

TOWN OF COTTESLOE



ATTACHMENTS

ORDINARY COUNCIL MEETING – 28 OCTOBER 2025

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TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

ITEM 10.1.1A: LIST OF PAYMENTS AUGUST 2025



List of Monthly Payments

01 August 2025 to 31 August 2025

Cheque Payments						
Payment Number	Date	Cheque Number	Creditor Number	Creditor Name	Invoice Description	Inclusive Amount
CP.10	28-08-2025	27303	140	Alinta Energy	Gas Supply 14 April 2025 to 14/7/2025	184.75
Cheque Total						184.75

List of Monthly Payments

01 August 2025 to 31 August 2025

Electronic Funds Transfer Payments						
Payment Number	Date	Cheque Number	Creditor Number	Creditor Name	Invoice Description	Inclusive Amount
CP.10	28-08-2025	EFT	1541	Cat Welfare Society Inc T/A Cat Haven	Adoption Report - June 2025	11.00
CP.10	28-08-2025	EFT	3774	Datacom Solutions (AU) Pty Ltd	Datascape Monthly SaaS Fee - July 2025 & Variation 9	10,306.91
CP.10	28-08-2025	EFT	3958	Grace Records Management (Australia) Pty Ltd T/As Grace Information	Records management services - July 2025	679.77
CP.10	28-08-2025	EFT	210	Hays Specialist Recruitment (Australia) Pty Limited	Temporary staff - Various Roles	16,419.88
CP.10	28-08-2025	EFT	3727	Helene Pty Ltd T/As LO-GO Appointments	Tempory staff	5,386.14
CP.10	28-08-2025	EFT	4292	Kerb 2 Kerb Concreting Pty Ltd	Kerbing Lillian St	1,375.00
CP.10	28-08-2025	EFT	1398	LGIS	LGISWA - 1st Installment - FY 2025/2026	192,976.22
CP.10	28-08-2025	EFT	88	Managed IT Pty Ltd	Managed Security , Firewall backup and new Hardware	14,549.89
CP.10	28-08-2025	EFT	4551	Miss Chia Hui (Sheryl) Teoh	Reimbursement: Gift Card purchase for the resignation of Employee	185.95
CP.10	28-08-2025	EFT	3742	Ms Jacquelyne Pilkington	Reimbursement: Catering costs for the monthly staff meeting - July 2025	128.20
CP.10	28-08-2025	EFT	4008	Omnicom Media Group Australia Pty Ltd Aka Marketforce	Cottesloe News page in the POST Newspaper - advertising & production fees, & despatch - 12 July 2025	1,952.50
CP.10	28-08-2025	EFT	3308	Proficiency Group Pty Ltd	IM & ICT Support - 13 July 2025 to 24 July 2025	550.00
CP.10	28-08-2025	EFT	3783	Relationships Australia Western Australia Incorporated	Employee Assistance Program - Management Support	137.50
CP.10	28-08-2025	EFT	4302	Telstra Limited	Service without Data - to 27 June 2025	284.60
CP.10	28-08-2025	EFT	4393	Urban Conserve Pty Ltd T/As Perth Trees Direct	Supply 4 trees for verge planting including delivery charge	704.00
CP.10	28-08-2025	EFT	3614	Valrose Pty Ltd	ERP Project Management: - 4 August 2025 to 17 August 2025	9,667.71
CP.10	28-08-2025	EFT	4255	Viva Energy Australia Pty Ltd	Shell Fleet Fuel Card - July 2025	6,239.14
CP.10	28-08-2025	EFT	85	Western Metropolitan Regional Council	Transfer Station Disposal - 1 - 15 July 2025	24,144.50
CP.10	28-08-2025	EFT	37	Winc Australia Pty Limited	General office supplies	1,535.33
CP.10	28-08-2025	EFT	24	Zircodata Pty Ltd	Record storage - June 2025	463.97
CP.6	11-08-2025	EFT	3735	AMS Technology Group Pty Ltd	AC Replacement at Civic Centre - Stage 1	40,591.38
CP.6	11-08-2025	EFT	941	Boatshed Market Pty Ltd	Catering - OCM - June 2025	450.00
CP.6	11-08-2025	EFT	141	BOC Limited	Dissolved Acetylene E Size - Service charges 2025/2026	418.18
CP.6	11-08-2025	EFT	2424	Corsign WA Pty Ltd	Signage services and delivery	596.20
CP.6	11-08-2025	EFT	1199	DFS Industrial & Environmental Services Pty Ltd	Street sweeping services	6,572.50
CP.6	11-08-2025	EFT	2341	Electricity Generation And Retail Corporation	Street lighting, Street Lights May 2025 - 27 June 2025	17,858.52
CP.6	11-08-2025	EFT	2514	Element Advisory Pty Ltd	Carpark 2 Redevelopment Project -and Community Engagement Plan	1,356.67
CP.6	11-08-2025	EFT	1672	Environmental Health Australia (WA) Inc	Annual Membership subscription 25/26 and FoodSage Online Subscription 25/26	811.00

