

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

AGENDA

ORDINARY COUNCIL MEETING
TO BE HELD IN THE
Council Chambers, Cottesloe Civic Centre
109 Broome Street, Cottesloe
6:00 PM Tuesday, 26 May 2026

Town of Cottesloe

ORDINARY COUNCIL MEETING

Notice is hereby given that the next Ordinary Council Meeting will be held in the Council Chambers, Cottesloe Civic Centre 109 Broome Street, Cottesloe on **26 May 2026** commencing at **6:00 PM**.

The business to be transacted is shown on the Agenda hereunder.

Yours faithfully,



Mark Newman
Chief Executive Officer

22 May 2026

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Town for any act, omission, statement or intimation occurring during council meetings.

The Town of Cottesloe disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during council meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a council meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Town of Cottesloe during the course of any meeting is not intended to be and is not taken as notice of approval from the Town.

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Members of the public should note that no action should be taken on any application or item discussed at a council meeting prior to written advice on the resolution of Council being received.

All formal Council Meetings will be audio visual recorded and livestreamed and will be publicly available via the Town of Cottesloe's website or social media platform.

Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au



DISCLOSURE OF INTERESTS

Agenda Forum

Ordinary Council Meeting

Special Council Meeting

Name of Person Declaring an interest

Position

Date of Meeting

This form is provided to enable members and officers to disclose an Interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act 1995 and Local Government (Administration) Regulations 1996 34C.

INTEREST DISCLOSED

Item No

Item Title

Nature of Interest

Type of Interest

Financial

Proximity

Impartiality

INTEREST DISCLOSED

Item No

Item Title

Nature of Interest

Type of Interest

Financial

Proximity

Impartiality

INTEREST DISCLOSED

Item No

Item Title

Nature of Interest

Type of Interest

Financial

Proximity

Impartiality

DECLARATION

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

DISCLOSURE OF INTERESTS

Notes for Your Guidance

IMPACT OF A FINANCIAL INTEREST (s. 5.65. & s. 67. Local Government Act 1995)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- a. In a written notice given to the Chief Executive Officer before the Meeting or;
- b. At the Meeting immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a. Preside at the part of the Meeting relating to the matter or;
- b. Participate in, or be present during, any discussion or decision making procedure relative to the matter, unless and to the extent that, the disclosing member is allowed to do so under *Section 5.68* or *Section 5.69* of the *Local Government Act 1995*.

INTERESTS AFFECTING FINANCIAL INTEREST

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest in a matter**.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **must** be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of \$10 000 or imprisonment for 2 years.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1995*, with or without conditions.

INTERESTS AFFECTING PROXIMITY (s. 5.60b Local Government Act 1995)

1. For the purposes of this subdivision, a person has a proximity interest, pursuant to s.5.60B of the Local Government Act 1995, in a matter if the matter concerns;
 - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
 - b. a proposed change to the zoning or use of land that adjoins the person's land; or
 - c. a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
 - a. The proposal land, not being a thoroughfare, has a common boundary with the person's land; or
 - b. The proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

INTERESTS AFFECTING IMPARTIALITY

Definition: An interest, pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- a. In a written notice given to the Chief Executive Officers before the Meeting or;
- b. At the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest exist.

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

The Presiding Member directed the public's attention to the Disclaimer and the paragraph that advises that formal meetings of Council will be audio/visually recorded.

3 ATTENDANCE**Elected Members**

Deputy Mayor Sonja Heath
Cr Lorraine Young
Cr Kirsty Barrett
Cr Helen Sadler
Cr Chilla Bulbeck
Cr Jeffrey Irvine
Cr Michael Thomas

Declaration of any Elected Members attending the meeting by electronic means.

