

TOWN OF COTTESLOE



AGENDA FORUM

ATTACHMENT

**ITEM : MINUTES: COMMUNITY SAFETY AND
CRIME PREVENTION COMMITTEE**

TOWN OF COTTESLOE



COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
12:30 PM, TUESDAY 2 MAY 2017

MAT HUMFREY
Chief Executive Officer

8 May 2017

1. DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 12.30PM.

Cr Thomas welcomed Senior Constable John Todd to the meeting.

2. RECORD OF ATTENDANCE / APOLOGIES

Present

Cr Rob Thomas	Presiding Member
Sgt Paul Gelmi	Cottesloe Police Station
S/C John Todd	Cottesloe Police Station
Karen White	WALGA Roadwise Road Safety Advisor
Patricia Carmichael	Community Member

Officers Present

Garry Bird	Manager Corporate and Community Services
Nicholas Woodhouse	Manager Engineering Services
Sherilee Macready	Community Development Officer
Neil Reeves	Senior Ranger
Elizabeth Nicholls	Senior Administration Officer

Apologies

Cr Helen Burke	Deputy Member
Tim Evans	Community Member

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved Cr Thomas, seconded Ms Carmichael

The Minutes of Community Safety and Crime Prevention Committee meeting, held on 21 February 2017, be confirmed.

Carried

4. WALGA ROAD SAFETY UPDATE

Ms White presented the Western Australian Local Government Association's Roadwise Program Report, Metro North, for April/May 2017. Other matters discussed as part of Ms White's report included:

-) Fourth United Nations Global Road Safety Week – the focus is on reducing speed.
-) Motorcycle Safety Week – the York Motorcycle Festival has just finished. The Avon Valley region is now motorcycle friendly with six local governments taking part in the scheme.
-) Keep Australia Beautiful Western Australia 'Unsecured Load, Unsafe Road'
-) National Walk Safely to School Day 2017 – this annual event will be held on 19 May 2017.

4.1 Safe Travel to School Project

Ms White informed the Committee of an initiative that has been implemented by the City of Rockingham to encourage students to demonstrate safe behaviours when arriving at school.

Committee Members and volunteers monitor children arriving at school and those that exit the car away from the road, use cross walks and cycle safely etc. would receive a voucher. Sgnt Gelmi stated that the Committee would need to determine which safe behaviours would be rewarded. The students that received the vouchers would then be presented with prizes.

It was suggested that Ms White and Ms Macready meet with the schools to determine if they or the Parents and Citizens Associations would be interested in participating. Ms Macready expressed concerns that North Cottesloe Primary School may not have the capacity but there are issues regarding the safety of students arriving at school.

Cr Thomas enquired of the cost and if a budget allocation would be required. Ms White indicated that there is not a huge cost to buy prizes. Sgnt Gelmi proposed that Western Australian Police may be able to provide items with road safety messages to be used as prizes.

The Committee was generally supportive of the initiative.

Ms Carmichael queried if it was possible for a footbridge to be installed for North Cottesloe Primary School to reduce the risk to students crossing Eric Street, similar to the one at Cottesloe Primary School. Mr Woodhouse advised that a project of that scale would cost over \$1 million. He stated that he would investigate the issue, however, some of the risks would be alleviated from the proposed carpark changes.

5. ISSUES ARISING FROM PREVIOUS MEETINGS

	Action Item	Update
a.	Manager Engineering Services to inspect the area on Marine Parade near Wearne to advise of options to assist people crossing the road.	Ongoing. The Manager of Engineering Services indicated that an allocation would be required in the 2017/2018 budget as the works would be funded by Council. Mr Woodhouse has met with Wearne staff. Cr Thomas commented that a raised platform would make it easier for seniors to cross.
b.	Council to inform the management of the Ocean Beach Hotel regarding litter complaints.	No recent complaints. Staff will continue to monitor the area.
c.	The extension of the Principal Shared Path from the Grant Street	Mr Woodhouse stated that the project is expected to start in July

Action Item	Update
Train Station to Cottesloe Train Station. It was recommended to Council that meetings with the Member for Cottesloe and the Minister for Transport be convened to try and fast track the construction of this section of the path.	2017. The path from Grant Street to Jarrad Street is expected to be completed by December 2017 and extended to North Fremantle by next year. Ms Carmichael commented that it is great to see progress.

