

TOWN OF COTTESLOE



BEACH ACCESS PATH COMMITTEE

MINUTES

**MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
3.00PM, TUESDAY 11 SEPTEMBER 2018**

**MAT HUMFREY
Chief Executive Officer**

12 September 2018

TABLE OF CONTENTS

1	Declaration of Meeting Open / announcement of Visitors	4
2	Acknowledgement of Traditional Owners	4
3	Attendance.....	4
4	Confirmation of Minutes from Previous Meeting	4
5	Declaration of Interests	5
6	Correspondence	5
7	Officer Reports	5
	7.1 Beach Access Paths – Priority List of Paths to Be upgraded	6
	7.2 Beach Access Paths – Beach Access Path Upgrade Checklist	9
	7.3 Beach Access Paths – Log Ladder Maintenance.....	11
	7.4 Beach Access Paths – Landscape Material Schedule	13
	7.5 Beach Access Paths – Signage Strategy Community Consultation	21
8	Other Business	25
	8.1 Beach Access Path Committee Charter	25
	8.2 Beach Access Path Names and Indigenous Engagement.....	25
9	Action List	25
10	General Business	25
	10.1 Website	25
11	Next Meeting	25
12	Meeting Closure	25

1 DECLARATION OF MEETING OPEN / ANNOUNCEMENT OF VISITORS

Presiding Member declared the meeting open at 3:05pm.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Pyvis acknowledged the Traditional Owners, the Whadjuk people, one of 14 dialect groups of the Nyoongar people and the Whadjuk people occupied the land from Two Rocks to Rockingham and the greater Walingup area which includes Fremantle and this land is of spiritual significance and great importance to Whadjuk Nyoongar people living today.

3 ATTENDANCE**Committee Members Present**

Cr Sally Pyvis	Presiding Member
Cr Sandra Boulter	Deputy Presiding Member
Dr Mike Ewing	Cottesloe Coastcare

Officers Present

Mr Mat Humfrey	Chief Executive Officer
Mrs Denise Tyler-Hare	Project Manager
Mr Shaun Kan	Manager of Engineering Services
Ms Mary-Ann Winnett	Governance Coordinator

Consultants Present

Mr Frank Kotai	Ecoscape (Non-voting)
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Apologies

Mayor Philip Angers	Elected Member
Cr Michael Tucak	Elected Member
Ms Kerryn Briody	Community Representative

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved Cr Boulter, Seconded Dr Mike Ewing

1. The Minutes of the meeting of the Beach Access Paths Committee meeting held 31 July 2018 be confirmed, subject to the following changes:

- **Content of the email from Kerryn Briody to be circulated.**
- **Page 9, Sea Dragon – the words “indigenous name” should be deleted.**
- **Replace Ms Robyn Benken as attendee with Dr Mike Ewing who attended.**
- **Noting that in regard to the Officer Recommendation on page 8, since the minutes were published, it has been noted that Dr Dobson is not the appropriate authority and the words should not have been included.**

- Page 9, under rationale, please add after Dr Dobson “and Mr Ken McIntyre’s”.
2. That the adopted minutes of 31 July 2018 be presented to the Ordinary Council meeting of 25 September for noting.

Carried 3/0

5 DECLARATION OF INTERESTS

Nil.

6 CORRESPONDENCE

Nil.

7 OFFICER REPORTS

7.1 BEACH ACCESS PATHS – PRIORITY LIST OF PATHS TO BE UPGRADED

File Ref:	SUB/2414
Attachments:	Nil
Responsible Officer:	Mat Humfrey, Chief Executive Officer
Author:	Denise Tyler-Hare, Manager of Projects
Proposed Meeting Date:	15 May 2018
Author Disclosure of Interest:	Nil

SUMMARY

The Committee is asked to consider the priority list of paths to be upgraded following S10, S12, N6 and N7.

BACKGROUND

At the March 2018 Committee meeting, the Committee discussed the next paths to be upgraded, following completion of S10, S12, N6 and N7, with the outcome for the Town to prepare a report with a priority list of paths.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2013 to 2023

Priority Area Three Enhancing beach access and the foreshore.