Officers

| | |
|--------------------------|--|
| Mr Mark Newman | Chief Executive Officer |
| Mrs Vicki Cobby | Director Corporate and Community Services |
| Mr Shaun Kan | Director Engineering Services |
| Mr Steve Cleaver | Director Development and Regulatory Services |
| Ms Jacquelyne Pilkington | Governance and Executive Office Coordinator |

3.1 APOLOGIES**3.2 APPROVED LEAVE OF ABSENCE**

Mayor Melissa Harkins
Cr Brad Wylynko

3.3 APPLICATIONS FOR LEAVE OF ABSENCE**4 DECLARATION OF INTERESTS****5 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION****6 PUBLIC QUESTION TIME****6.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Mr Peter Rattigan – 9 Grant Street, Cottesloe

Various

Extra Spare Green Bin - Disposal of cuttings and trimmings

Q1:a. Would Council provide a second green bin free of charge to those residents who could benefit from another green bin?

R1a: A decision to provide an extra bin would need to be made by Council in the Budget process. The provision of a bin would be unlikely to be free as it incurs costs of supply, pickup and disposal.

Green waste bags, costing two dollars each, are available for purchase at the Administration Centre, but these can only be used for pine needles. The Town appreciates the residents taking the effort to maintain the land fronting their properties

Drafts Event Policy

Q2:a. Were those Not for Profit organisations that were previously exempt from the fees, been consulted before the matter came to Council?

R2a: The purpose of the community consultation is to inform the wider community and regular user groups of the proposed changes to the Events Policy, including fees and charges. Current use of the Town's hireable venues by not-for-profit (NFP) groups is very limited, with approximately 95 per cent of bookings associated with weddings and private or commercial use. There are only a small number of regular community and NFP events, which are primarily delivered by local sporting clubs.

Regular users, such as sporting clubs that utilise Cottesloe Oval, as well as the broader community, have been advised of the consultation. Extensive communications have been undertaken to highlight the proposed changes. This is an ongoing process, with the consultation remaining open for feedback until 10 May.

Fees have not yet been set. Final fees and charges will be determined as part of the 2026/27 budget process, informed by community feedback, benchmarking against comparable local governments, and cost recovery considerations.

Council will continue to support local not-for-profit organisations and sporting clubs through appropriate fee waivers or minimal charges where justified. The proposed fee recovery approach aims to recover a small portion of maintenance and asset-related costs.

There is no intention to levy the Surf Club for use of the beach. If this needs clarifying, this can occur with the final adoption of the policy

Q2b: If not have they been alerted directly to the change of the fee structure?

R2b: At this stage, fees have not been set. As such, no specific changes to the fee structure have been implemented. Regular users and the broader community have been alerted to the proposed policy changes through direct communication and the public consultation process. Any future fees and charges will also be informed by feedback received through the community consultation and will be determined as part of the 2026/27 budget process.

Removal of trees – Wanslea House Cottlesloe

Q3: a. Should a DA have been issued before trees had been destroyed?

b. If not what, will the Town take any action against the National Trust?

R3: The Town has not received a complaint regarding trees at this property and the matter needs research. Town Staff are investigating the matter and will respond in due course.

Further to the above, please find below an additional response to Question 3.

Q3: a. Should a DA have been issued before the trees had been destroyed?

R3a: The National Trust operates Wanslea House as a Cancer Wellness Centre and pre-primary facility. The National Trust has advised the Town that four trees were removed following a period of review and communication with stakeholders, with damage to a building being the contributing factor.

No development application was lodged with the Town in relation to the tree removal, and the Town of Cottlesloe does not have an adopted Tree Protection Local Planning Policy.

b. If not, what will the Town take any action against the National Trust?

R3b: Based on the advice provided by the National Trust, the Town's focus is to continue liaising with the National Trust about appropriate revegetation.

The Town is also investigating the feasibility of a Tree Protection Local Planning Policy for the Town and how such a policy may apply in Cottlesloe.

6.2 PUBLIC QUESTIONS**7 PUBLIC STATEMENT TIME****8 CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting of Council held on Tuesday 28 April 2026 be confirmed as a true and accurate record.

