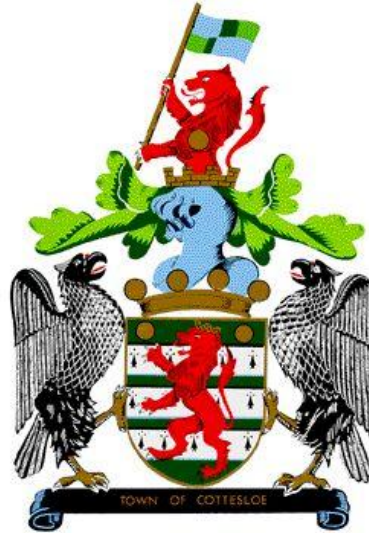


TOWN OF COTTESLOE



RESERVES, PARKS AND PLAYGROUNDS COMMITTEE

MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
1.00PM, TUESDAY, 13 FEBRUARY 2018

MAT HUMFREY
Chief Executive Officer

13 February 2018

DRAFT

1. DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS

Mr Humfrey declared the meeting open at 10.06 AM.

2. APPOINTMENT OF PRESIDING MEMBER

Mr Humfrey called for nominations for the appointment of the Presiding Member.

Cr Boulter nominated as Presiding Member and Cr Thomas seconded the nomination.

Unanimous

3. RECORD OF ATTENDANCE / APOLOGIES

Present

Cr Sandra Boulter	Presiding Member
Cr Rob Thomas	Elected Member
Cr Melissa Harkins	Elected Member

Officers Present

Mr Mat Humfrey	Chief Executive Officer
Mr Nicholas Woodhouse	Manager Engineering Services
Ms Amie Hill	Administration Officer

Apologies

Cr Helen Sadler	Deputy Member
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4. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LANDS

Cr Boulter acknowledged the Traditional Owners of the Lands of Cottesloe and on which the Committee meets today, and paid respect to their Elders – past, present and emerging.

5. DECLARATION OF INTERESTS

Cr Boulter declared a Proximity Interest in regards to the park/playground adjacent to her property on Millers Court.

6. BACKGROUND

Mr Woodhouse provided an update to the Committee:

-) The Street Tree Masterplan was adopted in December 2017.
-) The Town undertook infill planting in October 2017 along the verges on Curtin Avenue.
-) An infill planting program is planned for this year's planting season.

The Committee requested Mr Woodhouse provide a report outlining where the planting will be taking place for the coming season.

7. OTHER BUSINESS

7.1 Cost for AECOM to identify any potential skatepark locations within or near the locality of the Harvey Field Precinct

Mr Woodhouse advised the Committee that AECOM has provided a quote of \$4,000 to investigate Harvey Field as a potential site for a skatepark. AECOM also provided a quote of \$8,400 to investigate a further three sites as submitted with the petition (Grant Marine Park, Isolated, and Adjacent to Car Park 2).

Cr Boulter suggested that AECOM look at all of Cottesloe to find more potential sites rather than being restricted to four sites. Mr Woodhouse will contact AECOM and obtain a quote to investigate all of Cottesloe.

Cr Boulter suggested looking at skateparks in neighbouring Councils and any potential funding opportunities.

OFFICER AND COMMITTEE RECOMMENDATION

Moved Cr Thomas, seconded Cr Boulter

THAT the Town of Cottesloe administration prepare a draft brief on the feasibility of a skatepark Cottesloe wide.

Unanimous

7.2 Draft Committee Charter and Community Representatives

Cr Harkins suggested the word 'playground' be added to point 2 (ii) of the Council resolution. Cr Thomas suggested point b in the Terms of Reference address tree planting as a long term plan rather than a broad plan. Cr Boulter suggested a five year rolling tree planting program be established. Cr Boulter requested an extra point be added to the Terms of Reference – *Develop a transparent Community Consultation Plan for the implementation of the Committee's Terms of Reference*. Cr Boulter suggested having open Committee meetings to get the community engaged.

Mr Humfrey clarified point 7.4 regarding Voting and Non-voting members. The non-voting member can open the meeting and confirm the minutes of the previous meeting. Mr Humfrey advised the Committee that only Council can appoint non-voting members, the Committee would need to make a recommendation to Council. Mr Humfrey suggested the Committee wait until community

representatives have been appointed before making a recommendation.

The Committee drafted wording for point 4 Vision. Cr Boulter suggested the Town of Cottesloe Mission Statement be included as a point under the Terms of Reference. Cr Boulter requested the word inaugural be included under point 6 Membership. Cr Boulter suggested the Committee not restrict the number of community representatives and that Elected Members should always be one more than community representatives.

OFFICER AND COMMITTEE RECOMMENDATION

Moved Cr Boulter, seconded Mr Humfrey

THAT the amendments to the draft Committee Charter made at the February 2018 Reserves, Parks and Playground Committee be circulated to Committee Members for endorsement at the next Committee meeting.

Unanimous

7.3 Proposed Meeting Dates

The Committee requested the start time be changed to 12.00 PM. The proposed meeting dates for 2018 will be decided at the next Committee meeting with the newly appointed community representatives.

8. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS / OFFICERS BY DECISION OF MEETING

Cr Boulter suggested advertising in the local newspapers, on the Town of Cottesloe Facebook page and through the email database, calling for suggestions on Town of Cottesloe Reserves, Parks and Playgrounds.

Cr Boulter requested a list of Budget items with the amounts be included in the agenda for the next Committee meeting. Cr Boulter suggested organising a minibus to transport the Committee around the Town of Cottesloe Reserves, Parks and Playgrounds, as well as to neighbouring suburbs with good examples of Reserves, Parks and Playgrounds (e.g. Scarborough). Cr Boulter suggested inviting Nature Play WA to present to the Committee.

Cr Boulter asked Mr Woodhouse for an update on the purple dinosaur at the Railway Street playground. Mr Woodhouse advised the Committee that the play equipment was removed due to rust. Cr Boulter suggested writing to all the residents close to Railway Street and Curtin Avenue, between Napier Street and Eric Street, providing an update on the purple dinosaur playground and calling for suggestions on the replacement equipment.

Mr Humfrey suggested the letter could be a survey with questions on age groups and suggestions, including a map of the area.

Cr Boulter is concerned about dealing with dogs on reserves and how playgrounds can be fenced off or a separate green space created for dogs, as a dog park area.

OFFICER AND COMMITTEE RECOMMENDATION

Moved Cr Boulter, seconded Cr Thomas

THAT the Town of Cottesloe administration place an advertisement in the local newspapers, on the Town of Cottesloe Facebook page and email residents/ratepayers on the email database, calling for suggestions, improvements and ideas on Town of Cottesloe Reserves, Parks and Playgrounds.

Unanimous

Moved Cr Boulter, seconded Cr Thomas

THAT the Town of Cottesloe administration write to all residents in the vicinity of Railway Street and Curtin Avenue, between Napier Street and Eric Street, seeking comment on the purple dinosaur playground reserve space, specifically calling for suggestions for the reserve space and age range.

Unanimous

Moved Cr Boulter, seconded Cr Harkins

THAT the Town of Cottesloe administration report back to the next Committee meeting regarding permission procedures for fencing the south west corner of Eric Street and Curtin Avenue, including the trees on the corner.

Unanimous

9. MEETING CLOSURE

The Presiding Member announced the meeting closed at 11.43 AM.