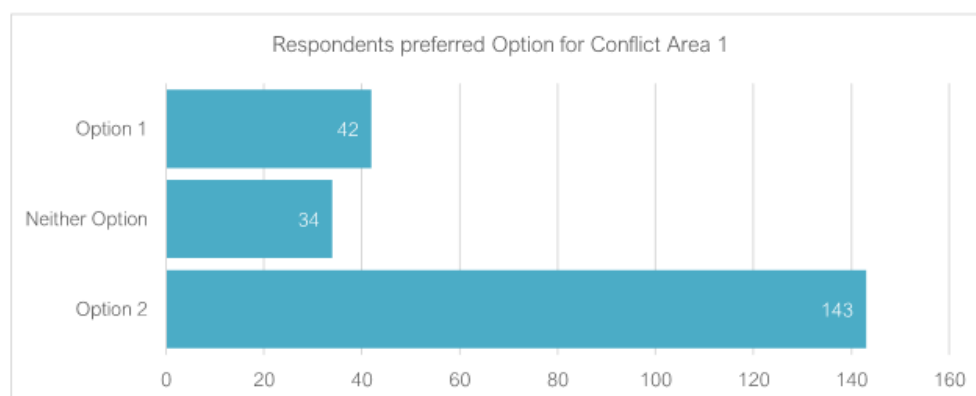


Figure 5. Design preference of respondents for Conflict Area 1 (n=219)

#### Thinking about your response, is there anything else you wish to add? (Optional)

Respondents were then provided the opportunity to elaborate further to their choice to provide further context, 144 respondents answered the question, which provided the following key themes and insights (Table 1, below).

Table 1. Summary of common responses regarding Conflict Location 1

Theme	Summary of Responses
Strong preference for separation between cyclists and pedestrians.	<p>23 respondents expressed a clear desire for physical separation between cyclists and pedestrians rather than shared spaces.</p> <p>Option 2 was frequently supported (65% / 143 respondents) for its ability to create clearer, safer delineation at conflict points.</p> <p>Several respondents proposed on-road bike lanes or a dedicated cycle path away from pedestrians.</p>
Safety concerns from both cyclists and pedestrian perspectives	<p>Respondents highlighted the speed and behaviour of cyclists, particularly e-bikes and road cyclists, as a risk to pedestrian safety.</p> <p>There were calls for speed limitations to pedestrians, and the introduction of 'slow point' signage and traffic calming treatments to be included in any design.</p> <p>Many raised concerns about the congestion at beach access points, where pedestrians tend to gather which creates unpredictable movement across the path.</p>
Effectiveness and clarify of the design.	<p>Some feedback suggested confusion between what is a shared zone and shared path, indicating a need for clearer signage, ground markings, and distinct surface materials.</p> <p>Several respondents felt rumble strips should be avoided, citing them as ineffective or unsafe for certain users (i.e., road cyclists, prams, or people with mobility needs).</p>
Aesthetic and environmental considerations	<p>Concerns were raised about the loss of green space, with some stating that they do not support the widening of paths at the cost of grassed areas.</p> <p>Others asked for more tree planting and shading elements, noting existing landscaping as a valued feature.</p>



Site-Specific Design Suggestions	A number of respondents proposed tailored design responses at high-conflict locations such as Sydney Street and Dutch Inn, citing unique traffic or access conditions.  Suggestions included widening paths at congregation zones, adding seating near access points, and improving visibility at corners.
Cyclist and Pedestrian Behaviour	Several respondents urged better education and etiquette reminders for cyclists (e.g. using bells, slowing near pedestrians).  There were mentions of pedestrian unpredictability, especially with children or dogs, contributing to conflict risk.

### Conflict Location 2: Dutch Inn Playground Frontage (Beach Side)

Given the constraint of the site, the Dutch Inn playground frontage along the path was designed as a shared zone to improve the safety for all users.



Figure 6. Design option for Conflict Location 2

### Is there anything else you would like considered in this design? (Optional)

Respondents were asked if they would like to add anything to the design (depicted in Figure 6, above). Of the 209 responses, 114 (52%) indicated Yes.

### Thinking about your response, is there anything else you wish to add? (Optional)

Following their response to whether they wished to add to the design, respondents were provided an opportunity to elaborate with 117 opting to provide further feedback.

The feedback reflects strong resistance to an unseparated shared zone, especially given the presence of young children. There is significant community concern about path safety, both due to user behaviour and inadequate physical separation.

Table 2. Summary of common responses regarding Conflict Area 2

Theme	Summary of Responses
Design and functionality	<p>34% (40) respondents asked for clarity on design and functionality of the path including path width, alignment, and the location of proposed car bays.</p> <p>These respondents noted that the design lacked detail about how pedestrian flows and cyclist speed would be managed.</p> <p>The same feedback suggested that the current design fails to prioritise the safety of all users, especially those entering / exiting the beach or playground.</p>

	<p>This feedback also included concern about the proposed use of rumble strips, with many citing:</p> <ul style="list-style-type: none"> <li>• They are a trip hazard for walkers, joggers and pram users.</li> <li>• Uncomfortable or unsafe for cyclists, especially road bikes.</li> </ul> <p>Alternatives suggested textured surfaces, painted markings or speed humps.</p>
Strong preference for separation between cyclists and pedestrians.	<p>24 respondents (20%) suggested that there should be a separation between cyclists and pedestrians, particularly near a high-use area such as a playground.</p> <p>These respondents also expressed a desire for dedicated cycle paths on the road, or physically separated lanes.</p> <p>Several respondents suggested widening the path into three lanes (pedestrian-only, shared and cyclist-only).</p>
Child safety concerns	<p>19 respondents (16%) highlighted the risk of children running directly onto the path from the playground.</p> <p>Suggestions included:</p> <ul style="list-style-type: none"> <li>• Fencing or barriers along the western edge of the playground.</li> <li>• Use of planter boxes or natural landscaping to act as soft barriers.</li> </ul> <p>Inclusion of ground markings like 'Caution: Children Playing' near the playground.</p>
Parking and green space concerns	<p>19 respondents (16%) opposed the loss of green space for new or relocated car bays.</p> <p>Some support of new parking if properly designed, but others felt reduced grassed areas would negatively impact the amenity and community use of the foreshore.</p>
Support for traffic calming and signage	<p>There was strong support for 'slow' markings, speed limits, and clear signage to warn cyclists of the shared zone and pedestrian priority.</p> <p>Others suggested physical design elements (like bends, curves, or bollards to slow cyclists)</p>
Amenity / Universal access	<p>Requests for:</p> <ul style="list-style-type: none"> <li>• Drinking fountains (with dog bowls)</li> <li>• Universal beach access (particularly at CT47)</li> <li>• Public toilets, especially near the Dutch Inn area</li> <li>• Lighting for early morning and evening use</li> </ul>

### **Conflict Location 3: North Cottesloe Area**

Option 1 depicted a shared zone demarcated by different surface colour and texture only for the shared path, and a reduction in the parking bays in front of the Magic Apple from 12 to 7 bays. Option 2's shared zone was demarcated by different surface colour and texture that combines the shared path and the parking area in front of Magic Apple which retains 11 of the 12 bays in front of Magic Apple.



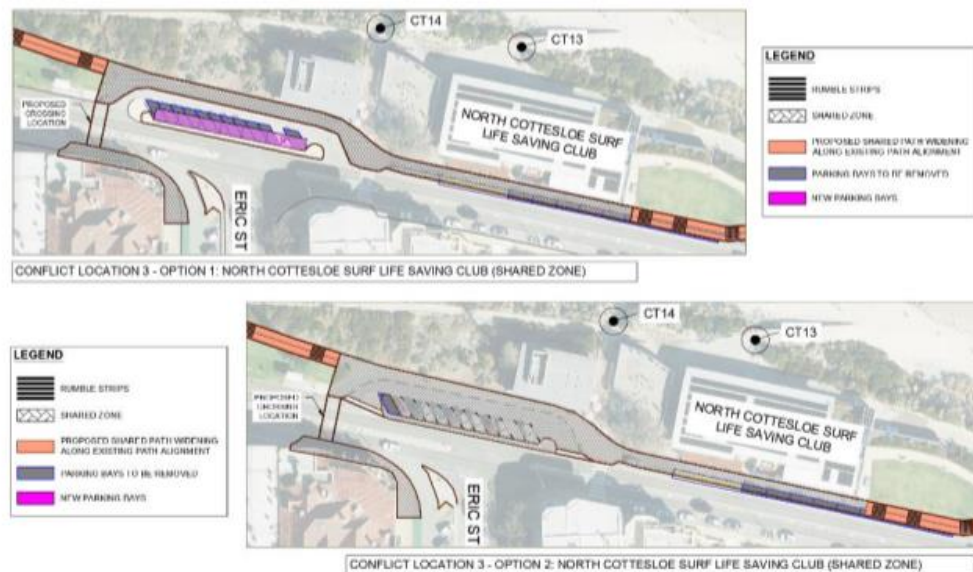


Figure 7. Design options for Conflict Location 3

**Which of the following shared zone treatments do you prefer to create a safer, low speed environment for all users through the North Cottesloe area? (Optional)**

Respondents were asked to select their preferred design solution to address pedestrian and cyclist conflicts at North Cottesloe. Responses were split relatively evenly across the three available options:

- Option 2 which was the shared zone being demarcated by different surface colours and textures that combines the shared path and parking area was more preferred by 79 respondents (37%).
- This was closely followed with 70 respondents (32%) indicating they preferred neither option, and 64 respondents (30%) selecting Option 1.

The results reflect a divided community with no single option receiving a majority support. This relatively even distribution suggests that all three options – including the rejection of both – have significant backing.

However, Option 2 had the highest level of support likely due to the retention of car parking bays whilst providing a delineated shared zone treatment.

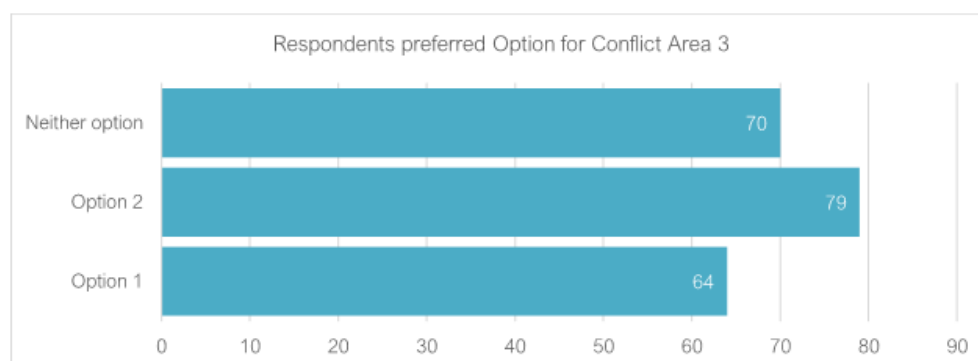


Figure 8. Design preference of respondents for Conflict Area 3 (n=213)

#### Thinking about your response, is there anything else you wish to add? (Optional)

Respondents were given the opportunity to elaborate on their answer selection, with 104 respondents providing further answers that informed the following key themes and insights (Table 3, below).

Table 3. Summary of common responses regarding Conflict Area 3

Theme	Summary of Responses
Safety and separation are a priority	<p>29 respondents (11%) voiced concerns about the proximity of fast-moving pedestrians, especially in a high-use area with families, beachgoers, and patrons.</p> <p>There was a strong sentiment that the shared zone would not sufficiently reduce conflicts between cyclists and pedestrians, especially in a high-use area with families, beachgoers and café patrons.</p> <p>Some called for moving the cycle route to Marine Parade to avoid conflicts entirely in this congested section.</p>
Parking retention vs. safety trade-offs	<p>79 respondents (35%) supported Option 2 for its ability to retain more parking, but even amongst those, there was concern that doing so may compromise user safety with concerns about parking and safety being 24% of the additional responses.</p> <p>A smaller group supported removing all parking from this area to provide greater space for shared path improvements and reduce conflict with vehicle movements.</p> <p>A number of respondents shared concerns that the proposal removes ACROD parking, citing these are required for the Surf Club participants, including Sea Lions program for teenagers with disabilities.</p>
Safety and separation are a priority	<p>29 respondents (11%) voiced concerns about the proximity of fast-moving pedestrians, especially in a high-use area with families, beachgoers, and patrons.</p> <p>There was a strong sentiment that the shared zone would not sufficiently reduce conflicts between cyclists and pedestrians, especially in a high-use area with families, beachgoers and café patrons.</p> <p>Some called for moving the cycle route to Marine Parade to avoid conflicts entirely in this congested section.</p>
Cyclist speed and behaviour	<p>There were multiple comments that raised concerns about cyclist speed, especially downhill riders or e-bike users.</p> <p>Some suggestions included introducing speed limits or calming measures, ensuring clear markings or signage, and having cyclist dismount zones in the more congested areas.</p>
Design detail requests	<p>Respondents wanted more information about the treatment of the intersection, the exact width of the path, and how the shared zone would interact with adjacent uses.</p>

	There were requests for visualisations or cross-sections to better understand the proposal.
Amenity and accessibility	<p>Some respondents requested improved pedestrian flow, better signage, and accessible beach entries.</p> <p>There was recognition of the area's high amenity value, with calls to preserve landscaping and avoid overly harsh treatments like rumble strips or bollards.</p>

#### 4.2.2 Minimising Green Space and Car Parking Bay Loss

The project will result in the removal of a number of car bays to accommodate the upgraded shared path, where possible these will be replaced but this may result in a lack of green space.

##### **Do you support the offset bays shown in the plans on the western side of Marine Parade (between Sydney Street and MacArthur Street)? (Optional)**

Out of 202 respondents, 123 (60%) indicated that they support the plans for the offset bays shown in the plans (see Figure 9, below).



Figure 9. Proposed alterations to parking to accommodate the upgrades to the shared path

##### **Thinking about your response, is there anything else you wish to add? (Optional)**

Respondents were given the opportunity to elaborate on their answer selection, which provided the following key themes and insights (Table 4, below). Whilst the majority of responses supported the offset bays, the support was conditional on broader expectations around safety, amenity and environmental protection.

The responses suggested a strong desire for a clearer separation of path users, more coastal management and greater transparency in, and detail in, the design presentation.

**Table 4. Summary of common responses regarding the alterations to parking to accommodate path upgrades**

Theme	Summary of Responses
Support with Conditions or Design Refinements	<p>Many of the 'Yes' responses were conditional, with support being given on the condition that it doesn't comprise path width, safety or green space.</p> <p>Some supported the proposal but requested adjustments such as:</p> <ul style="list-style-type: none"> <li>• Better path width to ensure separation between pedestrians and cyclists.</li> <li>• Improved sightlines around curves and intersections.</li> <li>• Clear delineation of space for safety and legibility.</li> </ul>
Concern about pedestrian and cyclist conflict	<p>A recurring theme was the need to separate cyclists and pedestrians, particularly on shared paths.</p> <p>Some respondents noted that shared paths would remain unsafe regardless of how wide the path was, without dedicated facilities for each user type.</p> <p>Fast-moving cyclists, particularly e-bikes, were frequently cited as a safety concern.</p>
Parking retention vs. Amenity trade-offs	<p>Supporters of the offset bays often cited the need to maintain adequate parking, especially for local businesses and cafes, beach visitors and residents in the area.</p> <p>However, many objectors were opposed to removing green space or constructing bays near dune ecosystems, citing environmental degradation, coastal erosion, and visual impact.</p>
Design Clarity and Communication	<p>Multiple respondents said the plans lacked sufficient detail or were difficult to interpret.</p> <p>Some were unable to view diagrams or felt that the drawings did not show key elements like road gradients, crossing treatments or vegetation impacts.</p> <p>There were requests for better visuals, cross-sections or community walkthroughs.</p>
Concerns with specific locations	<p>Certain points, such as the Curtin Ave roundabout, Beach Street, and Cottesloe SLSC, were noted for blind spots, high pedestrian volumes, or congestion, with suggestions to address these through realignment or extra design attention.</p> <p>Some respondents pointed to recent erosion or unstable bank areas, suggesting the need for geotechnical assessment before works proceed.</p>

#### 4.2.3 Path Alignment Outside the Conflict Points

##### Stage 1: Curtin Avenue to Forrest Street

**Do you support the alignment of the path between Curtin Avenue and Forrest Street (outside the conflict point areas)? (Optional)**

The majority of respondents indicated support for the path alignment, with 77% indicating yes.

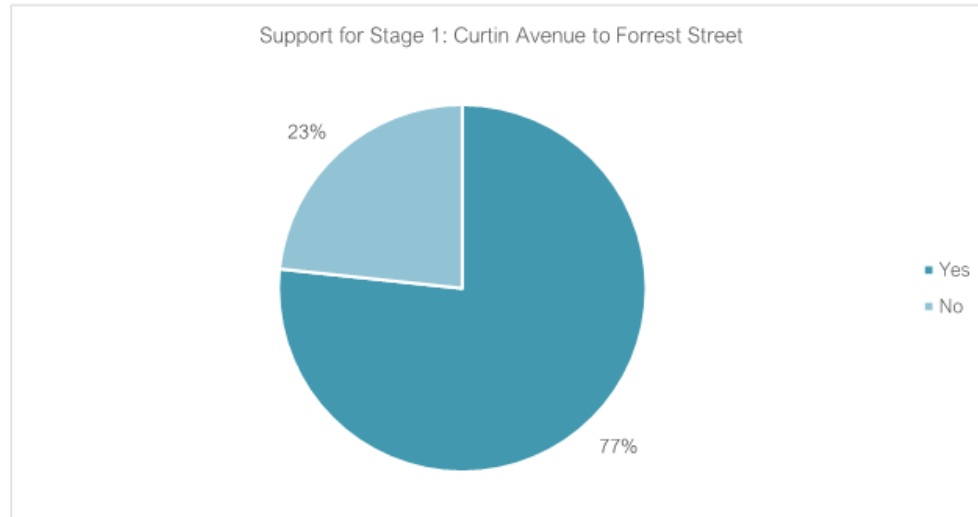


Figure 10. Level of support for Stage 1: Curtin Avenue to Forrest Street (n=193)

**Thinking about your response, is there anything else you wish to add? (Optional)**

Respondents were invited to share additional feedback to add context to their support. 68 respondents added further comments. Whilst there was broad support in-principle, but there were clear expectations for refinement, user separation and safety.

Table 5 (below) outlines the most common responses received.