9 PRESENTATIONS**9.1 PETITIONS**

Procedure of Petitions – Local Government (Meetings Procedure) Local Law 2021, Clause 6.11

(3) *The only question which shall be considered by the council on the presentation of any petition shall be:*

- a) that the petition shall be accepted;*
- b) that the petition shall not be accepted;*
- c) that the petition be accepted and referred to the CEO for consideration and report; or*
- d) that the petition be accepted and dealt with by the full council.*

9.2 PRESENTATIONS**9.3 DEPUTATIONS**

10 REPORTS

10.1 REPORTS OF OFFICERS

COUNCIL RESOLUTION

That Council adopts the following en-bloc Officer Recommendations contained in the Agenda for the Ordinary Meeting of Council 26 May 2026:

____' ____' ____' ____' ____' ____' ____'

CORPORATE AND COMMUNITY SERVICES**10.1.1 LIST OF PAYMENTS 1 TO 31 MARCH 2026**

Directorate: Corporate and Community Services
Author(s): Gabriel Wani, Coordinator Finance
Authoriser(s): Vicki Cobby, Director Corporate and Community Services
Mark Newman, Chief Executive Officer
File Reference: D26/65866
Applicant(s): Internal
Author Disclosure of Interest: Nil

SUMMARY

It is a requirement of the *Local Government (Financial Management) Regulations 1996*, Regulation 13 that if a Local Government has delegated to the CEO the exercise of its power to make payments from the municipal or trust funds, a list of payments must be prepared each month and are presented to Council.

OFFICER RECOMMENDATION IN BRIEF

That Council RECEIVES the List of Payments 1 to 31 March 2026.

BACKGROUND

Section 6.10 of the *Local Government Act 1995* requires the keeping of financial records and general management of payments, which is further specified in Regulation 13 of the *Local Government (Financial Management) Regulations 1996*. A list of payments is to be prepared each month and presented to Council at the next ordinary meeting of council after this list is prepared. This report is to show the payee's name, the amount of payment, the date of the payment and sufficient information to identify the transaction.

OFFICER COMMENT

The list of payments made during March 2026 is included in the attachment. This includes purchases made via electronic fund transfers and cheque payments, credit card payments, and fuel cards payments.

The following material payments are brought to the Council's attention (excludes internal investment transfers):

- \$613,638.80 to Department of Fire & Emergency Services for Emergency Service Levy remittance
- \$269,882.34 and \$252,072.44 to the Town of Cottesloe staff for fortnightly payroll (includes ATO payments),
- \$213,183.25 to The Trustee For Rico Family Trust for waste collection services for January and February 2026,
- \$83,619.58 to Western Metropolitan Regional Council for waste disposal charges,

- \$46,509.44 paid to Western Metropolitan Regional Council for waste disposal charges,
- \$77,000.00 to Sculptures by the Sea for financial contribution for 2026 event,
- \$50,171.51, \$48,315.06 to SuperChoice Services Pty Ltd for Superannuation Payments,
- \$42,616.84 to Electricity Generation and Retail Corporation for supply of electricity.

ATTACHMENTS

10.1.1(a) Monthly Payment Listing - March 2026 [under separate cover]

CONSULTATION

Internal

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 6.10

Local Government (Financial Management) Regulations 1996

Regulation 13

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 4: Our Leadership and Governance - Strategic leadership providing open and accountable governance.

Major Strategy 4.3: Deliver open, accountable and transparent governance.

RESOURCE IMPLICATIONS

Resource requirements are in accordance with the existing budgetary allocation.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

RISK MANAGEMENT IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires that a list of payments be presented at the next Ordinary Council Meeting after the list is

prepared. Failure to accept this report may result in the Town not meeting its legislative obligations.

Presenting the list of payments in a public meeting carries an inherent risk that the information could be misused to facilitate fraudulent activity, including attempts to impersonate payees or solicit additional information. To mitigate this, payment descriptions are intentionally kept at a high level to ensure transparency while limiting detail available to potential bad actors. In addition, the Town employs rigorous internal processes to verify the legitimacy of any requests to update personal or financial information, particularly where the source is unconfirmed, further reducing the risk of fraudulent manipulation.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

THAT Council RECEIVES the List of Payments 1 to 31 March 2026, as detailed in Attachment (a).