Corporate Business Plan 2014 to 2018

Priority Area Three: Enhancing beach access and the foreshore.

3.1: Implement the 'Foreshore Redevelopment Plan' in consultation with the community.

POLICY IMPLICATIONS

Beach Policy

The Beach Access Path Concept Plans complies with the Policy as adopted by Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations 1996

FINANCIAL IMPLICATIONS

Assuming approximately \$80,000 per path (on average), the cost will be around \$1,760,000. 6 paths will cost \$480,000.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

The design approach for the Beach Access Paths will cover issues such as sustainability and the long term maintenance and management of the precinct. The design will need to include selected materials that have been chosen to ensure sustainability, longevity and ease of maintenance.

CONSULTATION

Beach Access Path Committee
Town of Cottesloe Staff
Elected Members

STAFF COMMENT

The proposed priorities of upgrades are as follows, with the reasons noted below:

1. S4 (Wearne) – upgrade to the end of the existing structure to enable easy access to the beach, along with incorporation of universal access, and consider the bus stop/car parking situation
2. S15 (Sea View) – upgrade to amenity and steps.
3. N2 (Bryan Way South) – removal and revegetation.
4. N 3 (Bryan Way North) – upgrade to address erosion.
5. S5 (Gibney Street) – upgrade to top of the path to address erosion, steepness and amenity.
6. N4 and N4 south (Barchetta) – upgrade to address cracking and chipping through concrete stairs, erosion to the sand ladder and the extent, sand buildup around the base of the shower, and amenity.
7. N9 (Vera View Parade) – upgrade to steps and amenity.
8. S11 (Rosendo Street) – upgrade to address rusted signage, overgrown vegetation and erosion under sand ladder.
9. N10 (North Beach South) – Upgrade to address caving and sand erosion.
10. C4 (Napier Street) – upgrade to include disabled access.
11. S3 (Sydney Street) – upgrade to address sand buildup at shower, amenity at the top, and various sand build up issues.
12. N8 (Little Marine Parade) – upgrade to address ad hoc stair installation and amenity.
13. S7 (South Groyne) – upgrade to address shower run off, bike racks, signage clutter, boat ramp and steps.
14. S8 (Dutch Inn) – upgrade to address uneven timber sand ladder, surf access and overgrown vegetation.
15. N12 (North Street) – upgrade to amenity and steepness.
16. S2 (Curtin Ave) – minor upgrades to bring in line with the style guide.
17. S13 (Pearse Street) – upgrade to amenity and path delineation.
18. S9 (Princes Street) – upgrade to address erosion undermining sand ladder.
19. N11 (North Beach North) – upgrade to address erosion under the sand ladder and unevenness of the ladder.
20. N1 (Napier Street North) – Review usage level, and determine whether this path could be closed. If not, upgrade to timber planks, concrete blocks and limestone blocks to introduce regularity and consistency, and address the sand drift over the planks.
21. S1 (Vlamingh Memorial) – upgrade to address the amenity and style features.

It is noted that S14 is in good condition and according to the style guide, does not require upgrading. The Foreshore masterplan will incorporate paths C0 – C3, so it is suggested that these paths are undertaken once the masterplan is complete. It is suggested to close S6 (Beach St) and revegetate this.

It is noted that the Committee may want to consider upgrading additional paths each year, subject to funding availability.

VOTING

Simple Majority

OFFICER RECOMMENDATION

That the Beach Access Paths Committee recommend;
That Council ENDORSE the priority list included in this report.

