TOWN OF COTTESLOE

ORDINARY COUNCIL MEETING

UNCONFIRMED MINUTES

ORDINARY COUNCIL MEETING
HELD IN THE
Council Chambers, Cottesloe Civic Centre
109 Broome Street, Cottesloe
6:00 PM Tuesday, 22 September 2026

MARK NEWMAN
Chief Executive Officer

1 October 2026

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member announced the meeting opened at 6 pm.

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

The Presiding Member directed the public's attention to the Disclaimer and the paragraph that advises that formal meetings of Council will be audio/visually recorded.

3 ATTENDANCE

Elected Members

Mayor Melissa Harkins
Deputy Mayor Sonja Heath
Cr Lorraine Young
Cr Helen Sadler
Cr Brad Wylynko via electronic means
Cr Michael Thomas
Cr Kirsty Barrett

The Presiding Member advised that Cr Wylynko had declared that their method of remote attendance would allow the elected member to maintain communication and enable them to fully participate in the meeting and that they were able to maintain confidentiality for any part of the meeting that was closed.

Officers

Mr Mark Newman	Chief Executive Officer
Mrs Vicki Cobby	Director Corporate and Community Services
Mr Shaun Kan	Director Engineering Services
Mr Paul Neilson	A/Director Development and Regulatory Services
Ms Jacquelyne Pilkington	Governance and Executive Office Coordinator

Press

The Post Newspaper

3.1 APOLOGIES

Nil

Officers Apologies

Nil

3.2 APPROVED LEAVE OF ABSENCE

Cr Chilla Bulbeck
Cr Jeffrey Irvine

3.3 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

4 DECLARATION OF INTERESTS

Cr Young declared an IMPARTIALITY INTEREST in item 10.1.6

5 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

6 PUBLIC QUESTION TIME

6.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Peter Rattigan, Cottesloe resident

Q1: Is it Council Policy to allow staff to exercise their discretion not to enforce the laws that Cottesloe Council, as the governing local authority, is required to enforce under the *Local Government Act* in the area under Council control?

R1: The Council has a long-standing Legal Proceedings (Prosecutions) Policy. Pursuant to that policy, the administration is authorised to initiate and conduct legal proceedings relating to the laws the Town is responsible for administering. There is a range of factors potentially relevant to the initiation and conduct of enforcement action, which the policy recognises. The Town acknowledges the public interest in ensuring laws are complied with, and also appreciates that each matter must be considered on a case-by-case basis.

Q2: If Council staff are exercising a discretion not to enforce individual laws, does Council consider that such a practice may substantially increase the risk of corruption occurring?

R2: Prosecutorial discretion must be exercised objectively on every occasion a potential enforcement issue arises, so that only appropriate cases are prosecuted. The Town does not consider that the need to exercise prosecutorial discretion increases the risk of corruption.

Q3: Has Council put in place any steps to prevent corruption occurring when staff are using a discretion not to enforce the Council's laws, and if so, what are they?

R3: All staff are subject to the Code of Conduct for Employees which addresses suspected corruption and other inappropriate behaviour. The

Town does not have a policy specific to preventing corruption in the context of enforcement action.

Stephen Mellor, Cottesloe resident

Q1: 10.1.2 MONTHLY FINANCIAL STATEMENTS - Point 3 – Re $250,000 to infrastructure reserve transfer.

Q1a. Where is the transfer coming from?

R1a: The proposed $250,000 transfer to the Infrastructure Reserve is recommended to be funded from the Town's anticipated 2025/26 operating surplus.

Q1b. Is it the correct process to allocate the funds before approval of the Parking Plan recommendation in Item 10.1.4 later in the agenda?

R1b. Yes. The proposed transfer relates to the funding source for a project that has already been included within the adopted 2026/27 Annual Budget. Council can determine how projects included in the budget are funded, including allocating surplus funds to reserve accounts, before considering subsequent reports dealing with the detailed implementation of those projects.

The recommendation does not commit the Town to expending the funds immediately. Rather, it sets aside a portion of the anticipated 2025/26 surplus in the Infrastructure Reserve and, if approved, replaces the previously budgeted loan funding for the project. The subsequent consideration of Item 10.1.4 enables Council to separately consider the implementation details of the Parking Plan.

Q2: Sauna 10.1.3

Q2b: Why were complete survey analysis results not included in the attachments tonight?

R2b: The results of Question 1, "Please provide your feedback on the Alchemy Sauna proposal", were not separately included in the attachment because only 74 submissions responded to this question, representing only 23% of the total 316 submissions received. This was largely because the question was added after the consultation process had commenced, with the majority of submissions having already been lodged and which had already expressed a view on the sauna. As a result, the response to Question 1 reflected only a small subset of submitters rather than the broader body of feedback received through the consultation process.

While the 74 responses indicated a broadly even split between support and objection, Officers considered that presenting this result in isolation could potentially misrepresent the overall community response. The Council report therefore focused on the assessment of all 316 submissions, including those respondents who answered Question 1,

through the detailed Schedule of Submissions. Following this assessment, approximately 72% of all submissions were determined to be supportive of the proposal.

Questions Taken on Notice at the Agenda Forum Meeting – 15 September 2026

Peter Rattigan, Cottesloe resident

Q1: Does the Arbor Carbon report dated 27 July, which is an attachment to the agenda, differ from the Arbor Carbon report that was received by Cottesloe Council on 25 May 2026 and if so, how does it differ?

R1: Additional canopy comparisons between areas that can and cannot be planted on have been included in the updated report.

Q2: Will Council provide a copy of the Arbor Carbon report received on 25 May 2026?

R2: Yes, copies of the report will be made available to the community on request.

Q3: Bearing in mind that the Arbor Carbon flyover of Cottesloe was completed by 18 March 2026, why has it taken almost 6 months for the results of the flyover to be released to the public?

R3: Time was needed to understand and discuss the report findings with the consultant.

6.2 PUBLIC QUESTIONS

Peter Rattigan, Cottesloe resident

1. How many Development Approvals to demolish buildings on private property were granted by the Town from 1 January 2026 to 31 August 2026?

2. In granting the Development approvals, did Council consider the removal of significant trees in any of the applications, and if so:

a. In how many instances?
b. What criteria does Council use to determine whether a tree is a “significant tree”?
c. In how many instances was approval granted to remove a significant tree?

3. How many significant trees were removed on private property in Cottesloe during the period 1 January 2026 to 31 August 2026?

Taken on notice

7 PUBLIC STATEMENT TIME

Peter Rattigan, Cottesloe resident re Item 10.1.7

The public statement related to trees located on residential land and the broader issue of tree canopy cover within Cottesloe.

8 CONFIRMATION OF MINUTES

OCM129/2026

Moved Deputy Mayor Heath **Seconded Cr Thomas**

That the Minutes of the Special Meeting of Council held on Tuesday 11 August 2026 be confirmed as a true and accurate record.

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

OCM130/2026

Moved Cr Sadler **Seconded Deputy Mayor Heath**

That the Minutes of the Ordinary Meeting of Council held on Tuesday 25 August 2026 be confirmed as a true and accurate record.

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

OCM131/2026

Moved Cr Thomas **Seconded Deputy Mayor Heath**

That the Minutes of the Special Meeting of Council held on Tuesday 8 September 2026 be confirmed as a true and accurate record.

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and

Barrett
Against: Nil

9 PRESENTATIONS

9.1 PETITIONS

Section 9.4 - Procedure of Petitions

The only question which shall be considered by the council on the presentation of any petition shall be -

a) that the petition shall be accepted; or

b) that the petition not be accepted; or

c) that the petition be accepted and referred to a committee for consideration and report; or

d) that the petition be accepted and dealt with by the full council.

Nil

9.2 PRESENTATIONS

Nil

9.3 DEPUTATIONS

Cottesloe resident, Mike Hulme, made a deputation on Item 10.1.6 and outlined his reasons for supporting the introduction of a 40 km/h speed limit on Broome and Marmion Streets. The resident also commented on the broader benefits of reduced speed limits, including improved safety and enhanced amenity for the local community.

10 REPORTS

10.1 REPORTS OF OFFICERS

OCM132/2026

Moved Cr Sadler **Seconded Cr Thomas**

COUNCIL RESOLUTION

That Council adopts en-bloc the following Officer Recommendations contained in the Agenda for the Ordinary Council Meeting 22 September 2026:

Item #	Report Title
10.1.1	List of Payments 1 to 31 August 2026
10.1.2	Financial Statements for the Period Ending 31 July 2026
10.1.5	Steering Committee for Coastal Management and Implementation Plan
10.1.7	Arbor Carbon Flyover and Urban Canopy Report
10.1.8	Request to Approve Lease to Curtain Heritage Living Inc
10.2.1	Receipt and Adoption of Audit, Risk and Improvement Committee Minutes
10.2.2	Receipt of Foreshore Precinct Advisory Committee Minutes

Carried 7/0

For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett

Against: Nil

CORPORATE AND COMMUNITY SERVICES

10.1.1 LIST OF PAYMENTS 1 TO 31 AUGUST 2026

Directorate:	**Corporate and Community Services**
Author(s):	**Sarah-Jane Watkins, Manager Finance**
Authoriser(s):	**Vicki Cobby, Director Corporate and Community Services**
File Reference:	**D26/103775**
Applicant(s):	**Internal**
Author Disclosure of Interest:	**Nil**

SUMMARY

It is a requirement of the *Local Government (Financial Management) Regulations 1996,* Regulation 13 that if a Local Government has delegated to the CEO the exercise of its power to make payments from the municipal or trust funds, a list of payments must be prepared each month and are presented to Council.

