

# TOWN OF COTTESLOE



## BIKE PLAN REVIEW WORKING GROUP MINUTES

Mayor's Parlour, Cottesloe Civic Centre  
109 Broome Street, Cottesloe  
9.00 AM, THURSDAY 22 JUNE 2017

**MAT HUMFREY**  
Chief Executive Officer

14 July 2017

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The Chair announced the meeting open at 9:00 AM, and commenced proceedings by delivering an Acknowledgement of Country.

## **2 ATTENDANCE**

### **Present**

Cr Sandra Boulter (Chair)  
Cr Sally Pyvis  
Cr Rob Thomas

### **Officers Present**

Mr Mat Humfrey	Chief Executive Officer
Mr Nick Woodhouse	Manager Engineering Services
Ms Melissa Rachan	Sustainability Officer
Dr Helen Sadler	Resident, Town of Cottesloe
Ms Samantha Hornby	Governance Coordinator

## **2.1 APOLOGIES**

Mayor Jo Dawkins

## **3 RATIFICATION OF THE PREVIOUS MINUTES**

All present Working Group members confirmed that the Minutes of the previous meeting (23 May, 2017) are a true and accurate record, pending the following;

- a) audio confirmation on the following statement appearing in bullet point one under business arising:

*“The current speed limit of 40 km/hr on Marine Parade is ideal.”*

Update: Following the meeting it was confirmed that the above statement made by Jacob Martin of Cardno was preceded by the words *‘In certain areas’* - the current speed limit of 40 km/hr on Marine Parade is ideal. The Minutes will be amended to reflect this.

- b) a sixth dot point be added to page three of the previous minutes to read as follows:

‘The Working Group is dissatisfied with the Plan that Cardno has produced as it does not meet the Town’s needs.’

**Proposed: Helen Sadler**  
**Second: Rob Thomas**

**CARRIED**  
**ALL IN FAVOUR**

## **4 BUSINESS ARISING**

## **LOCAL BIKE PLAN 2015 – 2025**

### **4.1 Summary of Local Government Bike Plans – *Melissa Rachan***

Melissa Rachan referred to her report on the summary of various of the Local Government's Bike Plans and outlined where these plans had been fully or partially implemented.

It appears that presently there is minimal opportunity to integrate with adjacent Towns/Shires. The Town of Mosman Park's draft Local Bike Plan (2011) contains a number of recommendations to integrate with the Town of Cottesloe, but has not been implemented. The Town of Claremont's Local Bike Plan (2011) has not been endorsed by Council, although it is utilised to determine priorities for works. The Shire of Peppermint Grove and the City of Nedlands do not currently have a bike plan, although the Swanbourne Shopping Precinct project under the City of Nedlands may provide some opportunities.

It was suggested that perhaps an 'Active Transport Policy' be devised as a joint venture between the Town of Cottesloe and neighbouring local governments. The CEO will bring this suggestion to the Western Suburbs Regional Organisation of Councils (WESROC) Meeting later today, and all Working Group members will research any modern Active Transport Policies currently in effect.

#### **COMMITTEE RESOLUTION**

**Moved Cr Pyvis, seconded Helen Sadler**

**That the Town of Cottesloe Administration resolve to adopt an Active Transport Policy.**

**ALL IN FAVOUR**

### **4.2 Relevant Documentation and Responses for the Bike Plan Review Working Group – *Melissa Rachan***

Melissa Rachan drew the Working Group's attention to the relevant documentation and previously requested responses as included in the Agenda for this meeting.

#### **Priority Areas for Commencement of Works**

Priority areas were identified, along with small, low-cost projects and minor works utilising funds allocated in the 2016/17 budget.

Streets running east and west through the Town such as Grant Street and Eric Street are priority areas, but Grant Street should be a first point of focus. The proposed treatment of Grant Street in the Cardno Plan is quite good and should be implemented.

#### **Round-a-bouts (Line Marking)**

Line marking in the Town is regulated by Main Roads WA (MRWA), however we may be able to implement non-permanent improvements or solutions with only paint. Investigate the possibility of running a competition inviting local primary school students to design the round-a-bout 'art'.

MRWA will be invited to attend a Working Group meeting to ascertain what can be implemented by the Town with regards to round-a-bouts under the MRWA Standard.

Enquiries will also be made with City of Fremantle with regards to symbols/design.

### **Speed Limit on Marine Parade**

Speed limits in the Town are under MRWA regulation and a submission will need to be made to MRWA to request any changes.

### **Action List**

Following a brief discussion it was agreed that in order to monitor the completion of action items for the Working Group, an Action List would be developed and maintained by the Governance Coordinator. This List will be used to track the progress of each task for actioning, as well as encompass the surrounding discussion on this subject, its timeline and responsible officer.

### **COMMITTEE RESOLUTION**

**Moved Cr Pyvis, seconded Cr Thomas**

**That the Bike Plan Review Working Group adopt the following Action Listing:**

**ALL IN FAVOUR**

Action	Timeline and Responsible Officer
Low cost projects be prepared for implementation; <ol style="list-style-type: none"> <li>1. East West roads</li> <li>2. Grant Street as a priority (see Cardno Plan)</li> <li>3. Symbols for Town wide implementation</li> </ol>	Next committee meeting  Nick Woodhouse
Round-a-bouts <ol style="list-style-type: none"> <li>1. Design options in consultation Main Roads WA (MRWA)</li> <li>2. Create “self explaining designs” for key round-a-bouts (including community involvement in the design)</li> <li>3. Implement test areas</li> </ol>	Next committee meeting  Nick Woodhouse Melissa Rachan
Lower the speed limit on Marine Parade <ol style="list-style-type: none"> <li>1. Speed advisory trailer</li> <li>2. Resolution to lower speed limit (40 – 30, 50 – 40) and altering low speed sections</li> <li>3. Infrastructure to reduce speed limit</li> <li>4. One way for Marine Parade?</li> </ol>	Ask the design team (lead) to attend a committee meeting;  Administration to provide a report to implement lower speed limits on Marine Parade for Council’s consideration.
Investigate alternative solutions for Broome Street that doesn’t require ripping up the existing bitumen.	Next committee meeting  Nick Woodhouse

Look at renaming the committee to reflect wider transport options	Next committee meeting All Working Group members
Contact Main Roads WA with regards to the Principal Shared Path (confirm extent and timing).	Next committee meeting Nick Woodhouse

#### **COMMITTEE RESOLUTION**

**Moved Cr Pyvis, seconded Cr Thomas**

**That the Bike Plan Review Working Group note the Local Bike Plan 2015-2025 document developed by Cardno.**

**ALL IN FAVOUR**

#### **COMMITTEE RESOLUTION**

**Moved Cr Boulter, seconded Helen Sadler**

**That a second point be added to the previous Committee Resolution from the 23 May 2017 meeting of the Bike Plan Review Working Group as follows;**

- 2. To request that the Town of Cottesloe Administration write to Cardno informing them that the project will cease, and that the Working Group was displeased with report as presented.**

**ALL IN FAVOUR**

### **5 GENERAL BUSINESS**

#### **Working Group Name**

In light of the recent change to the direction of this Working Group, in respect of the fact that the Committee is no longer 'reviewing' the Bike Plan document from Cardno, it was suggested that all Working Group members consider possible alternatives names for this Committee in time for the next meeting.

### **6 NEXT MEETING**

The next meeting will be held on Tuesday 18 July 2017, at 4.00 PM

### **7 MEETING CLOSURE**

The Chair closed the meeting at 10.12 AM