**Table 5. Summary of common responses regarding Stage 1 of the path alignment**

Theme	Summary of Responses
Support with conditions of design refinements	<p>61% of respondents supported the path alignment in principle, but many did so conditionally.</p> <p>There were requests to keep the design simple and avoid over-engineering (e.g., "no big ugly white fencing").</p> <p>There were calls for path widening where possible, even if it requires clearing some shrubs.</p> <p>There was an emphasis on maintaining a safe distance between path users and parked vehicles.</p> <p>Some suggested geotechnical investigations due to concerns over unstable banks in some sections.</p>
Strong desire for separation of cyclists and pedestrians	<p>One of the most consistent responses was the need for physical separation between cyclists and pedestrians.</p> <p>Shared zones were viewed as inherently unsafe, particularly in high traffic areas.</p> <p>Suggested solutions include:</p> <ul style="list-style-type: none"> <li>• A pedestrian only path with a dedicated on-road cycle lane.</li> <li>• Use of different surface textures or colours to distinguish user zones.</li> <li>• Banning e-scooters or fast-moving users from shared areas.</li> </ul>

Environmental and coastal concerns	<p>Several comments noted that coastal erosion near areas like Warton Road posed risks:</p> <ul style="list-style-type: none"> <li>• Opposition to locating paths and car parks too close to the dune crest.</li> <li>• Suggestions to rehabilitate and extend dune vegetation, rather than clearing green space.</li> <li>• A few highlighted the importance of preserving existing trees and native landscaping.</li> </ul>
Clarity and communication of design	<p>Numerous respondents said Attachment A was unclear with limited or poor-quality visualisations.</p> <p>Respondents requested cross-sections, sightline details, and clear information on user priority and crossings.</p> <p>Specific queries included details on signage, fencing, lighting and how path sections would tie into existing infrastructure (i.e., train station access or roundabouts).</p>
Concerns with specific locations	<p>Feedback flagged several problem areas:</p> <ul style="list-style-type: none"> <li>• Gibney to MacArthur Street: narrow, uneven path, considered a tripping hazard.</li> <li>• Surf Club area: wall reduces visibility; calls to reroute the path to the east of the club.</li> <li>• Roundabout at Curtin Ave: suggested a zebra or signalised crossing to safely connect to the Principal Shared Path (PSP).</li> <li>• Beach Street and Dutch Inn: concerns around blind corners and poor sightlines.</li> </ul>
Amenity and accessibility	<p>There were a number of amenity and accessibility suggestions including universal beach access, adding seating, lighting toilets and cafes and ensuring the design accommodates prams, mobility aids and people with disabilities.</p>
Mixed views on parking	<p>Some wanted to retain or increase parking, particularly near hospitality and aged care services.</p> <p>Others opposed any expansion of parking, especially where it would reduce green space or encroach on dune ecosystems.</p> <p>A few suggested converting angled parking to kerbside parking to improve safety and aesthetics.</p>

#### Stage 2: Napier Street to North Street

#### Do you support the alignment of the path between Napier Street and North Street (outside the conflict point areas)? (Optional)

There was a high level of support for Stage 2 of the path alignment, with 154 (80%) of the responses indicating they supported the proposed path alignment.



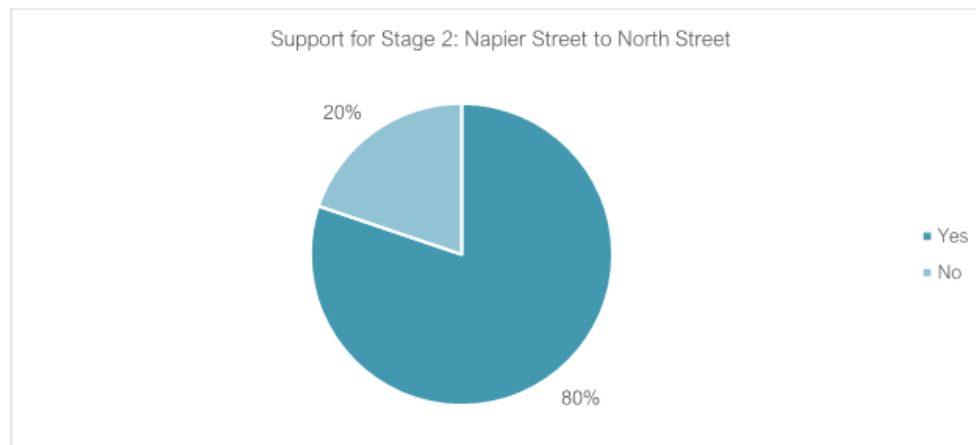


Figure 11. Level of support for Stage 2: Napier Street to North Street (n=193)

#### Thinking about your response, is there anything else you wish to add? (Optional)

Respondents were invited to share additional feedback to add context to their support. Whilst overall support is strong, respondents were clear in expecting a separation between path users, preservation of parking and green space, clearer communication of design details and trade-offs.

Table 6 (below) outlines the most common responses received.

**Table 6. Summary of common responses regarding Stage 2 of the path alignment**

Theme	Summary of Responses
Strong conditional support	<p>80% of the respondents supported the alignment, but much of the support was conditional.</p> <p>Requests to keep the design simple and unobtrusive (e.g. "no overengineering", "no big ugly fences").</p> <p>Support only if no loss of green space or vegetation occurs.</p> <p>Support was contingent on the path being widened and clearly marked to safely accommodate both pedestrians and cyclists.</p>
Separation between users	<p>A recurring theme was the need to separate pedestrians and cyclists with respondents noting the high speeds of cyclists (especially pelotons and e-scooters) make shared paths unsafe.</p> <p>Suggestions solutions included:</p> <ul style="list-style-type: none"> <li>On-road protected bike lanes,</li> <li>A separate pedestrian boardwalk,</li> <li>Coloured or textured surface treatments for different user groups.</li> </ul>
Amenity and access improvements	<p>Suggestions to improve functionality and user comfort included universal beach access, better signage, lighting, and seating, safer crossings from beach access points such as Grant Marine Park and maintaining connections to the Eric Street path and Grant Street.</p>
Parking vs. path safety trade-off	<p>A key theme has been a mixed view on parking, with some respondents opposing the removal of bays and others suggesting that angled parking is removed to increase safety and visibility.</p> <p>A few recommended converting Marine Parade into a one-way street to accommodate wider paths and more green space.</p>

Environmental and coastal considerations	Respondents expressed concerns about: <ul style="list-style-type: none"> <li>• Building near dune crests and potential erosion.</li> <li>• The need to preserve Coastcare and revegetated areas.</li> <li>• Replacing lost vegetation with tree planting along the route.</li> </ul>
Design clarity	There were calls for a more visual design detail including path width, transitions and cross-sections.  Avoidance of red surfacing which was seen as out of character for the coast and encouraging speed.  A more natural or subdued palette that aligns with the foreshore landscape.

### Stage 3: Foreshore Precinct from Forrest Street to Napier Street

**Do you support for this section of the shared path to be constructed to the approved Foreshore Masterplan (between Forrest Street and Napier Street)? (Optional)**

143 (75%) indicated that they supported the design of the Foreshore Precinct.

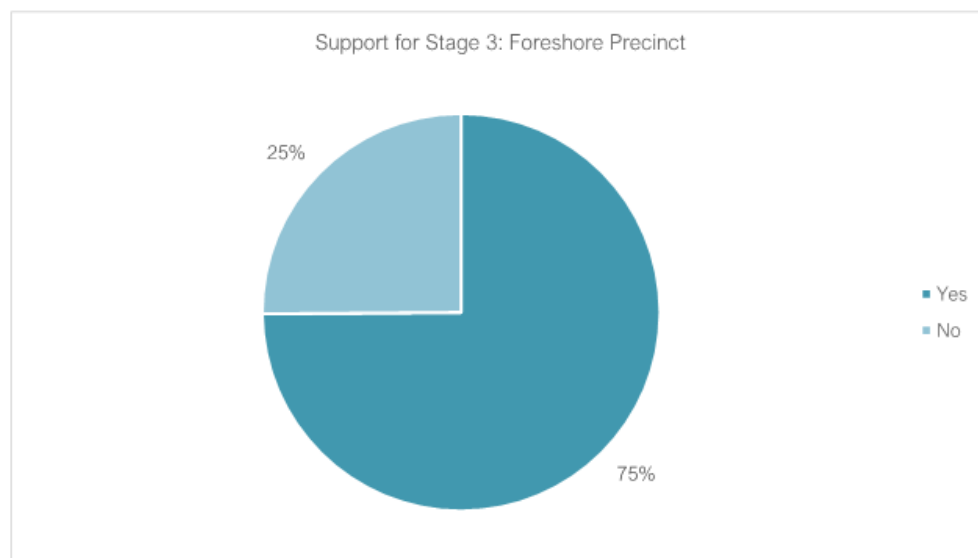


Figure 12. Level of support for Stage 3: Foreshore Precinct (between Forrest Street and Napier Street) (n=191)



### Thinking about your response, is there anything else you wish to add? (Optional)

Whilst the response (76%) suggested that the alignment was supported, 56 respondents provided further feedback in the next question suggests that this was heavily caveated, dependent on the following:

- There needed to be clearer visual information about transitions, connections and consideration of stronger separation between path users;
- Concerns around parking, access, and amenity;
- An emphasis on continuity between stages to improve safety and user confidence.

Table 7 (below) outlines the main responses received.

**Table 7. Summary of common responses regarding Stage 3 of the path alignment**

Theme	Summary of Responses
Support with clarifications or conditions	<p>23 (41%) respondents who selected 'Yes' offered support contingent on clear integration with the previous stages and better design visuals.</p> <p>Several noted the importance of calming vehicle traffic, especially around the car park.</p> <p>There was general support for a shared zone, provided it supported safe pedestrian movement between beach and cafes.</p>
Cyclist and pedestrian separation	<p>A prominent theme, both from supporters and non-supporters, was the need to separate cyclists and pedestrians.</p> <p>Concerns about safety in shared zones, especially with e-scooters and high-speed cyclists.</p> <p>Repeated calls for:</p> <ul style="list-style-type: none"> <li>• Protected bike lanes,</li> <li>• Marked or physically separated paths, and</li> <li>• Disallowing scooters or high-speed users in pedestrian areas.</li> </ul>
Concerns with design clarity and continuity	<p>A recurring comment was confusion over how the path connects to other stages and how cyclists would navigate car park areas.</p> <p>Concerns that the route "just ends," creating a confusing or dangerous transition.</p> <p>Calls for clearer visualisations, cross-sections, and confirmation of how shared zones would operate in practice.</p> <p>A few comments suggested the Masterplan lacks detail or practical implementation strategies for cyclists.</p>
Mixed views on carparking	<p>Several respondents were concerned about loss of parking, especially around Car Park 1.</p> <p>Some supported reducing parking to increase public space or safety.</p> <p>Others wanted parking retained or reconfigured, especially for nearby businesses and accessibility.</p>

## 4.3 Future Planning – Marine Parade Cycle Environment

### Do you cycle on Marine Parade (on-road)? (Optional)

Of the 204 respondents, 52% indicated that they cycle on-road on Marine Parade.

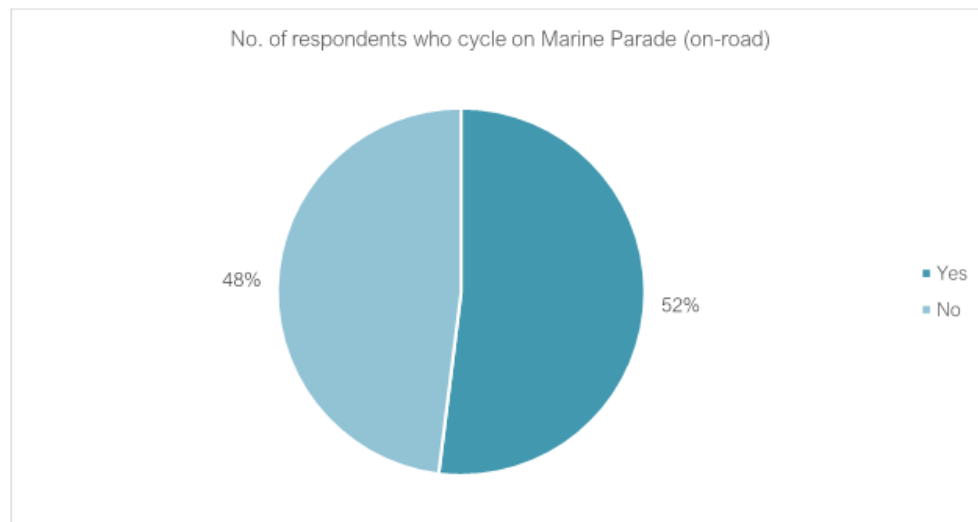


Figure 13. No. of respondents who cycle on-road on Marine Parade? (n=204)

**What is your reason for cycling on Marine Parade? (Optional)**

Out of 103 respondents, 80 (78%) cycle on Marine Parade recreationally, followed by 71 (69%) of respondents indicating that the current footpath is not conducive to cycling.

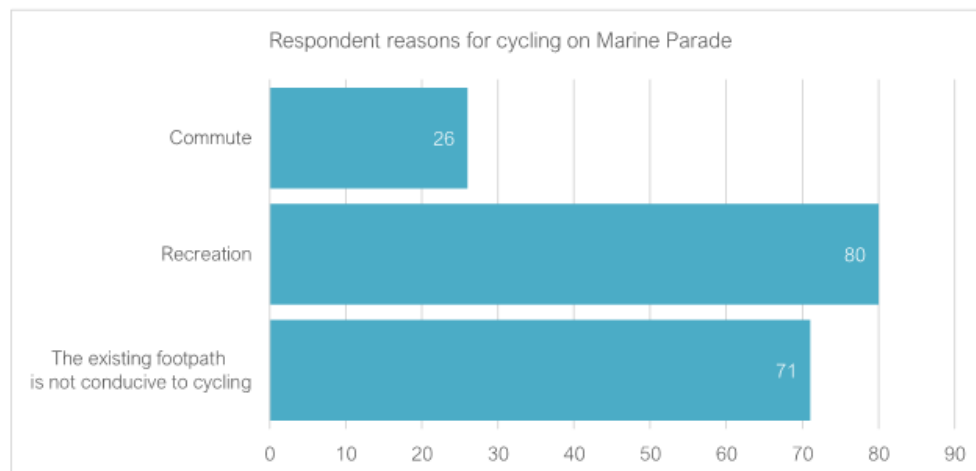


Figure 14. Respondent reasons for cycling on Marine Parade (n=103)

**Faster bicycle riders will often choose on-road cycling on Marine Parade instead of the slower Shared Path. In your opinion, is cycling on Marine Parade currently a safe environment for on-road cycling? (Optional)**

Out of 199 respondents, 136 (68%) indicated that Marine Parade is currently not a safe environment for on-road cycling.

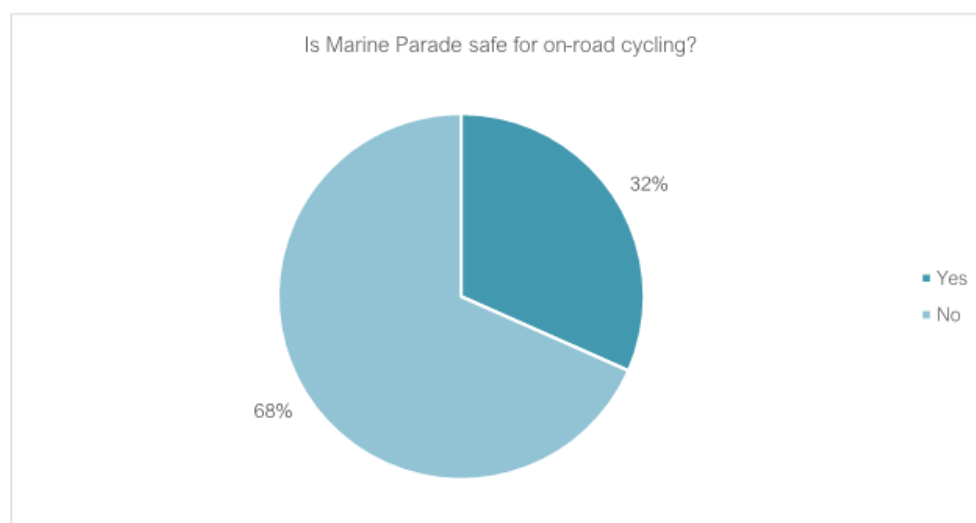


Figure 15. Responses to whether Marine Parade is safe for cycling on road (n=199)

**Thinking about your response, is there anything else you wish to add? (Optional)**

Respondents were given an opportunity to elaborate further on their response with 121 respondents providing further feedback. Of these, the main response was that Marine Parade is not safe. Table 8 (below) provides a summary of responses regarding the safety of Marine Parade for on-road cycling.

**Table 8. Summary of common responses regarding the safety of Marine Parade for on-road cycling**

Theme	Summary of Responses
Marine Parade is not safe	<p>The narrow road width does not accommodate both cars and bikes.</p> <p>There is a high risk of "dooring" from parked cars.</p> <p>Speeding vehicles and lack of traffic calming measures.</p> <p>Frustrated drivers overtaking unsafely.</p> <p>Cyclist vulnerability at traffic islands and turning points.</p>
Dangerous interactions with parked cars	<p>Many cited frequent near misses due to people opening car doors without checking or cars reversing / pulling out suddenly.</p> <p>Several responses advocated for removing parallel parking and introducing protected bike lanes or buffers.</p>
Traffic speed and driver behaviour	<p>There were calls to reduce the speed limit to 30-40km/h, or installing full width speed humps.</p> <p>There were frequent mentions of greater driver awareness campaigns.</p> <p>Some noted that current speed humps are unsafe for cycling groups.</p>
Conflicting use of shared paths	<p>These paths are seen as too narrow and unsafe for high-speed cyclists.</p> <p>Conflicts with pedestrians (especially elderly, children, and prams) are frequent.</p> <p>Calls to restrict fast cyclists from shared paths and provide on-road infrastructure instead.</p>
Desire for clearer separation	<p>There were repeated requests for:</p> <ul style="list-style-type: none"> <li>Protected bike lanes separated from both cars and pedestrians.</li> <li>One-way road conversions to make space.</li> <li>A shift from "shared path" to "shared roadway" concept with signage.</li> </ul>

**Could on-road cycling on Marine Parade be improved with the following? (Optional)**

The respondents were given a number of measures that could improve on-road cycling on Marine Parade, these measures being:

- Slower speed environment through a reduction in posted speed;
- Slower speed environment through the introduction of traffic calming measures such as, but not limited to, raised plateaus and slow points;
- Creating a shared environment such as on-road cycle lanes; and
- Addressing conflict between parked vehicles and cyclists such as, but not limited to, increasing the offset between parking bays and traffic lanes.

Respondents could tick all that applied. Out of 189 respondents, the majority (73%) selected "creating a shared environment such as on-road cycle lanes" and 127 (67%) indicated "Addressing the conflict between parked vehicles and cyclists."

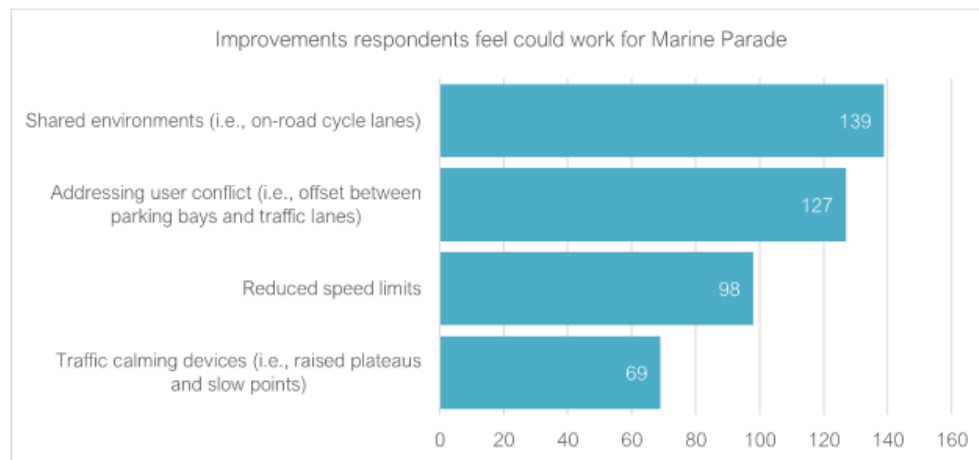


Figure 16. Level of support for each improvement to on-road cycling conditions on Marine Parade (n=189)

#### Thinking about your response, is there anything else you wish to add? (Optional)

The final question asked respondents to provide further context or additional measures. Many advocated for reduced speed and supported traffic calming measures, whilst a large proportion of respondents indicated that shared paths do not adequately serve either user and will result in conflicts, near-misses and unsafe interactions.

Table 9 (below) summarises the top responses.