COMMITTEE RECOMMENDATION

Moved Cr Boulter, Seconded Dr Ewing

That the Beach Access Paths Committee recommend;
That Council ENDORSE the following priority list for the next round of beach access path projects:

1. **S4 (Wearne)**
2. **S15 (The Cove)**
3. **N9 (Vera View Parade)**
4. **N2 (Bryan Way South)**
5. **N8 (Little Marine Parade)**
6. **S1 (Vlamingh Memorial)**
7. **N4 North Cott**

Carried 3/0

7.2 BEACH ACCESS PATHS – BEACH ACCESS PATH UPGRADE CHECKLIST

File Ref:	SUB/2414
Attachments:	Beach Access Plan Upgrade Checklist
Responsible Officer:	Mat Humfrey, Chief Executive Officer
Author:	Denise Tyler-Hare, Manager of Projects
Proposed Meeting Date:	15 May 2018
Author Disclosure of Interest:	Nil

SUMMARY

The Committee is asked to consider implementing the checklist when reviewing future beach access path upgrade designs.

BACKGROUND

At the March 2018 Committee meeting, it was raised that a beach access path upgrade design checklist would be helpful. This report has been prepared as a result of this.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2013 to 2023

Priority Area Three Enhancing beach access and the foreshore.

Corporate Business Plan 2014 to 2018

Priority Area Three: Enhancing beach access and the foreshore.

3.1: Implement the 'Foreshore Redevelopment Plan' in consultation with the community.

POLICY IMPLICATIONS

Beach Policy

The Beach Access Path Concept Plans complies with the Policy as adopted by Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations 1996

FINANCIAL IMPLICATIONS

There are no perceived financial implications arising from the officer's recommendation.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

The design approach for the Beach Access Paths will cover issues such as sustainability and the long term maintenance and management of the precinct. The design will need to

include selected materials that have been chosen to ensure sustainability, longevity and ease of maintenance.

CONSULTATION

Beach Access Path Committee
Town of Cottesloe Staff
Elected Members

STAFF COMMENT

The proposed checklist covers off the essential items, and would assist Committee members in reviewing future designs.

VOTING

Simple Majority

OFFICER RECOMMENDATION

That the Beach Access Paths Committee recommend;
That Council ACCEPT the checklist as per the attached document.

This item was not discussed due to time constraints.

7.3 BEACH ACCESS PATHS – LOG LADDER MAINTENANCE

File Ref:	SUB/2414
Attachments:	Best Practice Guide for Log Ladders
Responsible Officer:	Mat Humfrey, Chief Executive Officer
Author:	Denise Tyler-Hare, Manager of Projects
Proposed Meeting Date:	15 May 2018
Author Disclosure of Interest:	Nil

SUMMARY

The Committee is provided the attached report for review and information on the best practice to log ladder maintenance.

BACKGROUND

At the March 2018 Committee meeting, it was raised that a best practice guide for log ladder maintenance would be helpful for the committee to understand the processes. This report has been prepared as a result of this.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2013 to 2023

Priority Area Three Enhancing beach access and the foreshore.

Corporate Business Plan 2014 to 2018

Priority Area Three: Enhancing beach access and the foreshore.

3.1: Implement the 'Foreshore Redevelopment Plan' in consultation with the community.

POLICY IMPLICATIONS

Beach Policy

The Beach Access Path Concept Plans complies with the Policy as adopted by Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations 1996

FINANCIAL IMPLICATIONS

There are no perceived financial implications arising from the officer's recommendation.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

The approach for log ladder maintenance will cover issues such as sustainability and the long term maintenance and management of the ladders.

CONSULTATION

Beach Access Path Committee
Town of Cottesloe Staff
Elected Members

STAFF COMMENT

The attached report covers off the essential items, and would assist Committee members in reviewing future designs, and the Town in implementing maintenance operations.

VOTING

Simple Majority

OFFICER RECOMMENDATION

That the Beach Access Paths Committee recommend;
That Council ENDORSE the best practice guide for log ladder maintenance report for implementation by the Town.

This item was not discussed due to time constraints.

7.4 BEACH ACCESS PATHS – LANDSCAPE MATERIAL SCHEDULE

File Ref:	SUB/2414
Attachments:	Nil
Responsible Officer:	Mat Humfrey, Chief Executive Officer
Author:	Denise Tyler-Hare, Manager of Projects
Proposed Meeting Date:	11 September 2018
Author Disclosure of Interest:	Nil

SUMMARY

The Committee is asked to consider Cr Boulter’s list of queries regarding the landscape material schedule and resolve any changes to be incorporated into the construction as potential variations to the Contract.

