

TOWN OF COTTESLOE



DISABILITY SERVICES ADVISORY COMMITTEE

MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
10:30 AM, TUESDAY 7 NOVEMBER 2017

MAT HUMFREY
Chief Executive Officer

24 November 2017

DISABILITY SERVICES ADVISORY COMMITTEE

1. DECLARATION OF MEETING OPEN/ANNOUNCEMENT OF VISITORS

Nicholas Woodhouse, Manager, Engineering Services, and delegated Presiding Member declared the meeting open at 10.38 AM.

2. APPOINTMENT OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER

That Cr Sadler is appointed as Presiding Member.

Carried

3. RECORD OF ATTENDANCE/APOLOGIES

Present

Cr Helen Sadler	Presiding Member
Chris Wiggins	Community member
Hilary Rumley	Community member
Patricia Carmichael	Community member – arrived at 10.42am

Officers Present

Nicholas Woodhouse	Manager, Engineering Services
Sherilee Macready	Community Development Officer

Apologies

Cr Rob Thomas	Elected Member
Lyn Edmondson	Lady Lawley Cottage
Maja Doslo	Disability Services Commission
Karena Sherriff	SHINE Community Services
Bridget Cheffins	Community member
Garry Bird	Manager, Corporate and Community Services

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

The Minutes of the meeting of the Disability Services Advisory Committee held on 29 August 2017, be confirmed.

Moved Chris Wiggins, Seconded Nicholas Woodhouse

Carried

5. CR. SADLER'S INTRODUCTION AND VISION

Cr Sadler introduced herself to the Committee explaining some of her background, including that she works as a General Practitioner and has a strong belief in the importance of striving to get the built environment right in terms of access and inclusion.

She also stated that her vision for this Committee was for its purpose to primarily address strategic items identified in the community consultation process recently undertaken to produce the Town's 2018-2023 Disability Access and Inclusion Plan. Her reasoning is that the community consultation process identified key areas of improvement that are important to residents and visitors to Cottesloe. Other items raised could perhaps be discussed through direct correspondence with Officers. In addition, consideration for future Committee meeting Agendas could also be given to the priority items identified in the Access and Inclusion Audits previously commissioned by the Town.

Cr Sadler also suggested that she would like to see the Agenda and Minutes document for this Committee reviewed to include an expanded table for the Action Items, which might include opportunity to list other headings such as persons responsible for the task/s; and the expected due date/completed date for the action. Some of these elements have been incorporated into these Minutes as a test run.

6. ACTION ITEMS

Refer to Attachment no. 1.

7. NEW BUSINESS

7.1 Training for Life Saving Club volunteers to assist people to get into the beach wheelchair at Cottesloe Beach

Mrs Rumley again raised the issue of whether the volunteer surf life savers from Cottesloe Surf Life Saving could be trained to lift people into the beach wheelchair which in her view would negate any public liability insurance and manual handling concerns. She explained that she had received assistance at another West Australian beach to get into their beach wheelchair.

Subsequently members of the Committee requested that the Community Development Officer investigate whether assistance with lifting people into beach wheelchairs is provided at beaches located nearby to Cottesloe, and if so, how they had overcome their concerns and barriers with regards to manual handling and public liability insurance.

Cr Sadler suggested that the Town also contact Cottesloe Surf Life Saving Club and Surf Life Saving W.A. to request in writing what they are prepared and not prepared to do with regards to access to beach wheelchairs, and also what their barriers are to assisting with lifting people. Following their response, if need be, an investigation into funding for assistive equipment such as a hoist could be considered by the Town's Administration.

As part of this task, the Community Development Officer advised she would locate the correspondence already received from Surf Life Saving W.A. with regards to the terms of the level assistance their lifeguards will provide with access to the beach wheelchair.

7.2 Other items raised by Mrs Rumley 5 November 2017

Cr Sadler requested that ideally, new items of business should be raised approximately two weeks prior to the scheduled meeting to give staff and

Elected Members reasonable time to consider their contents and if need be include them in the meeting Agenda. She also suggested that some items could be dealt with by individual Officers through correspondence in between meetings.

7.3 Acknowledgment of Cr Jay Birnbrauer

Cr Sadler formally acknowledged the worthwhile contribution of Cr Jay Birnbrauer as Presiding Member of the Disability Services Advisory Committee. Jay Birnbrauer retired from Council in October and sadly recently passed away.

