

TOWN OF COTTESLOE



ATTACHMENTS

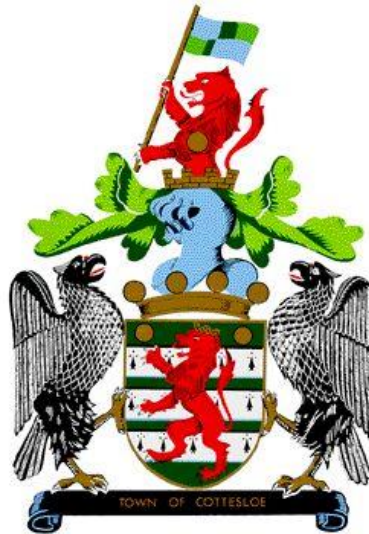
ORDINARY COUNCIL MEETING – 25 FEBRUARY 2025

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TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

**ITEM 10.1.1A:
MONTHLY FINANCIAL STATEMENTS FOR THE
PERIOD 1 JULY 2024 TO 31 DECEMBER 2024**

TOWN OF COTTESLOE**MONTHLY FINANCIAL REPORT**

(Containing the required statement of financial activity and statement of financial position)

For the period ended December 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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TOWN OF COTTESLOE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	11,299,786	11,258,121	11,292,346	34,225	0.30%	
Grants, subsidies and contributions	448,938	221,417	71,321	(150,096)	(67.79%)	▼
Fees and charges	5,413,548	3,792,864	3,996,376	203,512	5.37%	
Interest revenue	650,820	314,829	315,074	245	0.08%	
Other revenue	132,030	66,284	88,624	22,340	33.70%	
Fair value adjustments to financial assets at fair value through profit or loss	2,495	0	0	0	0.00%	
	17,947,617	15,653,515	15,763,741	110,226	0.70%	
Expenditure from operating activities						
Employee costs	(7,876,881)	(3,697,351)	(3,390,564)	306,787	8.30%	
Materials and contracts	(8,935,049)	(4,369,144)	(3,317,963)	1,051,181	24.06%	▲
Utility charges	(315,856)	(157,934)	(92,715)	65,219	41.30%	▲
Depreciation	(3,257,557)	0	0	0	0.00%	
Finance costs	(163,513)	(67,434)	(67,378)	56	0.08%	
Insurance	(238,845)	(131,840)	(223,339)	(91,499)	(69.40%)	▼
Other expenditure	(334,336)	(177,160)	(110,065)	67,095	37.87%	▲
	(21,122,037)	(8,600,863)	(7,202,024)	1,398,839	16.26%	
Non cash amounts excluded from operating activities	3,335,393	0	0	0	0.00%	
Amount attributable to operating activities	160,973	7,052,652	8,561,717	1,509,065	21.40%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,163,857	861,727	431,386	(430,341)	(49.94%)	▼
Proceeds from disposal of assets	104,001	75,145	97,542	22,397	29.81%	
Proceeds from financial assets at amortised cost - self supporting loans	35,069	17,417	17,417	0	0.00%	
Proceeds on disposal of financial assets at fair values through other comprehensive income	35,802	0	0	0	0.00%	
	1,338,729	954,289	546,345	(407,944)	(42.75%)	
Outflows from investing activities						
Payments for property, plant and equipment	(955,674)	(405,577)	(275,771)	129,806	32.01%	▲
Payments for construction of infrastructure	(2,108,150)	(1,028,756)	(677,852)	350,904	34.11%	▲
	(3,063,824)	(1,434,333)	(953,623)	480,710	33.51%	
Amount attributable to investing activities	(1,725,095)	(480,044)	(407,278)	72,766	15.16%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	971,908	0	304,539	304,539	0.00%	
	971,908	0	304,539	304,539	0.00%	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(59,583)	(2,273)	(2,273)	0	0.00%	
Repayment of borrowings	(354,119)	(174,387)	(174,387)	0	0.00%	
Transfer to reserves	(1,141,309)	(149,996)	(56,598)	93,398	62.27%	▲
	(1,555,011)	(326,656)	(233,258)	93,398	28.59%	
Amount attributable to financing activities	(583,103)	(326,656)	71,281	397,937	121.82%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2,212,225	2,212,225	3,368,417	1,156,192	52.26%	▲
Amount attributable to operating activities	160,973	7,052,652	8,561,717	1,509,065	21.40%	▲
Amount attributable to investing activities	(1,725,095)	(480,044)	(407,278)	72,766	15.16%	▲
Amount attributable to financing activities	(583,103)	(326,656)	71,281	397,937	121.82%	▲
Surplus or deficit after imposition of general rates	65,000	8,458,177	11,594,137	3,135,960	37.08%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

	Actual 30 June 2024	Actual as at 31 December 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	7,733,491	10,987,036
Trade and other receivables	1,030,358	4,754,228
Other financial assets	5,453,018	6,159,259
Inventories	8,960	8,960
Other assets	451,829	207,958
TOTAL CURRENT ASSETS	14,677,656	22,117,441
NON-CURRENT ASSETS		
Trade and other receivables	181,767	181,767
Other financial assets	197,662	197,662
Investment in associate	633,255	633,255
Property, plant and equipment	74,405,282	74,583,511
Infrastructure	69,574,749	70,252,601
Right-of-use assets	1,058,845	1,058,845
TOTAL NON-CURRENT ASSETS	146,051,560	146,907,641
TOTAL ASSETS	160,729,216	169,025,082
CURRENT LIABILITIES		
Trade and other payables	3,161,663	2,636,437
Other liabilities	62,663	62,261
Lease liabilities	59,583	57,310
Borrowings	354,119	179,732
Employee related provisions	1,175,792	1,180,843
TOTAL CURRENT LIABILITIES	4,813,820	4,116,583
NON-CURRENT LIABILITIES		
Lease liabilities	1,076,766	1,076,766
Borrowings	1,753,978	1,753,978
Employee related provisions	289,560	289,560
TOTAL NON-CURRENT LIABILITIES	3,120,304	3,120,304
TOTAL LIABILITIES	7,934,124	7,236,887
NET ASSETS	152,795,092	161,788,195
EQUITY		
Retained surplus	28,452,589	37,693,633
Reserve accounts	7,839,029	7,591,088
Revaluation surplus	116,503,474	116,503,474
TOTAL EQUITY	152,795,092	161,788,195

This statement is to be read in conjunction with the accompanying notes.

TOWN OF COTTESLOE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Town to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Estimation uncertainties and judgements made in relation to lease

2 NET CURRENT ASSETS INFORMATION

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AASB 101.10(e)
AASB 101.51
AASB 101.112

TOWN OF COTTESLOE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2024

FM Reg 34 (2)(b)

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$25,000 and 15.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(150,096)	(67.79%)	▼
Timing variance in the recognition of Financial Assistance Grants.		Timing	
Expenditure from operating activities			
Materials and contracts	1,051,181	24.06%	▲
Timing variance in building maintenance activities		Timing	
Utility charges	65,219	41.30%	▲
Timing variance related to the recognition of roads & bridges utility charges.		Timing	
Insurance	(91,499)	(69.40%)	▼
Timing variance related to all LGIS instalments due by November 2024.		Timing	
Other expenditure	67,095	37.87%	▲
Timing variance related to maintenance expenses and bad debts written off.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(430,341)	(49.94%)	▼
Timing variance related to road grants.		Timing	
Outflows from investing activities			
Payments for property, plant and equipment	129,806	32.01%	▲
Completion of North Cottesloe Beach Toilets has been delayed due to variations.		Timing	
Payments for construction of infrastructure	350,904	34.11%	▲
Timing variance related to construction of footpaths.		Timing	
Outflows from financing activities			
Transfer to reserves	93,398	62.27%	▲
Timing variance related to the recognition of interest earned.			
Surplus or deficit at the start of the financial year	1,156,192	52.26%	▲
Surplus or deficit after imposition of general rates	3,135,960	37.08%	▲

TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.21 M	\$2.21 M	\$3.37 M	\$1.16 M
Closing	\$0.07 M	\$8.46 M	\$11.59 M	\$3.14 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$17.08 M	% of total		\$2.64 M	% Outstanding		\$0.92 M	% Collected
Unrestricted Cash	\$9.48 M	55.5%	Trade Payables	\$1.38 M		Rates Receivable	\$3.83 M	66.9%
Restricted Cash	\$7.59 M	44.5%	0 to 30 Days		36.0%	Trade Receivable	\$0.92 M	% Outstanding
			Over 30 Days		64.0%	Over 30 Days		34.5%
			Over 90 Days		6.1%	Over 90 Days		38.5%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.16 M	\$7.05 M	\$8.56 M	\$1.51 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$11.29 M	% Variance	YTD Actual	\$0.07 M	% Variance	YTD Actual	\$4.00 M	% Variance
YTD Budget	\$11.26 M	0.3%	YTD Budget	\$0.22 M	(67.8%)	YTD Budget	\$3.79 M	5.4%

Refer to 13 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.73 M)	(\$0.48 M)	(\$0.41 M)	\$0.07 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.10 M	%	YTD Actual	\$0.68 M	% Spent	YTD Actual	\$0.43 M	% Received
Adopted Budget	\$0.10 M	(6.2%)	Adopted Budget	\$2.11 M	(67.8%)	Adopted Budget	\$1.16 M	(62.9%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.58 M)	(\$0.33 M)	\$0.07 M	\$0.40 M

Refer to Statement of Financial Activity

Borrowings		Reserves		Lease Liability	
Principal repayments	(\$0.17 M)	Reserves balance	\$7.59 M	Principal repayments	(\$0.00 M)
Interest expense	(\$0.07 M)	Net Movement	(\$0.25 M)	Interest expense	(\$0.00 M)
Principal due	\$1.93 M			Principal due	\$1.13 M

Refer to 10 - Borrowings

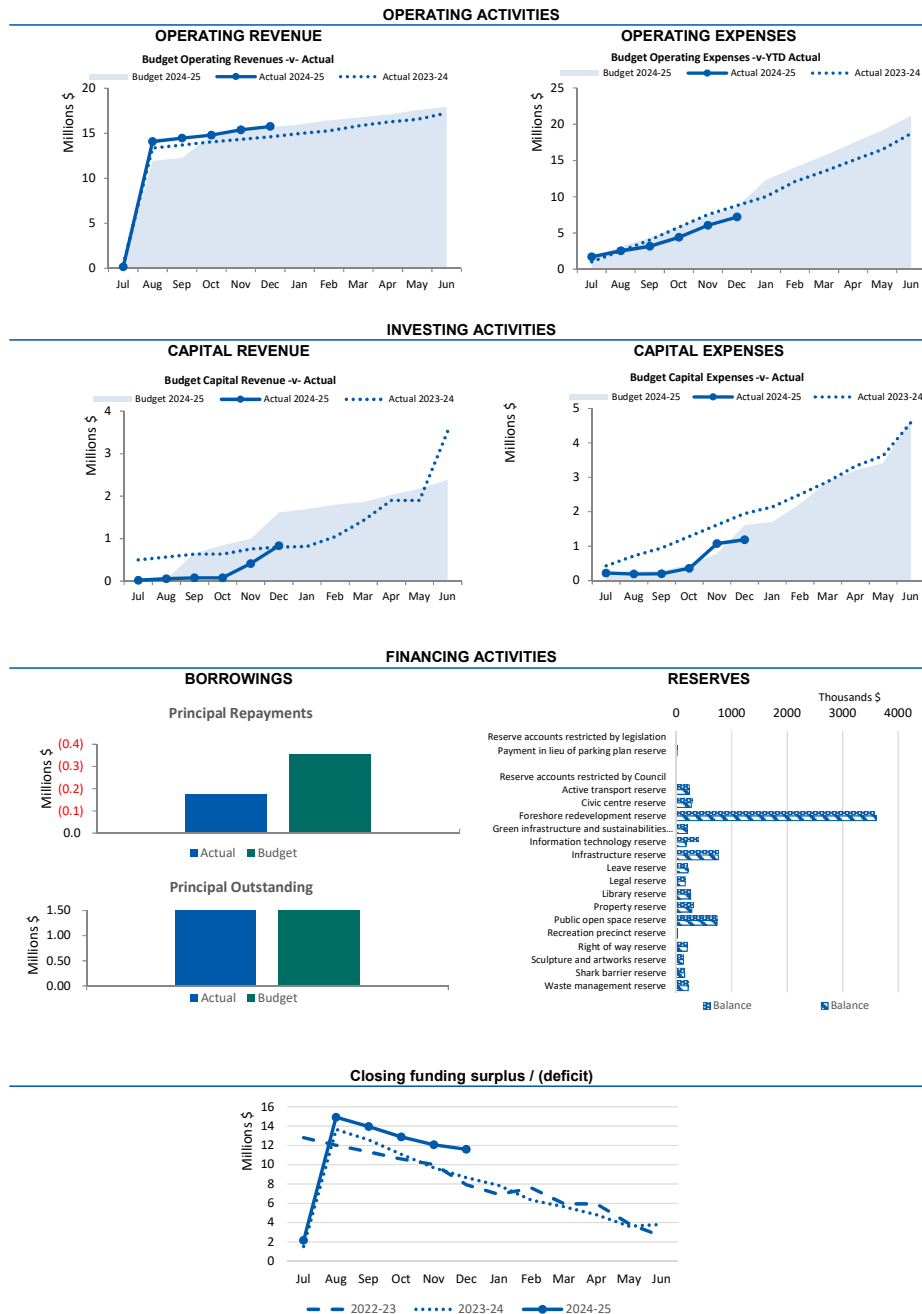
Refer to 4 - Cash Reserves

Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

Financial assets at amortised cost

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted \$	Reserve Accounts \$	Total \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand				1,300				
Municipal Bank Account	Cash and cash equivalents	3,122,808		3,122,808		NAB		At Call
Term Deposit ***5968	Financial assets at amortised cost	1	1,945,992	1,945,993		WBC	5.11%	11/06/2025
Term Deposit ***318	Cash and cash equivalents	7,181		7,181		NAB	4.48%	11/02/2025
Term Deposit ***319	Cash and cash equivalents	7,107		7,107		NAB	4.48%	11/02/2025
Term Deposit ***1864	Financial assets at amortised cost	1	1,975,461	1,975,462		WBC	4.80%	15/05/2025
Term Deposit ***3360	Financial assets at amortised cost	0		0	283,193	NAB	5.00%	20/05/2025
Term Deposit ***2109	Cash and cash equivalents	0	724,893	724,893		CBA	4.72%	26/02/2025
Term Deposit ***2109	Cash and cash equivalents	0	1,771,961	1,771,961		CBA	4.83%	21/01/2025
Term Deposit ***2109	Cash and cash equivalents	1,700,000		1,700,000		CBA	4.79%	21/01/2025
Term Deposit ***100	Cash and cash equivalents	1,800,000		1,800,000		NAB	4.95%	16/01/2025
Term Deposit ***103	Financial assets at amortised cost	1,800,000		1,800,000		NAB	5.05%	16/04/2025
Term Deposit ***919	Financial assets at amortised cost	0	366,933	366,933		NAB	5.05%	16/04/2025
Term Deposit ***5618	Cash and cash equivalents	0	556,155	556,155		NAB	4.55%	28/01/2025
Term Deposit ***619	Cash and cash equivalents	0	249,693	249,693		NAB	5.00%	27/03/2025
Term Deposit ***2109	Cash and cash equivalents	1,047,238		1,047,238		CBA	4.88%	17/03/2025
Total		9,484,336	7,591,088	17,075,424	283,193			
Comprising								
Cash and cash equivalents		7,684,334	3,302,702	10,987,036	0			
Financial assets at amortised cost - Term Deposits		1,800,002	4,288,386	6,088,388	283,193			
		9,484,336	7,591,088	17,075,424	283,193			

KEY INFORMATION

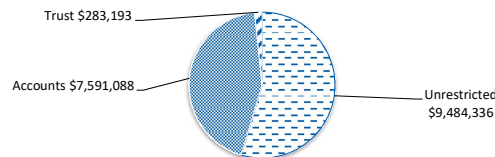
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Payment in lieu of parking plan reserve	12,613	530	0	13,143	12,613	93	0	12,706
Reserve accounts restricted by Council								
Active transport reserve	235,129	9,875	(34,249)	210,755	235,129	1,735	0	236,864
Civic centre reserve	291,048	12,224	(25,000)	278,272	291,048	2,047	(24,779)	268,316
Foreshore redevelopment reserve	3,575,980	150,191	0	3,726,171	3,575,980	26,381	0	3,602,361
Green infrastructure and sustainabilities initiatives reserve	203,767	108,558	(135,000)	177,325	203,767	1,485	(4,292)	200,960
Information technology reserve	396,635	16,659	(406,209)	7,085	396,635	1,935	(225,731)	172,839
Infrastructure reserve	755,043	362,747	(66,000)	1,051,790	755,043	5,568	(500)	760,111
Leave reserve	207,728	8,725	0	216,453	207,728	1,532	0	209,260
Legal reserve	160,714	6,750	0	167,464	160,714	1,186	0	161,900
Library reserve	249,817	10,492	0	260,309	249,817	1,843	0	251,660
Property reserve	308,015	388,972	(190,450)	506,537	308,015	2,151	(29,946)	280,220
Public open space reserve	746,739	31,363	(45,000)	733,102	746,739	5,509	(19,291)	732,957
Recreation precinct reserve	15,298	643	0	15,941	15,298	113	0	15,411
Right of way reserve	194,653	8,175	(70,000)	132,828	194,653	1,436	0	196,089
Sculpture and artworks reserve	126,890	5,329	0	132,219	126,890	936	0	127,826
Shark barrier reserve	145,431	11,108	0	156,539	145,431	1,073	0	146,504
Waste management reserve	213,529	8,968	0	222,497	213,529	1,575	0	215,104
	7,839,029	1,141,309	(971,908)	8,008,430	7,839,029	56,598	(304,539)	7,591,088

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	542,106	308,201	59,095	(249,106)
Furniture and equipment	121,568	57,376	43,460	(13,916)
Plant and equipment	292,000	40,000	173,216	133,216
Acquisition of property, plant and equipment	955,674	405,577	275,771	(129,806)
Infrastructure - roads	193,163	0	4,941	4,941
Infrastructure - car parks	148,636	60,000	68,890	8,890
Infrastructure - drainage	40,000	20,000	0	(20,000)
Infrastructure - footpaths	296,756	284,756	10,412	(274,344)
Infrastructure - parks and ovals	517,642	52,000	41,620	(10,380)
Infrastructure - right of way	70,000	70,000	65,618	(4,382)
Infrastructure - other	841,953	542,000	486,371	(55,629)
Acquisition of infrastructure	2,108,150	1,028,756	677,852	(350,904)
Total of PPE and Infrastructure.	3,063,824	1,434,333	953,623	(480,710)
Total capital acquisitions	3,063,824	1,434,333	953,623	(480,710)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,163,857	861,727	431,386	(430,341)
Other (disposals & C/Fwd)	104,001	75,145	97,542	22,397
Reserve accounts				
Active transport reserve	34,249	(34,249)	0	34,249
Civic centre reserve	25,000	(25,000)	24,779	49,779
Green infrastructure and sustainabilities initiatives reserve	135,000	0	4,292	4,292
Information technology reserve	406,209	(333,104)	225,731	558,835
Infrastructure reserve	66,000	0	500	500
Property reserve	190,450	(190,450)	29,946	220,396
Public open space reserve	45,000	(27,000)	19,291	46,291
Right of way reserve	70,000	(70,000)	0	70,000
Contribution - operations	824,058	1,177,264	120,156	(1,057,108)
Capital funding total	3,063,824	1,434,333	953,623	(480,710)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Town's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

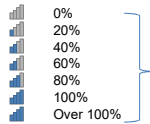
Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

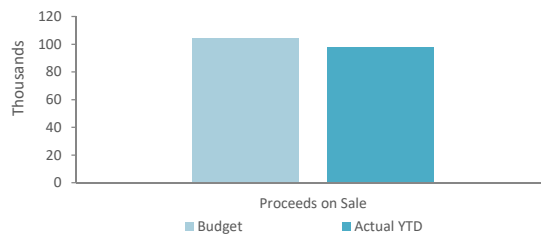
		Account Description	Adopted		YTD Actual	Variance (Under)/Over
			Budget	YTD Budget		
		Jarrad Street Carpark Footpath Renewal (Boatshed)	50,000	0	0	0
		Cottesloe Carpark No.1 Patching	35,000	35,000	18,270	16,730
		Cottesloe Carpark No.2 Strategy - WIP	63,636	25,000	50,620	(25,620)
		Drainage Installation	40,000	20,000	0	20,000
		Eric Street Shared Path (Marine Parade to Curtin Avenue)	276,756	276,756	10,412	266,344
		Footpath and Kerb Renewal	20,000	8,000	0	8,000
		Inground sensors	71,568	32,376	8,842	23,534
		Replace Bore and Pump at Napier Street and Curtin Avenue Intersection	15,000	0	4,292	(4,292)
		Reticulation Upgrade Marine Parade (Vera Street to North Street)	80,000	0	0	0
		Upgrade Reticulation System at Jasper Green (improve pressure)	15,000	15,000	8,305	6,695
		Renewal of Shade Shelters (Main Beach)	23,894	0	19,140	(19,140)
		Beach Access Path Upgrades & Modifications	130,059	70,000	30,378	39,622
		Groyne Access Ramp Works	150,000	30,000	3,133	26,867
		Supply and install handrail at stairs in front of Cottesloe Surf Lifesaving Club Boatshed	16,000	0	6,490	(6,490)
		Anderson Pavilion Protection Fence	20,000	20,000	0	20,000
		Forest Street Compacting bin	0	0	5,400	(5,400)
		Foreshore Retaining Wall	50,000	0	0	0
		Shark Barrier	400,000	400,000	400,500	(500)
		Skate Park Signage	22,000	22,000	21,330	670
		Beach Access Path Upgrade (Detail Design)	50,000	0	0	0
		Renewal of Shade Sails	12,220	0	500	(500)
		Replace three lighting towers in the upper lawn area of the Civic Centre	15,000	0	0	0
		Harvey Field (Broome Street) Playground Upgrade	290,422	0	7,551	(7,551)
		Andrews Place Playground Softfall Replacement	27,000	27,000	19,291	7,709
		Dutch Inn Playground Steel Shelter	18,000	0	0	0
		Civic Centre Playground Upgrade Project (Detail Design)	25,000	10,000	1,681	8,319
		ROW 4B	70,000	70,000	65,618	4,382
		Marine Parade Raised Platform (Dutch Inn)	20,000	0	0	0
		MRRG Project - Railway Street (Perth Street to Burt Street)	83,000	0	217	(217)
		Roads to Recovery Project - TBC	90,163	0	0	0
		Marine Parade Lighting	0	0	4,724	(4,724)
		Anderson Pavilion Development (C/Fwd)	91,201	91,201	35,289	55,912
		149 Marine Parade Toilet Upgrade	187,000	187,000	23,396	163,604
		Civic Centre Conservation Renewal	43,905	0	411	(411)
		Seaview Golf Course	75,000	30,000	0	30,000
		Solar Panels	20,000	0	0	0
		South Cottesloe Toilet	200,000	0	0	0
		Photocopier	25,000	0	0	0
		Office Accommodation	25,000	25,000	28,978	(3,978)
		Civic Centre Building Hydrotap	0	0	5,641	(5,641)
		Fleet and Plant Replacement	292,000	40,000	173,216	(133,216)
			3,138,824	1,434,333	953,622	480,708

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
1450	Bobcat	14,145	14,145	0	0	30,642	30,642	0	0
1724	Ride on mower	36,355	36,355	0	0	36,355	36,355	0	0
1500	Ride on mower	3,645	3,645	0	0	9,545	9,545	0	0
1505	Suzuki Swift	6,224	6,224	0	0			0	0
1610	Ute	21,000	21,000	0	0	21,000	21,000	0	0
1504	Water Truck	22,632	22,632	0	0			0	0
		104,001	104,001	0	0	97,542	97,542	0	0



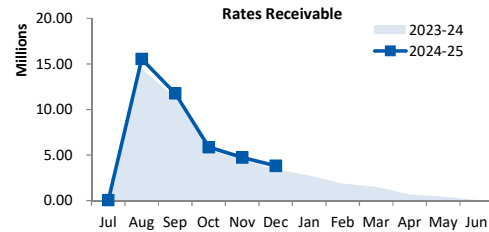
**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable

	30 Jun 2024	31 Dec 2024
	\$	\$
Opening arrears previous year	216,324	267,438
Levied this year	12,493,659	11,292,346
Less - collections to date	(12,442,545)	(7,729,795)
Net rates collectable	267,438	3,829,989
% Collected	97.9%	66.9%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	570,432	43,846	(78,601)	335,781	871,458
Percentage	0.0%	65.5%	5.0%	(9.0%)	38.5%	
Balance per trial balance						
Trade receivables		570,432	43,846	(78,601)	335,781	871,458
GST receivable		5,288				5,288
Receivables for employee related provisions					47,493	47,493
Total receivables general outstanding						924,239

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

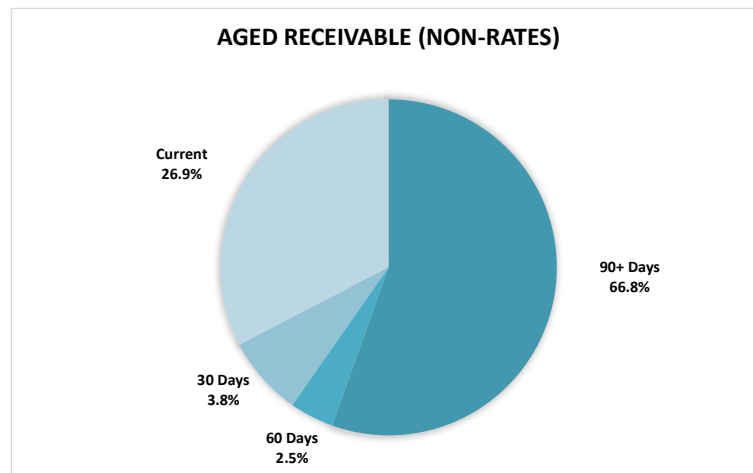
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.



**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 December 2024
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost	5,382,147		706,241	6,088,388
Financial assets at amortised cost - self supporting loans	35,069			35,069
Financial assets at fair values through other comprehensive income	35,802			35,802
Inventory				
Visitor centre stock	31,261			31,261
Other inventories - Provision for Obsolescence	(22,301)			(22,301)
Other assets				
Prepayments	232,772		(232,771)	0
Accrued income	11,523		(11,100)	424
Contract assets	207,534			207,534
Total other current assets	5,913,807	0	462,370	6,376,177
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

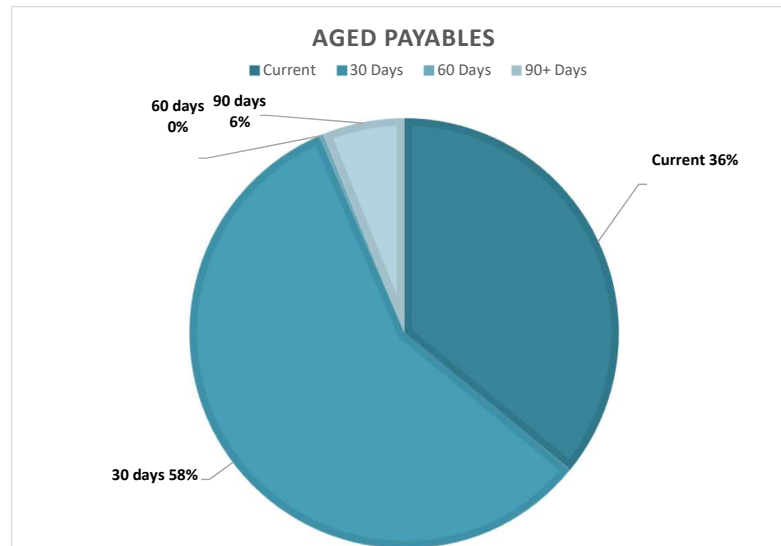
OPERATING ACTIVITIES

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	501,444	802,406	(5,046)	85,678	1,384,482
Percentage	0.0%	36.0%	57.5%	0.4%	6.1%	
Balance per trial balance						
Sundry creditors		501,444	802,406	(5,046)	85,678	1,384,482
Bonds and deposits held		(23,150)	37,727	16,000	842,280	872,857
Income received in advance					101,901	101,901
Accrued expenses					213,001	213,001
Contract retention					64,196	64,196
Total payables general outstanding						2,636,437
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the period that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2024	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$
JOINT LIBRARY	107	2,037,001	(156,970)	(319,050)	1,880,031	1,717,951	(66,304)	(127,499)
		2,037,001	(156,970)	(319,050)	1,880,031	1,717,951	(66,304)	(127,499)
Self supporting loans								
COTTESLOE TENNIS CLUB	108	71,096	(17,417)	(35,069)	53,679	36,027	(963)	(1,691)
		71,096	(17,417)	(35,069)	53,679	36,027	(963)	(1,691)
Total		2,108,097	(174,387)	(354,119)	1,933,710	1,753,978	(67,267)	(129,190)
Current borrowings		354,119			179,732			
Non-current borrowings		1,753,978			1,753,978			
		2,108,097			1,933,710			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars		Lease No.	1 July 2024	Principal Repayments		Principal Outstanding		Interest Repayments	
				Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$
Depot facility	1		1,129,858	0	(54,942)	1,129,858	1,074,916	0	(34,034)
Telephone system	3		342	(149)	(342)	193	0	9	0
Folding machine (New)	4		6,149	(2,124)	(4,299)	4,025	1,850	(120)	(189)
Total			1,136,349	(2,273)	(59,583)	1,134,076	1,076,766	(111)	(34,223)
Current lease liabilities			59,583			57,310			
Non-current lease liabilities			1,076,766			1,076,766			
			1,136,349			1,134,076			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Town assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 December 2024
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		62,663	0		(402)	62,261
Total other liabilities		62,663	0	0	(402)	62,261
Employee Related Provisions						
Annual leave		711,871	0	17,880		729,751
Long service leave		463,921	0		(12,829)	451,092
Total Provisions		1,175,792	0	17,880	(12,829)	1,180,843
Total other current liabilities		1,238,455	0	17,880	(13,231)	1,243,104
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Town has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Town's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Town are recognised as a liability until such time as the Town satisfies its obligations under the agreement.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2024	Current Liability 31 Dec 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Coastal Adaptation and Protection Grants (DoT)				0		17,704	0	0
Direct Grant (MRWA)				0		33,822	33,822	33,822
Financial Assistance Grants - General (WALGGC)				0		188,998	94,500	16,652
Financial Assistance Grants - Local Road (WALGGC)				0		106,152	53,076	5,352
Sanitation				0		2,651	1,326	0
Australia Day				0		15,000	0	12,000
Urban Canopy (WALGA)				0		11,770	11,770	0
	0	0	0	0	0	376,097	194,494	67,826
Contributions								
Community stewardship				0		7,341	3,671	0
Cottesloe RSL Sub Branch				0		4,000	0	0
Hire facilities damage				0		500	252	3,495
MRWA street lighting utilities				0		15,000	0	0
Parking Facilities				0		45,000	22,502	0
PTA Bus Stop Infrastructure Partnership				0		1,000	498	0
	0	0	0	0	0	72,841	26,923	3,495
TOTALS	0	0	0	0	0	448,938	221,417	71,321

TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2024	Current Liability 31 Dec 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Anderson Pavillion Development (C/Fwd)				0		26,057	26,057	0
DPIRD - Dept Fisheries				0		400,000	400,000	400,000
Eric Street Shared Path (Marine Parade to Curtin Avenue)				0		242,507	242,507	0
LRCI Program				0		90,422	0	0
MRRG Improvement - Railway St (Perth St to Burt St)				0		83,000	83,000	21,373
Road Safety Council				0		20,000	20,000	0
Road to Recovery				0		90,163	90,163	0
	0	0	0	0	0	952,149	861,727	421,373
Capital contributions								
Cash in lieu of public open space				0	0	11,708	0	10,013
LGIS (Civic Centre Conservation Renewal)				0		200,000	0	0
	0	0	0	0	0	211,708	0	10,013
TOTALS	0	0	0	0	0	1,163,857	861,727	431,386

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024**

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount Received	Amount Paid	Closing Balance
	1 July 2024			31 December 2024
	\$	\$	\$	\$
Cash in lieu of public open space	280,195	2,142	0	282,337
Abandoned Vehicles	850	6	0	856
	281,045	2,148	0	283,193

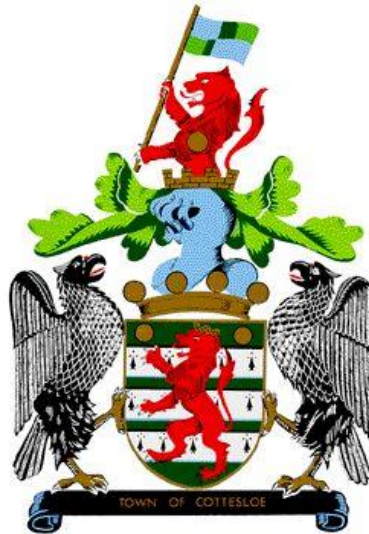
TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2024

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						
Seaview golf club stage 2 feasibility study	22/10/2024	Operating expenses			(75,000)	(75,000)
Transfer from Property Reserve	22/10/2024	Capital revenue		75,000		0
Detailed design - Healthy Streets - Broome St & Marmion St treatments	26/11/2024	Capital expenses			(100,000)	(100,000)
MRWA grant funding for healthy streets project - Detailed design	26/11/2024	Capital revenue		100,000		0
Sculpture by the Sea events operating expense	17/12/2024	Operating expenses		70,000		70,000
Grant to Sculpture by the Sea Incorporated	17/12/2024	Operating expenses			(5,000)	65,000
			0	245,000	(180,000)	65,000

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

ITEM 10.1.1B: PAYMENT LISTING DECEMBER 2024

TOWN OF COTTESLOE
PAYMENT LISTING FOR DECEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
03/12/2024	Quito Pty Ltd atf Quito Unit Trust T/As Benara Nurseries	Landscaping supplies	\$ 280.50
03/12/2024	Drainflow Services Pty Ltd	Street maintenance services	\$ 6,976.75
03/12/2024	Department of Transport	Legal services	\$ 2,447.25
03/12/2024	LGIS	Insurance	\$ 3,537.44
03/12/2024	Diamond Hire	Excavator hire	\$ 420.00
03/12/2024	Cat Welfare Society Inc T/A Cat Haven	Adoption reports	\$ 55.00
03/12/2024	Young's Plumbing Service Pty Ltd	Plumbing services	\$ 197.50
03/12/2024	McGees Property	Consultancy service	\$ 4,950.00
03/12/2024	Department of Planning, Lands and Heritage	Licence fees	\$ 1,564.30
03/12/2024	Stone Supplies WA Pty Ltd T/A Creation Landscape Supplies	Road maintenance	\$ 220.73
03/12/2024	The Trustee for Rico Family Trust T/as Solo Resource Recovery	Waste collection services	\$ 112,460.12
03/12/2024	Hays Specialist Recruitment (Aust.) P/L	Temporary staff	\$ 7,218.27
03/12/2024	MEC 929 Pty Ltd T/A Murphy's Electrical Company	Repairs and maintenance	\$ 2,374.90
03/12/2024	Landgate - VGO	Valuation reports	\$ 593.36
03/12/2024	CSCH Pty Ltd t/as Charles Service Company	Cleaning services	\$ 19,397.09
03/12/2024	Corsign WA Pty Ltd	Signage	\$ 2,277.00
03/12/2024	Bucci Holdings Pty Ltd T/as Visimax	Hardware items	\$ 167.85
03/12/2024	Future Bicycle Innovations Pty Ltd T/as eBikers	Ebike service	\$ 270.00
03/12/2024	Officeworks Ltd	Furniture and equipment	\$ 104.00
03/12/2024	Eco Shark Barrier Pty Ltd	Shark barrier construction	\$ 506,000.00
03/12/2024	Melanoma Institute Australia	Community grant	\$ 3,300.00
03/12/2024	Ultimo Catering & Events Pty Ltd	Catering services	\$ 4,940.70
03/12/2024	Proficiency Group Pty Ltd T/As Information Proficiency & Sigma Data Solutions	Advisory services	\$ 880.00
03/12/2024	Woodlands Distributors Pty Ltd	Dog waste bags	\$ 2,752.20
03/12/2024	Valrose Pty Ltd	Project management	\$ 10,854.98
03/12/2024	Winc Australia Pty Limited	Office stationery supplies	\$ 449.95
03/12/2024	A Team Printing Pty Ltd	Printing services	\$ 275.00
03/12/2024	Relationships Australia Western Australia Incorporated	Staff services	\$ 220.00
03/12/2024	Miltom Pty Ltd T/as Classic Hire	Portable toilet hire	\$ 2,950.10
03/12/2024	Dou He Han Pty Ltd Tas the Pamphleteers	Printing services	\$ 155.13
03/12/2024	ATI-Mirage Training and Business Solutions Pty Ltd T/as ATI-Mirage	Staff training	\$ 279.00
03/12/2024	Baileys Fertilisers	Landscaping supplies	\$ 2,772.00
03/12/2024	Pretzos Holdings Pty Ltd T/as Coastline Mowers	Hardware items	\$ 4,271.25
03/12/2024	Anjalie Group Pty Ltd T/as The Lawncare Man	Landscaping services	\$ 660.00
03/12/2024	McLeods Lawyers Pty Ltd	Legal services	\$ 3,495.69
03/12/2024	Western Tree Surgeon Pty Ltd	Landscaping services	\$ 7,040.00
03/12/2024	Australian Institute of Company Directors	Staff registration	\$ 725.00

TOWN OF COTTESLOE
PAYMENT LISTING FOR DECEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
03/12/2024	A H Strang	Dog registration refund	\$ 42.50
03/12/2024	R J Deshon	Waterwise reimbursement	\$ 226.87
03/12/2024	R Clarke	Infrastructure bond refund	\$ 1,500.00
03/12/2024	Gresley Abas Pty Ltd T/as Gresley Abas	Consultancy service	\$ 1,100.00
03/12/2024	R G D Reading	Road maintenance	\$ 300.00
03/12/2024	RiteCert Pty Ltd	Temporary staff	\$ 2,213.75
03/12/2024	A M Luttrell	Infrastructure bond refund	\$ 1,500.00
03/12/2024	R M Richards	Infrastructure bond refund	\$ 1,000.00
03/12/2024	Microcom Pty Ltd Trading as MetroCount	Hardware items	\$ 511.50
03/12/2024	Zipform Pty Ltd	Digital communication services	\$ 4,147.97
03/12/2024	Bunnings Group Ltd	Hardware items	\$ 1,218.02
03/12/2024	T-Quip	Repairs and maintenance	\$ 1,109.38
03/12/2024	Galvins Plumbing Supplies	Plumbing supplies	\$ 326.60
03/12/2024	Kennards Hire Pty Ltd	Trailer hire	\$ 686.00
03/12/2024	Western Metropolitan Regional Council	Waste disposal services	\$ 36,099.86
03/12/2024	In Tune Piano Service	Repairs and maintenance	\$ 330.00
03/12/2024	Managed IT Pty Ltd	Computer monitors	\$ 23,836.85
03/12/2024	Major Motors Pty Ltd	Vehicle services	\$ 869.00
03/12/2024	Boatshed Market Pty Ltd T/A Boatshed Fresh Food	Catering services	\$ 875.00
03/12/2024	PRW Contracting Pty Ltd T/A Claremont Asphalt	Road construction	\$ 20,097.00
3/12/2024	Commonwealth Bank of Australia	Bank fees	\$ 233.41
05/12/2024	SuperChoice Services Pty Ltd	Superannuation	\$ 46,690.68
05/12/2024	Australian Services Union	Payroll deduction	\$ 185.50
05/12/2024	Department of Human Services	Payroll deduction	\$ 1,106.32
05/12/2024	Fleet Choice Pty Ltd	Payroll deduction	\$ 374.57
05/12/2024	Australian Taxation Office	Payroll deduction	\$ 48,783.00
05/12/2024	Fines Enforcement Registry	Lodgement fees	\$ 4,988.00
5/12/2024	Fortnightly payroll	Staff wages	\$ 170,818.54
06/12/2024	R T & I W Duff	Rates refund - overpayment	\$ 616.56
13/12/2024	Iron Mountain Australia Group Pty Ltd	Storage services	\$ 957.25
13/12/2024	Green Skills Inc	Pest control services	\$ 2,565.59
13/12/2024	Drainflow Services Pty Ltd	Street maintenance services	\$ 4,488.00
13/12/2024	Nu-Trac Rural Contracting	Beach cleaning services	\$ 13,167.00
13/12/2024	Tim Macfarlane Reid	Repairs and maintenance	\$ 1,100.00
13/12/2024	Australia Post	Postal services	\$ 1,695.41
13/12/2024	Mosman Park Men's Community Shed Inc	Catering supplies	\$ 150.00
13/12/2024	D U Electrical Pty Ltd	Repairs and maintenance	\$ 1,149.50

TOWN OF COTTESLOE
PAYMENT LISTING FOR DECEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
13/12/2024	Diamond Hire	Cherry picker hire	\$ 344.00
13/12/2024	P Miller	Staff reimbursement - hardware items	\$ 54.31
13/12/2024	Bob Jane T-Mart	Repairs and maintenance	\$ 1,760.00
13/12/2024	Technology One Ltd T/A Digital Mapping Solutions	Staff training	\$ 4,367.39
13/12/2024	Stone Supplies WA Pty Ltd T/A Creation Landscape Supplies	Repairs and maintenance	\$ 121.50
13/12/2024	Paint Industries Pty Ltd	Road maintenance	\$ 1,415.62
13/12/2024	Talis Consultants Pty Ltd	Consultancy service	\$ 6,600.00
13/12/2024	Hays Specialist Recruitment (Aust.) P/L	Temporary staff	\$ 6,731.76
13/12/2024	BuildingLines Approvals Pty Ltd	Infrastructure bond refund	\$ 1,000.00
13/12/2024	Blackwood & Sons	Hardware items	\$ 72.55
13/12/2024	Electricity Generation and Retail Corporation	Electrical services	\$ 4,812.72
13/12/2024	CSCH Pty Ltd t/as Charles Service Company	Sanitary services	\$ 3,796.63
13/12/2024	MAWARD PTY LTD t/as Vanguard grafx	Printing services	\$ 2,140.00
13/12/2024	ZircoDATA Pty Ltd	Storage services	\$ 523.63
13/12/2024	AJ Loo Investments Pty Ltd ATF AJ Loo Investments Family Trust	Catering supplies	\$ 192.75
13/12/2024	The Fruit Box Group Pty Ltd	Catering supplies	\$ 285.44
13/12/2024	Greenshed Pty Ltd Trading as Living Turf	Landscaping services	\$ 2,063.60
13/12/2024	Scarboro Motors Pty Ltd T/as Scarboro Toyota	Asset purchase - Toyota corolla	\$ 31,904.00
13/12/2024	Integrated Management Consultants Pty Ltd Trading as Melville Mazda	Vehicle services	\$ 912.10
13/12/2024	Ricoh Australia Pty Ltd	Office stationery supplies	\$ 1,210.09
13/12/2024	W Au-Yeung	Staff reimbursement - staff training	\$ 1,335.00
13/12/2024	Tim Davies Landscaping Pty Ltd	Landscaping services	\$ 6,047.25
13/12/2024	Trustee for Parakletos Family Trust T/as O'Connor Lawnmower and Chains	Maintenance supplies	\$ 240.00
13/12/2024	Quadient Finance Australia Pty Ltd	Folding machine lease	\$ 411.40
13/12/2024	E Group Holdings Pty Ltd T/as E Fire & Safety	Repairs and maintenance	\$ 220.00
13/12/2024	Buildwell Group Pty Ltd	Infrastructure bond refund	\$ 1,000.00
13/12/2024	Department of Treasury	Department of Treasury unclaimed monies	\$ 24,290.00
13/12/2024	Stantec Australia Pty Ltd	Consultancy service	\$ 13,998.60
13/12/2024	Built Pty Ltd	Infrastructure bond refund	\$ 7,500.00
13/12/2024	Proficiency Group Pty Ltd T/As Information Proficiency & Sigma Data Solutions	Advisory services	\$ 880.00
13/12/2024	Australasian Events Pty Ltd T/as Ace Security and Events Services	Security services	\$ 786.50
13/12/2024	S kroza, Stephen Glenn T/as Greenwood Party Hire	Marquee hire	\$ 1,215.00
13/12/2024	Valrose Pty Ltd	Project management	\$ 10,346.15
13/12/2024	The Trustee for Downundr T/as Down Under Stump Grinding	Landscaping services	\$ 715.00
13/12/2024	Winc Australia Pty Limited	Office stationery supplies	\$ 1,298.21
13/12/2024	Helene Pty Ltd T/as LO-GO Appointments	Temporary staff	\$ 17,415.91
13/12/2024	Datacom Solutions (AU) Pty Ltd	Software implementation	\$ 7,970.60

TOWN OF COTTESLOE
PAYMENT LISTING FOR DECEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
13/12/2024	FJ Fitz & Co Pty Ltd T/A FJ Fitzsimmons & Co	Road construction	\$ 72,179.80
13/12/2024	Hames Sharley (WA) Pty Ltd	Cottesloe Village Precinct management	\$ 83,616.23
13/12/2024	A Cappella West Inc	Carols performance	\$ 350.00
13/12/2024	Collie Blair	Infrastructure bond refund	\$ 4,000.00
13/12/2024	Sunny Industrial Brushware Pty Ltd	Hardware items	\$ 671.00
13/12/2024	Omnicom Media Group Australia Pty Ltd aka Marketforce	Advertising fees	\$ 2,337.50
13/12/2024	Jalito Pty Ltd T/as Highway Dry Cleaners	Drycleaning services	\$ 673.00
13/12/2024	The Salvation Army Perth Fortress corp	Carols performance	\$ 2,000.00
13/12/2024	SJF Work Advice Pty Ltd	Staff training	\$ 5,500.00
13/12/2024	CTI Couriers Pty Ltd	Postal services	\$ 62.46
13/12/2024	Metrowest Service Pty Ltd	Repairs and maintenance	\$ 776.60
13/12/2024	McLeods Lawyers Pty Ltd	Legal services	\$ 3,669.59
13/12/2024	Telstra Limited	Communication services	\$ 2,109.64
13/12/2024	Mills Family Trust T/as D & SM Asphalt maintenance	Repairs and maintenance	\$ 847.00
13/12/2024	JR Leggo Inspection Services Pty Ltd T/as Aust. High Risk Training	Staff training	\$ 1,170.00
13/12/2024	Boral Resources (W.A) Ltd	Road supplies	\$ 323.52
13/12/2024	Western Tree Surgeon Pty Ltd	Landscaping services	\$ 2,750.00
13/12/2024	B Vasconcellos Mendes, Juliana T/as Juliana Areias -	Carols performance	\$ 1,000.00
13/12/2024	Gresley Abas Pty Ltd T/as Gresley Abas	Consultancy service	\$ 12,259.50
13/12/2024	Action Glass Pty Ltd	Hardware items	\$ 3,130.00
13/12/2024	D J Van Der Merwe	Infrastructure bond refund	\$ 1,000.00
13/12/2024	B C Sierakowski	Waterwise reimbursement	\$ 226.87
13/12/2024	A Stavrianou	Waterwise reimbursement	\$ 500.00
13/12/2024	Name Withheld Under Section 51B	Infrastructure bond refund	\$ 1,500.00
13/12/2024	C J Palandri	Infrastructure bond refund	\$ 1,000.00
13/12/2024	R E Sheehan	Infrastructure bond refund	\$ 1,000.00
13/12/2024	M Glossop	Event bond refund	\$ 1,000.00
13/12/2024	S J Scott	Record keeping plan consultancy	\$ 3,000.00
13/12/2024	Carbone, Dominic T/as Dominic Carbone & Associates	Consultancy service	\$ 5,907.00
13/12/2024	VMS Trailer Signs Pty Ltd	Signage	\$ 770.00
13/12/2024	L Maher	Event bond refund	\$ 1,000.00
13/12/2024	S Markham	Event bond refund	\$ 500.00
13/12/2024	J Curtin	Event bond refund	\$ 500.00
13/12/2024	Shire of Peppermint Grove	Grove Library contribution	\$ 171,068.70
13/12/2024	Turf Care WA Pty Ltd	Landscaping services	\$ 4,543.00
13/12/2024	Bunnings Group Ltd	Hardware items	\$ 700.76
13/12/2024	David Gray & Co Pty Ltd	Hardware items	\$ 1,831.01

TOWN OF COTTESLOE
PAYMENT LISTING FOR DECEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
13/12/2024	Surf Life Saving Western Australia	Lifeguard services	\$ 37,076.75
13/12/2024	T-Quip	Asset service - sweeper	\$ 6,360.80
13/12/2024	Western Chainwire	Fencing Anderson Pavilion	\$ 7,139.00
13/12/2024	Kennards Hire Pty Ltd	Light tower hire	\$ 1,953.00
13/12/2024	GPC Asia Pacific Pty Ltd T/as Repco	Vehicle maintenance	\$ 158.25
13/12/2024	Major Motors Pty Ltd	Vehicle services	\$ 1,959.10
13/12/2024	PRW Contracting Pty Ltd T/A Claremont Asphalt	Road construction	\$ 5,282.20
13/12/2024	Securex Pty Ltd	Building maintenance	\$ 171.60
13/12/2024	National Australia Bank	Bank fees	\$ 24.04
13/12/2024	National Australia Bank	Reversal of cheque	\$ 909.90
16/12/2024	National Australia Bank	Bank fees	\$ 35.90
19/12/2024	SuperChoice Services Pty Ltd	Superannuation	\$ 46,375.30
19/12/2024	Australian Services Union	Payroll deduction	\$ 159.00
19/12/2024	Department of Human Services	Payroll deduction	\$ 1,106.32
19/12/2024	Fleet Choice Pty Ltd	Payroll deduction	\$ 374.57
19/12/2024	Australian Taxation Office	Payroll deduction	\$ 50,757.00
19/12/2024	Fortnightly payroll	Staff wages	\$ 177,575.46
24/12/2024	N Lieberman	Cancelled cheque	\$ 1,000.00
24/12/2024	Dormakaba Australia Pty Ltd	Repairs and maintenance	\$ 352.00
24/12/2024	Green Skills Inc	Pest control services	\$ 12,827.93
24/12/2024	Drainflow Services Pty Ltd	Street maintenance services	\$ 1,402.50
24/12/2024	Department of Transport	Legal services	\$ 937.30
24/12/2024	D U Electrical Pty Ltd	Repairs and maintenance	\$ 360.80
24/12/2024	Diamond Hire	Excavator hire	\$ 497.00
24/12/2024	Pipeline Irrigation	Irrigation services	\$ 1,738.00
24/12/2024	Hays Specialist Recruitment (Aust.) P/L	Temporary staff	\$ 6,944.43
24/12/2024	MEC 929 Pty Ltd T/A Murphy's Electrical Company	Repairs and maintenance	\$ 3,194.40
24/12/2024	Apace Aid (Inc)	Landscaping supplies	\$ 2,783.00
24/12/2024	Perth Pest Control Pty Ltd	Pest control services	\$ 1,490.50
24/12/2024	Harkins Melissa	Elected member allowance	\$ 5,688.04
24/12/2024	Young Lorraine	Elected member allowance	\$ 13,500.00
24/12/2024	Sadler Helen	Elected member allowance	\$ 4,736.96
24/12/2024	IPN Medical Centres Pty Ltd T/as Cottesloe Medical Centre	Staff pre-employment examination	\$ 110.00
24/12/2024	Department of Mines, Industry Regulation and Safet y	Building services levy	\$ 41,447.22
24/12/2024	Bulbeck Cachilla	Elected member allowance	\$ 4,337.50
24/12/2024	W M Scott	Staff reimbursement - catering supplies	\$ 168.92
24/12/2024	Woodlands Distributors Pty Ltd	Dog waste bags	\$ 4,587.00