List of Monthly Payments

01 August 2025 to 31 August 2025

CP.6	11-08-2025	EFT	4694	Erutan Pty Ltd T/As Nature Playgrounds	Harvey Field Playground Upgrade - Claim 2	234,951.35
CP.6	11-08-2025	EFT	3779	FJ Fitz & Co Pty Ltd T/A FJ Fitzsimmons & Co	Construction of limestone path at John Black Dune Park & Pot Hole Patch	18,760.50
CP.6	11-08-2025	EFT	4646	Gas Assets Pty Ltd T/As Gecko Contracting Turf & Landscape Maintenance	Herbicide spraying at the Main Beach and Jasper Park	1,375.00
CP.6	11-08-2025	EFT	1115	Green Skills Inc	Herbicide and weed spraying - South Cottesloe Ecological Link - Grant site	3,420.78
CP.6	11-08-2025	EFT	210	Hays Specialist Recruitment (Australia) Pty Limited	Recruitment services	26,098.84
CP.6	11-08-2025	EFT	4396	Jordan, Michael Stephen T/As Jordan's Auto Electrics	Fit flood light to the Natural Areas truck	2,063.73
CP.6	11-08-2025	EFT	4636	KPMG	Secondment from KPMG - May 2025	12,997.60
CP.6	11-08-2025	EFT	4463	Luxworks Traffic Control And Management Pty Ltd	Traffic control services at Eric Street and Marine Parade	1,563.93
CP.6	11-08-2025	EFT	89	Major Motors Pty Ltd	Vehicle service - 5 T Tipper, Truck service	985.40
CP.6	11-08-2025	EFT	88	Managed IT Pty Ltd	IT Services and Essential subscription services and Help desk	19,034.47
CP.6	11-08-2025	EFT	4148	Market Creations Agency Pty Ltd	CouncilConnect Annual subscriptions 2025/2026	18,128.00
CP.6	11-08-2025	EFT	1882	Mcgregor SURVEYS Pty Ltd	Contour and feature Survey at intersection of Marine Parade and Beach Street	2,194.50
CP.6	11-08-2025	EFT	524	Microcom Pty Ltd Trading As Metrocount	Supply Metro Count consumables - Rubber road tubes, Road nails, Road Cleat Pack, Vent Plugs and Centreline flaps	1,776.50
CP.6	11-08-2025	EFT	1245	Nu-Trac Rural Contracting	Beach cleaning services 13, 20 and 27 June 2025.	3,740.00
CP.6	11-08-2025	EFT	4008	Omicom Media Group Australia Pty Ltd Aka Marketforce	Cottesloe news pages - Metro press Post Newspaper, Production and dispatch - June 2025	2,348.50
CP.6	11-08-2025	EFT	976	PRW Contracting Pty Ltd T/A Claremont Asphalt	Asphalt repairs at Athelstan Street	1,320.00
CP.6	11-08-2025	EFT	103	Quito Pty Ltd Atf Quito Unit Trust T/As Benara Nurseries	Various plants for the Civic Centre location and Tree Purchase	3,573.92
CP.6	11-08-2025	EFT	4260	Returned & Services League Cottesloe Sub-Branch	Reimbursement: Frederick Bell VC Memorial Lecture 2024 Expenses	1,120.61
CP.6	11-08-2025	EFT	2674	Ricoh Australia Pty Ltd	Equipment Lease	1,541.20
CP.6	11-08-2025	EFT	988	Secorex Pty Ltd	Security alarm monitoring - Civic Centre - June 2025	57.20
CP.6	11-08-2025	EFT	55	Shire Of Peppermint Grove	Balance of Library contributions 2024/2025, including Community Centre and History, and Capex contributions	35,604.80
CP.6	11-08-2025	EFT	580	St John Ambulance Western Australia Ltd.	First Aid Kits tagging	485.52
CP.6	11-08-2025	EFT	3981	Sunny Industrial Brushware Pty Ltd	Side broom for the Hako Citymaster	957.00
CP.6	11-08-2025	EFT	1924	Technology One Ltd T/A Digital Mapping Solutions	Spacial Consulting Services - 18 June 2025	1,182.50
CP.6	11-08-2025	EFT	5016	The Trustee For Birdanco Practice Trust	Professional services relating to prepare and lodge 2025 FBT for the Town	4,070.00
CP.6	11-08-2025	EFT	3695	The Trustee For Downundr T/As Down Under Stump Grinding	Stump grinding in various locations - 19 June 2025	770.00