BACKGROUND

At the July 2018 Committee Meeting, Environmental Industries was recommended to be awarded the tender.

Prior to this, Cr Boulter had sent an email with a number of queries about the choices of materials incorporated into the design.

The Staff Comment section below contains these queries, along with a recommended approach for each query, for the Committee to review and resolve upon.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2013 to 2023

Priority Area Three Enhancing beach access and the foreshore.

Corporate Business Plan 2014 to 2018

Priority Area Three: Enhancing beach access and the foreshore.

3.1: Implement the ‘Foreshore Redevelopment Plan’ in consultation with the community.

POLICY IMPLICATIONS

Beach Policy

The Beach Access Path Design Plans complies with the Beach Policy as adopted by Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations 1996

FINANCIAL IMPLICATIONS

Depending on the extent of proposed materials variations, there may be a financial variation to the contract. This would be determined in conjunction with the Contractor, once the Committee has made a decision regarding any proposed changes.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

The design approach for the Beach Access Paths will cover issues such as sustainability and the long term maintenance and management of the precinct. The design will need to include selected materials that have been chosen to ensure sustainability, longevity and ease of maintenance.

CONSULTATION

Beach Access Path Committee
Town of Cottesloe Staff
Elected Members

STAFF COMMENT

The following is the list of comments/queries received from Cr Boulter with regard to the landscape material schedule, along with the administration's comment, and recommended action against each item.

Number	Design Item	Query	Staff Comment	Recommended Action
1	S-01 In-situ concrete paving	It is worth checking the paving done on Rottnest at the Settlement. It is light grey concrete with a brushed finish exposing the sea shells that are in the mix. The panels of concrete are separated by timber battens bleached by the sun.	The pavement has been considered in conjunction with the Foreshore design, and changing it now will lead to inconsistencies in appearance. The alternative suggested is a nice treatment, but expensive. The Foreshore Precinct Implementation Committee opted for grey concrete instead of crème 'liquid limestone' type.	No change recommended.
2	S-02 Timber steps	The photo appears to be indicative only, but it is a better detail if the tread is over the riser, not behind it, as the photo shows.	Yes, it is an indicative image to show the material which is hardwood timber. Note that the current drawings show plastic in lieu of timber due to slip requirements.	No change recommended.

3	S-03 to S-08 inc.	<p>a. Organic near the Fish Habitat Protection Area is very important given the FHPA management plan and regs.</p> <p>b. Do the S08 sand ladder comments reflect best practice sand ladder management previously circulated to the BAP committee and require any other comment to reflect that best practice guide?</p>	<p>a. It is unclear what is being suggested in point a.</p> <p>b. At this stage, we need to get the Committee to endorse this best practice guide. Given S08 is not currently in the design, we have some time to review this.</p>	<p>a. No change recommended.</p> <p>b. No action required until S08 is designed.</p>
4	W-01 In-situ concrete wall.	What colour concrete? Cream, white or grey?	Wall colour is grey in accordance with input from the design review panel and coordination with the waterfront design.	No change recommended.
5	W-02 Concrete mowing edge.	A functional solution that looks too much like "municipal garden" in style. What other options are there?	The concrete edge could be done with form work rather than extruded which would provide a more refined look. Alternatively, natural limestone if acceptable to maintenance staff.	Committee to determine how they would like to proceed.
6	W-03 Barrier kerb	Decisions about all kerbs should be functional and the committee should have recommendations to it about which areas need a smooth crossover for bikes, prams and non-motorised wheels ie not cars, and where the kerb is being used as a	Noted. The pedestrian safety design review by JMG (Ecoscape's subcontractor) has not noted any concerns with the proposed parking modifications and kerb alignments.	No change recommended.