6. CRIME UPDATE

6.1 Cottesloe Police

Sgt Gelmi reported on the following matters:

-) There has been a seven percent reduction in crime statistics.
-) Stealing offences are 13 percent better than last year equating to 43 fewer offences.
-) Burglaries have increased by nine percent with 6 more recorded than last year.
-) Six businesses in Station Street and Napoleon Street were targeted in a 24 hour period. It seems to have been a one off event. Surveillance footage from the Rangers was used and it has been suggested to the owner of the area to install better surveillance equipment.
-) A significant arrest was made for crimes in the area; two arrest warrants were issued and one person has been charged with stealing offences.

Sgt Gelmi requested that crime prevention pamphlets be placed the reception of the Town of Cottesloe as common crimes being committed in the area are from opportunity as people do not lock doors or leave valuables visible in cars. It was suggested that information also be provided through the Town of Cottesloe website, Facebook page and email database and be provided with the rates notices.

Mr Bird enquired about an assault that occurred over shark fishing. Sgt Gelmi advised that there were conflicting stories. Ms Carmichael stated that there are no signs or warning regarding illegal activities. Mr Reeves advised that signage if being sought from the Department of Fisheries. Cr Thomas suggested that footpath decals also be utilised.

6.2 Senior Ranger, Town of Cottesloe

Mr Reeves reported on the following matters:

-) The installation of surveillance cameras has commenced. Posts are in but there are issues with the data signal.
-) Surveillance in Station Street is not of a high quality so it has been suggested that the owner of the area update the cameras and change the lighting so it doesn't impede the vision.

7. COMMUNITY DEVELOPMENT PROJECTS

Ms Macready reported on the following matters:

-) North Cottesloe Primary School's 'Ride to School Day' Breakfast on 17 March 2017 was a success with a great partnership between the Council and Roadwise. There were 233 children that were 'green commuters' out of 319 totalling 65 percent. The Year Six class were the winners with one hundred percent being 'green commuters'. Cr. Thomas presented the prizes for the 'decorate a bike helmet competition'.
-) The Easter Road Safety Campaign at the Grove Library was well received. Large numbers were reached and more resources were provided to the library part way through the display period due to the community response.
-) New content for the 'Business Beat' was provided to ProCott Board Members. Feedback was received that it would be convenient to get the information electronically. Businesses not part of ProCott may be provided by the Community Development Officer and Police officers.
-) Ms Macready and Ms White will implement a new action plan for Community Safety projects for the next 12 to 18 months.

Cr Thomas enquired about the Speed Advisory Trailer. Ms Macready advised that the model ordered is not available and the newer model is much more expensive. However, the newer model is better visually and will be a better long term investment for the Town. An item will be provided to the May Council meeting for Council's consideration. Cr Thomas suggested that the trailer be stored at the Cottesloe Civic Centre or at the Sea View Gold Club Depot site for ease of placement. Mr Reeves advised that the Rangers could assist when the Depot staff could not place the trailer at the desired location.

8. OTHER BUSINESS

8.1 CCTV installation

Installation commenced.

8.2 Community Safety and Crime Prevention Committee Charter

The Town of Cottesloe has several committees that play an important role in advising Council on a wide range of matters. The reason for introducing a Charter is to improve the processes associated with committee meetings by:

1. Defining the membership of the committee;
2. Clarifying voting entitlements;
3. Providing terms of reference for the committees' activities;
4. Detailing meeting frequency, minute taking responsibilities, quorum numbers and other administrative processes; and
5. Ensuring members are aware of statutory obligations such as declarations of interest, code of conduct etc., particularly for community members who may not be so familiar with the *Local Government Act 1995* and accompanying regulations.

OFFICER AND COMMITTEE RECOMMENDATION

Moved Cr Thomas, seconded Ms White

That the Community Safety and Crime Prevention Committee recommend to Council the adoption of the Community Safety and Crime Prevention Committee Charter.

Carried

8.3 Emergency Contact Fridge Magnets

Cr Thomas requested if another supply of the emergency contact number fridge magnets could be obtained for inclusion in the 2017/18 rates notices packages to be sent to ratepayers.

An alternative was provided for a business card style from the Western Australia Police with more contact numbers for a variety of services. Sgnt Paul Gelmi will investigate if large quantities can be obtained. The cards will be included with the rates notices.

9. NEXT MEETING

Tuesday 20 June 2017

10. MEETING CLOSURE

The Presiding Member announced the meeting closed at 1.34PM.