List of Monthly Payments

01 August 2025 to 31 August 2025

CP.6	11-08-2025	EFT	4638	THE TRUSTEE FOR JSJ FAMILY TRUST T/As Alltech Cabinets	Civic Centre Office fit-out - Final installment	32,986.63
CP.6	11-08-2025	EFT	5022	The Trustee For Mahony Family Trust	Patch ceiling and wall repairs, widening door opening, install beading and flush into wall	3,619.00
CP.6	11-08-2025	EFT	2067	The Trustee For Rico Family Trust T/As Solo Resource Recovery	Waste collections services - June 2025	109,298.46
CP.6	11-08-2025	EFT	4604	The Trustee For The Andrews Family Trust T/As Aspire Change Management	ERP Project - Change Management Services	70,840.00
CP.6	11-08-2025	EFT	1993	Thinkproject Australia Pty Ltd	Annual License for Digital Asset Register Asset Owner includes support & maintenance, Subscription Academy eLearning	10,998.81
CP.6	11-08-2025	EFT	3254	Ultimo Catering & Events Pty Ltd	Catering for SCM - 17 June 2025	411.95
CP.6	11-08-2025	EFT	3614	Valrose Pty Ltd	ERP - Project Management Services: 7 July 202 to 20 July 2025	9,922.13
CP.6	11-08-2025	EFT	4707	WA Plumbing Solutions Pty Ltd	Skate Park Drinking Fountain installation - Claim 1	17,021.40
CP.6	11-08-2025	EFT	85	Western Metropolitan Regional Council	Verge Valet and Transfer	47,818.99
CP.6	11-08-2025	EFT	4444	Western Tree Surgeon Pty Ltd	Tree bracing Eucalyptus tree - Rear lane, Northern Agonis tree	3,465.00
CP.6	11-08-2025	EFT	3382	Woodlands Distributors Pty Ltd	Compostable dog waste bags	3,669.60
CP.6	11-08-2025	EFT	4709	Zenith Executives Search Pty Ltd T/As Zenith Search	Labour hire: W/E 22 June 2025	1,565.73
CP.7	12-08-2025	EFT	1462	AD Engineering International Pty Ltd	Annual billing for 3G service for the mobile VMS trailer 25/26	528.00
CP.7	12-08-2025	EFT	88	Managed IT Pty Ltd	It Services and Software licensing	9,382.75
CP.7	12-08-2025	EFT	2663	Officeworks Ltd	Office chair	236.54
CP.7	12-08-2025	EFT	4255	Viva Energy Australia Pty Ltd	Shell Fleet Fuel Card - June 2025	5,178.30
CP.7	12-08-2025	EFT	85	Western Metropolitan Regional Council	Service delivery charge 1 July 2025 to 31 December 2025	192,226.32
CP.8	22-08-2025	EFT	105	Active Transport & Tilt Tray Services WA	Transport Toyota Camry from Napoleon Street to Pickles Auction - 13 June 2025	286.00
CP.8	22-08-2025	EFT	4496	Alsco Pty Ltd	Hygiene Services - Town of Cottesloe sites - July 2025	911.23
CP.8	22-08-2025	EFT	3735	AMS Technology Group Pty Ltd	Call-out A/C faulty - Mayors Parlour - 28 July 2025	363.00
CP.8	22-08-2025	EFT	41	Baileys Fertilisers	Grosorb liquid 200 litre drum supply	1,870.00
CP.8	22-08-2025	EFT	217	Blackwood & Sons	Paint graffiti removal Services	419.94
CP.8	22-08-2025	EFT	4635	Bluecoast Consulting Engineers Pty Ltd	RFQ Pylon Structural Inspection Report	1,381.60
CP.8	22-08-2025	EFT	188	Bob Jane T-Mart	Vehicle tyre Servicing	2,071.00
CP.8	22-08-2025	EFT	1541	Cat Welfare Society Inc T/A Cat Haven	Adoption Report - July 2025	11.00
CP.8	22-08-2025	EFT	2782	Classic Contractors Pty Ltd	Anderson Pavilion Final Payment to Classic Contractor	32,581.25
CP.8	22-08-2025	EFT	2034	Colleagues Nagels Pty Ltd	Permits printing Services	3,173.00
CP.8	22-08-2025	EFT	2354	CSCH Pty Ltd T/As Charles Service Company	Toiletries consumables - Civic centre - 28 May 2025	13,746.14
CP.8	22-08-2025	EFT	3774	Datacom Solutions (AU) Pty Ltd	ERP Implementation: Data migrations assistance and Go Live	46,615.68
CP.8	22-08-2025	EFT	1680	Department Of Fire & Emergency Services - Monitoring	Fire alarm monitoring Civic centre 2025-26	1,881.00
CP.8	22-08-2025	EFT	1199	DFS Industrial & Environmental Services Pty Ltd	Street sweeping works	20,108.75