TOWN OF COTTESLOE
PAYMENT LISTING FOR DECEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
24/12/2024	Wylynko Brad	Elected member allowance	\$ 4,337.50
24/12/2024	Spectur Limited	Maintenance services	\$ 2,257.20
24/12/2024	Datacom Solutions (AU) Pty Ltd	Software implementation	\$ 6,281.00
24/12/2024	Sunny Industrial Brushware Pty Ltd	Repairs and maintenance	\$ 797.50
24/12/2024	Thomas Michael	Elected member allowance	\$ 4,337.50
24/12/2024	Irvine Jeffrey	Elected member allowance	\$ 4,337.50
24/12/2024	Mason Katy	Elected member allowance	\$ 4,337.50
24/12/2024	Nudge Foundation Ltd	Staff training	\$ 1,650.00
24/12/2024	Heath Sonja	Elected member allowance	\$ 4,337.50
24/12/2024	The Trustee for PC Trust T/as Price Consulting Group	Consultancy service	\$ 6,647.85
24/12/2024	McLeods Lawyers Pty Ltd	Legal services	\$ 3,454.44
24/12/2024	Rara Marketing Pty Ltd Tas Signarama Joondalup	Signage	\$ 991.85
24/12/2024	Bunnings Group Ltd	Hardware items	\$ 32.92
24/12/2024	T-Quip	Asset service	\$ 1,754.30
24/12/2024	GPC Asia Pacific Pty Ltd T/as Repco	Vehicle maintenance	\$ 31.35
24/12/2024	Managed IT Pty Ltd	Licensing agreement	\$ 31,707.99
31/12/2024	National Australia Bank	Bank fees	\$ 7.00
31/12/2024	National Australia Bank	Bank fees	\$ 350.18
31/12/2024	National Australia Bank	Bank fees	\$ 703.40
31/12/2024	National Australia Bank	Bank fees	\$ 1,791.49
SUB - TOTAL EFT'S AND CHEQUES			\$2,201,711.24
18/12/2024	National Australia Bank Business Visa	Credit card - November 2024	\$ 5,031.28
	Witvio	Software licence charges	-0.10
	Bunnings	Hardware supplies	206.40
	National Australia Bank	Credit card & international fees	10.02
	Mailchimp	Software licence charge	60.35
	Microsoft	Software licence charge	33.98
	Australian HR Institute	Staff membership	420.00
	Adobe	Software licence charge	79.99
	Kmart	Carols by Candlelight supplies	274.00
	Woolworths	Staff felicitations	35.00
	Peppermint Grove newsagency	Staff felicitations	6.00
	Eco Outdoor WA Pty Ltd	Landscaping supplies	136.62
	Adobe	Software licence charges	839.78
	Tap Doctor	Plumbing services	660.00

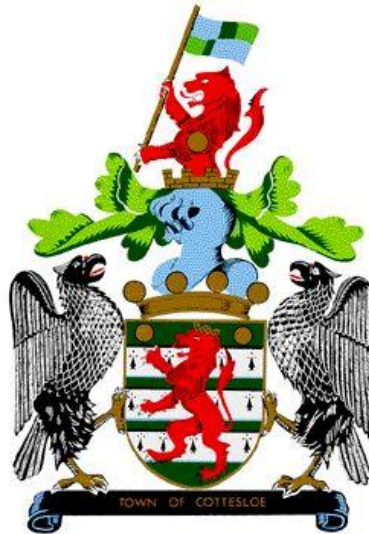
**TOWN OF COTTESLOE
PAYMENT LISTING FOR DECEMBER 2024**

DATE	PAYEE	DESCRIPTION	Amount
	Dan Murphy's	Catering supplies	707.10
	Starlink	Internet services	139.00
	Adobe	Software licence charges	4.66
	Red Rooster	Catering supplies	111.65
	Red Rooster	Catering supplies	56.85
	Black Diamond Agency	Catering services	154.44
	Officeworks	Stationary	168.00
	Adobe	Software licence charges	32.99
	Myer	Catering supplies	124.80
	Officeworks	Office furniture	679.95
	Kitchen Warehouse	Catering supplies	89.80
SUB - TOTAL CREDIT CARD PAYMENTS			\$ 5,031.28
13/12/2024	Viva Energy Australia Pty Ltd	Shell fuel cards - November 2024	\$ 6,096.62
	Card number 11066560	Fuel purchases - 1GVU588	\$ 114.36
	Card number 11066561	Fuel purchases - 1GXV805	\$ 68.92
	Card number 11075429	Fuel purchases - 1HND285	\$ 253.11
	Card number 11066565	Fuel purchases - 1HOH345	\$ 445.51
	Card number 11066571	Fuel purchases - 1HRH174	\$ 218.86
	Card number 11066576	Fuel purchases - 1HVS060	\$ 250.42
	Card number 110665798	Fuel purchases - 1HZF134	\$ 161.11
	Card number 11066570	Fuel purchases - 1HZF136	\$ 284.61
	Card number 11066580	Fuel purchases - 1HZM771	\$ 446.78
	Card number 11066562	Fuel purchases - 1ICU511	\$ 305.72
	Card number 11066574	Fuel purchases - 1EXZ241	\$ 186.00
	Card number 11075428	Fuel purchases - 1GIZ365	\$ 241.03
	Card number 11075432	Fuel purchases - 1GRD368	\$ 321.99
	Card number 11066563	Fuel purchases - 1GWK670	\$ 80.79
	Card number 11066559	Fuel purchases - 1GXJ065	\$ 554.11
	Card number 11075430	Fuel purchases - 1HIY954	\$ 213.32
	Card number 11066566	Fuel purchases - 1HJT268	\$ 321.56
	Card number 11102758	Fuel purchases - 1HRG905	\$ 192.60
	Card number 11066581	Fuel purchases - 1HTF613	\$ 178.00
	Card number 11075431	Fuel purchases - 1HWK612	\$ 340.48
	Card number 11066556	Fuel purchases - 1HWL927	\$ 402.52
	Card number 110754337	Fuel purchases - 1IGH329	\$ 295.22

TOWN OF COTTESLOE
PAYMENT LISTING FOR DECEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
Card number 11066577		Fuel purchases - DIESEL	\$ 111.70
Card number 11066569		Fuel purchases - PETROL	\$ 107.90
SUB - TOTAL FUEL CARD PAYMENTS			\$ 6,096.62
GRAND TOTAL			<u>\$2,212,839.14</u>

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

ITEM 10.1.1C: PAYMENT LISTING NOVEMBER 2024

**TOWN OF COTTESLOE
PAYMENT LISTING FOR NOVEMBER 2024**

DATE	PAYEE	DESCRIPTION	Amount
04/11/2024	Commonwealth Bank of Australia	Bank fees	\$ 2,297.58
05/11/2024	A L Atkins	Infrastructure bond refund	\$ 1,000.00
05/11/2024	A Renouf	Infrastructure bond refund	\$ 3,000.00
05/11/2024	Access Unlimited International Pty Ltd	Protective clothing	\$ 416.79
05/11/2024	Australasian Performing Right Assoc. Ltd	Music subscription	\$ 382.95
05/11/2024	B M Osborne	Infrastructure bond refund	\$ 1,500.00
05/11/2024	Baileys Fertilisers	Landscaping supplies	\$ 1,870.00
05/11/2024	Blackwood & Sons	Protective clothing	\$ 112.47
05/11/2024	Bob Jane T-Mart	Repairs and maintenance	\$ 205.00
05/11/2024	BuildingLines Approvals Pty Ltd	Infrastructure bond refund	\$ 2,500.00
05/11/2024	Bunnings Group Ltd	Hardware items	\$ 217.25
05/11/2024	Chubb Fire & Security Pty Ltd	Building maintenance	\$ 302.94
05/11/2024	Clark Equipment	Asset purchase - Bobcat compact track loader	\$ 112,200.00
05/11/2024	Cora Bike Rack Pty Ltd	Bike pumps	\$ 1,102.20
05/11/2024	Corsign WA Pty Ltd	Signage	\$ 1,538.90
05/11/2024	CSCH Pty Ltd t/as Charles Service Company	Window cleaning services	\$ 22,409.69
05/11/2024	Cullen, Joy T/as Joy Cullen Ninedesign	Advertising services	\$ 270.00
05/11/2024	Curtin Heritage Living Inc.	Catering services	\$ 225.00
05/11/2024	D P Cowdell	Infrastructure bond refund	\$ 1,000.00
05/11/2024	Datacom Solutions (AU) Pty Ltd	Software implementation	\$ 11,622.60
05/11/2024	David Gray & Co Pty Ltd	Hardware items	\$ 766.71
05/11/2024	Dormakaba Australia Pty Ltd	Repairs and maintenance	\$ 352.00
05/11/2024	Drainflow Services Pty Ltd	Street maintenance services	\$ 4,581.50
05/11/2024	E Group Holdings Pty Ltd T/as E Fire & Safety	Repairs and maintenance	\$ 1,661.00
05/11/2024	Electricity Generation and Retail Corporation	Electrical services	\$ 186.74
05/11/2024	Element Advisory Pty Ltd	Advisory services	\$ 15,664.00
05/11/2024	Environmental Health Australia (South Australia) Inc	Staff training	\$ 322.25
05/11/2024	Galvins Plumbing Supplies	Plumbing supplies	\$ 2,302.86
05/11/2024	Green Skills Inc	Pest control services	\$ 8,551.95
05/11/2024	Greenshed Pty Ltd Trading as Living Turf	Landscaping services	\$ 2,921.60
05/11/2024	Hames Sharley (WA) Pty Ltd	Cottesloe Village Precinct management	\$ 79,023.45
05/11/2024	Hays Specialist Recruitment (Aust.) P/L	Temporary staff	\$ 5,087.41
05/11/2024	Horizon West Landscape & Irrigation Pty Ltd	Irrigation services	\$ 9,135.50
05/11/2024	IPN Medical Centres Pty Ltd T/as Cottesloe Medical Centre	Staff pre-employment examination	\$ 297.00

**TOWN OF COTTESLOE
PAYMENT LISTING FOR NOVEMBER 2024**

DATE	PAYEE	DESCRIPTION	Amount
05/11/2024	Kennards Hire Pty Ltd	Possi tracks hire	\$ 945.20
05/11/2024	Kleen West Distributors	Cleaning supplies	\$ 1,982.75
05/11/2024	L Quince	Infrastructure bond refund	\$ 1,000.00
05/11/2024	Landgate - VGO	Valuation reports	\$ 37.40
05/11/2024	Light Application Pty Ltd	Lighting supplies	\$ 608.72
05/11/2024	Lionel Samson Packaging Unit Trust T/As Sadleirs Packaging AU	Cleaning supplies	\$ 759.00
05/11/2024	Major Motors Pty Ltd	Vehicle services	\$ 5,952.13
05/11/2024	Managed IT Pty Ltd	Licensing agreement	\$ 3,097.96
05/11/2024	McLeods Lawyers Pty Ltd	Legal services	\$ 14,140.28
05/11/2024	MEC 929 Pty Ltd T/A Murphy's Electrical Company	Repairs and maintenance	\$ 4,435.20
05/11/2024	Noise & Vibration Measurement Systems Pty Ltd	Maintenance services	\$ 1,089.00
05/11/2024	Nu-Trac Rural Contracting	Beach cleaning services	\$ 7,917.25
05/11/2024	Omnicom Media Group Australia Pty Ltd	Advertising services	\$ 2,337.50
05/11/2024	Paperbark Technologies Pty Ltd	Arborist services	\$ 550.00
05/11/2024	PJA Holdings (Australia) Pty Ltd	Advisory services	\$ 3,300.00
05/11/2024	Quadtek Nominees Pty Ltd T/as WA Machinery Glass	Vehicle maintenance	\$ 649.00
05/11/2024	Quaine Constructions Pty Ltd	Cancelled cheque	\$ 1,500.00
05/11/2024	R M Muller	Infrastructure bond refund	\$ 1,000.00
05/11/2024	Rara Marketing Pty Ltd Tas Signarama	Signage	\$ 675.49
05/11/2024	Reece Australia Pty Ltd - Home Branch - Claremont	Hardware items	\$ 69.55
05/11/2024	Seek Limited	Advertising services	\$ 2,007.50
05/11/2024	SignBiz WA Pty Ltd	Signage	\$ 23,463.00
05/11/2024	SJF Work Advice Pty Ltd	Staff training	\$ 346.50
05/11/2024	Soares De Sousa, Priscila T/as Dj Ivy De Vill	DJ Service for Skate Park opening	\$ 1,075.80
05/11/2024	Specac, Quirino T/as Specac Fabrications	Repairs and maintenance	\$ 3,870.22
05/11/2024	Spectur Limited	Maintenance services	\$ 198.00
05/11/2024	Staff reimbursement	Phone charges	\$ 141.85
05/11/2024	Stone Supplies WA Pty Ltd T/A Creation Landscape Supplies	Repairs and maintenance	\$ 1,110.15
05/11/2024	Surfing Western Australia	Community Grants program	\$ 5,500.00
05/11/2024	Technology One Ltd T/A Digital Mapping Solutions	Staff training	\$ 4,367.39
05/11/2024	The Churches' Commission on Education (Inc) T/A YouthCare	Community Grants program	\$ 1,650.00
05/11/2024	The Fruit Box Group Pty Ltd	Catering supplies	\$ 285.44
05/11/2024	The Trustee for PC Trust T/as Price Consulting Group	CEO performance review 2024	\$ 6,558.75
05/11/2024	The Trustee for Rico Family Trust T/as Solo Resource Recovery	Waste collection services	\$ 85,154.65

**TOWN OF COTTESLOE
PAYMENT LISTING FOR NOVEMBER 2024**

DATE	PAYEE	DESCRIPTION	Amount
05/11/2024	The Trustee for the Niche Planning Studio Unit Trust T/as Niche Planning	Advisory services	\$ 5,868.50
05/11/2024	The Trustee for The R. Bee Family Trust Tas Bee Free Mobility	Beach wheel chair	\$ 5,735.00
05/11/2024	Town of Port Hedland	Long service leave contribution ex-employee	\$ 12,829.04
05/11/2024	Ultimo Catering & Events Pty Ltd	Catering services	\$ 824.80
05/11/2024	Unison Build Pty Ltd	Infrastructure bond refund	\$ 1,500.00
05/11/2024	Valrose Pty Ltd	Temporary staff	\$ 10,685.37
05/11/2024	West Australian Newspaper Ltd	Newspaper subscription	\$ 181.20
05/11/2024	West Coast Shade Pty Ltd	Repairs and maintenance	\$ 3,850.00
05/11/2024	Western Chainwire	Fencing Anderson Pavilion	\$ 9,119.00
05/11/2024	Western Metropolitan Regional Council	Waste disposal services	\$ 137,860.84
05/11/2024	Winc Australia Pty Limited	Office stationery supplies	\$ 2,278.01
05/11/2024	Woodlands Distributors Pty Ltd	Dog waste bags	\$ 10,675.50
05/11/2024	Y ATF Craddock Family Trust T/as Cubispec Washroom	Office renovation fees	\$ 7,273.20
07/11/2024	Australian Services Union	Payroll deduction	\$ 185.50
07/11/2024	Australian Taxation Office	Payroll deduction	\$ 48,345.00
07/11/2024	Department of Human Services	Payroll deduction	\$ 1,102.85
07/11/2024	Fleet Choice Pty Ltd	Payroll deduction	\$ 374.57
07/11/2024	Fortnightly payroll	Staff wages	\$ 167,964.30
07/11/2024	SuperChoice Services Pty Ltd	Superannuation	\$ 49,825.33
07/11/2024	Western Power	Streetlighting upgrade	\$ 123,807.00
13/11/2024	Alinta Energy	Gas charges	\$ 86.85
13/11/2024	Town of Cottesloe	Replenish petty cash	\$ 885.30
15/11/2024	A & L Trading (WA) Pty Ltd T/as The Big Slice WA	Catering services	\$ 1,540.00
15/11/2024	A F M Wylie	Miscellaneous bond refund	\$ 200.00
15/11/2024	A L James	Infrastructure bond refund	\$ 1,500.00
15/11/2024	A S M Michelides	Infrastructure bond refund	\$ 1,500.00
15/11/2024	Access Unlimited International Pty Ltd	Staff training	\$ 1,386.00
15/11/2024	AJ Loo Investments Pty Ltd ATF AJ Loo Investments Family Trust	Catering supplies	\$ 204.58
15/11/2024	All-Ways Kerb Pty Ltd	Road construction	\$ 1,936.00
15/11/2024	AMPAC Debt Recovery (WA) Pty Ltd	Debt recovery commission	\$ 8.25
15/11/2024	Australia Post	Postal services	\$ 3,187.44
15/11/2024	Australian Institute of Management	Staff training	\$ 1,520.00
15/11/2024	Australian Mitochondrial Disease Foundation Limited	Miscellaneous bond refund	\$ 1,000.00
15/11/2024	B Collie	Infrastructure bond refund	\$ 3,000.00

TOWN OF COTTESLOE
PAYMENT LISTING FOR NOVEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
15/11/2024	B J Hewson-Bower	Infrastructure bond refund	\$ 1,500.00
15/11/2024	Battery World Claremont	Vehicle services	\$ 332.00
15/11/2024	Boral Resources (W.A) Ltd	Road supplies	\$ 1,239.11
15/11/2024	Bunnings Group Ltd	Miscellaneous items	\$ 1,291.42
15/11/2024	C E Williams	Verge rebate	\$ 500.00
15/11/2024	C Griffin	Refund - cancelled event venue hire	\$ 1,787.50
15/11/2024	D Clarke	Miscellaneous bond refund	\$ 1,000.00
15/11/2024	D U Electrical Pty Ltd	Repairs and maintenance	\$ 7,197.30
15/11/2024	Datacom Solutions (AU) Pty Ltd	Software implementation	\$ 71,589.65
15/11/2024	Dawson's Garden World	Landscaping supplies	\$ 418.20
15/11/2024	Department of Fire & Emergency Services	Emergency services levy	\$ 32,850.34
15/11/2024	Department of Mines, Industry Regulation and Safety	Building services levy	\$ 15,966.95
15/11/2024	Diamond Hire	Excavator hire	\$ 1,738.00
15/11/2024	Drainflow Services Pty Ltd	Street maintenance services	\$ 4,017.75
15/11/2024	E K Richardson	Miscellaneous bond refund	\$ 1,000.00
15/11/2024	Electricity Generation and Retail Corporation	Electrical services	\$ 19,491.84
15/11/2024	Farina Pty Ltd T/as Take 5 Icecream Parlour	Catering services	\$ 1,320.00
15/11/2024	FJ Fitz & Co Pty Ltd T/A FJ Fitzsimmons & Co	Road construction	\$ 19,123.50
15/11/2024	GPC Asia Pacific Pty Ltd T/as Repco	Lighting supplies	\$ 33.55
15/11/2024	GTF Pty Ltd T/as Greenacres Turf Group	Landscaping services	\$ 17,179.58
15/11/2024	H Maine	Miscellaneous bond refund	\$ 1,000.00
15/11/2024	Hays Specialist Recruitment (Aust.) P/L	Temporary staff	\$ 10,398.09
15/11/2024	Integrated Management Consultants Pty Ltd Trading as Melville Mazda	Vehicle services	\$ 996.75
15/11/2024	IPN Medical Centres Pty Ltd T/as Cottesloe Medical Centre	Staff pre-employment examination	\$ 507.00
15/11/2024	Iron Mountain Australia Group Pty Ltd	Storage services	\$ 168.66
15/11/2024	J Frost	Infrastructure bond refund	\$ 1,500.00
15/11/2024	J Kestel	Infrastructure bond refund	\$ 1,500.00
15/11/2024	J R Steel	Miscellaneous bond refund	\$ 100.00
15/11/2024	James Webb T/as Wadumbah Aboriginal Dance Group	Noongar smoking ceremony	\$ 1,320.00
15/11/2024	Jewelbic Building & Maintenance	Infrastructure bond refund	\$ 1,500.00
15/11/2024	K Concanen	Miscellaneous bond refund	\$ 1,000.00
15/11/2024	K L Natta	Infrastructure bond refund	\$ 1,000.00
15/11/2024	Khlid, Haibah T/as Perth ECO Beekeeping and Bees Removal	Pest control services	\$ 1,100.00
15/11/2024	Local Government Professionals Australia WA	Staff training	\$ 1,030.00

TOWN OF COTTESLOE
PAYMENT LISTING FOR NOVEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
15/11/2024	Luxworks Traffic Control and Management Pty Ltd	Traffic control	\$ 2,272.05
15/11/2024	Major Motors Pty Ltd	Vehicle services	\$ 1,488.96
15/11/2024	Managed IT Pty Ltd	Licensing agreement	\$ 34,541.24
15/11/2024	McLeods Lawyers Pty Ltd	Legal services	\$ 7,455.80
15/11/2024	Miltom Pty Ltd T/as Classic Hire	Portable toilet hire	\$ 2,985.18
15/11/2024	N Rosher	Refund - Cancelled event venue hire	\$ 1,350.00
15/11/2024	National Australia Bank	Bank fees	\$ 73.14
15/11/2024	National Australia Bank	Bank fees	\$ 54.98
15/11/2024	Officeworks Ltd	Furniture and equipment	\$ 2,886.95
15/11/2024	O'Neill, David Martin T/as The Mobile Bike Mechanic WA	Repairs and maintenance	\$ 823.75
15/11/2024	P Huston	Infrastructure bond refund	\$ 1,500.00
15/11/2024	Perth Irrigation Centre	Irrigation supplies	\$ 915.20
15/11/2024	Perth Materials Blowing Pty Ltd	Landscaping supplies	\$ 5,929.00
15/11/2024	Phase 3 Landscape Construction Pty Ltd	Skate Park retention amount	\$ 20,446.21
15/11/2024	Pipeline Irrigation	Repairs and maintenance	\$ 1,493.80
15/11/2024	Pranic Healing Perth	Miscellaneous bond refund	\$ 1,000.00
15/11/2024	Proficiency Group Pty Ltd T/As Information Proficiency & Sigma Data	Support services	\$ 3,960.00
15/11/2024	Programmed Property Services Pty Ltd	Repairs and maintenance	\$ 3,146.00
15/11/2024	PRW Contracting Pty Ltd T/A Claremont Asphalt	Road construction	\$ 1,716.00
15/11/2024	Quadient Finance Australia Pty Ltd	Folding machine lease	\$ 411.40
15/11/2024	Quaine Constructions Pty Ltd	Infrastructure bond refund	\$ 1,500.00
15/11/2024	R M Michaud	Infrastructure bond refund	\$ 1,500.00
15/11/2024	Relationships Australia Western Australia Incorporated	Support services	\$ 220.00
15/11/2024	Ricoh Australia Pty Ltd	Office stationery supplies	\$ 1,593.95
15/11/2024	S White	Refund - Cancelled event venue hire	\$ 5,025.00
15/11/2024	Securex Pty Ltd	Building maintenance	\$ 171.60
15/11/2024	Skate Sculpture Pty Ltd	Skate Park opening event demonstrations	\$ 3,850.00
15/11/2024	Specs, Quirino T/as Specs Fabrications	Repairs and maintenance	\$ 1,776.06
15/11/2024	Staff reimbursement	Catering supplies	\$ 567.30
15/11/2024	Stone Supplies WA Pty Ltd T/A Creation Landscape Supplies	Landscaping supplies	\$ 683.10
15/11/2024	Surf Life Saving Western Australia	Lifeguard services	\$ 37,076.75
15/11/2024	Talis Consultants Pty Ltd	Consultancy service	\$ 2,681.25
15/11/2024	Telstra Limited	Communication services	\$ 3,830.05
15/11/2024	The Trustee for Downundr T/as Down Under Stump Grinding	Landscaping services	\$ 1,155.00

TOWN OF COTTESLOE
PAYMENT LISTING FOR NOVEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
15/11/2024	The Trustee for L Jeffery Family Trust T/as Cockburn Party Hire	Multiple hire items for Skate Park opening	\$ 3,011.60
15/11/2024	Tony Aveling & Associates Pty Ltd T/as Aveling	Staff training	\$ 6,600.00
15/11/2024	Total Tools Commercial Pty Ltd	Payroll deduction	\$ 365.90
15/11/2024	T-Quip	Asset purchase - Toro Z Master mower	\$ 44,310.65
15/11/2024	Trade West Industrial Supplies Pty Ltd	Vehicle maintenance	\$ 1,370.66
15/11/2024	Ultimo Catering & Events Pty Ltd	Catering services	\$ 435.85
15/11/2024	Urban Conserve Pty Ltd T/as Perth Trees Direct	Landscaping supplies	\$ 700.01
15/11/2024	Valrose Pty Ltd	Temporary staff	\$ 5,088.27
15/11/2024	W Davis	Verge rebate	\$ 195.00
15/11/2024	Water Corporation	Water charges	\$ 9,503.76
15/11/2024	West Australian Local Government Assoc.	Staff training	\$ 544.50
15/11/2024	Western Metropolitan Regional Council	Waste disposal services	\$ 41,547.28
15/11/2024	Western Tree Surgeon Pty Ltd	Landscaping services	\$ 1,980.00
15/11/2024	Weststar Constructions Pty Ltd	Beach furniture repairs and maintenance	\$ 21,054.00
15/11/2024	Winc Australia Pty Limited	Office stationery supplies	\$ 1,461.86
15/11/2024	Zipform Pty Ltd	Digital communication services	\$ 2,379.21
15/11/2024	ZircoDATA Pty Ltd	Storage services	\$ 530.46
19/11/2024	Flexi Staff Group Pty Ltd T/as Flexi Staff	Temporary staff	\$ 2,766.72
21/11/2024	Australian Services Union	Payroll deduction	\$ 185.50
21/11/2024	Australian Taxation Office	Payroll deduction	\$ 55,749.00
21/11/2024	Department of Human Services	Payroll deduction	\$ 1,106.32
21/11/2024	Fleet Choice Pty Ltd	Payroll deduction	\$ 374.57
21/11/2024	Fortnightly payroll	Staff wages	\$ 180,222.87
21/11/2024	SuperChoice Services Pty Ltd	Superannuation	\$ 49,270.96
22/11/2024	ESM Strata Pty Ltd	Advisory services	\$ 389.43
29/11/2024	Flexipay	Rates refund	\$ 100.00
29/11/2024	National Australia Bank	Bank fees	\$ 1,886.41
29/11/2024	National Australia Bank	Bank fees	\$ 1,766.41
29/11/2024	National Australia Bank	Bank fees	\$ 309.37
29/11/2024	National Australia Bank	Bank fees	\$ 7.00

SUB - TOTAL EFT'S AND CHEQUES

\$1,915,032.93

TOWN OF COTTESLOE
PAYMENT LISTING FOR NOVEMBER 2024

DATE	PAYEE	DESCRIPTION	Amount
04/11/2024	National Australia Bank Business Visa	Credit Card - October 2024	\$ 3,815.11
	Indesign	Software licence charges	\$ 29.99
	Australian Local Government Womens Association	Conference	\$ 95.50
	SP The flower run	Staff felicitations	\$ 99.00
	WA Spit roast	Catering services	\$ 50.60
	Worldwide timber	Landscaping supplies	\$ 151.14
	Perth convention centre	Parking	\$ 21.20
	Starlink	Internet services	\$ 139.00
	Adobe	Software licence charges	\$ 804.79
	Bunnings	Miscellaneous items	\$ 260.00
	Amazon	Event supplies	\$ 39.48
	Amazon	Event supplies	\$ 18.45
	Amazon	Event supplies	\$ 18.29
	Amazon	Event supplies	\$ 17.69
	Adobe	Software licence charges	\$ 79.99
	Amazon	Event supplies	\$ 193.99
	ST John ambulance	Staff first aid course	\$ 170.00
	Kmart	Miscellaneous items	\$ 120.00
	Amazon	Event supplies	\$ 154.94
	Mailchimp	Advertising services	\$ 58.61
	Promotion products	Advertising services	\$ 734.99
	Witivio	Software licence charges	\$ 34.20
	The café distributors	Catering services	\$ 47.72
	Woolworths	Catering supplies	\$ 105.95
	Survey monkey	Subscription	\$ 349.09
	National Australia Bank	Credit card & international fees	\$ 9.00
	National Australia Bank	Credit card & international fees	\$ 11.50
SUB - TOTAL CREDIT CARD PAYMENTS			\$3,815.11
15/11/2024	Viva Energy Australia Pty Ltd	Shell fuel cards - October 2024	\$ 6,930.33
	Card number 11066564	Fuel purchases - 1GIB711	\$ 0.99

**TOWN OF COTTESLOE
PAYMENT LISTING FOR NOVEMBER 2024**

DATE	PAYEE	DESCRIPTION	Amount
Card number 11066560		Fuel purchases - 1GVU588	\$ 120.99
Card number 11066561		Fuel purchases - 1GXV805	\$ 0.99
Card number 11075429		Fuel purchases - 1HND285	\$ 419.15
Card number 11066565		Fuel purchases - 1HOH345	\$ 523.57
Card number 11066571		Fuel purchases - 1HRH174	\$ 70.48
Card number 11066576		Fuel purchases - 1HVS060	\$ 216.95
Card number 110665798		Fuel purchases - 1HZF134	\$ 0.99
Card number 11066570		Fuel purchases - 1HZF136	\$ 274.84
Card number 11066580		Fuel purchases - 1HZM771	\$ 510.65
Card number 11066562		Fuel purchases - 1ICU511	\$ 247.73
Card number 11066574		Fuel purchases - 1EXZ241	\$ 370.19
Card number 11066572		Fuel purchases - 1GCT757	\$ 199.94
Card number 11075428		Fuel purchases - 1GIZ365	\$ 387.33
Card number 11075432		Fuel purchases - 1GRD368	\$ 271.60
Card number 11066563		Fuel purchases - 1GWK670	\$ 125.69
Card number 11066559		Fuel purchases - 1GXJ065	\$ 545.71
Card number 11075430		Fuel purchases - 1HIY954	\$ 199.36
Card number 11066566		Fuel purchases - 1HJT268	\$ 460.81
Card number 11102758		Fuel purchases - 1HRG905	\$ 439.33
Card number 11066581		Fuel purchases - 1HTF613	\$ 190.19
Card number 11075431		Fuel purchases - 1HWK612	\$ 414.61
Card number 11066556		Fuel purchases - 1HWL927	\$ 419.79
Card number 110754337		Fuel purchases - 1IGH329	\$ 196.48
Card number 11066577		Fuel purchases - DIESEL	\$ 125.32
Card number 11066569		Fuel purchases - PETROL	\$ 196.65
SUB - TOTAL FUEL CARD PAYMENTS			\$ 6,930.33
GRAND TOTAL			<u>\$1,925,778.37</u>

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

**ITEM 10.1.1D:
PAYMENT LISTING OCTOBER 2024**

**TOWN OF COTTESLOE
PAYMENT LISTING FOR OCTOBER 2024**

DATE	PAYEE	DESCRIPTION	AMOUNT
03/10/2024	A D Love	Refund - Duplicate payment	\$ 441.65
03/10/2024	AMS Technology Group Pty Ltd	Maintenance services	\$ 440.00
03/10/2024	Anjalie Group Pty Ltd T/as The Lawncare Man	Pest control services	\$ 660.00
03/10/2024	Apace Aid (Inc.)	Landscaping supplies	\$ 350.00
03/10/2024	Baileys Fertilisers	Landscaping supplies	\$ 2,138.40
03/10/2024	Bob Jane T-Mart	Repairs and maintenance	\$ 32.00
03/10/2024	Bug Busters	Pest control services	\$ 253.00
03/10/2024	Bunnings Group Ltd	Miscellaneous items	\$ 493.64
03/10/2024	C L Shephard	Infrastructure bond refund	\$ 1,500.00
03/10/2024	Cat Welfare Society Inc T/A Cat Haven	Adoption reports	\$ 22.00
03/10/2024	Chemical Formulators Pty Ltd T/as Chemform	Repairs and maintenance	\$ 154.00
03/10/2024	Commonwealth Bank of Australia	Bank fees	\$ 1,131.36
03/10/2024	Coolight Pty Ltd T/A Lamb Developments	Infrastructure bond refund	\$ 1,000.00
03/10/2024	Corsign WA Pty Ltd	Signage	\$ 649.00
03/10/2024	CSCH Pty Ltd t/as Charles Service Company	Cleaning services	\$ 16,147.63
03/10/2024	Custom Construction	Infrastructure bond refund	\$ 1,000.00
03/10/2024	D Kunalan	Event bond refund	\$ 1,000.00
03/10/2024	D U Electrical Pty Ltd	Electrical services	\$ 295.90
03/10/2024	Department of the Premier & Cabinet - State Law Publisher	Advertising fees	\$ 223.86
03/10/2024	Dormakaba Australia Pty Ltd	Repairs and maintenance	\$ 242.00
03/10/2024	Drainflow Services Pty Ltd	Traffic control services	\$ 11,115.50
03/10/2024	E Cerini	Event bond refund	\$ 1,000.00
03/10/2024	Electricity Generation and Retail Corporation	Electrical services	\$ 874.46
03/10/2024	Element Advisory Pty Ltd	Advisory services	\$ 9,281.80
03/10/2024	Environmental Health Australia (WA) Inc	Staff training	\$ 100.00
03/10/2024	FRP Engineering	Supply of staircase	\$ 23,364.00
03/10/2024	G Lankester	Event bond refund	\$ 1,000.00
03/10/2024	Galvins Plumbing Supplies	Plumbing supplies	\$ 777.70
03/10/2024	GPC Asia Pacific Pty Ltd T/as Repco	Hardware supplies	\$ 169.10
03/10/2024	Greenshed Pty Ltd Trading as Living Turf	Pest control services	\$ 6,039.00
03/10/2024	H J Hood	Infrastructure bond refund	\$ 1,000.00
03/10/2024	Hays Specialist Recruitment (Aust.) P/L	Temporary staff	\$ 7,165.34
03/10/2024	Homes By John Carter Pty Ltd	Infrastructure bond refund	\$ 1,500.00
03/10/2024	I Langlands	Event bond refund	\$ 200.00
03/10/2024	I M Longley	Infrastructure bond refund	\$ 1,500.00

**TOWN OF COTTESLOE
PAYMENT LISTING FOR OCTOBER 2024**

DATE	PAYEE	DESCRIPTION	AMOUNT
03/10/2024	I Viner	Event bond refund	\$ 1,270.00
03/10/2024	Illion Australia Pty Ltd T/as illion Tenderlink	Advertising fees	\$ 177.10
03/10/2024	Integrated Management Consultants Pty Ltd Trading as Melville Mazda	Registration fees	\$ 425.40
03/10/2024	J Armstrong	Infrastructure bond refund	\$ 1,000.00
03/10/2024	J L Maclean	Infrastructure bond refund	\$ 1,000.00
03/10/2024	J M Hayes	Infrastructure bond refund	\$ 1,000.00
03/10/2024	Jalito Pty Ltd T/as Highway Dry Cleaners	Drycleaning services	\$ 52.50
03/10/2024	JR Leggo Inspection Services Pty Ltd T/as Aust. High Risk Training	Staff training	\$ 300.00
03/10/2024	June Twenty Five Pty Ltd T/A Ceres Homes	Infrastructure bond refund	\$ 1,500.00
03/10/2024	K Alsop	Event bond refund	\$ 1,000.00
03/10/2024	Lock, Stock & Farrell Locksmith Pty Ltd	Locksmith services	\$ 272.22
03/10/2024	M Nguyen	Event bond refund	\$ 1,000.00
03/10/2024	M Offe	Miscellaneous bond refund	\$ 1,000.00
03/10/2024	Mahjae Pty Ltd trading as Whitney Consulting	Advisory services	\$ 3,298.90
03/10/2024	Major Motors Pty Ltd	Vehicle services	\$ 798.60
03/10/2024	McLeods Lawyers Pty Ltd	Advisory services	\$ 4,092.11
03/10/2024	MEC 929 Pty Ltd T/A Murphy's Electrical Services	Electrical services	\$ 9,808.70
03/10/2024	Mondoluce (Aust) Pty Ltd	Electrical supplies	\$ 1,243.00
03/10/2024	Omnicom Media Group Australia Pty Ltd aka Marketforce	Advertising fees	\$ 461.27
03/10/2024	Orikan Australia Pty Ltd	Parking sensor maintenance	\$ 9,725.76
03/10/2024	Overton Gardens Pty Ltd ATF Overton Gardens Trust	Infrastructure bond refund	\$ 1,500.00
03/10/2024	Perth Region NRM	Legal services	\$ 5,500.00
03/10/2024	PRW Contracting Pty Ltd T/A Claremont Asphalt	Repairs and maintenance	\$ 3,751.00
03/10/2024	Relationships Australia Western Australia Incorporated	Support services	\$ 550.00
03/10/2024	Retech Rubber	Landscaping services	\$ 21,220.10
03/10/2024	Securex Pty Ltd	Building maintenance	\$ 270.00
03/10/2024	Shunya Pty Ltd	Infrastructure bond refund	\$ 1,000.00
03/10/2024	Softwoods Timberyards Pty Ltd T/A Patio Living	Infrastructure bond refund	\$ 1,000.00
03/10/2024	Stone Supplies WA Pty Ltd T/A Creation Landscape supplies	Landscaping supplies	\$ 137.70
03/10/2024	Technology One Ltd T/A Digital Mapping Solutions	Staff training	\$ 4,367.39
03/10/2024	Telstra Limited	Communication services	\$ 1,825.75
03/10/2024	The Trustee for Downundr T/as Down Under Stump Grinding	Landscaping services	\$ 605.00
03/10/2024	The Trustee for Rico Family Trust T/as Solo Resource Recovery	Waste collection services	\$ 85,010.71
03/10/2024	The Trustee for Staples Trust T/as Nolec Distrubutors Pty Ltd	Electrical services	\$ 5,196.40
03/10/2024	The Trustee for the Niche Planning Studio Unit Trust T/as Niche Planning	Planning services	\$ 11,683.05

**TOWN OF COTTESLOE
PAYMENT LISTING FOR OCTOBER 2024**

DATE	PAYEE	DESCRIPTION	AMOUNT
03/10/2024	Total Tools Commercial Pty Ltd	Hardware supplies	\$ 406.60
03/10/2024	T-Quip	Hardware supplies	\$ 79.80
03/10/2024	Travis Mitchell Construction	Infrastructure bond refund	\$ 1,000.00
03/10/2024	Trustee for Parakletos Family Trust T/as O'Connor Lawnmower and Chains	Maintenance supplies	\$ 76.20
03/10/2024	U (The Trustee for Rawlinson Roberts & Partners	Advisory services	\$ 6,490.00
03/10/2024	Ultimo Catering & Events Pty Ltd	Catering services	\$ 338.95
03/10/2024	V Marchesi	Infrastructure bond refund	\$ 1,000.00
03/10/2024	Valrose Pty Ltd	Temporary staff	\$ 8,989.28
03/10/2024	W Grace	Miscellaneous bond refund	\$ 500.00
03/10/2024	Water Corporation	Plumbing services	\$ 114.00
03/10/2024	Waterlogic Australia Pty Ltd	Plumbing services	\$ 380.95
03/10/2024	Western Metropolitan Regional Council	Waste disposal services	\$ 45,621.04
03/10/2024	Winc Australia Pty Limited	Office stationery supplies	\$ 1,074.61
03/10/2024	Work Clobber	Protective clothing	\$ 45.00
03/10/2024	Young's Plumbing Service Pty Ltd	Plumbing services	\$ 521.10
03/10/2024	Zip Heaters (Aust) Pty Ltd	Repairs and maintenance	\$ 6,204.75
03/10/2024	Zipform Pty Ltd	Digital communication services	\$ 10,347.43
10/10/2024	Australian Services Union	Payroll Deduction	\$ 212.00
10/10/2024	Australian Taxation Office	Payroll Deduction	\$ 55,996.00
10/10/2024	Department of Human Services	Payroll Deduction	\$ 1,082.02
10/10/2024	Fleet Choice Pty Ltd	Payroll Deduction	\$ 374.57
10/10/2024	SuperChoice Services Pty Ltd	Superannuation	\$ 56,257.91
10/10/2024	Fortnightly payroll	Staff wages	\$ 186,768.37
15/10/2024	National Australia Bank	Bank fees	\$ 46.14
18/10/2024	Commonwealth Bank of Australia	Term deposit	\$ 1,700,000.00
21/10/2024	A Littlejohn	Refund - Duplicate payment	\$ 100.00
21/10/2024	City of Nedlands	Surveying services	\$ 2,750.00
21/10/2024	National Australia Bank	Term deposit	\$ 1,800,000.00
21/10/2024	National Australia Bank	Term deposit	\$ 1,800,000.00
21/10/2024	National Australia Bank	Bank fees	\$ 37.44
22/10/2024	National Australia Bank	Reversal of cheque	\$ 1,604.76
22/10/2024	National Australia Bank	Reversal of cheque	\$ 1,604.76
23/10/2024	AD Engineering International Pty Ltd	Repairs and maintenance	\$ 555.50
23/10/2024	AJ Loo Investments Pty Ltd ATF AJ Loo Investments	Catering supplies	\$ 35.28
23/10/2024	All-Ways Kerb Pty Ltd	Repairs and maintenance	\$ 1,072.50

TOWN OF COTTESLOE
PAYMENT LISTING FOR OCTOBER 2024

DATE	PAYEE	DESCRIPTION	AMOUNT
23/10/2024	AMPAC Debt Recovery (WA) Pty Ltd	Debt recovery commission	\$ 8.25
23/10/2024	AMS Technology Group Pty Ltd	Maintenance services	\$ 1,962.15
23/10/2024	Anjalie Group Pty Ltd T/as The Lawncare Man	Landscaping supplies	\$ 660.00
23/10/2024	Australia Post	Postal services	\$ 3,010.36
23/10/2024	Baileys Fertilisers	Landscaping supplies	\$ 880.00
23/10/2024	Blackwood & Sons	Protective clothing	\$ 35.59
23/10/2024	Bob Jane T-Mart	Repairs and maintenance	\$ 40.00
23/10/2024	Bob Mitchell Nominees Pty Ltd	Infrastructure bond refund	\$ 1,500.00
23/10/2024	Boral Resources (W.A) Ltd	Repairs and maintenance	\$ 901.00
23/10/2024	Bug Busters	Pest control services	\$ 198.00
23/10/2024	Bunnings Group Ltd	Miscellaneous items	\$ 4,278.73
23/10/2024	Burgess Rawson (WA) Pty Ltd	Lease payment	\$ 4,464.51
23/10/2024	C O Shephard	Infrastructure bond refund	\$ 1,500.00
23/10/2024	Cat Welfare Society Inc T/A Cat Haven	Adoption reports	\$ 22.00
23/10/2024	D Kunalan	Refund - Cancelled event venue hire	\$ 1,200.00
23/10/2024	D Teplyj	Event bond refund	\$ 100.00
23/10/2024	D. B. Cunningham Pty Ltd T/as Advanteering - Civil Engineering	Road construction - Eric Street	\$ 11,453.49
23/10/2024	Dawson's Garden World	Landscaping supplies	\$ 528.40
23/10/2024	Department of Mines, Industry Regulations and Safety	Building services levy	\$ 16,252.73
23/10/2024	Department of Transport	Legal services	\$ 5,068.70
23/10/2024	Diamond Hire	Cherry picker hire	\$ 1,176.20
23/10/2024	Drainflow Services Pty Ltd	Street maintenance services	\$ 13,216.50
23/10/2024	E Group Holdings Pty Ltd T/as E Fire and Safety	Protective supplies	\$ 605.00
23/10/2024	Electricity Generation and Retail Corporation	Electrical services	\$ 17,214.98
23/10/2024	Element Advisory Pty Ltd	Landscaping services	\$ 4,103.00
23/10/2024	Enware Pty Ltd	Office stationery supplies	\$ 2,190.14
23/10/2024	Factory Pools Perth	Infrastructure bond refund	\$ 1,000.00
23/10/2024	Galvins Plumbing Supplies	Plumbing supplies	\$ 2,075.04
23/10/2024	General Lighting Services WA	Repairs and maintenance	\$ 3,327.61
23/10/2024	Grillex Pty Ltd T/as GX Outdoors	Furniture and equipment	\$ 4,742.54
23/10/2024	Hames Sharley (WA) Pty Ltd	Planning services	\$ 8,283.00
23/10/2024	Hays Specialist Recruitment (Aust.) P/L	Temporary staff	\$ 15,068.18
23/10/2024	HiTech Security (WA) Pty Ltd	Security services	\$ 239.25
23/10/2024	Illion Australia Pty Ltd T/as illion Tenderlink	Advertising fees	\$ 177.10
23/10/2024	Iron Mountain Australia Group Pty Ltd	Storage services	\$ 893.99

**TOWN OF COTTESLOE
PAYMENT LISTING FOR OCTOBER 2024**

DATE	PAYEE	DESCRIPTION	AMOUNT
23/10/2024	Jones Lang Laselle (WA) Pty Limited	Advisory services	\$ 5,026.45
23/10/2024	Kennards Hire Pty Ltd	Skid steer loader hire	\$ 994.50
23/10/2024	Lamp Replacements Australia Pty Ltd	Lighting supplies	\$ 108.90
23/10/2024	Leasing Elite Pty Ltd	Rates Refund	\$ 789.10
23/10/2024	LGIS	Insurance	\$ 161,662.60
23/10/2024	Lock, Stock & Farrell Locksmith Pty Ltd	Building maintenance	\$ 129.00
23/10/2024	Lotteries Commision of WA	Refund grant funding	\$ 441.90
23/10/2024	Major Motors Pty Ltd	Vehicle services	\$ 798.60
23/10/2024	Managed IT Pty Ltd	Licensing agreement	\$ 48,903.74
23/10/2024	McLeods Lawyers Pty Ltd	Advisory services	\$ 7,330.84
23/10/2024	Nationwide Training Pty Ltd	Staff training	\$ 2,000.00
23/10/2024	Nature Based Play Pty Ltd	East Cottesloe playground retention amount	\$ 11,539.00
23/10/2024	NH Enterprises T/as Perth Better Homes	Maintenance services	\$ 1,452.00
23/10/2024	Nu-Trac Rural Contracting	Beach cleaning services	\$ 3,740.00
23/10/2024	O'Brien Glass Industries Ltd	Repairs and maintenance	\$ 1,503.32
23/10/2024	Omnicom Media Group Australia Pty Ltd aka Marketforce	Advertising fees	\$ 2,337.50
23/10/2024	Ozlite Pty Ltd	Lighting supplies	\$ 223.54
23/10/2024	Perth Aquatic, Seed, & Ecological Services Pty Ltd	Maintenance services	\$ 330.00
23/10/2024	Perth Irrigation Centre	Irrigation supplies	\$ 2,255.50
23/10/2024	Perthect Ceilings and Walls Pty Ltd	Office renovation fees	\$ 12,826.00
23/10/2024	Pipeline Irrigation	Irrigation supplies	\$ 3,014.00
23/10/2024	Proficiency Group Pty Ltd T/As Information Proficiency & Sigma Data Solutions	Advisory services	\$ 1,430.00
23/10/2024	Quadiant Finance Australia Pty Ltd	Lease payment	\$ 411.40
23/10/2024	Ricoh Australia Pty Ltd	Office stationery supplies	\$ 1,120.18
23/10/2024	Rota Moulding WA Pty Ltd	Landscaping supplies	\$ 255.20
23/10/2024	Safety Zone Australia Pty Ltd	Protective clothing	\$ 677.07
23/10/2024	Securepay Pty Ltd	Refund webpayment	\$ 1,540.00
23/10/2024	Securex Pty Ltd	Maintenance services	\$ 171.60
23/10/2024	Shire of Peppermint Grove	Grove Library contribution balancing adjustment	\$ 110,683.10
23/10/2024	Siljanoski, Boris T/as Antenna Direct	Electrical services	\$ 400.00
23/10/2024	Specs, Quirino T/as Specs Fabrications	Motor vehicle servicing	\$ 999.13
23/10/2024	Stone Supplies WA Pty Ltd T/A Creation Landscape supplies	Sand supplies	\$ 184.50
23/10/2024	StrataGreen	Protective clothing	\$ 117.22
23/10/2024	Telstra Limited	Communication services	\$ 2,321.39
23/10/2024	The Fruit Box Group Pty Ltd	Catering supplies	\$ 353.96

TOWN OF COTTESLOE
PAYMENT LISTING FOR OCTOBER 2024

DATE	PAYEE	DESCRIPTION	AMOUNT
23/10/2024	The Trustee for Wagenaar Family Trust T/as GForce Printing	Printing services	\$ 503.00
23/10/2024	Total Tools Commercial Pty Ltd	Hardware supplies	\$ 592.00
23/10/2024	T-Quip	Repairs and maintenance	\$ 1,621.25
23/10/2024	Trustee for Fiford Family Trust T/as Heritage Tree Surgeons	Arborist services	\$ 11,935.00
23/10/2024	Ultimo Catering & Events Pty Ltd	Catering services	\$ 409.95
23/10/2024	Urban Conserve Pty Ltd T/as Perth Trees Direct	Arborist services	\$ 410.00
23/10/2024	Valrose Pty Ltd	Temporary staff	\$ 8,480.45
23/10/2024	WA Treasury Corporation	Loan repayment	\$ 18,380.01
23/10/2024	Western Metropolitan Regional Council	Waste disposal services	\$ 10,257.76
23/10/2024	Winc Australia Pty Limited	Office stationery supplies	\$ 1,208.65
23/10/2024	Work Clobber	Protective clothing	\$ 211.00
23/10/2024	Young's Plumbing Service Pty Ltd	Repairs and maintenance	\$ 454.30
23/10/2024	Zipform Pty Ltd	Advertising	\$ 2,040.68
23/10/2024	ZircoDATA Pty Ltd	Storage services	\$ 484.29
24/10/2024	Australian Services Union	Payroll Deduction	\$ 212.00
24/10/2024	Australian Taxation Office	Payroll Deduction	\$ 57,298.00
24/10/2024	Department of Human Services	Payroll Deduction	\$ 1,082.02
24/10/2024	Fleet Choice Pty Ltd	Payroll Deduction	\$ 374.57
24/10/2024	SuperChoice Services Pty Ltd	Superannuation	\$ 48,798.40
24/10/2024	Fortnightly payroll	Staff wages	\$ 188,279.16
28/10/2024	Alinta Energy	Electricity charges	\$ 323.23
28/10/2024	Datacom Solutions (AU) Pty Ltd	Software implementation	\$ 5,632.00
28/10/2024	Department of Planning, Lands and Heritage	Licence fees	\$ 550.00
28/10/2024	Drainflow Services Pty Ltd	Drain cleaning services	\$ 7,108.75
28/10/2024	The Trustee for MAJ Trust T/as Sheridan's badges and engraving	Office stationery supplies	\$ 277.20
29/10/2024	Fines Enforcement Registry	Lodgement fees	\$ 9,116.00
31/10/2024	Commonwealth Bank of Australia	Bank fees	\$ 7.00
31/10/2024	National Australia Bank	Bank fees	\$ 930.77
31/10/2024	National Australia Bank	Bank fees	\$ 1,807.16
31/10/2024	National Australia Bank	Bank fees	\$ 8,478.29
SUB - TOTAL EFT'S AND CHEQUES			\$ 6,871,701.53
03/10/2024	National Australia Bank Business Visa	Credit Card - September 2024	\$ 1,765.73