OFFICER RECOMMENDATION IN BRIEF

That Council RECEIVES the List of Payments 1 to 31 August 2026.

BACKGROUND

Section 6.10 of the *Local Government Act 1995* requires the keeping of financial records and general management of payments, which is further specified in Regulation 13 of the *Local Government (Financial Management) Regulations 1996*. A list of payments is to be prepared each month and presented to Council at the next Ordinary Meeting of Council after this list is prepared. This report is to show the payee's name, the amount of payment, the date of the payment and sufficient information to identify the transaction.

OFFICER COMMENT

The list of payments made during August 2026 is included in the attachment and totals $2,216,912.73. This includes purchases made via electronic fund transfers and cheque payments, credit card payments, and direct debits.

The following material payments are brought to the Council's attention (excluding internal investment transfers):

- $572,436.07 to Roads 2000 Pty Ltd for the Low Cost Urban Road Safety project,
- $309,785.78 and $262,663.65 to the Town of Cottesloe staff for fortnightly payroll (includes ATO payments),
- $225,890.51 to LGIS for the Town's 2026/27 Insurance and work cover costs (6 months),
- $207,993.71 to Western Metropolitan Regional Council for Service Delivery charges (6 months) and Waste Disposal Charges,
- $78,772.75 to Managed IT for IT services and licenses,

- $51,599.57 and $51,070.12 to SuperChoice Services Pty Ltd for Superannuation Payments,
- $32,384.70 to WALGA for annual subscription fees,
- $32,051.73 to Proficiency Group Pty Ltd for Records management system annual fee, and
- $31,075.00 to the Shire of Peppermint Grove for the Grove Library contributions.

ATTACHMENTS

10.1.1(a) Monthly Payment Listing - August 2026 [under separate cover]

CONSULTATION

Internal

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 6.10

Local Government (Financial Management) Regulations 1996

Regulation 13

POLICY IMPLICATIONS

There are no perceived policy implications arising from the Officer's Recommendation.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 4: Our Leadership and Governance - Strategic leadership providing open and accountable governance.

Major Strategy 4.3: Deliver open, accountable and transparent governance.

RESOURCE IMPLICATIONS

Resource requirements are in accordance with the existing budgetary allocation.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

RISK MANAGEMENT IMPLICATIONS

Presenting the list of payments in a public meeting carries an inherent risk that the information could be misused to facilitate fraudulent activity, including attempts to

impersonate payees or solicit additional information. To mitigate this, payment descriptions are intentionally kept at a high level to ensure transparency while limiting detail available to potential bad actors. In addition, the Town employs rigorous internal processes to verify the legitimacy of any requests to update personal or financial information, particularly where the source is unconfirmed, further reducing the risk of fraudulent manipulation.

VOTING REQUIREMENT

Simple Majority

OCM133/2026

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

Moved Cr Sadler **Seconded Cr Thomas**

THAT Council RECEIVES the List of Payments 1 to 31 August 2026, as detailed in Attachment (a)

Carried by En Bloc Resolution 7/0

10.1.2 FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31 JULY 2026

Directorate:	**Corporate and Community Services**
Author(s):	**Gabriel Wani, Coordinator Finance**
	Vicki Cobby, Director Corporate and Community Services
Authoriser(s):	**Mark Newman, Chief Executive Officer**
File Reference:	**D26/103788**
Applicant(s):	**N/A**
Author Disclosure of Interest:	**Nil**

SUMMARY

It is a requirement of the *Local Government (Financial Management) Regulations 1996,* Regulation 34, that monthly financial statements are presented to Council, in order to allow for proper control of the Town's finances and to ensure that income and expenditure are compared to budget forecasts.

OFFICER RECOMMENDATION IN BRIEF

Council is requested to receive the Financial Statements for the period ended 31 July 2026.

OFFICER COMMENT

The Financial Report presented to Council has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations 1996. Consistent with Regulation 34, **Attachment A** contains the Statement of Financial Activity, Statement of Financial Position and notes on net current assets information and material variances.

As the Town's year-end financial processes and external audit are yet to be finalised, the reported figures remain subject to amendment. The final audited financial position as at 30 June 2026 will be reflected in the Town's Annual Financial Statements and included in the Annual Report.

Budget amendments will be required to incorporate carry-forward projects into the 2026/27 budget and are anticipated to be presented to Council in October 2026. The associated funding sources, including grants, contributions and other capital revenue, will also be carried forward where applicable. Corresponding amendments will be made to the capital expenditure budget, capital revenue budget and/or opening balance to reflect the revised timing of the projects. As these adjustments recognise the deferral of both project expenditure and the associated funding, they will have no impact on the budgeted surplus for 2026/27.

In accordance with Council's adopted materiality thresholds, variances exceeding both 15% and $25,000 have been identified in the Statement of Financial Activity by a blue triangle. An upward-pointing triangle indicates a variance that has a favourable impact on the operating result by increasing the surplus or reducing a deficit. A downward-pointing triangle indicates a variance that has an unfavourable impact on the operating result by reducing the surplus

or increasing a deficit. Please refer to Note 3 of **Attachment A** for the explanation of material variances.

ATTACHMENTS

10.1.2(a) Financial Report for period ending 31 July 2026 [under separate cover]

CONSULTATION

Internal

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 6.4

Local Government (Financial Management) Regulations 1996

Regulation 34

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 4: Our Leadership and Governance - Strategic leadership providing open and accountable governance.

Major Strategy 4.3: Deliver open, accountable and transparent governance.

RESOURCE IMPLICATIONS

Cash flow remains stable and, based on current projections, no adverse impacts are anticipated prior to receipt of the first rates instalment. Existing funding and operational capacity are sufficient to meet ongoing service delivery requirements and financial obligations. Resource requirements can be accommodated within existing budget allocations.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

RISK MANAGEMENT IMPLICATIONS

Compliance Risk - Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires that a monthly financial report be presented to Council within two months of the end of the relevant month. This report has been presented within the

required timeframe. As the legislative obligation relates to the presentation of the report, failure to accept the report would not result in non-compliance with the Regulation.

VOTING REQUIREMENT

Simple Majority

OCM134/2026

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

Moved Cr Sadler **Seconded Cr Thomas**

THAT Council RECEIVES the Financial Statements for the period 1 July 2025 to 31 July 2026

Carried by En Bloc Resolution 7/0
I

10.1.3 COMMUNITY PARTNERSHIP POLICY

Directorate:	**Corporate and Community Services**
Author(s):	**Sally DeFreitas, Manager Community and Customer Services**
Authoriser(s):	**Vicki Cobby, Director Corporate and Community Services** **Mark Newman, Chief Executive Officer**
File Reference:	**D25/92294**
Applicant(s):	
Author Disclosure of Interest:	**Nil**

SUMMARY

The draft Community Partnership Policy at **Attachment (a)** articulates Council's support for charitable and community organisations. It encourages innovation, collaboration and measurable community outcomes aligned with the Council Plan 2023-2033. The draft policy is intended to replace the current Donations Policy at **Attachment (b)**.

Prior to adoption, it is proposed that the draft policy be released for community consultation for a period of 28 days, including direct engagement with previous grant recipients, community organisations, sporting clubs and other key stakeholders within the Town. Feedback received during the consultation period will inform the final policy, which will be presented to Council for consideration at the November 2026 Ordinary Council Meeting.

OFFICER RECOMMENDATION IN BRIEF

That Council endorse the draft Community Partnership Policy; request the Chief Executive Officer to advertise the draft policy for community consultation; and report to Council the feedback received when the final policy is presented for adoption in November 2026.

BACKGROUND

A review has been completed of the current Donations Policy. The policy was adopted in 2004 and has been operating to guide the Town's Community Grant Program since then. While the policy has served the Town well, community expectations, local government practices and strategic priorities have evolved considerably since its adoption.

Contemporary local government community funding programs have increasingly shifted from a traditional donations-based model towards partnership-focused approaches that support collaboration, community capacity building, and the delivery of outcomes aligned with Council's strategic objectives. Consistent with this trend, the Council Plan 2023-2033 outlines a more proactive approach to community engagement, inclusion, wellbeing and community activation, with a strong emphasis on supporting initiatives, events, programs and partnerships that contribute to Council's strategic priorities.