**Table 9. Summary of common responses regarding improving the safety of Marine Parade for on-road cycling**

Theme	Summary of Responses
Road safety and speed reduction	<p>Respondents were supportive of reducing the speed limit on Marine Parade to 30-40km/h.</p> <p>There was a high level of support for traffic calming measures such as chicanes, speed humps and narrowing.</p>
Separated infrastructure	<p>There is a strong preference for separating cyclists from vehicles and pedestrians, through protected on-road bike lines, pedestrian-only pathways and avoiding of shared paths in high-use zones.</p>
Concerns with the shared path model	<p>The main concern was that the shared path zone does not adequately service either walkers or cyclists, and will result in conflicts, near-misses and unsafe interactions. Fast cyclists in particular are seen as a danger to slower users (e.g., children, elderly, people with mobility aids.)</p>
Environmental protection	<p>Protecting grassed areas, shade and tree cover was repeatedly raised.</p> <p>There was concern that increasing the path width or concreting over green space would degrade the foreshore character and increase urban heat.</p> <p>Some preferred the natural feel of grass / lawn for walking.</p>
Cycling culture and use patterns	<p>Several noted that road cyclists won't use the shared path regardless due to speed and directness.</p> <p>Suggestions included:</p> <ul style="list-style-type: none"> <li>Encouraging slower cycling on paths with speed limits.</li> <li>Designing for 'fearless' vs. 'casual' cyclists separately</li> </ul>

	<ul style="list-style-type: none"><li>• Recognising Eric Street path is underused, possibly poorly designed.</li></ul>
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## 5. Submissions

Throughout the survey period, a total of six (6) email submissions providing feedback were received by the Town.

The key concerns raised included concerns about cyclist speed and behaviour on shared paths, parking configuration and safety, and the current underutilisation of existing infrastructure.

The submissions outlined the following key themes (in Table 10, below).

Theme	Summary of Responses
Cyclist Speed and Behaviour on Shared Paths	<p>All 6 submissions raised concerns about fast-moving cyclists, e-device (i.e., e-bikes, scooters) users creating unsafe conditions for pedestrians on shared paths.</p> <p>Submissions included personal anecdotes of near-misses, or feeling unsafe, particularly for vulnerable users (e.g., elderly, children, pram user).</p> <p>Suggestions included:</p> <ul style="list-style-type: none"> <li>• Implementing 10km/h speed limit on shared paths.</li> <li>• Prohibiting motorised devices from shared use areas.</li> <li>• Improved signage, etiquette campaigns and enforcement.</li> </ul>
Parking Configuration and Safety	<p>4 submissions opposed angled or perpendicular parking, particularly near Sydney Street to MacArthur Street.</p> <p>Submission concerns were primarily focused on:</p> <ul style="list-style-type: none"> <li>• Vehicle reversing hazards.</li> <li>• Non-compliance with Austroads standards (which generally prefers parallel parking in high traffic areas to minimise conflict points and improve visibility).</li> </ul> <p>Alternative suggestions provided include:</p> <ul style="list-style-type: none"> <li>• Retaining parallel parking.</li> <li>• Relocating parking to adjacent streets or verge areas.</li> <li>• Use of overflow seasonal parking (as done in Swanbourne).</li> </ul>
Underutilisation of Existing Infrastructure	<p>1 submission queried the need for new infrastructure given the low use of existing paths, in particular:</p> <ul style="list-style-type: none"> <li>• Eric Street was cited as a 'multi-million dollar' path with very limited daily use.</li> <li>• Curtin Avenue and Railway Line PSP were cited as safer, underused alternatives to Marine Parade for faster cyclists.</li> </ul> <p>Some submissions recommended evaluate performance and demand before investment in further East-West paths.</p>
Environmental Protection and Coastal Resilience	<p>3 submissions raised concerns about building infrastructure too close to retreating dune systems or in revegetated areas.</p> <p>There were requests to prioritise dune stabilisation, native landscaping, and retention of green space and mature trees.</p>

There were a number of concerns that were raised outside of our scope, which have been included for reference.

**Project Scope, Design Oversight and Cost Efficiency**

- There were calls for more realistic, minimalist design solutions that prioritise safety and amenity without over-engineering.
- One submission placed emphasis on expenditure control and ensuring lessons are learned from past planning outcomes.
- There were concerns that planning is overly influenced by cycling lobby groups at the expense of the broader community.

**Community-Led Planning and Consultation**

- Multiple submissions requested:
  - a greater transparency in the design process;
  - deeper consideration of anecdotal and lived experience; and
  - additional consultation if proposed designs diverge from community sentiment.



## 6. Conclusion

The engagement findings show a broad community support for upgrading the Marine Parade Principal Shared Path, with a strong preference for solutions that improve safety, accessibility and user separation, particularly between cyclists and pedestrians.

### Path Alignment and Design Preferences

Whilst the majority (77%-80%) of respondents supported the proposed path alignment across all three stages, this support was often contingent on specific design refinements, including the clear separation of path users (i.e., separating cyclists from pedestrians, and cyclists from cars), reduced vehicle speeds, improved signage, and minimised loss of green space.

Feedback also highlighted the need for clearer communication of design details, particularly in high-use areas such as the Dutch Inn Playground and North Cottesloe precinct. There were concerns raised around cyclist speed and behaviour, parking safety, environmental impacts, and the clarity of the shared zone functionality.

### Loss of Green Infrastructure

The loss of green space emerged as a recurring concern throughout consultation. Whilst respondents accepted minimal green space loss as a necessary trade-off to deliver improved safety and accessibility this support was conditional based on dune protection, native landscaping and preservation of shaded areas.

### Parking Provisions

Views on the loss or relocation of car parking was mixed, and highly context sensitive. Whilst many supported offset parking solutions, especially when they maintained existing capacity without significantly compromising green space, others strongly opposed new parking in dune or vegetated areas. The retention of ACROD Parking near key destinations, such as north Cottesloe Surf Life Saving Club, was highlighted as critical.

### Next Steps

Recommended next steps for the project are:

- **Design Refinement** – incorporate the feedback from the survey and submissions into the next iteration of the PSP design, with particular focus on:
  - Improving user separation in conflict areas.
  - Retaining or reconfiguring parking where possible without compromising safety or green space.
  - Enhancing safety measures such as signage, traffic calming, and universal access.
- **Design Communication** – Prepare updated designed visualisations and cross-sections to address community requests for clearer detail on path alignment, transitions, and user priority.
- **Targeted Engagement** – Undertake follow-up engagement for areas with divided feedback or unresolved concerns regarding requests for more detailed designs of how the proposed path will



look including cross-sections, and to provide an update to respondents on the results of the survey feedback.

This feedback will guide the Town in delivering a shared path that balances active transport outcomes, with the safety, accessibility, and coastal character valued by the Cottesloe community.

# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

**ITEM 10.1.4D:  
ATTACHMENT D - EMAIL FROM MANAGER PARKS  
AND OPERATIONS**

**Rachel Cranny**

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**Subject:** FW: Marine Parade Shared Path Project - Removal of Concrete Footpath Adjacent to the Parrallel Car Bays

---

**From:** David Derwin <[mpo@cottesloe.wa.gov.au](mailto:mpo@cottesloe.wa.gov.au)>

**Sent:** Thursday, 17 July 2025 3:35 PM

**To:** Shaun Kan <[des@cottesloe.wa.gov.au](mailto:des@cottesloe.wa.gov.au)>

**Subject:** RE: Marine Parade Shared Path Project - Removal of Concrete Footpath Adjacent to the Parrallel Car Bays

Hi Shaun.

If the paths are removed kerbside then I think there are some issues.

- Uneven surface exiting cars as grass tends to undulate which could be problematic for older people increase slips, trips and falls
- Increased reticulation costs on going and installation
- Grass would need a lot more maintenance than concrete/ asphalt
- Hard to contain sprinkler over spray to Road, cars , cyclists and dual use path users.
- Difficulty with maintenance trying to mow, edge etc right next to cars – insurance claims.
- Grass near the beach is constantly being top dressed with beach sand blowing in which raises the levels and every few years we need to scrape it back and relay to kerb height.
- Disability access (wheel chair access, walking frames, etc) on grass is difficult and there are that many disabled bays especially in summer.
- Wear and tear from foot traffic over summer will result in a poor looking product like the main beach hill looks during summer and after events – increased complaints

Regards

**David Derwin**

Manager Parks and Operations



**Town of Cottesloe**

Phone: (08) 9336 1552

Mobile: 0419 753 580

Email: [mpo@cottesloe.wa.gov.au](mailto:mpo@cottesloe.wa.gov.au)

Web: [www.cottesloe.wa.gov.au](http://www.cottesloe.wa.gov.au)



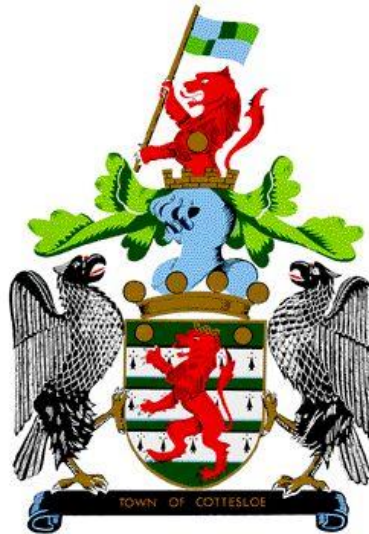
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*Town of Cottesloe acknowledges the Whadjuk Nyoongar people as the traditional custodians of the lands and waters where the Town is situated.*

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# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

**ITEM 10.1.4E:  
ATTACHMENT E - EMAIL - DEPARTMENT OF  
TRANSPORT**

---

**Rachel Cranny**

---

**Subject:** FW: Marine Parade Shared Path Project - Path Colour - ATF

---

**From:** David Carter <[REDACTED]>  
**Sent:** Friday, 18 July 2025 10:06 AM  
**To:** Shaun Kan <[des@cottesloe.wa.gov.au](mailto:des@cottesloe.wa.gov.au)>  
**Cc:** Tin Oo May <[pe3@cottesloe.wa.gov.au](mailto:pe3@cottesloe.wa.gov.au)>; Renuka Ismalage <[mpa1@cottesloe.wa.gov.au](mailto:mpa1@cottesloe.wa.gov.au)>  
**Subject:** RE: Marine Parade Shared Path Project - Path Colour - ATF

OFFICIAL

Hi Shaun,

Thanks for reaching out, very busy over here but doing well – hope you and the team are doing well also.

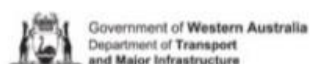
As per Crawford's earlier feedback sent to the Town, DTMI preference would be to retain the red asphalt outside of the shared/high pedestrian zones. The [Shared and Separated Path guidelines](#) state on page 43 that red asphalt must be used for primary routes except where environmental conditions do not allow. That meaning that if there are environmental constraints that impact the constructability of red asphalt, or if there is the potential for conflict in the area such as high pedestrian activity zones, then alternate surfaces can be considered. If an alternate material is to be used then it is still recommended to retain a red colour for legibility on primary routes.

From a DTMI perspective, any departure from a red treatment on a primary route would need to be justified, like has been discussed for certain sections along this route.

Kind regards,

**David Carter**  
A/ Planning and Technical Coordinator | Urban Mobility | Department of Transport and Major Infrastructure  
GPO Box C102, Perth WA 6839

[REDACTED] | Web: [www.transport.wa.gov.au](http://www.transport.wa.gov.au)



**Empowering a  
thriving community**



We acknowledge the Traditional Custodians of this land and pay respect to the Elders past and present.

---

**From:** Shaun Kan <[des@cottesloe.wa.gov.au](mailto:des@cottesloe.wa.gov.au)>  
**Sent:** Thursday, 17 July 2025 2:50 PM  
**To:** David Carter <[REDACTED]>  
**Cc:** Tin Oo May <[pe3@cottesloe.wa.gov.au](mailto:pe3@cottesloe.wa.gov.au)>; Renuka Ismalage <[mpa1@cottesloe.wa.gov.au](mailto:mpa1@cottesloe.wa.gov.au)>  
**Subject:** Marine Parade Shared Path Project - Path Colour - ATF

**CAUTION:** This email originated from outside of DOT. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Dave

I trust you are well. Council has enquired whether there is flexibility in departing from the standard red surface outside the share zones along the path as required under the DoT guidelines.

Thank you

Best Regards

Shaun

**Shaun Kan**

Director Engineering Services



**Town of Cottesloe**

PO Box 606 | Cottesloe WA 6911

Phone: (08) 9285 5000

Email: [des@cottesloe.wa.gov.au](mailto:des@cottesloe.wa.gov.au)

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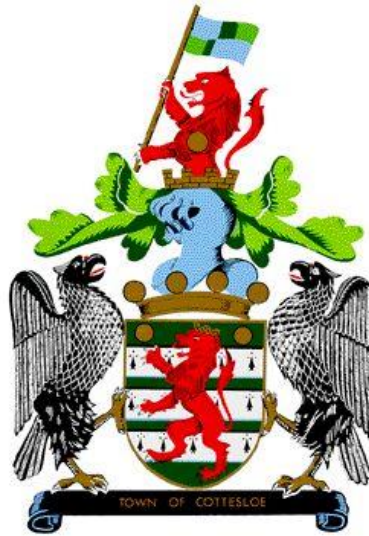
*Town of Cottesloe acknowledges the Whadjuk Nyoongar people as the traditional custodians of the lands and waters where the Town is situated.*

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# **TOWN OF COTTESLOE**



## **ORDINARY COUNCIL MEETING**

# **ATTACHMENT**

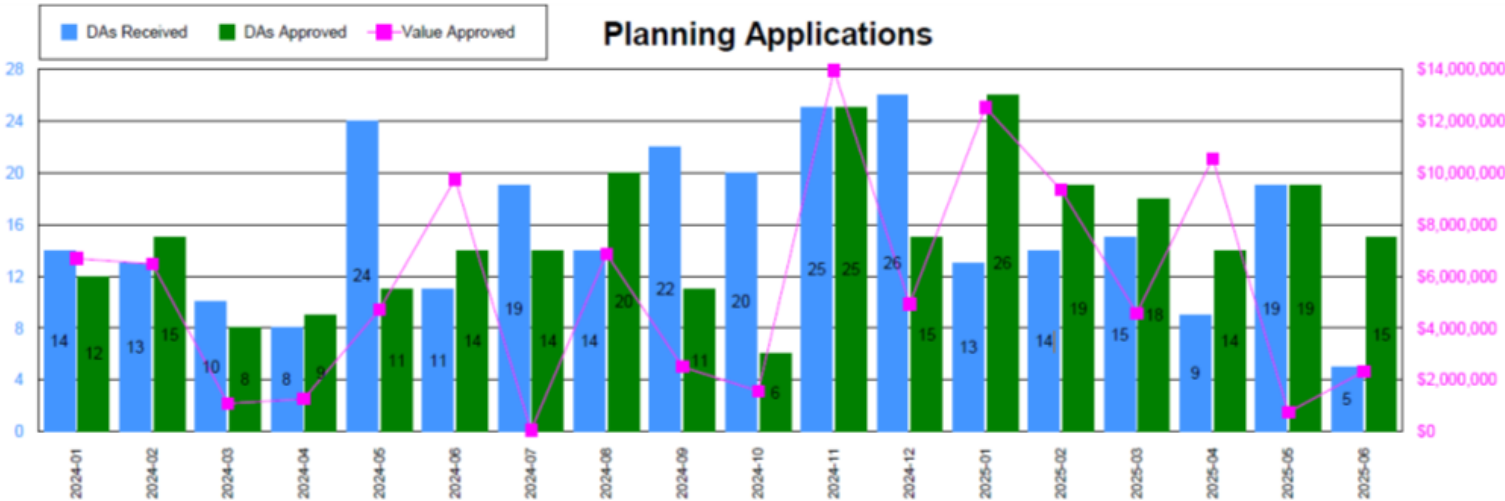
### **ITEM 10.1.5A: CEO QUARTERLY INFORMATION BULLETIN**

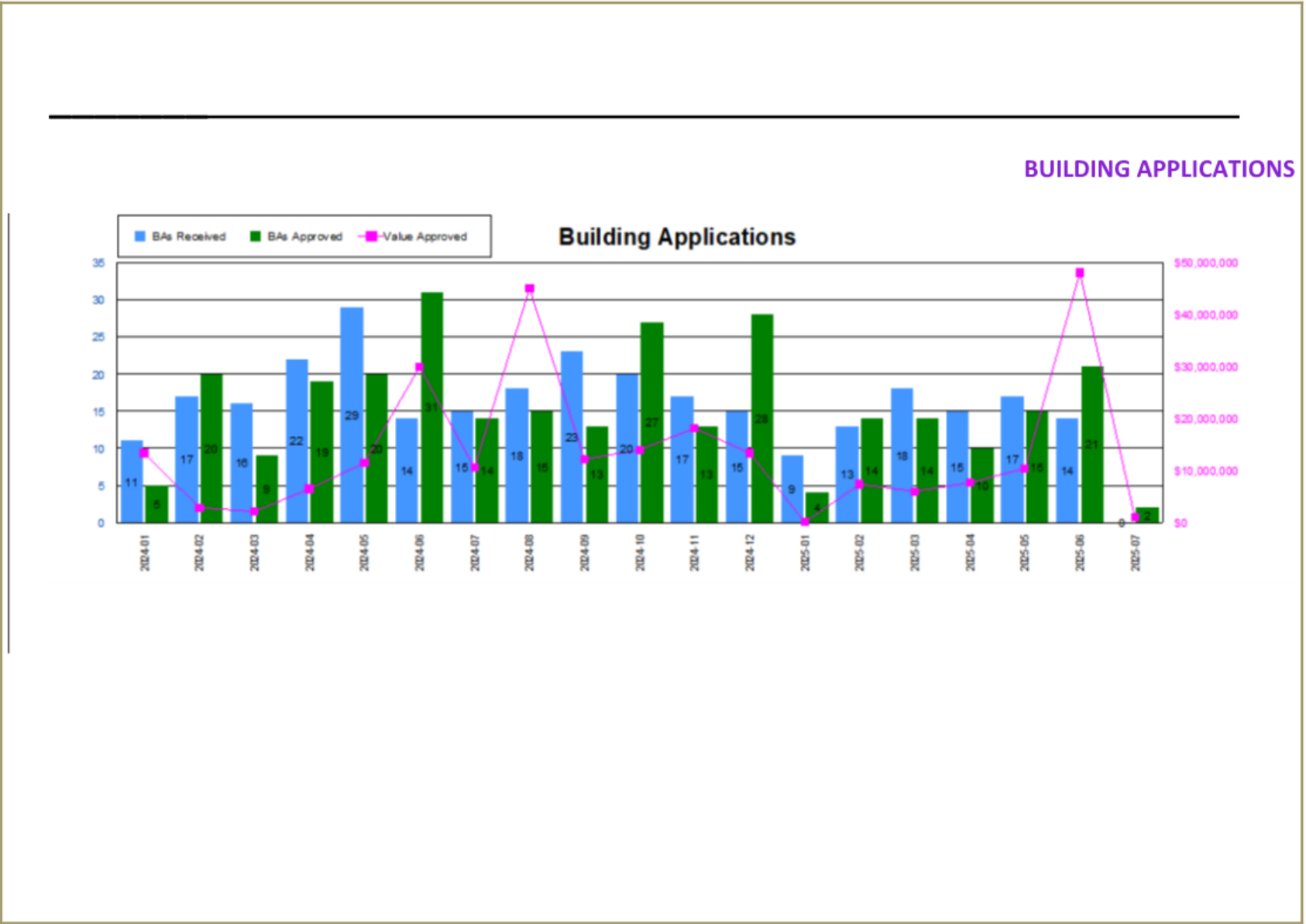


**TOWN OF COTTESLOE CEO QUARTERLY REPORT TO COUNCIL – JUNE 2025**

In order to keep the Council informed of the operational statistics of the Town, the Chief Executive Officer will provide Elected Members with the statistical data of corporate activity across the directorates, each quarter.