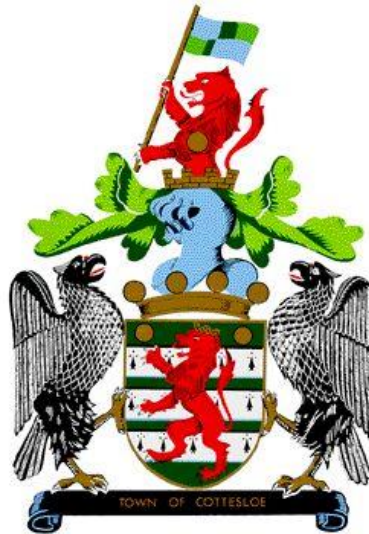
**TOWN OF COTTESLOE
PAYMENT LISTING FOR OCTOBER 2024**

DATE	PAYEE	DESCRIPTION	AMOUNT
	National Australia Bank	Credit card & international fees	\$ 10.03
	Starlink	Internet services	\$ 139.00
	Coles	Catering supplies	\$ 86.50
	Witivio	Software licence charges	\$ 34.45
	Adobe	Software licence charges	\$ 79.99
	Adobe	Software licence charges	\$ 804.79
	Mailchimp	Software licence charge	\$ 57.80
	Adobe	Software licence charges	\$ 29.99
	Truckline	Hardware supplies	\$ 396.00
	Woolworths	Catering supplies	\$ 137.69
	Sugar Rush Bakery	Catering services	\$ 395.00
	Australian Local Government Womens Association	Booking fees	\$ 95.50
	Evolve WA	Course refund - Engaging Clients & Stakeholders with DISC	-\$ 555.00
	Woolworths	Catering supplies	\$ 53.99
SUB - TOTAL CREDIT CARD PAYMENTS			\$ 1,765.73
23/10/2024	Viva Energy Australia Pty Ltd	Shell Fuel Cards - September 2024	\$ 5,193.40
	Card number 11066564	Fuel purchases - 1GIB711	\$ 0.99
	Card number 11066560	Fuel purchases - 1GVU588	\$ 124.69
	Card number 11066561	Fuel purchases - 1GXV805	\$ 62.43
	Card number 11075429	Fuel purchases - 1HND285	\$ 270.34
	Card number 11066565	Fuel purchases - 1HOH345	\$ 442.67
	Card number 11066571	Fuel purchases - 1HRH174	\$ 147.78
	Card number 11066576	Fuel purchases - 1HVS060	\$ 198.64
	Card number 110665798	Fuel purchases - 1HZF134	\$ 0.99
	Card number 11066570	Fuel purchases - 1HZF136	\$ 177.64
	Card number 11066580	Fuel purchases - 1HZM771	\$ 366.66
	Card number 11066562	Fuel purchases - 1ICU511	\$ 322.43
	Card number 11066574	Fuel purchases - 1EXZ241	\$ 301.83
	Card number 11066572	Fuel purchases - 1GCT757	\$ 0.99
	Card number 11075428	Fuel purchases - 1GIZ365	\$ 131.72
	Card number 11075432	Fuel purchases - 1GRD368	\$ 195.66

TOWN OF COTTESLOE
PAYMENT LISTING FOR OCTOBER 2024

DATE	PAYEE	DESCRIPTION	AMOUNT
	Card number 11066563	Fuel purchases - 1GWK670	\$ 106.30
	Card number 11066559	Fuel purchases - 1GXJ065	\$ 410.43
	Card number 11075430	Fuel purchases - 1HIY954	\$ 113.65
	Card number 11066566	Fuel purchases - 1HJT268	\$ 362.90
	Card number 11102758	Fuel purchases - 1HRG905	\$ 264.54
	Card number 11066581	Fuel purchases - 1HTF613	\$ 108.66
	Card number 11075431	Fuel purchases - 1HWK612	\$ 226.58
	Card number 11066556	Fuel purchases - 1HWL927	\$ 440.64
	Card number 110754337	Fuel purchases - 1IGH329	\$ 179.49
	Card number 11066577	Fuel purchases - DIESEL	\$ 148.37
	Card number 11066569	Fuel purchases - PETROL	\$ 86.38
SUB - TOTAL FUEL CARD PAYMENTS			\$ 5,193.40
GRAND TOTAL			<u>\$6,878,660.66</u>

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

**ITEM 10.1.2A:
MONTHLY FINANCIAL REPORT 1 JULY 2024 TO 31
JANUARY 2025**

TOWN OF COTTESLOE**MONTHLY FINANCIAL REPORT**

(Containing the required statement of financial activity and statement of financial position)

For the period ended January 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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TOWN OF COTTESLOE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	11,299,786	11,266,456	11,323,194	56,738	0.50%	
Grants, subsidies and contributions	448,938	241,124	85,625	(155,499)	(64.49%)	▼
Fees and charges	5,413,548	4,058,891	4,284,081	225,190	5.55%	
Interest revenue	650,820	374,097	411,397	37,300	9.97%	
Other revenue	132,030	77,995	88,844	10,849	13.91%	
Fair value adjustments to financial assets at fair value through profit or loss	2,495	0	0	0	0.00%	
	17,947,617	16,018,563	16,193,141	174,578	1.09%	
Expenditure from operating activities						
Employee costs	(7,876,881)	(4,655,208)	(4,273,756)	381,452	8.19%	
Materials and contracts	(8,935,049)	(5,091,741)	(4,213,556)	878,185	17.25%	▲
Utility charges	(315,856)	(183,376)	(142,050)	41,326	22.54%	▲
Depreciation	(3,257,557)	(1,900,131)	(46,940)	1,853,191	97.53%	▲
Finance costs	(163,513)	(101,491)	(67,393)	34,098	33.60%	▲
Insurance	(238,845)	(180,517)	(225,587)	(45,070)	(24.97%)	▼
Other expenditure	(334,336)	(203,343)	(111,565)	91,778	45.13%	▲
	(21,122,037)	(12,315,807)	(9,080,847)	3,234,960	26.27%	
Non cash amounts excluded from operating activities	3,335,393	1,900,131	46,940	(1,853,191)	(97.53%)	▼
Amount attributable to operating activities	160,973	5,602,887	7,159,234	1,556,347	27.78%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,163,857	861,727	431,386	(430,341)	(49.94%)	▼
Proceeds from disposal of assets	104,001	75,145	97,542	22,397	29.81%	
Proceeds from financial assets at amortised cost - self supporting loans	35,069	17,417	17,417	0	0.00%	
Proceeds on disposal of financial assets at fair values through other comprehensive income	35,802	17,627	0	(17,627)	(100.00%)	
	1,338,729	971,916	546,345	(425,571)	(43.79%)	
Outflows from investing activities						
Payments for property, plant and equipment	(955,674)	(420,577)	(405,149)	15,428	3.67%	
Payments for construction of infrastructure	(2,108,150)	(1,054,092)	(695,012)	359,080	34.07%	▲
	(3,063,824)	(1,474,669)	(1,100,161)	374,508	25.40%	
Amount attributable to investing activities	(1,725,095)	(502,753)	(553,816)	(51,063)	(10.16%)	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	971,908	735,298	561,488	(173,810)	(23.64%)	▼
	971,908	735,298	561,488	(173,810)	(23.64%)	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(59,583)	(2,631)	(2,631)	0	0.00%	
Repayment of borrowings	(354,119)	(174,387)	(174,387)	0	0.00%	
Transfer to reserves	(1,141,309)	0	(189,983)	(189,983)	0.00%	
	(1,555,011)	(177,018)	(367,001)	(189,983)	(107.32%)	
Amount attributable to financing activities	(583,103)	558,280	194,487	(363,793)	(65.16%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2,212,225	2,212,225	3,368,417	1,156,192	52.26%	▲
Amount attributable to operating activities	160,973	5,602,887	7,159,234	1,556,347	27.78%	▲
Amount attributable to investing activities	(1,725,095)	(502,753)	(553,816)	(51,063)	(10.16%)	▼
Amount attributable to financing activities	(583,103)	558,280	194,487	(363,793)	(65.16%)	▼
Surplus or deficit after imposition of general rates	65,000	7,870,639	10,168,322	2,297,683	29.19%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JANUARY 2025**

	Actual 30 June 2024 \$	Actual as at 31 January 2025 \$
CURRENT ASSETS		
Cash and cash equivalents	7,733,491	12,327,646
Trade and other receivables	1,030,358	4,060,264
Other financial assets	5,453,018	3,974,910
Inventories	8,960	8,960
Other assets	451,829	207,958
TOTAL CURRENT ASSETS	14,677,656	20,579,738
NON-CURRENT ASSETS		
Trade and other receivables	181,767	181,767
Other financial assets	197,662	197,662
Investment in associate	633,255	633,255
Property, plant and equipment	74,405,282	74,712,888
Infrastructure	69,574,749	70,269,761
Right-of-use assets	1,058,845	1,011,905
TOTAL NON-CURRENT ASSETS	146,051,560	147,007,238
TOTAL ASSETS	160,729,216	167,586,976
CURRENT LIABILITIES		
Trade and other payables	3,161,663	2,658,855
Other liabilities	62,663	62,261
Lease liabilities	59,583	56,951
Borrowings	354,119	179,732
Employee related provisions	1,175,792	1,170,100
TOTAL CURRENT LIABILITIES	4,813,820	4,127,899
NON-CURRENT LIABILITIES		
Lease liabilities	1,076,766	1,076,766
Borrowings	1,753,978	1,753,978
Employee related provisions	289,560	289,560
TOTAL NON-CURRENT LIABILITIES	3,120,304	3,120,304
TOTAL LIABILITIES	7,934,124	7,248,203
NET ASSETS	152,795,092	160,338,773
EQUITY		
Retained surplus	28,452,589	36,367,775
Reserve accounts	7,839,029	7,467,524
Revaluation surplus	116,503,474	116,503,474
TOTAL EQUITY	152,795,092	160,338,773

This statement is to be read in conjunction with the accompanying notes.

TOWN OF COTTESLOE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Town to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 19 February 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Estimation uncertainties and judgements made in relation to lease

TOWN OF COTTESLOE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 January 2025
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	13,115,638	7,733,491	12,327,646
Trade and other receivables	761,452	1,030,358	4,060,264
Other financial assets	70,871	5,453,018	3,974,910
Inventories	9,120	8,960	8,960
Other assets	483,119	451,829	207,958
	14,440,200	14,677,656	20,579,738
Less: current liabilities			
Trade and other payables	(3,344,917)	(3,161,663)	(2,658,855)
Other liabilities	0	(62,663)	(62,261)
Lease liabilities	(59,583)	(59,583)	(56,951)
Borrowings	(354,119)	(354,119)	(179,732)
Employee related provisions	(973,158)	(1,175,792)	(1,170,100)
	(4,731,777)	(4,813,820)	(4,127,899)
Net current assets	9,708,423	9,863,836	16,451,839
Less: Total adjustments to net current assets	2(b) (7,496,198)	(6,495,419)	(6,283,518)
Closing funding surplus / (deficit)	2,212,225	3,368,417	10,168,321

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(7,839,029)	(7,839,029)	(7,467,524)
Less: Financial assets at amortised cost - self supporting loans	0	(35,069)	(17,653)
Less: Current assets not expected to be received at end of year			
- Current financial assets at amortised cost - self supporting loans	(70,871)	0	0
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	59,583	59,583	56,951
- Current portion of borrowings	354,119	354,119	179,732
- Current portion of employee benefit provisions held in reserve	0	964,977	964,976
Total adjustments to net current assets	2(a) (7,496,198)	(6,495,419)	(6,283,518)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2025	YTD Budget Estimates 31 January 2025	YTD Actual 31 January 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Fair value adjustments to financial assets at amortised cost	(2,495)	0	0
Add: Depreciation	3,257,557	1,900,131	46,940
Non-cash movements in non-current assets and liabilities:			
- Pensioner deferred rates	(238)	0	0
- Employee provisions	80,569	0	0
Total non-cash amounts excluded from operating activities	3,335,393	1,900,131	46,940

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

AASB 101.10(e) **TOWN OF COTTESLOE**
AASB 101.51 **NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
AASB 101.112 **FOR THE PERIOD ENDED 31 JANUARY 2025**

FM Reg 34 (2)(b) **3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$25,000 and 15.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(155,499)	(64.49%)	▼
Timing variance in the recognition of Financial Assistance Grants.		Timing	
Expenditure from operating activities			
Materials and contracts	878,185	17.25%	▲
Timing variance in building maintenance activities		Timing	
Utility charges	41,326	22.54%	▲
Timing variance related to the recognition of roads & bridges utility charges.		Timing	
Depreciation	1,853,191	97.53%	▲
Timing variance in depreciation recognition.		Timing	
Finance costs	34,098	33.60%	▲
Timing variance in lease interest expense.		Timing	
Insurance	(45,070)	(24.97%)	▼
Timing variance related to all LGIS instalments due by November 2024.		Timing	
Other expenditure	91,778	45.13%	▲
Timing variance related to maintenance expenses and bad debts written off.		Timing	
Non cash amounts excluded from operating activities	(1,853,191)	(97.53%)	▼
Timing variance due to depreciation.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(430,341)	(49.94%)	▼
Timing variance related to road grants.		Timing	
Outflows from investing activities			
Payments for construction of infrastructure	359,080	34.07%	▲
Timing variance related to construction of footpaths.		Timing	
Inflows from financing activities			
Transfer from reserves	(173,810)	(23.64%)	▼
Timing variance related to projects not yet started.		Timing	
Surplus or deficit at the start of the financial year	1,156,192	52.26%	▲
Surplus or deficit after imposition of general rates	2,297,683	29.19%	▲

TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.21 M	\$2.21 M	\$3.37 M	\$1.16 M
Closing	\$0.07 M	\$7.87 M	\$10.17 M	\$2.30 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$16.25 M	% of total
Unrestricted Cash	\$8.78 M	54.0%
Restricted Cash	\$7.47 M	46.0%

Refer to 3 - Cash and Financial Assets

Payables	
	\$2.66 M
Trade Payables	\$1.42 M
0 to 30 Days	45.0%
Over 30 Days	55.0%
Over 90 Days	2.0%

Refer to 9 - Payables

Receivables	
	\$0.70 M
Rates Receivable	\$3.36 M
Trade Receivable	\$0.70 M
Over 30 Days	71.0%
Over 90 Days	79.3%
Over 90 Days	63.4%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.16 M	\$5.60 M	\$7.16 M	\$1.56 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$11.32 M	% Variance
YTD Budget	\$11.27 M	0.5%

Grants and Contributions		
YTD Actual	\$0.09 M	% Variance
YTD Budget	\$0.24 M	(64.5%)

Refer to 13 - Grants and Contributions

Fees and Charges		
YTD Actual	\$4.28 M	% Variance
YTD Budget	\$4.06 M	5.5%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.73 M)	(\$0.50 M)	(\$0.55 M)	(\$0.05 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.10 M	%
Adopted Budget	\$0.10 M	(6.2%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.70 M	% Spent
Adopted Budget	\$2.11 M	(67.0%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.43 M	% Received
Adopted Budget	\$1.16 M	(62.9%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.58 M)	\$0.56 M	\$0.19 M	(\$0.36 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.17 M)
Interest expense	(\$0.07 M)
Principal due	\$1.93 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$7.47 M
Net Movement	(\$0.37 M)

Refer to 4 - Cash Reserves

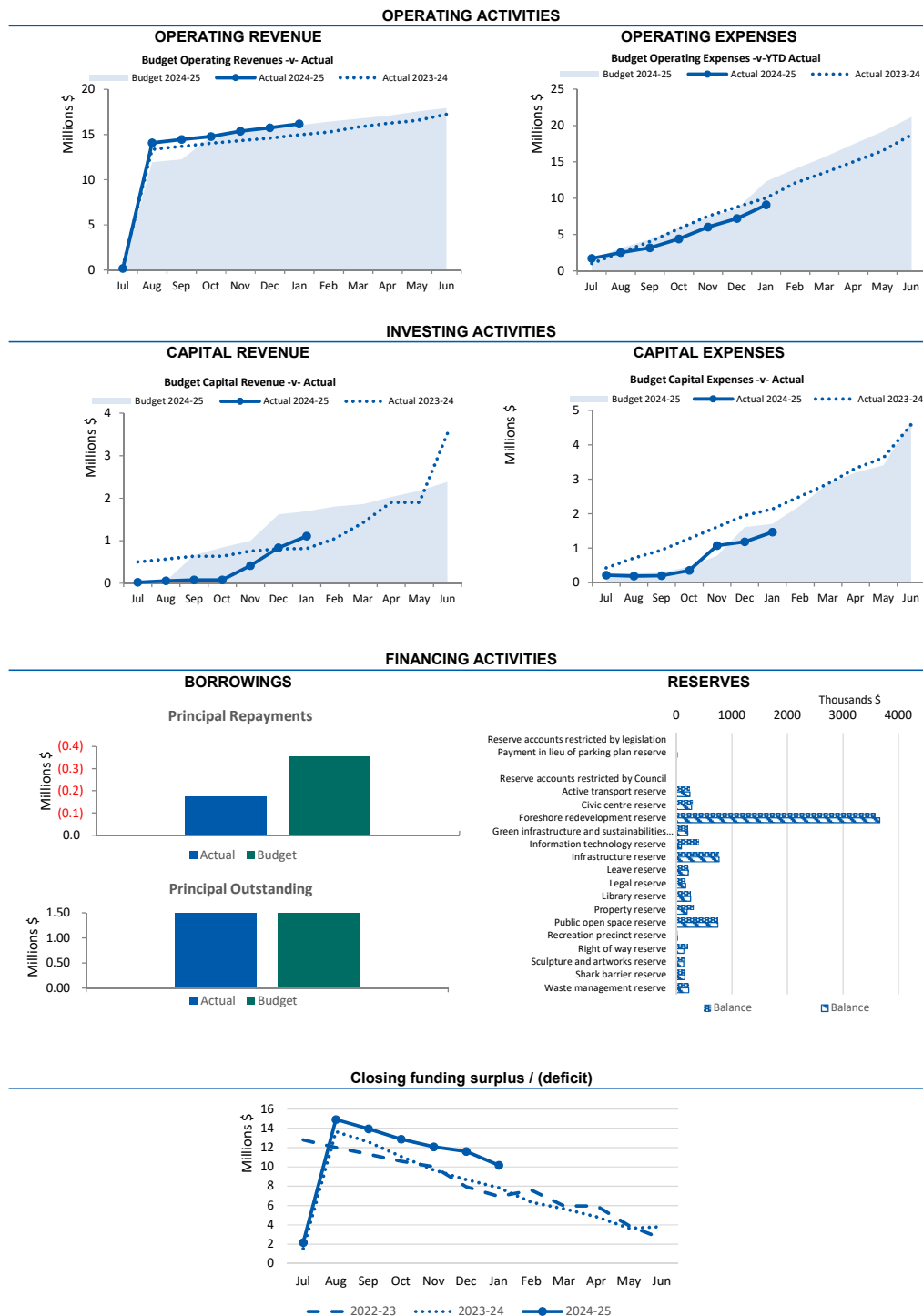
Lease Liability	
Principal repayments	(\$0.00 M)
Interest expense	(\$0.00 M)
Principal due	\$1.13 M

Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025

Financial assets at amortised cost

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand				1,300				
Municipal Bank Account	Cash and cash equivalents	2,498,080		2,498,080		NAB		At Call
Municipal Bank Account	Cash and cash equivalents	0	49,958	49,958		NAB		At Call
Term Deposit ***1864	Financial assets at amortised cost	0	1,975,462	1,975,462		WBC	4.80%	15/05/2025
Term Deposit ***3360	Financial assets at amortised cost	0		0	283,193	NAB	5.00%	20/05/2025
Term Deposit ***2109	Cash and cash equivalents	0	724,893	724,893		CBA	4.72%	26/02/2025
Term Deposit ***103	Cash and cash equivalents	1,800,000		1,800,000		NAB	5.05%	16/04/2025
Term Deposit ***919	Cash and cash equivalents	0	366,933	366,933		NAB	5.05%	16/04/2025
Term Deposit ***619	Cash and cash equivalents	0	249,693	249,693		NAB	5.00%	27/03/2025
Term Deposit ***2109	Cash and cash equivalents	1,047,238		1,047,238		CBA	4.88%	17/03/2025
Term Deposit ***318	Cash and cash equivalents	7,181		7,181		NAB	4.48%	11/02/2025
Term Deposit ***319	Cash and cash equivalents	7,107		7,107		NAB	4.48%	11/02/2025
Term Deposit ***732	Cash and cash equivalents	1,821,970		1,821,970		NAB	4.95%	22/04/2025
Term Deposit ***2109	Cash and cash equivalents	0	1,800,802	1,800,802		CBA	4.79%	22/04/2025
Term Deposit ***8287	Cash and cash equivalents	1,600,000		1,600,000		WBC	5.07%	22/04/2025
Term Deposit ***5968	Financial assets at amortised cost	0	1,945,993	1,945,993		WBC	5.11%	11/06/2025
Term Deposit ***688	Cash and cash equivalents	0	353,790	353,790		NAB	4.40%	25/03/2025
Total		8,781,576	7,467,524	16,249,100	283,193			
Comprising								
Cash and cash equivalents		8,781,576	3,546,069	12,327,645	0			
Financial assets at amortised cost - Term Deposits		0	3,921,455	3,921,455	283,193			
		8,781,576	7,467,524	16,249,100	283,193			

KEY INFORMATION

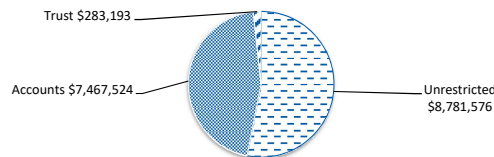
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Payment in lieu of parking plan reserve	12,613	530	0	13,143	12,613	316	0	12,929
Reserve accounts restricted by Council								
Active transport reserve	235,129	9,875	(34,249)	210,755	235,129	5,897	0	241,026
Civic centre reserve	291,048	12,224	(25,000)	278,272	291,048	6,762	(25,000)	272,810
Foreshore redevelopment reserve	3,575,980	150,191	0	3,726,171	3,575,980	89,678	0	3,665,658
Green infrastructure and sustainabilities initiatives reserve	203,767	108,558	(135,000)	177,325	203,767	5,017	(4,292)	204,492
Information technology reserve	396,635	16,659	(406,209)	7,085	396,635	4,633	(314,404)	86,864
Infrastructure reserve	755,043	362,747	(66,000)	1,051,790	755,043	18,924	(6,490)	767,477
Leave reserve	207,728	8,725	0	216,453	207,728	5,209	0	212,937
Legal reserve	160,714	6,750	0	167,464	160,714	4,030	0	164,744
Library reserve	249,817	10,492	0	260,309	249,817	6,265	0	256,082
Property reserve	308,015	388,972	(190,450)	506,537	308,015	7,075	(126,393)	188,697
Public open space reserve	746,739	31,363	(45,000)	733,102	746,739	18,727	(19,291)	746,175
Recreation precinct reserve	15,298	643	0	15,941	15,298	384	0	15,682
Right of way reserve	194,653	8,175	(70,000)	132,828	194,653	4,882	(65,618)	133,917
Sculpture and artworks reserve	126,890	5,329	0	132,219	126,890	3,182	0	130,072
Shark barrier reserve	145,431	11,108	0	156,539	145,431	3,647	0	149,078
Waste management reserve	213,529	8,968	0	222,497	213,529	5,355	0	218,884
	7,839,029	1,141,309	(971,908)	8,008,430	7,839,029	189,983	(561,488)	7,467,524

TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	542,106	323,201	188,473	(134,728)
Furniture and equipment	121,568	57,376	43,460	(13,916)
Plant and equipment	292,000	40,000	173,216	133,216
Acquisition of property, plant and equipment	955,674	420,577	405,149	(15,428)
Infrastructure - roads	193,163	0	4,941	4,941
Infrastructure - car parks	148,636	65,000	73,790	8,790
Infrastructure - drainage	40,000	20,000	11,900	(8,100)
Infrastructure - footpaths	296,756	286,756	10,412	(276,344)
Infrastructure - parks and ovals	517,642	70,336	41,700	(28,636)
Infrastructure - right of way	70,000	70,000	65,618	(4,382)
Infrastructure - other	841,953	542,000	486,651	(55,349)
Acquisition of infrastructure	2,108,150	1,054,092	695,012	(359,080)
Total of PPE and Infrastructure.	3,063,824	1,474,669	1,100,161	(374,508)
Total capital acquisitions	3,063,824	1,474,669	1,100,161	(374,508)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,163,857	861,727	431,386	(430,341)
Other (disposals & C/Fwd)	104,001	75,145	97,542	22,397
Reserve accounts				
Active transport reserve	34,249	(34,249)	0	34,249
Civic centre reserve	25,000	(25,000)	25,000	50,000
Green infrastructure and sustainabilities initiatives reserve	135,000	0	4,292	4,292
Information technology reserve	406,209	(388,599)	314,404	703,003
Infrastructure reserve	66,000	0	6,490	6,490
Property reserve	190,450	(190,450)	126,393	316,843
Public open space reserve	45,000	(27,000)	19,291	46,291
Right of way reserve	70,000	(70,000)	65,618	135,618
Contribution - operations	824,058	1,273,095	9,745	(1,263,350)
Capital funding total	3,063,824	1,474,669	1,100,161	(374,508)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Town's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

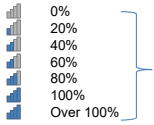









































In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

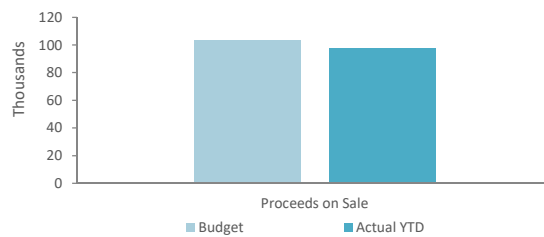
Capital expenditure total Level of completion indicators		Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.			
	0%				
	20%				
	40%				
	60%				
	80%				
	100%				
		Over 100%			
		Adopted			
	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	05.1023.0002 Jarrad Street Carpark Footpath Renewal (Boatshed)	50,000	0	0	0
	05.5010.0002 Cottesloe Carpark No.1 Patching	35,000	35,000	18,270	16,730
	05.5021.0002 Cottesloe Carpark No.2 Strategy - WIP	63,636	30,000	55,520	(25,520)
	09.9000.0002 Drainage Installation	40,000	20,000	11,900	8,100
	15.1051.0002 Eric Street Shared Path (Marine Parade to Curtin Avenue)	276,756	276,756	10,412	266,344
	15.9000.0002 Footpath and Kerb Renewal	20,000	10,000	0	10,000
	48.1068.0020 Inground sensors	71,568	32,376	8,842	23,534
	20.1136.0002 Replace Bore and Pump at Napier Street and Curtin Avenue Intersection	15,000	0	4,292	(4,292)
	20.1126.0002 Reticulation Upgrade Marine Parade (Vera Street to North Street)	80,000	13,336	0	13,336
	20.6110.0002 Upgrade Reticulation System at Jasper Green (improve pressure)	15,000	15,000	8,305	6,695
	45.1047.1142 Renewal of Shade Shelters (Main Beach)	23,894	0	19,140	(19,140)
	45.4131.0002 Beach Access Path Upgrades & Modifications	130,059	70,000	30,378	39,622
	45.6040.0002 Groyne Access Ramp Works	150,000	30,000	3,413	26,587
	44.4101.0002 Supply and install handrail at stairs in front of Cottesloe Surf Lifesaving Club Boatshed	16,000	0	6,490	(6,490)
	43.4010.0002 Anderson Pavilion Protection Fence	20,000	20,000	0	20,000
	43.1068.0002 Forest Street Compacting bin	0	0	5,400	(5,400)
	45.1047.0002 Foreshore Retaining Wall	50,000	0	0	0
	45.1047.0002 Shark Barrier	400,000	400,000	400,500	(500)
	45.6120.0002 Skate Park Signage	22,000	22,000	21,330	670
	44.4131.0002 Beach Access Path Upgrade (Detail Design)	50,000	0	0	0
	30.4085.0002 Renewal of Shade Sails	12,220	0	500	(500)
	30.6030.1144 Replace three lighting towers in the upper lawn area of the Civic Centre	15,000	0	0	0
	30.9000.1141 Harvey Field (Broome Street) Playground Upgrade	290,422	0	7,551	(7,551)
	30.7010.0002 Andrews Place Playground Softfall Replacement	27,000	27,000	19,291	7,709
	28.7031.0002 Dutch Inn Playground Steel Shelter	18,000	0	0	0
	29.7030.0002 Civic Centre Playground Upgrade Project (Detail Design)	25,000	15,000	1,761	13,239
	23.2022.0002 ROW 4B	70,000	70,000	65,618	4,382
	38.1126.0002 Marine Parade Raised Platform (Dutch Inn)	20,000	0	0	0
	40.1156.0002 MRRG Project - Railway Street (Perth Street to Burt Street)	83,000	0	217	(217)
	40.9000.0002 Roads to Recovery Project - TBC	90,163	0	0	0
	40.1126.0002 Marine Parade Lighting	0	0	4,724	(4,724)
	35.4010.0002 Anderson Pavilion Development (C/Fwd)	91,201	91,201	35,450	55,751
	35.4019.0002 149 Marine Parade Toilet Upgrade	187,000	187,000	152,612	34,388
	35.4050.0002 Civic Centre Conservation Renewal	43,905	0	411	(411)
	35.1171.0002 Seaview Golf Course	75,000	45,000	0	45,000
	34.4010.0002 Solar Panels	20,000	0	0	0
	33.6080.0002 South Cottesloe Toilet	200,000	0	0	0
	49.9000.0016 Photocopier	25,000	0	0	0
	48.4050.0902 Office Accommodation	25,000	25,000	28,978	(3,978)
	49.4050.0002 Civic Centre Building Hydrotap	0	0	5,641	(5,641)
	47.9000.0002 Fleet and Plant Replacement	292,000	40,000	173,216	(133,216)
		3,138,824	1,474,669	1,100,161	374,508

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
1450	Bobcat	14,145	14,145	0	0	30,642	30,642	0	0
1724	Ride on mower	36,355	36,355	0	0	36,355	36,355	0	0
1500	Ride on mower	3,645	3,645	0	0	9,545	9,545	0	0
1505	Suzuki Swift	6,224	6,224	0	0			0	0
1610	Ute	21,000	21,000	0	0	21,000	21,000	0	0
1504	Water Truck	22,632	22,632	0	0			0	0
		104,001	104,001	0	0	97,542	97,542	0	0

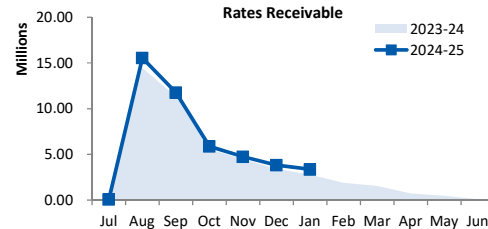


**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2024	31 Jan 2025
	\$	\$
Opening arrears previous year	216,324	267,438
Levied this year	12,493,659	11,323,194
Less - collections to date	(12,442,545)	(8,228,691)
Net rates collectable	267,438	3,361,941
% Collected	97.9%	71.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	113,942	54,552	33,138	349,987	551,619
Percentage	0.0%	20.7%	9.9%	6.0%	63.4%	
Balance per trial balance						
Trade receivables		113,942	54,552	33,138	349,987	551,619
GST receivable		99,211				99,211
Receivables for employee related provisions					47,493	47,493
Total receivables general outstanding						698,323

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

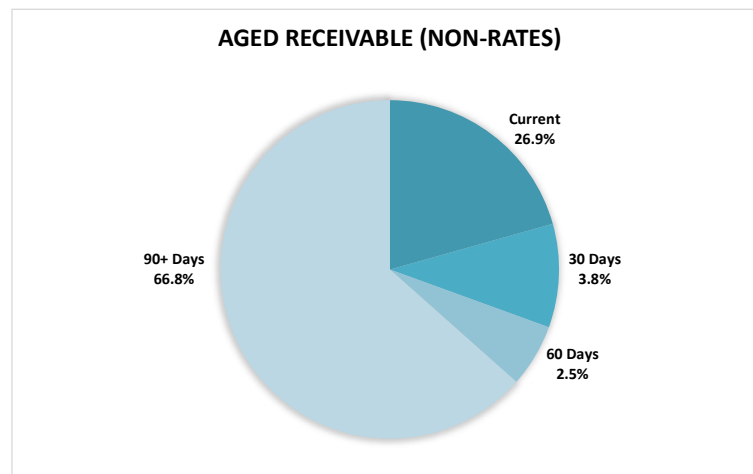
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.



**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 January 2025
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost	5,382,147		(1,460,692)	3,921,455
Financial assets at amortised cost - self supporting loans	35,069		(17,416)	17,653
Financial assets at fair values through other comprehensive income	35,802			35,802
Inventory				
Visitor centre stock	31,261			31,261
Other inventories - Provision for Obsolescence	(22,301)			(22,301)
Other assets				
Prepayments	232,772		(232,771)	0
Accrued income	11,523		(11,100)	424
Contract assets	207,534			207,534
Total other current assets	5,913,807	0	(1,721,979)	4,191,828
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

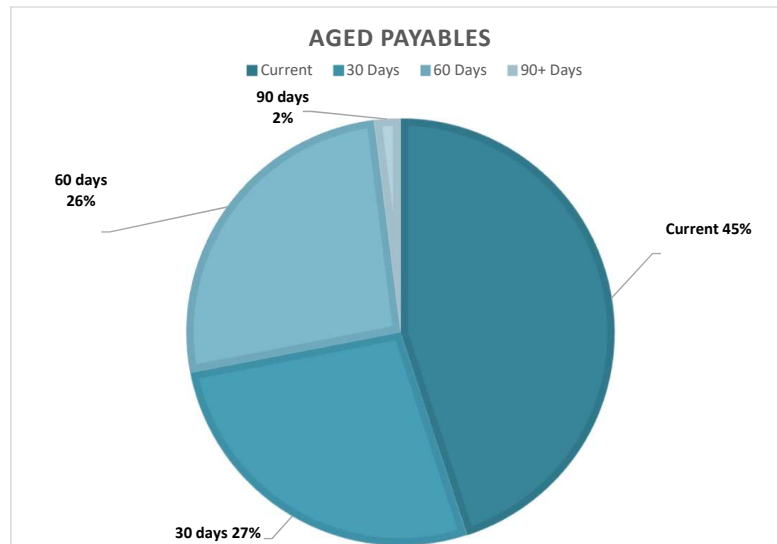
OPERATING ACTIVITIES

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	1,384,447	(831,042)	802,407	61,400	1,417,211
Percentage	0.0%	45.0%	27.0%	26.1%	2.0%	
Balance per trial balance						
Sundry creditors		1,384,447	(831,042)	802,406	61,400	1,417,211
Bonds and deposits held		(836)	37,150	(35,327)	861,559	862,546
Income received in advance					101,901	101,901
Accrued expenses					213,001	213,001
Contract retention					64,196	64,196
Total payables general outstanding						2,658,855
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the period that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2024	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$
JOINT LIBRARY	107	2,037,001	(156,970)	(319,050)	1,880,031	1,717,951	(66,304)	(127,499)
		2,037,001	(156,970)	(319,050)	1,880,031	1,717,951	(66,304)	(127,499)
Self supporting loans								
COTTESLOE TENNIS CLUB	108	71,096	(17,417)	(35,069)	53,679	36,027	(963)	(1,691)
		71,096	(17,417)	(35,069)	53,679	36,027	(963)	(1,691)
Total		2,108,097	(174,387)	(354,119)	1,933,710	1,753,978	(67,267)	(129,190)
Current borrowings		354,119			179,732			
Non-current borrowings		1,753,978			1,753,978			
		2,108,097			1,933,710			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2024	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$
Depot facility	1	1,129,858	0	(54,942)	1,129,858	1,074,916	0	(34,034)
Telephone system	3	342	(148)	(342)	194	0	9	0
Folding machine (New)	4	6,149	(2,483)	(4,299)	3,666	1,850	(135)	(189)
Total		1,136,349	(2,631)	(59,583)	1,133,718	1,076,766	(126)	(34,223)
Current lease liabilities		59,583			56,951			
Non-current lease liabilities		1,076,766			1,076,766			
		1,136,349			1,133,718			

All lease repayments were financed by general purpose revenue.

0

KEY INFORMATION

At inception of a contract, the Town assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jan 2025	Current Liability 31 Jan 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Anderson Pavillion Development (C/Fwd)				0		26,057	26,057	0
DPIRD - Dept Fisheries				0		400,000	400,000	400,000
Eric Street Shared Path (Marine Parade to Curtin Avenue)				0		242,507	242,507	0
LRCI Program				0		90,422	0	0
MRRG Improvement - Railway St (Perth St to Burt St)				0		83,000	83,000	21,373
Road Safety Council				0		20,000	20,000	0
Road to Recovery				0		90,163	90,163	0
	0	0	0	0	0	952,149	861,727	421,373
Capital contributions								
Cash in lieu of public open space				0	0	11,708	0	10,013
LGIS (Civic Centre Conservation Renewal)				0	0	200,000	0	0
	0	0	0	0	0	211,708	0	10,013
TOTALS	0	0	0	0	0	1,163,857	861,727	431,386

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 January 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		62,663	0		(402)	62,261
Total other liabilities		62,663	0	0	(402)	62,261
Employee Related Provisions						
Annual leave		711,871	0	7,137		719,008
Long service leave		463,921	0		(12,829)	451,092
Total Provisions		1,175,792	0	7,137	(12,829)	1,170,100
Total other current liabilities		1,238,455	0	7,137	(13,231)	1,232,361

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Town has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Town's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Town are recognised as a liability until such time as the Town satisfies its obligations under the agreement.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD Revenue
	1 July 2024	Liability	Liability	31 Jan 2025	Liability	Budget	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Coastal Adaptation and Protection Grants (DoT)				0		17,704	0	0
Direct Grant (MRWA)				0		33,822	33,822	33,822
Financial Assistance Grants - General (WALGGC)				0		188,998	94,500	16,652
Financial Assistance Grants - Local Road (WALGGC)				0		106,152	53,076	5,352
Sanitation				0		2,651	1,547	0
Australia Day				0		15,000	15,000	24,270
Urban Canopy (WALGA)				0		11,770	11,770	0
	0	0	0	0	0	376,097	209,715	80,096
Contributions								
Community stewardship				0		7,341	4,283	0
Cottesloe RSL Sub Branch				0		4,000	0	0
Hire facilities damage				0		500	294	3,495
MRWA street lighting utilities				0		15,000	0	2,034
Parking Facilities				0		45,000	26,251	0
PTA Bus Stop Infrastructure Partnership				0		1,000	581	0
	0	0	0	0	0	72,841	31,409	5,529
TOTALS	0	0	0	0	0	448,938	241,124	85,625

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

14 INVESTMENT IN ASSOCIATES

(a) Investment in associate

The table below reflects the financial results of the Town's investment in associates as reported by the associate.

Aggregate carrying amount of interests in associates accounted for using the equity method are reflected in the table below.

Carrying amount at 1 July
Carrying amount at 30 June

Adopted		
Budget Revenue	YTD Budget	YTD Revenue Actual
\$	\$	\$
0	0	633,255
0	0	633,255

KEY INFORMATION

Investments in associates

An associate is an entity over which the Town has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Town's share of net assets of the associate. In addition, the Town's share of the profit or loss of the associate is included in the Town's profit or loss.

**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 January 2025
	\$	\$	\$	\$
Cash in lieu of public open space	280,195	2,142	0	282,337
Abandoned Vehicles	850	6	0	856
	281,045	2,148	0	283,193

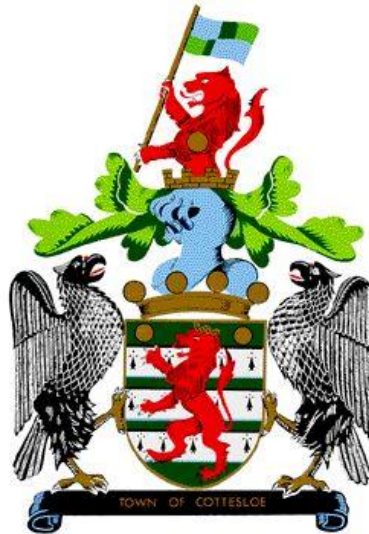
**TOWN OF COTTESLOE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2025**

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						
Seaview golf club stage 2 feasibility study	22/10/2024	Operating expenses			(75,000)	(75,000)
Transfer from Property Reserve	22/10/2024	Capital revenue		75,000		0
Detailed design - Healthy Streets - Broome St & Marmion St treatments	26/11/2024	Capital expenses			(100,000)	(100,000)
MRWA grant funding for healthy streets project - Detailed design	26/11/2024	Capital revenue		100,000		0
Sculpture by the Sea events operating expense	17/12/2024	Operating expenses		70,000		70,000
Grant to Sculpture by the Sea Incorporated	17/12/2024	Operating expenses			(5,000)	65,000
			0	245,000	(180,000)	65,000

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

ITEM 10.1.2B: PAYMENT LISTING JANUARY 2025

TOWN OF COTTESLOE
PAYMENT LISTING FOR JANUARY 2025

DATE	PAYEE	DESCRIPTION	AMOUNT
02/01/2025	SuperChoice Services Pty Ltd	Superannuation	\$ 46,321.24
02/01/2025	Australian Services Union	Payroll deduction	\$ 159.00
02/01/2025	Department of Human Services	Payroll deduction	\$ 1,106.32
02/01/2025	Fleet Choice Pty Ltd	Payroll deduction	\$ 374.57
02/01/2025	Australian Taxation Office	Payroll deduction	\$ 51,147.00
02/01/2025	Fortnightly payroll	Staff wages	\$ 178,120.73
03/01/2025	Commonwealth Bank of Australia	Bank fees	\$ 372.83
15/01/2025	National Australia Bank	Bank fees	\$ 49.66
16/01/2025	SuperChoice Services Pty Ltd	Superannuation	\$ 47,134.36
16/01/2025	Australian Services Union	Payroll deduction	\$ 159.00
16/01/2025	Department of Human Services	Payroll deduction	\$ 1,106.32
16/01/2025	Fleet Choice Pty Ltd	Payroll deduction	\$ 374.57
16/01/2025	Australian Taxation Office	Payroll deduction	\$ 59,323.00
16/01/2025	Fortnightly payroll	Staff wages	\$ 197,843.06
17/01/2025	Iron Mountain Australia Group Pty Ltd	Storage services	\$ 363.79
17/01/2025	Drainflow Services Pty Ltd	Street maintenance services	\$ 3,355.00
17/01/2025	Chubb Fire & Security Pty Ltd	Building maintenance	\$ 2,467.50
17/01/2025	Nu-Trac Rural Contracting	Beach cleaning services	\$ 16,043.00
17/01/2025	LGIS	Insurance	\$ 2,000.00
17/01/2025	BOC Limited	Oxygen bottle hire	\$ 796.48
17/01/2025	Diamond Hire	Digger hire	\$ 960.00
17/01/2025	Cat Welfare Society Inc T/A Cat Haven	Adoption reports	\$ 11.00
17/01/2025	Young's Plumbing Service Pty Ltd	Plumbing services	\$ 4,004.60
17/01/2025	Work Clobber	Protective clothing	\$ 935.30
17/01/2025	Pirtek (Fremantle) Pty Ltd	Repairs and maintenance	\$ 772.43
17/01/2025	Paperbark Technologies Pty Ltd	Arborist services	\$ 1,210.00
17/01/2025	Kevrek (Australia) Pty Ltd	Safety equipment	\$ 102.74
17/01/2025	Perth Aquatic, Seed, & Ecological Services Pty Ltd	Maintenance services	\$ 415.00
17/01/2025	Bob Jane T-Mart	Puncture repair	\$ 867.00
17/01/2025	West Australian Newspaper Ltd	Newspaper subscription	\$ 209.99
17/01/2025	Stone Supplies WA Pty Ltd T/A Creation Landscape Supplies	Landscaping supplies	\$ 240.05
17/01/2025	The Environmental Printing Company atf Campbell Family Trust	Office stationery supplies	\$ 1,221.00
17/01/2025	Clark Equipment	Repairs and maintenance	\$ 232.74
17/01/2025	Bug Busters	Pest control services	\$ 518.00
17/01/2025	The Trustee for Rico Family Trust T/as Solo Resource Recovery	Waste collection services	\$ 92,875.00
17/01/2025	Pipeline Irrigation	Repairs and maintenance	\$ 577.50
17/01/2025	Talis Consultants Pty Ltd	Consultancy service	\$ 2,200.00

TOWN OF COTTESLOE
PAYMENT LISTING FOR JANUARY 2025

DATE	PAYEE	DESCRIPTION	AMOUNT
17/01/2025	Hays Specialist Recruitment (Aust.) P/L	Temporary staff	\$ 3,012.18
17/01/2025	Landgate - VGO	Valuation reports	\$ 74.80
17/01/2025	CSCH Pty Ltd t/as Charles Service Company	Cleaning services	\$ 25,121.02
17/01/2025	ZircoDATA Pty Ltd	Storage services	\$ 499.53
17/01/2025	Corsign WA Pty Ltd	Signage	\$ 2,379.30
17/01/2025	The Fruit Box Group Pty Ltd	Catering supplies	\$ 285.44
17/01/2025	Greenshed Pty Ltd Trading as Living Turf	Landscaping services	\$ 1,925.00
17/01/2025	Instant Toilets & Showers Pty Ltd T/as Instant Products Hire	Portable toilet hire	\$ 548.66
17/01/2025	Cargills Pty Ltd ATF Winter Family Trust T/as ABC Distributors WA	Furniture and equipment	\$ 90.20
17/01/2025	Officeworks Ltd	Furniture and equipment	\$ 427.95
17/01/2025	Ricoh Australia Pty Ltd	Office stationery supplies	\$ 832.48
17/01/2025	Au-Yeung Irene	Staff reimbursement - staff training	\$ 389.50
17/01/2025	AMPAC Debt Recovery (WA) Pty Ltd	Debt recovery commission	\$ 8.25
17/01/2025	Department of Mines, Industry Regulation and Safety	Building services levy	\$ 18,557.15
17/01/2025	E Group Holdings Pty Ltd T/as E Fire & Safety	Repairs and maintenance	\$ 220.00
17/01/2025	Ultimo Catering & Events Pty Ltd	Catering services	\$ 873.90
17/01/2025	Woodlands Distributors Pty Ltd	Dog waste bags	\$ 2,752.20
17/01/2025	de Wit Robyn	Staff reimbursement - Carols supplies	\$ 1,975.31
17/01/2025	Seek Limited	Advertising services	\$ 2,266.00
17/01/2025	Coxon Sarah Belinda	Crossover contribution	\$ 800.00
17/01/2025	Valrose Pty Ltd	Project management	\$ 10,346.15
17/01/2025	Winc Australia Pty Limited	Office stationery supplies	\$ 1,632.82
17/01/2025	Helene Pty Ltd T/as LO-GO Appointments	Temporary staff	\$ 6,245.42
17/01/2025	AMS Technology Group Pty Ltd	Maintenance services	\$ 1,144.00
17/01/2025	A Team Printing Pty Ltd	Printing services	\$ 184.80
17/01/2025	Datacom Solutions (AU) Pty Ltd	Software implementation	\$ 11,050.60
17/01/2025	Relationships Australia Western Australia Incorporated	Support services	\$ 220.00
17/01/2025	Hames Sharley (WA) Pty Ltd	Cottesloe Village Precinct management	\$ 4,938.34
17/01/2025	Programmed Property Services Pty Ltd	Repairs and maintenance	\$ 142,137.60
17/01/2025	Omnicom Media Group Australia Pty Ltd aka Marketforce	Advertising fees	\$ 1,121.21
17/01/2025	Anjalie Group Pty Ltd T/as The Lawncare Man	Pest control services	\$ 660.00
17/01/2025	McLeods Lawyers Pty Ltd	Legal services	\$ 1,342.00
17/01/2025	Telstra Limited	Communication services	\$ 2,136.18
17/01/2025	Litas Steven Alexander	Infrastructure bond refund	\$ 1,500.00
17/01/2025	Econisis Pty Ltd	Carpark redevelopment	\$ 5,390.00
17/01/2025	Total Tools Commercial Pty Ltd	Hardware items	\$ 574.44
17/01/2025	Boral Resources (W.A) Ltd	Road supplies	\$ 613.69

TOWN OF COTTESLOE
PAYMENT LISTING FOR JANUARY 2025

DATE	PAYEE	DESCRIPTION	AMOUNT
17/01/2025	Western Tree Surgeon Pty Ltd	Arborist services	\$ 14,630.00
17/01/2025	Gresley Abas Pty Ltd T/as Gresley Abas	Consultancy service	\$ 7,700.00
17/01/2025	Terui Aiko Angel	Event bond refund	\$ 1,000.00
17/01/2025	Lipscombe Timothy	Rates refund - seniors rebate	\$ 227.00
17/01/2025	Lieberman Noah	Event bond refund	\$ 1,000.00
17/01/2025	Alsco Pty Ltd	Hygiene services	\$ 3,397.35
17/01/2025	4Park Pty Ltd T/as ForPark Australia	Playground Equipment	\$ 453.75
17/01/2025	Festoon Lighting Australia Pty Ltd	Lighting supplies	\$ 3,501.17
17/01/2025	Smith, Stephen T/as Memento Studio	Photography services	\$ 750.00
17/01/2025	The Trustee for J and R Smith Trading Trust T/as Pirtek Canning Vale	Repairs and maintenance	\$ 418.26
17/01/2025	Cobby Vicki	Staff reimbursement - police clearance	\$ 127.60
17/01/2025	Haynes Meg	Staff reimbursement - police clearance	\$ 63.80
17/01/2025	Printec WA Pty Ltd	Printing supplies	\$ 440.00
17/01/2025	Yates Nikita	Event bond refund	\$ 500.00
17/01/2025	Foote Vicki	Refund final demand fee - duplicate payment	\$ 26.90
17/01/2025	Stead Janet	Waterwise reimbursement	\$ 500.00
17/01/2025	Oncall Plumbing & Gas Pty Ltd	Repairs and maintenance	\$ 6,660.00
17/01/2025	OJG Engineering Pty Ltd	Repairs and maintenance	\$ 5,478.00
17/01/2025	Shire of Peppermint Grove	Grove Library contribution	\$ 171,068.70
17/01/2025	Burgess Rawson (WA) Pty Ltd	Lease payment	\$ 8,250.00
17/01/2025	St John Ambulance Western Australia Ltd.	Ambulance service - carols	\$ 457.88
17/01/2025	WA Treasury Corporation	Loan repayment	\$ 7,663.89
17/01/2025	Bunnings Group Ltd	Hardware items	\$ 1,039.08
17/01/2025	David Gray & Co Pty Ltd	Hardware items	\$ 2,335.14
17/01/2025	T-Quip	Vehicle repairs	\$ 21.00
17/01/2025	Galvins Plumbing Supplies	Plumbing supplies	\$ 1,497.65
17/01/2025	Perth Irrigation Centre	Irrigation supplies	\$ 141.20
17/01/2025	Western Metropolitan Regional Council	Waste disposal services	\$ 180,891.14
17/01/2025	In Tune Piano Service	Repairs and maintenance	\$ 275.00
17/01/2025	Managed IT Pty Ltd	Licensing agreement	\$ 33,432.25
17/01/2025	Major Motors Pty Ltd	Vehicle services	\$ 2,324.85
17/01/2025	Boatshed Market Pty Ltd T/A Boatshed Fresh Food	Catering services	\$ 1,035.00
17/01/2025	Securex Pty Ltd	Building maintenance	\$ 171.60
21/01/2025	Westpac Banking Corporation	Term deposit	\$ 1,600,000.00
21/01/2025	National Australia Bank	Bank fees	\$ 25.63
24/01/2025	Green Skills Inc	Summer watering services	\$ 10,162.63
24/01/2025	Water Corporation	Water charges	\$ 15,042.24