		deliberate barrier against cars. Noting that the committee should be making decisions about anywhere where reversing into car bays which are perpendicular to the coast is safer for passing pedestrians and cyclists where large surfing and windsurfing kite surfing gear is being unloaded/loaded and moved.		
7	M-01 Stainless steel shower.	<p>a. Foot shower should be on OPPOSITE side of the pillar to the full height shower so maximise the double queue use of the shower.</p> <p>b. Pillar should be well away from any wall or structure that inhibit circular flow around the pillar.</p>	These are both shown on the documentation.	No change recommended.
8	M-02 Shower drain grate.	How will the maintenance of this system work for clearing away sand that is continually washed away by the showers, and blocks existing showers all along the beachfront?	The large grate and sand trap is designed to stop sand before it enters the main soakwell. The sand would be periodically removed by the Town of Cottesloe. This design matches others used on the coast e.g. City Beach.	No change recommended.
9	M-03 Drink fountain.	Why the blue? Blue stops the drinking fountain blending in to the landscape and makes it a distracting gaudy feature. Plain 316 ss is more durable. Powder coating fades and breaks down. Check	This can be changed if the Committee would like to do so.	Committee to determine how they would like to proceed.

		the current foreshore seating where powder coating has been used and see what the degradation. The fountain at the end of Grant St is an excellent design and should be kept as the standard model. There is no reason why this should change.		
10	M-04 Timber fence.	The CHS rails will encourage climbing by the young. Bicycles can still be parked where there are cables, so pipes are not necessary. What size timbers? Can the post/rail detail be shown? We	We don't believe climbing will be an issue. Steel rails are used to provide secure parking locations for bikes. It should be noted these are expected to be incidental, they are a simple rail when not in use as it has been discussed in the concept that it isn't necessary to provide dedicated bike racks with all the space and hardstand requirements they would pose at each access point. We believe it is an important aspect of providing secure locations for bikes to lock up whilst keeping the waterfront relatively uncluttered.	No change recommended.
11	M-05 Stainless steel handrail.	Where is this for exactly?	Stainless steel handrail is on all stair accesses.	No change recommended.
12	M-06 Stainless steel bin	These MUST be kept free of advertising to minimise signage visual	Noted, it is not planned to install any advertising. Standard	No change recommended.

	enclosures.	pollution.	Cottesloe specification for bins. These will be existing ones relocated or supplied to the contractor by Cottesloe if not currently available on site.	
13	M-07 Vertical signage panel.	If there is an emergency on the beach someone has to run up to Marine Pde to check the path number before calling the ambulance or police. There MUST be one shown at the beach end as well.	Noted, this is being incorporated into the signage strategy, and having a sign at the beach side has already been endorsed by the Committee.	No change recommended.
14	M-08 Horizontal signage panel.	What does this achieve that can't be done with the vertical signs? Will there be a mix depending on location? What is required for signage in terms of people in a wheel chair?	Inclusion of this will depend on the Committee's acceptance of the Signage Strategy which removes these items.	No change recommended at this stage, pending finalisation of the draft signage strategy.
15	M-09 and M-10	I think there should be some surface disruption as well, such as in SO-5 on cycle path, and not a bike on the stencil as they know who we are talking to – perhaps a loaded down family with little ones rather than a bike	Noted – this has been discussed extensively at the BAP Committee meetings, and it was agreed to proceed with the raised stencil. It is convention on this sort of ID to show both users. We are trying to achieve this in a lighthearted way so the message is taken in more readily by path users. The paint used creates a raised surface that acts as a subtle rumble strip. Our two concerns in modifying this design are	No change recommended.

			material changes to the path are both costly and will be overbearing and a more prescriptive message via signs would be overbearing and have a negative impact on the path environment.	
16	M-11 Wheelstop.	Why the blue? Imagine a whole car park with all these blue stripes, when grey or black is more compatible with the paving and kerbing. The wheel stop along with all signage along the beachfront - especially the poles on which signs are placed - should blend in/be camouflaged. It is not necessary to highlight every fixture. Playing down the colours creates a calmer, softer unified aesthetic. Do they have to be plastic?	The wheelstop colour is selected because of illuminance contrast with surrounding surfaces for safety since they can be a trip hazard. The blue is seen as less intrusive than bright yellow. We can use a different colour if the Town wants to but will need to be instructed on what's suitable.	Committee to determine how they would like to proceed.