**PLANNING APPLICATIONS**

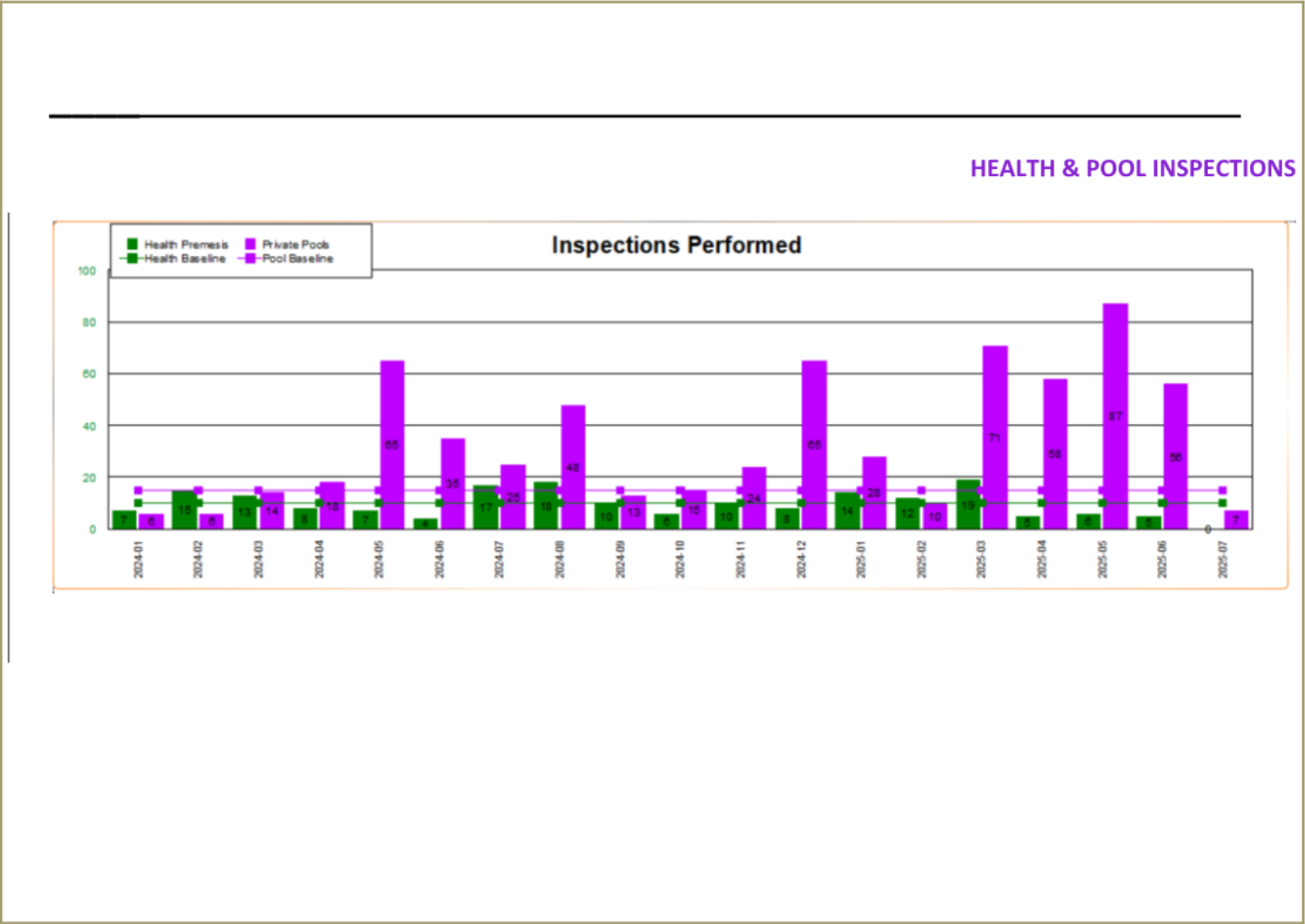


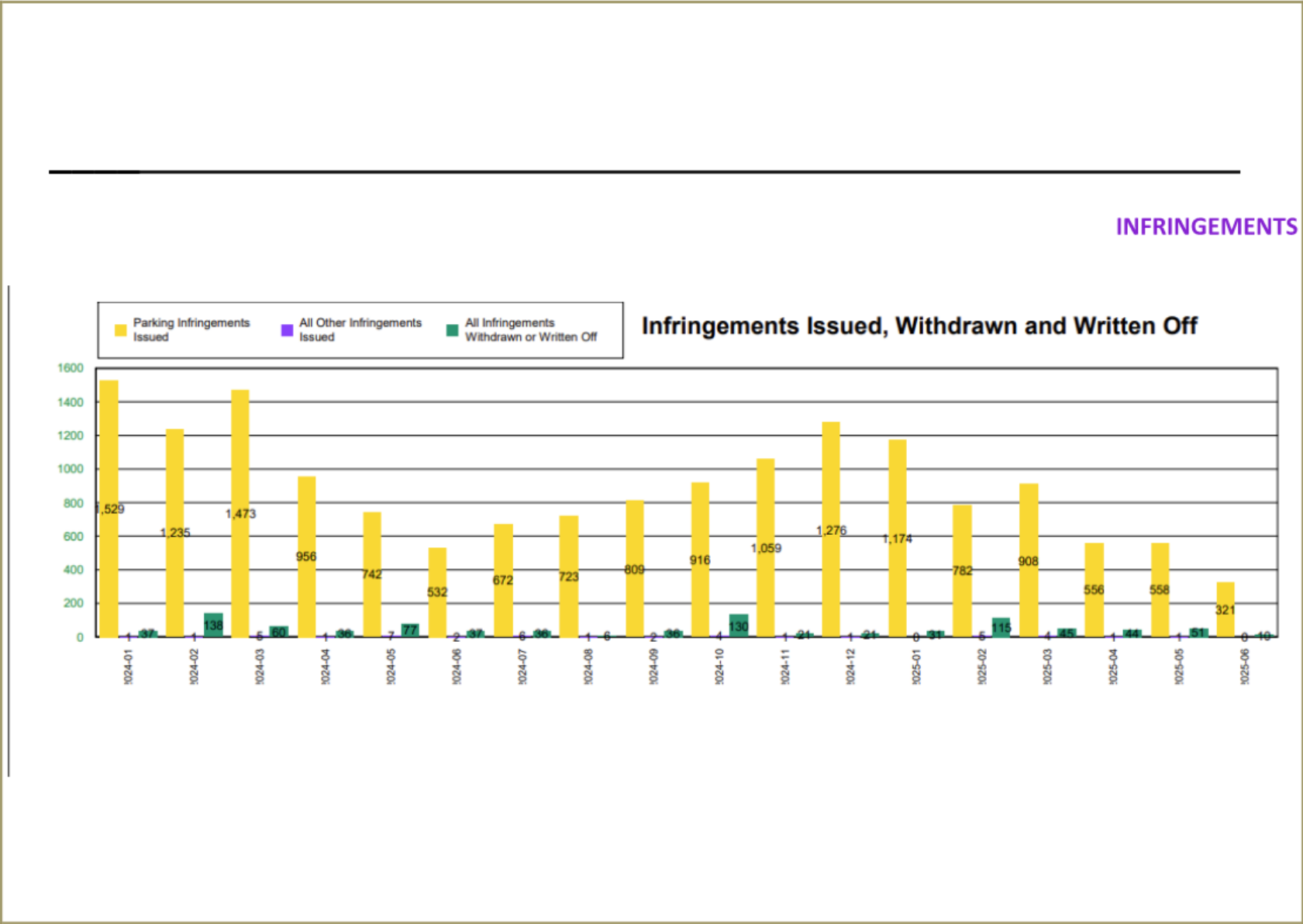


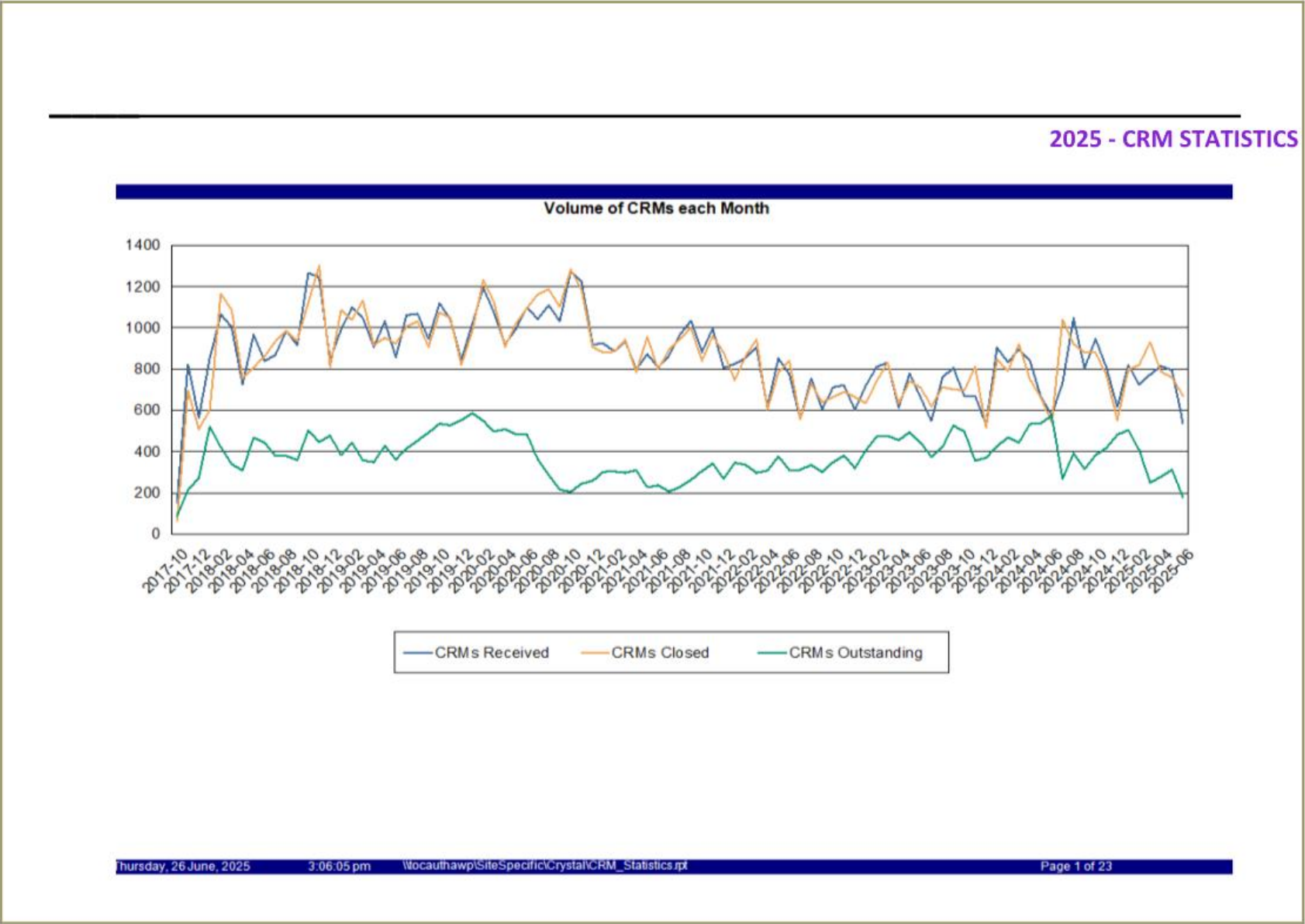
SDAU APPLICATIONS

ADDRESS	DESCRIPTION	COMMENT
94 Marine Parade (Seapines)	Residential apartments with restaurant/café, shops and short stay accommodation	SDAU application lodged with WAPC;  Formal referral not received at this stage.
7-11 Station Street	Residential apartments, hotel and commercial tenancies	SDAU application lodged with WAPC;  Council resolution of 26 November 2024, forwarded to WAPC on 29 November 2024. SDRP held on 11 February 2025.

<hr/>		
Current DAP Applications - NIL		JDAP APPLICATIONS
ADDRESS	DESCRIPTION	COMMENT







MEDIA STATISTICS

2025

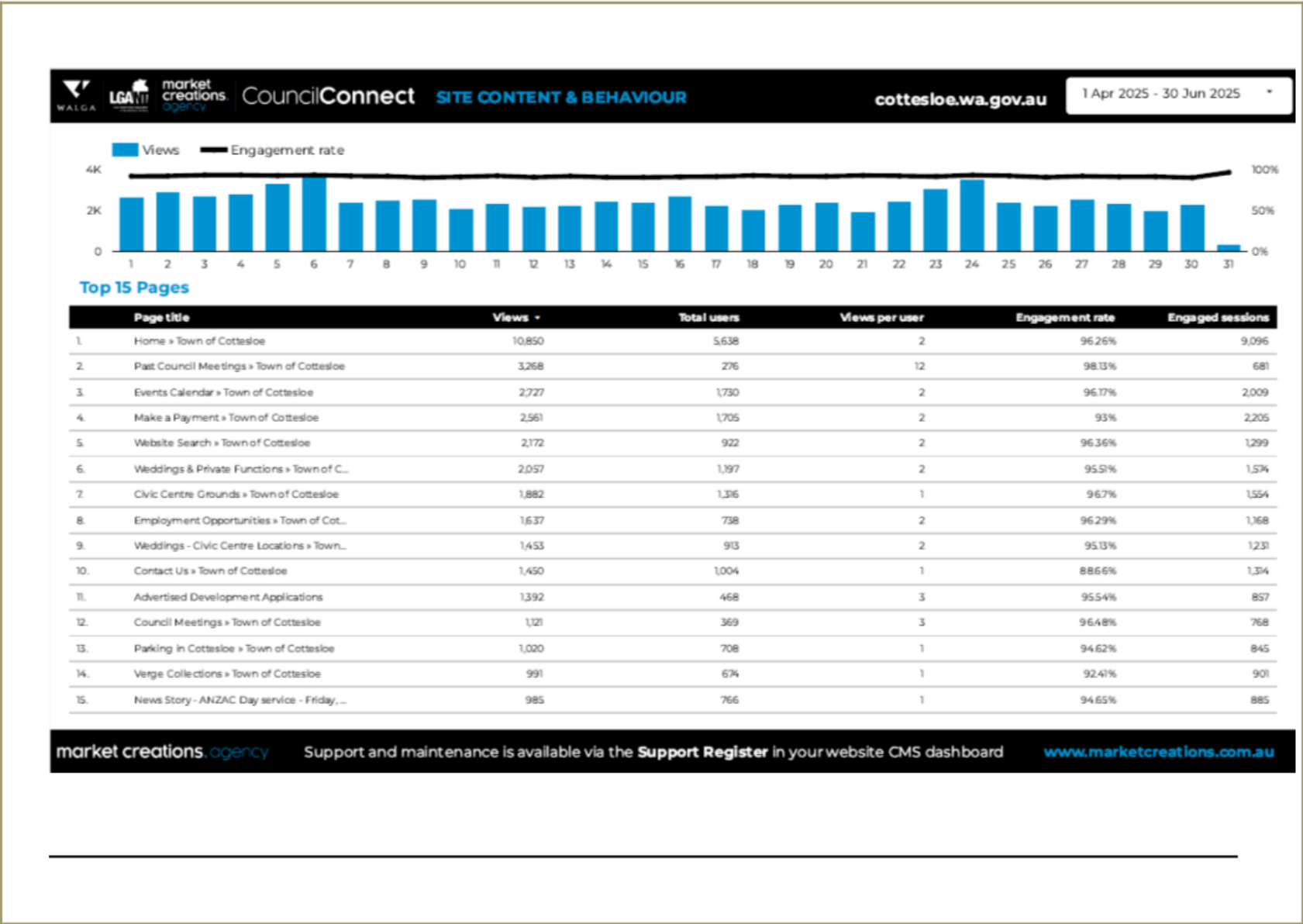
2025

Media	April	May	June	Total
Posts made or shared to the Town’s Facebook page	32	23	22	77
Posts made to the Town’s Instagram page	17	10	13	40
MailChimp mailout (e-newsletter/consultation)	2	1	9	12
Media Release sent to the newspapers	0	1	2	3









## COUNCIL PLAN UPDATE

### OUR COMMUNITY – Connected, engaged and accessible

#### Community Feedback

Our community values its relaxed, outdoor lifestyle and the natural environment.

Looking forward, our community wants Cottesloe to be a welcoming place for locals and visitors of all backgrounds, ages and abilities.

Community events and initiatives are welcomed to enhance our vibrant coastal community, with the style and scale of events to suit Cottesloe's character.

#### Our Strategies

Our high level strategies to progress these objectives:

1. Supporting an active, healthy and inclusive community culture, our residents enjoy access to a range of social, cultural and recreation activities
2. Providing accessible and inclusive community spaces and facilities

Deliverable	Timeframe	Role	Directorate	Comments
Encourage health and wellbeing through recreation initiatives	Short Term	Partner	DCCS	The Town in collaboration with the Town of Mosman Park, North Cottesloe Primary School and Cottesloe Primary School invited the community to participate in the National Reconciliation Week walk along part of the Wardun Beelie Bidi Trail. Despite the rain this was a successful event.
Implement the Disability Access and Inclusion Plan (DAIP)	Short Term	Deliver	DCCS	The DAIP (2024-2029) was endorsed by Council at the August 2024 OCM. There has been an increase in bookings for Beach Wheel Chairs 24/25 beach patrol season. People & Culture Manager met with Down Syndrome WA - Open Employment Program.
Review and update the Town's Public Open Space and Playground Strategy	Short Term	Deliver	DES	Completed – noted by Council in April 2025. This has been used to inform a draft Asset Management Plan.
Identify and support opportunities for community participation	Short Term	Partner	DCCS	The Community Grant Program has closed and eight community groups have been allocated community grants pending approval of the budget. The grant program supports activities, initiatives, projects and events that enhance the lives of the Cottesloe Community.
Review and implement the Town's Events Policy	Short Term	Deliver	DCCS	Review of existing Event Policy & Processes is currently in progress

Implement the Reconciliation Action Plan (RAP)	Short Term	Deliver	DCCS	Review of outstanding Reflect Action Items in progress along with a new reporting framework to guide and support future direction
Develop a Public Health Plan	Short Term	Deliver	DDRS	To be developed during 2025-2026
Develop a Community Youth Inclusion Strategy	Short Term	Deliver	DCCS	Draft Business Case for Youth Inclusion Strategy is being reviewed as part of overall Community Department planning into delivery of programs and events and key action items for 2526.
Develop a Community Development Strategy	Short Term	Deliver	DCCS	This item has been tabled for action in Q3 25/26 Financial Year

## OUR TOWN - Healthy natural environs and infrastructure meeting the needs of our community

### Community Feedback

Sustainability is important to our community. Our urban canopy, natural areas and recreation facilities are a priority for community wellbeing. Our community wants to see Cottesloe's heritage celebrated and balanced with appropriate planning and development.

Looking forward, our community want to see Cottesloe and Swanbourne Villages as thriving accessible community hubs. Our public amenities (including public ablutions) are a priority for our community, to enhance accessibility for everyone. Our Town

### Our Strategies

Our high level strategies to progress these objectives:

1. Town infrastructure is well planned, effectively managed and supports our community, whilst protecting and promoting our unique heritage and character
2. Engage with external stakeholders to create connectivity throughout the Town.
3. Future population growth is planned to enhance community connectivity, economic prosperity as well as the built and natural environment.
4. Work collaboratively to protect, enhance and increase our natural assets and green canopy.