8. NEXT MEETING

Tuesday, 5 December 2017

9. MEETING CLOSURE

The Presiding Member announced the meeting closed at 11:40 AM.

ATTACHMENT 1

	Action/Task	Status/Minutes	Current Action	Person Responsible	Date/Due date
<p>2017 / 1</p>	<p>Reconciling the Cottesloe Beach Universal Access Path with the existing bitumen road.</p>	<p>The Manager, Engineering Services advised that this project is being covered in the scope for the Cottesloe Foreshore Renewal Summary Strategy following feedback from the Committee, and through the community consultation process. All gradients will be compliant and priority given to universal access.</p> <p>Formal Motion: Recommendation that there is a compliant access path from the top of Indiana Restaurant to the revitalised disabled toilets below.</p> <p>Moved Cr Sadler, Seconded Chris Wiggins - Carried</p> <p>Ms Carmichael raised the issue of a blind bend near Cottesloe Surf Life Saving Club where the cycle path meets the universal access path. She recommended traffic and cyclist calming measures are considered as part of the planned works at Cottesloe Beach.</p>	<p>Action: Administration to submit this recommendation to Emerge Associates.</p> <p>Action: Contact Emerge Associates to request traffic and cyclist calming measures be included, particularly at points where the bike path intersects with the universal access path.</p>	<p>Manager, Engineering Services</p> <p>Manager, Engineering Services</p>	

<p>2017 / 2</p>	<p>Formalise the process of booking the Beach Wheelchair at Cottesloe Beach.</p>	<p>Anticipated that online bookings to the Town through the new software program will be available after March 2018. In the interim, bookings and enquiries continue to be available through the Community Development Officer. The beach wheelchairs are available from October through to the end of March which aligns with the volunteer surf life savers summer season, and to the end of April (Mondays through to Fridays) which aligns with the Surf Life Saving W.A. lifeguards summer season. North Cottesloe Beach has its own booking system through the surf club.</p> <p>Cr Sadler requested that a record of bookings be kept by the lifeguards and surf life savers, particularly to include the ad hoc bookings that occur.</p> <p>The Community Development Officer advised that shortly she should be receiving the new Surf 'N Turf beach wheelchairs purchased for Cottesloe and North Cottesloe</p>	<p>Action: Preparation of a bookings ledger for Cottesloe and North Cottesloe Beach for the beach wheelchairs.</p>	<p>Community Development Officer</p>	<p>Before the 5/12/17 if possible.</p>

		Beach and that this model of beach wheelchair is designed to be used on the sand and on the beach paths rather than in the water.			
2017 / 3	Beach Access Path Refurbishment.	<p>The Manager, Engineering Services, advised that a detailed concept design plan is almost complete and following that the plan will be submitted for community consultation.</p> <p>Action: Committee recommended the Town investigate the feasibility of a universal beach access path at Napier Street as part of the next phase of this project.</p>	<p>Action: Investigate the feasibility of a universal beach access path at Napier Street as part of the next phase of this project.</p>	Manager, Engineering Services	
2017 / 4	Crossing at the intersection of Gibney Street and Marine Parade.	The Manager, Engineering Services, advised that he had recently consulted with Lady Lawley Cottage and Wearne Hostel on this project and it is anticipated that construction of the crossing will start in April 2018.			
2017 / 5	Access at Sea View Golf Club.	It was confirmed that the funds granted to Sea View Golf Club were given for the 2017/2018 financial year meaning the funds will need to be spent by 30 June 2018.	<p>Action: Cr Sadler requested information be provided to the Committee with the terms of the funding and whether universal access and an installation of a</p>	Manager, Corporate & Community Services	By 5/12/17

		The Community Development Officer has researched examples of small-scale lifts facilities through the Independent Living Centre and the information will be passed on to relevant local community organisations. Platform lifts were recommended for use at public buildings.	disabled toilet was part of this.		
2017 / 6	Access to facilities at North Cottesloe Beach.	Access will be considered as part of the North Cottesloe stage of the Foreshore Redevelopment Project.			Ongoing project
2017 / 7	Handrails installed at Summer House and access to the War Memorial Hall.	The Manager, Engineering Services, advised that handrails were installed at Cottesloe Civic Centre, leading down to the Summer House, and at the entrance to the War Memorial Hall.			Complete 7/11/17