OFFICER COMMENT

The current review has identified an opportunity to better reflect the Town's contemporary role as a facilitator, partner and enabler of community outcomes. The draft Community Partnership Policy (**Draft Policy**) broadens Council's focus beyond one-off donations to provide a more strategic, transparent and flexible mechanism for supporting community organisations, sporting clubs, events and initiatives. It strengthens alignment with the Council Plan 2023-2033 and includes a requirement to recognise the Town's contribution and role in supporting priority community outcomes and fostering collaborative opportunities with community organisations and external partners.

The Draft Policy will underpin the Town's Community Partnership Program, providing a transparent and consistent framework for supporting charitable and community organisations. It will assist to foster innovation, collaboration, and measurable outcomes while ensuring Council resources are aligned with the objectives of the Council Plan 2023–2033 and identified community priorities. The Draft Policy articulates the eligibility and assessment criteria used to determine funding applications.

Grant allocations over the past five years have been made more than once to a number of the same organisations. There is an opportunity with the Draft Policy to consider how future grant funding can continue to support community outcomes that align with the strategic priorities of the Council Plan, including:

- Disability access and inclusion related projects;
- Reconciliation Action Plan actions;
- Public Health Plan implementation actions;
- Health and community wellbeing programs;
- Community participation initiatives;
- Youth Inclusion and community development projects;
- Community and tourism partnership opportunities; and
- Sustainability and climate change initiatives.

Grant funding has historically supported a number of well-established events and community initiatives that contribute to Cottesloe's cultural, environmental and social identity. While this approach has delivered positive outcomes for the community, there may be opportunities to further diversify funding to a broader range of recipients and encourage participation from emerging community groups.

The current grants budget has evolved over time in a somewhat ad-hoc fashion making long-term forecasting challenging and somewhat inflexible. The current approach limits the

Town's ability to respond to smaller, time-sensitive, or emerging community opportunities. It can also result in significant lead times between an organisation identifying a need and receiving support.

A review of funding approaches adopted by other local governments has identified more flexible models, including multiple funding rounds throughout the year and small-scale officer-approved grants, which can improve accessibility, increase participation and enable Councils to respond more effectively to emerging community opportunities and priorities.

BENCHMARKING

A review of grant and funding practices across comparable local governments in the Perth metropolitan area highlights significant variation in application timeframes and flexibility. As shown in the table below, most Councils now offer year-round application opportunities or multiple rounds per year, allowing community groups sufficient lead time to plan projects and respond to emerging needs.

Local Government	Grant Program / Type	Application Period	Lead Time / Notes
City of Vincent	Community Grants	Open all year round	Applications should be lodged 8 weeks before the project start date
City of Nedlands	Community & Youth Grants	No fixed rounds; open year-round	Submit at least 4 weeks before start of event/project
Town of Mosman Park	Community Partnership Program (minor grants)	Twice yearly – January & July	Council approval required; apply by round closing dates
	Community Connector Grant	Open all year	Apply at least 4 weeks before event/project; remains open until allocated funds are exhausted
Town of Claremont	Community Funding Program	Open all year	Not formally advertised; closes when funding is exhausted
City of Subiaco	Community Development Grants	Formal rounds – opens January, closes March	Projects must be delivered within 12 months of funding; assessment takes ~2 months
	Youth Achievement Grants	Open all year	Smaller grants; seasonal closures may apply

Partnerships with community organisations provide a tangible return on investment for the Town by collaborating to deliver programs and initiatives that align with strategic priorities. By pooling resources, expertise, and networks, the Town can achieve greater reach and impact than through standalone funding arrangements. Partnering with successful applicants enables the delivery of sustainable, high-quality services and events that enhance community engagement.

Alternative option - Continue with an Updated Donations Policy

Continuing with the existing Donations Policy, supported by minor updates, would retain the current model for assessing and providing donations to community organisations and initiatives. This option would preserve a familiar process for applicants and minimise implementation requirements for the Town.

However, while targeted updates could improve clarity, terminology and administrative processes, the policy would remain primarily focused on one-off financial assistance rather than establishing a broader framework for strategic community partnerships. As a result, opportunities to strengthen ongoing relationships with community organisations, align funding outcomes more closely with the Council Plan 2023-2033, and support coordinated communications and community engagement activities may remain limited.

This option would provide continuity and require minimal change but would not fully address the Town's ability to proactively support emerging community priorities or leverage partnership opportunities across key focus areas such as youth, disability access and inclusion, environmental sustainability, health and wellbeing, and cultural awareness.

Transition from Donations Policy model

Adopting a Community Partnership Policy in the form of the Draft Policy would assist to transition the Town to a strategic, collaborative funding model. It would enable the Town to develop sustained partnerships with community organisations, fostering ongoing engagement in the planning, delivery, and promotion of initiatives. By aligning the application process with communications and engagement strategies, the Town can maximise visibility and awareness of community programs, ensuring both partners and residents are informed and involved. This coordinated approach strengthens the promotion of local activities, increases participation, and amplifies the impact of Town-supported initiatives. Greater flexibility under the policy allows the Town to respond proactively to emerging community needs and advance priority focus areas. Overall, the policy positions the Town as a facilitative leader, supporting strategic, outcome-focused engagement while delivering long-term benefits for the community and enhancing the Town’s profile through effective promotion and collaboration.

It is recommended the Draft Comunity Partnership Policy be endorsed.

ATTACHMENTS

10.1.3(a) DRAFT Community Partnership Policy 2026 [under separate cover]

10.1.3(b) Donations Policy [under separate cover]

CONSULTATION

Following Council’s endorsement of the draft Community Partnership Policy it is proposed to seek community feedback for a period of 28 days.

The consultation will be with:

- Previous recipients of Town grant and donation funding.
- Community organisations and not-for-profit groups operating within the Town.
- Sporting clubs and recreation organisations.
- Relevant community stakeholders.
- The broader community through a public submission process on the Towns engagement platform, Engagement Hub.

Feedback will be invited on the proposed policy framework, eligibility criteria, funding categories and application process. Consultation outcomes will be considered in finalising the policy prior to its presentation to Council for adoption at the November 2026 Ordinary Council Meeting.

STATUTORY IMPLICATIONS

Local Government Act 1995

2.7 Role of council

(2) The council's governing role includes the following -

…(b) determining the local government's policies

POLICY IMPLICATIONS

The proposed Community Partnership Policy introduces a more structured and transparent approach to community funding and, if adopted, will replace the current Donations Policy to ensure alignment with the Town's contemporary governance and funding objectives.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 1: Our Community - Connected, engaged and accessible.

Major Strategy 2.2: Engage with external stakeholders to create connectivity throughout the Town.

RESOURCE IMPLICATIONS

An amount of $18,000 has been approved in the Town's 2026/27 budget for community donations and grants. The Draft Policy does not seek additional funding, but instead provides a more contemporary, strategic and transparent framework for administering the approved allocation and aligning funding outcomes with the Council Plan 2023-2033. Support may be provided through direct financial contributions and/or in-kind assistance, including the use of Town facilities for approved events, programs and initiatives.

The Draft Policy provides greater flexibility to support a broader range of community organisations, sporting clubs and initiatives while ensuring funding is aligned with identified community priorities. It is recognised that the full allocation may not be expended if suitable applications are not received. The Draft Policy provides for this by proposing authority for the CEO to reallocate funds to eligible applications or priority community initiatives.

Subject to Council adoption of the policy in November 2026, the inaugural Community Partnership Program will open for applications on 1 January 2027 for a four-week application period. It is proposed that funding recommendations be presented to Council in February 2027, enabling successful applicants to deliver and acquit funded projects by 30 June 2027.

As only one funding round is proposed for the 2026/27 financial year, Council may elect to allocate up to the full approved budget of $18,000 through this round, subject to receiving applications that meet the eligibility and assessment criteria. From the 2027/28 financial year onwards, the Town intends to operate two funding rounds annually, opening in January and July, to provide greater accessibility, flexibility and responsiveness to community needs while aligning funding opportunities with community programming and project delivery timeframes.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

The Community Partnership Policy includes a dedicated environmental sustainability category aligned with the Council Plan outcome *Our prosperity – a vibrant and sustainable place to live, visit and enjoy*. This category supports initiatives that protect and enhance the local environment, promote sustainability and climate awareness, and encourage partnerships that celebrate and strengthen the Town's natural, cultural, and built heritage.

RISK MANAGEMENT IMPLICATIONS

If the Town continues with the current Donations Policy, there is a risk that community funding will remain misaligned with the objectives of the Council Plan 2023–2033. The Town would have limited ability to build sustained partnerships, respond to emerging or time-sensitive community needs, or proactively advance priority focus areas such as Youth Inclusion, Disability Access and Inclusion, Environmental Sustainability, Health and Wellbeing, and Reconciliation.