Deliverable	Timeframe	Role	Directorate	Comments
Review and implement the Town Planning Scheme	Short Term	Deliver	DDRS	The Town appointed Niche Planning Studio (NPS) to undertake the preparation of Local Planning Scheme No 4 mid February. NPS have now undertaken a background review in conjunction with Town staff and are progressing final project methodology and preparing a draft Community Engagement Plan. It is intended to brief Councillors on these matters in August.
Review, update and implement asset management planning	Short Term	Deliver	DES	Draft Asset Management Plan complete.
Adopt and implement the Cottesloe Village Precinct Structure Plan	Short Term	Deliver	DDRS	Draft precinct structure plan document and Local Planning Scheme Amendment 14 with WAPC for consent to advertise.
Progress the Foreshore Masterplan, including Carpark 2 re-visioning	Short Term	Partner	DES	<p>The Administration is in the process of identifying grant funding opportunities (including Government contributions) to develop a staged approach for the Foreshore Redevelopment to progressively deliver various components over the duration of the Council Plan.</p> <p>A Council approved delivery strategy for the Carpark 2 Redevelopment is implemented. Element have been appointed for the works and ongoing discussion are occurring with State</p>

Review and implement Coastal Hazard Risk Management and Adaptation Plan	Short Term	Deliver	DES	Government with progress reported on a monthly basis to Council.
Implement Green Infrastructure Strategy	Short Term	Deliver	DES	Public consultation complete. An item is planned for the August 2025 OCM.
				Council adopted the Strategy in November 2024. A community engagement plan is being prepared to commence the consultation on the revised street tree species in August 2025.
Develop Recreation Precinct Strategy	Short Term	Deliver	DES	The Town is developing a planting strategy, maintenance plans and a POS landscaping plan to achieve the 30% canopy target by 2040. A draft should be ready in September 2025.
				The Harvey Field Playground is in progress. The Seaview Golf Club are working on a course masterplan that addresses the safety issues along fairway 2/11. The Town has written to the Club's insurer informing them of Council's position.
Develop Foreshore and Beach Strategy	Short Term	Deliver	DES	This is prioritise to be developed in 2026, once the Town's CHRMAP exercise is completed.
Review and update the Integrated Transport Strategy	Short Term	Deliver	DES	The Integrated Transport Strategy (Priority One) was adopted at the October 2024 OCM. A strategy document covering actions to achieve targets is being compiled. This has been used to inform the draft Asset Management Plan.

## OUR PROSPERITY - A vibrant and sustainable place to live, visit and enjoy

### Community Feedback

Our community highly values Cottesloe's relaxed coastal character. It is important to our community that this be retained and that Cottesloe is a place where locals and visitors are welcomed and enjoy the experience.

Thriving connected village hubs are important to our community.

There is clear acknowledgement of Cottesloe as a world-renowned tourism destination -the Cottesloe foreshore and coast need to meet the expectations of locals, as well as visitors from around Australia and internationally.

### Our Strategies

Our high level strategies to progress these objectives:

1. Activating Cottesloe and Swanbourne town centres and increasing their appeal, attracting more local business and visitors.
2. Partner with other stakeholders to create beautiful and diverse locations that celebrate our natural cultural and built heritage.
3. Partner with other stakeholders to promote Cottesloe more widely, attracting visitors seeking a quality coastal experience.

Deliverable	Timeframe	Role	Directorate	Comment
Lobby and advocate for increased east-west connectivity	Short Term	Advocate	DES	Continue to lobby the State Government to upgrade Congdon Street and Eric Street Bridge Upgrade. State Government have announced the commencement of Congdon Street Bridge works in 2024/2025. The Town is partnering with the surrounding Local Governments on a regional transport plan to achieve this.
Implement the Cities Power Partnership Commitments	Short Term	Deliver	DES	Ongoing. Council will be asked to consider new pledges in the next few months after a reviewed Council Plan is adopted.
Implement the Beach Access Plan	Short Term	Deliver	DES	This will be presented at the March 2025 Elected Members Workshop as part of the Community Infrastructure Strategy
Review and update the Cottesloe Long Term Cycle Network Strategy	Short Term	Deliver	DES	This was completed as part of the Integrated Transport Strategy.
Implement Natural Asset Management Plan	Short Term	Deliver	DES	Ongoing
Maintain and update the Cottesloe Local Heritage List	Short Term	Partner	DDRS	For consideration as part of Local Heritage Strategy.
Advocate for strategic transport infrastructure development, maintenance and improvement	Ongoing	Advocate	CEO	Currently organising a forum with the City of Fremantle, Town of Mosman Park and Shire of Peppermint Grove to discuss Strategic Priorities for the Stirling Highway and Fremantle Railway transport corridors. Funding included in draft Budget for a cooperative strategy with Western Suburbs Councils.



Implement the adopted Cottesloe Village Precinct Structure Plan	Short Term	Partner	DDRS	Draft precinct structure plan document and Local Planning Scheme Amendment 14 with WAPC for consent to advertise.
Local Planning Strategy and Scheme	Short Term	Deliver	DDRS	Local Planning Strategy considered and endorsed by Council at its OCM held in Dec 2024. Documentation now with the WAPC for its consideration for final adoption.
Explore partnership opportunities for the delivery of services to our community and visitors	Short Term	Partner	CEO	The Western Suburb Alliance CEO group is actively investigating possible shared partnership of various services.
Develop a Public Space Activation Strategy	Short Term	Partner	DES	Ski Shed Roof activation proposal is being considered POS Strategy noted by Council.
Advocate for development and maintenance of community infrastructure, supporting our local community and the large number of visitors	Ongoing	Advocate	CEO	Ongoing discussions with State and Federal Government on the infrastructure needs of the community when the opportunity presents itself
Develop strategies and policies to assist local business become more sustainable	Medium	Deliver	CEO	Western Suburb Alliance CEO group met with a representative from the Western Suburbs Business Alliance possible partnership opportunities.
Continue collaboration with neighbouring local governments, supporting tourism development	Ongoing	Partner	CEO	The Town continues to support and attend ProCott Meetings.

## OUR LEADERSHIP AND GOVERNANCE - Strategic leadership providing open and accountable governance

### Community Feedback

Community engagement and timely communication is a high priority for our community.

Our community values transparent, strategic leadership and forward planning.

Our community deserves and requires legislative compliance and financial responsibility.

### Our Strategies

Our high level strategies to progress these objectives:

1. Engage, inform and actively involve our community in Council decision making.
2. Work innovatively and collaboratively with government, industry, business and community to deliver positive outcomes.
3. Deliver open, accountable and transparent governance.

Deliverable	Timeframe	Role	Directorate	Comment
Review and implement Council's long term strategic planning	Medium	Deliver	CEO	Council Plan adopted by Council in December'23. Workshop to be arranged to prioritise deliverables.
Review and implement Council's communication plan / strategy	Short Term	Deliver	CEO	Review of the Town's communication plan will commence in 2024.
Advocate and lobby on behalf of our community	Short Term	Advocate	CEO	Ongoing as opportunities occur. Meeting with local State Member to discuss various Local issues.
Provide strategic leadership, deliver financially responsible governance and maintain legislative compliance	Ongoing	Deliver	CEO	Annual Report included in February OCM agenda. Compliance Return and Mid Year Budget Review to be put to Audit and Risk Committee, to be then put to March OCM. 2024/25 Annual Budget Adopted in August'24. 2023/24 Annual Financial Statements expected to be signed off by Auditors early December'24.
Provide regular public communications, updating our community of Council activities	Ongoing	Deliver	CEO	Responses to media enquiries, social media posts and monthly newsletter issued. Refer to Media Statistics in CEO Quarterly Report.
Engage with community on satisfaction with the level of service delivery	Ongoing	Partner	CEO	Service delivery survey completed as part of the development of Council Plan. To be reissued every 2 years as part of Council Plan review.
Use existing and develop new partnerships to improve services and efficiencies for the Town including but not	Ongoing	Partner	CEO	Working with the Western Suburbs Alliance (formally WESROC) CEO initiative to improve services across the Western Suburbs

limited to WESROC, Joint Library Agreement				Local Governments. Current focus is Infrastructure, Procurement, Communications and Human Resources.
Review and maintain the implementation of business continuity planning	Short Term	Deliver	DCCS	Not commenced at this stage.
Maintain emergency management partnership and planning	Ongoing	Partner	DDRS	Ongoing membership of the Western Suburbs LEMC, which meets every quarter. Meeting regularly with local emergency services, ie WA Police. Council adopted the Local Emergency Management Arrangements at June 2024 OCM
Provide a healthy and safe workplace for our Town employees and council members	Ongoing	Deliver	DCCS	Workplace Health and Safety Policy adopted at April OCM. Workplace Health and Safety Plan developed. Emergency Plans updated, with annual fire alarm compliance occurred in August 2024. Safe Work Method Statements reviewed and refined for higher-risk employee activities. Five Day Health and Safety Representatives Course attended by key employees. Risk assessments completed for worker access to the skate bowl, front counter, falls from heights and depot traffic management. Workstation ergonomic assessments performed (ongoing). Workplace equipment recommendations proposed for replacement. Free flu vaccinations promoted to employees. Relationships Australia Employee Assistance Program promoted. Ongoing. Fire drill held 12/2/24. The Town of Cottesloe Industrial Agreement 2024 was ratified by the WA Industrial Relations Commission in December 2024, including incentives for staff to be actively involved in work place safety committee. Online workplace Safety and Harassment training required to be completed by all staff. Free skin checks offered to all staff Direction to all staff for appropriate PPE clothing for outside work Induction checklists for all employees updated and tracked Education and tips for employees in how to empower themselves and prepare for their performance review meeting with their manager (e.g. psychological safety) Refreshers for manual handling and ergonomic assessments

**MAJOR PROJECTS**

Project	Actions
<b>Foreshore Redevelopment &amp; Car Park No.2</b>	<p>18 January 2022- Meeting with Tourism WA to discuss funding</p> <p>28 January 2022 – Meeting with Deputy Premier Roger Cook Chief of Staff</p> <p>18 February 2022 – Meeting with Dr Katrina Stratton MP on various issues including Foreshore Redevelopment.</p> <p>21 February 2022 – Meeting with Minister for Lands and Local Government, John Carey regarding Foreshore Redevelopment and reclassification for Car Park no.2</p> <p>1 March 2022 – Meeting with Minister for Planning regarding Foreshore Redevelopment Design.</p> <p>14 March 2022 – Celia Hammond Listing Post Meeting regarding Foreshore Redevelopment</p> <p>18 March 2022 – Meeting with Sculpture by the Sea regarding Foreshore Redevelopment Design.</p> <p>12 April 2022 – Meeting with Federal candidate Yannick Spencer regarding Foreshore and other TOC projects.</p> <p>12 April 2022 – Meeting with Federal candidate, Kate Chaney regarding Foreshore and other TOC projects.</p> <p>20 April 2022 – Meeting with Deputy Premier regarding Funding opportunities fro Foreshore Redevelopment</p> <p>28 April 2022 – Celia Hammond MP announces \$7m commitment to Foreshore should the coalition be related.</p> <p>29 April 2022 – Letter sent to State Premier requesting meeting to discuss funding for Foreshore Redevelopment.</p> <p>21 May 2022 – Federal Election, change in Government.</p> <p>June 2022 – Follow up to inquiry with Premier regarding request to meet, Premier overseas.</p> <p>August 2022 – Met with senior representatives from DPLH and WAPC and provided a project update.</p> <p>September 2022 – Meet with the Premier’s Senior Policy Advisor and provided update on project and discussed funding options.</p> <p>Nov-Dec 2022 – Several meetings with DPLH to discuss the introduction of Developer Contributions to assist with foreshore funding</p> <p>Dec 2022 – request meeting with Deputy Premier.</p> <p>Mar 2023 - meet with Deputy Premier Chief of Staff.</p> <p>Mar 2023 – Council resolved to develop a strategy for Car Park No. 2 as a priority</p> <p>June 2023 – Council adopted Car No.2 Strategy (and published on website)</p> <p>September 2023 – Preparation of Specifications to engage specialist consultant</p> <p>December 2023 – RFQ advertised for the Engagement of specialist consultant</p> <p>March 2024 – Element appointed as design consultant</p> <p>April 2024 – Council briefed by Element</p> <p>July 2024 – FPAC briefed by Element</p> <p>August – Sept 2024 – Internal submission prepared for DPLH review.</p>

	<p>October 2024 – Meeting with DPLH representatives on submission. Awaiting formal feedback on submission.</p> <p>December 2024 – A funding application has been submitted to the Federal Government’s Urban Precinct Partnership Program.</p> <p>January 2025 – Federal Budget Submission issued via Kate Chaney MP office.</p> <p>February 2025 – Funding Strategy Discussion held with Council. State and Federal Government Election Candidates encouraged to prioritise funding in campaigns.</p> <p>March/April 2025 – Letters issued to new State Government regarding the need for funding to implement the Foreshore Masterplan.</p> <p>May /June 2025 meetings with Minister for Tourism and Officers of the Ministers for Land and the Treasure.</p>
<b>New Enterprise Resource Planning (ERP) Implementation</b>	<p><b>Executive Summary Overall Status: Amber (as at 31 March 2025)</b></p> <p>Project has been progressing with many activities completed. It has continued to be challenging to perform the required testing within the required timeframes. Timelines have been extended for User Acceptance Testing (UAT) until Easter. Then the project will move focus to GO LIVE and business readiness.</p> <p><b>Phase 1: FIN, Property and Rates (P&amp;R), Payroll (Datapay)</b></p> <ul style="list-style-type: none"> <li>• Financials. Key User Training (KUT) complete. UAT nearing completion, to be done by Easter.</li> <li>• P&amp;R. User Acceptance Testing (UAT) complete and ready for sign off.</li> <li>• Datapay. UAT has been delivered, work underway to create a parallel pay run for testing. UAT commenced.</li> </ul> <p><b>Phase 2: CRM, Customer interface (MyDatascap), Mobile interface (Antenno), Mobile Capture + Registers</b></p> <ul style="list-style-type: none"> <li>• KUT complete, Business readiness training planning has commenced.</li> <li>• UAT in preparation for sign off prior to Easter.</li> </ul> <p><b>Phase 3: Regulatory</b></p> <ul style="list-style-type: none"> <li>• KUT complete.</li> <li>• UAT underway, to be completed by Easter.</li> </ul> <p><b>Data Migration</b></p> <ul style="list-style-type: none"> <li>• Some challenges being faced with Data Migration from legacy system. Business Analyst, Datacom and Managed IT are working through these.</li> </ul>

	<b>Change Management</b> <ul style="list-style-type: none"> <li>• Planning for GO LIVE training commencing</li> <li>• Next 2 weeks are critical, UAT to be cleared so GO LIVE training can commence.</li> </ul>
<b>Sea View Golf Club Redevelopment Strategy</b>	<p>July – Sept 2024 - Site Assessment and Community needs and aspiration consultation has been completed.</p> <p>October 2024 – Council and Seaview Golf Clubroom Redevelopment Committee briefed on outcomes (of above).</p> <p>October 2024 – Formal consideration of Outcomes of the Site Assessment and Community needs and aspirations consultation included in October 2024 OCM Agenda.</p> <p>November 2024 – Council adopted a set of design principles and 3 design concepts for further development.</p> <p>December 2024 – Concept Designs received and subject to internal review.</p> <p>February 2025 – Workshop held with committee members to review concepts. Committee to formally review concepts once new member (SVGC) has been appointed by Council.</p> <p>April 2025 – Committee meeting held to consider a number of options (adopted by Council)</p> <p>June 2025 – Council made the options public</p> <p>July 2025 – Market sounding including the financial and economic analysis in progress</p>
<b>Green Infrastructure Strategy</b>	<p>September 2024 – OCM 152/2024 – Council has deferred adopting the Green Infrastructure Plan until an additional briefing (prior to the December'24 OCM) has occurred. Measures on Planting and Survival to be discussed at said briefing.</p> <p>November 2024 – Council adopted the Green Infrastructure Strategy and the Natural Areas Management Plan</p> <p>January 2025 – Consultants appointed to determine new species for selected streets and to develop a number of plans (planting strategy, maintenance management and POS Landscaping)</p> <p>April 2025 – Preparing community engagement plan (planned for August 2025) and other supporting plans development in progress</p>



OUTSTANDING RESOLUTIONS

Outstanding Resolutions

Council Meeting Date	Item Number	Resolution No.	Item Title	Resolution	Complete (Y/N)	Comments
24/06/2025	11.1	OCM95/2025	Cat Welfare & Containment Local Law	THAT Council: 1. SUPPORTS an intent to manage cat welfare and containment via a local law requiring cats to be under effective control; and, 2. REQUESTS the Chief Executive Officer to bring a report to Council on initiating an appropriate local law once a Western Australian Local Government Association (WALGA) template local law dealing with this issue has been published. 3. Requires the CEO to send a copy of the resolution and rationale to the Minister for Local Government Hannah	N	Letter is being drafted to Mnister and Communications Plan is being prepared.

				Beasley. 4. Request the CEO to use the Town's communication, such as the Post advert, and Social Media to educate our residents about the benefits of cat containment.		
24/06/2025	10.1.8	OCM093/2025	Appointment of Presiding Memmbers to Council Committees	THAT Council by absolute majority appoint 1. Mayor Lorraine Young as Presiding Member of the Audit, Risk and Improvement Committee from 1 July 2025 to 18 October 2025; 2. Councillor Brad Wylynko as Presiding Member of the Sea View Golf Club Redevelopment Advisory Committee to 18 October 2025; and 3. Mr Adrian Fini as the Presiding Member of the Foreshore Precinct Advisory Committee to 18 October 2025	Y	
24/06/2025	10.1.3	OCM092/2025	Delegation Register Update	THAT Council by absolute majority APPROVES the Delegations made to the	Y	

				Chief Executive Officer (CEO) and NOTES the attached Delegations Register for 2025/26, which also identifies current sub-delegations from the CEO to Town Officers.		
24/06/2025	10.1.7	OCM091/2025	Sea View Golf Club (SVGC) Clubhouse Redevelopment Concepts	THAT Council 1. AUTHORISES the Chief Executive Officer to: a. Make the three concept plans for the Sea View Golf Course Clubhouse public by publishing them on the Town's website; and b. Provide the three concepts and the monetary values to the appointed market sounding and economic analysis consultants for them to carry out their work.	Y	The plans are on the website and the consultants have been provided the information to continue with their work

24/06/2025	10.1.6	OCM0900/2025	Proposed Streetscape Improvement for Mixed Use Development on Lot 6 (110-112) Marine Parade, Cottesloe	THAT Council 1. With the exception of Deviation 7 referenced within the officer's comment section of this report relating to the proposed street lighting modifications, SUPPORT the other proposals in principle within Attachment A and the variation from the approved Foreshore Masterplan subject to the following conditions: a. Arboriculture certification, obtained by the Town and at the cost of the owner is required for the following street tree species modifications: I. Changes to the Marine Parade property frontage species from a Norfolk Island Pine and Coastal Sheoak to 3 Melaleuca quinquenervia (Paperbark tree); II. Installation of three Paperbark trees on Warnham Road;	<b>N</b>	The Town is meeting with the proponent in the coming weeks to discuss the resolution.
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				<p>III. The Arborist assessment shall consist of:</p> <p>i. The impact on the canopy as a result of the tree species changes;</p> <p>ii. Other implications arising from this revision;</p> <p>b. The final verge tree species selected is subject to the Arborist Report and shall be to the satisfaction of the Town;</p> <p>c. The verge trees and soft landscaping along the Marine Parade and Warnham Road are to be maintained in good health for three years at the owner's expense;</p> <p>d. A bond in line with the fees and charges schedule shall be held and returned only when the Town is satisfied that the trees are in a healthy and thriving condition;</p> <p>e. The temporary planter pots and plants:</p> <p>I. Must not exceed 0.75 metres in height to maintain</p>		
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				<p>safe sightlines at the intersection (visual truncation);</p> <p>II. Are to be maintained by the owner and at their cost;</p> <p>III. Are to be removed if requested by the Town, at the expense of the owner;</p> <p>f. All landscape lighting (building and trees) must be:</p> <p>I. Maintained and operated at the owner's expense;</p> <p>II. Removed at the owner's expense if requested by the Town.</p> <p>g. The applicant must provide for the relocation of various street infrastructure elements:</p> <p>I. Written consent or approval from the relevant agencies;</p> <p>II. Retain this furniture within the frontage of the development site;</p> <p>2. INSTRUCTS the Chief Executive Officer to liaise with the applicant to provide an engineer's</p>		
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				<p>certified detailed design that addresses the following:</p> <p>a. All the conditions mentioned in point 1;</p> <p>b. The engineering compliance of all other infrastructure within the proposal and their alignment to the approved Foreshore Masterplan that includes the road, kerb, and footpath;</p> <p>c. Any other matters determined necessary by the Chief Executive Officer;</p> <p>3. AUTHORISES the Chief Executive Officer to:</p> <p>a. APPROVE a streetscape design by the proponent that meets the requirements mentioned in points 1 and 2.</p> <p>b. REVIEW the Foreshore Masterplan landscaping design particularly the trees along the eastern side of Marine Parade to integrate with future developments and to ensure that any</p>		
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				changes to the tree species do not reduce the future tree canopy that is provided within the currently approved design		
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24/06/2025	10.1.5	OCM089/2025	Australia Day Events from 2026	THAT Council; 1. ENDORSES the commencement of community consultation in June 2025 regarding the preferred date of the Town's Australia Day Citizenship Ceremony; 2. NOTES that a Community Engagement Plan will be circulated to Elected Members prior to the commencement of consultation; and 3. REQUESTS the Chief Executive Officer to oversee the consultation process and present a report to Council in August 2025 summarising the outcomes	<b>N</b>	Engagement process has commenced.
24/06/2025	10.1.4	OCM088/2025	Policy Review - Appointment of Acting Chief Executive Officer Policy & Credit Card Policy	THAT Council AMENDS: 1. The Appointment of Acting Chief Executive Officer Policy as outlined in Attachment (a); and 2. The Credit Card Policy as outlined in Attachment (b).	<b>Y</b>	

24/06/2025	10.1.2	OCM087/2025	List of Payments 1 to 31 May 2025	THAT Council RECEIVES the List of Payments 1 to 31 May 2025, as detailed in Attachment 1	Y	
24/06/2025	10.1.1	OCM086/2025	Monthly Financial Statements for the Period Ending 31 May 2025	THAT Council RECEIVES the Monthly Financial Statements for the period 1 July 2024 to 31 May 2025	Y	
17/06/2025	9.1.2	SCM002/2025	Lots 35 & 50 (7 & 11) Station Street, Cottesloe - Part 17 Application for Significant Development - Proposed Demolition of Two Single Storey Commercial Buildings and Construction of a Mixed Use Development (Apartments, Hotel and Commercial Tenancies)	THAT Council notes and supports the key points to be raised as part of the Town's deputation to the WAPC as part of its Part 17 Significant Development meeting to determine the application for Lots 35 & 50 (7 & 11) Station Street, Cottesloe	Y	SDAU has approved the application on 19 June 2025.