List of Monthly Payments

01 August 2025 to 31 August 2025

CP.8	22-08-2025	EFT	1503	Diamond Hire	Machinery Hire - Town maintenance	2,206.40
CP.8	22-08-2025	EFT	2899	E Group Holdings Pty Ltd T/As E Fire & Safety	Civic centre Fire System Maintenance - July 2025	232.65
CP.8	22-08-2025	EFT	2341	Electricity Generation And Retail Corporation	Streetlights x723 and Grouped Electricity charges	19,909.97
CP.8	22-08-2025	EFT	2514	Element Advisory Pty Ltd	Carpark 2 Redevelopment Project & Community Engagement Plan	9,784.50
CP.8	22-08-2025	EFT	4694	Erutan Pty Ltd T/As Nature Playgrounds	Supply and install additional handrail	1,980.55
CP.8	22-08-2025	EFT	3779	FJ Fitz & Co Pty Ltd T/A FJ Fitzsimmons & Co	Asphalt repair works - Jarrad Street	10,702.45
CP.8	22-08-2025	EFT	3722	Flexi Staff Group Pty Ltd T/As Flexi Staff	Labour Hire	2,522.17
CP.8	22-08-2025	EFT	77	Galvins Plumbing Supplies	Push tap buttons for showers and Plumbing supplies	2,758.65
CP.8	22-08-2025	EFT	4646	Gas Assets Pty Ltd T/As Gecko Contracting Turf & Landscape Maintenance	Cottesloe oval fertiliser application	563.75
CP.8	22-08-2025	EFT	87	GPC Asia Pacific Pty Ltd T/As Repco	Mowing ute battery and diff oil	292.96
CP.8	22-08-2025	EFT	4512	Grech Nossiter Family Trust T/As - QL Management Consultants	Consultancy Services	8,140.00
CP.8	22-08-2025	EFT	1115	Green Skills Inc	Herbicide application, winter spraying - 10 July 2025 and 15 July 2025	3,557.73
CP.8	22-08-2025	EFT	2570	Greenshed Pty Ltd Trading As Living Turf	Supply Aquamizer 200L for July 2025 Spray & Supply Pro Turf Hi N	3,851.10
CP.8	22-08-2025	EFT	210	Hays Specialist Recruitment (Australia) Pty Limited	Temp staff Natural areas and Project Managers	9,648.87
CP.8	22-08-2025	EFT	3727	Helene Pty Ltd T/As LO-GO Appointments	Temp. Planning Officer: W/E 5 July 2025	2,735.95
CP.8	22-08-2025	EFT	2644	Integrated Management Consultants Pty Ltd Trading As Melville Mazda	Vehicle Servicing - Mazda 3 - 1GXV805	1,459.00
CP.8	22-08-2025	EFT	2511	IPN Medical Centres Pty Ltd T/As Cottesloe Medical Centre	Pre-Employment Medical - Employee	198.00
CP.8	22-08-2025	EFT	4636	KPMG	Secondment to the TOC:1 July 2025 to 16 July 2025	6,498.80
CP.8	22-08-2025	EFT	4654	L.I (WA) PTY LTD T/A Living Iron	Handrails for Civic centre sunken lawn and Carpark 1 stairs	6,537.30
CP.8	22-08-2025	EFT	22	Landgate - VGO	Monthly Invoice - Transactions and GRV's	10,656.76
CP.8	22-08-2025	EFT	523	Local Government Professionals Australia WA	Local Government Professionals - Membership fees 2025/2026	560.00
CP.8	22-08-2025	EFT	539	Local Health Authorities Analytical Committee	LHAAC Analytical Services 25/26	2,073.48
CP.8	22-08-2025	EFT	1133	Lock, Stock & Farrell Locksmith Pty Ltd	Locksmith services - Civic Centre and Anderson Pavilion	515.20
CP.8	22-08-2025	EFT	5023	Long Pty Ltd	Double Glass door bar fridge and delivery - Lounger/Blue room bar area	2,180.00
CP.8	22-08-2025	EFT	4463	Luxworks Traffic Control And Management Pty Ltd	Traffic Management	1,064.80
CP.8	22-08-2025	EFT	89	Major Motors Pty Ltd	Service and safety inspections for Town Vehicles	2,285.49