TOWN OF COTTESLOE
PAYMENT LISTING FOR JANUARY 2025

DATE	PAYEE	DESCRIPTION	AMOUNT
24/01/2025	Drainflow Services Pty Ltd	Street maintenance services	\$ 24,692.25
24/01/2025	Department of Transport	Legal services	\$ 3,862.95
24/01/2025	Australia Post	Postal services	\$ 2,667.99
24/01/2025	Diamond Hire	Cherry picker hire	\$ 300.00
24/01/2025	Cat Welfare Society Inc T/A Cat Haven	Adoption reports	\$ 33.00
24/01/2025	Young's Plumbing Service Pty Ltd	Plumbing services	\$ 1,068.70
24/01/2025	Work Clobber	Protective clothing	\$ 149.00
24/01/2025	Bob Jane T-Mart	Repairs and maintenance	\$ 45.00
24/01/2025	Bug Busters	Pest control services	\$ 198.00
24/01/2025	The Trustee for Rico Family Trust T/as Solo Resource Recovery	Waste collection services	\$ 92,918.11
24/01/2025	Pipeline Irrigation	Repairs and maintenance	\$ 3,153.70
24/01/2025	Hays Specialist Recruitment (Aust.) P/L	Temporary staff	\$ 3,651.12
24/01/2025	Apac Aid (Inc)	Landscaping supplies	\$ 540.10
24/01/2025	HiTech Security (WA) Pty Ltd	Security services	\$ 239.25
24/01/2025	Electricity Generation and Retail Corporation	Electrical services	\$ 37,752.79
24/01/2025	CSCH Pty Ltd t/as Charles Service Company	Cleaning services	\$ 22,079.44
24/01/2025	Corsign WA Pty Ltd	Signage	\$ 911.90
24/01/2025	Borsa Pty Ltd Trading As S & A Smash Repairs	Vehicle repairs	\$ 300.00
24/01/2025	Greenshed Pty Ltd Trading as Living Turf	Landscaping services	\$ 1,540.00
24/01/2025	AMPAC Debt Recovery (WA) Pty Ltd	Debt recovery commission	\$ 8.25
24/01/2025	Trustee for Parakletos Family Trust T/as O'Connor Lawnmower and Chains	Maintenance supplies	\$ 722.75
24/01/2025	Quadiant Finance Australia Pty Ltd	Folding machine lease	\$ 411.40
24/01/2025	Proficiency Group Pty Ltd T/As Information Proficiency & Sigma Data Solutions	Advisory services	\$ 550.00
24/01/2025	Spectur Limited	Maintenance services	\$ 946.00
24/01/2025	Kent Margaret Helen	Infrastructure bond refund	\$ 1,500.00
24/01/2025	Access Icon Pty Ltd T/as Cascada Group	Street maintenance services	\$ 585.20
24/01/2025	Valrose Pty Ltd	Project management	\$ 23,575.65
24/01/2025	The Trustee for Downundr T/as Down Under Stump Grinding	Landscaping services	\$ 495.00
24/01/2025	Winc Australia Pty Limited	Office stationery supplies	\$ 782.54
24/01/2025	Helene Pty Ltd T/as LO-GO Appointments	Temporary staff	\$ 3,143.67
24/01/2025	AMS Technology Group Pty Ltd	Maintenance services	\$ 1,323.41
24/01/2025	Relationships Australia Western Australia Incorporated	Support services	\$ 440.00
24/01/2025	Hunt Juliette Marie	Infrastructure bond refund	\$ 1,000.00
24/01/2025	Omnicom Media Group Australia Pty Ltd aka Marketforce	Advertising fees	\$ 2,337.50
24/01/2025	Baileys Fertilisers	Landscaping supplies	\$ 2,783.00
24/01/2025	Julia Sykes School of Music	Event bond refund	\$ 1,200.00
24/01/2025	SAI Global Australia Pty Ltd	Online standard purchase	\$ 12.42

TOWN OF COTTESLOE
PAYMENT LISTING FOR JANUARY 2025

DATE	PAYEE	DESCRIPTION	AMOUNT
24/01/2025	Specra, Quirino T/as Specra Fabrications	Repairs and maintenance	\$ 2,420.00
24/01/2025	Trade West Industrial Supplies Pty Ltd T/as Trade West	Road maintenance	\$ 1,685.20
24/01/2025	Kerb 2 Kerb Concreting Pty Ltd	Road maintenance	\$ 3,135.00
24/01/2025	McLeods Lawyers Pty Ltd	Legal services	\$ 8,078.84
24/01/2025	Telstra Limited	Communication services	\$ 3,603.76
24/01/2025	Boral Resources (W.A) Ltd	Road supplies	\$ 443.11
24/01/2025	Western Tree Surgeon Pty Ltd	Landscaping services	\$ 17,380.00
24/01/2025	Weststar Constructions Pty Ltd	Gym equipment repairs and maintenance	\$ 1,980.00
24/01/2025	R G D Reading	Infrastructure bond refund	\$ 1,500.00
24/01/2025	Eagleton Andrew	Infrastructure bond refund	\$ 1,500.00
24/01/2025	S J Scott	Record keeping plan consultancy	\$ 300.00
24/01/2025	Oncall Plumbing & Gas Pty Ltd	Repairs and maintenance	\$ 550.00
24/01/2025	Arkance Austalia Pty Limited	Software implementation	\$ 16,393.37
24/01/2025	Beilby Downing Teal Pty Ltd	CEO recruitment	\$ 4,675.00
24/01/2025	Grech Nossiter Family Trust T/as - QL Management Consultants	Consultancy service	\$ 3,168.00
24/01/2025	Routledge Tracy-Jane	Staff reimbursement - police clearance	\$ 63.80
24/01/2025	Mitchell Charlotte	Infringement reimbursement - duplicate payment	\$ 100.00
24/01/2025	Smith Abbey	Event bond refund	\$ 1,000.00
24/01/2025	Ciccarello Mia	Event bond refund	\$ 1,000.00
24/01/2025	Youngs Lydia	Event bond refund	\$ 1,500.00
24/01/2025	Abu-Taleb Hazim	Event bond refund	\$ 1,000.00
24/01/2025	Eftekhari Saba	Event bond refund	\$ 500.00
24/01/2025	Christensen Jai	Event bond refund	\$ 1,000.00
24/01/2025	Breustedt Leanda	Event bond refund	\$ 1,000.00
24/01/2025	Hardwick Jennifer	Event bond refund	\$ 1,000.00
24/01/2025	Hill Bevan	Event bond refund	\$ 1,000.00
24/01/2025	Ahoy Management	Event bond refund	\$ 1,000.00
24/01/2025	Petrovic Svetlana	Event bond refund	\$ 1,000.00
24/01/2025	Catenacci Alexia	Event bond refund	\$ 1,000.00
24/01/2025	Shoji Australia	Event bond refund	\$ 200.00
24/01/2025	Chronic Care Australia	Event bond refund	\$ 200.00
24/01/2025	Rodman Tanita	Infrastructure bond refund	\$ 1,000.00
24/01/2025	Hatton Jamie	Infrastructure bond refund	\$ 1,000.00
24/01/2025	Dean James	Bond refund - incorrect charge	\$ 4,746.00
24/01/2025	Watt Suzanne	Rates Refund - overpayment	\$ 3,800.00
24/01/2025	WestCycle	Event bond refund	\$ 200.00
24/01/2025	Microcom Pty Ltd Trading as MetroCount	Hardware items	\$ 638.00

TOWN OF COTTESLOE
PAYMENT LISTING FOR JANUARY 2025

DATE	PAYEE	DESCRIPTION	AMOUNT
24/01/2025	Zipform Pty Ltd	Printing services	\$ 1,392.61
24/01/2025	Perth Region NRM	Legal services	\$ 8,250.00
24/01/2025	Bunnings Group Ltd	Hardware items	\$ 321.87
24/01/2025	Drewett Edward	Staff reimbursement - professional membership	\$ 476.14
24/01/2025	Perth Irrigation Centre	Irrigation supplies	\$ 2,511.80
24/01/2025	West Australian Local Government Assoc.	Staff training	\$ 380.00
24/01/2025	Western Metropolitan Regional Council	Waste disposal services	\$ 11,373.63
24/01/2025	Major Motors Pty Ltd	Vehicle services	\$ 798.60
30/01/2025	Town of Cottesloe	Replenish petty cash	\$ 673.55
30/01/2025	Fortnightly payroll	Staff wages	\$ 187,797.30
30/01/2025	SuperChoice Services Pty Ltd	Superannuation	\$ 46,388.25
30/01/2025	Australian Services Union	Payroll deduction	\$ 159.00
30/01/2025	Department of Human Services	Payroll deduction	\$ 1,106.32
30/01/2025	Fleet Choice Pty Ltd	Payroll deduction	\$ 374.57
30/01/2025	Australian Taxation Office	Payroll deduction	\$ 55,184.00
31/01/2025	National Australia Bank	Bank fees	\$ 7.00
31/01/2025	National Australia Bank	Bank fees	\$ 191.30
31/01/2025	National Australia Bank	Bank fees	\$ 733.93
31/01/2025	National Australia Bank	Bank fees	\$ 986.53
SUB - TOTAL EFT'S AND CHEQUES			\$3,700,741.18
2/01/2025	National Australia Bank Business Visa	Credit card - December 2024	\$ 8,166.92
	Amazon	Membership	\$ 9.99
	Coles	Catering supplies	\$ 456.00
	Woolworths	Partial refund - catering supplies out of stock	-\$ 51.60
	Woolworths	Partial refund - catering supplies out of stock	-\$ 120.00
	National Australia Bank	Credit card & international fees	\$ 10.05
	Dan Murphy's	Catering supplies	\$ 1,727.26
	Coles	Catering supplies	\$ 115.15
	Black Diamond Agency	Catering services	\$ 268.84
	Woolworths	Catering supplies	\$ 293.50
	Dan Murphy's	Catering supplies	\$ 240.00
	John Street Café	Steptacular staff vouchers	\$ 125.00
	Adobe	Software licence charges	\$ 87.99
	Witivio	Software licence charges	\$ 35.10
	Mailchimp	Software licence charge	\$ 63.10

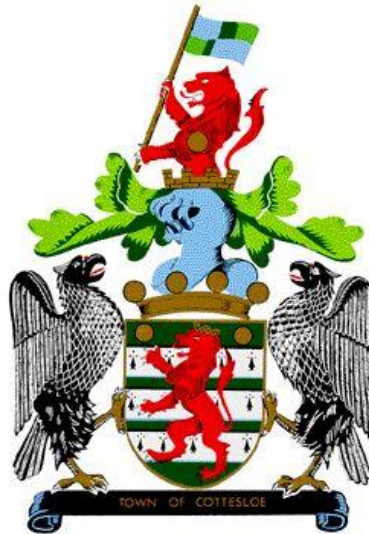
**TOWN OF COTTESLOE
PAYMENT LISTING FOR JANUARY 2025**

DATE	PAYEE	DESCRIPTION	AMOUNT
	WA Spit Roast	Catering services	\$ 2,780.62
	Adobe	Software licence charges	\$ 839.78
	Starlink	Internet services	\$ 139.00
	Town of Cottesloe (Anderson Pavillion)	Building services levy and occupancy permit	\$ 171.65
	Woolworths	Catering supplies	\$ 140.86
	Woolworths	Catering supplies	\$ 80.00
	Woolworths	Catering supplies	\$ 70.14
	Woolworths	Catering supplies	\$ 180.00
	John Street Café	Steptacular staff vouchers	\$ 137.50
	Adobe	Software licence charges	\$ 32.99
	Perth Party Hire	Catering supplies	\$ 208.00
	Bunnings	Hardware items	\$ 126.00
SUB - TOTAL CREDIT CARD PAYMENTS			\$8,166.92
17/01/2025	Viva Energy Australia Pty Ltd	Shell fuel card - December 2024	\$ 6,314.25
	Card number 11066564	Fuel purchases - 1GIB711	\$ 47.00
	Card number 11075429	Fuel purchases - 1HND285	\$ 440.41
	Card number 11066565	Fuel purchases - 1HOH345	\$ 554.47
	Card number 11066571	Fuel purchases - 1HRH174	\$ 129.42
	Card number 11066576	Fuel purchases - 1HVS060	\$ 272.94
	Card number 110665798	Fuel purchases - 1HZF134	\$ 127.56
	Card number 11066570	Fuel purchases - 1HZF136	\$ 281.92
	Card number 11066580	Fuel purchases - 1HZM771	\$ 577.33
	Card number 11066562	Fuel purchases - 1ICU511	\$ 180.16
	Card number 11066574	Fuel purchases - 1EXZ241	\$ 313.63
	Card number 11075428	Fuel purchases - 1GIZ365	\$ 109.23
	Card number 11075432	Fuel purchases - 1GRD368	\$ 253.10
	Card number 11066563	Fuel purchases - 1GWK670	\$ 99.69
	Card number 11066559	Fuel purchases - 1GXJ065	\$ 588.57
	Card number 11075430	Fuel purchases - 1HIY954	\$ 113.74
	Card number 11066566	Fuel purchases - 1HJT268	\$ 331.79
	Card number 11102758	Fuel purchases - 1HRG905	\$ 350.01
	Card number 11066581	Fuel purchases - 1HTF613	\$ 357.27
	Card number 11075431	Fuel purchases - 1HWK612	\$ 384.39
	Card number 11066556	Fuel purchases - 1HWL927	\$ 328.30
	Card number 110754337	Fuel purchases - 1IGH329	\$ 205.11

TOWN OF COTTESLOE
PAYMENT LISTING FOR JANUARY 2025

DATE	PAYEE	DESCRIPTION	AMOUNT
Card number 11252987		Fuel purchases - 1IKR539	\$ 139.54
Card number 11066577		Fuel purchases - DIESEL	\$ 96.89
Card number 11066569		Fuel purchases - PETROL	\$ 31.78
SUB - TOTAL FUEL CARD PAYMENTS			\$ 6,314.25
GRAND TOTAL			<u>\$3,715,222.35</u>

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

ITEM 10.1.3A: 2023/2024 ANNUAL REPORT



Town of Cottesloe



Cottesloe

ANNUAL

REPORT

2024



OUR VISION

AN ICONIC COASTAL COMMUNITY WITH A RELAXED LIFESTYLE.



OUR MISSION

TO PRESERVE AND IMPROVE COTTESLOE'S NATURAL AND BUILT ENVIRONMENT AND BEACH LIFESTYLE BY USING SUSTAINABLE STRATEGIES IN CONSULTATION WITH THE COMMUNITY.



UNDERPINNING PRINCIPLES

SUSTAINABLE DEVELOPMENT

To embrace and integrate sustainable development principles including social, economic, environmental and cultural aspects when planning for the district.

COMMUNITY PARTICIPATION

Effective community participation in decisions about the district and its future.

GOOD GOVERNANCE

Leadership, transparency, accountability, probity, proper management, effective services, equitable access to services, commitment to partnership working and organisational capacity building.

CO-OPERATION

The exchange of good practice, support and mutual learning and partnerships with government and other stakeholders to progress the Town.

Gleb Dusavitskiy, 'I Believe I Can Fly'
Sculpture by the Sea, Cottesloe 2024



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OUR ELECTED MEMBERS

2023/2024



Mayor Lorraine Young



Cr Helen Sadler - Deputy Mayor



Cr Melissa Harkins



Cr Chilla Bulbeck



Cr Brad Wylynko



Cr Jeffrey Irvine



Cr Katy Mason

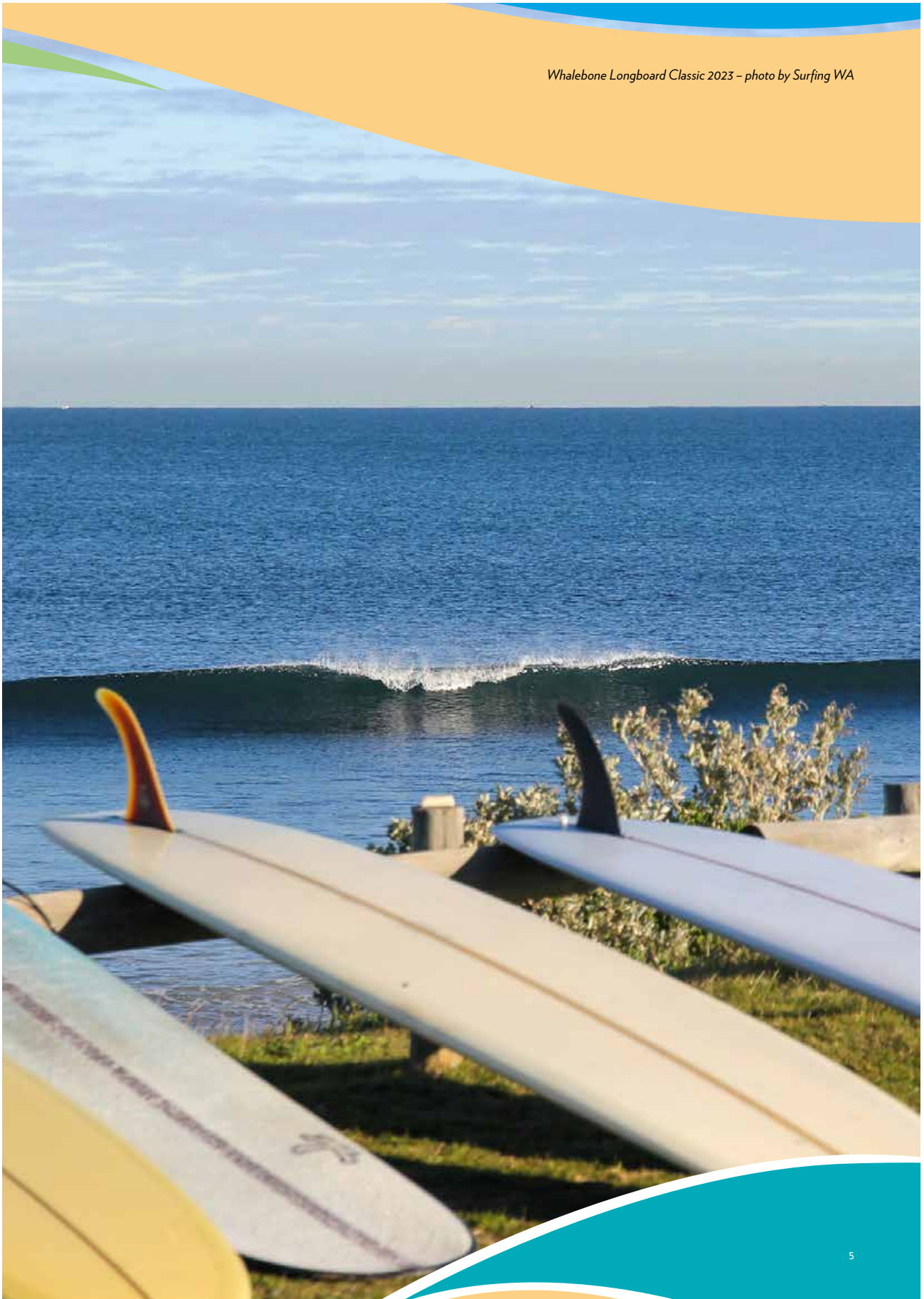


Cr Sonja Heath



Cr Michael Thomas

Whalebone Longboard Classic 2023 – photo by Surfing WA



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MAYOR'S MESSAGE



I AM PLEASED TO PRESENT THE TOWN'S 2023/2024 ANNUAL REPORT. DURING THIS PERIOD, IN ADDITION TO THE ONGOING OPERATIONS OF THE TOWN, WE HAVE FOCUSSED ON COMPLETING MAJOR PROJECTS AND PLANNING FOR THE FUTURE.

Facilities and recreational amenity

The East Cottesloe playground was completed and opened in October 2023, providing amenity for families in and around East Cottesloe. The new Anderson Pavilion was formally opened in April 2024, providing modern facilities for our senior and junior footballers (including an increasing number of girls and women playing the game). The facilities also provide public toilets for all users of the playing fields. The Cottesloe Skate Park at John Black Dune Park was opened in June 2024 and was an immediate success with local families.

The shark barrier at central Cottesloe was installed in October and provided a wonderful summer of peace-of-mind swimming for locals and visitors. It was removed in April after the school holiday break and is due for replacement for the 2024/2025 summer. The Town has lobbied the State for funding for the full replacement cost and we are optimistic that funding will be provided to allow a new barrier to be commissioned and installed for future years.

Following a rigorous tender process the tender to operate a restaurant at 149 Marine Parade was awarded to the Kailis Group, for a restaurant with a focus on healthy eating and sustainability. The Kailis Group will be investing considerable funds into improving the building, which will provide increased amenity at this important site. The new restaurant is scheduled to open later in 2024, in time for summer.

The very popular *Sculpture by the Sea*, Cottesloe exhibition returned in early 2024. The Town continues to support this popular annual event, with funding, in-kind support and a warm and enthusiastic welcome.

Council considered the Tattarang group's redevelopment proposal for the Indiana site and resolved to not support it. Instead, Council endorsed a set of parameters for a redevelopment and has encouraged the proponent to consider a redevelopment within those parameters, for community consultation.

The Town continued to lobby the State government for funding and support for the Foreshore Masterplan and continued work with State government agencies to progress the matter. The concept has received in-principle support and we are working on translating that into funding and assistance.

Council resolved in-principle support for a new 10-year lease of the Sea View Golf course and Clubhouse, to the Sea View Golf Club, when the current lease expires in mid-2026. We committed to pursuing redevelopment options for the Clubhouse, to meet the needs of the Club while delivering increased amenity to the broader community and a potential income stream to the Town. The redevelopment concept is to be included as a term in the revised lease. We also considered the appropriate response to safety risks posed by the current course layout and continued to engage with the Club in relation to these matters.

Planning

The Town made significant progress in the development of a draft Local Planning Strategy (LPS). When formally adopted, the LPS will inform development of a contemporary Local Planning Scheme. The draft LPS was the outcome of extensive community consultation and reflects community feedback particularly regarding where it would support increased density to meet State-government mandated infill targets. The project has required considerable internal and external resources. We are required by the State to undertake this work and a finalised Strategy and contemporary Planning Scheme will offer the Town the best chance of resisting pressure for inappropriate development in our district.

Integrated planning framework

We finalised and adopted a Council Plan to guide projects and priorities over the next 10 years, and a timeframe for deliverables. The Council Plan sets out the community's visions, aspirations and objectives (ascertained from extensive consultation) and Council's priorities for dealing with them. The Council Plan will be reviewed, with further community consultation, every four years.

Reconciliation

Following on from our initial "Reflect" Reconciliation Action Plan (RAP), Council resolved to develop an "Innovate" RAP. This next level RAP will set out practical actions that will drive the Town's contribution to reconciliation internally and within our community. The Innovate RAP allows an innovative and aspirational approach, so that we can develop a deeper understanding of the Town's sphere of influence and establish our best approach to reconciliation with Aboriginal and Torres Strait Islander peoples.

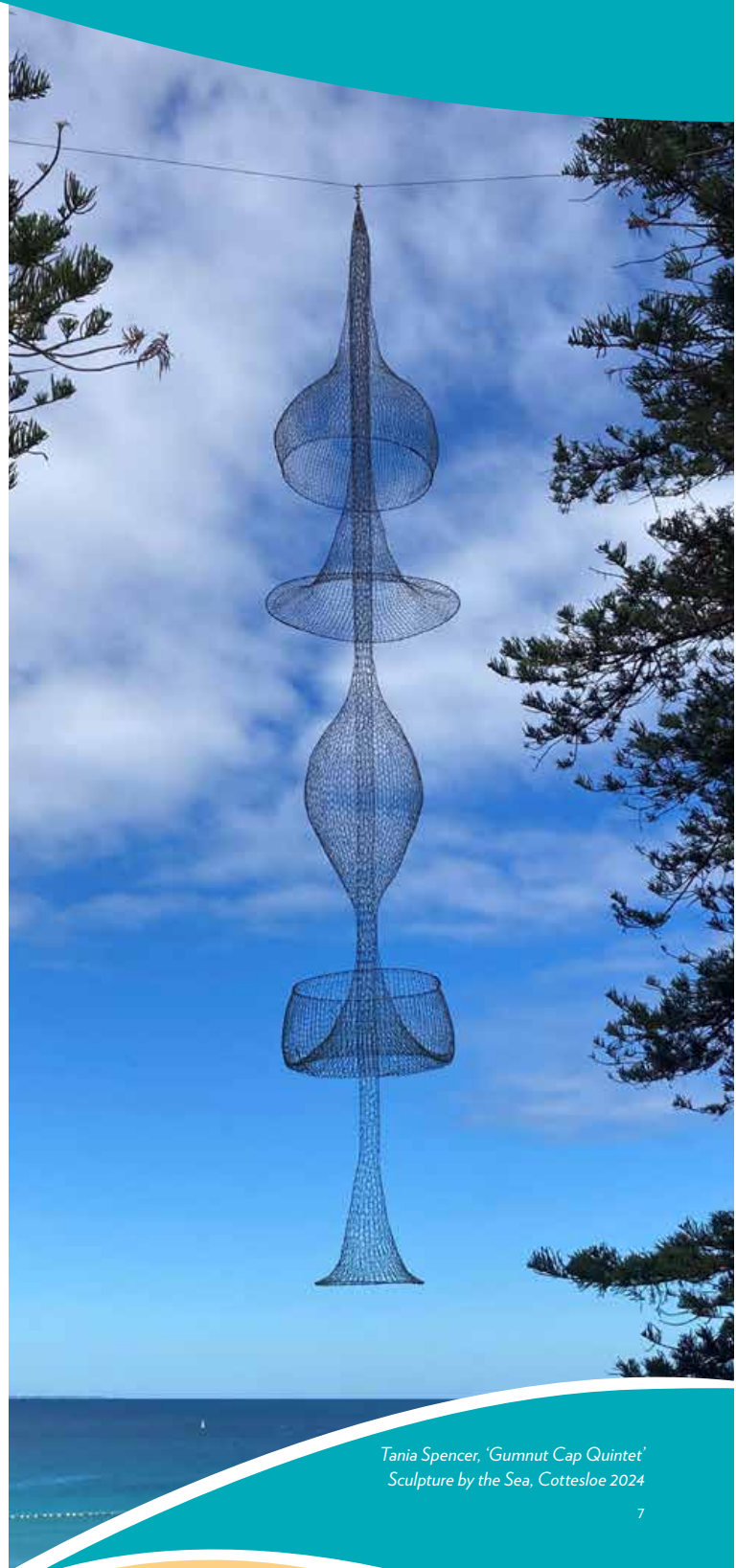
Environment

Our work on environmental issues continued, with on-going engagement with Perth NRM (Natural Areas Management), a not-for-profit working in the environmental improvement area and Cottesloe Coastcare. This engagement and collaboration has enabled beneficial expansion of the Town's environmental program including development of our Natural Areas Management Plan, and implementation of the project to rehabilitate the John Black Dune Park following the construction of the Cottesloe Skate Park. Other major planning included the development of a Green Infrastructure Strategy as an overarching document setting out principles for expansion and management of the Town's green assets, and further work on our Street Tree Masterplan to respond to sustainability issues impacting on our public trees. This planning is essential to ensure that our environmental work is well informed, with measurable targets and reportable outcomes.

Thanks

I would like to extend thanks to the Town's CEO and staff, as well as my fellow Elected Members, for the hard work they do on behalf of the Cottesloe community. Thanks also to the community members who volunteer their time on the Town's Committees and Working Groups. We are fortunate to have a highly engaged community and I would like to thank all residents and ratepayers for your enthusiasm and interest in Cottesloe.

Lorraine Young
Mayor



*Tania Spencer, 'Gumnut Cap Quintet'
Sculpture by the Sea, Cottesloe 2024*

CEO'S REPORT



I AM PLEASED TO PROVIDE AN UPDATE ON PROGRESS MADE TOWARDS ACHIEVING COUNCIL'S STATED STRATEGIC OBJECTIVES AS OUTLINED IN THE TOWN OF COTTESLOE COUNCIL PLAN. A REVIEW OF THE STRATEGIC COMMUNITY PLAN 2013-2023 AND THE ASSOCIATED CORPORATE BUSINESS PLAN 2020-2024 WAS UNDERTAKEN DURING THE 2023/2024 FINANCIAL YEAR TO ENABLE THE TOWN TO DEVELOP A COUNCIL PLAN 2023-2033 (INCORPORATING THE STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN). THE COUNCIL PLAN WAS ADOPTED BY COUNCIL AT THE DECEMBER 2023 COUNCIL MEETING.

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OUR COMMUNITY

- Connected, engaged and accessible

Over the past 12 months considerable progress has been accomplished towards achieving these objectives with some of the major achievements being:

- The new Eric Street Shared Path, the first step in the implementation of a Long-Term Cycle Network (LTCN) for the Town of Cottesloe was opened in August 2023;
- A new playground was built in East Cottesloe and was officially opened in October 2023;
- The protected swimming enclosure was re-installed at Cottesloe Main Beach in October 2023 and remained in for an extended season including the Easter holidays, being removed in late April 2024;
- A combined Citizenship Ceremony and Awards event was held with the Town of Mosman Park and the Shire of Peppermint Grove in celebration of Australia Day at Mosman Park;
- The new Anderson Pavilion at Harvey Field was built and opened in April 2024;
- A brand new Skate Park for Cottesloe, located at John Black Dune Park was built and opened in June 2024; and
- Continued support for *Sculpture by the Sea*.

OUR TOWN

- Healthy natural environs and infrastructure meeting the needs of our community

- The Town progressed a number of key plans; the Local Planning Strategy and the Cottesloe Village Precinct Structure Plan;
- The Town continued its discussions with Main Roads WA and the Public Transport Authority (PTA) with the aim of improving vehicle and pedestrian access over the railway line;

- The State Government is progressing the design for the Congdon Street Bridge Replacement project and construction is subject to funding;
- The PTA's Route Utilisation Strategy (RUS), estimates patronage on the rail network will approximately double by 2031. To determine what future investment is needed to meet access demands in a safe and efficient way, the PTA is undertaking a Station Access Improvement Program. The Town has liaised with the PTA at key stages of this project and the Station Access Strategy has now been completed; and
- The Town has had discussions with Metronet, who have undertaken a review of level crossing removal options. The detail design has been completed and will be implemented when funding becomes available.

OUR PROSPERITY

- A vibrant and sustainable place to live, visit and enjoy

- A successful *Sculpture by the Sea* held on the foreshore for the 20th consecutive year;
- Ongoing dune restoration by Cottesloe Coastcare; and
- Engagement with State and Federal Government to lobby for funding for the Foreshore Masterplan.

OUR LEADERSHIP AND GOVERNANCE

- Strategic leadership providing open and accountable governance

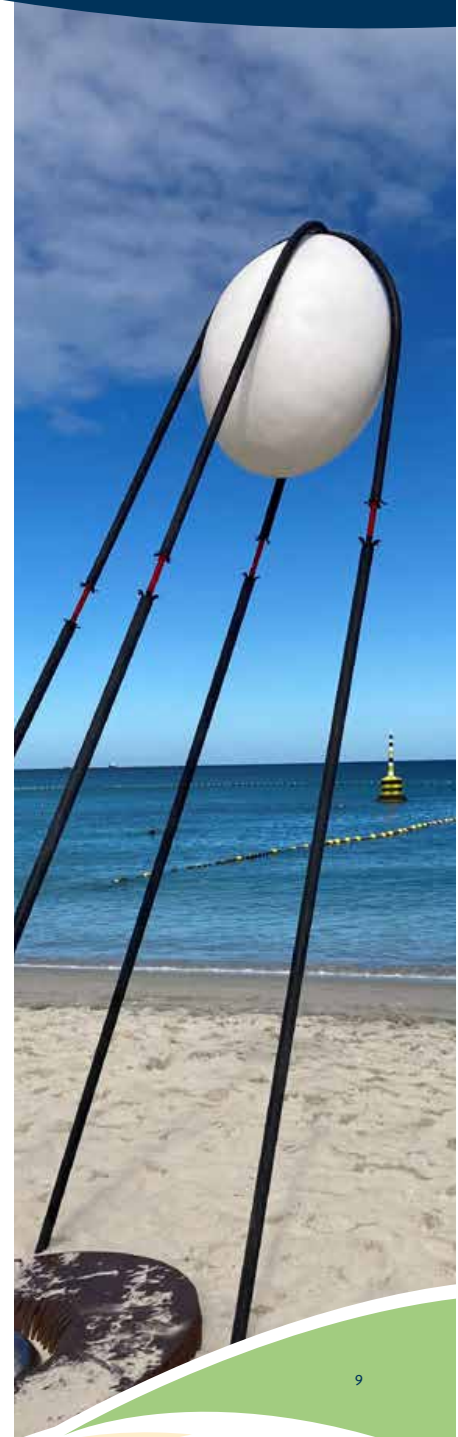
- Council adopted a number of key tenders including; Beach access (upgrade to path CT10), beach cleaning, drainage maintenance, road maintenance, street sweeping and life guard services;

*Prof. Leonardo Cumbo, 'Enfant Prodige'
Sculpture by the Sea, Cottesloe 2024*

- At the September 2023 Council Meeting a lease extension was granted to Seaview Kindergarten for a 10 year period;
- At the April 2024 Council Meeting a lease extension was granted to Cottesloe Rugby Club (for the Clubhouse premises at Harvey Field) for a five year period;
- Council adopted a Greening Infrastructure Plan and endorsed an updated Street Tree Masterplan following community consultation;
- The Town commenced live streaming Council Meetings (with recordings made available on the Town's YouTube channel) in May 2024;
- Council adopted the Western Central Local Emergency Management Arrangement, prepared in conjunction with the Western Central Local Emergency Management Committee and in accordance with the Emergency Management Act 2005;
- A State Government led Western Suburbs Working Group continued, enabling Councils to provide advice to the Western Australian Planning Commission in respect to the preparation of strategic plans for the Stirling Highway corridor and the development of Activity Centres in the Stirling Highway and Fremantle railway line corridors;
- Ongoing review of the Policies of Council;
- Ongoing review of the Town's Local Laws;
- Hosted Western Metropolitan Regional Council (WMRC) and Western Australian Local Government Association (WALGA) zone meetings;
- Increased use of social media and email to communicate with electors; and
- Ongoing monthly e-newsletter sent to subscribers on the Residents and Ratepayers database.

I would like to thank the Town's Mayor Lorraine Young and Councillors for their time and commitment over the past 12 months. Thank you to outgoing Councillors Kirsty Barrett, Craig Masarei, Paul MacFarlane and Richard Atkins (to October 2023) and welcome to Katy Mason, Sonja Heath, Jeffrey Irvine and Michael Thomas, our new Councillors elected at the Local Government Ordinary Elections held in October 2023. Lastly, thank you to our dedicated staff for their efforts in achieving our goals in 2023/2024.

Matthew Scott
Chief Executive Officer





Beach clean up event at north Cottesloe



Winter street tree planting program

SUSTAINABILITY IN COTTESLOE

THE TOWN OF COTTESLOE CONTINUED TO RUN A NUMBER OF SUCCESSFUL SUSTAINABILITY AND NATURAL AREAS PROJECTS THROUGHOUT THE YEAR. THE TOWN RECOGNISES THE IMPORTANCE OF PROACTIVE PROGRAMS AND ENCOURAGING COMMUNITY PARTICIPATION AND IS PLEASED TO REPORT ON A NUMBER OF SIGNIFICANT ACHIEVEMENTS IN SUSTAINABILITY.

The Town, Cottesloe Coastcare and Emerge Associates worked together to create a natural areas landscaping design for the John Black Dune Park in the areas surrounding the newly constructed Skate Park. The site required the removal of some woody weed trees (Victorian tea tree) before planting native species to create habitats and increase biodiversity of the site. Over 1,400 tube stock were planted at two events, one with North Cottesloe Primary School students and the other with Town staff and Councillors. Restoration works will continue to be carried out in stages over the next two years.

Revegetation along the coastal dune system continued with 4,000 seedlings planted as infill on the dunes along the main beach. Species included 2,000 spinifex to create a "spinifex belt" and provide dune stability as weather patterns become more erratic with increased storm surges. Another 2,000 native plants were planted in verges and roundabouts to increase waterwise gardens and habitats through the Town.

Cottesloe Coastcare continued their valuable work and planted over 5,400 native seedlings across several sites including Grant Street dunes, Grant Marine Park and South Cottesloe between Sydney Street and Vlamingh. They engaged with many corporate and school groups during the course of this work.

The Natural Areas Alliance team made up of representatives from Cottesloe Coastcare, Perth NRM and the Town engaged with Cottesloe Primary school to run an Adopt a Beach program. Students hand weeded, planted and mulched 800 seedlings at two sites.

The natural areas weed control program continues to run seasonally. This aims at eradicating exotic species from natural areas and is in line with the Town's long term goal to restore ecological biodiversity on the dunes by planting native species to create habitat corridors for native animals.

The Town received a Coastal Adaptation and Protection (CAP) Grant from the Department of Transport to support long-term coastal monitoring. This project aims to provide a greater understanding of coastal processes and long-term changes along the Town's coastline. Active monitoring of the coast will assist the Town in detecting immediate changes to the coastal environment and will help identify coastal trends in erosion and/or accretion over longer timeframes. This will enhance the Town's capacity to manage coastal hazards and provide consideration to long-term coastal management in all aspects of its decision making process, including development options and coastal dune restoration. The Town has undertaken comprehensive monitoring on an annual basis since 2014/2015 through the CAP program.

The Town continued to manage and promote waterwise projects to the community and retains its Gold Waterwise Council status. Waterwise initiatives include the Native Waterwise Verge Rebate Scheme, the Native Plant Subsidy Scheme and planting waterwise street trees to increase urban canopy.

Other successful projects include;

- The Cott Cat shuttle bus helped transport visitors between Cottesloe train station and the beach during *Sculpture by the Sea* in March. Public transport reduces the number of cars on the road, alleviates parking congestion and is a sustainable form of transport;
- The annual Native Plant Subsidy Scheme offered to residents in May was a sell-out with 2,200 plants purchased. This scheme promotes and encourages residents to grow native waterwise gardens. Many residents have also converted lawn verges to native waterwise gardens under the Town's waterwise verge rebate scheme;
- Street tree verge infill planting continued with another 120 trees planted on verges in Cottesloe during the winter; and
- Community volunteers participated in the Plastic Free July Beach Clean Up and morning tea event hosted by the Town, North Cottesloe SLSC, Keep Australia Beautiful and Western Metropolitan Regional Council with many plastic litter items removed from the beach.

STATUTORY REPORTS

DISABILITY ACCESS AND INCLUSION PLAN

The Disabilities Services Act 1993 requires that the Town of Cottesloe include in its annual progress report, implementation of its Disability Access and Inclusion Plan (DAIP). With the expiry of the 2018-2023 DAIP, the Town worked with a consultant to develop a 2023-2028 Plan. Feedback was sought from the community in October/November 2023 and the new DAIP was endorsed by the Town's Universal Access and Inclusion Reference Group (who assist with the implementation of the Plan) in June 2024. The Plan will now go to Council to be adopted.

The following access improvement initiatives were undertaken in the past year up to 30 June 2024:

- Continued to provide AUSLAN interpreter at Council events;
- Continued to make an AUSLAN interpreter available for Universal Access and Inclusion Reference Group;
- Carols by Candlelight 2023 was a wheelchair-friendly event;
- The new Anderson Pavilion at Harvey Field has accessible facilities and toilets for use by all sports players;
- Sculpture by the Sea* included an Access and Inclusion program offering: Tactile Tours, access days with special beach matting for visitors with limited mobility or those using wheelchairs, plus aged care, community and youth programs;
- Beach wheelchairs can be booked on SpacetoCo, allowing users to instantly book and use a beach wheelchair, removing previous wait times;
- Updates to ACROD parking bays in the Town; and
- Updates to the Town's website, including additional options for accessibility.

PAYMENTS MADE TO EMPLOYEES

Regulation 19B of the *Local Government (Administration) Regulation 1996* requires the Town of Cottesloe to include the following in its Annual Report:

- The number of employees of the Town entitled to an annual salary of \$130,000 or more; and
- The number of those employees with an annual salary entitlement that falls within cash bands of \$10,000 over \$130,000.

The number of those employees with an annual salary entitlement that falls within each band of \$10,000 over \$130,000 is;

\$ Band	Number of Employees
\$210,000 to \$219,999	1
\$170,000 to \$179,999	1
\$130,000 to \$139,999	3

Please note the figures shown represent the cash component of any salary package.

The remuneration paid or provided to the CEO during the financial year was \$211,413.

The number of Council and Committee Meetings attended by each council member during the financial year is as follows:

	Council	Committee	Electronic
Cr Lorraine Young	13	3	0
Cr Helen Sadler	12	0	1
Cr Melissa Harkins	11	0	0
Cr Brad Wylynko	11	0	0
Cr Chilla Bulbeck	14	0	0
To October 2023			
Cr Kirsty Barrett	4	0	0
Cr Craig Masarei	1	0	0
Cr Paul MacFarlane	4	1	0
Cr Richard Atkins	5	0	0
From October 2023			
Cr Katy Mason	10	0	0
Cr Sonja Heath	8	3	1
Cr Jeffrey Irvine	9	3	1
Cr Michael Thomas	6	0	0

REGISTER OF COMPLAINTS

Section 5.121 of the *Local Government Act 1995* requires the Complaints Officer for the Town of Cottesloe to maintain a register of complaints which records all complaints that result in action under section 5.110(6)(b) or (c) of the Act.

The register of complaints is to include, for each recorded complaint;

- the name of the council member about whom the complaint is made;
- the name of the person who makes the complaint;
- a description of the minor breach that the standards panel finds has occurred; and
- details of the action taken under section 5.110(6)(b) or (c).

For the purposes of section 5.115(2) of the *Local Government Act 1995* it is advised that no complaints were made to the Town of Cottesloe during the financial year under review.

RECORDS MANAGEMENT

The Town of Cottesloe, as a local government, is required under the State Records Act 2000 to provide an annual report on its recordkeeping practices.

COMMITMENT TO RECORDS MANAGEMENT

The Town of Cottesloe is committed to the reliable and systematic management of government records in accordance with legislative requirements and best practice standards.

RECORDKEEPING PLAN

The purpose of the Record Keeping Plan (RKP) is to set out the matters about which records are to be created by the Town of Cottesloe and how the Town is to retain its records. The RKP is to provide an accurate reflection of the recordkeeping program within the organisation including information regarding the organisation's recordkeeping systems, disposal arrangements, policies, procedures and practices. The RKP is the primary means of providing evidence of compliance with the State Records Act 2000 and the implementation of best practice recordkeeping within the organisation.

The objectives of the Town of Cottesloe RKP are to ensure the following:

- Compliance with Section 28 of the State Records Act 2000;
- Recordkeeping within the Local Government is moving towards compliance with State Records Commission Standards and Records Management Standard AS ISO 15489;
- Processes are in place to facilitate the complete and accurate record of business transactions and decisions;

- Recorded information can be retrieved quickly, accurately and cheaply when required; and

- Protection and preservation of the Local Government's records.

The Town's Recordkeeping Plan was updated in December 2021.

RECORDKEEPING TRAINING

Recordkeeping training is provided to all new employees as part of their induction training. This includes information regarding recordkeeping responsibilities and the Town's recordkeeping system. Refresher training is provided to employees as required.

LOCAL LAWS

The Town continues to review its Local Laws. In 2023/24 reviews continued for the Parking and Parking Facilities and Dogs Local Law. The Town also commenced a proposed Waste Local Law 2024.



INTEGRATED PLANNING AND REPORTING FRAMEWORK





*Olga Cironis, 'With You in Red'
Sculpture by the Sea, Cottesloe 2024*

COUNCIL PLAN

THE LOCAL GOVERNMENT ACT 1995 HAS REQUIRED LOCAL GOVERNMENTS TO PREPARE A 'PLAN FOR THE FUTURE' UNDER SECTION 5.56 SINCE ITS INTRODUCTION, ESSENTIALLY REQUIRING LOCAL GOVERNMENTS TO STRATEGICALLY LOOK AT CURRENT AND FUTURE NEEDS AND DETERMINE HOW THESE WOULD BE PROVIDED.

In June 2023, the Local Government Amendment Act 2023 amended section 5.56 of the Act to change the term 'Plan for the Future' to 'Council Plan'. Regulation 19BA of the Local Government (Administration) Regulations 1996 combines the Strategic Community Plan and the Corporate Business Plan into a new Council Plan.

In relation to the Town of Cottesloe, the Strategic Community Plan which was adopted in 2013, was to expire in 2023. A review of the Strategic Community Plan and associated Corporate Business Plan 2020-2024 was provided for in the 2022/23 Budget. In early 2023, the Town engaged Moore Australia to assist in preparing a Council Plan. The Council

Plan was adopted for community feedback in October 2023 and, following the feedback being noted by Council and the Plan updated, it was adopted by Council at the December 2023 Council Meeting.

The Town of Cottesloe's Council Plan 2023-2033 is an integrated approach for meeting the requirements for strategic community planning and corporate business planning, reflecting strategic alignment and integration. The Council Plan provides the overall strategic direction for the community, Council and others who deliver services and play a part in the community. The plan is intended to be used as a guiding document, not only with respect to the Town's responsibilities, but with respect

to the broader community's responsibilities and those of other agencies, residents and stakeholders.

The Town is grateful to the community for their response and input into the strategic community planning process and the valuable insight into the desired vision for the future of the Town of Cottesloe. The Council Plan will have an annual desktop review and a major review every four years, which will include community consultation.

OUR COMMUNITY - Connected, engaged and accessible

Community Feedback

Our community values its relaxed, outdoor lifestyle and the natural environment.

Looking forward, our community wants Cottesloe to be a welcoming place for locals and visitors of all backgrounds, ages and abilities.

Community events and initiatives are welcomed to enhance our vibrant coastal community, with the style and scale of events to suit Cottesloe's character.

Our Strategies

Our high level strategies to progress these objectives:

1. Supporting an active, healthy and inclusive community culture, our residents enjoy access to a range of social, cultural and recreation activities.
2. Providing accessible and inclusive community spaces and facilities.

Deliverable	Timeframe	Role	Directorate	Comments
Encourage health and wellbeing through recreation initiatives	Short Term	Partner	DCCS	No action at this point.
Implement the Disability Access and Inclusion Plan	Short Term	Deliver	DCCS	Plan currently being reviewed by Consultant. Meeting 29/4/24.
Review and update the Town's Public Open Space and Playground Strategy	Short Term	Deliver	DES	This will commence after Council adopts the Asset Management Strategy (April 2024 OCM).
Identify and support opportunities for community participation	Short Term	Deliver	DCCS	Ongoing.
Review and implement the Town's Events Policy	Short Term	Deliver	DCCS	Not commenced.
Implement the Reconciliation Action Plan	Short Term	Deliver	DCCS	Second stage of Plan to be developed. First completed.
Develop a Public Health Plan	Short Term	Deliver	DDRS	Requirements under review.
Develop a Community Youth Inclusion Strategy	Short Term	Deliver	DCCS	Not commenced.
Develop a Community Development Strategy	Short Term	Deliver	DCCS	Not commenced.



Cottesloe Skate Park at John Black Dune Park was officially opened in June 2024

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COUNCIL PLAN CONT

OUR TOWN – Healthy natural environs and infrastructure meeting the needs of our community

Community Feedback

Sustainability is important to our community. Our urban canopy, natural areas and recreation facilities are a priority for community wellbeing. Our community wants to see Cottesloe's heritage celebrated and balanced with appropriate planning and development. Looking forward, our community want to see Cottesloe and Swanbourne Villages as thriving accessible community hubs. Our public amenities (including public ablutions) are a priority for our community, to enhance accessibility for everyone.

Our Strategies

Our high level strategies to progress these objectives:

1. Town infrastructure is well planned, effectively managed and supports our community, whilst protecting and promoting our unique heritage and character.
2. Engage with external stakeholders to create connectivity throughout the Town.
3. Future population growth is planned to enhance community connectivity, economic prosperity as well as the built and natural environment.
4. Work collaboratively to protect, enhance and increase our natural assets and green canopy.

Deliverable	Timeframe	Role	Directorate	Comments
Review and implement the Town Planning Scheme	Short Term	Deliver	DDRS	Initial work can commence once Local Planning Strategy has been approved for advertising. Workshop with Council planned to discuss priorities.
Review, update and implement asset management planning	Short Term	Deliver	DES	Develop an asset management strategy that incorporates major strategies, delivery plans for the Council Plan priorities and management process to inform the asset management plan. This is expected to commence after Council adopts the Asset Management Strategy (April 2024 OCM).
Adopt and implement the Cottesloe Village Precinct Structure Plan	Short Term	Deliver	DDRS	Consultant engaged to complete final document.
Progress the Foreshore Masterplan, including Carpark 2 re-visioning	Short Term	Partner	DES	Develop a staged approach for the Foreshore Redevelopment to continue seeking government contributions and grants to progressively deliver various components over the duration of the Council Plan. Develop and implement a Council approved delivery strategy for the Carpark 2 Redevelopment. Element have been appointed for the works and Council will be progressively briefed throughout the strategy implementation process.
Review and implement Coastal Hazard Risk Management and Adaptation Plan	Short Term	Deliver	DES	Work with the CHRMAP Steering Committee and community to finalise the CHRMAP for this to inform the asset management plan. The development of the final chapter is in progress and under internal review.





Deliverable	Timeframe	Role	Directorate	Comments
Implement Green Infrastructure Plan	Short Term	Deliver	DES	Complete the community consultation for Council to adopt the Strategy for implementation. Consultant being engaged for the engagement process.
Develop Recreation Precinct Strategy	Short Term	Deliver	DES	Finalise the Recreation Precinct Masterplan. Develop an affordable investment strategy for Council to implement the plan.
Develop Foreshore and Beach Strategy	Short Term	Deliver	DES	Consult with Council to understand the priority elements of the adopted Foreshore Redevelopment Masterplan. Update the alternative long term investment strategy to deliver the priorities over 10 years. Continue to lobby other levels of Government for funding in line with the Business Case.
Review and update the Integrated Transport Strategy	Short Term	Deliver	DES	Review all transport related to the operating and management plan to update the strategy. Council adopts strategy to inform the asset management plan. This will commence after Council adopts the Asset Management Strategy (April 2024 OCM).