There is also a risk that community engagement will remain narrow, with funding concentrated among a small number of repeat applicants, limiting innovation and participation from new or under-represented groups. The continued absence of a coordinated and strategic framework may result in missed opportunities to demonstrate the Town's role as a partner in delivering long-term social, environmental, and wellbeing benefits for the community.

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

Moved Cr Sadler **Seconded Cr Young**

THAT Council:

1. ENDORSE the Draft Community Partnership Policy at Attachment (a).
2. REQUEST the Chief Executive Officer to:

   a. advertise the draft Community Partnership Policy for community consultation for four weeks commencing 28 September 2026; and

   b. report the results of community feedback to Council when the final Community Partnership Policy is presented for adoption in November 2026.

OCM135/2026

COUNCILLOR AMENDMENT

Moved Cr Young **Seconded Cr Thomas**

That paragraph 1 of the Officer's Recommendation be amended to read:

1. **ENDORSE the Draft Community Partnership Policy at Attachment (a) subject to the following changes to the text, as shown in red below, to the relevant sections of the Draft:**

   2. Scope

   …

   This policy does not apply to:

   - **Private individuals;**
   - **Commercial or for-profit organisations;**
   - **Political organisations or campaigns;**
   - **Entities whose primary purpose is the promotion of contested public policy outcomes; and**
   - **Requests for retrospective funding.**

   5. Eligibility Criteria

   …

   Ineligible Applications

   Applications will ~~generally~~ not be supported where:

   - **The applicant is a commercial or profit-making organisation;**
   - **The application relates solely to fundraising activities;**
   - **The activity, event or purchase has already occurred or been completed; or**
   - **The request is related to political purposes, including the promotion of contested public policy outcomes.**

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

Rationale

The suggested approach to grant funding and assistance for community-led projects is welcomed. The Draft Policy will ensure that grant funding and other forms of assistance for such projects is allocated by reference to the Town's strategic objectives.

The Town should adopt a neutral position on contested public policy debates, given that they are, by definition, subject to differences of view within our community.

Inclusion of these amendments will ensure that the Town is not perceived as partnering with, and by implication supporting, entities or projects that seek to advance a particular outcome in such debates.

OCM136/2026

COUNCIL DECISION

Moved Cr Sadler **Seconded Cr Young**

THAT Council:

1. **ENDORSE the Draft Community Partnership Policy at Attachment (a) subject to the following changes to the text, as shown in red below, to the relevant sections of the Draft:**

   2. Scope

   …

   This policy does not apply to:

   - **Private individuals;**
   - **Commercial or for-profit organisations;**
   - **Political organisations or campaigns;**
   - **Entities whose primary purpose is the promotion of contested public policy outcomes; and**
   - **Requests for retrospective funding.**

   5. Eligibility Criteria

   …

   Ineligible Applications

   Applications will ~~generally~~ not be supported where:

   - **The applicant is a commercial or profit-making organisation;**
   - **The application relates solely to fundraising activities;**
   - **The activity, event or purchase has already occurred or been completed; or**
   - **The request is related to political purposes, including the promotion of contested public policy outcomes.**

2. REQUEST the Chief Executive Officer to:

a. advertise the draft Community Partnership Policy for community consultation for four weeks commencing 28 September 2026; and

b. report the results of community feedback to Council when the final Community Partnership Policy is presented for adoption in November 2026.

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

DEVELOPMENT AND REGULATORY SERVICES

10.1.4 ADOPTION OF THE DRAFT PUBLIC HEALTH PLAN FOR THE PURPOSES OF ADVERTISING

Directorate:	**Development and Regulatory Services**
Author(s):	**Graeme Bissett, Manager Building and Health**
Authoriser(s):	**Paul Neilson, Manager Planning Services**
File Reference:	**D26/103824**
Applicant(s):	**Nil**
Author Disclosure of Interest:	**Nil**

SUMMARY

The purpose of this report is to seek Council's endorsement to publically advertise the Draft Public Health Plan 2026-2031 (draft PHP). The draft PHP has been prepared for the betterment of the Cottesloe community and to align with the State Public Health Plan. The draft PHP has already been the subject of a significant community consultation via community survey, community forums and workshops. It provides a number of actions for the Town to progress during 2026-2031 focused on public health improvement.

Following advertising, a report will be prepared for Council's consideration which will detail community comments received so as to enable Council to make a determination for final adoption of the PHP.

OFFICER RECOMMENDATION IN BRIEF

Council is requested to endorse the draft PHP and support its advertising for a period of four weeks to seek public feedback. The draft PHP will then come back to Council with an analysis of submissions and comments made so that Council may consider a final PHP for adoption.

BACKGROUND

Under Part 5 of the *Public Health Act 2016 (WA)*, each local government must prepare a Public Health Plan consistent with the State Public Health Plan and tailored to local needs. In 2025/26, Council allocated funding to engage a consultant to prepare a draft PHP.

The Town's consultant, Mastery Data Services, has developed the draft PHP. As a part of this process, extensive pre-consultation (in the form of surveys, workshops and stakeholder liaison) has been undertaken to guide the Town's consultants and inform the preparation of the draft PHP. This early consultation involved the following:-

1. An online community survey undertaken to query the public on a range of health related questions, with 43 people responding to the survey.

2. Separate community and stakeholder workshops held on 24 April 2026 with 19 and 13 participants respectively.

3. Stakeholder consultation wherein the Town sought comment from a range of key stakeholders, including such diverse groups as North Metropolitan Health Service, Cancer Council of WA, Injury Matters, Australian Food Atlas, Cottesloe Coastcare.

A Town Officer workshop was also held to explore workforce views on public health. Elected Members were briefed on the draft PHP and draft Action Plan at the Elected Member Workshop held on 4 August 2026. The draft Action Plan has now been incorporated into the draft plan.

This early consultation was necessary for the Town to understand and identify public health factors affecting the Town. From this, the Town's consultant was able to interpret the information and prepare a draft Action Plan.

OFFICER COMMENT

The draft PHP seeks to build on Cottesloe's strengths as a healthy, active and connected coastal community by focusing on community participation, social connection, healthy environments, active lifestyles, accessibility, environmental sustainability and local partnerships.

A key outcome of the PHP is the preparation of an Action Plan which identifies a list of actions for the Town to consider or implement over the life of the PHP, which extends 5 years from 2026 to 2031. The action plan identifies the Town's role in promoting, preventing, protecting and enabling public health initiatives. These are detailed in the draft PHP and will form the basis for public health consideration for the Town over the coming years.

Some key themes from the draft Action Plan include:-

- enhancing public spaces and accessibility including the foreshore,
- expanding tree canopy and shade, protecting and restoring the natural environment,
- promoting sustainable transport and road safety,
- supporting community events,
- improving access and inclusion for people of all ages and abilities,
- investigating updated health protections via amended local health laws,
- promotion of healthy eating, and,
- partnerships with community organisations and other agencies to improve long-term health and wellbeing outcomes for residents, workers and visitors.

The Town is required under the Public Health Act 2016 to review the five year PHP on an annual basis and may amend if required. In this regard, while a new PHP is not required, annual review by the Town must be undertaken.

ATTACHMENTS

10.1.4(a) Attachment A - Town of Cottesloe Draft Public Health Plan 2026-2031 [under separate cover]

CONSULTATION

The Town will advertise the draft PHP extensively for a period of 4 weeks via the Town's social media network; stakeholders will be notified; and the draft plan will be available, with submission details provided on the Town's Engage website.

Following Council's endorsement of the PHP, Town Officers will undertake final formatting in accordance with the Town's current style guide prior to publication.

STATUTORY IMPLICATIONS

Public Health Act 2016 (WA) – Part 5, Section 45 details requirements for Local Governments for the preparation of and review of Local Public Health Plans.

The State Public Health Plan is adopted under the *Public Health Act 2016* and *Part 5 Section 45* requires that local public health plan must be consistent with the State Public Health Plan.

POLICY IMPLICATIONS

The draft PHP includes a number of public health actions which interrelate to other Council plans and strategies including policy matters.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 1: Our Community - Connected, engaged and accessible.

Major Strategy 1.1: Supporting an active, healthy and inclusive community culture, our residents enjoy access to a range of social, cultural and recreation activities.

RESOURCE IMPLICATIONS

Most of the PHP actions are able to be accommodated within current operational capacity over multiple years. No additional resource requirements are anticipated in the existing budgetary allocation for 2026/2027. If required, funding will be sought in the future to achieve goals identified.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

The draft PHP seeks to support community wellbeing and an active, healthy and inclusive community culture with an emphasis on access to social, cultural and recreation activities.

RISK MANAGEMENT IMPLICATIONS

Council has a statutory obligation to prepare and review its PHP under State Government legislation. Failure to do so may result in reputational damage to the Town, as well as potential penalties for failing to meet its legislative responsibilities.