List of Monthly Payments

01 August 2025 to 31 August 2025

CP.8	22-08-2025	EFT	88	Managed IT Pty Ltd	Managed vulnerability assessment service - July 2025	18,742.14
CP.8	22-08-2025	EFT	4301	Mcleods Lawyers Pty Ltd	Services	3,846.48
CP.8	22-08-2025	EFT	1933	Moore Australia Audit (WA)	Acquittal audit: Roads to Recovery - 30 June 2024	1,980.00
CP.8	22-08-2025	EFT	1245	Nu-Trac Rural Contracting	Beach cleaning services - 4, 11, 18 & 24 July 2025	3,740.00
CP.8	22-08-2025	EFT	3092	Objective Corporation Limited	Trapeze Professional subscription - 1 April 2025 to 31 March 2026	6,562.02
CP.8	22-08-2025	EFT	4008	Omnicom Media Group Australia Pty Ltd Aka Marketforce	Metropolitan Press post Newspapers - Public Notices - 7 June 2025	1,208.56
CP.8	22-08-2025	EFT	1732	Paperbark Technologies Pty Ltd	Dean St - Norfolk Island pine - Arboricultural + Tree Risk Assessment	770.00
CP.8	22-08-2025	EFT	1863	Perth Aquatic, Seed, & Ecological Services Pty Ltd	Curtin Pond service - 18 July 2025	330.00
CP.8	22-08-2025	EFT	2078	Pipeline Irrigation	Divert sprinklers away from the new Harvey Fields Playground	1,034.00
CP.8	22-08-2025	EFT	3308	Proficiency Group Pty Ltd	Annual Maintenance and Extended Support	37,679.09
CP.8	22-08-2025	EFT	976	PRW Contracting Pty Ltd T/A Claremont Asphalt	Asphalt repairs and kerbing preparation at 23 Lilian Street	880.00
CP.8	22-08-2025	EFT	103	Quito Pty Ltd Atf Quito Unit Trust T/As Benara Nurseries	Supply 117 plants for infill planting at East Cottesloe Playground	935.66
CP.8	22-08-2025	EFT	3783	Relationships Australia Western Australia Incorporated	Employee Assistance Program - Counselling completed & Assessment	1,100.00
CP.8	22-08-2025	EFT	988	Securex Pty Ltd	Security alarm monitoring - Anderson Pav, Civic Centre, Depot	286.00
CP.8	22-08-2025	EFT	4128	SJF Work Advice Pty Ltd	Remuneration Support - Rangers	1,743.50
CP.8	22-08-2025	EFT	3496	Spacetoco Pty Ltd	Space2Co Platform Rollout and Onboarding	1,980.00
CP.8	22-08-2025	EFT	4168	Speca, Quirino T/As Speca Fabrications	Fabrication works - Natural Areas water tank	941.60
CP.8	22-08-2025	EFT	3210	Stantec Australia Pty Ltd	Low Cost Urban Road Safety Program - Detailed Design 50%	23,857.90
CP.8	22-08-2025	EFT	1997	Stone Supplies WA Pty Ltd T/A Creation Landscape Supplies	Supply lawn mix - m3 & Crushed Limestone	1,590.90
CP.8	22-08-2025	EFT	2083	Stratagreen	Supplies - Tree Support	1,053.39
CP.8	22-08-2025	EFT	2944	Systems Edge Management Services Pty Ltd Tas Pracsys Management System	SVGC Redevelopment - June 2025	2,750.00
CP.8	22-08-2025	EFT	661	T-Quip	Supply 2 Spare tyres for the out-front mower- Reg: 1GIZ365	264.00
CP.8	22-08-2025	EFT	3695	The Trustee For Downundr T/As Down Under Stump Grinding	Stump grinding at 30 Elizabeth Street and 4 Clarendon Street	330.00
CP.8	22-08-2025	EFT	4144	The Trustee For PC Trust T/As Price Consulting Group	Recruitment & selection management x2 Employees	6,795.80
CP.8	22-08-2025	EFT	4692	The Trustee For The Condon Family Trust Aka Air Cond-On	Air Con fault finding - Investigate AC not working - 81 Forrest	220.00
CP.8	22-08-2025	EFT	5020	The Trustee For The Mccartney Family Trust	Kerb works at Lillian Street - 27 June 2025	2,486.72
CP.8	22-08-2025	EFT	1509	The Trustee For WRS TRUST T/As Mastec Australia Pty Ltd	Supplied 240L green bins	3,223.22
CP.8	22-08-2025	EFT	1912	Totally Workwear Fremantle	Ranger uniform	1,521.28
CP.8	22-08-2025	EFT	4227	Trade West Industrial Supplies Pty Ltd T/As Trade West	Marking spray paint white and blue	200.64