Q: Please provide more explanation on Legal Expenses incurred in March and April 2026?

A: Legal expenses incurred during March and April 2026 relate to a range of matters requiring specialised legal advice and support. These services included planning matters, assistance with lease documentation, preparation and review of licences and agreements, assistance with tender documentation, and regulatory matters.

The costs reflect the complexity and variety of issues addressed during this period, ensuring the Town remains compliant and well-supported across its legal obligations.

Q: Please provide more explanation on Plumbing repairs and plumbing supplies?

A: The plumbing repairs and supplies paid for in March and April were for the following locations;

- Civic Centre - toilet
- 149 Marine Parade - showers/drain
- Anderson Pavilion - mixer tap
- Napier St playground - foot shower
- 149 Marine Parade – toilets
- 149 Marine Parade - showers
- Drinking fountain Civic Centre – drinking fountain
- Indianas – toilets
- Various – reticulation supplies

Q: Please provide more explanation on Turf maintenance services?

A: The turf maintenance expenses are mostly for the provision of fertiliser, but also includes turf treatment for the main beach areas after Sculptures by the Sea.

10.1.2 LIST OF PAYMENTS 1 TO 30 APRIL 2026

Directorate: Corporate and Community Services
Author(s): Gabriel Wani, Coordinator Finance
Authoriser(s): Vicki Cobby, Director Corporate and Community Services
Mark Newman, Chief Executive Officer
File Reference: D26/66519
Applicant(s): Internal
Author Disclosure of Interest: Nil

SUMMARY

It is a requirement of the *Local Government (Financial Management) Regulations 1996*, Regulation 13 that if a Local Government has delegated to the CEO the exercise of its power to make payments from the municipal or trust funds, a list of payments must be prepared each month and are presented to Council.

OFFICER RECOMMENDATION IN BRIEF

That Council RECEIVES the List of Payments 1 to 30 April 2026.

BACKGROUND

Section 6.10 of the *Local Government Act 1995* requires the keeping of financial records and general management of payments, which is further specified in Regulation 13 of the *Local Government (Financial Management) Regulations 1996*. A list of payments is to be prepared each month and presented to Council at the next ordinary meeting of council after this list is prepared. This report is to show the payee's name, the amount of payment, the date of the payment and sufficient information to identify the transaction.

OFFICER COMMENT

The list of payments made during April 2026 is included in the attachment. This includes purchases made via electronic fund transfers and cheque payments, credit card payments, and fuel cards payments.

The following material payments are brought to the Council's attention (excludes internal investment transfers):

- \$317,761.64 and \$253,865.33 to the Town of Cottesloe staff for fortnightly payroll (includes ATO payments),
- \$223,274.72 to WA Treasury Corporation for a loan repayment,
- 62,767.71 to Kercheval for consultancy services (Marine Parade Shared Path),
- \$52,135.72 to the WA Electoral Commission for Election services,
- \$52,001.99, \$50,258.01 and \$47,297.66 to SuperChoice Services Pty Ltd for Superannuation Payments,
- \$38,982.92 to Surf Life Saving WA for Lifeguard services,

- \$34,650.00 to The Trustee for the AVP Unity Trust for asset valuation consultancy services.

ATTACHMENTS

10.1.2(a) Monthly Payment Listing - April 2026 [under separate cover]

CONSULTATION

Internal

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 6.10

Local Government (Financial Management) Regulations 1996

Regulation 13

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 4: Our Leadership and Governance - Strategic leadership providing open and accountable governance.

Major Strategy 4.3: Deliver open, accountable and transparent governance.

RESOURCE IMPLICATIONS

Resource requirements are in accordance with the existing budgetary allocation.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

RISK MANAGEMENT IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires that a list of payments be presented at the next Ordinary Council Meeting after the list is prepared. Failure to accept this report may result in the Town not meeting its legislative obligations.