17/06/2025	9.1.1	SCM001/2025	Notice of Intention to Levy Differential Rates	THAT Council ADVERTISES its intention to raise the following differential rates in the dollar and minimum rates for the 2025/26 Financial Year: a. GRV – Residential Improved (RI) – Rate in the dollar being 0.05812 with a minimum rate of \$900; b. GRV – Residential Vacant (RV) – Rate in the dollar being 0.06937 with a minimum rate of \$1,438; c. GRV – Commercial Improved (CI) – Rate in the dollar being 0.06937 with a minimum rate of \$1,438; d. GRV – Commercial Vacant (CV) – Rate in the dollar being 0.06937 with a Minimum rate of \$1,144; e. GRV – Commercial Town (CT) – Rate in the dollar being 0.08300 with a Minimum rate of \$1,456; and f. GRV – Industrial (ID) – Rate in the dollar being 0.06937 with a Minimum	Y	Advertisement is currently in progress.
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				<p>rate of \$1,438.</p> <p>2. ADOPTS the attached 2025/26 Rating Objects and Reasons as follows;</p> <p>Differential Rates 2025/26</p> <p>The Town of Cottesloe utilises a differential rates system to ensure a fair and balanced distribution of property rates amongst various land uses within the Town. This system aligns with Section 6.33(1) of the Local Government Act 1995.</p> <p>Key Factors for Differential Rates:</p> <ul style="list-style-type: none"><li>o Land Zoning: The primary purpose for which the land is zoned, as outlined in the current Town Planning Scheme.</li><li>o Land Use: The actual use of the land, as determined by the Local Government (i.e. Commercial Town Centre).</li><li>o Vacancy Status: Whether the land is currently developed and occupied.</li></ul> <p>The rates are set at</p>		
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				<p>differential levels that provide, as far as is practically possible, a fair and equitable distribution of the rates to each category having regards to the total services provided by the Town.</p> <p>The Town has the following differential rating categories and minimum rates, namely:</p> <p>Residential Improved: all improved land that is zoned for residential purposes (i.e. primarily residential land) and that is not zoned for commercial or industrial uses.</p> <p>Proposed Rate in the Dollar/Minimum Rate for 2025/26 = 0.05812/\$900</p> <p>Residential Vacant: all vacant land that is zoned for residential purposes (i.e. primarily residential land) that is not zoned for commercial or industrial uses.</p> <p>Propose Rate in the</p>		
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				<p>Dollar/Minimum Rate for 2025/26 = 0.06937/\$1,438 Commercial Improved: all improved land that is zoned for commercial uses, other than land determined to be categorised as Commercial Town Centre. Proposed Rate in the Dollar/Minimum Rate for 2025/26 = 0.06937/\$1,438 Commercial Vacant: all vacant land that is zoned for commercial or industrial uses, other than land determined to be categorised as Commercial Town Centre. Proposed Rate in the Dollar/Minimum Rate for 2025/26 = 0.06937/\$1,144 Commercial Town Centre: land used for commercial and industrial purposed and non-residential land, located in the Cottesloe Town Centre area. The higher rate reflects the additional costs associated with area promotion and</p>		
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				<p>improvement. The Town works with the organisation known as ProCott Inc. to achieve these objectives.</p> <p>Proposed Rate in the Dollar/Minimum Rate for 2025/26 = 0.08300/\$1,456</p> <p>Industrial: all improved land that is zoned for industrial uses, other than land determined to be categorised as Commercial Town Centre.</p> <p>Proposed Rate in the Dollar/Minimum Rate for 2025/26 = 0.06937/\$1,438</p> <p>Residential improved land is the base rate for comparison. A higher rate in the dollar for other categories is to achieve a fair and equitable contribution from owners of land not rated as Residential Improved. The higher rate in the dollar is indicative of the increased demand on the Town's infrastructure and services from these categories.</p>		
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				<p>The Commercial Town rate in the dollar is higher than the Commercial Improved or the Industrial rates as they benefit from a contribution to an economic development organisation that supports the Town Centre businesses.</p> <p>Minimum Rates 2025/26</p> <p>A minimum payment is applied to each rate category in recognition that every property receives at least minimum level of benefit from works and services provided by the Town.</p> <p>Each is proposed at an amount which recognises the characteristics and particular demand on the Town's infrastructure and services.</p> <p>Minimum Rates have been set so that no more than 50% of the total properties in each category will be charged minimum rates.</p> <p>This may result in minor</p>		
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				adjustments to each minimum to avoid exceeding this 50% of properties threshold.		
27/05/2025	13.1.1	OCM080/2025	Right of Way 20 Encroachments	That Council DEFER consideration of this matter pending a briefing, to include the Town’s solicitors, so that the legal advice and the full implications of the proposed action can be understood.	N	Briefing for August

27/05/2025	10.1.4	OCM078/2025	South Cottesloe Toilet Facility - Community Consultation	<p>THAT</p> <p>1. NOTES the consultation feedback received from surrounding residents and stakeholders;</p> <p>2. DEFERS a decision on the toilet location and design;</p> <p>3. INSTRUCTS the Chief Executive Officer to:</p> <p>a. Consider the feedback provided in the survey to determine additional possible toilet locations in south Cottesloe and a revised toilet concept design;</p> <p>b. The additional possible locations are to include the location within the vicinity of Beach Street behind the dunes shown in Diagram 2; and</p> <p>c. Bring an item back to Council at an Elected Members Workshop as soon as feasible</p>	<b>N</b>	Other options currently being considered and costed and will be tabled for further discussion with elected members at the August 2025 briefing
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27/05/2025	10.1.3	OCM077/2025	Installation Locality of Public Art Donation - "Sandbar"	THAT Council: 1. APPROVE the installation of the sculpture at the East Cottesloe Playground site as per the position shown in diagram 3 within the officer's comment section of the report; 2. INSTRUCTS the Chief Executive Officer to collaborate with Sculpture by the Sea and the Artist (the working party) to consider the advice provided by the Local Government Insurance Scheme to install a suitable physical barrier to prevent access onto the sculpture; and 3. NOTES that an item will return to an Ordinary Council Meeting to consider other options, including potentially other locations, as may be recommended by the working party, should points 1 and 2 be unachievable.	N	Meeting is being arranged. T
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27/05//2025	10.1.2	OCM076/2025	Monthly Financial Statements for the Period Ending 30 April 2025	<p>THAT Council:</p> <p>1. RECEIVES the Monthly Financial Statements for the period 1 July 2024 to 30 April 2025.</p> <p>2. APPROVES by ABSOLUTE MAJORITY the amendments of the 2024/2025 annual budget as follows:</p> <p>a. Increase of \$33,945 to operating expense: Seaview Golf Club Strategy, other operational projects; and</p> <p>b. Decrease of \$33,945 to capital expense: Seaview Golf Course, Buildings Construction Renewal.</p>	Y	
27/05/2025	10.1.5	OCM075/2025	Gibney Street Yellow Line Request	THAT Council APPROVES the parking controls along Gibney Street shown in Diagram 1 and Attachment A within the Officer's Comment section	N	
27/05//2025	10.1.1	OCM074/2025	List of Payments 1 to 30 April 2025	THAT Council RECEIVES the List of Payments 1 to 30 April 2025, as detailed in Attachment 1	Y	



22/04/2025	13.1.2	OCM068/2025	Bus Shelter Advertising Expression of Interest (EOI)	THAT Council: 1. AUTHORISES the Chief Executive Officer to ACCEPT the Expression of Interest submissions mentioned under Option 1 within the Officer's Comment and INVITE only these selected suppliers to participate in the Invitation to Tender process; 2. REQUESTS the Chief Executive Officer to present an item no later than the July 2025 Elected Members Workshop detailing the design fundamentals and any other strategic matters required as part of the Invitation to Tender Documents; and 3. AUTHORISE the Mayor, Elected Members and the Town's Administration to disclose the identity of the successful proponents that will be invited to tender.	N	An item will be presented to the August 2025 OCM for Council to deliberate the de
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22/04/2025	13.1.1	OCM067/2025	Sea View Golf Club (SVGC) Clubhouse Redevelopment - Design Solutions	THAT Council by ABSOLUTE MAJORITY APPROVES the Seaview Golf Club Redevelopment Advisory Committee's Recommendation: 1. APPROVES a budget amendment of \$33,945; a. funded through the property reserve that has an outstanding balance of \$188,697; b. Increase the approved budget within account 35.1171.2 Seaview Golf Club House Redevelopment Feasibility from \$75,000 to \$108,945; and 2. REQUESTS the Chief Executive Officer to include a request for suggestions for off course improvement and activities in the surrounding area of the clubhouse as part of the analysis for the remaining elements of Stage 2; and 3. ENDORSES the 3 Solutions attached for the purpose of economic	Y	The market sounding consultant has been briefed on point 2.
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				analysis to develop benefit to cost ratios and market sounding for each design option.		
22/04/2025	10.1.11	OCM065/2025	2025 Local Government Elections	THAT Council by absolute majority 1. DECLARES in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2025 Town of Cottesloe ordinary election together with any other elections or polls which may also be required; and 2. DECIDE, in accordance with Section 4.61(2) of the Local Government Act 1995 that the method of conducting the election be as a postal election	Y	Commissioner notified.

22/04/2025	10.1.9	OCM064/2025	Budget Amendment - Foreshore Handrails	THAT Council by absolute majority APPROVES the following budget amendment: 1. Reduction of 34.4010.2 - Anderson Pavilion Solar Panel Project from \$20,000 to \$0; 2. New Project – Foreshore Carpark 1 Handrail Replacement Project for \$12,000; and 3. Transfer to the Property Reserves the remaining \$8,000	Y	Funds have been moved to reserve and fencing project is completed
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22/04//2025	10.1.8	OCM63/2025	Marine Parade Shared Path - Public Consultation	<p>THAT Council</p> <p>1. ENDORSES the preparation of a Concept Plan and Principles for public consultation reflecting the following project scope for each of the project stages:</p> <p>a. Delivery Stages to be in the following order</p> <p>i. Stage 1 South of Forrest St (Curtin Avenue to Forrest Street)</p> <p>ii. Stage 2 North of Napier (Napier to North Streets)</p> <p>iii. Stage 3 Foreshore Precinct (Forrest to Napier Streets)</p> <p>b. Stages 1 and 2 aim to minimise the creation of new assets by following the existing alignment where safe and feasible</p> <p>c. Stage 3 is built to the Marine Parade Foreshore Masterplan scope (road alignment) to minimise sacrificial works</p> <p>d. The Foreshore Masterplan element of the</p>	Y	Consultation now complete. Report to Council in July.
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				<p>Shared Path is to be connected via crossing points to the Eric Street Shared Path at the Eric Street/Marine Parade intersection, including a pedestrian crossing that connects directly from the Eric St Shared Path to the Marine Parade Shared Path, subject to Main Roads consideration and approval e. Both Shared Path and On-Road environments require consideration as part of the consultation to inform future planning</p> <p>f. Engagement is to include both a very high level visual summary and a survey that assists the community and the Town to achieve a design that balances site constraints, enhances safety and public amenity for foreshore and path users of all ages and abilities and integrates with the Foreshore Masterplan</p> <p>2. NOTES that the</p>		
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				<p>Community Engagement Plan will be circulated amongst Elected Members prior to the commencement of public consultation; and</p> <p>3. REQUESTS the Chief Executive Officer to appoint a Community Engagement Consultant with expertise in Active Transport design and communication to assist the Town with the public consultation.</p> <p>4. REQUESTS that the Community Engagement Plan, include consideration and discussion of the following matters, should the proposed share path not align with current path alignment.</p> <p>a. Financial implications (future capital renewal and maintenance costs);</p> <p>b. Potential gain or loss of existing green infrastructure;</p> <p>c. Potential gain or loss of existing car parking.</p>		
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22/04/2025	10.1.6	OCM062/2025	Napoleon Street Cottesloe Village Business Association Spring Installation Proposa	THAT Council 1. APPROVES the permanent installation of the potted plants subject to the following conditions: a. Maintenance is the responsibility of ProCott; b. The pots will be removed at the cost of ProCott should the plants and the pots remain in an unmaintained condition or not being maintained to the satisfaction of the Town; c. Placed a minimum 300 millimetres away from the road; d. Does not obstruct the footpaths and maintains a minimum of 1800 millimetres footpath width; e. Does not obstruct or affect any parking bays; f. Does not obstruct any crossovers, accesses and line of sight; g. Height of the plants measured from the ground shall not exceed 750 millimetres;	<b>N</b>	The Regulation 17 agreement has been sent to Procott. The town is awaiting a letter of acceptance from Procott accepting the conditions and the execution of the agreement.
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				<p>h. Positioned on porous paving areas;</p> <p>i. The matter shall be referred to Council for a decision should the CEO be in the view that this approval needs to be withdrawn on reasonable grounds; and</p> <p>2. INSTRUCTS the Chief Executive Officer to incorporate the conditions mentioned in Point One into a Regulation 17 Agreement.</p>		
22/04/2025	10.1.2	OCM060/2025	Guiding Principles for Development on North Cottesloe Surf Life Saving Club Ski Shed Roof	<p>THAT Council APPROVE the following guiding principles for activation and development on the North Cottesloe Surf Life Saving ski shed roof;</p> <p>1. Development is to be single storey, located on the northern boundary, limited to no more than 33% of the total site area, with an east-west orientation designed to preserve the existing ocean view corridor from the corner of Eric Street and</p>	Y	Variation of Lease to be considered by Council. DA from club yet to be lodged.

				<p>Marine Parade;</p> <p>2. Any structures must be compatible with the character of the surrounding built form;</p> <p>3. All improvements at the conclusion of the lease term to be removed at the proponent’s cost and the site returned in its original condition;</p> <p>4. The proposal must include secure locker facilities;</p> <p>5. The Club and/or operator is to assume all risks and costs associated with the development, and indemnify the Town against all liabilities arising from the installation and operation of the structure.</p> <p>And that Council notes:</p> <p>6. That financial arrangements relating to the use of the space, and possible financial contribution towards beautification and maintenance of the ski shed</p>		
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				roof area, are to be separately discussed and agreed with the proponent of any redevelopment and activation, and 7. Community consultation and consultation with neighbouring businesses will be carried out before approval is given to any proposal for activation and redevelopment of the ski shed roof, other than changes not involving built form or commercial use.		
22/04/2024	10.2.1	OCM058/2025	Receipt of Sea View Golf Club Redevelopment Advisory Committee Minutes	THAT Council RECEIVES the attached Unconfirmed Minutes of the Sea View Golf Club Redevelopment Advisory Committee Meeting held on Thursday, 3 April at 4pm and ADOPTS the recommendations contained within SUBJECT to Item 13.1.1.	Y	
22/04/2025	10.1.12	OCM057/2025	CEO Quarterly Information Bulletin	THAT Council notes the information provided in the	Y	

				Quarterly Information Bulletin		
22/04/2025	10.1.10	OCM056/2025	Receival of Minutes of the Annual General Meeting of Electors	THAT Council RECEIVES the Unconfirmed Minutes of the Annual General Meeting of Electors for the 2023/24 financial year held on Tuesday, 18 March 2025	Y	
22/04/2025	10.1.7	OCM055/2025	North Street Tree Removal	THAT Council DECLINES the street tree removal request at 10 North Street and REQUESTS the Chief Executive Officer to monitor said street tree.	Y	Owner has been notified and the Town has undertaken the required pruning and will continue to monitor the tree.
22/04/2025	10.1.5	OCM054/2025	Skate Park Mural	THAT Council APPROVES the proposed design and installation (Option 1).	N	The works will be completed after the wet season.
22/04/2025	10.1.4	OCM053/2025	Public Open Space Strategy	THAT Council: 1. NOTES the attached Public Open Space Public Open Space Renewal, Upgrade and Activation Plan. (Attachment A); 2. NOTES that the Public Open Space Renewal, Upgrade and Activation	N	This will be developed in the 2025/2026 financial year

				Plan. Outputs will be utilised to develop a draft Asset Management Plan; and 3. NOTES that a Public Open Space Strategy Document will be developed and presented to an Elected Members Workshop in 2025 before the future public consultation as part of the overall Asset Management		
22/04/2025	10.1.3	OCM052/2025	Draft Local Planning Policy No 5 - Unhosted Short-Term Rental Accommodation (STRA)	THAT Council adopt for the purpose of advertising Draft Local Planning Policy No. 5 – 'Unhosted Short-Term Rental Accommodation' in accordance with Schedule 2, Part 2, clause 4 of the Planning and Development (Local Planning Schemes) Regulations 201	<b>N</b>	Currently being advertised ie engagement hub until 21 July. Will return to Council for a decision once the administration considers the submissions received.