List of Monthly Payments

01 August 2025 to 31 August 2025

CP.8	22-08-2025	EFT	2808	Trustee For Parakletos Family Trust T/As O'connor Lawnmower And Chains	Service for civic centre Bushranger mower	190.60
CP.8	22-08-2025	EFT	4393	Urban Conserve Pty Ltd T/As Perth Trees Direct	8x 30L trees for Street Tree Planting	1,298.00
CP.8	22-08-2025	EFT	3614	Valrose Pty Ltd	ERP Project Management: 21 July 2025 to 3 August 2025	10,515.76
CP.8	22-08-2025	EFT	118	Water Corporation	Reserve and Facilities Water Expenses	16,340.07
CP.8	22-08-2025	EFT	84	Western Australian Local Government Assoc.	Course: Intro. to Local Government 2/9/2025 & Training Course	1,529.00
CP.8	22-08-2025	EFT	4444	Western Tree Surgeon Pty Ltd	Forrest Street - Tree management	1,980.00

List of Monthly Payments

01 August 2025 to 31 August 2025

CP.8	22-08-2025	EFT	37	Winc Australia Pty Limited	Stationary and PPE	1,375.14
CP.8	22-08-2025	EFT	3382	Woodlands Distributors Pty Ltd	Supply 20 boxes of dog waste bags	2,752.20
CP.8	22-08-2025	EFT	1671	Work Clobber	Staff Uniform PPE	729.00
CP.8	22-08-2025	EFT	1626	Young's Plumbing Service Pty Ltd	Plumbing Works	1,888.00
CP.8	22-08-2025	EFT	4709	Zenith Executives Search Pty Ltd T/As Zenith Search	Labour Hire	11,962.02
CP.8	22-08-2025	EFT	4709	JJ Ledger	Bond Refunds Processing	2,000.00
CP.8	22-08-2025	EFT	4709	AL &SL Johnson	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Hament Chavda	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Katie Makoski	Bond Refunds Processing	1,500.00
CP.5	05-08-2025	EFT	4709	Amanda Irwin	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Michael Smith	Bond Refunds Processing	1,500.00
CP.5	05-08-2025	EFT	4709	National Estate Builders	Bond Refunds Processing	1,500.00
CP.5	05-08-2025	EFT	4709	Town Team Movement	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Reverse	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Nicholas Moore	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Tom Hennessy	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Rhiannon Dunne	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Manouri Fernandez	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Classic Home and Garage Innovations Pty Ltd	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Evan and Fiona Schmedse	Bond Refunds Processing	1,000.00
CP.5	05-08-2025	EFT	4709	Oncology Massage Training Ltd	Bond Refunds Processing	500.00
CP.5	05-08-2025	EFT	4709	Core	Bond Refunds Processing	1,500.00
CP.5	05-08-2025	EFT	4709	Polaris Properties (WA)	Bond Refunds Processing	1,500.00
EFT Total						1,713,592.93