Presenting the list of payments in a public meeting carries an inherent risk that the information could be misused to facilitate fraudulent activity, including attempts to impersonate payees or solicit additional information. To mitigate this, payment descriptions

are intentionally kept at a high level to ensure transparency while limiting detail available to potential bad actors. In addition, the Town employs rigorous internal processes to verify the legitimacy of any requests to update personal or financial information, particularly where the source is unconfirmed, further reducing the risk of fraudulent manipulation.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

THAT Council RECEIVES the List of Payments 1 to 30 April 2026, as detailed in Attachment (a).

10.1.3 MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31 MARCH 2026

| | |
|---------------------------------------|--|
| Directorate: | Corporate and Community Services |
| Author(s): | Gabriel Wani, Coordinator Finance |
| Authoriser(s): | Vicki Cobby, Director Corporate and Community Services Mark Newman, Chief Executive Officer |
| File Reference: | D26/65868 |
| Applicant(s): | N/A |
| Author Disclosure of Interest: | Nil |

SUMMARY

It is a requirement of the *Local Government (Financial Management) Regulations 1996*, Regulation 34, that monthly financial statements are presented to Council, in order to allow for proper control of the Town's finances and to ensure that income and expenditure are compared to budget forecasts.

OFFICER RECOMMENDATION IN BRIEF

That Council RECEIVES the Monthly Financial Statements for the period 1 July 2025 to 31 March 2026.

OFFICER COMMENT

The monthly financial report presented to Council typically includes a wide range of information to support Council's understanding of the Town's financial position. However, due to the implementation of DataScope, the Town's new Enterprise Resource Planning (ERP) system, and the additional resources required for this transition, the current report has been streamlined to ensure timely completion.

In accordance with the Local Government (Financial Management) Regulations, the report includes the required Statement of Financial Position and Statement of Financial Activity. Supplementary information that is not prescribed by legislation has been temporarily excluded. The Town intends to reinstate the additional information in future reports. This report has included an additional note since the previous report, notably; Capital Acquisitions. Borrowings, lease liabilities and budget amendments notes were added back in the February report.

The following comments and/or statements provide a summary of major financial/budget indicators and are included to assist in the interpretation and understanding of the attached financial statements. The requirement to address material variances as per (1)(d) of Regulation 34 is also addressed below.

- The net current funding position as at 31 March 2026 was \$4,688,974.
 - Operating revenue is lower than the year-to-date budget by \$271,484, while operating expenditure is under budget by \$2,844,662. It is important to note that this variance includes unposted depreciation of \$2,490,740; excluding this timing difference, the net variance would be \$353,922 under budget.
 - Grants, subsidies, and contributions are under budget by \$137,385. This is a timing variance only as acquittals occur later in the year.
-

- Profit on asset disposals are over budget by \$63,014 due to assets not being disposed in the asset system, this is a timing variance.
- Depreciation is under budget by \$2,490,740 as no depreciation transactions have been processed. These will occur in June and is a timing variance only.
- The balance of cash-backed reserves was \$8,341,979 as at 31 March 2026, as no reserve transfers have been processed yet.
- The Town has 41.62% of its term deposit investments with the Westpac Banking Corporation, 36.57% of funds invested with the National Australia Bank, and 21.81% with the Commonwealth Bank of Australia.

BUDGET AMENDMENT

The Town has identified the need to optimise its public place bin network in preparation for the upcoming foreshore upgrade and the renewal of its waste services contract in 2027. There are currently 178 public bins in service, many of which reflect legacy placements that no longer align with changes in public usage, collection frequencies, or service requirements.

A budget amendment is required to formally approve an audit of the bin network. Subject to Council approval, this work can commence immediately and will be funded from the Waste Management Reserve.

To enable the project, a budget amendment of \$20,000 is sought to recognise the allocation from the reserve and the associated operational expenditure.

ATTACHMENTS

- 10.1.3(a) Monthly Financial Report - for the period ending 31 March 2026 [under separate cover]**

CONSULTATION

Internal

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 6.4

Local Government (Financial Management) Regulations 1996

Regulation 34

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 4: Our Leadership and Governance - Strategic leadership providing open and accountable governance.

Major Strategy 4.3: Deliver open, accountable and transparent governance.