COUNCIL PLAN CONT

OUR PROSPERITY – A vibrant and sustainable place to live, visit and enjoy

Community Feedback

Our community highly values Cottesloe's relaxed coastal character. It is important to our community that this be retained and that Cottesloe is a place where locals and visitors are welcomed and enjoy the experience.

Thriving connected village hubs are important to our community.

There is clear acknowledgement of Cottesloe as a world-renowned tourism destination - the Cottesloe foreshore and coast need to meet the expectations of locals, as well as visitors from around Australia and internationally.

Our Strategies

Our high level strategies to progress these objectives:

1. Activating Cottesloe and Swanbourne town centres and increasing their appeal, attracting more local business and visitors.
2. Partner with other stakeholders to create beautiful and diverse locations that celebrate our natural cultural and built heritage.
3. Partner with other stakeholders to promote Cottesloe more widely, attracting visitors seeking a quality coastal experience.

Deliverable	Timeframe	Role	Directorate	Comments
Lobby and advocate for increased east-west connectivity	Short Term	Advocate	DES	Continue to lobby the State Government to upgrade Congdon Street and Eric Street Bridge Upgrade.
Implement the Cities Power Partnership Commitments	Short Term	Deliver	DES	Develop a sustainability strategy with different informing plans that deliver the CPP outcomes.
Implement the Beach Access Plan	Short Term	Deliver	DES	An implementation plan developed for Council's endorsement for this to then inform the Asset Management and Long Term Financial Plan to guide the development of future budgets. This will commence after Council adopts the Asset Management Strategy (April 2024 OCM).
Review and update the Cottesloe Long Term Cycle Network Strategy	Short Term	Deliver	DES	An implementation plan developed for Council's endorsement for this to then inform the Asset Management and Long Term Financial Plan to guide the development of future budgets. This will commence after Council adopts the Asset Management Strategy (April 2024 OCM).
Implement Natural Asset Management Plan	Short Term	Deliver	DES	Council adopts the NAMPs following its public consultation. Projects are implemented in line with the plan. The plan is used to inform the Asset Management and Long Term Financial Plan to guide future budgets.





Deliverable	Timeframe	Role	Directorate	Comments
Maintain and update the Cottesloe Local Heritage List	Short Term	Partner	DDRS	Initial work can commence once Local Planning Strategy has been approved for advertising.
Advocate for strategic transport infrastructure development, maintenance and improvement	Ongoing	Advocate	CEO	Currently organising a forum with the City of Fremantle, Town of Mosman Park and Shire of Peppermint Grove to discuss Strategic Priorities for the Stirling Highway and Fremantle Railway transport corridors.
Implement the adopted Cottesloe Village Precinct Structure Plan	Short Term	Partner	DDRS	Will commence once Cottesloe Village Precinct Structure Plan is completed and endorsed by Council.
Local Planning Strategy and Scheme	Short Term	Deliver	DDRS	Local Planning Strategy awaiting approval for formal advertising. Initial work on Local Planning Scheme will commence once Local Planning Strategy has been approved for advertising.
Explore partnership opportunities for the delivery of services to our community and visitors	Short Term	Partner	CEO	The Western Suburb Alliance CEO group is actively investigating possible shared partnership of various services.
Develop a Public Space Activation Strategy	Short Term	Partner	DES	This is incorporated within the Public Open Space Strategy review.
Advocate for development and maintenance of community infrastructure, supporting our local community and the large number of visitors	Ongoing	Advocate	CEO	Ongoing discussions with State and Federal Government on the infrastructure needs of the community when the opportunity presents itself.
Develop strategies and policies to assist local business become more sustainable	Medium	Deliver	CEO	No progress on this deliverable at this stage.
Continue collaboration with neighbouring local governments, supporting tourism development	Ongoing	Partner	CEO	The Town continues to support and attend ProCott Meetings.

COUNCIL PLAN *CONT*

OUR LEADERSHIP AND GOVERNANCE – Strategic leadership providing open and accountable governance

Community Feedback

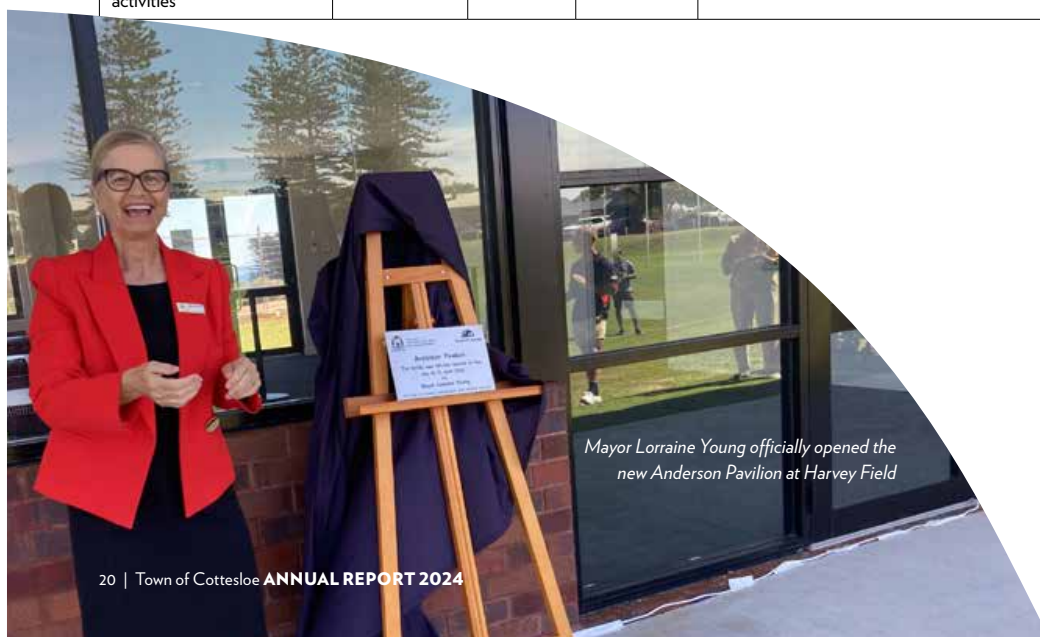
Community engagement and timely communication is a high priority for our community.
Our community values transparent, strategic leadership and forward planning.
Our community deserves and requires legislative compliance and financial responsibility.

Our Strategies

Our high level strategies to progress these objectives:

1. Engage, inform and actively involve our community in Council decision making.
2. Work innovatively and collaboratively with government, industry, business and community to deliver positive outcomes.
3. Deliver open, accountable and transparent governance.

Deliverable	Timeframe	Role	Directorate	Comments
Review and implement Council's long term strategic planning	Medium	Deliver	CEO	Council Plan adopted by Council in December'23. Workshop to be arrange to prioritise deliverables.
Review and implement Council's communication plan / strategy	Short Term	Deliver	CEO	Review of the Town's communication plan will commence in 2024.
Advocate and lobby on behalf of our community	Short Term	Advocate	CEO	Ongoing as opportunities occur. Meeting with local State Member to discuss various Local issues.
Provide strategic leadership, deliver financially responsible governance and maintain legislative compliance	Ongoing	Deliver	CEO	Annual Report included in February OCM agenda. Compliance Return and Mid Year Budget Review to be put to Audit and Risk Committee, to be then put to March OCM.
Provide regular public communications, updating our community of Council activities	Ongoing	Deliver	CEO	Responses to media enquiries, social media posts and monthly newsletter issued.



Mayor Lorraine Young officially opened the new Anderson Pavilion at Harvey Field



Deliverable	Timeframe	Role	Directorate	Comments
Engage with community on satisfaction with the level of service delivery	Ongoing	Partner	CEO	Service delivery survey completed as part of the development of Council Plan. To be reissued every 2 years as part of Council Plan review.
Use existing and develop new partnerships to improve services and efficiencies for the Town including but not limited to WESROC, Joint Library Agreement	Ongoing	Partner	CEO	Working with the Western Suburbs Alliance (formally WESROC) CEO initiative to improve services across the Western Suburbs Local Governments. Current focus is Infrastructure, Procurement, Communications and Human Resources.
Review and maintain the implementation of business continuity planning	Short Term	Deliver	DCCS	Not commenced. Plan is a year in.
Maintain emergency management partnership and planning	Ongoing	Partner	DDRS	Ongoing membership of the Western Suburbs LEMC, which meets every quarter. Meeting regularly with local emergency services, ie WA Police.
Provide a healthy and safe workplace for our Town employees and council members	Ongoing	Deliver	DCCS	Ongoing. Fire drill held 12/2/24.

FINANCIAL REPORT

FOR THE YEAR ENDED
30 JUNE 2024

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TOWN OF COTTESLOE
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

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The Town of Cottesloe conducts the operations of a local government with the following community vision:

An iconic coastal community with a relaxed lifestyle

Principal place of business:
109 Broome Street
Cottesloe WA 6011

**TOWN OF COTTESLOE
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

*Local Government Act 1995
Local Government (Financial Management) Regulations 1996*

STATEMENT BY CEO

The accompanying financial report of the Town of Cottesloe has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2024 and the financial position as at 30 June 2024.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 14th day of February 2025



Chief Executive Officer
William Matthew Scott



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**TOWN OF COTTESLOE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2024 Actual \$	2024 Budget \$	2023 Actual \$
Revenue				
Rates	2(a),25	12,493,659	12,417,290	12,019,493
Grants, subsidies and contributions	2(a)	437,477	186,351	586,087
Fees and charges	2(a)	3,302,893	3,166,373	3,009,564
Interest revenue	2(a)	694,750	623,572	549,779
Other revenue	2(a)	199,083	182,987	260,568
		<u>17,127,862</u>	<u>16,576,573</u>	<u>16,425,491</u>
Expenses				
Employee costs	2(b)	(7,171,550)	(7,274,850)	(6,446,021)
Materials and contracts		(7,364,340)	(8,681,565)	(6,872,640)
Utility charges		(300,842)	(377,714)	(328,903)
Depreciation		(3,276,437)	(3,261,295)	(3,219,500)
Finance costs		(236,815)	(186,872)	(208,683)
Insurance		(237,790)	(246,011)	(225,845)
Other expenditure	2(b)	(36,620)	(465,284)	(627,629)
		<u>(18,624,394)</u>	<u>(20,493,591)</u>	<u>(17,929,221)</u>
		<u>(1,496,532)</u>	<u>(3,917,018)</u>	<u>(1,503,730)</u>
Capital grants, subsidies and contributions	2(a)	2,138,177	2,134,341	693,680
Profit on asset disposals		85,234	0	123,661
Loss on asset disposals		(77,617)	0	(2,085)
Fair value adjustments to financial assets at fair value through profit or loss	4(b)	2,522	0	5,529
Share of net profit of associates accounted for using the equity method	23(c)	31,728	0	69,749
Loss on revaluation of Infrastructure - parks and ovals	9(a)	0	0	(97,542)
		<u>2,180,044</u>	<u>2,134,341</u>	<u>792,992</u>
Net result for the period		683,512	(1,782,677)	(710,738)
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	16	0	0	9,948,363
Total other comprehensive income for the period	16	0	0	9,948,363
Total comprehensive income for the period		683,512	(1,782,677)	9,237,625

This statement is to be read in conjunction with the accompanying notes.



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**TOWN OF COTTESLOE
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2024**

	NOTE	2024 \$	* Restated 2023 \$	* Restated 1 July 2022 \$
CURRENT ASSETS				
Cash and cash equivalents	3	7,733,491	6,198,535	13,959,471
Trade and other receivables	5	1,030,357	492,145	528,885
Other financial assets	4(a)	5,453,019	7,562,747	64,906
Inventories	6	8,960	9,120	9,180
Other assets	7	451,829	398,429	72,348
TOTAL CURRENT ASSETS		14,677,656	14,660,976	14,634,790
NON-CURRENT ASSETS				
Trade and other receivables	5	181,767	206,137	222,012
Other financial assets	4(b)	197,663	266,012	328,297
Investment in associate	23(a)	633,255	601,527	531,778
Property, plant and equipment	8	74,405,281	74,182,487	64,389,647
Infrastructure	9	69,574,749	69,696,576	70,413,854
Right-of-use assets	11(a)	1,058,845	1,125,699	1,177,429
TOTAL NON-CURRENT ASSETS		146,051,560	146,078,438	137,063,017
TOTAL ASSETS		160,729,216	160,739,414	151,697,807
CURRENT LIABILITIES				
Trade and other payables	12	3,161,663	3,366,152	3,368,226
Other liabilities	13	62,663	0	0
Lease liabilities	11(b)	59,583	61,069	56,751
Borrowings	14	354,119	352,460	350,347
Employee related provisions	15	1,175,792	1,323,059	1,203,286
TOTAL CURRENT LIABILITIES		4,813,820	5,102,740	4,978,610
NON-CURRENT LIABILITIES				
Trade and other payables	12	0	114,500	0
Lease liabilities	11(b)	1,076,765	1,136,348	1,188,423
Borrowings	14	1,753,978	2,108,097	2,460,557
Employee related provisions	15	289,560	166,144	196,257
TOTAL NON-CURRENT LIABILITIES		3,120,303	3,525,089	3,845,237
TOTAL LIABILITIES		7,934,123	8,627,829	8,823,847
NET ASSETS		152,795,093	152,111,585	142,873,960
EQUITY				
Retained surplus		28,452,594	27,324,688	28,051,789
Reserve accounts	28	7,839,029	8,283,426	8,267,063
Revaluation surplus	16, 30	116,503,471	116,503,471	106,555,108
TOTAL EQUITY		152,795,094	152,111,585	142,873,960

This statement is to be read in conjunction with the accompanying notes.

* Refer to Note 30 for details



**TOWN OF COTTESLOE
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	RETAINED SURPLUS \$	RESERVE ACCOUNTS \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 1 July 2022		28,051,789	8,267,063	104,035,516	140,354,368
Correction of error	30	0	0	2,519,592	2,519,592
Restated balance at the 1 July 2022		28,051,789	8,267,063	106,555,108	142,873,960
Comprehensive income for the period					
Net result for the period		(710,738)	0	0	(710,738)
Other comprehensive income for the period	16	0	0	9,948,363	9,948,363
Total comprehensive income for the period		(710,738)	0	9,948,363	9,237,625
Transfers from reserve accounts	28	991,176	(991,176)	0	0
Transfers to reserve accounts	28	(1,007,539)	1,007,539	0	0
Balance as at 30 June 2023		27,324,688	8,283,426	116,503,471	152,111,585
Correction of error		(3)	0	0	(3)
Restated balance at 1 July 2023		27,324,685	8,283,426	116,503,471	152,111,582
Comprehensive income for the period					
Net result for the period		683,512	0	0	683,512
Total comprehensive income for the period		683,512	0	0	683,512
Transfers from reserve accounts	28	1,174,952	(1,174,952)	0	0
Transfers to reserve accounts	28	(730,555)	730,555	0	0
Balance as at 30 June 2024		28,452,594	7,839,029	116,503,471	152,795,094

This statement is to be read in conjunction with the accompanying notes.

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**TOWN OF COTTESLOE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2024 Actual \$	2023 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates		12,502,028	11,963,837
Grants, subsidies and contributions		155,110	716,372
Fees and charges		3,289,868	3,005,231
Interest revenue		694,750	549,779
Other revenue		199,083	260,559
		16,840,839	16,495,778
Payments			
Employee costs		(6,981,809)	(6,380,925)
Materials and contracts		(7,977,703)	(7,084,407)
Utility charges		(300,842)	(328,903)
Finance costs		(236,815)	(208,683)
Insurance paid		(237,790)	(225,845)
Goods and services tax paid		(136,774)	0
Other expenditure		(36,460)	(612,153)
		(15,908,193)	(14,840,916)
Net cash provided by operating activities		932,646	1,654,862
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for financial assets at amortised cost		0	(7,494,934)
Payments for financial assets at fair values through profit and loss		(1,152)	0
Payments for purchase of property, plant & equipment	8(a)	(1,450,201)	(1,071,203)
Payments for construction of infrastructure	9(a)	(1,989,968)	(1,359,930)
Capital grants, subsidies and contributions		2,138,177	693,680
Proceeds for financial assets at amortised cost		2,112,787	0
Proceeds from financial assets at amortised cost - self supporting loans		67,812	69,665
Proceeds from sale of property, plant & equipment		143,681	169,579
Net cash provided by (used in) investing activities		1,021,136	(8,993,143)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings	27(a)	(352,460)	(350,347)
Payments for principal portion of lease liabilities	27(b)	(66,365)	(72,308)
Net cash (used in) financing activities		(418,825)	(422,655)
Net increase (decrease) in cash held		1,534,957	(7,760,936)
Cash at beginning of year		6,198,535	13,959,471
Cash and cash equivalents at the end of the year		7,733,492	6,198,535

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2024 Actual \$	2024 Budget \$	2023 Actual \$
OPERATING ACTIVITIES				
Revenue from operating activities				
General rates	25	12,493,659	12,417,290	12,019,493
Grants, subsidies and contributions		437,477	186,351	586,087
Fees and charges		3,302,893	3,166,373	3,009,564
Interest revenue		694,750	623,572	549,779
Other revenue		199,083	182,987	260,568
Profit on asset disposals		85,234	0	123,661
Fair value adjustments to financial assets at fair value through profit or loss	4(b)	2,522	0	5,529
Share of net profit of associates accounted for using the equity method	23(c)	31,728	0	69,749
		<u>17,247,346</u>	<u>16,576,573</u>	<u>16,624,430</u>
Expenditure from operating activities				
Employee costs		(7,171,550)	(7,274,850)	(6,446,021)
Materials and contracts		(7,364,340)	(8,681,565)	(6,872,640)
Utility charges		(300,842)	(377,714)	(328,903)
Depreciation		(3,276,437)	(3,261,295)	(3,219,500)
Finance costs		(236,815)	(186,872)	(208,683)
Insurance		(237,790)	(246,011)	(225,845)
Other expenditure		(36,620)	(465,284)	(627,629)
Loss on asset disposals		(77,617)	0	(2,085)
Loss on revaluation of non-current assets		0	0	(97,542)
		<u>(18,702,011)</u>	<u>(20,493,591)</u>	<u>(18,028,848)</u>
Non cash amounts excluded from operating activities	26(a)	3,265,586	3,261,295	3,200,099
Amount attributable to operating activities		<u>1,810,921</u>	<u>(655,723)</u>	<u>1,795,681</u>
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions		2,138,177	2,134,341	693,680
Proceeds from disposal of assets		143,681	149,000	169,579
Proceeds from financial assets at amortised cost - self supporting loans	27(a)	67,812	67,823	69,665
		<u>2,349,670</u>	<u>2,351,164</u>	<u>932,924</u>
Outflows from investing activities				
Purchase of property, plant and equipment	8(a)	(1,450,201)	(1,582,210)	(1,287,221)
Purchase and construction of infrastructure	9(a)	(1,989,968)	(2,845,209)	(1,549,410)
		<u>(3,440,169)</u>	<u>(4,427,419)</u>	<u>(2,836,631)</u>
Non-cash amounts excluded from investing activities	26(b)	0	0	436,260
Amount attributable to investing activities		<u>(1,090,499)</u>	<u>(2,076,255)</u>	<u>(1,467,447)</u>
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from new leases - non cash	27(b)	5,296	0	0
Transfers from reserve accounts	28	1,174,952	1,464,952	991,176
		<u>1,180,248</u>	<u>1,464,952</u>	<u>991,176</u>
Outflows from financing activities				
Repayment of borrowings	27(a)	(352,460)	(367,075)	(350,347)
Payments for principal portion of lease liabilities	27(b)	(66,365)	(61,255)	(72,308)
Transfers to reserve accounts	28	(730,555)	(567,224)	(1,007,539)
		<u>(1,149,380)</u>	<u>(995,554)</u>	<u>(1,430,194)</u>
Non-cash amounts excluded from financing activities	26(c)	(5,296)	0	0
Amount attributable to financing activities		<u>25,572</u>	<u>469,398</u>	<u>(439,018)</u>
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	26(d)	2,585,500	2,262,580	2,696,284
Amount attributable to operating activities		1,810,921	(655,723)	1,795,681
Amount attributable to investing activities		(1,090,499)	(2,076,255)	(1,467,447)
Amount attributable to financing activities		25,572	469,398	(439,018)
Surplus or deficit after imposition of general rates	26(d)	<u>3,331,494</u>	<u>0</u>	<u>2,585,500</u>

This statement is to be read in conjunction with the accompanying notes.

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**TOWN OF COTTESLOE
FOR THE YEAR ENDED 30 JUNE 2024
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**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

1. BASIS OF PREPARATION

The financial report of the Town of Cottesloe which is a Class 3 local government comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Statement of Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 140 Investment Property paragraph 75(f)
- AASB 1052 Disaggregated Disclosures paragraph 11
- AASB 1054 Australian Additional Disclosures paragraph 16

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Town to measure any vested improvements at zero cost.

The *Local Government (Financial Management) Regulations 1996* provide that:

- land and buildings classified as property, plant and equipment or
 - infrastructure; or
 - vested improvements that the local government controls ;
- and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the Shire to assess at each reporting date whether the carrying amount of the above mentioned non-financial assets materially differs from their fair value and, if so, revalue the class of non-financial assets.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying amounts of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment - note 8
 - Infrastructure - note 9
 - Expected credit losses on financial assets - note 5
 - Measurement of employee benefits provisions - note 15

Fair value hierarchy information can be found in note 24

The local government reporting entity

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 29 of the financial report.

Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2021-2 Amendments to Australian Accounting Standards - *Disclosure of Accounting Policies or Definition of Accounting Estimates*

This standard resulted in terminology changes relating to material accounting policies (formerly referred to as significant accounting policies).

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
 - *Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- AASB 2020-1 Amendments to Australian Accounting Standards
 - *Classification of Liabilities as Current or Non-Current*
- AASB 2021-7c Amendments to Australian Accounting Standards
 - *Effective Date of Amendments to AASB 10 and AASB 128 Editorial Corrections (deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply)*
- AASB 2022-5 Amendments to Australian Accounting Standards
 - *Lease Liability in a Sale and Leaseback*
- AASB 2022-6 Amendments to Australian Accounting Standards
 - *Non-current Liabilities with Covenants*

These amendments are not expected to have any material impact on the financial report on initial application.

- AASB 2022-10 Amendments to Australian Accounting Standards
 - *Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*

These amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.

- AASB 2023-1 Amendments to Australian Accounting Standards
 - *Supplier Finance Arrangements*
- These amendments may result in additional disclosures in the case of applicable finance arrangements.

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

2. REVENUE AND EXPENSES

(a) Revenue

Contracts with customers

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of revenue recognition
Grants, subsidies and contributions	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Fees and charges - licences, registrations, approvals	Building, planning, development and animal management.	Single point in time	Full payment prior to issue	None	On payment of the licence, registration or approval
Fees and charges - waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Fees and charges - airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	On landing/departure event
Fees and charges - sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	At point of sale
Other revenue - private works	Contracted private works	Single point in time	Monthly in arrears	None	At point of service

Consideration from contracts with customers is included in the transaction price.

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

For the year ended 30 June 2024

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
General Rates	0	0	12,493,659	0	12,493,659
Grants, subsidies and contributions	117,055	0	0	320,422	437,477
Fees and charges	1,243,184	0	1,378,084	681,625	3,302,893
Interest revenue	625,167	0	69,583	0	694,750
Other revenue	9,120	0	0	189,963	199,083
Capital grants, subsidies and contributions	0	1,802,787	0	335,390	2,138,177
Total	1,994,526	1,802,787	13,941,326	1,527,400	19,266,039

For the year ended 30 June 2023

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
General Rates	0	0	12,019,493	0	12,019,493
Grants, subsidies and contributions	153,759	0	0	432,328	586,087
Fees and charges	857,581	0	1,324,578	827,405	3,009,564
Interest revenue	489,945	0	59,834	0	549,779
Other revenue	15,165	0	0	245,403	260,568
Capital grants, subsidies and contributions	0	693,680	0	0	693,680
Total	1,516,450	693,680	13,403,905	1,505,136	17,119,171

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)

Note	2024 Actual \$	2023 Actual \$
Interest revenue		
Financial assets at amortised cost – self supporting loans	8,305	6,258
Interest on reserve account	352,377	224,541
Trade and other receivables overdue interest	78,051	0
Other interest revenue	256,017	318,980
	<u>694,750</u>	<u>549,779</u>

The 2024 original budget estimate in relation to:
Trade and other receivables overdue interest was \$64,450

Fees and charges relating to rates receivable

Charges on instalment plan	21,672	18,868
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The 2024 original budget estimate in relation to:
Charges on instalment plan was \$19,841

(b) Expenses

Auditors remuneration

- Audit of the Annual Financial Report	108,350	101,175
- Other services – grant acquittals	20,270	1,430
	<u>128,620</u>	<u>102,605</u>

Employee Costs

Employee benefit costs	6,697,187	5,997,562
Other employee costs	474,363	448,459
	<u>7,171,550</u>	<u>6,446,021</u>

Other expenditure

Write down of inventories to net realisable value	6	160	60
Sundry expenses		36,460	627,569
		<u>36,620</u>	<u>627,629</u>

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

3. CASH AND CASH EQUIVALENTS

Note	2024 \$	2023 \$
Cash at bank and on hand	3,227,089	5,410,042
Term deposits	4,506,402	788,493
Total cash and cash equivalents	7,733,491	6,198,535
Held as		
- Unrestricted cash and cash equivalents	5,213,946	5,410,043
- Restricted cash and cash equivalents	17 2,519,545	788,492
	7,733,491	6,198,535

MATERIAL ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

Restricted financial assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation.

This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

4. OTHER FINANCIAL ASSETS

Note	2024 \$	2023 \$
(a) Current assets		
Financial assets at amortised cost	5,453,019	7,562,747
	5,453,019	7,562,747
Other financial assets at amortised cost		
Self supporting loans receivable	70,872	67,813
Term deposits	5,382,147	7,494,934
	5,453,019	7,562,747
Held as		
- Unrestricted other financial assets at amortised cost	70,872	67,813
- Restricted other financial assets at amortised cost	5,382,147	7,494,934
	5,453,019	7,562,747
(b) Non-current assets		
Financial assets at amortised cost	72,907	143,778
Financial assets at fair value through profit or loss	124,756	122,234
	197,663	266,012
Financial assets at amortised cost		
Self supporting loans receivable	223	56,490
Term deposits	72,684	87,288
	72,907	143,778
Financial assets at fair value through profit or loss		
Units in Local Government House Trust - opening balance	122,234	116,705
Movement attributable to fair value increment	2,522	5,529
Units in Local Government House Trust - closing balance	124,756	122,234

MATERIAL ACCOUNTING POLICIES

Other financial assets at amortised cost

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 24 (i)) due to the observable market rates).

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

Financial assets at fair value through profit or loss

The Town has elected to classify the following financial assets at fair value through profit or loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Town has elected to recognise as fair value gains and losses through profit or loss.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

5. TRADE AND OTHER RECEIVABLES

Note	2024	2023
	\$	\$
Current		
Rates and statutory receivables	267,438	216,324
Trade receivables	156,200	84,794
Other receivables	451,263	460,952
GST receivable	136,774	0
Receivables for employee related provisions	47,493	41,133
Allowance for credit losses of trade receivables	(4,470)	(17,495)
Allowance for credit losses of other receivables	(24,341)	(293,563)
	1,030,357	492,145
Non-current		
Rates and statutory receivables	104,759	136,860
Receivables for employee related provisions	77,008	69,277
	181,767	206,137

Disclosure of opening and closing balances related to contracts with customers

Information about receivables from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non financial assets is:

Note	30 June 2024 Actual	30 June 2023 Actual	1 July 2022 Actual
	\$	\$	\$
Contract assets	207,534		
Allowance for credit losses of trade receivables	(4,470)	(17,495)	(21,828)
Total trade and other receivables from contracts with customers	203,064	(17,495)	(21,828)

MATERIAL ACCOUNTING POLICIES

Rates and statutory receivables

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

Trade receivables

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations or for the construction of recognisable non financial assets as part of the ordinary course of business.

Other receivables

Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers and amounts received as grants for the construction of recognisable non financial assets.

Measurement

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

6. INVENTORIES

	Note	2024 \$	2023 \$
Current			
Visitor centre stock		31,261	31,820
Other inventories - Provision for Obsolescence		(22,301)	(22,700)
		8,960	9,120
The following movements in inventories occurred during the year:			
Balance at beginning of year		9,120	9,180
Write down of inventories to net realisable value	2(b)	(160)	(60)
Balance at end of year		8,960	9,120

MATERIAL ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

7. OTHER ASSETS

Other assets - current

	2024	2023
	\$	\$
Prepayments	232,772	124,431
Accrued income	11,523	273,998
Contract assets	207,534	0
	451,829	398,429

MATERIAL ACCOUNTING POLICIES

Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

Contract assets

Contract assets primarily relate to the Town's right to consideration for work completed but not billed at the end of the period.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Assets not subject to operating lease				Plant and equipment			Total property, plant and equipment
	Land	Buildings - specialised	Work in progress	Total Property	Furniture and equipment	Plant and equipment	Furniture and equipment - Library	
	\$	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2022	24,503,000	35,519,592	246,780	62,788,666	815,927	772,185	12,869	64,389,647
Correction of error *	0	2,519,592		2,519,592				2,519,592
Restated balance at 1 July 2022	24,503,000	38,038,686	246,780	65,308,258	815,927	772,185	12,869	66,909,239
Additions	0	976,390	0	976,390	0	330,315	7,444	1,314,149
Disposals	0	0	0	0	0	(48,371)	(9,317)	(57,688)
Revaluation increments / (decrements) transferred to revaluation surplus	5,415,400	4,557,370	0	9,972,770	0	0	0	9,972,770
Depreciation	0	(775,852)	0	(775,852)	(98,870)	(314,889)	0	(1,189,611)
Transfers	0	(1,903,382)	1,656,602	(246,780)	0	0	0	(246,780)
Restated balance at 30 June 2023	29,918,400	40,893,412	1,903,382	72,715,194	717,057	739,240	10,996	74,182,487
Comprises:								
Gross balance amount at 30 June 2023	29,918,400	73,689,902	1,903,382	105,511,684	1,197,028	1,225,205	10,996	107,944,911
Accumulated depreciation at 30 June 2023	0	(32,796,490)	0	(32,796,490)	(479,969)	(485,965)	0	(33,762,424)
Restated balance at 30 June 2023	29,918,400	40,893,412	1,903,382	72,715,194	717,057	739,240	10,996	74,182,487
Additions	0	1,079,625	0	1,079,625	119,913	250,663	0	1,450,201
Disposals	0	0	0	0	0	(58,447)	0	(58,447)
Depreciation	0	(860,368)	0	(860,368)	(108,354)	(200,418)	0	(1,169,140)
Transfers	0	1,903,382	(1,903,382)	0	0	180	0	180
Balance at 30 June 2024	29,918,400	43,016,051	0	72,934,451	728,616	731,218	10,996	74,405,281
Comprises:								
Gross balance amount at 30 June 2024	29,918,400	76,672,908	0	106,591,308	1,316,939	1,297,440	10,996	109,216,683
Accumulated depreciation at 30 June 2024	0	(33,656,857)	0	(33,656,857)	(588,323)	(566,222)	0	(34,811,402)
Balance at 30 June 2024	29,918,400	43,016,051	0	72,934,451	728,616	731,218	10,996	74,405,281

* Refer to Note 30 for details

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Amount Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value - as determined at the last valuation date					
Land and buildings					
Land	3	Market approach using recent observable market data for similar items	Independent valuation	June 2023	Price per hectare
Buildings - specialised	3	Improvements to land valued using cost approach using depreciated replacement cost	Independent valuation	June 2023	Improvements to land using construction costs and current condition (Level 3), residual values and remaining useful life assessments (Level 3) inputs
Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.					
During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.					
(ii) Cost					
Furniture and equipment		Disclosed at cost minus accumulated depreciation			
Plant and equipment		Disclosed at cost minus accumulated depreciation			

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**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

9. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - roads \$	Infrastructure - footpaths \$	Infrastructure - drainage \$	Infrastructure - parks and ovals \$	Infrastructure - work in progress \$	Infrastructure - parks \$	Total Infrastructure \$
Balance at 1 July 2022	36,799,382	5,431,194	9,504,389	14,876,465	189,480	3,612,944	70,413,854
Additions	192,477	13,770	46,566	102,428	1,153,432	40,737	1,549,410
Revaluation increments / (decrements) transferred to revaluation surplus	0	0	0	(24,407)	0	0	(24,407)
Revaluation (loss) / reversals transferred to profit or loss	0	0	0	(97,542)	0	0	(97,542)
Depreciation	(892,666)	(186,442)	(137,797)	(636,218)	0	(132,136)	(1,955,259)
Transfers	0	0	0	0	(189,480)	0	(189,480)
Balance at 30 June 2023	36,099,193	5,288,522	9,413,158	14,220,726	1,153,432	3,521,545	69,696,576
Comprises:							
Gross balance at 30 June 2023	50,852,999	8,424,359	12,819,677	23,171,517	1,153,432	6,277,625	102,699,609
Accumulated depreciation at 30 June 2023	(14,753,806)	(3,135,837)	(3,406,519)	(8,950,791)	0	(2,756,080)	(33,003,033)
Balance at 30 June 2023	36,099,193	5,288,522	9,413,158	14,220,726	1,153,432	3,521,545	69,696,576
2024							
Additions	415,781	182,965	51,075	1,327,394	0	12,753	1,989,968
(Disposals) / (Write Off)	0	0	0	(77,617)	0	0	(77,617)
Revaluation increments / (decrements) transferred to revaluation surplus	(2)	0	0	2	0	0	0
Depreciation	(904,464)	(183,028)	(138,975)	(677,134)	0	(130,577)	(2,034,178)
Transfers	0	935,717	0	149,856	(1,085,573)	0	0
Balance at 30 June 2024	35,610,508	6,224,176	9,325,258	14,943,227	67,859	3,403,721	69,574,749
Comprises:							
Gross balance at 30 June 2024	51,268,778	9,543,041	12,870,752	24,571,152	67,859	6,290,379	104,611,961
Accumulated depreciation at 30 June 2024	(15,658,270)	(3,318,865)	(3,545,494)	(9,627,925)	0	(2,886,658)	(35,037,212)
Balance at 30 June 2024	35,610,508	6,224,176	9,325,258	14,943,227	67,859	3,403,721	69,574,749

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

9. INFRASTRUCTURE (Continued)

(b) Carrying Amount Measurements

Asset Class Fair Value - as determined at the last valuation date	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Infrastructure - roads	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs
Infrastructure - footpaths	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs
Infrastructure - drainage	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs
Infrastructure - parks and ovals	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs
Infrastructure - work in progress	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs
Infrastructure - car parks	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

**TOWN OF COTTESLOE
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FOR THE YEAR ENDED 30 JUNE 2024**

10. FIXED ASSETS

(a) Depreciation

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	20 to 100 years
Furniture and equipment	7 to 30 years
Plant and equipment	4 to 20 years
Sealed roads and streets	
formation	not depreciated
pavement	60 to 100 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	60 to 100 years
Footpaths - slab	20 to 60 years
Sewerage piping	100 years
Water supply piping and drainage systems	80 to 100 years
Parks and ovals	10 to 40 years
Carparks	20 to 100 years
Right-of-use (buildings)	Based on the remaining lease term
Right-of-use (plant and equipment)	Based on the remaining lease term

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TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

10. FIXED ASSETS (Continued)

MATERIAL ACCOUNTING POLICIES

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Town's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Revaluation

Land and buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls and measured at reportable value, are only required to be revalued every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on land vested in the Town.

Whilst the regulatory framework only requires a revaluation to occur every five years, it also provides for the Town to revalue earlier if it chooses to do so.

For land, buildings and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity.

Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Depreciation on revaluation

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset.
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Impairment

In accordance with *Local Government (Financial Management) Regulations 17A(4C)*, the Town is not required to comply with *AASB 136 Impairment of Assets* to determine the recoverable amount of its non-financial assets that are land or buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls in circumstances where there has been an impairment indication of a general decrease in asset values.

In other circumstances where it has been assessed that one or more of these non-financial assets are impaired, the asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains or losses on disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

11. LEASES

(a) Right-of-Use Assets

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.

	Note	Right-of-use assets - land and buildings	Right-of-use assets - plant and equipment	Right-of-use assets Total
		\$	\$	\$
Balance at 1 July 2022		1,178,982	8,774	1,187,756
Additions		0	12,573	12,573
Depreciation		(67,432)	(7,198)	(74,630)
Balance at 30 June 2023		1,111,550	14,149	1,125,699
Gross balance amount at 30 June 2023		1,367,098	30,976	1,398,074
Accumulated depreciation at 30 June 2023		(255,548)	(16,827)	(272,375)
Balance at 30 June 2023		1,111,550	14,149	1,125,699
Revaluation (loss) / reversals transferred to profit or loss		6,265	0	6,265
Depreciation		(65,230)	(7,889)	(73,119)
Balance at 30 June 2024		1,052,585	6,260	1,058,845
Gross balance amount at 30 June 2024		1,371,782	30,975	1,402,757
Accumulated depreciation at 30 June 2024		(319,197)	(24,715)	(343,912)
Balance at 30 June 2024		1,052,585	6,260	1,058,845

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the Town is the lessee:

		2024 Actual \$	2023 Actual \$
Depreciation on right-of-use assets		(73,119)	(74,630)
Finance charge on lease liabilities	27(b)	(35,518)	(37,922)
Short-term lease payments recognised as expense		(66,366)	(72,308)
Total amount recognised in the statement of comprehensive income		(175,003)	(184,860)
Total cash outflow from leases		(101,883)	(110,230)
(b) Lease Liabilities			
Current		59,583	61,069
Non-current	27(b)	1,076,765	1,136,348
		1,136,348	1,197,417

The Town has two leases relating to plant and equipment. The lease term for one of the leases is 3 years and the other lease is 5 years. The building lease has a term of 21 years. Refer to Note 27(b) for details of lease liabilities.

Secured liabilities and assets pledged as security

Lease liabilities are effectively secured, as the rights to the leased assets recognised in the financial statements revert to the lessor in the event of default.

MATERIAL ACCOUNTING POLICIES

Leases

At inception of a contract, the Town assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Details of individual lease liabilities required by regulations are provided at Note 27(b).

Right-of-use assets - measurement

Right-of-use assets are measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not recognised in the Statement of Financial Position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 under revaluation for details on the material accounting policies applying to vested improvements.

Right-of-use assets - depreciation

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shorter. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the Town anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

12. TRADE AND OTHER PAYABLES

Current

	2024	2023
	\$	\$
Sundry creditors	1,021,095	1,373,207
Prepaid rates	176,799	149,417
Accrued payroll liabilities	206,169	139,044
ATO liabilities	0	356
Bonds and deposits held	939,724	734,464
Income received in advance	111,825	920,540
Accrued expenses	631,365	49,124
Contract retention	74,686	0
	3,161,663	3,366,152

Non-current

Bonds and deposits held	0	114,500
	0	114,500

MATERIAL ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Town becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Town recognises income for the prepaid rates that have not been refunded.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

13. OTHER LIABILITIES

	2024	2023
	\$	\$
Current		
Contract liabilities	62,663	0
	62,663	0
Reconciliation of changes in contract liabilities		
Additions	62,663	0
	62,663	0

The Town expects to satisfy the performance obligations, from contracts with customers unsatisfied at the end of the reporting period, within the next 12 months.

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

MATERIAL ACCOUNTING POLICIES

Contract liabilities

Contract liabilities represent the Town's obligation to transfer goods or services to a customer for which the Town has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

**TOWN OF COTTESLOE
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FOR THE YEAR ENDED 30 JUNE 2024**

14. BORROWINGS

	Note	2024			2023		
		Current	Non-current	Total	Current	Non-current	Total
Secured		\$	\$	\$	\$	\$	\$
Debentures		354,119	1,753,978	2,108,097	352,460	2,108,097	2,460,557
Total secured borrowings	27(a)	354,119	1,753,978	2,108,097	352,460	2,108,097	2,460,557

Secured liabilities and assets pledged as security

Debentures are secured by a floating charge over the assets of the Town of Cottesloe.

The Town of Cottesloe has complied with the financial covenants of its borrowing facilities during the 2024 and 2023 years.

MATERIAL ACCOUNTING POLICIES

Borrowing costs

The Town has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 24(i)) due to the unobservable inputs, including own credit risk.

Risk

Details of individual borrowings required by regulations are provided at Note 27(a).

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

15. EMPLOYEE RELATED PROVISIONS

Employee Related Provisions

	2024	2023
	\$	\$
Current provisions		
Employee benefit provisions		
Annual leave	711,871	807,069
Long service leave	463,921	515,990
	<u>1,175,792</u>	<u>1,323,059</u>
Total current employee related provisions	1,175,792	1,323,059
Non-current provisions		
Employee benefit provisions		
Long service leave	289,560	166,144
	<u>289,560</u>	<u>166,144</u>
Total non-current employee related provisions	289,560	166,144
Total employee related provisions	1,465,352	1,489,203

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period.

MATERIAL ACCOUNTING POLICIES

Employee benefits

The Town's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

16. REVALUATION SURPLUS

	2024 Opening Balance	Total Movement on Revaluation	2024 Closing Balance	2023 Opening Balance	Correction of error	* Restated 2023 Opening Balance	Total Movement on Revaluation	* Restated 2023 Closing Balance
	\$	\$	\$	\$			\$	\$
Revaluation surplus - Land - freehold land	29,777,697	0	29,777,697	24,362,297	0	24,362,297	5,415,400	29,777,697
Revaluation surplus - Buildings - non-specialised	28,371,386	0	28,371,386	23,814,016	0	23,814,016	4,557,370	28,371,386
Revaluation surplus - Buildings - specialised	2,527,489	0	2,527,489	7,897	2,519,592	2,527,489	0	2,527,489
Revaluation surplus - Furniture and equipment	33,695	0	33,695	33,695	0	33,695	0	33,695
Revaluation surplus - Plant and equipment	129,886	0	129,886	129,886	0	129,886	0	129,886
Revaluation surplus - Furniture and equipment - Library	3,226	0	3,226	3,226	0	3,226	0	3,226
Revaluation surplus - Infrastructure - roads	31,728,133	0	31,728,133	31,728,133	0	31,728,133	0	31,728,133
Revaluation surplus - Infrastructure - footpaths	3,807,234	0	3,807,234	3,807,234	0	3,807,234	0	3,807,234
Revaluation surplus - Infrastructure - drainage	5,774,204	0	5,774,204	5,774,204	0	5,774,204	0	5,774,204
Revaluation surplus - Infrastructure - parks and ovals	4,006,247	0	4,006,247	4,006,247	0	4,006,247	0	4,006,247
Revaluation surplus - Infrastructure - other	5,276,054	0	5,276,054	5,300,461	0	5,300,461	(24,407)	5,276,054
Revaluation surplus - Infrastructure - waste facilities	32,550	0	32,550	32,550	0	32,550	0	32,550
Revaluation surplus - Infrastructure - car parks	3,363,714	0	3,363,714	3,363,714	0	3,363,714	0	3,363,714
Revaluation surplus - Infrastructure - right of way	1,654,062	0	1,654,062	1,654,062	0	1,654,062	0	1,654,062
Revaluation surplus - Infrastructure - streetscapes	17,894	0	17,894	17,894	0	17,894	0	17,894
	116,503,471	0	116,503,471	104,035,516	2,519,592	106,555,108	9,948,363	116,503,471

* Refer to Note 30 for details.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

17. RESTRICTIONS OVER FINANCIAL ASSETS

	Note	2024 Actual \$	2023 Actual \$
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	3	2,519,545	788,492
- Financial assets at amortised cost	4	5,382,147	7,494,934
		7,901,692	8,283,426
The restricted financial assets are a result of the following specific purposes to which the assets may be used:			
Restricted reserve accounts	28	7,839,029	8,283,426
Contract liabilities	13	62,663	0
Total restricted financial assets		7,901,692	8,283,426

**18. UNDRAWN BORROWING FACILITIES AND CREDIT
STANDBY ARRANGEMENTS**

Bank overdraft limit		250,000	250,000
Bank overdraft at balance date			
Credit card limit		10,000	10,000
Credit card balance at balance date		(2,996)	(285)
Total amount of credit unused		257,004	259,715
Loan facilities			
Loan facilities - current		354,119	352,460
Loan facilities - non-current		1,753,978	2,108,097
Total facilities in use at balance date		2,108,097	2,460,557
Unused loan facilities at balance date		NIL	NIL

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

19. CONTINGENT LIABILITIES

The Town had no contingent liabilities as at 30 June 2024.

20. CAPITAL COMMITMENTS

	2024	2023
	\$	\$
Contracted for:		
- capital expenditure projects	297,295	2,341,678
	297,295	2,341,678
Payable:		
- not later than one year	297,295	2,341,678

Accrued expenses and contract retention for defects related to capital work completed as at 30 June 2024.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

21. RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration

Fees, expenses and allowances to be paid or reimbursed to elected council members.

Note	2024 Actual \$	2024 Budget \$	2023 Actual \$
Mayor's annual allowance	28,000	28,000	28,000
Mayor's meeting attendance fees	24,400	24,400	24,400
Mayor's annual allowance for ICT expenses	1,600	1,600	1,600
	54,000	54,000	54,000
Deputy Mayor's annual allowance	7,000	7,000	7,000
Deputy Mayor's meeting attendance fees	15,750	15,750	15,750
Deputy Mayor's annual allowance for ICT expenses	1,600	1,600	1,600
Deputy Mayor's travel and accommodation expenses	0	0	45
	24,350	24,350	24,395
All other council member's meeting attendance fees	110,250	110,250	110,250
All other council member's other expenses	14,141	0	0
All other council member's ICT expenses	1,886	0	0
All other council member's annual allowance for ICT expenses	11,200	11,200	11,200
	137,477	121,450	121,450
21(b)	215,827	199,800	199,845

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the Town during the year are as follows:

Short-term employee benefits	742,435	733,048
Post-employment benefits	98,847	82,723
Employee - other long-term benefits	56,740	15,997
Employee - termination benefits	178,114	0
Council member costs	215,827	199,845
21(a)	1,291,963	1,031,613

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's cost of the Town's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service leave entitlements accruing during the year.

Termination benefits

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

21. RELATED PARTY TRANSACTIONS

Transactions with related parties

No transaction exist in relation to related parties during the year.

Related Parties

The Town's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the Town, directly or indirectly, including any council member, are considered key management personnel and are detailed in Notes 21(a) and 21(b).

ii. Other Related Parties

An associate person of KMP was employed by the Town under normal employment terms and conditions.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Town.

iii. Entities subject to significant influence by the Town

There were no such entities requiring disclosure during the current or previous year.

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**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

22. JOINT ARRANGEMENTS

Share of joint operations

The Town of Cottesloe holds 33.33% of the voting power and has a 42.54% share of the net assets in The Grove Library and Community Centre, which provides library services for the ratepayers of the Town of Cottesloe, the Town of Mosman Park, and the Shire of Peppermint Grove.

The principal place of business for The Grove Library is 1 Leake Street, Peppermint Grove, WA 6011.

The Town's interests in The Grove Library and Community Centre are accounted for as a joint operation using the proportional consolidation method in the financial statements. Below is a summary of the financial information for the joint operation, based on its audited annual financial statements as of 30 June 2024, and adjusted for the Town's proportional interest.

	2024 Actual	* Restated 2023 Actual
Statement of Financial Position		
Non current asset	5,382,376	5,353,002
Total assets	5,382,376	5,353,002
Current liabilities	(86,843)	(93,924)
Non current liabilities	0	(924)
Total liabilities	(86,843)	(94,848)
Accumulated surplus	5,295,533	5,258,154
Total equity	5,295,533	5,258,154
Statement of Comprehensive Income		
Other revenue	21,090	22,847
Other expense	(623,803)	(575,484)
Profit/(loss) for the period	(602,713)	(552,637)
Total comprehensive income for the period	(602,713)	(552,637)
Statement of Cash Flows		

MATERIAL ACCOUNTING POLICIES

Joint operations

A joint operation is a joint arrangement where the Town has joint control with two or more parties to the joint arrangement. All parties to joint arrangement have rights to the assets, and obligations for the liabilities relating to the arrangement.

Assets, liabilities, revenues and expenses relating to the Town's interest in the joint operation are accounted for in accordance with the relevant Australian Accounting Standard.

* Refer to Note 30 for details.

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

23. INVESTMENT IN ASSOCIATES

(a) Investment in associates

Set out in the table below are the associates of the Town. All associates are measured using the equity method. Western Australia is the principal place of business for all associates.

Name of entity	% of ownership interest		2024	2023
	2024	2023	Actual	Actual
Western Metropolitan Regional Council Waste Transfer Station	17.94%	17.94%	\$ 633,255	\$ 601,527
Total equity-accounted investments			633,255	601,527

(b) Share of Investment

The Town of Cottesloe, along with the Town of Claremont, the Town of Mosman Park, the Shire of Peppermint Grove, and the City of Subiaco, has a vested interest in the Western Metropolitan Regional Council (WMRC) waste transfer station. This council was established to ensure the efficient treatment and disposal of waste for local ratepayers and is funded by contributions from the constituent councils.

The Town of Cottesloe holds 20% of the voting power and has a 17.94% share of the net assets.

The principal place of business for the WMRC is Suite 2/317 Churchill Avenue, Subiaco, WA 6008.

Below is a summary of the financial information for the equity-accounted venture based on its audited annual financial statements as of 30 June 2024, along with a reconciliation of the carrying amount of the investment in the statement of financial position.

Summarised statement of comprehensive income	Note	2024	2023
		Actual	Actual
Revenue		\$ 9,160,607	\$ 7,639,295
Interest revenue		64,357	47,360
Finance cost		(3,994)	(598)
Depreciation		(396,601)	(241,240)
Profit/(loss) from continuing operations		230,718	388,840
Profit/(loss) for the period		230,718	388,840
Other comprehensive income		19,567	0
Total comprehensive income for the period		250,285	388,840
Summarised statement of financial position			
Cash and cash equivalents		1,266,551	1,178,811
Other current assets		841,106	495,397
Total current assets		2,107,657	1,674,208
Non-current assets		2,485,404	2,639,803
Total assets		4,593,061	4,314,011
Current financial liabilities		807,000	769,549
Other current liabilities		181,516	178,120
Total current liabilities		988,516	947,669
Non-current financial liabilities		36,641	7,163
Other non-current liabilities		38,051	6,184
Total non-current liabilities		74,692	13,347
Total liabilities		1,063,208	961,016
Net assets		3,529,853	3,352,995
Reconciliation to carrying amounts			
Opening net assets 1 July		3,352,995	2,964,205
Profit/(Loss) for the period		230,718	388,840
Other comprehensive income		19,567	0
Closing net assets 30 June		3,603,280	3,353,045
Carrying amount at 1 July		601,527	531,778
- Share of associates net profit/(loss) for the period	23(c)	31,728	69,749
Carrying amount at 30 June (Refer to Note 23(a))		633,255	601,527

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

23. INVESTMENT IN ASSOCIATES (Continued)

MATERIAL ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Town has significant influence, that is it has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Town's share of net assets of the associate. In addition, the Town's share of the profit or loss of the associate is included in the Town's profit or loss.