The plan seeks to improve the overall health and wellbeing of the Town of Cottesloe community. While the risk is considered low, there is a potential societal and reputational risk if the actions and goals identified in the plan are not achieved within the timeframe of the plan.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Moved Cr Barrett **Seconded Deputy Mayor Heath**

THAT Council ENDORSE the advertising of the Town of Cottesloe's Draft Public Health Plan 2026-2031 (Attachment A) for a period of 4 weeks. Following advertising, a report will be put back to Council for its consideration for final adoption of the Public Health Plan.

OCM137/2026

COUNCILLOR AMENDMENT

Moved Cr Sadler **Seconded Cr Thomas**

To ADD in Attachment (a) the following prior to advertising under the heading in the Draft Public Health Plan;

- **Our Town: healthy natural environs and infrastructure meeting the needs of our community' and 'New Community-informed Strategic Deliverables' add the following Action 2.10.**
- **Action: Investigate opportunities to introduce measures to improve road safety for pedestrians, cyclists and motorists.**
- **Measures: Reduction in speed, road transport incidents and severity.**
- **Priority Outcomes: Protect and Enable**
- **Towns Role: Deliver, Advocate and Partner**

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

Rationale

One of the strongest levels of concern from the community in the consultation was regarding road safety. Adding this addition point demonstrates that the Town has heard this concern.

Including this point now limits any reputational risk that may occur from this omission.

OCM138/2026

SUBSTANTIVE MOTION

Moved Cr Barrett **Seconded Cr Sadler**

THAT Council

1. **ENDORSE the advertising of the Town of Cottesloe's Draft Public Health Plan 2026-2031 (Attachment A) for a period of 4 weeks. Following advertising, a report will be put back to Council for its consideration for final adoption of the Public Health Plan.**

2. **To ADD in Attachment (a) the following prior to advertising under the heading in the Draft Public Health Plan;**
   - **Our Town: healthy natural environs and infrastructure meeting the needs of our community' and 'New Community-informed Strategic Deliverables' add the following Action 2.10.**
   - **Action: Investigate opportunities to introduce measures to improve road safety for pedestrians, cyclists and motorists.**
   - **Measures: Reduction in speed, road transport incidents and severity.**
   - **Priority Outcomes: Protect and Enable**
   - **Town's Role: Deliver, Advocate and Partner**

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

Q1 Whether the Public Health Plan, once adopted, could be included as a Line Item in Council Reports given its overarching and broad nature so as to assist awareness and measurement.

Response: Town Officers take the view that the Public Health Plan, while an important document, sits as one of a number of strategic plans and strategies under the Council Plan. In this respect, the preparation and implementation of these plans and strategies are all assessed and reported on as part of Quarterly Reports and subject to ongoing reviews.

ENGINEERING SERVICES

10.1.5 STEERING GROUP FOR COASTAL MANAGEMENT AND IMPLEMENTATION PLAN

Directorate:	**Engineering Services**
Author(s):	**Adeline Morrissey, Coordinator Environmental Projects**
Authoriser(s):	**Shaun Kan, Director Engineering Services**
File Reference:	**D26/103677**
Applicant(s):	**Internal**
Author Disclosure of Interest:	**Nil**

SUMMARY

To present the Coastal Management and Implementation Plan Steering Group Draft Charter for adoption and to seek Council approval for the appointment of two community representatives from the former Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) Steering Group to serve on the newly established Coastal Management and Implementation Plan Steering Group.

OFFICER RECOMMENDATION IN BRIEF

That Council adopts the Coastal Management and Implementation Plan Steering Group Draft Charter and endorses the appointment to provide continuity and community representation throughout the project.

BACKGROUND

In July 2021, the Town successfully secured $100,000 in co-funding through the Department of Planning, Lands and Heritage (DPLH), to prepare a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) in accordance with State Planning Policy 2.6: *State Coastal Planning Policy* (SPP 2.6).

The CHRMAP was subsequently adopted by Council in February 2026 and provides a strategic framework for identifying, assessing and managing coastal hazards and associated risks within the Town's coastal environment.

In August 2026, the Town successfully secured a further $20,000 in co-funding through the Coastal Management Plan Assistance Program (CMPAP) to develop a Coastal Management and Implementation Plan.

The primary purpose of this project is to extract the key findings and recommendations of the CHRMAP into a concise Coastal Management and Implementation Plan. The Plan will identify priority actions, associated costs, and recommended next steps arising from the CHRMAP. Actions will be categorised as short-term and long-term initiatives, with clear trigger points established to guide the timely implementation of coastal management and adaptation measures.

As a requirement of the CMPAP funding program (specified within the grant agreement), the Town is required to establish a Steering Group comprising of two Town officers, at least one Commission representative, and at least one community representative. The project is

anticipated to be completed over a two-year period. There is no requirement for Elected Members to be represented on the Steering Group.

OFFICER COMMENT

While the work will be undertaken by suitably qualified technical consultants, effective project governance requires input from informed community representatives and key stakeholders. The Steering Group will provide strategic oversight of the project, including reviewing and discussing methodologies, providing guidance on project objectives and outcomes, and considering matters relating to coastal risk, potential consequences, asset values, and risk management responses.

A collaborative approach ensures that local knowledge and community perspectives are incorporated into the decision-making process, supporting informed and balanced outcomes. It also promotes transparency, strengthens stakeholder understanding of proposed management measures and associated trade-offs, and contributes to the successful delivery of the project.

The new Draft Charter at attachment (a) has been prepared to guide the activities and future meetings of the Steering Group. The Charter establishes the Group's guiding principals, purpose, terms of reference, membership, and governance arrangements to support effective decision-making and project oversight.

The two community representatives recently serving on the CHRMAP Steering Group have significant knowledge and experience in coastal hazard risk management and adaptation matters. Given this, they are well placed to provide informed input into the project.

Both representatives have expressed interest in continuing on the new Steering Group.

ATTACHMENTS

10.1.5(a) Draft Charter - CMIP Steering Group [under separate cover]

CONSULTATION

As part of the CHRMAP project, opportunities were previously offered for community consultation and feedback on both the draft and final project outcomes. Community engagement included an Expression of Interest process seeking community representation on the Steering Group, which was advertised through the following channels:

- local newspaper;
- public notice boards; and
- the Town's social media platforms.

The two CHRMAP Steering Group community representatives were the only ones that submitted an expression of interest when this was last advertised.

The Coastal Management and Implementation Plan is a continuation of the CHRMAP project. Accordingly, it is proposed that the two community representatives already on the CHRMAP Steering Group be appointed to the Coastal Management and Implementation Plan Steering

Group. Their continued involvement will provide valuable project knowledge, experience, and an understanding of local coastal management issues, while ensuring ongoing community representation and continuity throughout the project.

The two CHRMAP Steering Group community representatives were the only ones that submitted an expression of interest when this was last advertised.

STATUTORY IMPLICATIONS

Local Government Act 1995

2.7 The role of Council

The council — directs and controls the local government's affairs; and is responsible for the performance of the local government's functions.

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 4: Our Leadership and Governance - Strategic leadership providing open and accountable governance.

Major Strategy 4.1: Engage, inform and actively involve our community in Council decision making.

RESOURCE IMPLICATIONS

Resource requirements are in accordance with the existing budgetary allocation.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

RISK MANAGEMENT IMPLICATIONS

Failure to reappoint the existing community representatives may give rise to a number of governance and project delivery risks, including:

- loss of project knowledge and historical context gained through the CHRMAP process;
- reduced continuity between the CHRMAP and implementation phases;
- increased time and resources required to source new community representatives;
- reduced community confidence in the governance framework supporting the project; and
- potential delays in project delivery and decision-making.

These risks are mitigated through the reappointment of the existing community representatives, who have demonstrated commitment, experience and an informed understanding of the project objectives.

VOTING REQUIREMENT

Simple Majority

OCM139/2026

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

Moved Cr Sadler **Seconded Cr Thomas**

THAT Council

1. **ADOPTS the Draft Charter for the Coastal Management and Implementation Plan Steering Group at attachment (a);**
2. **APPOINTS the following community representatives to the Coastal Management and Implementation Plan Steering Group:**
    a. **Mr Lyle Banks; and**
    b. **Mr Richard McManus**

Carried by En Bloc Resolution 7/0

10.1.6 BROOME AND MARMION STREETS BETWEEN GRANT AND FORREST STREETS - POSTED SPEED REDUCTION TO 40 KM/H

Directorate:	**Engineering Services**
Author(s):	**Tin Oo May, Coordinator Infrastructure**
	Renuka Ismalage, Manager Projects and Assets
Authoriser(s):	**Shaun Kan, Director Engineering Services**
	Mark Newman, Chief Executive Officer
File Reference:	**D26/102966**
Applicant(s):	**Internal**
Author Disclosure of Interest:	**NIL**

SUMMARY

To seek Council's in-principle support for reducing the posted speed limit from 50km/h to 40km/h along Broome Street and Marmion Street between Grant Street and Forrest Street, including consideration of the surrounding local road network as part of a broader 40km/h precinct.