25/03/2025	10.1.4	OCM028/2025	Indiana - Refurbishment Works & Sauna Facility	<p>THAT Council:</p> <p>1. PROVIDES “in Principal” support to the proposed refurbishment works, including the proposed sauna facility as both land manager and lessor; and</p> <p>2. AUTHORISE, as land manager, the CEO to sign the planning application and forward the endorsed application to the Western Australia Planning Commission (WAPC) with a recommendation of support, subject to the following conditions:</p> <p>a) The development is to be carried out in accordance with the plans received 13 January 2025;</p> <p>b) The development being in accordance with any advice and/or conditions received from the Heritage Council WA;</p> <p>c) That the sauna facility be granted temporary approval that is valid for 10 years only. The use shall cease</p>	<b>N</b>	Planning application now referred to the WAPC for its consideration and support.
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				<p>and the development shall be removed following this period, unless a new planning application has been approved by the Town and WAPC.</p> <p>d) Colours, materials and rendering of the external refurbishment works are to match existing;</p> <p>e) Plant and equipment, including air conditioning units, shall be designed, positioned, and screened so as to not be visually obtrusive.</p> <p>3. AUTHORISE, the CEO to negotiate with the applicant to modify the lease, at the applicant's cost, to include a 'sauna use' for Council's future consideration</p>		
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25/02/2025	13.1.1	OCM015/2025	WALGA Energy Sustainability and Renewable Project - Stage 2 Electricity Sales Agreement	<p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. AUTHORISES the Chief Executive Officer to award the Supply of Renewable Energy Contract to TENDERER A mentioned in the Officer Recommendation in Brief Section and sign the contract;</li> <li>2. AUTHORISES the Chief Executive Officer or their delegate to manage the contract, including provision of possible variations (provided the variation is necessary in order for the goods or services to be supplied, does not change the general scope of the contract and is managed within the allotted budget allocation);</li> <li>3. AUTHORISE the Mayor, Elected Members and the Town's Administration to disclose the <ol style="list-style-type: none"> <li>a. identity of the successful Tenderer;</li> <li>b. the total cost savings over</li> </ol> </li> </ol>	<b>N</b>	WALGA Energy Contract executed (point 1-3). Discussion with WALGA regarding utilising renewable energy to power street lighting subject to outcomes of current WSA sustainability project.
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				the 3 years of the agreement; and 4. INSTRUCTS the Chief Executive Officer to liaise with the Western Australia Local Government Association and other relevant parties to explore the opportunity of utilising renewable energy to power street lighting.		
25/02/2025	10.1.4	OCM010/2025	Event Applciation Electric Island 2026	THAT Council APPROVES the use of Cottesloe Beach for the Electric Island event, including fireworks, or similar laser/light display or drones, (at the applicants option) to be held on Friday 17 April 2026 from 4pm until 10pm, Saturday 18 April 2026 3pm to 10 pm and Sunday 19 April 2026 from 2pm until 9pm SUBJECT to: 1. Compliance with relevant statutory requirements being met including the provision of comprehensive event, risk, noise, medical,	<b>N</b>	Event organiser has been advised of Council's resolution. 2025 Electric Island Event held on the weekend of 5-6 April 2025, and will subject to post event debrief prior to further consideration of additional conditions.

				security, traffic and parking plans; and 2. Access to the beach including disabled access, to be maintained at all times. Extension of the event fencing into the water is not permitted. 3. The potential inclusion of additional conditions to apply to the event as determined by the Chief Executive Officer subject to a review of the operations of the 2025 Electric Island Event.		
17/12/2024	10.1.6	OCM224/2024	COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN - PUBLIC CONSULTATION	THAT Council ENDORSES: 1. The attached the Coastal Hazard Risk Management and Adaptation Plan (CHRMAP), subject to the following changes, for public consultation; a. Vulnerability analysis for the “do nothing” scenario; and b. Further clarifications around level of	<b>N</b>	This is will be presented to the August 2025 OCM.

				<p>interventions for the 40 metre triggers.</p> <p>2. The out of session circulation of a Community and Stakeholder Engagement Plan to the CHRMAP Steering Committee and Elected members in January 2025 before the public consultation over February 2025 that will include:</p> <p>a. An executive summary;</p> <p>b. Frequently asked questions; and</p> <p>3. The final CHRMAP and the feedback received from the public consultation to be returned to Council for adoption no later than April 2025.</p>		
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17/12/2024	10.1.4	OCM223/2024	CONSIDERATION OF THE DRAFT COTTESLOE VILLAGE PRECINCT STRUCTURE PLAN AND ASSOCIATED LOCAL PLANNING SCHEME AMENDMENT 14 FOR ADVERTISING	THAT Council: 1. Adopts the draft Cottesloe Village Precinct Structure Plan for advertising in accordance with Schedule 2 Deemed provisions for local planning schemes of the Planning and Development (Local Planning Schemes) Regulations 2015; 2. In accordance with the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015, initiates Amendment 14 to the Town of Cottesloe Local Planning Scheme No. 3 (Amendment 14) as set out in Attachment 9; 3. Pursuant to clause 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, determines that Amendment 14 to the Town of Cottesloe Local Planning	N	The WAPC's statutory Planning Committee considered the scheme amendment 14 on 18/6/25 and it is understood that the matter has been referred to the Minister to make a decision.
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				<p>Scheme No. 3 is a ‘standard’ amendment, for the following reasons:</p> <p>a. The amendment is generally consistent with the objectives of the relevant zone or reserve;</p> <p>b. The amendment is generally consistent with a local planning strategy that has been endorsed by the Western Australian Planning Commission (WAPC);</p> <p>c. The amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area; and</p> <p>d. The amendment is not a complex or basic amendment;</p> <p>4. Refers Amendment 14 to the Environmental Protection Authority and the WAPC for consideration and comment;</p> <p>5. Subject to formal assessment not being required by the</p>		
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				<p>Environmental Protection Authority and approval to advertise being received from the WAPC, proceeds to advertise Amendment 14 for public comment with a submission period of not less than 42 days in accordance with the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015;</p> <p>6. Delegates authority to the Chief Executive Officer to make minor modifications to the draft Cottesloe Village Precinct Structure Plan and Amendment 14 that will not alter the overall intent of the Precinct Structure Plan or Amendment 14, as directed by the WAPC, prior to advertising;</p> <p>7. Further considers the draft Cottesloe Village Precinct Structure Plan and Amendment 14, together</p>		
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				with any submissions, following the conclusion of the statutory public advertising period.		
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26/11/2024	10.1.7	OCM210/2024	HEALTHY STREETS PROJECT	THAT Council by absolute majority 1. APPROVE Concept Option 2 (Attachment D) that incorporates the additional treatments suggested by the Main Roads Western Australia (MRWA) for: a. A funding submission to be made to the State Government based on the following delivery program: i. Completion of the detailed design in the 2024/2025 financial year ii. Priority 1: Construction of the Broome Street treatments; iii. Priority 2: Construction of the Marmion Street treatments b. As the design principles for the detailed design; 2. APPROVE a budget amendment of \$100,000 to accept the MRWA funding that covers the entire cost for the detailed design; and 3. INSTRUCTS the Chief Executive to:	<b>N</b>	Consultant engaged for the detail design  Broome Street speed survey commenced
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				<p>a. Consider the following factors as part of the detailed design:</p> <p>i. The principle for no cost to be incurred by Council for the entire project by:</p> <p>(1) minimising the drainage requirements for the various treatments within the concept mentioned in point 1;</p> <p>(2) modifying the road deflection to raised pavement treatments within the concept mentioned in point 1;</p> <p>ii. incorporates footpath works and street tree planting to improve the other non-road related healthy street parameters for Broome Street and Marmion Street;</p> <p>iii. construction estimates;</p> <p>b. Conduct a speed survey for Broome Street for a 12 month period from December 2024 to December 2025;</p> <p>c. Upon the completion of</p>		
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				<p>the detailed design:</p> <p>i. Finalise the construction funding arrangements with Main Roads Western Australia;</p> <p>ii. Bring an item to an Elected Member Workshop to discuss the speed survey results, the influence of a posted speed reduction to the Healthy Streets scoring and the funding contributions by Council so that feedback provided can be considered:</p> <p>(1) in the 2025/2026 budget; and</p> <p>(2) Whether to submit a posted speed reduction to MRWA.</p>		
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26/11/2024	10.1.6	OCM204/2024	GREEN INFRASTRUCTURE STRATEGY PUBLIC CONSULTATION	<p>THAT Council</p> <p>1. Seconded Cr Wylynko THANKS all the participants for taking the time to respond to the survey;</p> <p>2. APPROVES the following pathway (detailed in the officer's comment section) towards finalising the Green Infrastructure Strategy (GIS):</p> <p>a. Step 1: Develop additional plans required to deliver green infrastructure targets in particular the 30% canopy cover by 2040 and an increase in planted natural areas by 5,000 m2 per annum until 2030 (.5 ha p.a. on average), consulting with key stakeholders, including Cottesloe Coastcare Association and Perth NRM;</p> <p>b. Step 2: Finalise the Street Tree Masterplan following consultation with stakeholders directly impacted by the street tree species changes;</p>	N	<p>New street tree species identified and a community engagement plan is being developed to carry out the consultation in September 2025</p> <p>Various plans currently being developed and will be presented to the September</p>
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				<p>c. Step 3: Consider the Asset Management and Workforce implications from the additional plans;</p> <p>d. Step 4: Long Term Financial implications of the additional plans;</p> <p>e. Step 5: Council decides whether to adopt the additional plans</p> <p>3. REQUEST for the appointment of external expertise to carry out the following works from the \$100,000 Green Infrastructure Operating Budget and for the Green Infrastructure Strategy to be supplemented with these outcomes:</p> <p>a. Develop a long-term plan that identifies well-balanced measures for achieving the 30 percent canopy by 2040 and the increase in planted natural areas by 5,000 m2 per annum until 2030 which considers the outcomes from the final Street Tree Masterplan, Natural Areas</p>		
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				<p>Management Plan and the additional Public Open Space Landscaping Concept for planting within these areas and the Maintenance Plan to ensure best practice and cost effectiveness in the preservation and expansion of all green infrastructure;</p> <p>b. Establish a significant tree register to determine the location of such trees so that their retention can be achieved through community education and encouragement as part of the planning development application assessment process, and investigate incentives to retain significant trees on private land;</p> <p>c. Transfer of knowledge between Cottesloe Coastcare and Town staff and continued coordination and planning for the natural areas that covers:</p> <p>i. New planting areas and maintenance of existing</p>		
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				<p>ones;</p> <p>ii. Community and corporate planting events including volunteers;</p> <p>iii. Contractor supervision;</p> <p>iv. Expert advice on species selection and herbicides</p> <p>d. As part of identifying planting opportunities to meet targets, investigates the canopy for the different elements that make up the public realm (POS and verges);</p> <p>4. NOTES the need to make changes to street tree species within the Street Tree Masterplan along various streets:</p> <p>a. Changes to the Norfolk Island Pine species (with advice from external expertise) for sustainability reasons:</p> <p>i. Warton Street;</p> <p>ii. Gibney Street;</p> <p>iii. Seaview Terrace;</p> <p>iv. Deane Street;</p> <p>v. Charles Street;</p> <p>vi. Congdon Street Centre</p>		
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				<p>Median;</p> <p>vii. Marine Parade (Eric Street to Grant Street);</p> <p>viii. Marine Parade (Curtin Avenue to Forrest Street);</p> <p>b. Changes to other street tree affected by the Polyphagous shot-hole borer:</p> <p>i. Hawkstone Street (Broome Street to Hamersley Street) – Coral Tree;</p> <p>ii. Napier Street (East of Curtin Avenue) – Sugar Gum;</p> <p>iii. Florence Street – Coral Tree;</p> <p>iv. Alexandra Avenue – Coral Tree</p> <p>v. Jarrad Street – Melaleuca (Paperbark);</p> <p>vi. McNamara Way – Melaleuca (Paperbark); Brixton Street – London Plane;</p> <p>vii. Graham Court – Melaleuca (Paperbark);</p> <p>viii. Windsor Street – Melaleuca (Paperbark);</p>		
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				<p>ix. Burt Street – Chinese Tallow;</p> <p>x. Gordon Street – Melaleuca (Paperbark);</p> <p>xi. Mann Street – Melaleuca (Paperbark) ;</p> <p>xii. Charles Street – Chinese Tallow;</p> <p>xiii. Princess Street – Chinese Tallow;</p> <p>c. Changes requested by Hamersley Street residents from Casuarina Tree to Peppermint Tree;</p> <p>d. Changes proposed by the Administration:</p> <p>i. Grant Street East and West of Curtin Avenue to include a number of other species as infill planting between the Norfolk Island Pines;</p> <p>ii. Napoleon Street to recognise the current Claret Ash as the preferred tree as there is no assigned species for this street;</p> <p>e. INSTRUCTS the Chief Executive Officer to:</p> <p>i. Obtain advice from</p>		
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				<p>external expertise on the appropriateness of alternative species for the proposed changes along the streets mentioned in points 4a, b, c and d;</p> <p>ii. Engage with residents, businesses, and property owners along the streets mentioned in points 4a, b, c and d on the new street tree species with an item returning to Council no later than the April 2024 Ordinary Council Meeting to consider the final Street Tree Masterplan:</p> <p>f. Ensure that the Norfolk Island Pines (NIP's) listed on any heritage register (Local, State and National) and those on the selected distributor and entry statement roads which were supported in the GIS survey namely, Broome, Marmion, Eric and Grant Street, are specified as being retained in the Street Tree Masterplan.</p>		
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				<p>5. NOTES that the new street tree species within any adopted Street Tree Masterplan will only occur when the existing tree onsite has been certified to no longer thrive as defined within the street tree policy such that a healthy and thriving tree WILL NOT be replaced;</p> <p>6. THANKS Cottesloe Coastcare, Perth Natural Resource Management, and Community Members for their contribution to and participation in all planting events that have resulted in the significant improvement to Cottesloe’s natural areas since 2015;</p> <p>7. INSTRUCTS the Chief Executive Officer to incorporate hyperlinks to the 2008 original version of the Natural Areas Management Plan and its 2015 addendum within the attached September 2023 Syrinx report Natural Areas</p>		
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				<p>Management Plan; 8. ENDORSES all the recommendations and the proposed long term budget within the September 2023 endorsed document except the following:</p> <p>a. Recommendation 7 (stormwater drainage outlets improvements) and 11 (selection of shady tree species and design principles for shade structures) as this will be considered as part of future capital projects;</p> <p>b. Recommendation 1 pertaining to the employment of a full-time Bushcare Officer as this will be assessed as part of the Town's Workforce Planning process;</p> <p>c. Recommendation 3 relating to the increase of the Natural Areas Budget has already been approved by Council in 2024/2025 where the amount has risen from \$60,000 to \$90,000;</p>		
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				<p>9. REQUESTS the Administration to continue collaborating with Cottesloe Coastcare (CCA) and Perth Natural Resource Management as part of the Natural Areas Alliance for the ongoing implementation of the Council approved recommendations within the attached Natural Areas Management Plan;</p> <p>10. INSTRUCTS the Chief Executive Officer to consider all the costing information resulting from points 2 to 9 in the Asset Management, Workforce and Long Term Financial Planning as part of developing these strategic Council documents and to include this in the presentation mentioned in item 11; and</p> <p>11. NOTES that the outcomes from the works mentioned in point 3 together with their asset</p>		
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				<p>management and long term financial implications will be presented at an Elected Member Workshop in 2025 before they are tabled at an Ordinary Council Meeting for deliberation with the aim of informing the 2025-26 budget deliberations.</p> <p>12. BRINGS to Council in 2027 a review of progress towards the goals in the Green Infrastructure Strategy, which reflect on the results of the 2025 canopy heat mapping, and identify progress with particular attention to the goals of 30% canopy cover by 2040 and increase in 'good' or better quality planted natural areas by 5,000 m2 per annum until 2030, with recommendations for changed practices where the annualised achievement of these objectives have not been met.</p>		
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22/10/2024	13.1.4	OCM187/2024	SEA VIEW GOLF CLUB (SVGC) CLUBHOUSE REDEVELOPMENT - COMMUNITY CONSULTATION SUMMARY REPORT AND BUILDING CONDITION ASSESSMENT REPORT	1. APPROVES a budget amendment of \$75,000 from the Property Reserve, noting that this has a balance of \$308,015 to fund the following elements as part of Stage 2 Feasibility Study: a. 3 Design Concepts including artist impressions \$46,000 b. Cost Development for 3 Design Concepts \$11,000 c. Economic Analysis (benefit to cost) \$ 8,000 d. Project Management (Staff Time) \$10,000	<b>N</b>	Budget amendment actioned. 3 concepts and their cost estimates have been developed.  Market sounding and economic analysis currently in progress.
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		OCM186/2024		<p>THAT Council by Absolute Majority adopts the following Seaview Golf Club Redevelopment Advisory Committee Recommendations:</p> <p>1. THANKS all participants for the feedback during the community consultation and stakeholder engagement stage of the project;</p> <p>2. NOTES the enclosed confidential attachments comprising of the revised building assessment report, the community consultation results and market sounding;</p> <p>3. NOTES the following community needs and aspiration:</p> <p>a. The most valued qualities of the SVGC Clubhouse include the ocean views, ideal location due to close proximity to the beach, and the surrounding open space and natural amenity;</p> <p>b. As a priority, the wider</p>		
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				<p>community and golf club members would like to see the Clubhouse renovated and modernised into a more aesthetic and 'iconic' building given its unique and prime location. Some responses also suggest full demolition of the existing building;</p> <p>c. The general perception is that the Clubhouse was only available for member use;</p> <p>d. There was strong support for the building to continue operating as a Clubhouse as the primary function, with additional spaces available for community use and hire;</p> <p>e. Members of the wider community would like to see more family friendly activities/uses available at the Clubhouse;</p> <p>f. Improved/new food and drink facilities were highly supported. Many respondents indicated a preference for outdoor dining area, morning café</p>		
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				<p>and a more appealing restaurant and bar.</p> <p>4. APPROVES the following design principles for Redevelopment of this clubhouse and associated facilities (the Redevelopment):</p> <p>a. Universal design by ensuring accessibility for all individuals;</p> <p>b. Fit for purpose design by creating spaces that meet the diverse needs of both members and non-members;</p> <p>c. Design compatibility with the natural environment and Cottesloe's local character;</p> <p>d. Public safety and public access;</p> <p>e. More iconic and aesthetically pleasing design</p> <p>5. APPROVES the following three concepts to be developed in line with the design principles mentioned in point 4 as part of the Feasibility Study:</p>		
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				<p>a. Solution 1: Demolish and rebuild the existing facility; b. Solution 2: Retain and refurbish the existing facility; c. Solution 3: Retain, refurbish and expand the existing facility; and 6. AUTHORISES the Chief Executive Officer to publish the Community Needs and Aspiration Survey Results.</p>		
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22/10/2024	13.1.1	OCM183/2024	SEA VIEW GOLF COURSE TEE BOX RELOCATION AND FAIRWAY RE-ALIGNMENT (FAIRWAY 2/11)	<p>THAT Council:</p> <p>1. APPROVES in principle the Preferred Option 1 which is the Richard Chamberlain Par 3 Solution for fairway 2/11 located adjacent to Harvey Field;</p> <p>2. INSTRUCTS the Chief Executive Officer to collaborate with the Seaview Golf Course at the cost of the Seaview Golf Club towards:</p> <p>a. The implementation of this preferred option outcome mentioned in point 1;</p> <p>b. Retaining only the existing most eastern tee box for fairway 2/11 with the closure of all other tee boxes in this location and installing a 5-metre high fence to the east of the retained tee box at a length of no more than 30 metres on the fairway level as approved by Council at the March 2022 OCM (preferred option 1) as a temporary</p>	<b>N</b>	<p>Corresponded with SVGC in January 2025.</p> <p>Meeting in late January 2025 to progress the lease and fairway preferred solution</p> <p>An item is expected to be tabled at the August 2025 OCM to resolve the fairway issue.</p>
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				<p>short-term solution until implementation of the preferred option; and</p> <p>c. the relocation of the tee box to fairway 3/12 as hitting across Jarrad Street is a known public safety risk;</p> <p>3. INSTRUCTS the Chief Executive Officer to:</p> <p>a. Write to the Seaview Golf Club and their insurers (Elders Insurance) informing them of Council's preferred solution and drawing to their attention their responsibilities under the current lease which expires 1 July 2026; and</p> <p>b. Include provisions within any future lease that allows the Town the ability to effect changes to the golf course and surrounding lease area, to be implemented by either the Town or the Seaview Golf Club, at the cost of the Seaview Golf Club, pertaining to matters such as but not limited to public</p>		
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				<p>safety and public nuisance;</p> <p>4. NOTES the golf course design consultants' advice that the Richard Chamberlain par 3 option of approximately 150 metres in length has a lower risk of errant balls landing on Harvey Field and Cottesloe Oval than any 'achievable' Par 4 and that 'a par 3 reduces the possibility for the need to install a high fence along the boundary with Harvey Field [and Cottesloe Oval]';</p> <p>5. RECOGNISES the possibility that Council will need to revisit the high boundary fence option should a par 3 solution not be implemented by the Sea View Golf Club before the lease is due for renewal; and</p> <p>6. REQUESTS the Chief Executive Officer to report back to Council on the progress of points 2 and 3 no later than the April 2025</p>		
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				Elected Members Workshop.		
22/10/2024	10.1.5	OCM175/2024	MARINE PARADE FORESHORE PRECINCT POSTED SPEED REDUCTION TO 30KM/H	THAT Council 1. APPROVES the installation of speed cushions at the Eric Street and Forrest Street pedestrian crossings as mentioned in Option 1. 2. REQUESTS the Chief	Y	Cushions have been installed