PRIOR YEAR DISCREPANCY AND CORRECTION

The net asset balances for the year ended 30 June 2023 reported in the Town's financial statements were found to be inconsistent with the audited financial report of the Western Metropolitan Regional Council (WMRC). This discrepancy is believed to have arisen because the 2023 figures were based on the draft financial report of the WMRC, rather than its audited financial statements.

As a result, the closing balance of net assets for the year ended 30 June 2023 did not reconcile with the opening balance for the 2024 financial year. Despite this, the error is considered immaterial in nature, and as such, no restatement of prior period figures has been made. Instead, a prospective correction has been applied to ensure that the 2024 net assets are correctly reflected moving forward.

(c) Share of associates net profit/(loss) for the period

Investment in Western Metropolitan Regional Council Waste Transfer Station

2024 Actual	2023 Actual
\$	\$
31,728	69,749
31,728	69,749

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

24. OTHER MATERIAL ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Town's intentions to release for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Town applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation

The Town contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

g) Fair value of assets and liabilities

Fair value is the price that the Town would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest revenue

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy

AASB 13 *Fair Value Measurement* requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Town selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Town are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Town gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets

In accordance with Australian Accounting Standards the Town's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount except for non-financial assets that are:

- land and buildings classified as property, plant and equipment;
- infrastructure; or
- vested improvements that the local government controls, in circumstances where there has been an impairment indication of a general decrease in asset values.

These non-financial assets are assessed in accordance with the regulatory framework detailed in Note 10.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116 *Property, Plant and Equipment*) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

25. RATING INFORMATION

(a) General Rates

(a) General Rates									
RATE TYPE	Rate Description	Basis of valuation	Rate in \$	Number of Properties	2023/24 Actual Rateable Value*	2023/24 Actual Rate Revenue	2023/24 Budget Rate	2023/24 Budget Revenue	2022/23 Actual Total Revenue
(i) General rates									
GRV - Residential Improved (RI)	Gross rental valuation		0.06337	3,149	161,985,763	10,265,037	10,265,038	10,265,038	9,831,258
GRV - Residential Vacant (RV)	Gross rental valuation		0.06337	76	4,379,920	277,556	277,556	277,556	260,379
GRV - Commercial Improved (CI)	Gross rental valuation		0.06337	56	7,894,898	500,300	500,300	500,300	587,908
GRV - Commercial Vacant (CV)	Gross rental valuation		0.06337	3	216,500	13,720	13,720	13,720	12,831
GRV - Commercial Town Centre (CT)	Gross rental valuation		0.07581	95	10,588,574	802,720	802,720	802,720	920,466
GRV - Industrial	Gross rental valuation		0.06337	1	27,780	1,760	1,760	1,760	2,089
Total general rates			Minimum Payment	3,380	185,093,435	11,861,092	11,861,094	11,861,094	11,614,931
(ii) Minimum payment									
GRV - Residential Improved (RI)	Gross rental valuation		1,312	382	6,548,360	501,184	501,184	501,184	368,189
GRV - Residential Vacant (RV)	Gross rental valuation		1,312	4	1,238	5,248	5,248	5,248	5,048
GRV - Commercial Improved (CI)	Gross rental valuation		1,312	16	238,600	20,992	20,992	20,992	13,882
GRV - Commercial Vacant (CV)	Gross rental valuation		1,312	0	0	0	0	0	0
GRV - Commercial Town Centre (CT)	Gross rental valuation		1,328	25	352,275	33,200	33,200	33,200	22,617
GRV - Industrial	Gross rental valuation		1,312	0	0	0	0	0	0
Total minimum payments				427	7,140,473	560,624	560,624	560,624	409,736
Total general rates and minimum payments									
Discounts				3,807	192,233,908	12,421,716	12,421,718	12,421,718	12,024,667
Total Rates								12,417,290	12,019,493
Rate instalment interest									58,422
Rate overdue interest									17,658

The rate revenue was recognised from the rate record as soon as practicable after the Town resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

*Rateable Value at time of raising of rate.

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

26. DETERMINATION OF SURPLUS OR DEFICIT

Note	2023/24 (30 June 2024 Carried Forward) \$	2023/24 Budget (30 June 2024 Carried Forward) \$	2022/23 (30 June 2023 Carried Forward) \$
(a) Non-cash amounts excluded from operating activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .			
Adjustments to operating activities			
Less: Profit on asset disposals	(85,234)	0	(123,661)
Less: Non-cash grants and contributions for assets	0	0	(4,995)
Less: Fair value adjustments to financial assets at fair value through profit or loss	(2,522)	0	(5,529)
Less: Share of net profit of associates and joint ventures accounted for using the equity method	(31,728)	0	(69,758)
Add: Loss on disposal of assets	77,617	0	2,085
Add: Loss on revaluation of fixed assets	0	0	97,542
Add: Prior year adjustment for write-back of depreciation	0	0	317
Add: Receivables for employee related provisions	(124,501)	0	15,099
Add: Impairment of Plant and Equipment	0	0	0
Add: Depreciation	3,276,437	3,261,295	3,219,500
Non-cash movements in non-current assets and liabilities:			
Pensioner deferred rates	32,101	0	(14,888)
Employee benefit provisions	123,416	0	(30,113)
Other provisions	0	0	114,500
Non-cash amounts excluded from operating activities	3,265,586	3,261,295	3,200,099
(b) Non-cash amounts excluded from investing activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .			
Adjustments to investing activities			
Movement in non-current capital expenditure provisions	0	0	436,260
Non-cash amounts excluded from investing activities	0	0	436,260
(c) Non-cash amounts excluded from financing activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to financing activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .			
Adjustments to financing activities			
Non cash proceeds from new leases	(5,296)	0	0
Non-cash amounts excluded from financing activities	(5,296)	0	0
(d) Surplus or deficit after imposition of general rates			
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.			
Adjustments to net current assets			
Less: Reserve accounts	(7,839,029)	(7,376,908)	(8,283,426)
Less: Financial assets at amortised cost - self supporting loans	(70,872)	(67,823)	(67,813)
Less: Financial assets at amortised cost		(344,494)	
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	354,119	367,075	352,460
- Current portion of lease liabilities	59,583	61,255	61,069
- Employee benefit provisions	963,856	0	964,975
Total adjustments to net current assets	(6,532,343)	(7,360,895)	(6,972,735)
Net current assets used in the Statement of Financial Activity			
Total current assets	14,677,656	12,485,259	14,660,976
Less: Total current liabilities	(4,813,820)	(5,124,364)	(5,102,740)
Less: Total adjustments to net current assets	(6,532,343)	(7,360,895)	(6,972,735)
Surplus or deficit after imposition of general rates	3,331,493	0	2,585,500

**TOWN OF COTTESLOE
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27. BORROWING AND LEASE LIABILITIES

(a) Borrowings

Purpose	Note	Actual				Budget			
		Principal at 1 July 2022	New Loans During 2022-23	Principal Repayments During 2022-23	Principal at 30 June 2023	New Loans During 2023-24	Principal Repayments During 2023-24	Principal at 30 June 2024	Principal at 30 June 2024
		\$	\$	\$	\$	\$	\$	\$	\$
JOINT LIBRARY		2,616,936	0	(280,682)	2,336,254	0	(299,252)	2,037,002	2,037,001
Total		2,616,936	0	(280,682)	2,336,254	0	(299,252)	2,037,002	2,037,001
Self Supporting Loans									
SEA VIEW GOLF CLUB		55,504	0	(36,434)	19,070	0	(19,070)	0	19,070
COTTESLOE TENNIS CLUB		138,464	0	(33,231)	105,233	0	(34,138)	71,095	37,411
Total Self Supporting Loans		193,968	0	(69,665)	124,303	0	(53,208)	71,095	56,481
Total Borrowings	14	2,810,904	0	(350,347)	2,460,557	0	(352,460)	2,108,097	2,093,482

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost.
All other loan repayments were financed by general purpose revenue.

Borrowing Finance Cost Payments

Purpose	Loan Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2024	Budget for year ending 30 June 2024	Actual for year ending 30 June 2023
					\$	\$	\$
JOINT LIBRARY	107	WATC	6.51%	17/09/2029	(149,126)	(147,298)	(164,503)
Total					(149,126)	(147,298)	(164,503)
Self Supporting Loans Finance Cost Payments							
SEA VIEW GOLF CLUB	105	WATC	6.22%	6/10/2023	(9)	(683)	(2,757)
COTTESLOE TENNIS CLUB	108	WATC	2.71%	1/06/2026	(3,173)	(3,282)	(3,501)
Total Self Supporting Loans Finance Cost Payments					(3,182)	(3,965)	(6,258)
Total Finance Cost Payments					(152,308)	(151,263)	(170,761)

* WA Treasury Corporation

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

27. BORROWING AND LEASE LIABILITIES (Continued)

(b) Lease Liabilities

Purpose		Actual				Budget			
		Principal at 1 July 2022	New Leases During 2022-23	Principal Repayments During 2022-23	Principal at 30 June 2023	New Leases During 2023-24	Principal Repayments During 2023-24	Principal at 1 July 2023	Principal at 30 June 2024
Note		\$	\$	\$	\$	\$	\$	\$	\$
Depot		1,248,131	0	(65,131)	1,183,000	5,296	(58,440)	1,183,233	1,129,952
Folding Machine (Old)		1,119	0	(1,119)	0	0	0	(4,109)	(5,227)
Telephone Equipment		7,902	0	(3,742)	4,160	0	(3,816)	10,257	6,392
Folding Machine (New)		0	12,573	(2,316)	10,257	0	(4,109)	4,160	4,160
Total Lease Liabilities	11(b)	1,257,152	12,573	(72,308)	1,197,417	5,296	(66,365)	1,196,532	1,135,277

Lease Finance Cost Payments							
Purpose	Lease Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2023	Budget for year ending 30 June 2024	Lease Term
					\$	\$	
Depot	1	ToMP	3.20%	4/08/2040	(37,494)	(35,832)	21 years
Folding Machine (Old)	2	Quadient Finance	1.80%	30/09/2022	(3)	0	3 years
Telephone Equipment	3	Telstra	2.00%	19/08/2024	(123)	(48)	5 years
Folding Machine (New)	4	Quadient Finance	4.60%	30/11/2025	(302)	(379)	3 years
Total Finance Cost Payments					(37,922)	(36,259)	

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

28. RESERVE ACCOUNTS

Restricted by legislation/agreement

(a) Payment in lieu of parking plan reserve

Restricted by council

- (b) Leave reserve
(c) Property reserve
(d) Waste management reserve
(e) Active transport reserve
(f) Civic centre reserve
(g) Foreshore redevelopment reserve
(h) Green infrastructure and sustainability initiatives reserve
(i) Information technology reserve
(j) Infrastructure reserve
(k) Legal reserve
(l) Library reserve
(m) Public open space reserve
(n) Recreation precinct reserve
(o) Right of way reserve
(p) Sculpture and artworks reserve
(q) Shark barrier reserve

	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer from	2024 Budget Opening Balance	2024 Budget Transfer to	2024 Budget Transfer from	2024 Budget Closing Balance	2023 Actual Opening Balance	2023 Actual Transfer to	2023 Actual Transfer from	2023 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	12,073	541	0	12,614	0	0	12,614	11,790	283	0	12,073
	12,073	541	0	12,614	400	0	12,482	11,790	283	0	12,073
	199,595	8,941	0	208,536	6,286	0	196,838	242,534	7,057	(49,996)	199,595
	883,795	39,590	(615,370)	308,015	45,238	(615,370)	312,125	1,317,550	50,708	(484,463)	883,795
	204,374	9,155	0	213,529	6,758	0	211,295	199,588	4,786	0	204,374
	211,437	23,692	0	235,129	17,489	0	546,813	516,516	12,387	(317,466)	211,437
	278,569	12,479	0	291,048	9,211	0	288,003	272,045	6,524	0	278,569
	3,422,661	153,318	0	3,575,979	112,822	0	3,526,442	2,868,671	553,990	0	3,422,661
	195,031	8,736	0	203,767	6,449	0	201,635	190,463	4,588	0	195,031
	825,500	36,978	(465,844)	396,634	27,474	(849,562)	8,784	695,200	130,300	0	825,500
	558,699	289,275	(93,738)	754,236	242,875	285,755	528,630	449,479	159,479	(50,000)	558,699
	153,824	6,891	0	160,715	153,946	0	159,032	150,221	3,603	0	153,824
	239,107	10,711	0	249,818	239,265	7,913	0	247,178	47,591	0	239,107
	661,861	84,877	0	746,738	667,745	22,063	0	689,808	651,587	10,274	661,861
	14,641	656	0	15,297	9,825	325	0	10,150	9,586	5,055	14,641
	161,614	33,040	0	194,654	162,885	5,336	0	168,221	246,035	4,830	161,614
	121,449	5,440	0	126,889	121,546	4,016	0	125,562	118,605	2,844	121,449
	139,196	6,235	0	145,431	139,307	4,603	0	135,936	3,260	0	139,196
	8,271,353	730,014	(1,174,952)	7,826,415	566,824	(1,464,952)	7,364,426	8,255,273	1,007,256	(991,176)	8,271,353
	8,283,426	730,555	(1,174,952)	7,839,029	567,224	(1,464,952)	7,376,908	8,267,063	1,007,539	(991,176)	8,283,426

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

In accordance with council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

Name of reserve account		Purpose of the reserve account
Restricted by legislation/agreement		
(a) Payment in lieu of parking plan reserve		The purpose of this reserve is, in accordance with the Council's Town Planning Scheme, to set aside funds from developers for the development of parking facilities.
Restricted by council		
(b) Leave reserve		To partially cash back the accumulated employee leave liability and to fund the payment of accumulated leave entitlements for Town of Cottesloe staff.
(c) Property reserve		To contribute towards future property construction/renewal within the Town of Cottesloe.
(d) Waste management reserve		To fund the improvement, replacement and expansion of waste management plant, equipment, facilities and services within the suburb of Cottesloe.
(e) Active transport reserve		To be used for the purpose of developing and maintaining active transport infrastructure within the suburb of Cottesloe.
(f) Civic centre reserve		To fund the cost of improvement, renovations and extensions to the buildings that make up Cottesloe Civic Centre.
(g) Foreshore redevelopment reserve		To be used to fund the development of the Cottesloe foreshore.
(h) Green infrastructure and sustainability initiatives reserve		To be used for the purpose of developing, commencing and implementing the Green Infrastructure Management Strategy within the suburb of Cottesloe and to fund new or enhance existing sustainability initiatives within the suburb of Cottesloe.
(i) Information technology reserve		To be used for the purpose of developing and renewing information technology assets within the suburb of Cottesloe, including replacement of the parking system and core business system.
(j) Infrastructure reserve		To contribute towards ongoing future infrastructure construction/renewal within the suburb of Cottesloe which includes the following categories of infrastructure, roads, drainage, footpaths, parks and ovals, irrigation, streetscapes and miscellaneous infrastructure.
(k) Legal reserve		To contribute towards unanticipated legal expenses incurred by the Town of Cottesloe.
(l) Library reserve		To be used for the upgrade and/or replacement of Library facilities.
(m) Public open space reserve		To be used to fund the enhancement of existing, and creation of new, public open space within the suburb of Cottesloe to cater for the needs of all ages and abilities of the Town's youth.
(n) Recreation precinct reserve		To be used for the purpose of developing and implementing improvements to the Town's recreation precincts.
(o) Right of way reserve		To be used to fund the improvement of right of ways within the suburb of Cottesloe.
(p) Sculpture and artworks reserve		To be used for the acquisition of new and restoration of existing sculptures and artworks within the suburb of Cottesloe.
(q) Shark barrier reserve		To develop and replace the shark barrier within the suburb of Cottesloe.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

29. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2023	Amounts Received	Amounts Paid	30 June 2024
	\$	\$	\$	\$
Cash in lieu of public open space	679,727	30,287	(429,841)	280,173
Abandoned Vehicles	0	872	0	872
	679,727	31,159	(429,841)	281,045

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

30. CORRECTION OF ERROR

A prior year adjustment has been made to correct the building valuation of the Grove Library conducted in 2023. The following components, which serve both the Grove Library and the Shire of Peppermint Grove offices were previously incorrectly excluded and have now been included: the Air Conditioning System, Green Waste Thermal Maze, Gabion Wall, and the Peppermint Grove Child Health Centre.

Statement of Financial Position (Extract)	30 June 2023 \$	Increase/ (Decrease) \$	30 June 2023 (Restated) \$	1 July 2022 \$	Increase/ (Decrease) \$	1 July 2022 (Restated) \$
Property, plant and equipment	71,662,895	2,519,592	74,182,487	61,870,055	2,519,592	64,389,647
Total non-current assets	143,558,846	2,519,592	146,078,438	134,543,425	2,519,592	137,063,017
Total assets	158,219,822	2,519,592	160,739,414	149,178,215	2,519,592	151,697,807
Net assets	149,591,993	2,519,592	152,111,585	140,354,368	2,519,592	142,873,960
Revaluation surplus	113,983,879	2,519,592	116,503,471	104,035,516	2,519,592	106,555,108
Total equity	149,591,993	2,519,592	152,111,585	140,354,368	2,519,592	142,873,960



Auditor General

INDEPENDENT AUDITOR'S REPORT

2024

Town of Cottesloe

To the Council of the Town of Cottesloe

Opinion

I have audited the financial report of the Town of Cottesloe (Town) which comprises:

- the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity, statement of cash flows and statement of financial activity for the year then ended
- notes comprising a summary of material accounting policies and other explanatory information.

In my opinion, the financial report:

- is based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Town for the year ended 30 June 2024 and its financial position at the end of that period
- is in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Restatement of Comparative balances

I draw attention to Note 30 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. My opinion is not modified in respect of this matter.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2024, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

Page 1 of 3

7th Floor Albert Facey House 469 Wellington Street Perth MAIL TO: Perth BC PO Box 8489 Perth WA 6849 TEL: 08 6557 7500

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer (CEO) of the Town is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Town's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Town.

The Council is responsible for overseeing the Town's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Town of Cottesloe for the year ended 30 June 2024 included in the annual report on the Town's website. The Town's management is responsible for the integrity of the Town's website. This audit does not provide assurance on the integrity of the Town's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Town to confirm the information contained in the website version.



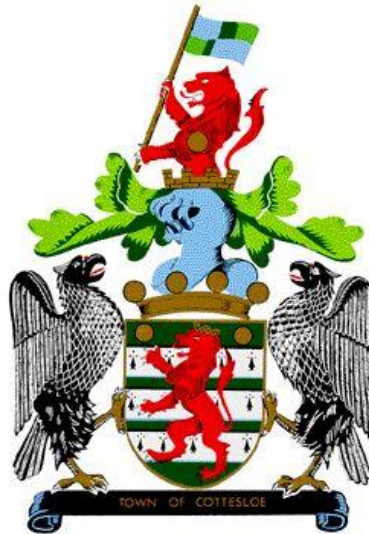
Grant Robinson
Assistant Auditor General Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
14 February 2025



Town of Cottesloe

109 Broome Street, Cottesloe WA 6011
P 9285 5000 | E town@cottesloe.wa.gov.au

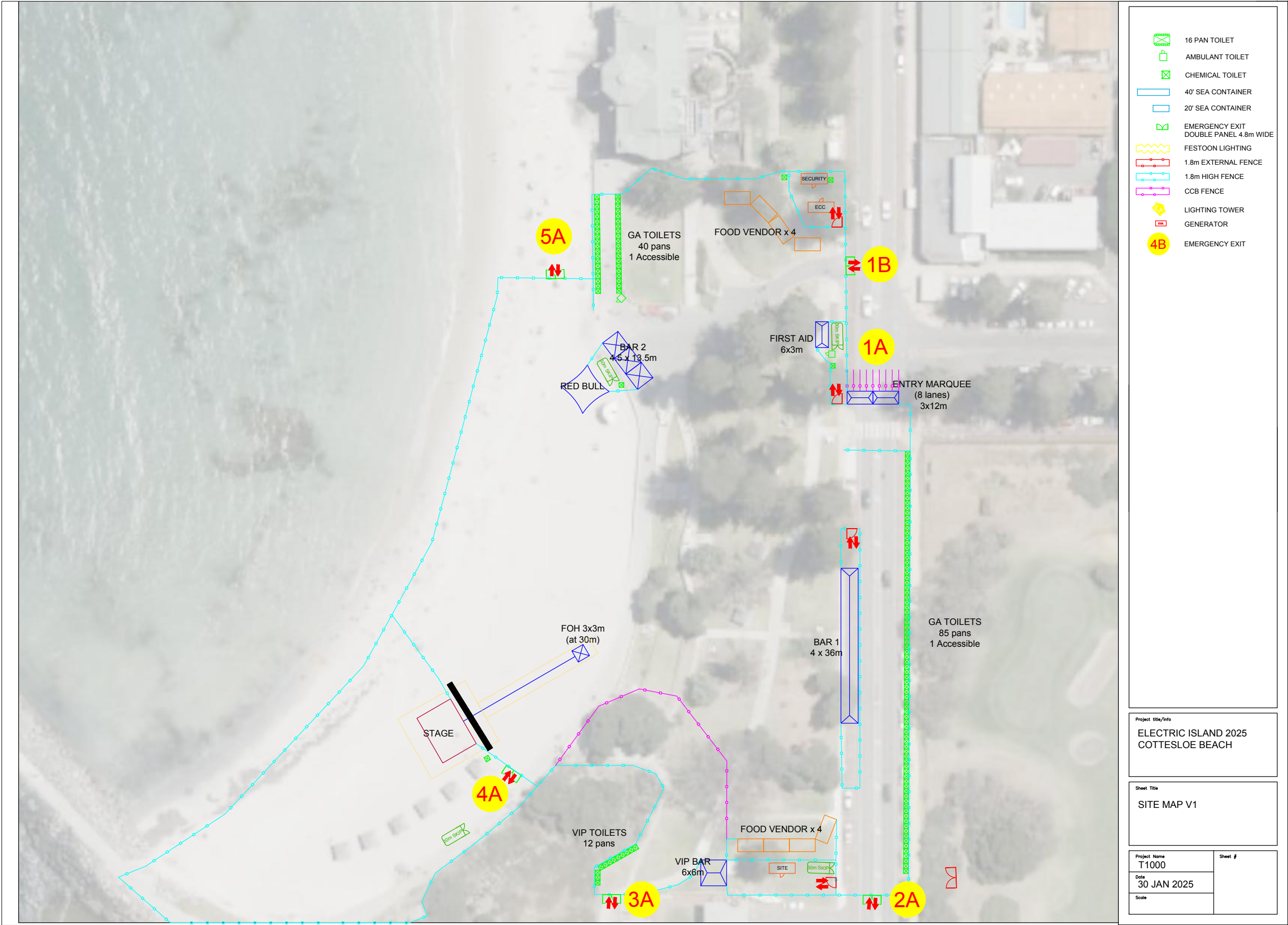
TOWN OF COTTESLOE



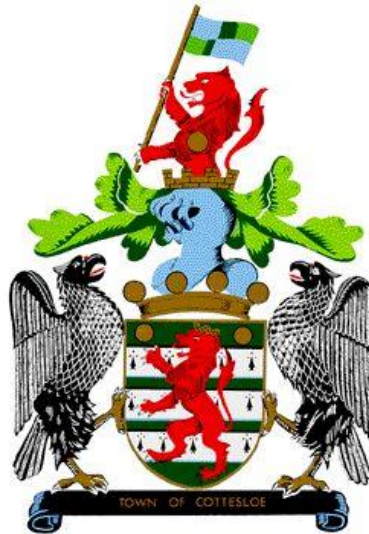
ORDINARY COUNCIL MEETING

ATTACHMENT

ITEM 10.1.4A: ELECTRIC ISLAND 2026 SITE MAP



TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

**ITEM 10.1.5A:
EMAIL - SVGC ADVISORY COMMITTEE -
NOMINATION OF COMMITTEE MEMBER -
FEBRUARY 2025**

FROM: See view on Club Manager [REDACTED]

Sent: Friday, 7 February 2025 12:51 PM

To: Matthew Scott <ceo@cottesloe.wa.gov.au>

Cc: Mayor Lorraine Young <Mayor.Young@cottesloe.wa.gov.au>; David Rogers

[REDACTED]; Tim Wilhelm [REDACTED]; Renuka Ismalage
<mpa1@cottesloe.wa.gov.au>

Subject: RE: RE: Advisory Committee - Steve Joske

Hi Matthew,

Thank you for the email.

We will be putting forward for the Deputy Committee/Representative, member James Green. Any issues or further questions, please don't hesitate to ask.

James Green
[REDACTED]

Have a great weekend.

Tristan McCallum
Managing Secretary



Jarrad Street
Cottesloe, WA 6011

From: Matthew Scott <ceo@cottesloe.wa.gov.au>
Sent: Friday, 7 February 2025 11:30 AM
To: Sea View Golf Club Manager [REDACTED]
Cc: Mayor Lorraine Young <Mayor.Young@cottesloe.wa.gov.au>; David Rogers [REDACTED]; Tim Wilhelm [REDACTED]; Renuka Ismalage <mpa1@cottesloe.wa.gov.au>
Subject: FW: RE: Advisory Committee - Steve Joske

Good Morning, Tristan,

Following up on my email earlier this week, I would like to confirm that Steve Joske's resignation and David Rogers's nomination to the Sea View Golf Club Redevelopment Advisory Committee will be included in the agenda for the February Ordinary Council Meeting for formal consideration. Until David is officially appointed by Council, he will not be able to act as a committee member in any capacity.

As I prepare the report, I wanted to check whether there has been any consideration of nominating a deputy committee member/representative from the SVGC, as we discussed in our recent meeting. If so, please provide the name of the prospective deputy by Thursday next week.

To maintain momentum on the redevelopment project, the Town will proceed with the scheduled workshop on 11 February 2025. While this is not a formal committee meeting, it will provide an opportunity for the consultant to present the concepts developed based on previous committee discussions and direction. As noted in our recent meeting, a formal committee meeting will follow in early March, allowing the full committee, including the new member, to formally review the concepts and make a recommendation to Council.

Please let me know if you have any questions.

Matthew Scott
Chief Executive Officer



Town of Cottesloe
PO Box 606 | Cottesloe WA 6911
Phone: (08) 9285 5000
Email: ceo@cottesloe.wa.gov.au
Web: www.cottesloe.wa.gov.au



Find us on

Town of Cottesloe acknowledges the Whadjuk Nyoongar people as the traditional custodians of the lands and waters where the Town of Cottesloe is located.

This electronic mail message is intended only for the addressee and may contain confidential information. If you are not the addressee you are notified that any transmission, is not waived, lost or destroyed by reasons of a mistaken delivery to you. If you have received this email in error please notify or reply to the sender immediately.

Please consider the environment before printing this email

From: Matthew Scott
Sent: Tuesday, 4 February 2025 9:02 AM
To: Sea View Golf Club Manager [REDACTED]; Mayor Lorraine Young
<Mayor.Young@cottesloe.wa.gov.au>
Cc: David Rogers [REDACTED]; Tim Wilhelm [REDACTED]
Subject: CM: RE: Advisory Committee - Steve Joske

Good Morning Tristan

Thanks for the update, which I will include in my update to Elected Members at the briefing session tonight.

From: Sea View Golf Club Manager [REDACTED]
Sent: Monday, 3 February 2025 4:46 PM
To: Mayor Lorraine Young <Mayor.Young@cottesloe.wa.gov.au>; Matthew Scott <ceo@cottesloe.wa.gov.au>
Cc: David Rogers [REDACTED]; Tim Wilhelm [REDACTED]
Subject: Advisory Committee - Steve Joske

Good afternoon Lorraine and Matthew,

We have finally heard back from Steve Joske who has just arrived in London.

We unfortunately haven't had great news with Steve resigning from both the Advisory Committee position, along with resigning from the Sea View Board.

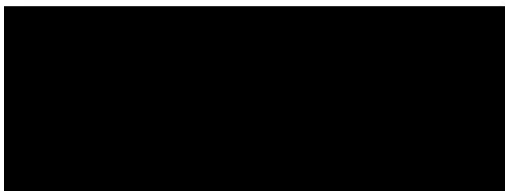
Steve has expressed a number of personal reasons as to why he has made this decision, which the Golf Club supports in its entirety.

Moving forward regarding the position he held alongside Tim Wilhelm, David Rogers will be Steve's replacement.

Please let me know if you need anything else from us.

Warm regards,

Tristan McCallum
Head Professional /
Managing Secretary



Jarrad Street
Cottesloe, WA 6011



TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

**ITEM 10.1.5B:
SEA VIEW GOLF CLUB REDEVELOPMENT
ADVISORY COMMITTEE TERMS OF REFERENCE -
REVISED FEBRUARY 2025**

Sea View Golf Club Redevelopment Advisory Committee Terms of Reference



This Terms of Reference document defines the membership, authority, purpose, operational guidelines, responsibilities and resources of the Town of Cottesloe, as an Advisory Committee, established by Council, pursuant to Section 5.8 of the *Local Government Act 1995* (the Act).

1. Name

The name of the Committee is “Sea View Golf Club (SVGC) Redevelopment Advisory Committee”. All references to ‘Committee’ in this document shall mean “SVGC Redevelopment Advisory Committee”.

2. Establishment

This Committee is established under the provisions of the Local Government Act 1995, particularly section 5.8 of the Act.

3. Guiding Principles

This Committee is established with its guiding principles in accordance with the Local Government Act 1995, sections 5.8 to 5.25.

4. Purpose

The role of the Committee is to consider the SVGC Rooms Redevelopment in line with the April 2024 Council adopted guiding strategy and make recommendations to Council to progress the 5 stages within the strategy.

5. Terms of Reference

The Committee is to provide guidance, oversight and make recommendations to Council where required including but not limited to:

- a. To advise Council and make recommendations on the SVGC Redevelopment;
- b. To advise Council and make recommendations on any plans or designs pertaining to the redevelopment; and
- c. Make recommendations to Council on matters relevant to the Committee.

TERMS OF REFERENCE – SEAVIEW GOLF CLUB REDEVELOPMENT ADVISORY COMMITTEE

6. Membership

The membership requirements for this Committee will generally comprise of:

- Four (4) Elected Members; and
- Two (2) Sea View Golf Club Members (Non-employee)
- One (1) Sea View Golf Club Deputy Member (Non-employee)

Ex-Officio Membership of Committee with no voting rights will comprise of:

- The Chief Executive Officer (CEO) of the Town of Cottesloe (or delegate);
- The Director of Engineering Services of the Town of Cottesloe (or delegate);
- The Director of Development and Regulatory Services of the Town of Cottesloe (or delegate)

Organisations that provide representatives are free to select and endorse their representative as per their governing rules and processes. Council will endorse each organisation which provides a representative following each Ordinary Council Election. Organisations will be able to be represented until they write to the Town formally requesting to be relieved of representation on the Committee, the Committee is disbanded or Council resolves to amend the representation on the Committee.

7. Meetings**7.1 Annual General Meeting**

Nil

7.2 Committee Meetings

Meetings shall be held on an as required basis to ensure the project progresses in a timely fashion.

7.3 Quorum

The quorum for any meeting of this Committee shall be three (3) elected members listed in section 6 at the time of the meeting.

7.4 Voting

Shall be in accordance with section 5.21 of the Act, with all members endorsed as voting members entitled and required to vote, subject to the provisions of the Act which deal with Financial and Proximity Interests.

7.5 Minutes

The Minutes of the meeting shall be recorded and prepared as per the provisions of section 5.22 of Act.

The content of the minutes shall be in accordance with the Local Government (Administration) Regulations 1996 section 11.

The content of minutes of a meeting of a council or a committee is to include —

- (a) the names of the members present at the meeting; and
- (b) where a member enters or leaves the meeting during the course of the meeting, the time of entry or departure, as the case requires, in the chronological sequence of the business of the meeting; and
- (c) details of each motion moved at the meeting, the mover and the outcome of the motion; and
- (d) details of each decision made at the meeting; and
- (d (a)) written reasons for each decision made at the meeting that is significantly different from the relevant written recommendation of a committee or an employee as defined in

TERMS OF REFERENCE – SEAVIEW GOLF CLUB REDEVELOPMENT ADVISORY COMMITTEE

section 5.70 (but not a decision to only note the matter or to return the recommendation for further consideration); and

(e) a summary of each question raised by members of the public at the meeting and a summary of the response to the question; and

(f) in relation to each disclosure made under section 5.65 or 5.70 in relation to the meeting, where the extent of the interest has also been disclosed, the extent of the interest.

7.6 Who acts if the presiding member is unavailable

Shall be in accordance with section 5.14 of the Act.

7.7 Meetings

As there is no delegated authority, this meeting will be closed to the public

7.8 Public Question Time

As the Committee has no delegated powers (section 5.24 of the Act), there is no specific provision for public question time.

7.9 Members' Conduct

Members of the Committee shall be bound by the following

- The provisions of section 5.65 of the Act;
- Town of Cottesloe *Standing Orders Local Law 2021*;
- Town of Cottesloe Elected Members, Committee Members and Candidates Code of Conduct 2021;
- *Local Government (Rules of Conduct) Regulations 2007*; and
- Regulation 34C of the *Local Government (Administration) Regulations 1996*,

with respect to their conduct at meetings and their duty of disclosure.

Elected Members and Officers of the Town of Cottesloe will be bound by these provisions, relating specifically to their participation in the Committee, at all times.

7.10 Secretary

The Chief Executive Officer (or their nominated representative) shall undertake the following secretarial duties;

- Prepare and distribute meeting papers as required
- Attend and record the Minutes of the meeting
- Provide the administrative support required to present the outcomes of the meeting to Council for consideration where required.

7.11 Presiding Member

The members (voting) will elect a presiding member and deputy member at the first meeting after these positions become vacant for any reason. The voting on and appointment of the presiding member and deputy member shall be in accordance with the provisions of section 5.12 of the Act.

7.12 Meeting attendance fees

Nil

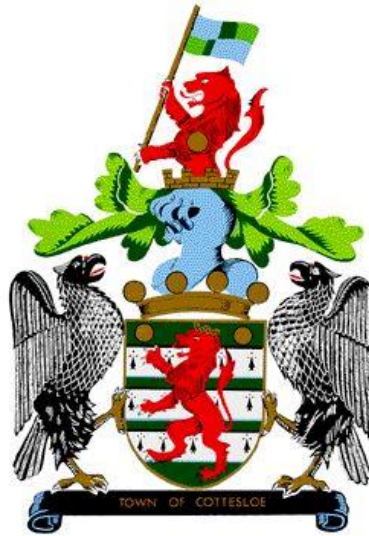
8. Delegated Authority

This committee has no delegated authority.

9. Endorsement

This Terms of Reference was endorsed by the Town of Cottesloe Council at its meeting on 23 July 2024.

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

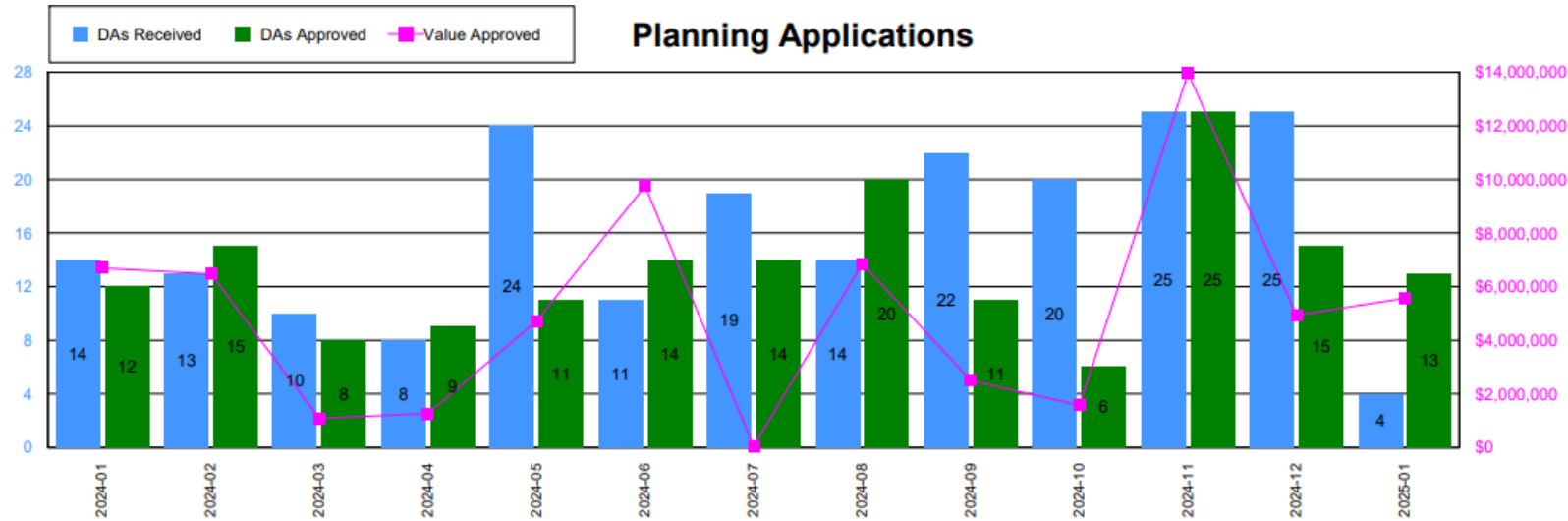
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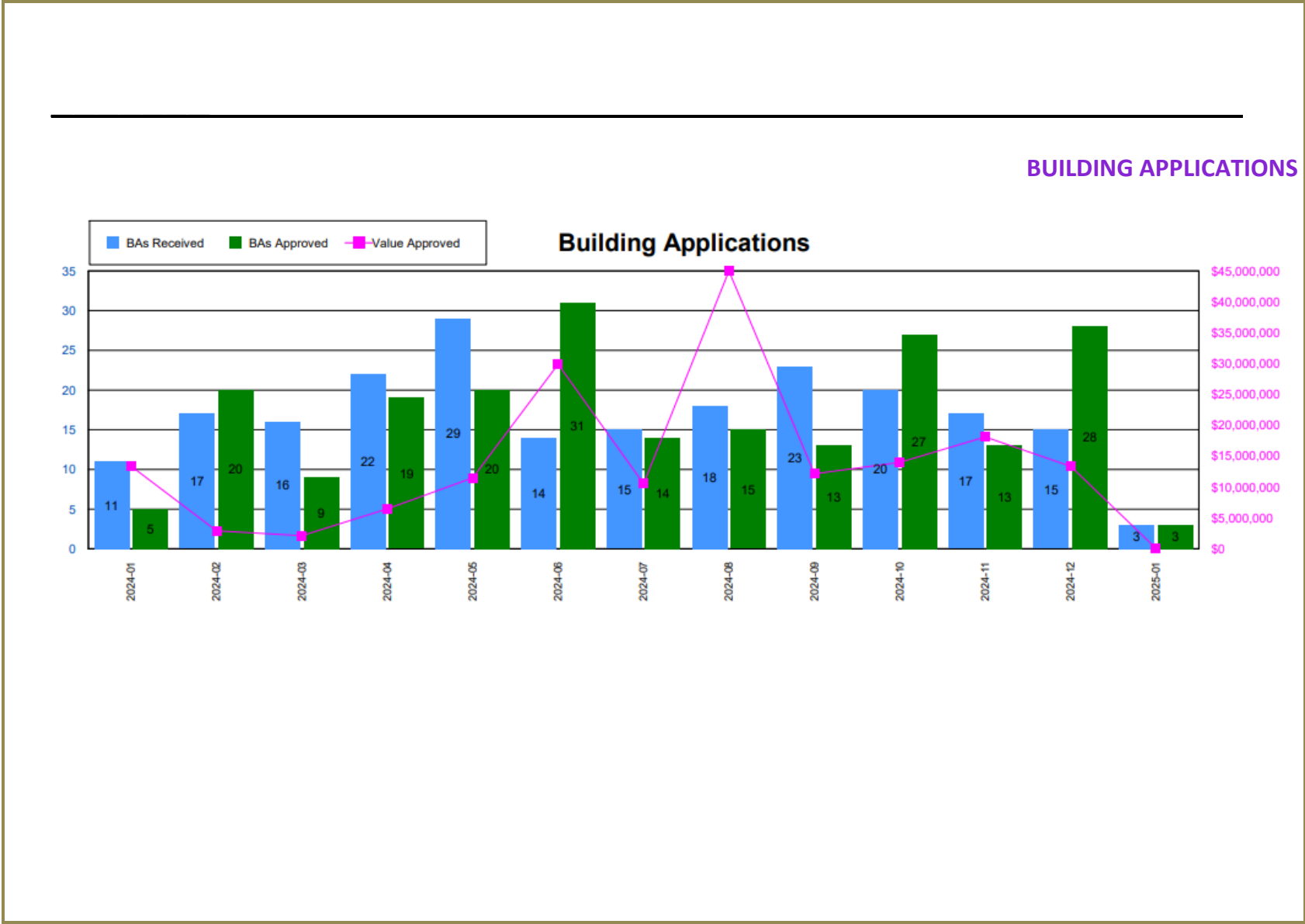
ITEM 10.1.7A: CEO QUARTERLY INFORMATION REPORT

TOWN OF COTTESLOE CEO QUARTERLY REPORT TO COUNCIL – DECEMBER 2024

In order to keep the Council informed of the operational statistics of the Town, the Chief Executive Officer will provide Elected Members with the statistical data of corporate activity across the directorates, each quarter.

PLANNING APPLICATIONS



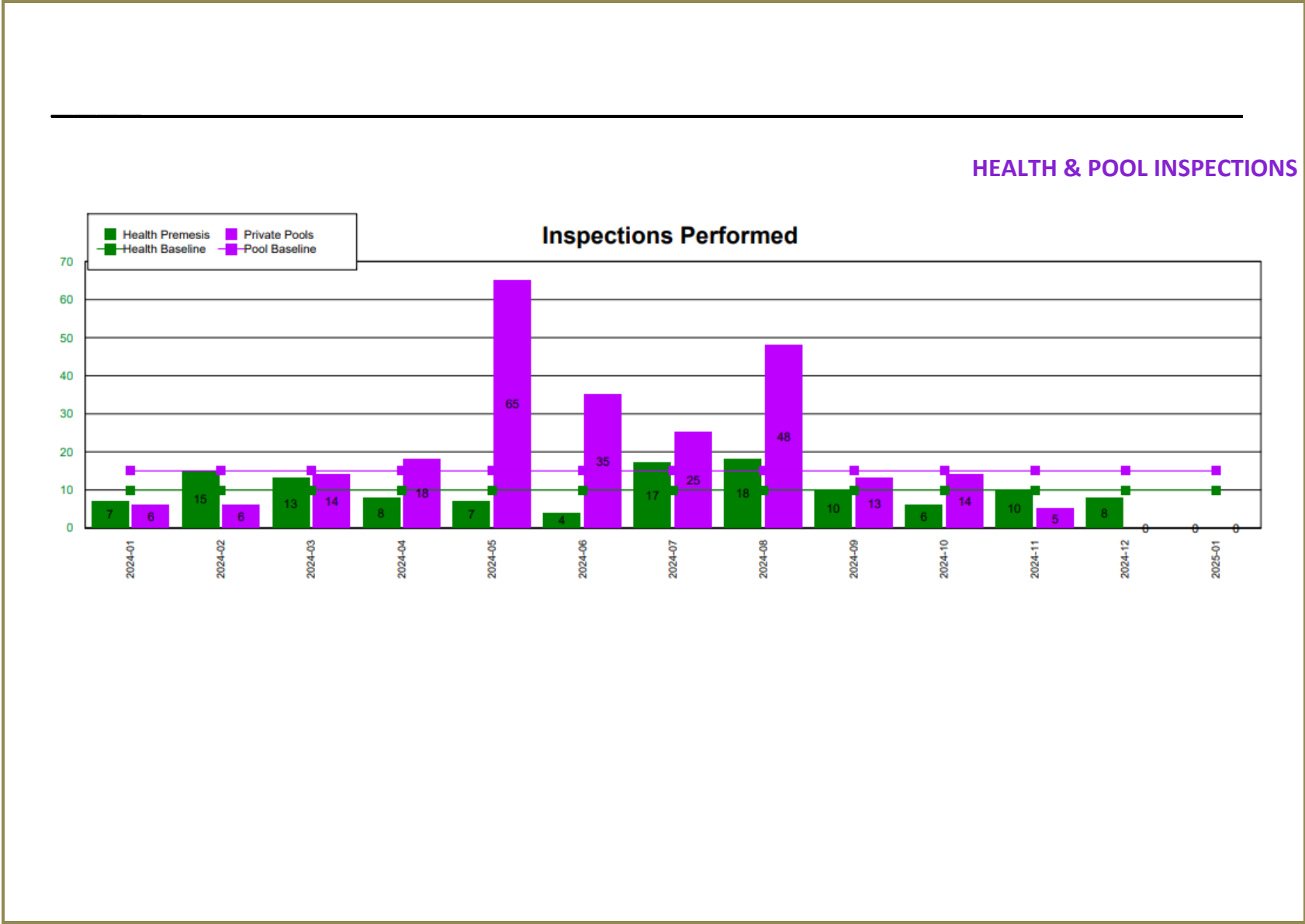


SDAU APPLICATIONS

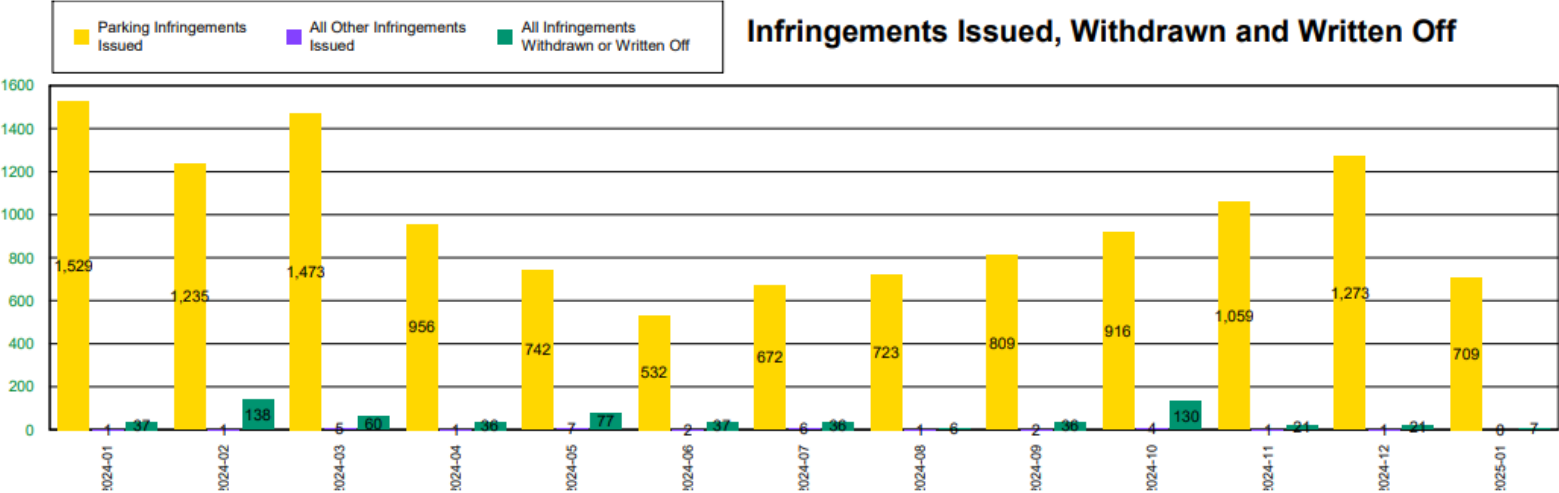
ADDRESS	DESCRIPTION	COMMENT
94 Marine Parade (Seapines)	Residential apartments with restaurant/café, shops and short stay accommodation	SDAU application lodged with WAPC; Formal referral not received at this stage.
7-11 Station Street	Residential apartments, hotel and commercial tenancies	SDAU application lodged with WAPC; Council resolution of 26 November 2024, forwarded to WAPC on 29 November 2024. Scheduled to go to SDRP on 11 February 2025.