VOTING

Simple Majority

OFFICER RECOMMENDATION

That the Beach Access Paths Committee review the above information and resolve on how they would like to proceed with the following items:

1. W-02 Concrete mowing edge;
2. M-03 Drink fountain; and,
3. M-11 Wheelstop.

COMMITTEE RECOMMENDATION**Moved Cr Boulter, Seconded Cr Pyvis**

- 1. That the Administration identify those sites that need weed barriers (30cm -50cm depth) as per discussion with CCA with a view to minimising future maintenance and herbicide use.**
- 2. M-03 Drinking Fountain is to be a similar design to N7.**
- 3. M-11 Wheelstop colour is to be reviewed with the intent to use grey, if available, and if it conforms with the 30% luminous contrast, otherwise default to blue.**
- 4. S-03 – temporary irrigation to ensure survival of plants during the first summer is to be implemented.**
- 5. W-03 – consideration to be given to universal access and the inclusion of semi-mountable kerbs in lieu of barrier kerbs at S-12.**

Carried 3/0

7.5 BEACH ACCESS PATHS – SIGNAGE STRATEGY COMMUNITY CONSULTATION

File Ref:	SUB/2414
Attachments:	Nil
Responsible Officer:	Mat Humfrey, Chief Executive Officer
Author:	Denise Tyler-Hare, Manager of Projects
Proposed Meeting Date:	11 September 2018
Author Disclosure of Interest:	Nil

SUMMARY

The Committee is asked to consider whether the signage strategy should have broad community consultation prior to it being accepted.

BACKGROUND

Publik has been engaged to undertake a signage strategy for the beach access paths. The strategy is to inform the style, typography and iconography to be used in future beach access path signage, as well as the location of each stakeholder/wayfinding/historical etc. signage.

A workshop was held on the 14th August 2018 with the Beach Access Path Committee and relevant stakeholders to provide information on the draft signage strategy, with time for questions and answers, and the opportunity to provide comment in a survey following the workshop.

The results of this survey have been received, and passed on to Publik for inclusion in the signage strategy. This is currently being undertaken.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2013 to 2023

Priority Area Three Enhancing beach access and the foreshore.

Corporate Business Plan 2014 to 2018

Priority Area Three: Enhancing beach access and the foreshore.

3.1: Implement the 'Foreshore Redevelopment Plan' in consultation with the community.

POLICY IMPLICATIONS

Community Consultation Policy

The Community Consultation Policy, in its key principles, notes that consultation will encourage participation of people affected by or interested in a decision, and that they be given equal opportunity to participate in the consultation process, with a representative that they can select. The Administration has determined key stakeholders who meet this description, being the Beach Access Path Committee, community groups or authorities with existing signage at the beach access paths. The administration has sought input from these stakeholders as to their needs, and actively sought out people for consultation.

The consultation to date has been purpose driven and focused on specific issues relating to the proposed signage strategy, and results of the feedback from the survey are being incorporated into the signage strategy, to ensure each individual stakeholder needs have been met. The updated strategy will be circulated to all stakeholders to keep them updated on how their feedback was incorporated.

According to the policy, the signage strategy would fall into a site specific category, in keeping with Table 1. The administration would classify this as rare circumstance, where specific stakeholders are impacted by the proposal, and therefore a focus group, provision of appropriate information and a survey has been undertaken in accordance with Table 3. The administration has undertaken research, set the framework for the consultation, planned the consultation process, and undertaken the consultation in accordance with the policy.

It is considered that further broader community consultation would not add value, or improve the process.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations 1996

FINANCIAL IMPLICATIONS

There are not perceived financial implications arising from the officer's recommendation.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

CONSULTATION

Beach Access Path Committee

Town of Cottesloe Staff

Elected Members

STAFF COMMENT

The signage strategy is an operational document, intended to ensure consistency across future beach access path signage that is both compliant with relevant Australian Standards and meets stakeholder needs. The strategy has been developed exclusively for the Town of Cottesloe to provide a consistent form of communication across all beach access paths within the Town. The strategy has been primarily designed to enhance the visitor experience through providing clear and concise messaging in a structured format, combining applicable Australian Standards for beach access signage and emergency access information.