RESOURCE IMPLICATIONS

The financial results for the month show operating revenue tracking below budget by approximately 2 per cent, while operating expenditure is under budget by approximately 18 per cent. This outcome continues to reflect a mix of over- and under-performance across individual revenue and expenditure categories. When depreciation is excluded, the combined impact of these movements results in an overall operating surplus position of 0.51 per cent as at 31 March 2026.

Cash flow remains stable, and based on current trends, no adverse impacts are expected for the remainder of the financial year. Existing funding and operational capacity are sufficient to meet ongoing service delivery and financial commitments. Resource requirements are in accordance with the existing budgetary allocation.

The proposed budget amendments are fully offset by Reserve funding and will have no net impact on Council's overall financial position.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

RISK MANAGEMENT IMPLICATIONS

Compliance Risk - Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires that monthly financial reports be presented at an ordinary council meeting within two months of the end of the relevant month. Failure to accept this report may result in the Town not meeting its legislative obligations.

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

THAT Council;

- 1. APPROVES by ABSOLUTE MAJORITY the amendments of the 2025/2026 annual budget as follows;**
 - a. Increase of \$20,000 to operating expenditure for the Public Waste Bin Review;**
 - b. Increase of \$20,000 to Transfer from Waste Management Reserve;**

2. RECEIVES the Monthly Financial Statements for the period 1 July 2025 to 31 March 2026.

Q: Please provide more information on the capital acquisitions note, in particular on the Buildings – specialised year to date spend of \$91,346 against budget of \$377,905?

A: The capital acquisitions note presents actual expenditure against the adopted budget. Included in this figure is the budget for the South Cottesloe Toilet project, which was revised under OCM018/2026. This amendment reduced the specialised buildings budget to \$77,905, resulting in an apparent year-to-date overspend of \$13,441.

Of this variance, \$5,855 relates to costs committed for the South Cottesloe Toilet project prior to the budget amendment being approved. The remaining variance is attributable to additional renewal works required for lower lawn balustrade repairs.

To improve transparency and accuracy, future reporting will present year-to-date expenditure against the amended budget.

DEVELOPMENT AND REGULATORY SERVICES**10.1.4 ADOPTION OF PARKING STRATEGY 2026-2029**

| | |
|---------------------------------------|--|
| Directorate: | Development and Regulatory Services |
| Author(s): | Steve Cleaver, Director Development and Regulatory Services |
| Authoriser(s): | Mark Newman, Chief Executive Officer |
| File Reference: | D26/53899 |
| Applicant(s): | Nil |
| Author Disclosure of Interest: | Nil |

SUMMARY

The purpose of this report is to seek Council's adoption of the Parking Strategy 2026–2029 for the Town of Cottesloe. This Strategy replaces the 2021–2024 Parking Strategy and outlines a series of recommendations to ensure parking availability across the district. It incorporates measures such as location-based controls, time restrictions, and paid parking.

OFFICER RECOMMENDATION IN BRIEF

Council is requested to endorse the Parking Strategy 2026-2029, which will replace the previous Parking Strategy 2021-2024. The strategy serves as a guiding document for Council in planning future projects and allocating operational funding through upcoming budgets.

BACKGROUND

The Strategy builds upon work undertaken as part of 2021-2024 Strategy, as well as traffic parking analysis associated with the Cottesloe Village Precinct Structure Plan since 2019. This includes studies by Flyt Transport Consultancy and AECOM, which identified parking congestion in the Cottesloe Village during peak times.

In 2025/26, Council allocated funding to engage a consultant to review previous studies and develop an updated Parking Strategy to address identified issues. Following a request for quotation process, CK Consulting were appointed to undertake the work.

In December 2025, the Town conducted community consultation via its engagement hub, seeking feedback on parking experiences in Cottesloe. The results of this survey are included in the draft report (pg. 10) and were presented to Council at the February 2026 Ordinary Council Meeting, which subsequently endorsed the draft Parking Strategy for public advertising in March 2026 for a four-week consultation period.

OFFICER COMMENT

A total of 226 submissions were received through the engagement hub portal. The draft Strategy also received coverage through local and state media.