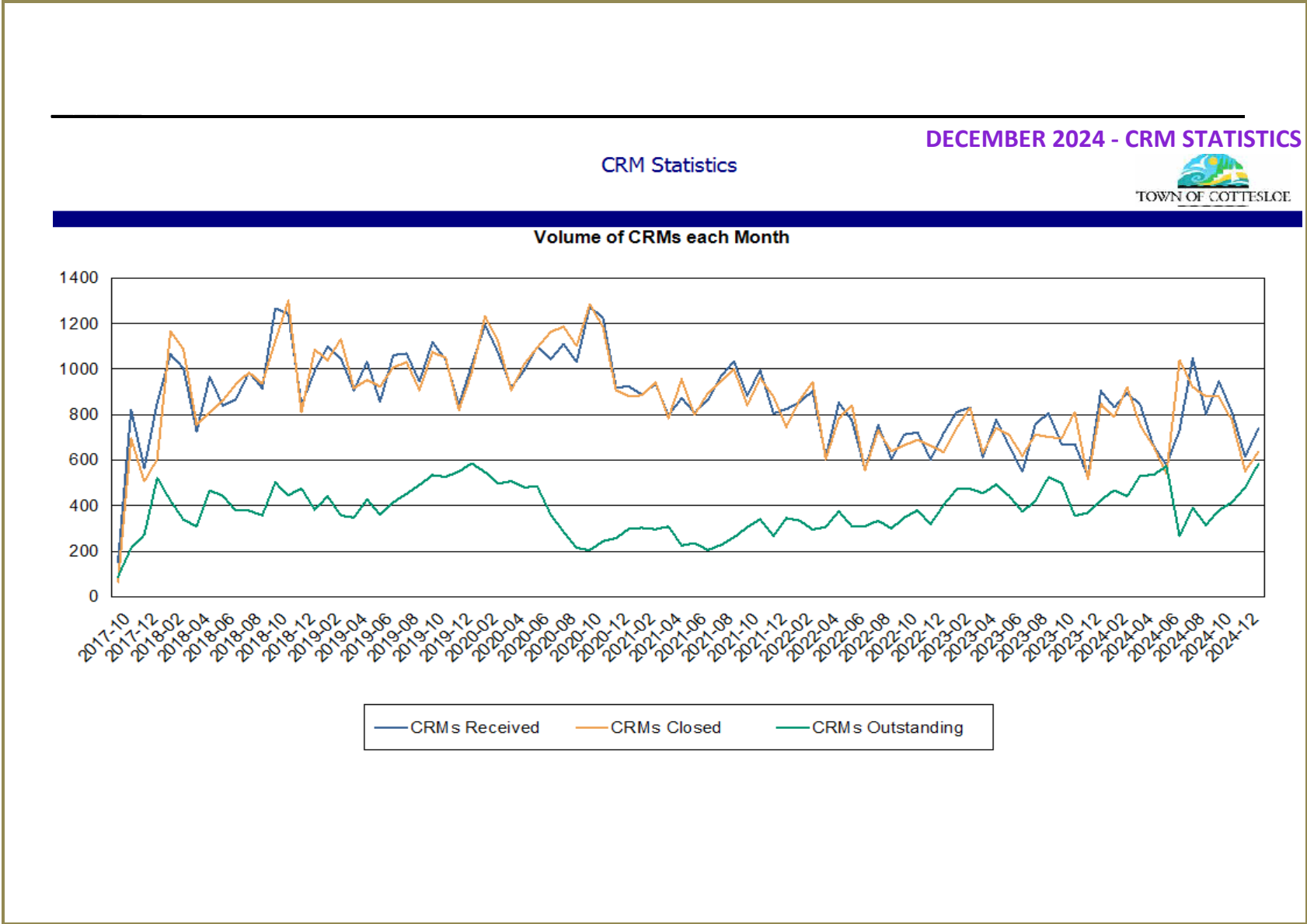
Current DAP Applications - NIL

ADDRESS	DESCRIPTION	COMMENT



INFRINGEMENTS





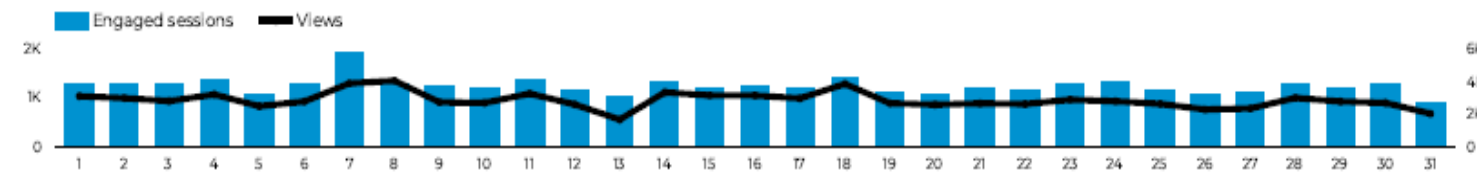
MEDIA STATISTICS

2024

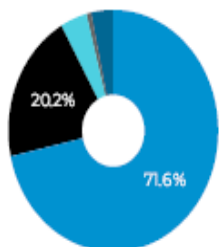
2024

Media	October	November	December	Total
Posts made/shared to the Town’s Facebook page	28	20	17	65
Posts made to the Town’s Instagram page	19	13	10	42
MailChimp mailout (e-newsletter/consultation)	3	2	1	6
Media Release sent to the newspapers	4	1	0	5





Frequency	Percentage
Daily	76.5%
Weekly	20.3%
Monthly	3.2%

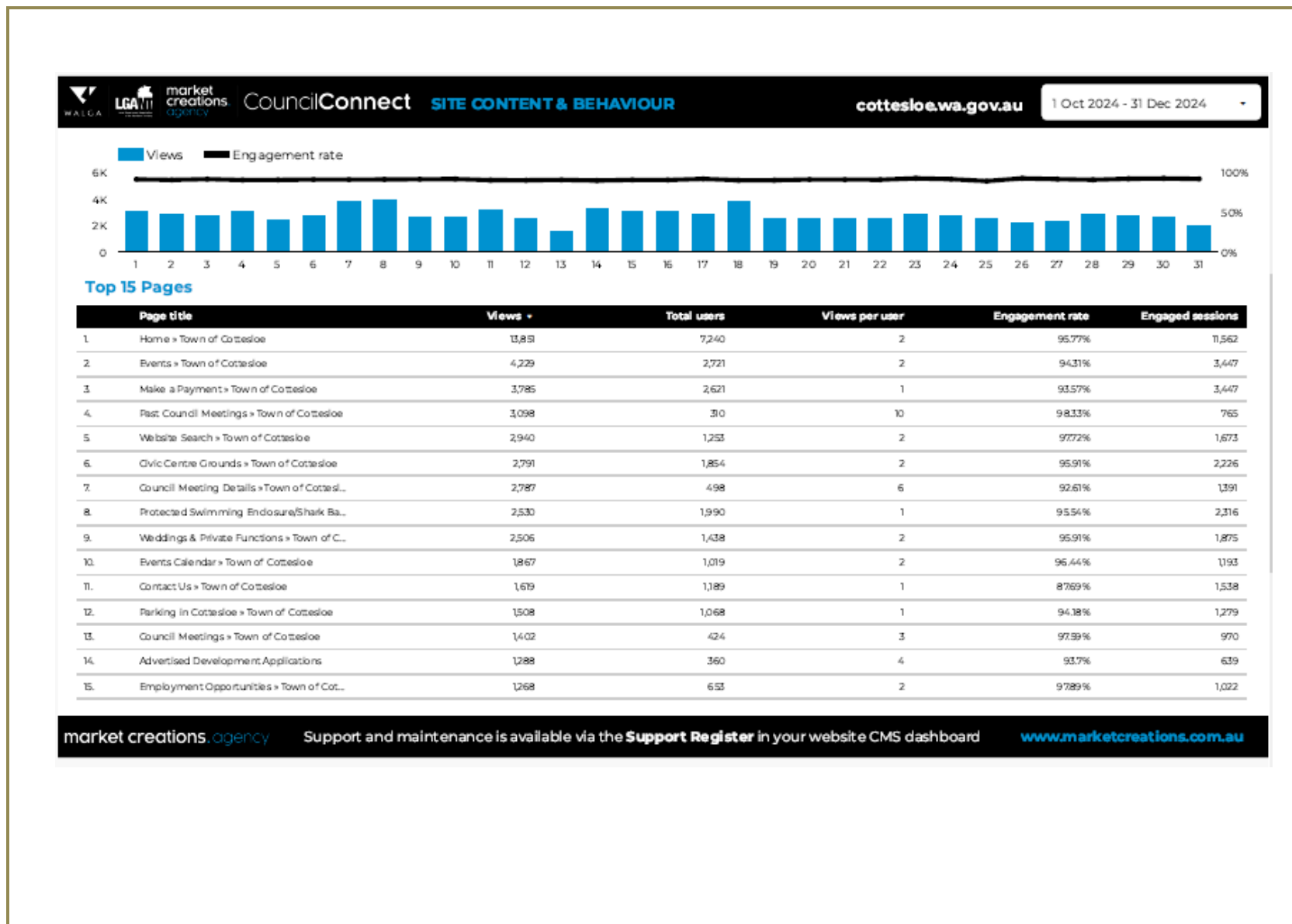


	Session default channel group	Total users	New users	Views
1.	Organic Search	19,920	18,366	66,307
2.	Direct	5,651	5,378	18,438
3.	Referral	377	277	2,618
4.	Organic Social	238	221	484
5.	Unassigned	56	6	150

	Session source	Total users	New users +	Views
1	google	18,924	17,513	60,317
2	(direct)	5,651	5,378	18,438
3	bing	798	645	5,030
4	m.facebook.com	107	106	149
5	ausearchy.yahoo.com	115	95	579

Search Terms

Term	Count
verge valet	30
shark barrier	26
budget	24
long term cycle network	20
intramaps	15
Pay parking fine	18
parking infringements	7
building plans search	16
training register	15
waste	15
Pay fine	14
appeals	14
shark net	13



COUNCIL PLAN UPDATE

OUR COMMUNITY – Connected, engaged and accessible

Community Feedback

Our community values its relaxed, outdoor lifestyle and the natural environment.
Looking forward, our community wants Cottesloe to be a welcoming place for locals and visitors of all backgrounds, ages and abilities.
Community events and initiatives are welcomed to enhance our vibrant coastal community, with the style and scale of events to suit Cottesloe’s character.

Our Strategies

- Our high level strategies to progress these objectives:
- 1. Supporting an active, healthy and inclusive community culture, our residents enjoy access to a range of social, cultural and recreation activities
 - 2. Providing accessible and inclusive community spaces and facilities

Deliverable	Timeframe	Role	Directorate	Comments
Encourage health and wellbeing through recreation initiatives	Short Term	Partner	DCCS	The website, launched in April 2024, includes a suite of contacts and information that promote local participation in sport, recreation, clubs, associations and wellness initiatives (Qigong, Yoga, Pilates, Reiki, Cold Nips), as well as community child health information.
Implement the Disability Access and Inclusion Plan (DAIP)	Short Term	Deliver	DCCS	<p>The DAIP (2024-2029) was endorsed by Council at the August 2024 OCM.</p> <p>Services & Events: Carers week - Movie screening at Curtin Heritage Living CHL theatre. Seniors week morning tea, Health & Wellness workshops, movie screening and sundowner at CHL. International Day of Persons with Disability: Luncheon at Shine. Carols by Candlelight: All-inclusive event, accessible signage, reserved wheelchair area, large screen displaying lyrics, Auslan interpreter. Supported CHL Heritage Collective Festival, Town info stall - intergenerational activities. Supported Melanoma Community Forum. New event signage.</p> <p>Building & Facilities: Changing places presentation to ELT. Replaced beach wheelchair. Plans prepared to change the Customer Service counter to be accessible to those in wheelchairs or those who need to be seated.</p>

Review and update the Town's Public Open Space and Playground Strategy	Short Term	Deliver	DES	<p>Information: Placed all disability access information under one heading on the Town's website including accessible beaches website and ACROD parking locations.</p> <p>Shared service providers/community groups/organisations event & activities on Town's social platforms</p> <p>Quality Services: Promoted and encouraged celebration during Carers week, Seniors Week and International Day of Persons with Disability. CDO attended WA Access & Inclusion Officers Meeting hosted by WALGA.</p> <p>Feedback & Consultation: Live streaming at Council meetings.</p> <p>Employment: People & Culture Manager met with Down Syndrome WA - Open Employment Program.</p> <p>A draft strategy will be discussed at the March 2025 Elected Members Workshop. The POS Working Group has provided comment.</p>
Identify and support opportunities for community participation	Short Term	Partner	DCCS	<p>Delivered initiatives - School holiday programme at the Grove Library including Chinese Calligraphy & Umbrellas – educational art supplies. Waves of Change exhibition at the Grove Library. Carer's week movie screening Mama Mia at Curtin Heritage Living CHL theatre. Seniors week in collaboration with Town of Mosman Park & Shire of Peppermint Grove – Morning Tea, Health & Wellness workshops, movie screening The Sapphires at CHL theatre, sundowner at CHL. WA Bike Week - Community Bike Ride 'Cruise Across Cottesloe' Skate Park Launch.</p> <p>Supported Initiatives - CHL hosted Heritage Collective Festival, Town info stall - intergenerational activities. Melanoma Community Forum. International Day of Persons with Disability – Luncheon at Shine.</p> <p>Sport, recreation, association, services providers, club and event participation promoted on the website and socials.</p> <p>Work has commenced and continues.</p>
Review and implement the Town's Events Policy	Short Term	Deliver	DCCS	
Implement the Reconciliation Action Plan (RAP)	Short Term	Deliver	DCCS	<p>At the June 2024 OCM Council approved to progress to an Innovate RAP. The Innovate RAP template has been sourced from Reconciliation Australia and the Reconciliation Action Working Group has met to begin reviewing actions to carry over from the Reflect RAP and identify potential new actions. This work remains</p>

				ongoing and will be further developed through upcoming workshops.
Develop a Public Health Plan	Short Term	Deliver	DDRS	To be developed during 2025-2026
Develop a Community Youth Inclusion Strategy	Short Term	Deliver	DCCS	A business case has been drafted outlining the suggested approach to prepare this strategy. A youth survey was conducted at the Skate Park official opening and used to inform the business case.
Develop a Community Development Strategy	Short Term	Deliver	DCCS	Not commenced.

OUR TOWN - Healthy natural environs and infrastructure meeting the needs of our community

Community Feedback

Sustainability is important to our community. Our urban canopy, natural areas and recreation facilities are a priority for community wellbeing. Our community wants to see Cottesloe's heritage celebrated and balanced with appropriate planning and development.

Looking forward, our community want to see Cottesloe and Swanbourne Villages as thriving accessible community hubs. Our public amenities (including public ablutions) are a priority for our community, to enhance accessibility for everyone. Our Town

Our Strategies

Our high level strategies to progress these objectives:

1. Town infrastructure is well planned, effectively managed and supports our community, whilst protecting and promoting our unique heritage and character
2. Engage with external stakeholders to create connectivity throughout the Town.
3. Future population growth is planned to enhance community connectivity, economic prosperity as well as the built and natural environment.
4. Work collaboratively to protect, enhance and increase our natural assets and green canopy.

Deliverable	Timeframe	Role	Directorate	Comments
Review and implement the Town Planning Scheme	Short Term	Deliver	DDRS	No submissions received initial round of RFQ in Sept/Oct 2024 so second round held in Dec 2024 with two submissions received & under assessment.
Review, update and implement asset management planning	Short Term	Deliver	DES	The draft asset management plan together with its informing strategies (Community Infrastructure, Sustainability and Public Open Space) will be tabled at the March 2025 Elected Members Workshop.
Adopt and implement the Cottesloe Village Precinct Structure Plan	Short Term	Deliver	DDRS	Draft precinct structure plan document and Local Planning Scheme Amendment 14 with WAPC. EPA Assessment Branch confirm no assessment required under EPA Act 1986.
Progress the Foreshore Masterplan, including Carpark 2 re-visioning	Short Term	Partner	DES	The Administration is in the process of identifying grant funding opportunities (including Government contributions) to develop a staged approach for the Foreshore Redevelopment to progressively deliver various components over the duration of the Council Plan. A Council approved delivery strategy for the Carpark 2 Redevelopment is implemented. Element have been appointed for the works and ongoing discussion are occurring with State Government with progress reported on a monthly basis to Council.

Review and implement Coastal Hazard Risk Management and Adaptation Plan	Short Term	Deliver	DES	<p>Council noted the draft plan for the purpose of public consultation and the consultation process occurs over February and March with an item expected to return to the April 2025 OCM</p> <p>Council adopted the Strategy in November 2024. Directly impacted residents are being consulted on new street species. It is expected that Council will be asked to consider a final street tree masterplan in April 2025.</p> <p>A consultant has been appointed to look at a planting strategy, maintenance plans and a POS landscaping plan to achieve the 30% canopy target by 2040.</p> <p>The Administration is working with the SVGC to progress Council's fairway 2 and 11 October 2024 OCM resolution.</p> <p>Harvey Field Playground upgrade design is in progress and targeted for completion before June 2025. The cash-in-lieu component has been approved by DPLH.</p> <p>A design for the parking areas along Pearse Street, Broome Street and Jarrad Street is in progress and is on track for presentation at the April 2025 Elected Members Workshop.</p> <p>This is prioritise to be developed in 2026, once the Town's CHRMAP exercise is completed.</p> <p>The Integrated Transport Strategy (Priority One) was adopted at the October 2024 OCM. A strategy document covering actions to achieve targets is being compiled.</p>
Implement Green Infrastructure Strategy	Short Term	Deliver	DES	
Develop Recreation Precinct Strategy	Short Term	Deliver	DES	
Develop Foreshore and Beach Strategy	Short Term	Deliver	DES	
Review and update the Integrated Transport Strategy	Short Term	Deliver	DES	

OUR PROSPERITY - A vibrant and sustainable place to live, visit and enjoy

Community Feedback

Our community highly values Cottesloe's relaxed coastal character. It is important to our community that this be retained and that Cottesloe is a place where locals and visitors are welcomed and enjoy the experience.

Thriving connected village hubs are important to our community.

There is clear acknowledgement of Cottesloe as a world-renowned tourism destination -the Cottesloe foreshore and coast need to meet the expectations of locals, as well as visitors from around Australia and internationally.

Our Strategies

Our high level strategies to progress these objectives:

1. Activating Cottesloe and Swanbourne town centres and increasing their appeal, attracting more local business and visitors.
2. Partner with other stakeholders to create beautiful and diverse locations that celebrate our natural cultural and built heritage.
3. Partner with other stakeholders to promote Cottesloe more widely, attracting visitors seeking a quality coastal experience.

Deliverable	Timeframe	Role	Directorate	Comment
Lobby and advocate for increased east-west connectivity	Short Term	Advocate	DES	Continue to lobby the State Government to upgrade Congdon Street and Eric Street Bridge Upgrade. State Government have announced the commencement of Congdon Street Bridge works in 2024/2025.
Implement the Cities Power Partnership Commitments	Short Term	Deliver	DES	A sustainability strategy will be tabled at the March 2025 EM Workshop
Implement the Beach Access Plan	Short Term	Deliver	DES	This will be presented at the March 2025 Elected Members Workshop as part of the Community Infrastructure Strategy
Review and update the Cottesloe Long Term Cycle Network Strategy	Short Term	Deliver	DES	This is completed as part of the Integrated Transport Strategy.
Implement Natural Asset Management Plan	Short Term	Deliver	DES	This is part of the Green Infrastructure Strategy.
Maintain and update the Cottesloe Local Heritage List	Short Term	Partner	DDRS	For consideration as part of Local Heritage Strategy.
Advocate for strategic transport infrastructure development, maintenance and improvement	Ongoing	Advocate	CEO	Currently organising a forum with the City of Fremantle, Town of Mosman Park and Shire of Peppermint Grove to discuss Strategic Priorities for the Stirling Highway and Fremantle Railway transport corridors.
Implement the adopted Cottesloe Village Precinct Structure Plan	Short Term	Partner	DDRS	Draft precinct structure plan document and Local Planning Scheme Amendment 14 with WAPC. EPA Assessment Branch confirm no assessment required under EPA Act 1986.

Local Planning Strategy and Scheme	Short Term	Deliver	DDRS	Local Planning Strategy considered and endorsed by Council at its OCM held in Dec 2024. Documentation now with the WAPC for its consideration for final adoption.
Explore partnership opportunities for the delivery of services to our community and visitors	Short Term	Partner	CEO	The Western Suburb Alliance CEO group is actively investigating possible shared partnership of various services.
Develop a Public Space Activation Strategy	Short Term	Partner	DES	This is incorporated within the Public Open Space Strategy review
Advocate for development and maintenance of community infrastructure, supporting our local community and the large number of visitors	Ongoing	Advocate	CEO	Ongoing discussions with State and Federal Government on the infrastructure needs of the community when the opportunity presents itself
Develop strategies and policies to assist local business become more sustainable	Medium	Deliver	CEO	Western Suburb Alliance CEO group met with a representative from the Western Suburbs Business Alliance possible partnership opportunities.
Continue collaboration with neighbouring local governments, supporting tourism development	Ongoing	Partner	CEO	The Town continues to support and attend ProCott Meetings.

OUR LEADERSHIP AND GOVERNANCE - Strategic leadership providing open and accountable governance

Community Feedback

Community engagement and timely communication is a high priority for our community.
Our community values transparent, strategic leadership and forward planning.
Our community deserves and requires legislative compliance and financial responsibility.

Our Strategies

Our high level strategies to progress these objectives:

1. Engage, inform and actively involve our community in Council decision making.
2. Work innovatively and collaboratively with government, industry, business and community to deliver positive outcomes.
3. Deliver open, accountable and transparent governance.

Deliverable	Timeframe	Role	Directorate	Comment
Review and implement Council's long term strategic planning	Medium	Deliver	CEO	Council Plan adopted by Council in December'23. Workshop to be arrange to prioritise deliverables.
Review and implement Council's communication plan / strategy	Short Term	Deliver	CEO	Review of the Town's communication plan will commence in 2024.
Advocate and lobby on behalf of our community	Short Term	Advocate	CEO	Ongoing as opportunities occur. Meeting with local State Member to discuss various Local issues.
Provide strategic leadership, deliver financially responsible governance and maintain legislative compliance	Ongoing	Deliver	CEO	Annual Report included in February OCM agenda. Compliance Return and Mid Year Budget Review to be put to Audit and Risk Committee, to be then put to March OCM. 2024/25 Annual Budget Adopted in August'24. 2023/24 Annual Financial Statements expected to be signed off by Auditors early December'24.
Provide regular public communications, updating our community of Council activities	Ongoing	Deliver	CEO	Responses to media enquiries, social media posts and monthly newsletter issued. Refer to Media Statistics in CEO Quarterly Report.
Engage with community on satisfaction with the level of service delivery	Ongoing	Partner	CEO	Service delivery survey completed as part of the development of Council Plan. To be reissued every 2 years as part of Council Plan review.
Use existing and develop new partnerships to improve services and efficiencies for the Town including but not limited to WESROC, Joint Library Agreement	Ongoing	Partner	CEO	Working with the Western Suburbs Alliance (formally WESROC) CEO initiative to improve services across the Western Suburbs Local Governments. Current focus is Infrastructure, Procurement, Communications and Human Resources.

Review and maintain the implementation of business continuity planning	Short Term	Deliver	DCCS	Not commenced at this stage.
Maintain emergency management partnership and planning	Ongoing	Partner	DDRS	Ongoing membership of the Western Suburbs LEMC, which meets every quarter. Meeting regularly with local emergency services, ie WA Police. Council adopted the Local Emergency Management Arrangements at June 2024 OCM
Provide a healthy and safe workplace for our Town employees and council members	Ongoing	Deliver	DCCS	Workplace Health and Safety Policy adopted at April OCM. Workplace Health and Safety Plan developed. Emergency Plans updated, with annual fire alarm compliance occurred in August 2024. Safe Work Method Statements reviewed and refined for higher-risk employee activities. Five Day Health and Safety Representatives Course attended by key employees. Risk assessments completed for worker access to the skate bowl, front counter, falls from heights and depot traffic management. Workstation ergonomic assessments performed (ongoing). Workplace equipment recommendations proposed for replacement. Free flu vaccinations promoted to employees. Relationships Australia Employee Assistance Program promoted. Ongoing. Fire drill held 12/2/24. The Town of Cottesloe Industrial Agreement 2024 was ratified by the WA Industrial Relations Commission in December 2024, including incentives for staff to be actively involved in work place safety committee. Online workplace Safety and Harassment training required to be completed by all staff.

MAJOR PROJECTS

Project	Actions
Foreshore Redevelopment & Car Park No.2	<p>18 January 2022- Meeting with Tourism WA to discuss funding</p> <p>28 January 2022 – Meeting with Deputy Premier Roger Cook Chief of Staff</p> <p>18 February 2022 – Meeting with Dr Katrina Stratton MP on various issues including Foreshore Redevelopment.</p> <p>21 February 2022 – Meeting with Minister for Lands and Local Government, John Carey regarding Foreshore Redevelopment and reclassification for Car Park no.2</p> <p>1 March 2022 – Meeting with Minister for Planning regarding Foreshore Redevelopment Design.</p> <p>14 March 2022 – Celia Hammond Listing Post Meeting regarding Foreshore Redevelopment</p> <p>18 March 2022 – Meeting with Sculpture by the Sea regarding Foreshore Redevelopment Design.</p> <p>12 April 2022 – Meeting with Federal candidate Yannick Spencer regarding Foreshore and other TOC projects.</p> <p>12 April 2022 – Meeting with Federal candidate, Kate Chaney regarding Foreshore and other TOC projects.</p> <p>20 April 2022 – Meeting with Deputy Premier regarding Funding opportunities fro Foreshore Redevelopment</p> <p>28 April 2022 – Celia Hammond MP announces \$7m commitment to Foreshore should the coalition be related.</p> <p>29 April 2022 – Letter sent to State Premier requesting meeting to discuss funding for Foreshore Redevelopment.</p> <p>21 May 2022 – Federal Election, change in Government.</p> <p>June 2022 – Follow up to inquiry with Premier regarding request to meet, Premier overseas.</p> <p>August 2022 – Met with senior representatives from DPLH and WAPC and provided a project update.</p> <p>September 2022 – Meet with the Premier’s Senior Policy Advisor and provided update on project and discussed funding options.</p> <p>Nov-Dec 2022 – Several meetings with DPLH to discuss the introduction of Developer Contributions to assist with foreshore funding</p> <p>Dec 2022 – request meeting with Deputy Premier.</p> <p>Mar 2023 - meet with Deputy Premier Chief of Staff.</p> <p>Mar 2023 – Council resolved to develop a strategy for Car Park No. 2 as a priority</p> <p>June 2023 – Council adopted Car No.2 Strategy (and published on website)</p> <p>September 2023 – Preparation of Specifications to engage specialist consultant</p> <p>December 2023 – RFQ advertised for the Engagement of specialist consultant</p> <p>March 2024 – Element appointed as design consultant</p> <p>April 2024 – Council briefed by Element</p> <p>July 2024 – FPAC briefed by Element</p> <p>August – Sept 2024 – Internal submission prepared for DPLH review.</p>

	<p>October 2024 – Meeting with DPLH representatives on submission. Awaiting formal feedback on submission.</p> <p>December 2024 – A funding application has been submitted to the Federal Government’s Urban Precinct Partnership Program.</p> <p>January 2025 – Federal Budget Submission issued via Kate Chaney MP office.</p> <p>February 2025 – Funding Strategy Discussion held with Council. State and Federal Government Election Candidates encouraged to prioritise funding in campaigns.</p>
Skate Park	<p>4 December 2021 – Community Workshops held on Concept Design</p> <p>February 2022 – Council adopted preferred concept design</p> <p>March 2022 – Meetings with Perth NRM and Cottesloe CoastCare to develop revegetation plan</p> <p>April 2022 – Council adopts John Black Dune Park Masterplan.</p> <p>9 May 2022 – State NRM grant submitted for Revegetation component.</p> <p>May 2022 – Business Case/funding application meeting with consultant.</p> <p>June 2022 – Council briefed on proposed Lotterywest application main points, application to be submitted early July.</p> <p>July 2022 – Lotterywest application formally submitted.</p> <p>September 2022 – Town advised of unsuccessful State NRM revegetation grant application.</p> <p>September 2022 – Tour of John Black Dune Park with representatives from Lotterywest, Cottesloe Coastcare, Perth NRM and Town of Cottesloe.</p> <p>Oct-Dec 2022 Provided additional information to Lotterywest regarding funding application</p> <p>Dec 2022 Lotterywest advised application to be considered at February’23 Board Meeting.</p> <p>December 2022 – Lotterywest funding decision was deferred</p> <p>February 2023 - \$743,900 in Lotterywest funding received</p> <p>March 2023 – Council endorsed the design and construct tender</p> <p>April 2023 – Tender advertised</p> <p>May 2023 – Council presented with a recommendation</p>

	<p>June 2023 – Council awarded the tender to Phase 3</p> <p>July 2023 – Design commenced</p> <p>October 2023 – Design completed and endorsed by Council</p> <p>November 2023 – Construction commence</p> <p>December 2023 – pump track completed</p> <p>Jan-March 2024 – Construction underway, tour by Elected Members</p> <p>March 2024 – Skatepark component completed and opened. Landscape design consultant engaged, meetings with ToC, Coastcare and Perth NRM</p> <p>October 2024 – Advertising of Official Opening event commenced.</p> <p>November 2024 – Community Activation Event</p> <p>Project considered complete – No Further Updates</p>
Anderson Pavilion	<p>October 2021 – Contract Awarded and prestart meetings November</p> <p>2021 – December 2021 – Detailed Design progressed.</p> <p>March/April 2022 – Existing Pavilion demolished, Building Permit Issued</p> <p>June/July 2022 – Contract Variation requested due to increase in construction material prices, under review.</p> <p>September 2022 – Council resolved Contract Variation, Contracted advised and new delivery program developed</p> <p>November 2022 – recommencement of construction</p> <p>December 2022 – Site work occurring, slab planned for January/February'23.</p> <p>February 2023 – Full issue for construction design completed for the application of a building permit</p> <p>March 2023 – Slab down</p> <p>April 2023 – bricks laid</p> <p>July 2023 – commenced the installation of the roof structure</p> <p>October 2023 – Completion of roof structure</p> <p>November to December 2023 – Fitout</p> <p>January 2024 – Lockup achieved.</p> <p>Feb - March 2024 – Building Construction finalised</p> <p>April 2024 – Building Handed over and an official opening.</p> <p>April – Sept 2024 – first winter season usage by Football clubs. No significant operational issues identified.</p> <p>October 2024 –February 2025 – Facility made available for hire and bookings accepted.</p> <p>Project considered complete – No Further Updates</p>

New Enterprise Resource Planning (ERP) Implementation	<p>Executive Summary Overall Status: Amber (as at 31 December 2024) Project has been progressing with many activities completed. However, it has been challenging to perform the required testing within the required timeframes. Timelines have been extended for User Acceptance Testing (UAT). Some modules still being developed/built.</p> <p>Phase 1: FIN, Property and Rates (P&R), Payroll (Datapay)</p> <ul style="list-style-type: none"> Financials. Key User Training (KUT) completed, additional training required, UAT commenced, timeline extended into January. P&R. UAT complete and awaiting sign off. Trail Rates Strike done – waiting for Zipform to confirm data. Datapay. UAT to commence in March. <p>Phase 2: CRM, Customer interface (MyDatascap), Mobile interface (Antenno), Mobile Capture + Registers</p> <ul style="list-style-type: none"> Training conducted but additional training required. UAT commenced, timeline extended into January. <p>Phase 3: Regulatory</p> <ul style="list-style-type: none"> Training conducted but additional training required. UAT commenced, timeline extended into January. <p>Data Migration</p> <ul style="list-style-type: none"> New Business Analyst employed by the Town, commenced in January 2025. Data Migration activities continue, though there is some uncertainty around meeting the planned February deliverables. <p>Change Management</p> <ul style="list-style-type: none"> New Change Manager commencing in January. Strategies developed to bring project to Green status.
Sea View Golf Club Redevelopment Strategy	<p>July – Sept 2024 - Site Assessment and Community needs and aspiration consultation has been completed. October 2024 – Council and Seaview Golf Clubroom Redevelopment Committee briefed on outcomes (of above). October 2024 – Formal consideration of Outcomes of the Site Assessment and Community needs and aspirations consultation included in October 2024 OCM Agenda. November 2024 – Council adopted a set of design principles and 3 design concepts for further development. December 2024 – Concept Designs received and subject to internal review. February 2025 – Workshop held with committee members to review concepts. Committee to formally review concepts once new member (SVGC) has been appointed by Council.</p>
Green Infrastructure Plan	<p>September 2024 – OCM 152/2024 – Council has deferred adopting the Green Infrastructure Plan until an additional briefing (prior to the December'24 OCM) has occurred. Measures on Planting and Survival to be discussed at said briefing. November 2024 – Council adopted the Green Infrastructure Strategy and the Natural Areas Management Plan January 2025 – Consultants appointed to determine new species for selected streets and to develop a number of plans (planting strategy, maintenance management and POS Landscaping)</p>

OUTSTANDING RESOLUTIONS

Outstanding Resolutions

Council Meeting Date	Item #	Resolution No.	Item Title	Resolution	Complete (Y/N)	Comments
17/12/2024	13.1.3	OCM233/2024	SEAVIEW GOLF CLUB LEASE RENEWAL UPDATE	THAT Council: 1. NOTES the progress to date and defers finalising a draft lease until outstanding matters relating to the Sea View Golf Course are either resolved or significantly advanced; and 2. INSTRUCTS the Chief Executive Officer (CEO) to continue to collaborate with the Sea View Golf Club on these outstanding matters and provide quarterly progress updates to Council, via the CEO Quarterly Report.	Y	SVGC have been informed and a meeting scheduled for late January 2025.

17/12/2024	13.1.2	OCM232/2024	CEO JOB DESCRIPTION FORM (JDF) AND ADVERTISING METHODOLOGY	THAT Council: 1. By absolute majority; ADOPT the attached CEO Job Description Form (JDF) for advertising; 2. DISCLOSE the adopted JDF once advertising commences; and 3. ENDORSE the advertisement for the Chief Executive Officer recruitment via: a. On social media, the Town's website and other platforms as set out in the attached "advertising methodology" document; b. The West Australian Newspaper Professional Appointments section (10cm x 3 columns); and c. The Post Newspaper; and d. LG Professionals.	Y	CEO position advertised, based on resolution.
17/12/2024	13.1.1	OCM231/2024	CEO RECRUITMENT ADVISORY COMMITTEE - APPOINTMENT OF INDEPENDENT PERSON	THAT Council APPOINT Mr Steven Cole as the Independent Person to the CEO Recruitment Committee.	Y	Mr Cole has been advised of his appointment.

17/12/2024	10.1.3	OCM229/2024	SCULPTURES BY THE SEA - FUNDING REQUEST	THAT Council; 1. AUTHORISES the following budget amendments; Increase Grant to Sculpture by the Sea \$5,000 Decrease Events operating expense (\$70,000) Increase Cash Surplus \$65,000 2. APPROVES a \$5,000 grant to Sculpture by the Sea Incorporated	Y	Budget Amendment actioned.
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17/12/2024	10.1.5	OCM228/2024	FINAL ADOPTION OF THE TOWN OF COTTESLOE LOCAL PLANNING STRATEGY	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Endorses the Schedule of Submissions and Modifications to the advertised Town of Cottesloe Local Planning Strategy (Attachment 1) which includes the Town's responses to submissions received and proposed modifications to the advertised Local Planning Strategy; 2. Notes that the following documents are to be submitted to the Western Australian Planning Commission (WAPC) for final endorsement, pursuant to Regulation 14(3) of the Planning and Development (Local Planning Schemes) Regulations 2015: <ol style="list-style-type: none"> a. Schedule of Submissions and Modifications (Attachment 1) b. Local Planning Strategy as advertised (Attachment 4), and 3. Provides a copy of this Council Report and its Attachments 2 and 3 to the WAPC. 4. Delegates authority to the Chief Executive Officer to make minor modifications to the Town of Cottesloe Local Planning Strategy, as directed by the WAPC, subject to the modifications being, in the opinion of the CEO, minor in nature and will not alter the overall intent of the Draft Local Planning Strategy. If the modifications are not considered minor and will alter the intent of the Local Planning 	y	Copies of Local Planning Strategy submitted to WAPC for consideration. Awaiting reply from WAPC
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				Strategy, a further report will be presented to Council.		
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17/12/2024	10.1.7	OCM225/2024	COUNCIL MEETING DATES 2025	<p>THAT Council</p> <p>1. OBSERVES a recess for January 2025, with no Ordinary Meeting of Council;</p> <p>2. ADOPTS the following Ordinary Council Meeting dates for 2025, which are to commence at 6.00pm in the Council Chambers, 109 Broome Street, Cottesloe;</p> <p>Tuesday 25 February</p> <p>Tuesday 25 March</p> <p>Tuesday 22 April</p> <p>Tuesday 27 May</p> <p>Tuesday 24 June</p> <p>Tuesday 22 July</p> <p>Tuesday 26 August</p> <p>Tuesday 23 September</p> <p>Tuesday 28 October</p> <p>Tuesday 25 November, and</p> <p>Tuesday 16 December</p> <p>3. ADOPTS the following Agenda Forum dates for 2025 which are to commence at 6.00pm in the Council Chambers, 109 Broome Street, Cottesloe;</p> <p>Tuesday 18 February</p> <p>Tuesday 18 March</p> <p>Tuesday 15 April</p> <p>Tuesday 20 May</p> <p>Tuesday 17 June</p> <p>Tuesday 15 July</p> <p>Tuesday 19 August</p>	Y	Meetings dates updated.
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				<p>Tuesday 16 September Tuesday 21 October Tuesday 18 November, and Tuesday 9 December</p> <p>4. ADVERTISE, in January 2025, the Ordinary Council meeting and Agenda Forum meeting dates for 2025, and also publish this information on the Town’s website.</p>		
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17/12/2024	10.1.6	OCM224/2024	COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN - PUBLIC CONSULTATION	THAT Council ENDORSES: 1. The attached the Coastal Hazard Risk Management and Adaptation Plan (CHRMAP), subject to the following changes, for public consultation; a. Vulnerability analysis for the “do nothing” scenario; and b. Further clarifications around level of interventions for the 40 metre triggers. 2. The out of session circulation of a Community and Stakeholder Engagement Plan to the CHRMAP Steering Committee and Elected members in January 2025 before the public consultation over February 2025 that will include: a. An executive summary; b. Frequently asked questions; and 3. The final CHRMAP and the feedback received from the public consultation to be returned to Council for adoption no later than April 2025.	N	Document being updated to reflect resolution.
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17/12/2024	10.1.4	OCM223/2024	CONSIDERATION OF THE DRAFT COTTESLOE VILLAGE PRECINCT STRUCTURE PLAN AND ASSOCIATED LOCAL PLANNING SCHEME AMENDMENT 14 FOR ADVERTISING	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Adopts the draft Cottesloe Village Precinct Structure Plan for advertising in accordance with Schedule 2 Deemed provisions for local planning schemes of the Planning and Development (Local Planning Schemes) Regulations 2015; 2. In accordance with the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015, initiates Amendment 14 to the Town of Cottesloe Local Planning Scheme No. 3 (Amendment 14) as set out in Attachment 9; 3. Pursuant to clause 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, determines that Amendment 14 to the Town of Cottesloe Local Planning Scheme No. 3 is a 'standard' amendment, for the following reasons: <ol style="list-style-type: none"> a. The amendment is generally consistent with the objectives of the relevant zone or reserve; b. The amendment is generally consistent with a local planning strategy that has been endorsed by the Western Australian Planning Commission (WAPC); c. The amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area; and d. The amendment is not a complex or basic amendment; 	N	Cottesloe Village Precinct Structure Plan Submitted to DPLH/WAPC and EPA. EPA has advised that they have no requirements. Awaiting WAPC consideration
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				<p>4. Refers Amendment 14 to the Environmental Protection Authority and the WAPC for consideration and comment;</p> <p>5. Subject to formal assessment not being required by the Environmental Protection Authority and approval to advertise being received from the WAPC, proceeds to advertise Amendment 14 for public comment with a submission period of not less than 42 days in accordance with the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015;</p> <p>6. Delegates authority to the Chief Executive Officer to make minor modifications to the draft Cottesloe Village Precinct Structure Plan and Amendment 14 that will not alter the overall intent of the Precinct Structure Plan or Amendment 14, as directed by the WAPC, prior to advertising;</p> <p>7. Further considers the draft Cottesloe Village Precinct Structure Plan and Amendment 14, together with any submissions, following the conclusion of the statutory public advertising period.</p>		
17/12/2024	10.1.2	OCM222/2024	MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD 1	THAT Council RECEIVES the Monthly Financial Statements for the period 1 July 2024 to 30 November 2024	Y	Noted by Council.

			JULY 2024 TO 30 NOVEMBER 2024			
17/12/2024	10.1.1	OCM221/2024	MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD 1 JULY 2024 TO 31 OCTOBER 2024	THAT Council RECEIVES the Monthly Financial Statements for the period 1 July 2024 to 31 October 2024	Y	Noted by Council.
26/11/2024	13.1.3	OCM215/2024	CEO RECRUITMENT CONSULTANT	THAT Council APPOINT Beilby Downing Teal Recruitment to assist in the recruitment of a new Chief Executive Officer, in accordance with their attached Request for Quote Submission.	Y	Consultant engaged.

26/11/2024	13.1.2	OCM214/2024	T07/2024 SUPPLY AND LAYING OF ASPHALT AND ROAD PROFILING - TENDER RECOMMENDATION	THAT Council: 1. AUTHORISES the Chief Executive Officer to award the Supply and Laying of Asphalt and Road Profiling Tender to TENDERER B mentioned in the Officer Recommendation in Brief Section and sign the contract; 2. AUTHORISES the Chief Executive Officer or their delegate to manage the Supply and Laying of Asphalt and Road Profiling contract, including provision of possible variations (provided the variation is necessary in order for the goods or services to be supplied, does not change the general scope of the contract and is managed within the allotted budget allocation); and 3. AUTHORISE the Mayor, Elected Members and the Town's Administration to disclose the identity of the successful Tenderer [being Roads 2000].	Y	Letter of acceptance issued and contract signed
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26/11/2024	13.1.1	OCM213/2024	2025 COMMUNITY CITIZEN OF THE YEAR AWARDS AND THE AUSTRALIA DAY EVENT	THAT 1. AWARDS the 2025 Senior Community Citizen of the Year Award to Nominee C and the selected nominee be embargoed until the official awarding of the honour; 2. AWARDS the 2025 Award for Community Citizen of the year to Nominee B and the selected nominee be embargoed until the official awarding of the honour; 3. AWARDS the 2025 Award for Active Citizenship to Nominee E and the selected nominee be embargoed until the official awarding of the honour; 4. ENDORSES the CEO undertaking community consultation in quarter 2 of 2025 to consider the future date of the summer citizenship ceremony and Australia Day event; and 5. ENDORSES the unbudgeted grant revenue received being accounted for in the mid year budget review process.	Y	Awardee's advised and awards presented at Australia Day Event.
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26/11/2024	10.1.8	OCM211/2024	ESTABLISHMENT OF THE CEO RECRUITMENT ADVISORY COMMITTEE	THAT Council by absolute majority; 1. ADOPT the attached terms of reference for the CEO Recruitment Advisory Committee, as the selection panel for the recruitment of a new Chief Executive Officer (CEO); and 2. APPOINT the following Elected Members to the CEO Recruitment Advisory Committee: a. Mayor Young b. Cr Harkins c. Cr Heath d.Cr Irvine	Y	Committee members appointed and operational.
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26/11/2024	10.1.7	OCM210/2024	HEALTHY STREETS PROJECT	<p>THAT Council by absolute majority</p> <p>1. APPROVE Concept Option 2 (Attachment D) that incorporates the additional treatments suggested by the Main Roads Western Australia (MRWA) for:</p> <p>a. A funding submission to be made to the State Government based on the following delivery program:</p> <p>i. Completion of the detailed design in the 2024/2025 financial year</p> <p>ii. Priority 1: Construction of the Broome Street treatments;</p> <p>iii. Priority 2: Construction of the Marmion Street treatments</p> <p>b. As the design principles for the detailed design;</p> <p>2. APPROVE a budget amendment of \$100,000 to accept the MRWA funding that covers the entire cost for the detailed design; and</p> <p>3. INSTRUCTS the Chief Executive to:</p> <p>a. Consider the following factors as part of the detailed design:</p> <p>i. The principle for no cost to be incurred by Council for the entire project by:</p> <p>(1) minimising the drainage requirements for the various treatments within the concept mentioned in point 1;</p> <p>(2) modifying the road deflection to raised pavement treatments within the concept mentioned in point 1;</p> <p>ii. incorporates footpath works and street tree</p>	N	<p>Consultant engaged for the detail design</p> <p>Broome Street speed survey commenced</p>
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				<p>planting to improve the other non-road related healthy street parameters for Broome Street and Marmion Street;</p> <p>iii. construction estimates;</p> <p>b. Conduct a speed survey for Broome Street for a 12 month period from December 2024 to December 2025;</p> <p>c. Upon the completion of the detailed design:</p> <p>i. Finalise the construction funding arrangements with Main Roads Western Australia;</p> <p>ii. Bring an item to an Elected Member Workshop to discuss the speed survey results, the influence of a posted speed reduction to the Healthy Streets scoring and the funding contributions by Council so that feedback provided can be considered:</p> <p>(1) in the 2025/2026 budget; and</p> <p>(2) Whether to submit a posted speed reduction to MRWA.</p>		
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26/11/2024	10.1.5	OCM208/2024	SEA VIEW GOLF CLUB - NEW ENTRY & ACCESSIBILITY UPGRADES TO CLUBHOUSE	<p>That Council:</p> <p>1. does not provide its consent as lessor, nor endorse the signing by the Town of the planning application for refurbishment works at the Sea View Clubhouse, 2 Jarrad Street, Cottesloe received on 1 August 2024, noting that universal access and accessibility for all individuals is to be provided as part of each of the redevelopment options of the clubhouse and associated facilities to be considered by Council;</p> <p>2. NOTES that the Town is engaged in a process to determine the preferred option for redevelopment of the clubhouse and that, in accordance with the Strategy approved by Council in the April OCM, the Golf Club will have input into the redevelopment options via its representatives on the Redevelopment Committee and the Golf Club will be consulted on the preferred concept prior to broader community consultation and formal adoption by Council.</p>	Y	Sea View Golf Club advised of Council's resolution.
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26/11/2024	10.1.4	OCM207/2024	LOTS 35 & 50 (7 & 11) STATION STREET, COTTESLOE - APPLICATION FOR SIGNIFICANT DEVELOPMENT - PROPOSED APARTMENTS, HOTEL AND COMMERCIAL TENANCIES - COUNCIL SUBMISSION TO THE WESTERN AUSTRALIAN PLANNING COMMISSION	<p>1. THAT Council not support the mixed-use development application for Lots 35 & 50 (7 & 11) Station Street based on this assessment for the following reasons (and as otherwise detailed in this report)</p> <p>a) There are insufficient grounds to support the proposed development ahead of the progression of the Cottesloe Village Precinct Structure Plan (CVPSP) to its final approval stage, as this would result in the development of the Cottesloe Activity Centre in a poorly integrated, incohesive and inaccessible manner and undermine the purpose and function of the Precinct Plan.</p> <p>b) After consideration of Town's Local Planning Scheme No 3 (LPS 3), the Residential Design Codes (Volume 2) and State Planning Policy No 7.0 - 'Design of the built Environment':-</p> <p>I. The proposed building height and massing will have a significant detrimental impact on the amenity of the area, especially due to overshadowing of Napoleon Street during winter months and is significantly higher than the existing height controls contained in LPS 3 or anticipated heights contemplated in recent Cottesloe Village Precinct Structure Planning.</p> <p>II. The resultant built form and scale will be overbearing on the character of the area, have a detrimental visual impact on the local heritage-listed</p>	Y	Proponent advised of Council's resolution.
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				<p>Albion Hotel, and be inconsistent with the Local Planning Scheme and local planning framework;</p> <p>III. Related to the above, the proposal fails to satisfy Element Objectives 2.2 (Building height), 2.7 (Building separation), 3.2 (Orientation) and 3.3 (Tree retention and deep soil areas) of the Residential Design Codes (Volume 2).</p> <p>IV. The proposed design does not include retention of the existing mature trees located on the lot and appears reliant on new trees to be planted in the public domain to improve the tree canopy at ground level. The trees being removed are the only existing large trees at the western end of Station Street and they are replaced with 3 small trees along the Station Street frontage.</p> <p>V. The application proposes two car park access points: one to Station Street and one to De Nardi Lane, which is inconsistent with the existing Town Centre Design Guidelines which only permits vehicle access from De Nardi Lane.</p> <p>VI. There will be a shortfall of up to 17 on-site visitor bays, and a significant shortfall of 165 car bays for the non-residential uses.</p> <p>VII. The proposed development necessitates the provision of a large stormwater retention tank and other major infrastructure changes to be carried out within the Station Street road reservation which would require the separate approval of Council and</p>		
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				<p>is not currently supported.</p> <p>VIII. The proposed development would put significant pressure on the existing road network and interfere with the existing drainage infrastructure that could result in property flooding.</p> <p>2. The proposed development is inconsistent with the aims and objectives of the Town's draft Local Planning Strategy that has recently been advertised and should be considered as a 'seriously entertained' document.</p> <p>3. Notes that the draft Cottesloe Village Precinct Structure Plan and accompanying local planning scheme amendments are being brought to the December Ordinary Council Meeting of the Town of Cottesloe and to be expected to be brought to the December Ordinary Council Meeting of the Shire of Peppermint Grove for approval to advertise to the community.</p> <p>4. Requests the Administration to forward this report, the report and attachments to the 22 October Ordinary Council Meeting and the Council resolutions to the Western Australian Planning Commission in response to the referral of the significant development application, quoting reference number SDAU-054-21.</p>		
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26/11/2024	10.1.2	OCM205/2024	DISCOUNTED HIRE OF WAR MEMORIAL HALL FOR THE 2025 STATE GENERAL ELECTION.	THAT Council AUTHORISES the discounted hire rate of \$600 per day for the use of the War Memorial Hall by the Western Australian Electoral Commission for the State General Election in 2025	Y	Booking confirmed, deposit and bond paid.
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26/11/2024	10.1.6	OCM204/2024	GREEN INFRASTRUCTURE STRATEGY PUBLIC CONSULTATION	<p>THAT Council</p> <p>1. Seconded Cr Wylenko THANKS all the participants for taking the time to respond to the survey;</p> <p>2. APPROVES the following pathway (detailed in the officer's comment section) towards finalising the Green Infrastructure Strategy (GIS):</p> <p>a. Step 1: Develop additional plans required to deliver green infrastructure targets in particular the 30% canopy cover by 2040 and an increase in planted natural areas by 5,000 m2 per annum until 2030 (.5 ha p.a. on average), consulting with key stakeholders, including Cottesloe Coastcare Association and Perth NRM;</p> <p>b. Step 2: Finalise the Street Tree Masterplan following consultation with stakeholders directly impacted by the street tree species changes;</p> <p>c. Step 3: Consider the Asset Management and Workforce implications from the additional plans;</p> <p>d. Step 4: Long Term Financial implications of the additional plans;</p> <p>e. Step 5: Council decides whether to adopt the additional plans</p> <p>3. REQUEST for the appointment of external expertise to carry out the following works from the \$100,000 Green Infrastructure Operating Budget and for the Green Infrastructure Strategy to be supplemented with these outcomes:</p> <p>a. Develop a long-term plan that identifies well-</p>	N	<p>New street tree species identified and directly impacted residents being consulted.</p> <p>Various plans currently being developed.</p>
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				<p>balanced measures for achieving the 30 percent canopy by 2040 and the increase in planted natural areas by 5,000 m2 per annum until 2030 which considers the outcomes from the final Street Tree Masterplan, Natural Areas Management Plan and the additional Public Open Space Landscaping Concept for planting within these areas and the Maintenance Plan to ensure best practice and cost effectiveness in the preservation and expansion of all green infrastructure;</p> <p>b. Establish a significant tree register to determine the location of such trees so that their retention can be achieved through community education and encouragement as part of the planning development application assessment process, and investigate incentives to retain significant trees on private land;</p> <p>c. Transfer of knowledge between Cottesloe Coastcare and Town staff and continued coordination and planning for the natural areas that covers:</p> <p>i. New planting areas and maintenance of existing ones;</p> <p>ii. Community and corporate planting events including volunteers;</p> <p>iii. Contractor supervision;</p> <p>iv. Expert advice on species selection and herbicides</p> <p>d. As part of identifying planting opportunities to meet targets, investigates the canopy for the</p>		
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				<p>different elements that make up the public realm (POS and verges);</p> <p>4. NOTES the need to make changes to street tree species within the Street Tree Masterplan along various streets:</p> <p>a. Changes to the Norfolk Island Pine species (with advice from external expertise) for sustainability reasons:</p> <p>i. Warton Street;</p> <p>ii. Gibney Street;</p> <p>iii. Seaview Terrace;</p> <p>iv. Deane Street;</p> <p>v. Charles Street;</p> <p>vi. Congdon Street Centre Median;</p> <p>vii. Marine Parade (Eric Street to Grant Street);</p> <p>viii. Marine Parade (Curtin Avenue to Forrest Street);</p> <p>b. Changes to other street tree affected by the Polyphagous shot-hole borer:</p> <p>i. Hawkstone Street (Broome Street to Hamersley Street) – Coral Tree;</p> <p>ii. Napier Street (East of Curtin Avenue) – Sugar Gum;</p> <p>iii. Florence Street – Coral Tree;</p> <p>iv. Alexandra Avenue – Coral Tree</p> <p>v. Jarrad Street – Melaleuca (Paperbark);</p> <p>vi. McNamara Way – Melaleuca (Paperbark); Brixton Street – London Plane;</p> <p>vii. Graham Court – Melaleuca (Paperbark);</p>		
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				<p>viii. Windsor Street – Melaleuca (Paperbark); ix. Burt Street – Chinese Tallow; x. Gordon Street – Melaleuca (Paperbark); xi. Mann Street – Melaleuca (Paperbark) ; xii. Charles Street – Chinese Tallow; xiii. Princess Street – Chinese Tallow; c. Changes requested by Hamersley Street residents from Casuarina Tree to Peppermint Tree; d. Changes proposed by the Administration: i. Grant Street East and West of Curtin Avenue to include a number of other species as infill planting between the Norfolk Island Pines; ii. Napoleon Street to recognise the current Claret Ash as the preferred tree as there is no assigned species for this street; e. INSTRUCTS the Chief Executive Officer to: i. Obtain advice from external expertise on the appropriateness of alternative species for the proposed changes along the streets mentioned in points 4a, b, c and d; ii. Engage with residents, businesses, and property owners along the streets mentioned in points 4a, b, c and d on the new street tree species with an item returning to Council no later than the April 2024 Ordinary Council Meeting to consider the final Street Tree Masterplan: f. Ensure that the Norfolk Island Pines (NIP's) listed on any heritage register (Local, State and National)</p>		
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				<p>and those on the selected distributor and entry statement roads which were supported in the GIS survey namely, Broome, Marmion, Eric and Grant Street, are specified as being retained in the Street Tree Masterplan.</p> <p>5. NOTES that the new street tree species within any adopted Street Tree Masterplan will only occur when the existing tree onsite has been certified to no longer thrive as defined within the street tree policy such that a healthy and thriving tree WILL NOT be replaced;</p> <p>6. THANKS Cottesloe Coastcare, Perth Natural Resource Management, and Community Members for their contribution to and participation in all planting events that have resulted in the significant improvement to Cottesloe's natural areas since 2015;</p> <p>7. INSTRUCTS the Chief Executive Officer to incorporate hyperlinks to the 2008 original version of the Natural Areas Management Plan and its 2015 addendum within the attached September 2023 Syrinx report Natural Areas Management Plan;</p> <p>8. ENDORSES all the recommendations and the proposed long term budget within the September 2023 endorsed document except the following:</p> <p>a. Recommendation 7 (stormwater drainage outlets improvements) and 11 (selection of shady tree species and design principles for shade structures) as</p>		
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				<p>this will be considered as part of future capital projects;</p> <p>b. Recommendation 1 pertaining to the employment of a full-time Bushcare Officer as this will be assessed as part of the Town's Workforce Planning process;</p> <p>c. Recommendation 3 relating to the increase of the Natural Areas Budget has already been approved by Council in 2024/2025 where the amount has risen from \$60,000 to \$90,000;</p> <p>9. REQUESTS the Administration to continue collaborating with Cottesloe Coastcare (CCA) and Perth Natural Resource Management as part of the Natural Areas Alliance for the ongoing implementation of the Council approved recommendations within the attached Natural Areas Management Plan;</p> <p>10. INSTRUCTS the Chief Executive Officer to consider all the costing information resulting from points 2 to 9 in the Asset Management, Workforce and Long Term Financial Planning as part of developing these strategic Council documents and to include this in the presentation mentioned in item 11; and</p> <p>11. NOTES that the outcomes from the works mentioned in point 3 together with their asset management and long term financial implications will be presented at an Elected Member Workshop</p>		
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				<p>in 2025 before they are tabled at an Ordinary Council Meeting for deliberation with the aim of informing the 2025-26 budget deliberations.</p> <p>12. BRINGS to Council in 2027 a review of progress towards the goals in the Green Infrastructure Strategy, which reflect on the results of the 2025 canopy heat mapping, and identify progress with particular attention to the goals of 30% canopy cover by 2040 and increase in 'good' or better quality planted natural areas by 5,000 m2 per annum until 2030, with recommendations for changed practices where the annualised achievement of these objectives have not been met.</p>		
26/11/2024	10.1.3	OCM192/2024	MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD 1	THAT Council RECEIVES the Monthly Financial Statements for the period 1 July 2024 to 30 September 2024	Y	Noted by Council.