List of Monthly Payments

01 August 2025 to 31 August 2025

Credit Card Payments (Director of Corporate and Community Service)						
Payment Number	Date	Cheque Number	Creditor Number	Creditor Name	Invoice Description	Inclusive Amount
	04-08-2025	DD	NA	IPN Medical Centres Pty Ltd T/as Cottesloe Medical Centre	Consultation	120.00
	04-08-2025	DD	NA	IPN Medical Centres Pty Ltd T/as Cottesloe Medical Centre	Consultation	50.00
	04-08-2025	DD	NA	JB Hi-Fi	Computer hardware	165.00
	04-08-2025	DD	NA	Woolworths	Catering - ERP Project	28.40
	04-08-2025	DD	NA	Woolworths	Catering - ERP Project	86.30
	04-08-2025	DD	NA	Cottesloe IGA	Catering - ERP Project	39.98
	04-08-2025	DD	NA	Adobe	Software licence charges	32.99
	04-08-2025	DD	NA	Western Australian Local Government Associaton	Forum attendee - Councillor	100.00
	04-08-2025	DD	NA	Starlink	Internet services	139.00
	04-08-2025	DD	NA	Woolworths	Catering ERP Project	26.35
	04-08-2025	DD	NA	Coles	Catering ERP Project	24.45
	04-08-2025	DD	NA	Adobe	Software licence charges	911.86
	04-08-2025	DD	NA	Officeworks	Toners	530.35
	04-08-2025	DD	NA	Coles	Catering ERP Project	170.20
	04-08-2025	DD	NA	Perth Graphich Centre	Whiteboard - Depot	669.00
	04-08-2025	DD	NA	Arteil	Office Chair purchase	403.70
	04-08-2025	DD	NA	Dan Murphy's	Catering services	355.20
	04-08-2025	DD	NA	Adobe	Software licence charges	87.99
	04-08-2025	DD	NA	Tenderlink	Public Tender advertising	177.10
	04-08-2025	DD	NA	RAC	Call out - replace battery	422.00
	04-08-2025	DD	NA	MailChimp	Software licence charges	60.34
	04-08-2025	DD	NA	National Australia Bank	Credit card fees	18.00
Other Total						4,618.21

List of Monthly Payments

01 August 2025 to 31 August 2025

Shell Fuel Card - July 2025						
Payment Number	Date	Cheque Number	Creditor Number	Creditor Name	Invoice Description	Inclusive Amount
	28-08-2025	DD	NA	Card Number 11066560	Fuel purchases - 1GVU588	112.92
	28-08-2025	DD	NA	Card Number 11075429	Fuel purchases - 1HND285	335.33
	28-08-2025	DD	NA	Card Number 11066565	Fuel purchases - 1HOH345	442.09
	28-08-2025	DD	NA	Card Number 11066571	Fuel purchases - 1HRH174	141.77
	28-08-2025	DD	NA	Card Number 11066576	Fuel purchases - 1HVS060	269.59
	28-08-2025	DD	NA	Card Number 11066579	Fuel purchases - 1HZF134	209.45
	28-08-2025	DD	NA	Card Number 11066580	Fuel purchases - 1HZM771	328.42
	28-08-2025	DD	NA	Card Number 11066562	Fuel purchases - 1ICU511	273.87
	28-08-2025	DD	NA	Card Number 11066574	Fuel purchases - 1EXZ241	316.60
	28-08-2025	DD	NA	Card Number 11075428	Fuel purchases - 1GIZ365	277.81
	28-08-2025	DD	NA	Card Number 11066563	Fuel purchases - 1GWK670	186.11
	28-08-2025	DD	NA	Card Number 11066559	Fuel purchases - 1GXJ065	564.10
	28-08-2025	DD	NA	Card Number 11075430	Fuel purchases - 1HIY954	227.00
	28-08-2025	DD	NA	Card Number 11066566	Fuel purchases - 1HJT268	460.61
	28-08-2025	DD	NA	Card Number 11102758	Fuel purchases - 1HRG905	332.00
	28-08-2025	DD	NA	Card Number 11066581	Fuel purchases - 1HTF613	232.47
	28-08-2025	DD	NA	Card Number 11075431	Fuel purchases - 1HWK612	243.82
	28-08-2025	DD	NA	Card Number 11066556	Fuel purchases - 1HWL927	467.22
	28-08-2025	DD	NA	Card Number 11075433	Fuel purchases - 1IGH329	85.83
	28-08-2025	DD	NA	Card Number 11252987	Fuel purchases - 1IKR539	213.65
	28-08-2025	DD	NA	Card Number 11480573	Fuel purchases - 1IPU312	267.34
	28-08-2025	DD	NA	Card Number 11066577	Fuel purchases - DIESEL	97.36
	28-08-2025	DD	NA	Card Number 11066569	Fuel purchases - PETROL	100.19
	28-08-2025	DD	NA	Card Number 11286265	Fuel purchases - 1ILH187	53.59
Other Total						6,239.14