OFFICER RECOMMENDATION IN BRIEF

That Council provides in-principle support for a 40km/h speed limit precinct and notes that a detailed proposal will be presented to Council for endorsement before a formal submission is made to Main Roads Western Australia (MRWA).

BACKGROUND

The Town recently completed the Main Roads Western Australia (MRWA) funded Low Cost Urban Road Safety Program (LCURSP) along Broome Street and Marmion Street between Grant Street and Forrest Street. The project delivered a range of traffic calming measures designed to improve road safety and enhance the environment for all road users, including pedestrians, cyclists and motorists.

Following completion of these works, MRWA has indicated it is open to considering a reduction in the posted speed limit to complement the upgraded road environment and further improve safety outcomes.

As both Broome Street and Marmion Street are within the Town of Cottesloe district, Council support is required before investigations can commence and a formal speed zoning proposal can be developed in consultation with MRWA.

OFFICER COMMENT

Officers recommend that Council provide in-principle support for the proposed speed reduction for the following reasons.

Improved Road Safety

Broome Street and Marmion Street provide access to a number of important community destinations and are integrated with the Town's footpath and shared path network. Pedestrians and cyclists regularly cross both roads to access local facilities, recreational areas and surrounding residential neighbourhoods.

Reducing the posted speed limit to 40km/h would support safer crossing opportunities and improve conditions for active transport users by reducing vehicle speeds and improving driver response times.

Supporting Future Traffic Conditions

Broome Street and Marmion Street are likely to play an increasingly important role within the local road network during delivery of future infrastructure projects, including the Foreshore Redevelopment Project, and during periods of congestion on Curtin Avenue.

A lower-speed environment, combined with the recently completed traffic calming measures, would assist in managing the potential safety impacts associated with increased traffic volumes and discourage inappropriate vehicle speeds along these corridors.

Strategic Alignment

The proposed speed reduction aligns with both Council's and MRWA's broader road safety objectives and complements the investment already made through the LCURSP program.

It is also consistent with recent speed management initiatives within the Town, including the reduction of speed limits along sections of Marine Parade. The proposal supports the Council Plan objective of providing safe, accessible and well-managed transport infrastructure for the community.

Officers are separately investigating the introduction of a lower-speed environment within the Foreshore Precinct between Forrest Street and Eric Street, including the section of Marine Parade between Grant Street and Eric Street.

Precinct-Based Approach

Council should note that any reduction in the posted speed limit along Broome Street and Marmion Street will likely require consideration of adjoining local roads to ensure a consistent and legible speed environment.

A precinct-based approach would allow speed transition points (the place where the 40km/h precinct sign is placed) to be appropriately located and clearly communicated to drivers while minimising unnecessary signage clutter throughout the area.

The detailed assessment undertaken with MRWA will determine the most appropriate extent of any proposed 40km/h precinct and identify any additional infrastructure or signage requirements.

Council can amend the officer’s recommendation to include the other sections of Broome Street and Marmion Street in the posted speed reduction investigations. In this scenario, the entire section of Cottesloe West of Curtin Avenue will become a 40km/h precinct.

ATTACHMENTS

Nil

CONSULTATION

Consultation has been undertaken with Main Roads Western Australia.

Should Council support the recommendation, a community engagement and change management process will be undertaken with directly affected residents and stakeholders as part of the development of any formal speed zone proposal.

STATUTORY IMPLICATIONS

Local Government Act 1995

2.7 Role of Council

The Council — directs and controls the local government's affairs; and is responsible for the performance of the local government's functions

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 1: Our Community - Connected, engaged and accessible.

Major Strategy 1.2: Providing accessible and inclusive community spaces and facilities.

RESOURCE IMPLICATIONS

Resource requirements are in accordance with the existing budgetary allocation.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

RISK MANAGEMENT IMPLICATIONS

Technical and Safety Risk

- Retaining the existing 50km/h posted speed does not provide a safer environment for pedestrians, cyclists and other vulnerable road users accessing destinations along Broome Street and Marmion Street. The proposed speed reduction would support a safer and more pedestrian-friendly environment consistent with the recently completed traffic calming measures.
- Considering Broome Street and Marmion Street in isolation may result in "rat runs' where drivers may chose the higher speed route for their travels. A 40km/h precinct would provide a more logical and consistent speed environment across the local road network in avoiding driver confusion.

Strategic Risk

Not progressing investigations into a lower-speed precinct may be inconsistent with the Town's strategic objectives relating to road safety, active transport and the provision of well-planned and effectively managed infrastructure.

Proceeding with the proposal supports a coordinated and proactive approach to improving safety outcomes across the local road network.

VOTING REQUIREMENT

Simple Majority

OCM140/2026

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

Moved Cr Young **Seconded Mayor Harkins**

THAT Council

1. **PROVIDES in principle support for a posted speed reduction from 50km/h to 40km/h for:**
    a. **Broome Street and Marmion Street between Grant Street and Forrest Street; and**
    b. **Adjoining local roads within the surrounding precinct.**
2. **REQUESTS the Chief Executive Officer to collaborate with Main Roads Western Australia to investigate and develop a proposed 40km/h precinct speed zone as mentioned in (1) above; and**
3. **NOTES that upon the completion of point 3 above, the proposed 40km/h precinct plan will be presented to Council for consideration and endorsement prior to any formal submission being made to Main Roads Western Australia.**

Lost 0/7
For: Nil
Against: Mayor Harkins, Cr Heath, Young, Sadler, Wylynko, Thomas and Barrett

Cr Thomas foreshadowed an Alternate Motion.

OCM141/2026

COUNCILLOR MOTION

Moved Cr Thomas **Seconded Cr Barrett**

THAT Council:

1. **THANKS Main Roads Western Australia for its support of the Low Cost Urban Road Safety Program (LCURSP) project on Broome Street and Marmion Street, and for its ongoing engagement and discussions with the Town on further safety**

improvements, including through posted speed reductions;

2. **RECOGNISES the road safety benefits of lower speeds, and the community benefits of welcoming and more accessible streets;**
3. **RECOGNISES that a posted speed reduction, delivered together with design safety improvements, can achieve a safer and more cohesive outcome;**
4. **NOTES that a consistent, legible lower-speed environment is preferred, applying to all local roads across the whole of Cottesloe, rather than a precinct limited to the streets surrounding Broome Street and Marmion Street between Grant Street and Forrest Street;**
5. **NOTES that alignment with other local governments also exploring lower speed limits is desirable, to ensure a consistent and integrated approach;**
6. **NOTES that any future proposal to change posted speed limits within the Town would be subject to appropriate community consultation prior to implementation;**
7. **NOTES that the Town will continue to investigate safety, accessibility and crossing improvements in areas where speed or safety is identified as a concern;**
8. **REQUESTS the Chief Executive Officer to investigate grant funding opportunities to support the installation of signage associated with any future lower-speed area; and**
9. **REQUESTS the Chief Executive Officer to liaise with neighbouring local governments and Main Roads Western Australia, including on the appropriate extent of any lower-speed area, and to bring the item to a Council workshop, including the outcomes of the grant funding investigation, no later than 31 March 2027.**

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

<u>Rationale</u>
The LCURSP works on Broome Street and Marmion Street between Grant and Forrest Streets have delivered safety and accessibility improvements, and Main Roads Western Australia's openness to discussing a lower posted speed is welcome.

This motion supports the intent of a lower-speed environment, while seeking consideration of a whole-of-suburb approach to improve legibility, and to explore alignment with neighbouring local governments to achieve a more consistent and integrated approach.

A lower posted speed is most effective, and easiest for drivers to understand, when applied consistently across a wider area: e.g. the whole of Cottesloe. The motion requests the CEO to work with neighbouring local governments on a consistent approach across boundaries, to investigate grant funding for signage, and to allow further consideration of the recently completed works before any future changes are considered, and then bring the item to a Council workshop in 6 months.

The motion also makes clear that any future proposal to change the posted speed would be subject to community consultation.

The Town continues to investigate safety and accessibility improvements on our local roads. These improvements help achieve safe road designs that are legible and congruent with the posted speed limit, so that the road itself tells drivers what speed is appropriate. Other areas to consider in support of a whole-of-suburb reduction in posted speed limit include:

- **Broome Street south of Forrest Street, where a speed-related fatality occurred near Pearse Street in 2022, and where there is a strong desire to reduce speeds and improve crossing safety to Harvey Field and the playground;**
- **Broome Street north of Grant Street;**
- **North Street, at the crossing near Kirkwood; and**
- **Railway Street between Grant and Forrest Streets, particularly near North Cottesloe Primary School.**

It is noted that the Railway St crossing near Jarrad St, and the lower-speed environment within the Foreshore Precinct are continuing to be investigated.