The strategy covers the following elements, which, in the administration's opinion, are unnecessary to undertake a broad community consultation for:

1. Typography – the typefaces selected and the implementation and presentation of all typography follows the State Government (WA) Access Guidelines for Information, Services and Facilities. It is unlikely that community consultation will result in a change to the proposed typography;
2. Colour – the colours proposed comply with the AS/NZS 2416.2:2010/Amdt 1:2011 Water safety signs and beach safety flags, Specifications for beach safety flags – colour, shape, meaning and performance, and the National Aquatic and Recreational Signage Style Manual. It is unlikely that community consultation will result in a change to the proposed colour;
3. Iconography, sizing and design – proposed icons comply with relevant standards, and it is unlikely that community consultation will result in a change to the proposed iconography;
4. Scale – the proposed scale has been developed to meet relevant Australian Standards, and be comparable to the BEN (Beach Emergency Number) sign system currently being implemented by DPIRD. There is very limited scope to change the scale, unless it is to increase the height of the sign. It is unlikely that community consultation will result in a change to the proposed scale;
5. Information hierarchy – this follows a clear structure as set out in AS/NZS 2416.3: 2010/Amdt 1:11, and also aims to incorporate the information contained within the BEN sign system. It is unlikely that community consultation will result in a change to the proposed information hierarchy;
6. Content management – the content will be determined by the administration as follows:
 - a. Colloquial name – determined by the Beach Access Path Committee;
 - b. Beach Access Path Number – already in existence;
 - c. Warning, prohibited use and permitted use icons – to be determined by the Town for each location during detailed design;It is therefore unlikely that community consultation will result in a change to the proposed content.
7. Exit markers – content to be designed in accordance with point 6 above. It is therefore unlikely that community consultation will result in a change to the proposed content.
8. Rear of signage/Interpretation and Mapping – the proposed options/layout will be considered in terms of stakeholder feedback, and the future content designed in conjunction with the stakeholders. It is unlikely that community consultation will result in a change to the proposed rear of the signs.
9. Location of Beach Access Path Signs – the location has been considered from a range of factors, including stakeholder needs at each path. This section of the strategy is a guideline that will be considered during the detailed design of each path upgrade. It is unlikely that community consultation will result in a change to the proposed sign location.
10. Proposed allocations for stakeholders – the stakeholders have been consulted directly on this, and therefore it is unlikely that community consultation will result in a change to the proposed allocations.

Based on the above review of the elements in the draft strategy, and the community consultation policy, it is considered that further consultation is unnecessary.

VOTING

Simple Majority

OFFICER RECOMMENDATION

That the Beach Access Paths Committee recommend;
That Council determine that the Signage Strategy does not require any further/broader community consultation.

COMMITTEE RECOMMENDATION

Moved Cr Boulter, Seconded Dr Ewing

That the Beach Access Paths Committee defer consideration of further/broader community consultation pending the receipt of information on Australian Standards regarding heights and noting that the four signs N7, N6, S10, S12 are being manufactured as prototypes.

Carried 3/0

8 OTHER BUSINESS**8.1 Beach Access Path Committee Charter**

The adoption of the Beach Access Paths Committee Charter was deferred at the May 2018 meeting.

OFFICER RECOMMENDATION

**That the Beach Access Paths Committee recommend;
That Council ADOPT the draft Beach Access Paths Committee Charter.**

This item was not discussed due to time constraints.

8.2 Beach Access Path Names and Indigenous Engagement

Mrs Tyler-Hare to provide the Committee with an update.

This item was not discussed due to time constraints.

9 ACTION LIST

Action List attached.

10 GENERAL BUSINESS**10.1 Website**

Committee member information and email addresses to be updated. It was also requested to include attachments in the minutes.

11 NEXT MEETING

To be determined.

12 MEETING CLOSURE

The Presiding Member announced the meeting closed at 5:02pm.