

Application for Sign Licence



Town of Cottesloe

DETAILS OF PREMISES WHERE SIGN IS TO BE ERECTED:

Business Name: Cartridge World - Cottesloe			
Location of Sign: Roof above shop & eave of roof on road side of shop			
Address of Premises	Shop no. 1	Unit no.	Street no. 7
Where Sign is to be Located:	Street name Station Street	Suburb COTTESLOE	Postcode 6011

APPLICANTS DETAILS:

Full Name: [REDACTED]			
Postal Address:	Unit no.	Street no.	Street name [REDACTED]
	Suburb COTTESLOE		Postcode 6011
Phone: [REDACTED]	Mobile:		
Signature: [Signature]	Email: cottesloe@cartridgeworld.com.au		

OWNERS DETAILS:

Full Name: Station Street Partners c/o William Porteous Properties			
Postal Address:	Unit no. C4	Street no. 87	Street name Waratah Ave
	Suburb DALKEITH		Postcode 6009
Phone: 08 9386 8800	Mobile: 04 1127 6246		
Signature: [Signature] HELEN DAVIS	Email: leasing3@porteous.com.au		

APPLICATION FOR SIGN LICENCE

Type of sign:	Metal branding sign	
Position of sign:	Rooftop above shop	Eave of roof on road side of shop
Dimensions of sign:	2350mm x 500mm	7000mm x 500mm
Design:	Cartridge World Branding	
Materials & construction of sign and supports:	Metal sheet, metal frame	
		Metal sheet

FEE: \$97.00

Declaration:

I, [REDACTED] have read the Sign Licence Conditions and agree to abide by all relevant conditions.

Signed:  Date: 22/9/2021

Office Use Only

Date Received: _____ Sign Licence #: _____

Total Fees: \$ _____ Receipt #: _____

APPLICATION FOR SIGN LICENCE

Vertical Signs

A vertical sign shall;

- Be erected at a minimum height of 3 metres;
- Shall not project more than 910mm from the face of the building to which it is attached;
- Shall not project more than 2.4 metres above the top of the wall to which it is attached;
- Shall be of a height at least twice it's width;
- Shall not exceed 910mm in width

Semaphore Signs

A semaphore sign shall;

- Be erected at a minimum height of 2.75 metres;
- Shall be fixed at right angles to the wall to which it is attached;
- Shall not project more than 910mm from the point of attachment;
- Shall not be fixed over or adjacent to entrance of a building;
- Shall not be fixed over or under a veranda

Clocks

A clock shall;

- If suspended under a veranda have it's centre aligned with the centre of the footpath;
- Be erected at a minimum height of 2.75 metres;
- Be maintained to ensure the correct time is displayed at all times;
- Comply with the following table;

Height of Bottom of Clock above Footway	Max. Diameter of Width of Clock Face & Depth of Clock Including Lettering
2.75metres and under 3.7metres	460mm
3.7metres and under 6 metres	760mm
6metres and under 12 metres	1.07 metres
12 metres and greater	1.52 metres

APPLICATION FOR SIGN LICENCE

Sign Licence Conditions

Conditions for every permit

This licence is subject to compliance with the following conditions;

- Every sign shall be securely fixed to the structure by which it is supported, and shall be adequately maintained;
- Glass shall not be used in any sign;
- Paper, cardboard, cloth or any other readily combustible material shall not form part of, or be attached to any sign;
- Shall not obstruct the view of traffic

Portable Signs (Includes sandwich board signs)

A person may erect and maintain not more than one portable sign which;

- Only advertises a product or service available on the land adjacent to which it is erected;
- Does not exceed a height of 750mm;
- Does not obstruct the footpath;
- Is displayed during business hours only

Signs on Veranda Fascia's

A sign fixed to the outer fascia of a veranda shall;

- Not exceed 610mm in depth
- Shall not project beyond the fascia

Signs under Veranda's

A sign under a veranda shall;

- Be erected at a minimum height of 2.4 metres;
- Shall not exceed 2.4 metres in length;
- Shall not exceed 620mm in width;
- Shall not weigh more than 55kg;
- Shall not be fixed at right angles to the building

Horizontal Signs

A horizontal sign shall;

- Be erected at a minimum height of 2.4 metres;
- Shall not project more than 610mm from the wall to which it is attached;
- Shall be fixed parallel to the wall of the building;
- Conform to the following table;

Min. Distance of Sign above Street	Max. Depth of Sign
Less than 7.6 metres	610mm
7.6metres – 9.1 metres	760mm
9.1metres – 12 metres	910mm
More than 12 metres	4.5 metres