A significant proportion of submissions focused on paid parking at the Cottesloe Foreshore, although this is not proposed in the draft Strategy.

Many respondents acknowledged existing parking pressures and congestion in Cottesloe. Regarding paid parking in the Village/Town Centre, 57 submissions addressed the issue, with 28 expressing support and 29 opposing its introduction.

Feedback indicated strong opposition to paid parking at the beach. The Strategy does not propose this; rather, it recommends that Council continue advocating for the removal of State Government regulations preventing the introduction of paid parking west of Broome Street. This would place Cottesloe on a similar footing to other coastal local governments.

The parking context at the coast differs significantly from the Village. Coastal congestion is typically limited to summer weekends, whereas the Village experiences regular congestion between 10:00 am and 2:00 pm on weekdays. The Strategy supports relaxing parking restrictions during low-demand periods, such as evenings, off-season times, and when Ranger services are not operational.

The consultant's report highlights that paid parking is primarily intended to increase turnover and availability, thereby enhancing patronage for local businesses.

While some respondents opposed paid parking, no alternative measures were identified that could effectively reduce congestion while supporting economic activity. The CK Consulting report identified widespread overstays and non-compliance with time limits; therefore, reducing time restrictions alone is unlikely to improve outcomes.

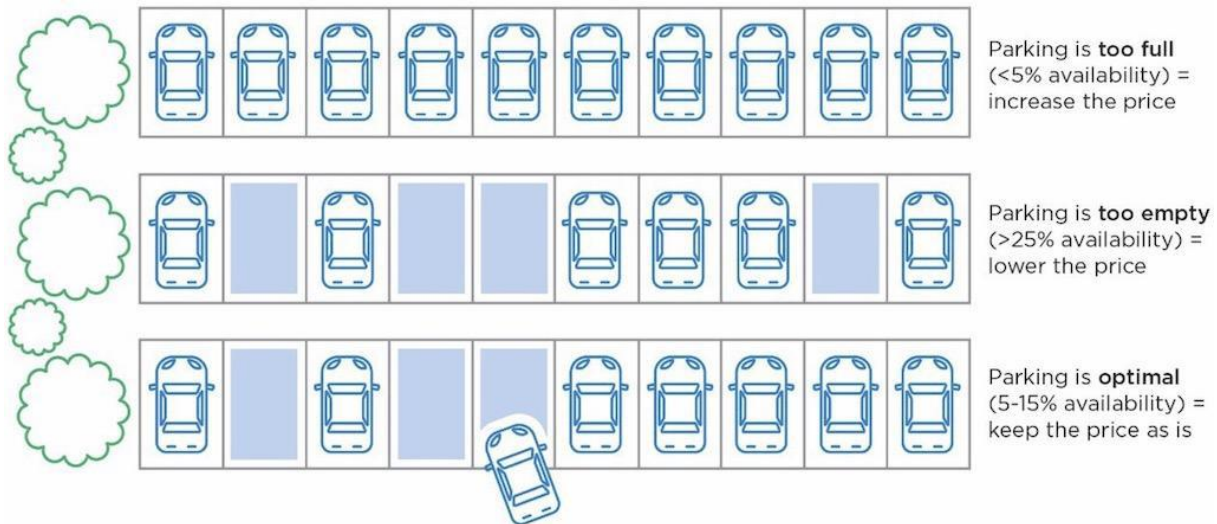
Several respondents expressed conditional support for paid parking where the following measures are included:

- Resident exemptions or permit schemes
- A free initial parking period
- Transparent reinvestment of revenue into local infrastructure, pedestrian safety, cycling initiatives, and amenity improvements

This support was generally directed toward town centres and commuter areas rather than coastal locations.

The Administration does not support free parking as a default, as it typically reduces turnover and limits the economic benefits for Town Centre businesses associated with improved parking availability.

The strategy proposes a demand-based model whereby pricing and time restrictions are adjusted to maintain approximately 5-15% parking availability, as illustrated below.



