

TOWN OF COTTESLOE



FORESHORE PRECINCT IMPLEMENTATION COMMITTEE

MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
5:00PM, THURSDAY 21 JUNE 2017

MAT HUMFREY
Chief Executive Officer

21 June 2017

TABLE OF CONTENTS

1	Declaration of Meeting Opening / Announcement of Visitors.....	5
2	Record of Attendance / Apologies	5
3	Declaration of Interests	5
4	Officer Reports.....	5
	4.1 Foreshore Renewal – Vendor Submissions.....	6
5	New Business of an Urgent Nature Introduced by Elected Members/Officers by Decision of Meeting	9
6	Meeting Closure	9

1 DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Mr Adrian Fini (Chair)	Design Advisory Panel
Mayor Jo Dawkins	Town of Cottesloe
Mr Dick Donaldson	Design Advisory Panel
Mr Deon White	Design Advisory Panel
Mr Simon Rodrigues	Design Advisory Panel

Officers Present

Mr Mat Humfrey	Chief Executive Officer
Mr Nick Woodhouse	Manager Engineering Services
Ms Samantha Hornby	Governance Coordinator

Apologies

Cr Mark Rodda	Town of Cottesloe
---------------	-------------------

3 DECLARATION OF INTERESTS

Deon White declared an impartiality interest due to his involvement with Cott+Plus

Simon Rodrigues declared an impartiality interest due to his involvement with Cott+Plus

Adrian Fini declared a proximity interest due to owning property in the area, and an impartiality interest having previously worked with some of the applicants who submitted quotes for this project..

4 OFFICER REPORTS

4.1 FORESHORE RENEWAL – VENDOR SUBMISSIONS

File Ref: SUB/2114
Attachments: Vendor Submissions
Responsible Officer: Mat Humfrey
Chief Executive Officer
Author: Nick Woodhouse
Manager Engineering Services
Proposed Meeting Date: 21 June 2017
Author Disclosure of Interest: Nil

SUMMARY

The Committee is requested to recommend a preferred vendor to Council for the provision of the concept, detailed design, tender specifications and construction management of the foreshore renewal project.

BACKGROUND

The Cottesloe Foreshore Renewal is a project advanced by the Town of Cottesloe with the aim to revitalise the Cottesloe Foreshore Precinct with improved amenities, pedestrian accessibility and the effective planning of the public open spaces.

At the May 2017 meeting this Committee resolved:

THAT the Foreshore Precinct Implementation Committee endorse the attached Design Brief as amended for distribution.

The Design Brief has been widely advertised and a number of submissions have been received.

STRATEGIC IMPLICATIONS

The implementation of the Foreshore Master Plan is identified as a community priority in the Strategic Community Plan.

Strategic Community Plan 2013 to 2023

Priority Area Three: Enhancing beach access and the foreshore.

Corporate Business Plan (2014 – 2018)

Priority Area Three: Enhancing beach access and the foreshore.

3.1 Implement the 'Foreshore Redevelopment Plan' in consultation with the community

POLICY IMPLICATIONS

Beach Policy – the Foreshore Renewal Masterplan complies with the policy as adopted by Council.

STATUTORY ENVIRONMENT

All works in the Cottesloe Foreshore Precinct will require a planning approval from the West Australian Planning Commission (WAPC) as the land sits under the Metropolitan Region Scheme. As the changes are minimal and do not significantly alter the purpose for which the land is to be used, there are no significant challenges that are expected when approvals are sought.

Much of the land contained within the Cottesloe Foreshore Precinct is also listed on the State Heritage Register. Officers will work with the State Heritage Office during the detailed design phase of every element to ensure heritage considerations are met.

FINANCIAL IMPLICATIONS

This project is expected to require significant resources over the next five years.

STAFFING IMPLICATIONS

The Town has sought quotes from experienced external consultants for the provision of a concept design, detailed design, tender specifications and project management of the construction phase. Additional design or project management expertise may be employed by the Town on a short term, contract basis to assist with the work required. All staff costs will be met within existing operating or capital budgets.

SUSTAINABILITY IMPLICATIONS

The design approach for the Foreshore Masterplan has covered issues such as sustainability and the long term maintenance and management of the precinct. The design will need to include selected materials that have been chosen to ensure sustainability, longevity and ease of maintenance.

CONSULTATION

Foreshore Precinct Implementation Committee
Town of Cottesloe Staff

STAFF COMMENT

A number of submissions have been received in response to the Design Brief and it is necessary to create a shortlist so that the Committee can receive presentations at the next Committee meeting.

VOTING

Simple Majority

OFFICER RECOMMENDATION

That the Committee recommend _____ as the preferred vendor for the provision of the detailed designs, tender specifications, temporary installation and construction management for the first stage of the foreshore renewal project.

COMMITTEE RESOLUTION

Moved Deon White, seconded Simon Rodrigues

That the Committee:

- 1. Recommend Emerge Associates as the preferred vendor for the provision of the detailed designs, tender specifications, temporary installation and construction management for the first stage of the foreshore renewal project.**
- 2. Allocate 8-10% for the appointment of a suitable graphic designer to be part of the Emerge Associates' team, to be confirmed by Emerge Associates prior to appointment.**

ALL IN FAVOUR

5 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING

Nil.

6 MEETING CLOSURE

The Chair announced the meeting closed at 5.20 PM