10.1.7 ARBOR CARBON FLYOVER AND URBAN CANOPY REPORT

Directorate:	**Engineering Services**
Author(s):	**Adeline Morrissey, Coordinator Environmental Projects**
Authoriser(s):	**Shaun Kan, Director Engineering Services**
File Reference:	**D26/103756**
Applicant(s):	**Internal**
Author Disclosure of Interest:	**Nil**

SUMMARY

An aerial imagery analysis undertaken in March 2026 demonstrates an increase in the Town's canopy cover from 13 percent to 13.5 percent that equates to a net gain of two hectares of canopy cover over the past three years. Canopy cover is measured based on all vegetation exceeding three metres in height.

OFFICER RECOMMENDATION IN BRIEF

That Council notes the Tree Canopy Cover Report and requests its publication on the Town's website for public access.

BACKGROUND

Since 2017, the Town has undertaken aerial imagery capture and vegetation analysis on a three-yearly basis to monitor changes in green areas across the district.

In March 2026, Arbor Carbon completed this work for both public and private land, compared the results with the previous survey undertaken in 2023, and provided a report to the Town (refer Attachment(a))

The key messaging from the report is as follows:

- A total of 115.4 hectares (29.4 percent) of the Town's 392.9-hectare area is covered by vegetation, with 53.0 hectares (13.5 percent) classified as tree canopy cover, being vegetation greater than three metres in height.
- Compared with the 2023 assessment, tree canopy cover increased from 13.0 percent to 13.5 percent.
- Public land recorded 30.3 hectares of canopy cover (14.8 percent), exceeding private land, which recorded 22.7 hectares of canopy cover (12 percent).

In summary, the 2026 assessment demonstrates a continued increase in canopy cover across the Town, indicating growth and maturation of existing trees and reinforcing the importance of ongoing urban greening initiatives. This is despite a reduction in the overall green area of turf and other green infrastructure.

OFFICER COMMENT

The findings of the Arbor Carbon report are encouraging, particularly given the recent loss of trees across the Town as a result of Polyphagous Shot-Hole Borer (PSHB) management activities. Despite these impacts, the Town's 0.5 percent canopy cover increase over the past

three years demonstrates the positive outcomes of ongoing urban greening and tree planting initiatives.

The report provides valuable data to support future strategic planning, tree management, and canopy enhancement programs. The recommendations outlined in the report will assist the Town in maximising the value of the data collected and improving its ability to monitor changes in vegetation cover and condition over time.

The report recommends that the next steps for the Town would be to:

- Put in place a management plan that responds to canopy reduction causes.
- Produce a Vegetation Condition Index change dataset to detect changes in vegetation health at the individual tree or branch level to improve the early detection and management of biosecurity threats such as Polyphagous Shot-Hole Borer (PSHB).
- Continue to undertake aerial vegetation surveys on a triennial basis to monitor changes in vegetation cover and condition, track trends over time, and assess the effectiveness of the Town's greening initiatives.
- Develop a tree inventory dataset derived from the aerial imagery to enable the monitoring and management of vegetation condition at an individual tree level.

These recommendations will support evidence-based decision-making and provide the Town with enhanced tools for managing and protecting its urban forest into the future.

Council should note that:

- Several of the report recommendations are in the early phase of being progressed through the Town's Green Infrastructure Management Program.
- Officers require more time to further advance work done to date to brief Elected Members in November 2026. This includes understanding why a reduction in overall green area referenced in the report has still resulted in an overall increase in canopy.

Officers recommend that Council resolve to note the report, that it be published on the Town's website, and that Elected Members be briefed at a later date.

ATTACHMENTS

10.1.7(a) Arbor Carbon - Report - Town of Cottesloe - July 2026 [under separate cover]

CONSULTATION

Arbor Carbon

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7 Role of Council is to govern the local government's affairs and be responsible for the performance of the local government's functions.

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 2: Our Town - Healthy natural environs and infrastructure meeting the needs of our community.

Major Strategy 2.4: Work collaboratively to protect, enhance and increase our natual assets and green canopy.

RESOURCE IMPLICATIONS

Resource requirements are in accordance with the existing budgetary allocation.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

The officer's recommendation supports the ongoing monitoring, protection and increase of tree canopy within the Town.

RISK MANAGEMENT IMPLICATIONS

Council not adopting the officer's recommendations carries the following risks:

- reduced transparency and community awareness regarding the Town's environmental performance and urban greening achievements;
- reduced stakeholder confidence in the Town's commitment to evidence-based environmental management; and
- diminished opportunities to demonstrate positive canopy growth outcomes achieved despite the impacts of Polyphagous Shot-Hole Borer management activities.

VOTING REQUIREMENT

Simple Majority

OCM142/2026

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

Moved Cr Sadler **Seconded Cr Thomas**

THAT Council:

1. **NOTES the Arbor Carbon 2026 report at Attachment (a)**
2. **REQUESTS the Chief Executive Officer to:**
    a. **Publish the Arbor Carbon report within Attachment (a) on the Town's website; and**
    b. **Present the Arbor Carbon report to Elected Members at the November 2026**

Workshop

Carried by En Bloc Resloution 7/0

EXECUTIVE SERVICES

10.1.8 REQUEST TO APPROVE LEASE TO CURTIN HERITAGE LIVING INC

Directorate:	**Executive Services**
Author(s):	**Kate Jones, Manager Governance**
Authoriser(s):	**Mark Newman, Chief Executive Officer**
File Reference:	**D26/106467**
Applicant(s):	**Nil**
Author Disclosure of Interest:	**Nil**

SUMMARY

The lease renewal with Curtin Heritage Living Inc (**CHL**) has been successfully negotiated. The draft lease at **Attachment (a)** includes the key terms previously approved by Council, with all amendments requested by CHL resolved. The draft lease is presented to Council and recommended for approval.

OFFICER RECOMMENDATION IN BRIEF

To approve the draft lease between the Town and CHL at **Attachment (a)** and to investigate and report back to Council on the air conditioning issues at the leased premises.

BACKGROUND

The Town of Cottesloe, as Landlord, entered into a lease with Shine Community Services. The term of the lease was for a 20-year period commencing 1 July 2006 until 30 June 2026.

At the Ordinary Council Meeting on 28 November 2023, Council provided its consent to transfer the lease from Shine Community Services to CHL (OCM226/2023).

In April 2026, Council resolved (OCM054-2026) to provide in-principle approval to renew the lease with CHL on the following terms:

a. a term of five-years;
b. a six-month notice period for the Town and CHL to give notice should either party seek to terminate the lease; and
c. an annual rental of $55,000 per annum, with incremental annual increases over the five-year term.

In addition, Council noted the Chief Executive Officer:

a. was to prepare and negotiate a new lease with CHL based on these terms; and
b. was to request and receive from CHL a detailed annual benefit statement for Cottesloe with relevant senior services metrics for the relevant community to be published annually on the Town of Cottesloe community website.

OFFICER COMMENT

Progress of negotiations

Negotiations between the parties have substantially concluded, with agreement reached on all key terms identified by Council in its April 2026 resolution.

In early August 2026, CHL's representative wrote to the CEO requesting the remaining amendments:

1. *Clause 4.2(1)(a) change to "where applicable, local government rates, services and other charges, including but not limited to rubbish collection charges and the emergency services levy;"*
2. *Clause 4.3 Change 7-days to 30-days. This is our standard terms.*
3. *Clause 4.4(1)(b) change to "All duty, fines and penalties payable under the Duties Act 2008 and other statutory duties or taxes payable on or in connection with this Lease that are not attributable to the Lessor".*
4. *Remove clauses 5.5 and 5.6.*
5. *Insert new clause 6.4 "In respect to insurances required by clause 6.2, The Lessor must on demand supply to the Lessee details of the insurances and give to the Lessee copies of the certificates of currency in relation to those insurances."*
6. *Amend old 6.4 to the Lessee and Lessor must not do or omit to do…*
7. *Clause 8.1 - Please note that Curtin Heritage has repeatedly reported that the air-conditioning is faulty and requires replacement.*

Subsequently:

Agreed amendments

Clause 4.2(1)(a)

Following further discussions with the CEO after receiving the request for an amendment, CHL agreed to leave clause 4.2(1)(a), as had been proposed by the Town.

In respect of the remaining request for amendments, the Town's legal representative has advised:

Clause 4.3
There is no issue with this change.

Clause 4.4(1)(b)
There is no issue with this change.

Clauses 5.5 and 5.6

Clauses 5.5 and 5.6 of the draft lease were:

5.5 Rent will not decrease following Review

Notwithstanding the provisions in this clause, the Rent following any Rent review will not be less than the Rent payable in the period immediately preceding such Rent Review Date.

5.6 Lessor's right to review

The Lessor may institute a rent review notwithstanding the Rent Review Date has passed and the Lessor did not institute a rent review on or prior to that Rent Review Date, and in which case the Rent agreed or determined shall date back to and be payable from the Rent Review Date for which such review is made.