A key principle is that revenue from paid parking should be reinvested in the area in which it is generated, funding infrastructure upgrades, alternative transport initiatives, and amenity improvements. Council may consider establishing a dedicated reserve fund for this purpose.

The Strategy also recommends:

- Digital parking wayfinding systems
- Partnerships with alternative mobility providers
- Expansion of parking permit systems
- Collaboration with State and Federal Governments on EV charging infrastructure

An implementation plan is outlined on page 49 of the Strategy.

IMPLEMENTATION (2026/27)

Subject to Council adoption, the following matters will be presented in separate reports:

- Introduction of hourly parking fees in the Town Centre (ACROD holders exempt), including capped daily fees
- Allocation of \$150,000 for ticket machines and \$20,000 for software costs in the 2026/27 budget, including pay-by-phone capability
- Introduction of metered parking zones and associated signage in accordance with the Parking and Parking Facilities Consolidated Local Law 2024
- Consideration of time restrictions for currently untimed car parks (Brixton Street and Railway Street), and potential extension to nearby streets if overspill occurs

ATTACHMENTS

10.1.4(a) Town-of-Cottesloe-Parking-Strategy [under separate cover]

CONSULTATION

Community consultation was undertaken in March 2026, with 226 submissions received via the engagement hub. The Strategy was also promoted through local and state media.

STATUTORY IMPLICATIONS

Local Government Act section s6.8 (1)(a), s6.16,
Parking and Parking Facilities Consolidated Local Law 2024

POLICY IMPLICATIONS

Purchasing Policy

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Council Plan 2023-2033*.

Priority Area 3: Our Prosperity - A vibrant and sustainable place to live, visit and enjoy.

Major Strategy 3.1: Activating Cottesloe and Swanbourne town centres and increasing their appeal, attracting more local business and visitors.

RESOURCE IMPLICATIONS

- Paid parking is expected to generate increased revenue, offsetting reductions in infringement revenue
- Existing staffing levels are expected to be sufficient
- Revenue will first offset current parking deficits, with any surplus reinvested into parking and infrastructure, particularly within Cottesloe Village
- Capital allocation: \$150,000 (machines) + \$20,000 (software) in 2026/27

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

RISK MANAGEMENT IMPLICATIONS

Risk is assessed as moderate. Without intervention, parking pressures will continue to negatively impact liveability across residential, commercial, and coastal areas.

A communications strategy should be developed to ensure community understanding of the Strategy's purpose.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

THAT Council

- 1. ENDORSE the Parking Strategy 2026-2029;**
 - 2. AUTHORISES the Chief Executive Officer to undertake a request for quotations for parking ticket machines and associated software, prior to the 2026-2027 Budget; and**
-

- 3. REQUESTS the Administration to develop a comprehensive communications strategy for the implementation of the Parking Strategy 2026-2029.

10.2 RECEIPT OF MINUTES AND RECOMMENDATIONS FROM COMMITTEES

10.2.1 RECEIPT OF SEA VIEW GOLF CLUB REDEVELOPMENT ADVISORY COMMITTEE MINUTES

Attachments: 10.2.1(a) Unconfirmed Minutes - Sea View Golf Club Redevelopment Advisory Committee Meeting - 23 April 2026 [under separate cover]

THAT Council RECEIVES the attached Unconfirmed Minutes of the Sea View Golf Club Redevelopment Advisory Committee Meeting held on Thursday, 23 April 2026 at 4pm and ADOPTS the recommendations contained within.

10.2.2 RECEIPT OF AUDIT, RISK AND IMPROVEMENT UNCONFIRMED MINUTES

Attachments: 10.2.2(a) Unconfirmed Minutes - Audit, Risk and Improvement Committee - 11 May 2026 [under separate cover]

THAT Council RECEIVES the attached Unconfirmed Minutes of the Audit, Risk and Improvement Meeting held on 11 May 2026 and ADOPTS the recommendations contained within.

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY:

12.1 ELECTED MEMBERS

12.2 OFFICERS

13 MEETING CLOSED TO PUBLIC

13.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

13.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

14 MEETING CLOSURE