			JULY 2024 TO 30 SEPTEMBER 2024			
26/11/2024	10.1.1	OCM191/2024	REVIEW OF RECORDKEEPING POLICY	THAT Council approves the amended 'Recordkeeping Policy', as attached	Y	Policy amended and available on website.
22/10/2024	13.1.4	OCM187/2024	SEA VIEW GOLF CLUB (SVGC) CLUBHOUSE REDEVELOPMENT - COMMUNITY CONSULTATION SUMMARY REPORT AND BUILDING	1. APPROVES a budget amendment of \$75,000 from the Property Reserve, noting that this has a balance of \$308,015 to fund the following elements as part of Stage 2 Feasibility Study: a. 3 Design Concepts including artist impressions \$46,000 b. Cost Development for 3 Design Concepts \$11,000 c. Economic Analysis (benefit to cost) \$ 8,000 d. Project Management (Staff Time) \$10,000	N	Budget amendment actioned. Draft concepts have been prepared for further discussion with the Committee

		OCM186/2024	CONDITION ASSESSMENT REPORT	<p>THAT Council by Absolute Majority adopts the following Seaview Golf Club Redevelopment Advisory Committee Recommendations:</p> <p>1. THANKS all participants for the feedback during the community consultation and stakeholder engagement stage of the project;</p> <p>2. NOTES the enclosed confidential attachments comprising of the revised building assessment report, the community consultation results and market sounding;</p> <p>3. NOTES the following community needs and aspiration:</p> <p>a. The most valued qualities of the SVGC Clubhouse include the ocean views, ideal location due to close proximity to the beach, and the surrounding open space and natural amenity;</p> <p>b. As a priority, the wider community and golf club members would like to see the Clubhouse renovated and modernised into a more aesthetic and 'iconic' building given its unique and prime location. Some responses also suggest full demolition of the existing building;</p> <p>c. The general perception is that the Clubhouse was only available for member use;</p> <p>d. There was strong support for the building to continue operating as a Clubhouse as the primary function, with additional spaces available for community use and hire;</p>		
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				<p>e. Members of the wider community would like to see more family friendly activities/uses available at the Clubhouse;</p> <p>f. Improved/new food and drink facilities were highly supported. Many respondents indicated a preference for outdoor dining area, morning café and a more appealing restaurant and bar.</p> <p>4. APPROVES the following design principles for Redevelopment of this clubhouse and associated facilities (the Redevelopment):</p> <p>a. Universal design by ensuring accessibility for all individuals;</p> <p>b. Fit for purpose design by creating spaces that meet the diverse needs of both members and non-members;</p> <p>c. Design compatibility with the natural environment and Cottesloe's local character;</p> <p>d. Public safety and public access;</p> <p>e. More iconic and aesthetically pleasing design</p> <p>5. APPROVES the following three concepts to be developed in line with the design principles mentioned in point 4 as part of the Feasibility Study:</p> <p>a. Solution 1: Demolish and rebuild the existing facility;</p> <p>b. Solution 2: Retain and refurbish the existing facility;</p> <p>c. Solution 3: Retain, refurbish and expand the existing facility; and</p>		
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				6. AUTHORISES the Chief Executive Officer to publish the Community Needs and Aspiration Survey Results.		
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22/10/2024	13.1.3	OCM185/2024	SUBDIVISION FOR 22 JOHN STREET	<p>That Council INSTRUCT the Chief Executive Officer (CEO) to advise the WAPC that it does not support the subdivision proposal to modify the strata scheme at Lot 40 (No. 22) John Street, Cottesloe as shown on the plan of subdivision dated 13 September 2024 (WAPC Reference 899-24) for the following reasons:</p> <ol style="list-style-type: none">1. The subdivision results in the creation of a lot with thirteen multiple dwellings that is not consistent with the existing R30 density coding;2. The subdivision results in the creation of a lot that does not meet the objectives of the relevant design principles of the Residential Design Codes as the majority of open space for residents will be lost along with a significant portion of mature trees on the western portion of the lot;3. The proposal to increase the density of the subject site is not consistent with orderly and proper planning for the Town of Cottesloe as identified in the draft Local Planning Strategy as the existing lot falls outside of Planning Area Precinct F - Cottesloe Foreshore Area.4. The subdivision does not constitute orderly and proper planning for the locality and may set an undesirable precedence for similar development to higher densities in medium density areas of the Town.	Y	WAPC advised of Council's Resolution.
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22/10/2024	13.1.2	OCM184/2024	CONSENT TO SUB-SUBLEASE - 40 MARINE PARADE, COTTESLOE	THAT Council: 1. AGREE to provide the Town's consent for the Sub-Sublease of the Pathology Room, Ground Floor, Waterfront Cottesloe, 40 Marine Parade, Cottesloe, between Diamond Heart Property Pty Ltd and Sonic Healthcare Limited; and 2. AUTHORISE the Mayor and Chief Executive Officer to sign and seal all relevant documents to enable the Sub-Sublease to occur.	Y	Proponent advised of Council's resolution and lease documents amended.
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22/10/2024	13.1.1	OCM183/2024	SEA VIEW GOLF COURSE TEE BOX RELOCATION AND FAIRWAY RE-ALIGNMENT (FAIRWAY 2/11)	<p>THAT Council:</p> <p>1. APPROVES in principle the Preferred Option 1 which is the Richard Chamberlain Par 3 Solution for fairway 2/11 located adjacent to Harvey Field;</p> <p>2. INSTRUCTS the Chief Executive Officer to collaborate with the Seaview Golf Course at the cost of the Seaview Golf Club towards:</p> <p>a. The implementation of this preferred option outcome mentioned in point 1;</p> <p>b. Retaining only the existing most eastern tee box for fairway 2/11 with the closure of all other tee boxes in this location and installing a 5-metre high fence to the east of the retained tee box at a length of no more than 30 metres on the fairway level as approved by Council at the March 2022 OCM (preferred option 1) as a temporary short-term solution until implementation of the preferred option; and</p> <p>c. the relocation of the tee box to fairway 3/12 as hitting across Jarrad Street is a known public safety risk;</p> <p>3. INSTRUCTS the Chief Executive Officer to:</p> <p>a. Write to the Seaview Golf Club and their insurers (Elders Insurance) informing them of Council's preferred solution and drawing to their attention their responsibilities under the current lease which expires 1 July 2026; and</p> <p>b. Include provisions within any future lease that</p>	N	<p>Corresponded with SVGC in January 2025.</p> <p>Meeting in late January 2025 to progress the lease and fairway preferred solution</p>
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				<p>allows the Town the ability to effect changes to the golf course and surrounding lease area, to be implemented by either the Town or the Seaview Golf Club, at the cost of the Seaview Golf Club, pertaining to matters such as but not limited to public safety and public nuisance;</p> <p>4. NOTES the golf course design consultants' advice that the Richard Chamberlain par 3 option of approximately 150 metres in length has a lower risk of errant balls landing on Harvey Field and Cottesloe Oval than any 'achievable' Par 4 and that 'a par 3 reduces the possibility for the need to install a high fence along the boundary with Harvey Field [and Cottesloe Oval]';</p> <p>5. RECOGNISES the possibility that Council will need to revisit the high boundary fence option should a par 3 solution not be implemented by the Sea View Golf Club before the lease is due for renewal; and</p> <p>6. REQUESTS the Chief Executive Officer to report back to Council on the progress of points 2 and 3 no later than the April 2025 Elected Members Workshop.</p>		
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22/10/2024	10.1.9	OCM178/2024	WALGA LOCAL GOVERNMENT ELECTIONS ADVOCACY POSITIONS	<p>THAT Council RECOMMENDS that WALGA adopt the following Local Government Election Advocacy Positions:</p> <p>1. PARTICIPATION – Council support advocacy position b (compulsory voting)</p> <p>2. TERMS OF OFFICE - Council support advocacy position a</p> <p>3. VOTING METHODS - Council support advocacy position b: “The sector supports Optional Preferential Voting (OPV) as the preferred voting method for general elections”</p> <p>4. INTERNAL ELECTIONS - Council support advocacy position a</p> <p>5. VOTING ACCESSIBILITY - Council support advocacy position a, b & c</p> <p>6. METHOD OF ELECTION OF MAYOR - Council support advocacy position b.</p>	Y	WALGA advised of Council's resolution.
22/10/2024	10.1.5	OCM175/2024	MARINE PARADE FORESHORE PRECINCT POSTED SPEED REDUCTION TO 30KM/H	<p>THAT Council</p> <p>1. APPROVES the installation of speed cushions at the Eric Street and Forrest Street pedestrian crossings as mentioned in Option 1.</p> <p>2. REQUESTS the Chief Executive Officer to discuss with Main Roads Western Australia posted speed reductions to 40 km per hour along Marine Parade south of the Cove Carpark and north of the Grant Street intersection.</p>	N	Signs and lines drawings have been submitted to MRWA for approval.

22/10/2024	10.1.4	OCM174/2024	WASTE LOCAL LAW 2024	<p>THAT Council:</p> <p>1. NOTES the outcome of Local Public Notification with no submissions received and the responses from the agencies notified.</p> <p>2. ADOPTS by Absolute Majority the Town of Cottesloe Waste Local Law 2024 as attached to this Report;</p> <p>3. AUTHORISES the Waste Local Law's gazettal in the Government Gazette;</p> <p>4. AUTHORISES the Local Public Notice advertisement, (after gazettal), of the making of the Local Law including the date upon which it is to come into operation; and</p> <p>5. AUTHORISES the Mayor and the Chief Executive Officer to affix the Town's Common Seal to the Town of Cottesloe Waste Local Law 2024.</p>	Y	Waste Local Law gazetted, 7 February 2025.
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22/10/2024	10.1.3	OCM173/2024	LOTS 35 & 50 (7 & 11) STATION STREET, COTTESLOE - APPLICATION FOR SIGNIFICANT DEVELOPMENT - PROPOSED APARTMENTS, HOTEL AND COMMERCIAL TENANCIES - INITIAL CONSIDERATION OF COUNCIL COMMENTS TO WESTERN AUSTRALIAN PLANNING COMMISSION	<p>THAT Council not support the mixed-use development application for Lots 35 & 50 (7 & 11) Station Street based on this initial assessment for the following reasons (and as otherwise detailed in this report).</p> <p>1. There are insufficient grounds to support the proposed development ahead of the progression of the Cottesloe Village Precinct Structure Plan (CVPSP) to its final approval stage, as this would result in the development of the Cottesloe Activity Centre in a poorly integrated, incohesive and inaccessible manner and undermine the purpose and function of the Precinct Plan.</p> <p>2. After consideration of Town's Local Planning Scheme No 3 (LPS No. 3), the Residential Design Codes (Volume 2) and State Planning Policy No 7 the 'Design of the built Environment</p> <ul style="list-style-type: none"> • The proposed building height and massing will have a significant detrimental impact on the amenity of the area, especially due to overshadowing of Napoleon Street during winter months and is significantly higher than the existing height controls contained in LPS No. 3 or anticipated heights contemplated in recent Cottesloe Village Precinct Planning. • The resultant built form and scale will be overbearing on the character of the area, have a detrimental visual impact on the Albion Hotel, and 	Y	Proponent and WAPC advised of Council's Resolution.
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				<p>be inconsistent with the Local Planning Scheme and local planning framework;</p> <ul style="list-style-type: none">• Related to the above, the proposal fails to satisfy numerous elements of the RCodes Volume 2 namely 0 2.2.4, 0 2.7.3 and 0 3.2.2 relating to height and solar access, building separation, and building form and orientation.• The proposed design does not include retention of the existing mature trees located on the edge of the site on the site and appears reliant on new trees to be planted in the public domain to improve the tree canopy at ground level. The trees being removed are the only existing large trees at the western end of Station Street and they are replaced with 3 small trees along the Station Street frontage.• The application proposes two car park access points: one to Station Street and one to De Nardi Lane, which is inconsistent with the existing Town Centre Design Guidelines which only permit new vehicle access from De Nardi Lane.• There will be a shortfall of up to 17 on-site visitor bays, and a significant shortfall of 165 car bays for the non-residential uses.• The proposed development necessitates the provision of a large stormwater retention tank and other major infrastructure changes to be carried out within the Station Street road reservation which would require the separate approval of Council and		
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				<p>is not currently supported.</p> <p>3. The proposed development is inconsistent with the aims and objectives of the Town's draft Local Planning Strategy that has recently been advertised and should be considered as a 'seriously entertained' document.</p> <p>4. NOTES that a report, with final recommendations from officers on the application (and subsequent advice to the Western Australian Planning Commission), will be brought to the Ordinary Council Meeting to be held on 26 November 2024 for Council determination subject to further assessment.</p>		
22/10/2024	10.1.10	OCM171/2024	EXECUTION OF DOCUMENTS AND APPLICATION OF	THAT Council adopt the attached Execution of Documents and Application of Common Seal Policy	Y	Policy uploaded to the Town's website.

			THE COMMON SEAL POLICY			
22/10/2024	10.1.8	OCM170/2024	CEO QUARTERLY INFORMATION BULLETIN	THAT Council notes the information provided in the Quarterly Information Bulletin	Y	Noted by Council.
22/10/2024	10.1.7	OCM169/2024	SHARK BARRIER SECTION 91 LICENCE	THAT Council AUTHORISE the Mayor and Chief Executive Officer to sign the attached Section 91 Licence and affix the Town's Common Seal.	Y	Licence agreement signed with State.

22/10/2024	10.1.6	OCM168/2024	INTEGRATED TRANSPORT STRATEGY	<p>THAT Council:</p> <p>1. THANKS the Active Transport Working Group for providing feedback;</p> <p>2. NOTES the attached Integrated Transport Strategy informing plans (Attachment A);</p> <p>3. NOTES the Administration's response to OCM066/2021 pertaining to a Notice of Motion on Ride Share arrangements; and</p> <p>4. NOTES that the feedback provided by the Active Transport Working Group and Elected Members will be used to develop an Integrated Transport Strategy Document and complete any further investigations needed to complete the update of the informing plans related to the Integrated Transport Strategy; and</p> <p>5. NOTES that the documents (Integrated Transport Strategy and Informing Plans) mentioned in point 4 will be presented to an Elected Members Workshop in 2025 before the future public consultation as part of the overall Asset Management Plan</p>	N	Document preparation in progress
22/10/2024	10.1.2	OCM167/2024	PURCHASING POLICY REVIEW	That Council AMENDS the purchasing Policy as outlined in Attachment (a).	Y	Policy amended and available on website.
22/10/2024	10.1.1	OCM166/2024	MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD 1	THAT Council RECEIVES the Monthly Financial Statements for the period 1 July 2024 to 31 August 2024	Y	Noted by Council.

			JULY 2024 TO 31 AUGUST 2024			
24/09/2024	13.1.2	OCM158/2024	COTTESLOE JUNIOR FOOTBALL CLUB - CLUB NIGHT LIGHTS PROGRAM FUNDING APPLICATION	<p>THAT Council</p> <p>1. Provides in Principle SUPPORT for the Cottesloe Junior Football Club's (Magpies) Club Night Lights Program Funding Application SUBJECT to consultation feedback received from surrounding residents;</p> <p>2. INSTRUCTS the Chief Executive Officer to:</p> <p>a. Liaise with the Cottesloe Junior Football Club for them to prepare a Resident Consultation Plan to the satisfaction of the Administration and to circulate this Plan amongst Elected Members for feedback before commencing the consultation;</p> <p>b. Upon the completion of the consultation to the satisfaction of the Administration, table the results to an Ordinary Council Meeting together with the Planning Application Form 1 for Council to determine whether it wishes to provide continued support for the application by AUTHORISING the Chief Executive Officer to sign the Planning Application Form 1 to request the approval of the Department of Planning, Lands and Heritage for the works;</p> <p>3. NOTES that unconditional support is only given when the following criteria are met:</p>	N	Club has been informed of Council's resolution. Officers meeting with Club representatives to discuss public consultation process/requirements.

				<div>a. Approval from the Department of Planning, Lands and Heritage for the Magpies lighting upgrade works on Cottesloe Oval; b. Approval of a Building Permit application; c. The Magpies providing evidence to the satisfaction of the Chief Executive Officer that they have sufficient funds to complete light works at the time when the grant agreement and construction contract need to be executed; and d. A funding agreement is entered into with the Magpies for them to make a contribution to a reserve for the future renewal of the lights and be responsible for all the maintenance costs.</div>		
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27/08/2024	13.1.2	OCM142/2024	126 RAILWAY STREET REGULATION 17 LICENCE AGREEMENT	<p>THAT Council</p> <p>1.ENDORSES the attached Regulation 17 agreement, for the installation of ground anchors under the road reserve adjacent to 126 Railway Street ; and</p> <p>2. AUTHORISE the Mayor and Chief Executive Officer to sign the attached agreement and affix the Town's Common Seal (if required), SUBJECT to the proponent paying all legal cost to prepare the attached document.</p>	N	In Principle agreement received, awaiting applicant principle to sign licence. Meeting with Proponent to discuss outstanding DA conditions and Reg 17 Licence to be held in Feb'25.
27/08/2024	10.1.5	OCM133/2024	EVENT APPLICATION ELECTRIC ISLAND 5 & 6 APRIL 2025	<p>THAT Council by absolute majority APPROVES the use of Cottesloe Beach for the Electric Island event, including fireworks, to be held on Saturday 5 April 2024 3.00 pm to 10.00 pm and Sunday 6 April 2025 from 2.00pm until 9.00pm SUBJECT to:</p> <p>1. Compliance with relevant statutory requirements being met including the provision of comprehensive event, risk, noise, medical, security, traffic and parking plans; and</p> <p>2. Access to the beach including sand area from the Indiana steps to the groyne area and disabled access, to be maintained at all times. Extension of the event fencing into the water is not permitted.</p>	N	Awaiting applicant's confirmation of closing out conditions

25/06/2024	13.1.3	OCM090/2024	INDIANA TEA HOUSE REDEVELOPMENT	<p>That Council:</p> <ol style="list-style-type: none"> 1. NOTES the attached consultant report findings and legal advice attached to this report; 2. DOES NOT support the current proposal and will not progress the S3.59 Business Plan with the current Indiana Tea House redevelopment proposal, given: <ol style="list-style-type: none"> a. The significant uncertainty of the financial impacts to the Town that have been identified; b. The lack of significant community benefit being provided; and c. Inconsistencies with the intent of the Adopted Foreshore Masterplan. 3. ADOPTS the attached Redevelopment Parameters which the Council believes represents a redevelopment outcome it can support for the purposes of consultation with the Cottesloe Community; 4. INSTRUCTS the Chief Executive Officer (CEO) to inform the proponent of the Council decision and to provide the adopted redevelopment parameters for the site; 5. INSTRUCTS the CEO to advise the proponent that the Town will commence enforcing the maintenance requirements under the lease and that it should resolve all outstanding maintenance issues to the satisfaction of the Town within six (6) months; and 6. INSTRUCT the CEO to make the adopted 	N	<p>Proponent and Government Ministers have been advised of Council Resolution. Several meeting have been held with representatives of Fiveight. Several confidential meetings held with Fiveight. Draft redevelopment concept received, currently under administration review and seeking further clarification on various points, prior to being formally</p>
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				Redevelopment Parameters available to the public, at the commencement of normal working hours tomorrow morning (via the Town’s website.		discussed with Council.
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25/06/2024	10.1.3	OCM084/2024	WESTERN CENTRAL LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS REVIEW	1. ADOPTS the Western Central Local Emergency Management Arrangements, dated June 2024 and provided as Attachment 1, in accordance with Part 3, Division 2 of the Emergency Management Act 2005 and 2. REQUESTS the Chief Executive Officer to undertake an in-house review of the Town's Operational Local Recovery Plan in the 24/25 financial year.	N	Letter sent to WSA LEMC, Local recovery Operational plan to be completed in FY 24/25 administratively . Recovery Plan to developed during review of the business continuity Plan, early 2025. Review underway.
25/06/2024	10.1.2	OCM083/2024	TOWN OF COTTESLOE INNOVATE RAP	THAT Council APPROVES development of an Innovate Reconciliation Action Plan (RAP)	N	Innovate RAP to be developed with the assistance of RAWG. Next RAWG meeting to held in Feburary'25.

28/05/2024	13.1.3	OCM077/2024	53 JOHN ST DOSCAS LANE ENCROACHMENT	THAT Council 1. NOTES additional legal advice obtained; and 2. INSTRUCTS the Chief Executive Officer to implement the pathway as specified under the recommended approach within the officer's comment.	N	Currently before SAT. Next SAT hearing to be held in March'25.
28/05/2024	10.1.10	OCM064/2024	ANDERSON PAVILION THIRD PARTY USE	THAT Council 1. AUTHORISE the Mayor and Chief Executive Officer (CEO) to sign the attached Licence Agreement and affix the Town's Common Seal (if required); 2. APPROVES the attached revised POL/111 (Civic Centre Hall and Anderson Pavilion Hire Policy) that incorporates the Anderson Pavilion; 3. INSTRUCTS the CEO to: a. Include the hire fees for the Anderson Pavilion for Council's consideration as part of the 2024/2025 budget; and b. Not commence public hire for the Anderson Pavilion until points 2(a) and 2(b) are completed.	N	Rooster's agreement has been executed. In discussions with Magpies on final licence agreement documentation.

26/03/2024	10.1.1	OCM027/2024	LEASE OF PART RESERVE 3235 (LOT 37) NAPIER STREET, COTTESLOE TO WAVECONN FOR THE PLACEMENT OF A TEMPORARY MOBILE PHONE TOWER	<p>THAT Council:</p> <ol style="list-style-type: none"> NOTE the four(4) submissions received (as attached) in regards to the proposed disposition, by way of lease, of a 66m2 Portion of Reserve 3235 Napier Street; AGREE to formally dispose of by way of Lease a 66m2 portion of Reserve 3235 Napier Street as depicted in this Report and located on the enclosed Plan for the purposes of siting a Mobile Phone Communications Tower providing reasons that the site and the consideration to be received are appropriate and best serve the community interest. INSTRUCT the Chief Executive Officer (CEO) to develop the Lease document inclusive of the following: <ul style="list-style-type: none"> Lease fee of \$30,000 per annum; An annual increase in rent will be in line with CPI; A two year option (at Council's discretion) Clause to be included; A "make good" clause to be included; The drafting of the Lease document to be at the Proponent's cost; The issues raised by the Cottesloe Tennis Club to be communicated to the Proponent and included in the Lease document if deemed necessary by Council's solicitors to ensure the interests of the Club are satisfied. 	N	Lease documentation not finalised due to power upgrade investigation.
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				4. INSTRUCT the CEO notify all submissioners of this decision		
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27/02/2024	13.1.1	OCM020/2024	RIGHT OF WAY (ROW) 20 ENCROACHMENT S - LOCAL GOVERNMENT ACT (1995) SECTION 3.25 NOTICE	<p>THAT Council:</p> <p>1. ADVISES residents to note that the primary purpose of addressing various encroachments is to allow the transfer of Council owned laneways to the Crown, provide setback certainty along the laneway in all future planning applications, and unless final property boundaries are established, it would be very difficult to ascertain the accuracy of any setback requirements;</p> <p>2. NOTES the legal advice attached;</p> <p>3. Approves the following pathway to progress resolution of ROW 20 encroachments of 100mm or greater that have been issued with the second letter (being the Local Government Act (1995) section 3.25 Notice);</p> <p>STEP 1: REJECT all claims pertaining to the invalidity of the notice (Section 9.5 Objection to the October 2023 Council Decision);</p> <p>STEP 2: The Administration to assess the Scenario 3 situations to determine the likelihood that Adverse Possession rights already exist in respect of encroached land and explore ways to minimise the financial and other impacts on residents with likely Adverse Possession claims by contacting Landgate at a senior level to discuss whether, and how, the process can be streamlined and expedited and the costs to the residents minimised;</p> <p>STEP 3: Following step 2, the Administration meet</p>	N	<p>Point 1 completed, Points 2 & 3 to be included in quarterly report. Report on various encroachments included in Oct'23 OCM agenda. Update on ROW 20 encroachments included in February OCM Agenda. Ongoing discussions with DPLH, Landgate and Town's solicitors. Council to be briefed in early 2025.</p>
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				<p>the relevant owners to Encourage them to make an application for Adverse Possession, explaining clearly to the reasons why the Town seeks a resolution to the matter (including the reasons why the Town wishes to transfer title to the Crown) and the advantages to the residents of getting clean title namely, that any encroachments would need to be disclosed to any prospective purchaser and that the process to incorporate the land the subject of the encroachment is protracted and so is best started now;</p> <p>STEP 4: following step 3, bring the matter back to Council;</p> <p>4. NOTES that an item will be presented to a future Ordinary Council Meeting to decide the action taken against encroaching properties that maintain their refusal to comply with the Local Government Act (1995) Section 3.25 and the (Local Uniform Provisions) 1996 Regulations 7 and 17 at the end of the process mentioned in point 3; and</p> <p>5. DEFERS any action against all other encroachments below 100 millimetres until Council has had the opportunity for further Briefing.</p>		
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27/02/2024	10.1.14	OCM010/2024	DONATION - PUBLIC ART "SANDBAR"	THAT Council: 1. PROVIDE In Principle support to accept the donation of the public art piece "Sandbar" (the artwork), by Artist James Rogers, from Hancock Prospecting and Roy Hill; 2. INSTRUCT the Chief Executive Officer (CEO) to: a. Form a working party of James Rogers (Artist), David Handley (Sculpture by the Sea), and the CEO to identify three (3) possible locations for the artwork's installation; b. Provide a future report to Council to consider a formal donation acceptance and determine where it should be installed	N	Several Meetings have occurred with Sulpture by the Sea and the artist. The agreed location is the East Cottesloe Playground. Ongoing discussions are happening to discuss the protective fencing proposed.
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28/11/2023	13.1.2	OCM237/2023	Beach Access Path CT10 Upgrade	THAT Council; 1. REJECTS all tenders received; and 2. ENDORSES installation of sand bag supported steps design with a Fibre Reinforced Plastic landing at beach level as per option 2 within table 3 in the officer's comment section. 3. INSTRUCT the CEO to prepare an Implementation Plan within this financial year for upgrade, replacement and/or maintenance of beach access paths.	N	Tenderers have been informed. A consultant is being sourced to develop the building drawings for the approved concept. Points 1 & 2 completed. Point 3 included in Asset Management Strategy and will be presented to an Elected Members Workshop in the coming weeks
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27/06/2023	10.1.11	OCM113/2023	Right of Way Policy	<p>That Council:</p> <ol style="list-style-type: none">1. ADOPTS the proposed changes to the Policy Pol/59 as attached;2. REQUESTS the CEO to bring a Report to Council at least quarterly on progress in carrying out Council's resolution SCM 009/2023 (21 February 2023) dealing with Florence St ROW encroachments and the transfer to the Crown of all ROW's currently in the name of the Town; and3. REQUESTS the CEO to include in his Quarterly Report to Council all complaints to the Town regarding ROW encroachments, pending the transfer to the Crown of all ROW's currently in the name of the Town	N	<p>Point 1 completed, Points 2 & 3 to be included in quarterly report. Report on various encroachments included in Oct'23 OCM agenda. Update on ROW 20 encroachments included in February OCM Agenda. Ongoing discussions with DPLH, Landgate and Town's solicitors. Council to be briefed in early 2025.</p>
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25/10/2022	13.1.1	OCM164/2022	BUS SHELTER ADVERTISING	That Council:1. CONSIDERS the confidential legal advice; 2. NOTES the attached confidential proposal submitted; 3. NOTES that a tender will be advertised in early 2023 to allow time for an ideal set of specifications to be prepared for that process.	N	Council Briefed in August'24. Tender documents being developed for release in early 2025.
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28/06/2022	10.1.10	OCM086/2022	HARVEY FIELD RECREATION PRECINCT - PREFERRED CONCEPT FOR IMPLEMENTATIO N	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. THANKS the community for taking the time to provide feedback through the recent public consultation survey; 2. NOTES the public consultation results within the attached report; 3. RESPONDS to the public consultation by assessing the costs of a more informal car parking arrangement as compared with the proposal outlined in the preferred concept option (formalised asphalted bays for Jarrad Street and formalised reinforced grass paving bays off Broome and Pearse streets, and bench seating). 4. BRINGS a costed comparative proposal back to Council for further consideration of the parking improvement proposals and oval seating outlined in the concept proposal compared with appropriate operational and maintenance costs of the existing non-formalised approach, and with reinforced grass paving off Jarrad Street and off Broome Street. This costed comparison should cover capital or improvement outlays and ongoing maintenance costs for each option. 5. ENDORSES the following elements of the preferred concept option to be completed in the following order, subject to funding being available: <ol style="list-style-type: none"> a. completion of two asphalt ACROD bays near the Anderson Pavilion; 	N	Provision to consider parking options included in 2024/25 Annual Budget. All other points completed.
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				<p>b. Relocation of tee box;</p> <p>c. Playground upgrade as per the Public Open Space Strategy (2019) principles;</p> <p>6. Upon completion of detailed design of the 30 metre length of staggered fencing next to tee box 2, the detailed design drawings shall be brought back to Council for consideration.</p> <p>7. REQUESTS the Administration to monitor the effectiveness of the tee box relocation for a period of 12 months after completion of the works and report back to Council. If the step has not adequately improved safety in the vicinity, then Council will explore (with professional advice and in consultation with the Sea View Golf Club) possible relocation of the green to improve safety, rather than progressing the high north-south fence in Option 2 in the Public Consultation survey.</p> <p>8. REQUESTS the Administration to advise the Sea View Golf Club accordingly and to ensure that the issue is adequately addressed in discussions regarding the renewal of the Golf Club lease.</p>		
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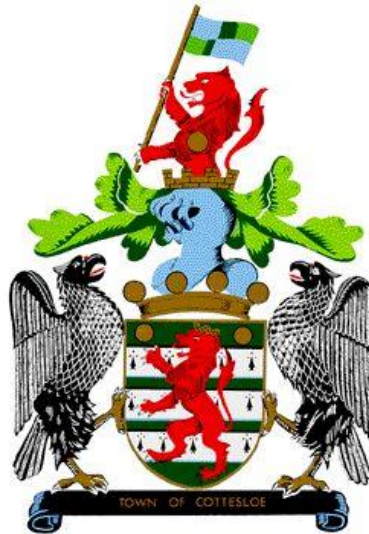
23/11/2021	10.1.4	OCM222/2021	COTTESLOE PYLON RESTORATION APPEAL	THAT Council: 1. REDEFINES the Cottesloe Pylon Restoration Appeal to broaden the scope to permit donations to be raised for the Cottesloe Beach Heritage Precinct. 2. RECEIVES a further report in due course on how an Appeal, which would include the raising of funds for the Cottesloe Beach Heritage Precinct, is proposed to operate.	N	This is currently being explored as part of sourcing funding for the Foreshore Masterplan and Council can expect to be briefed in early 2025 on the progress of this before an item returns to Council after that.
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27/05/2021	10.1.7	OCM079/2021	LIGHTING STRATEGY	<p>COUNCILLOR MOTION AND COUNCIL RESOLUTION</p> <p>That Council:</p> <p>1. Defers addressing the Item 10.1.7 until such time that a Council briefing can fully address questions and issues arising, including the following;</p> <p>1. The rationale for the current priority assigned to this matter by the Town officers and;</p> <p>2. The extent of any planned upgrades to ensure compliance with what is effectively a non-mandatory Australian Standard and;</p> <p>3. Sufficient justification for any expenditure either in the planning phase or the implementation phase.</p>	N	To be included in Asset Management Plan to be presented to Council in 2025.
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ROW COMPLAINTS REGISTER

Ref Number	Complaint Summary	Date Received	Response to Customer	Date Responded	Trim Reference	Status
1	Encroaching wall from neighbouring property affecting easement rights and concerns with 40 and 48 Florence Street being approved	30/01/2023	40 and 48 Florence Street was approved in 2009. Other encroachments being investigated.	31/03/2023	D23/7702	CLOSED
2	Asbestos fence on laneway	2/02/2023	Fence is not fibrous	14/07/2023	D23/27099	CLOSED
3	Basketball hoop on laneway	31/05/2023	Town will investigate the matter and address this with the play equipment owner	6/06/2023	D23/22175	CLOSED
4	Encroaching brick wall	23/06/2023	The wall does not require planning approval	23/06/2023	D23/26719	CLOSED
6	42 Hawkstone St – Encroachment ROW13 – Requiring Assistance	22/12/23	Still pending	22/12/23	D23/48774	In progress
7	298 Marmion St – Requesting property documents	15/1/2024	Still pending	9/1/2024	D24/2205	In progress
8	296 Marmion St-Emailed letter	13/2/2024	Residents awaiting Council meeting to make Public Statement	22/12/2023	D24/5735	In progress
9	58 Eric St – FOI	29/1/2024	Still pending – gathering documents	29/1/2024	D24/3091	In progress

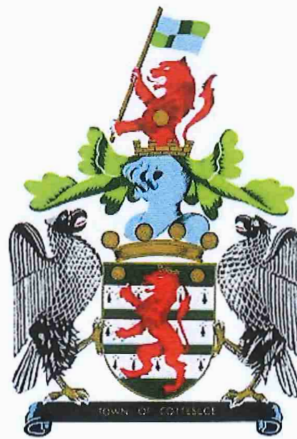
TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

**ITEM 10.2.1A:
UNCONFIRMED MINUTES OF AUDIT COMMITTEE
MEETING HELD ON 7 FEBRUARY 2025**

TOWN OF COTTESLOE**AUDIT COMMITTEE****UNCONFIRMED MINUTES**

AUDIT COMMITTEE
HELD IN THE
Mayor's Parlour, Cottesloe Civic Centre
109 Broome Street, Cottesloe
5:00 PM Friday, 7 February 2025

A stylized, handwritten signature in black ink, appearing to be "WMS".

WILLIAM MATTHEW SCOTT
Chief Executive Officer

13 February 2025

AUDIT COMMITTEE MEETING MINUTES

7 FEBRUARY 2025

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AUDIT COMMITTEE MEETING MINUTES

7 FEBRUARY 2025

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member announced the meeting opened at 5.07pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE**Members**

Mayor Lorraine Young	Elected Member
Cr Jeffrey Irvine	Elected Member
Mr Andrew Dimsey	Community Representative
Mr Nathan Hart	Community Representative
Mr Ian McKenzie	Community Representative

Officers

Mr Matthew Scott	Chief Executive Officer
Ms Vicki Cobby	Director Corporate and Community Services
Ms Magda Domanska	Executive Services Officer

Visitors**Apologies**

Cr Helen Sadler	Elected Member
Cr Sonja Heath	Elected Member

5 DECLARATION OF INTERESTS

Nil.

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AUDIT COMMITTEE MEETING MINUTES

7 FEBRUARY 2025

6 CONFIRMATION OF MINUTES

That the Minutes of the Audit Committee Meeting held on Thursday 19 December 2024 be confirmed as a true and accurate record.

Moved: Cr Irvine

Seconded: Mr Dimsey

That the Minutes of the Audit Committee Meeting held on Monday 7 October 2024 be confirmed as a true and accurate record.

Carried 5/0

7 PRESENTATIONS

Nil.

AUDIT COMMITTEE MEETING MINUTES

7 FEBRUARY 2025

8 REPORTS**8.1 REPORTS OF OFFICERS****8.1.1 2023/24 ANNUAL FINANCIAL STATEMENTS AND AUDIT REPORT**

Directorate: Corporate and Community Services
Author(s): Vicki Cobby, Director Corporate and Community Services
Authoriser(s): William Matthew Scott, Chief Executive Officer
File Reference: D25/4525
Applicant(s):
Applicant(s) Proponents:
Author Disclosure of Interest: Nil

SUMMARY

The 2023/24 Annual Financial Statements have been completed and audited by the Town's Auditor and the Office of the Auditor General. The Audit Report has subsequently been completed and is submitted to the Audit Committee for information prior to be submitted to Council.

OFFICER RECOMMENDATION IN BRIEF

That the Audit Committee note the 2023/24 Annual Financial Statements and Audit Report as presented.

BACKGROUND

The Annual Financial Statements for a local government must be submitted for Audit by 30 September each year. This year the Town sought an extension from the Department of Local Government, Sport and Cultural Industries to extend the deadline to 31 October 2024. The Town's 2023/24 Annual Financial Statements were submitted to the Town's Auditor on the evening of 31 October 2024.

OFFICER COMMENT

The Annual Financial Statements and Audit Report have been completed and are presented to the Audit Committee prior to being incorporated into the Town's Annual Report which is then submitted to Council.

The draft Annual Financial Statements were distributed to Audit Committee Members on 3 December 2024 for their review and feedback, in preparation for the Town's audit exit meeting with the Office of the Auditor General (OAG) and the Town's auditors, originally scheduled for 19 December 2024 at 8:00 AM. However, the OAG postponed this meeting due to additional inquiries regarding the revaluation of the Grove Library conducted in the 2022/23 financial year. These inquiries necessitated a restatement of the financial statements,

AUDIT COMMITTEE MEETING MINUTES**7 FEBRUARY 2025**

which have now been completed. Details on this adjustment are provided in Note 30 (page 44).

The Audit Committee are invited to attend the Town's Audit Exit Meeting, chaired by the Office of the Auditor General. This meeting, to be held immediately before the Audit Committee Meeting on Friday 7 February 2025 gives the audit committee the opportunity to discuss any elements of the audit or annual financial report with both staff, Grant Thornton auditors and the Office of the Auditor General.

The audit report will be presented and spoken to by the Office of the Auditor General in the Audit Exit Meeting.

The Annual Financial Statements and the Management Representation Letter will be signed at the conclusion of the Audit Exit Meeting on 7 February. At the time of writing this report, the Audit Opinion had not been received from the auditors. This will be provided before the audit exit meeting. It is anticipated that an unqualified audit opinion will be issued by the Office of the Auditor General.

Extracted from the Statement of Financial Position as at 30 June 2024, the following is highlighted for the Committee:

	2023/24	2022/23	Difference
Net Current Asset Position	\$9,863,836	\$9,558,236	\$305,600
Total Debt	\$2,108,097	\$2,460,557	(\$352,460)
Total Reserves	\$7,839,029	\$8,283,426	(\$444,397)
Total Equity	\$152,795,094	\$149,591,993	\$3,203,101

While these four items are not presented in any statutory manner they do provide a brief snapshot of some of the key financial data currently in the Statements. The positive figures in the difference column show gains from the previous financial year. The negative amounts indicate a reduction in debt and in Reserves. The Total Equity has increased by \$3.2 million, this is a good result for the Town.

ATTACHMENTS

8.1.1(a) Annual Financial Statements for the period ended 30 June 2024 [under separate cover]

CONSULTATION

Grant Thornton Auditors
Office of the Auditor General

STATUTORY IMPLICATIONS

Local Government Act 1995

AUDIT COMMITTEE MEETING MINUTES**7 FEBRUARY 2025**

6.4 Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.
- (3) By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor —
 - (a) the accounts of the local government, balanced up to the last day of the preceding financial year; and
 - (b) the annual financial report of the local government for the preceding financial year.

POLICY IMPLICATIONS

There are no perceived Policy implications arising from the officer's recommendation.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023 – 2033*.

Priority Area 6: Providing open and accountable local governance

Major Strategy 6.2: Continue to deliver high quality governance, administration, resource management and professional development.

RESOURCE IMPLICATIONS

Resource requirements are in accordance with the existing budgetary allocation.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

THAT the Audit Committee note the 2023/24 Annual Financial Statements and Audit Report as presented.

Moved Mr Dimsey

Seconded Cr Irvine

Carried 5/0

AUDIT COMMITTEE MEETING MINUTES

7 FEBRUARY 2025

8.1.2 MEETINGS DATES 2025

Attachments: Nil

The proposed Audit Committee meeting dates for 2025 are listed below:

- Monday, 17 March 2025 4.30-6.00pm
- Monday, 26 May 2025 4.30-6.00pm
- Monday, 8 September 2025 4.30-6.00pm
- Monday, 8 December 2025 4.30-6.00pm

THAT the Audit Committee RECOMMENDS that the Council ADOPTS these Audit Committee Meetings dates for 2025.

Moved Mr Hart

Seconded Cr Irvine

Carried 5/0

AUDIT COMMITTEE MEETING MINUTES

7 FEBRUARY 2025

8.2 ITEMS FOR DISCUSSION

8.2.1 AUDIT COMMITTEE RESOLUTION DATABASE

Attachments: 8.2.1(a) Audit Committee Resolution Database - November 2024 [under separate cover]

The Audit Committee Resolution Database provides an update on Council resolutions put forward by the Audit Committee since the previous meeting and resolutions linked to their Charter. This is provided for information.

AUDIT COMMITTEE MEETING MINUTES

7 FEBRUARY 2025

8.2.2 COMPLIANCE CALENDAR

Attachments: 8.2.2(a) Audit Compliance Calendar - December 2024 [under separate cover]

The Compliance Calendar has been adapted specifically for the Town of Cottesloe from the WALGA model to govern best practices across the calendar year.

The Compliance Calendar is provided for the information of the Audit Committee.

AUDIT COMMITTEE MEETING MINUTES**7 FEBRUARY 2025**

9 GENERAL BUSINESS**9.1 COMMITTEE MEMBERS**

- October meeting – Risk Register to be made available next Audit Meeting
- Cr Irvine requested a report detailing the progression of the ERP project for the meeting on 17 March 2025.

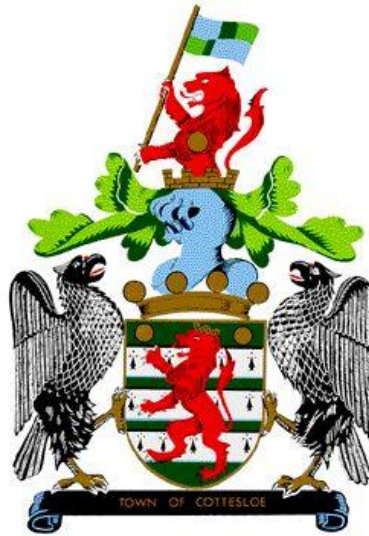
9.2 OFFICERS

- Mr Scott suggested a new report on the audit findings and corresponding resolutions be brought to subsequent meetings, the committee agreed.

10 MEETING CLOSED TO PUBLIC**10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED****11 NEXT MEETING****12 MEETING CLOSURE**

The Presiding Member announced the meeting closed at 5:27 pm.

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

ITEM 10.2.2A: UNCONFIRMED MIINUTES - CEO RECRUITMENT COMMITTEE MEETING

TOWN OF COTTESLOE**CEO RECRUITMENT COMMITTEE MEETING
UNCONFIRMED MINUTES**

CEO RECRUITMENT COMMITTEE MEETING
HELD IN THE
Mayor's Parlour, Cottesloe Civic Centre
109 Broome Street, Cottesloe
1:00 PM Friday, 21 February 2025

A stylized, handwritten signature in black ink, appearing to read 'W. Scott'.

WILLIAM MATTHEW SCOTT
Chief Executive Officer

21 February 2025

CEO RECRUITMENT COMMITTEE MEETING MINUTES

21 FEBRUARY 2025

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CEO RECRUITMENT COMMITTEE MEETING MINUTES

21 FEBRUARY 2025

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Chief Executive Officer announced the meeting open at 1:05 pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

The Chief Executive Officer drew attention to the Town's Disclaimer.

3 ANNOUNCEMENTS BY THE CHIEF EXECUTIVE OFFICER WITHOUT DISCUSSION

The Chief Executive Officer announced that the Committee did not currently have a Presiding Member, which due to recent legislation changes, could only be appointed by Council (S5.12 Local Government Act 1995). As the position of Presiding Member was vacant, the Committee had to choose one of the Members present to Preside at the meeting (S5.14, Local Government Act 1995).

001/2025

MOTION

Moved Member Harkins

Seconded Member Irvine

THAT Mayor Young be appointed as Presiding Member for the Committee Meeting

Carried 5/0

For: Member Young, Member Irvine, Member Heath, Member Harkins and Member Cole

Against: Nil

Chief Executive Officer left the meeting at 1:08 pm

4 ATTENDANCE**Members**

Mayor Lorraine Young	Elected Member	
Cr Melissa Harkins	Elected Member	Electronic means
Cr Sonja Heath	Elected Member	Electronic means
Cr Jeffrey Irvine	Elected Member	Electronic means
Mr Steve Cole	Community Representative	Electronic means

The Presiding Member advised that Cr's and had declared that their method of remote attendance would allow the Committee Members to maintain

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CEO RECRUITMENT COMMITTEE MEETING MINUTES

21 FEBRUARY 2025

communication and enable them to fully participate in the meeting and that they were able to maintain confidentiality for any part of the meeting that was closed.

Officers

William <u>Matthew</u> Scott	Chief Executive Officer (Left the meeting 1:08pm)
Jacquelyne Pilkington	Governance & Executive Office Coordinator

Consultant

Ms Emily Bulloch – Beilby Downing Teal

Apologies

At the close of the agenda no apologies had been received.

5 DECLARATION OF INTERESTS

Mayor Young declared an IMPARTIALITY INTEREST in item 10.1.1 by virtue “some of the candidates in the process are known to me”

Cr Harkins declared an IMPARTIALITY INTEREST in item 10.1.1 by virtue “some of the candidates in the process are known to me”

Mr Cole declared an IMPARTIALITY INTEREST in item 10.1.1 by virtue “some of the candidates in the process are known to me”

Cr Irvine declared an IMPARTIALITY INTEREST in item 10.1.1 by virtue “a candidate in the process is known to me”

Cr Heath declared an IMPARTIALITY INTEREST in item 10.1.1 by virtue “a candidate in the process is known to me”

6 CONFIRMATION OF MINUTES

Nil

7 PRESENTATIONS

Nil

8 REPORTS**8.1 REPORTS OF OFFICERS**

Nil

8.2 ITEMS FOR DISCUSSION

Nil

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CEO RECRUITMENT COMMITTEE MEETING MINUTES

21 FEBRUARY 2025

9 GENERAL BUSINESS**9.1 COMMITTEE MEMBERS****9.2 OFFICERS****10 MEETING CLOSED TO PUBLIC****10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED****002/2025****MOTION FOR BEHIND CLOSED DOORS****Moved Member Heath****Seconded Member Irvine**

That, in accordance with Section 5.23(2) (a), the discuss the confidential reports behind closed doors.

Carried 5/0

For: Presiding Member Young, Member Irvine, Member Heath, Member Harkins and Member Cole

Against: Nil

The public and members of the media were requested to leave the meeting at 1:13 pm

10.1.1 CEO RECRUITMENT

This item is considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (a) as it contains information relating to a matter affecting an employee or employees.

003/2025**OFFICER AND COMMITTEE RECOMMENDATION****Moved Member Irvine****Seconded Member Heath**

THAT the CEO Recruitment Committee recommends;

1. That Council:

- a. **NOTES** the information as provided by the CEO Recruitment Consultant (Beilby Downing Teal) in the circulated selection report, dated 21 February 2025;
- b. **ACCEPT** Candidate F as the preferred Candidate, given that they are suitable to be employed in the position of Chief Executive Officer (CEO) of the Town of Cottesloe, as recommended in the circulated selection report; and
- c. **THANKS** all applicants who expressed an interest in the position of CEO at the Town of Cottesloe

Carried by Absolute Majority 5/0

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CEO RECRUITMENT COMMITTEE MEETING MINUTES

21 FEBRUARY 2025

For: Presiding Member Young, Member Irvine, Member Heath, Member Harkins and
Member Cole
Against: Nil

004/2025

MOTION FOR RETURN FROM BEHIND CLOSED DOORS

Moved Presiding Member Young Seconded Member Harkins

In accordance with Section 5.23 that the meeting be re-opened to members of the public and media and motions passed behind closed doors be read out if there are any public present.

Carried 5/0
For: Presiding Member Young, Member Irvine, Member Heath, Member Harkins and
Member Cole
Against: Nil

The public and members of the media returned to the meeting at 1:36 pm.

11 NEXT MEETING**12 MEETING CLOSURE**

The Presiding Member announced the meeting closed at 1:36 pm.