The Town has been advised that given the relatively short term of the lease, there is no issue with this request. Clauses 5.5 and 5.6 have therefore been deleted from the draft lease.

Insert new clause 6.4

There is no issue with this request. Rather than inserting a separate clause 6.4, a new paragraph in clause 6.2 of the draft lease has been inserted in the wording requested by CHL.

Amend old clause 6.4

There is no issue with this change.

Consequently, all amendments discussed above have been incorporated into a final version of the draft lease at **Attachment (a)**.

Air conditioning

Clause 8.1

At this stage, the draft lease has not been amended in response to CHL's comments about the air conditioning, namely whether it is to be repaired or replaced and who will be responsible for those works.

In the draft lease, clause 8.1 currently provides CHL is to be responsible for maintaining, replacing or repairing the air conditioning fittings and fixtures; and the Town is responsible for all structural repairs to the air conditioning.

Officers report that there are six separate air conditioning systems serving the leased premises which are maintained through a quarterly maintenance inspection program. Most of the air conditioners are 8 to 17 years old. There are currently no air conditioning upgrades planned.

Conclusion

A draft lease between the Town and CHL has been prepared and negotiated successfully, with Council's key terms agreed. The Town has been advised that there is no issue if the Town accepts all remaining amendments requested by CHL.

On this basis, the officer's recommendation is to approve the draft lease at **Attachment (a).** and to investigate and report back to Council on the air conditioning issues at the leased premises.

To give effect Council's previous request, the CEO will request and receive from CHL a detailed annual benefit statement for Cottesloe with relevant senior services metrics for the relevant community to be published annually on the Town of Cottesloe community website.

ATTACHMENTS

10.1.8(a) DRAFT - Lease of 81 Forrest Cottesloe (amended 16 September 2026) [under separate cover]

CONSULTATION

The Town has consulted with CHL through negotiations to agree the terms of the lease.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7 (Role of Council): Provides Council with the authority to make decisions regarding the management of the Town's property and affairs.

Section 9.49A (Execution of documents): Provides the mechanism by which the Town may formally execute the lease through the Mayor and CEO.

Section 3.58 (Disposing of property): Provides the framework for Council's disposal of property interests, including leases.

Local Government (Functions and General) Regulations 1996

Regulation 30(2)(b) (Dispositions of property excluded from Act s. 3.58): Exempts leases by local government to eligible not-for-profit organisations from the disposal requirements of section 3.58 of the *Local Government Act 1995*

Council's requirement that CHL provide an annual benefit statement is a prudent governance measure, as it enables the Town to demonstrate and monitor the community benefit derived from leasing the premises to a not-for-profit organisation on an exempt basis. This assists Council in evidencing the ongoing public benefit of the arrangement and supports transparency and accountability to the community.

POLICY IMPLICATIONS

No departures from existing Council policies have been identified as a result of the proposed lease renewal.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 1: Our Community - Connected, engaged and accessible.

Major Strategy 1.2: Providing accessible and inclusive community spaces and facilities.

RESOURCE IMPLICATIONS

The proposed lease provides the Town with rental income commencing at $55,000 per annum, subject to annual increases over the five-year term. Approval of the lease has no immediate additional financial implications beyond those already contemplated by Council.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no significant environmental implications arising directly from the approval of the lease.

RISK MANAGEMENT IMPLICATIONS

Ineffective asset management: Failure to execute the lease could create uncertainty regarding occupancy and rental arrangements beyond the current term, limiting the organisation's ability to effectively plan, manage, and optimise the use of the asset, potentially resulting in operational disruption, increased costs, or underutilisation of the property. This risk is mitigated by executing the lease, which provides certainty of occupancy and rental arrangements for the next five years, enabling effective asset planning, management, and utilisation.

VOTING REQUIREMENT

Simple Majority

OCM143/2026

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

Moved Cr Sadler **Seconded Cr Thomas**

THAT Council

1. **Pursuant to s.2.7 of the *Local Government Act 1995,* APPROVES the lease between the Town of Cottesloe and Curtin Heritage Living (Inc), in the form as provided in Attachment (a).**
2. **AUTHORISES the Chief Executive Officer to finalise all administrative and legal arrangements necessary to give effect to the lease.**
3. **Pursuant to s.9.49A of the *Local Government Act 1995,* AUTHORISES the Mayor and Chief Executive Officer to affix the common seal of the Town of Cottesloe to the lease.**
4. **REQUESTS the Chief Executive Officer to obtain from Curtin Heritage Living (Inc) a detailed annual community benefit statement for Cottesloe, including relevant senior services metrics, with the information to be published annually on the**

Town's website.

Carried by En Bloc Resolution 7/0

10.2 RECEIPT OF MINUTES AND RECOMMENDATIONS FROM COMMITTEES

10.2.1 RECEIPT AND ADOPTION OF AUDIT, RISK AND IMPROVEMENT COMMITTEE MINUTES

Attachments: 10.2.1(a) Unconfirmed Minutes - Audit, Risk and Improvement Committee - 14 September 2026 [under separate cover]

OCM144/2026

Moved Cr Sadler Seconded Cr Thomas

THAT Council RECEIVES the attached Unconfirmed Minutes of the Audit, Risk and Improvement Committee Meeting held on 14 September 2026 and ADOPTS the recommendations contained within.

Carried by En Bloc Resolution 7/0

10.2.2 RECEIPT OF FORESHORE PRECINCT ADVISORY COMMITTEE MINUTES

Attachments: 10.2.2(a) Unconfirmed Minutes - Foreshore Precinct Advisory Committee Meeting - Monday 24 August 2026 [under separate cover]

OCM145/2026

Moved Cr Sadler Seconded Cr Thomas

THAT Council RECEIVES the attached Unconfirmed Minutes of the Foreshore Precinct Advisory Committee Meeting held on 24 August 2026 and ADOPTS the recommendations contained within.

Carried by En Bloc Resolution 7/0

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY:

12.1 ELECTED MEMBERS

Nil

12.2 OFFICERS

Nil

13 MEETING CLOSED TO PUBLIC

13.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

OCM146/2026

MOTION FOR BEHIND CLOSED DOORS

Moved Cr Young **Seconded Cr Sadler**

That, in accordance with Section 5.23(2) ((4)(d(iii)), Council discuss the confidential reports behind closed doors.

Carried 7/0
For: Mayor Harkins, Cr Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

The public and members of the media were requested to leave the meeting at 6.44 pm.

The Presiding Member requested the recording equipment to be deactivated when going behind closed doors

13.1.1 ADVERSE POSSESSION APPLICATION

This item is considered confidential in accordance with the *Local Government Act 1995* section 5.23(4b) as it contains information relating to the personal affairs of an individual;.

OCM147/2026

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

Moved Cr Young **Seconded Deputy Mayor Heath**

THAT Council:

1. **NOTES the receipt of a notice made under section section 223 of the *Transfer of Land Act 1893* seeking registration by adverse possession of a portion of Town-owned land.**
2. **REQUESTS the Chief Executive Officer to review administrative processes for the management of Landgate correspondence to ensure statutory notices are appropriately prioritised, monitored and actioned within required timeframes.**

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

13.1.2 T02/2026 - EVENT MANAGEMENT SERVICES

This item is considered confidential in accordance with the *Local Government Act 1995* section 5.23(4)(d(iii) as it contains information relating to the making public of the information would be likely to have an adverse effect on the tenderer's business interests.

OCM148/2026

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

Moved Cr Young **Seconded Cr Sadler**

THAT Council:

1. **AWARDS Tender T02/2026 for the provision of Event Management Services to Tenderer A for a term of three years;**
2. **AUTHORISES the:**
   a. **Chief Executive Officer to sign the Contract;**
   b. **Chief Executive Officer or delegate to manage the contract, including minor variations that do not materially alter the scope; and**
   c. **Mayor, Elected Members and the Town's Administration to disclose the identity of the successful Tenderer.**

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

OCM149/2026

MOTION FOR RETURN FROM BEHIND CLOSED DOORS

Moved Cr Thomas **Seconded Deputy Mayor Heath**

In accordance with Section 5.23 that the meeting be re-opened to members of the public and media, and motions passed behind closed doors be read out if there are any public present.

Carried 7/0
For: Mayor Harkins, Deputy Mayor Heath, Young, Sadler, Wylynko, Thomas and Barrett
Against: Nil

The meeting was re-opened to the public at 6:53 pm, however no members of the public or media were in attendance.

The Presiding Member requested the recording equipment to be reactivated after coming out of closed doors.

13.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

13.1.1 ADVERSE POSSESSION APPLICATION

The resolution for item 13.1.1 was read aloud.

13.1.2 T02/2026 - EVENT MANAGEMENT SERVICES

The resolution for item 13.1.2 was read aloud.

14 MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 6.56 pm.