				Executive Officer to discuss with Main Roads Western Australia posted speed reductions to 40 km per hour along Marine Parade south of the Cove Carpark and north of the Grant Street intersection.		
22/10/2024	10.1.6	OCM168/2024	INTEGRATED TRANSPORT STRATEGY	THAT Council: 1. THANKS the Active Transport Working Group for providing feedback; 2. NOTES the attached Integrated Transport Strategy informing plans (Attachment A); 3. NOTES the Administration's response to OCM066/2021 pertaining to a Notice of Motion on Ride Share arrangements; and 4. NOTES that the feedback provided by the Active Transport Working Group and Elected Members will be used to develop an Integrated Transport Strategy Document and	<b>N</b>	This will be developed in the 2025/2026 financial year

				<p>complete any further investigations needed to complete the update of the informing plans related to the Integrated Transport Strategy; and</p> <p>5. NOTES that the documents (Integrated Transport Strategy and Informing Plans) mentioned in point 4 will be presented to an Elected Members Workshop in 2025 before the future public consultation as part of the overall Asset Management Plan</p>		
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24/09/2024	13.1.2	OCM158/2024	COTTESLOE JUNIOR FOOTBALL CLUB - CLUB NIGHT LIGHTS PROGRAM FUNDING APPLICATION	THAT Council 1. Provides in Principle SUPPORT for the Cottesloe Junior Football Club's (Magpies) Club Night Lights Program Funding Application SUBJECT to consultation feedback received from surrounding residents; 2. INSTRUCTS the Chief Executive Officer to: a. Liaise with the Cottesloe Junior Football Club for them to prepare a Resident Consultation Plan to the satisfaction of the Administration and to circulate this Plan amongst Elected Members for feedback before commencing the consultation; b. Upon the completion of the consultation to the satisfaction of the Administration, table the results to an Ordinary Council Meeting together with the Planning	<b>N</b>	Community consultation completed  Council endorsed the application and this has been submitted  Planning application has been submitted  Point 3 will be addressed once the grant application outcome is known
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				<p>Application Form 1 for Council to determine whether it wishes to provide continued support for the application by AUTHORISING the Chief Executive Officer to sign the Planning Application Form 1 to request the approval of the Department of Planning, Lands and Heritage for the works;</p> <p>3. NOTES that unconditional support is only given when the following criteria are met:</p> <p>a. Approval from the Department of Planning, Lands and Heritage for the Magpies lighting upgrade works on Cottesloe Oval;</p> <p>b. Approval of a Building Permit application;</p> <p>c. The Magpies providing evidence to the satisfaction of the Chief Executive Officer that they have sufficient funds to complete light works at the time when the grant agreement</p>		
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				and construction contract need to be executed; and d. A funding agreement is entered into with the Magpies for them to make a contribution to a reserve for the future renewal of the lights and be responsible for all the maintenance costs.		
27/08/2024	13.1.2	OCM142/2024	126 RAILWAY STREET REGULATION 17 LICENCE AGREEMENT	THAT Council 1.ENDORSES the attached Regulation 17 agreement, for the installation of ground anchors under the road reserve adjacent to 126 Railway Street ; and 2. AUTHORISE the Mayor and Chief Executive Officer to sign the attached agreement and affix the Town's Common Seal (if required), SUBJECT to the proponent paying all legal	Y	Agreement executed

				cost to prepare the attached document.		
27/08/2024	10.1.5	OCM133/2024	EVENT APPLICATION ELECTRIC ISLAND 5 & 6 APRIL 2025	THAT Council by absolute majority APPROVES the use of Cottesloe Beach for the Electric Island event, including fireworks, to be held on Saturday 5 April 2024 3.00 pm to 10.00 pm and Sunday 6 April 2025 from 2.00pm until 9.00pm SUBJECT to: 1. Compliance with relevant statutory requirements being met including the provision of comprehensive event, risk, noise, medical, security, traffic and parking plans; and 2. Access to the beach including sand area from the Indiana steps to the groyne area and disabled access, to be maintained at all times. Extension of the event fencing into the water is not permitted.	Y	Event completed

25/06/2024	13.1.3	OCM090/2024	INDIANA TEA HOUSE REDEVELOPMENT	<p>That Council:</p> <p>1. NOTES the attached consultant report findings and legal advice attached to this report;</p> <p>2. DOES NOT support the current proposal and will not progress the S3.59 Business Plan with the current Indiana Tea House redevelopment proposal, given:</p> <p>a. The significant uncertainty of the financial impacts to the Town that have been identified;</p> <p>b. The lack of significant community benefit being provided; and</p> <p>c. Inconsistencies with the intent of the Adopted Foreshore Masterplan.</p> <p>3. ADOPTS the attached Redevelopment Parameters which the Council believes represents a redevelopment outcome it can support for the purposes of consultation with the Cottesloe Community;</p>	<b>N</b>	<p>Proponent and Government Ministers have been advised of Council Resolution. Several meeting have been held with representatives of Fiveight. Several confidential meetings held with Fiveight. Draft redevelopment concept received, currently under administration review and seeking further clarification on various points, prior to being formally discussed with Council.</p>
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				<p>4. INSTRUCTS the Chief Executive Officer (CEO) to inform the proponent of the Council decision and to provide the adopted redevelopment parameters for the site;</p> <p>5. INSTRUCTS the CEO to advise the proponent that the Town will commence enforcing the maintenance requirements under the lease and that it should resolve all outstanding maintenance issues to the satisfaction of the Town within six (6) months; and</p> <p>6. INSTRUCT the CEO to make the adopted Redevelopment Parameters available to the public, at the commencement of normal working hours tomorrow morning (via the Town’s website.</p>		
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25/06/2024	10.1.3	OCM084/2024	WESTERN CENTRAL LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS REVIEW	1. ADOPTS the Western Central Local Emergency Management Arrangements, dated June 2024 and provided as Attachment 1, in accordance with Part 3, Division 2 of the Emergency Management Act 2005 and 2. REQUESTS the Chief Executive Officer to undertake an in-house review of the Town's Operational Local Recovery Plan in the 24/25 financial year.	Y	Local Recovery Plan has been completed by the Western Central LEMC on behalf of its member Councils.
25/06/2024	10.1.2	OCM083/2024	TOWN OF COTTESLOE INNOVATE RAP	THAT Council APPROVES development of an Innovate Reconciliation Action Plan (RAP)	N	Innovate RAP to be developed with the assistance of RAWG. Next RAWG meeting to held in Feburary'25.

28/05/2024	13.1.3	OCM077/2024	53 JOHN ST DOSCAS LANE ENCROACHMENT	<p>THAT Council</p> <ol style="list-style-type: none"> <li>1. NOTES additional legal advice obtained; and</li> <li>2. INSTRUCTS the Chief Executive Officer to implement the pathway as specified under the recommended approach within the officer's comment.</li> </ol>	<b>N</b>	Next SAT mediation scheduled for July. Awaiting response from proponent on their progress in the design that removes the encroachment
28/05/2024	10.1.10	OCM064/2024	ANDERSON PAVILION THIRD PARTY USE	<p>THAT Council</p> <ol style="list-style-type: none"> <li>1. AUTHORISE the Mayor and Chief Executive Officer (CEO) to sign the attached Licence Agreement and affix the Town's Common Seal (if required);</li> <li>2. APPROVES the attached revised POL/111 (Civic Centre Hall and Anderson Pavilion Hire Policy) that incorporates the Anderson Pavilion;</li> <li>3. INSTRUCTS the CEO to: <ol style="list-style-type: none"> <li>a. Include the hire fees for the Anderson Pavilion for Council's consideration as part of the 2024/2025 budget; and</li> </ol> </li> </ol>	<b>N</b>	Rooster's agreement has been executed. In discussions with Magpies on final licence agreement documentation.

				b. Not commence public hire for the Anderson Pavilion until points 2(a) and 2(b) are completed.		
26/03/2024	10.1.1	OCM027/2024	LEASE OF PART RESERVE 3235 (LOT 37) NAPIER STREET, COTTESLOE TO WAVECONN FOR THE PLACEMENT OF A TEMPORARY MOBILE PHONE TOWER	<p>THAT Council:</p> <p>1. NOTE the four(4) submissions received (as attached) in regards to the proposed disposition, by way of lease, of a 66m2 Portion of Reserve 3235 Napier Street;</p> <p>2. AGREE to formally dispose of by way of Lease a 66m2 portion of Reserve 3235 Napier Street as depicted in this Report and located on the enclosed Plan for the purposes of siting a Mobile Phone Communications Tower providing reasons that the site and the consideration to be received are appropriate and best serve the community interest.</p>	<b>N</b>	Lease documentation not finalised due to power upgrade investigation.

				<p>3. INSTRUCT the Chief Executive Officer (CEO) to develop the Lease document inclusive of the following:</p> <ul style="list-style-type: none"><li>• Lease fee of \$30,000 per annum;</li><li>• An annual increase in rent will be in line with CPI;</li><li>• A two year option (at Council’s discretion) Clause to be included;</li><li>• A “make good” clause to be included;</li><li>• The drafting of the Lease document to be at the Proponent’s cost;</li><li>• The issues raised by the Cottesloe Tennis Club to be communicated to the Proponent and included in the Lease document if deemed necessary by Council’s solicitors to ensure the interests of the Club are satisfied.</li></ul> <p>4. INSTRUCT the CEO notify all submissioners of this decision</p>		
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27/02/2024	13.1.1	OCM020/2024	RIGHT OF WAY (ROW) 20 ENCROACHMENTS - LOCAL GOVERNMENT ACT (1995) SECTION 3.25 NOTICE	THAT Council: 1. ADVISES residents to note that the primary purpose of addressing various encroachments is to allow the transfer of Council owned laneways to the Crown, provide setback certainty along the laneway in all future planning applications, and unless final property boundaries are established, it would be very difficult to ascertain the accuracy of any setback requirements; 2. NOTES the legal advice attached; 3. Approves the following pathway to progress resolution of ROW 20 encroachments of 100mm or greater that have been issued with the second letter (being the Local Government Act (1995) section 3.25 Notice); STEP 1: REJECT all claims pertaining to the invalidity of the notice (Section 9.5	N	Point 1 completed, Points 2 & 3 to be included in quarterly report. Report on various encroachments included in Oct'23 OCM agenda. Update on ROW 20 encroachments included in February OCM Agenda. Ongoing discussions with DPLH, Landgate and Town's solicitors. Council to be briefed in August 2025.
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				<p>Objection to the October 2023 Council Decision);</p> <p>STEP 2: The Administration to assess the Scenario 3 situations to determine the likelihood that Adverse Possession rights already exist in respect of encroached land and explore ways to minimise the financial and other impacts on residents with likely Adverse Possession claims by contacting Landgate at a senior level to discuss whether, and how, the process can be streamlined and expedited and the costs to the residents minimised;</p> <p>STEP 3: Following step 2, the Administration meet the relevant owners to Encourage them to make an application for Adverse Possession, explaining clearly to the reasons why the Town seeks a resolution to the matter (including the reasons why the Town</p>		
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				<p>wishes to transfer title to the Crown) and the advantages to the residents of getting clean title namely, that any encroachments would need to be disclosed to any prospective purchaser and that the process to incorporate the land the subject of the encroachment is protracted and so is best started now;</p> <p>STEP 4: following step 3, bring the matter back to Council;</p> <p>4. NOTES that an item will be presented to a future Ordinary Council Meeting to decide the action taken against encroaching properties that maintain their refusal to comply with the Local Government Act (1995) Section 3.25 and the (Local Uniform Provisions) 1996 Regulations 7 and 17 at the end of the process mentioned in point 3; and</p> <p>5. DEFERS any action against</p>		
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				all other encroachments below 100 millimetres until Council has had the opportunity for further Briefing.		
27/02/2024	10.1.14	OCM010/2024	DONATION - PUBLIC ART "SANDBAR"	THAT Council: 1. PROVIDE In Principle support to accept the donation of the public art piece "Sandbar" (the artwork), by Artist James Rogers, from Hancock Prospecting and Roy Hill; 2. INSTRUCT the Chief	Y	Location has been finalised and this is at the East Cottesloe Playground.



				Executive Officer (CEO) to: a. Form a working party of James Rogers (Artist), David Handley (Sculpture by the Sea), and the CEO to identify three (3) possible locations for the artwork's installation; b. Provide a future report to Council to consider a formal donation acceptance and determine where it should be installed		
28/11/2023	13.1.2	OCM237/2023	Beach Access Path CT10 Upgrade	THAT Council; 1. REJECTS all tenders received; and 2. ENDORSES installation of sand bag supported steps design with a Fibre Reinforced Plastic landing at beach level as per option 2 within table 3 in the officer's comment section. 3. INSTRUCT the CEO to prepare an Implementation Plan within this financial year for	Y	Project complete  Implementation Plan was presented in March 2025 as part of the Community Infrastructure Strategy

				upgrade, replacement and/or maintenance of beach access paths.		
27/06/2023	10.1.11	OCM113/2023	Right of Way Policy	<p>That Council:</p> <ol style="list-style-type: none"><li>1. ADOPTS the proposed changes to the Policy Pol/59 as attached;</li><li>2. REQUESTS the CEO to bring a Report to Council at least quarterly on progress in carrying out Council's resolution SCM 009/2023 (21 February 2023) dealing with Florence St ROW encroachments and the transfer to the Crown of all ROW's currently in the name of the Town; and</li><li>3. REQUESTS the CEO to include in his Quarterly Report to Council all complaints to the Town regarding ROW encroachments, pending the transfer to the Crown of</li></ol>	Y	

				all ROW's currently in the name of the Town		
25/10/2022	13.1.1	OCM164/2022	BUS SHELTER ADVERTISING	That Council:1. CONSIDERS the confidential legal advice; 2. NOTES the attached confidential proposal submitted; 3. NOTES that a tender will be advertised in early 2023 to allow time for an ideal set of specifications to be prepared for that process.	<b>N</b>	Council Briefed in June 2025

28/06/2022	10.1.10	OCM086/2022	HARVEY FIELD RECREATION PRECINCT - PREFERRED CONCEPT FOR IMPLEMENTATION	THAT Council: 1. THANKS the community for taking the time to provide feedback through the recent public consultation survey; 2. NOTES the public consultation results within the attached report; 3. RESPONDS to the public consultation by assessing the costs of a more informal car parking arrangement as compared with the proposal outlined in the preferred concept option (formalised asphalted bays for Jarrad Street and formalised reinforced grass paving bays off Broome and Pearse streets, and bench seating). 4. BRINGS a costed comparative proposal back to Council for further consideration of the parking improvement proposals and oval seating outlined in the concept proposal compared with appropriate operational and	<b>N</b>	Currently on hold.
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				<p>maintenance costs of the existing non-formalised approach, and with reinforced grass paving off Jarrad Street and off Broome Street. This costed comparison should cover capital or improvement outlays and ongoing maintenance costs for each option.</p> <p>5. ENDORSES the following elements of the preferred concept option to be completed in the following order, subject to funding being available:</p> <p>a. completion of two asphalt ACROD bays near the Anderson Pavilion;</p> <p>b. Relocation of tee box;</p> <p>c. Playground upgrade as per the Public Open Space Strategy (2019) principles;</p> <p>6. Upon completion of detailed design of the 30 metre length of staggered fencing next to tee box 2, the detailed design drawings shall be brought</p>		
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				<p>back to Council for consideration.</p> <p>7. REQUESTS the Administration to monitor the effectiveness of the tee box relocation for a period of 12 months after completion of the works and report back to Council. If the step has not adequately improved safety in the vicinity, then Council will explore (with professional advice and in consultation with the Sea View Golf Club) possible relocation of the green to improve safety, rather than progressing the high north-south fence in Option 2 in the Public Consultation survey.</p> <p>8. REQUESTS the Administration to advise the Sea View Golf Club accordingly and to ensure that the issue is adequately addressed in discussions</p>		
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				regarding the renewal of the Golf Club lease.		
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23/11/2021	10.1.4	OCM222/2021	COTTESLOE PYLON RESTORATION APPEAL	<p>THAT Council:</p> <p>1. REDEFINES the Cottesloe Pylon Restoration Appeal to broaden the scope to permit donations to be raised for the Cottesloe Beach Heritage Precinct.</p> <p>2. RECEIVES a further report in due course on how an Appeal, which would include the raising of funds for the Cottesloe Beach Heritage Precinct, is proposed to operate.</p>	<b>N</b>	This is currently being explored as part of sourcing funding for the Foreshore Masterplan and Council can expect to be briefed in early 2025 on the progress of this before an item returns to Council after that.
27/05/2021	10.1.7	OCM079/2021	LIGHTING STRATEGY	<p>COUNCILLOR MOTION AND COUNCIL RESOLUTION</p> <p>That Council:</p> <p>1. Defers addressing the Item 10.1.7 until such time that a Council briefing can fully address questions and issues arising, including the following;</p> <p>1. The rationale for the current priority assigned to this matter by the Town officers and;</p> <p>2. The extent of any</p>	<b>N</b>	To be included in Asset Management Plan to be presented to Council in 2025.



				planned upgrades to ensure compliance with what is effectively a non-mandatory Australian Standard and; 3. Sufficient justification for any expenditure either in the planning phase or the implementation phase.		
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### ROW COMPLAINTS REGISTER

Ref Number	Complaint Summary	Date Received	Response to Customer	Date Responded	Trim Reference	Status
1	Encroaching wall from neighbouring property affecting easement rights and concerns with 40 and 48 Florence Street being approved	30/01/2023	40 and 48 Florence Street was approved in 2009. Other encroachments being investigated.	31/03/2023	D23/7702	CLOSED
2	Asbestos fence on laneway	2/02/2023	Fence is not fibrous	14/07/2023	D23/27099	CLOSED
3	Basketball hoop on laneway	31/05/2023	Town will investigate the matter and address this with the play equipment owner	6/06/2023	D23/22175	CLOSED
4	Encroaching brick wall	23/06/2023	The wall does not require planning approval	23/06/2023	D23/26719	CLOSED
6	42 Hawkstone St – Encroachment ROW13 – Requiring Assistance	22/12/23	Still pending	22/12/23	D23/48774	In progress
7	298 Marmion St – Requesting property documents	15/1/2024	Still pending	9/1/2024	D24/2205	In progress
8	296 Marmion St-Emailed letter	13/2/2024	Residents awaiting Council meeting to make Public Statement	22/12/2023	D24/5735	In progress
9	58 Eric St – FOI	29/1/2024	Still pending – gathering documents	29/1/2024	D24/3091	In progress