List of Monthly Payments

01 August 2025 to 31 August 2025

Other Payments (including Direct Debits)						
Payment Number	Date	Cheque Number	Creditor Number	Creditor Name	Invoice Description	Inclusive Amount
	01-08-2025	EFT	NA	Town of Cottesloe	Payroll - Salaries and Wages	2,785.64
	14-08-2025	EFT	NA	Town of Cottesloe	Payroll - Salaries and Wages	241,310.40
	28-08-2025	EFT	NA	Town of Cottesloe	Payroll - Salaries and Wages	263,903.72
	01-08-2025	DD	NA	Superchoice	Superannuation Payment	53,703.55
	12-08-2025	DD	NA	Superchoice	Superannuation Payment	2,510.03
	15-08-2025	DD	NA	Superchoice	Superannuation Payment	55,186.95
	04-08-2025	DD	NA	Commonwealth Bank of Australia	Merchant Fee	1.05
	07-08-2025	DD	NA	National Bank of Australia	Account Fees	3.85
	15-08-2025	DD	NA	Bpoint	National Bpoint Charge	638.78
	29-08-2025	DD	NA	National bank of Australia	Account Fees	493.53
	29-08-2025	DD	NA	National bank of Australia	Merchant Fee	2,244.08
	29-08-2025	DD	NA	Bpay	National Bpay Charge	1.27
	29-08-2025	DD	NA	Bpay	National Bpay Charge	316.16
	29-08-2025	DD	NA	National bank of Australia	Merchant Fee	7.00
					Other Total	623,106.01
					Grand Total	2,347,741.04

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

**ITEM 10.1.2A:
MONTHLY FINANCIAL REPORT 1 JULY 2025 TO 31
AUGUST 2025**

TOWN OF COTTESLOE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

Note	Adopted	YTD	YTD	Variance*	Variance*	Var.
	Budget	Budget	Actual	\$	%	
	Estimates	Estimates	Actual	(c) - (b)	((c) - (b))/(b)	
	(a)	(b)	(c)	\$	%	
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	11,709,122	11,789,459	12,302,333	512,874	4.35%	
Rates excluding general rates	155,337	0	0	0	0.00%	
Grants, subsidies and contributions	427,658	0	0	0	0.00%	
Fees and charges	5,586,499	2,749,122	2,822,944	73,822	2.69%	
Interest revenue	704,100	51,500	49,852	(1,648)	(3.24%)	
Other revenue	175,018	583	369	(214)	(36.71%)	
Profit on asset disposals	(36,000)	6,000	0	(6,000)	(100.00%)	
	18,721,734	14,596,664	15,175,498	578,834	3.97%	
Expenditure from operating activities						
Employee costs	(8,407,818)	(1,401,303)	(591,401)	809,902	57.80%	▲
Materials and contracts	(8,937,496)	(1,602,083)	(1,793,554)	(191,471)	(11.95%)	
Utility charges	(320,100)	(53,350)	(62,735)	(9,385)	(17.59%)	
Depreciation	(3,320,987)	0	0	0	0.00%	
Finance costs	(204,180)	0	(1,252)	(1,252)	0.00%	
Insurance	(236,007)	(118,004)	(111,333)	6,671	5.65%	
Other expenditure	(339,462)	(14,225)	(37,759)	(23,534)	(165.44%)	
	(21,766,050)	(3,188,965)	(2,598,034)	590,931	18.53%	
Non cash amounts excluded from operating activities	2(c) 3,356,987	(6,000)	0	6,000	100.00%	
Amount attributable to operating activities	312,671	11,401,699	12,577,464	1,175,765	10.31%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	2,711,466	0	0	0	0.00%	
Proceeds from disposal of assets	121,000	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	35,069	0	0	0	0.00%	
Proceeds on disposal of financial assets at fair value through profit and loss	35,802	0	0	0	0.00%	
	2,903,337	0	0	0	0.00%	
Outflows from investing activities						
Payments for property, plant and equipment	(858,492)	(171,415)	(174,022)	(2,606)	(1.52%)	
Payments for construction of infrastructure	(3,020,379)	(273,995)	(278,745)	(4,750)	(1.73%)	
Payments for financial assets at amortised cost - self supporting loans	35,802	0	0	0	0.00%	
	(3,843,069)	(445,411)	(452,767)	(7,357)	(1.65%)	
Amount attributable to investing activities	(939,732)	(445,411)	(452,767)	(7,357)	(1.65%)	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	190,000	0	0	0	0.00%	
	190,000	0	0	0	0.00%	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(70,945)	0	0	0	0.00%	
Repayment of borrowings	(376,184)	0	0	0	0.00%	
Transfer to reserves	(389,773)	0	0	0	0.00%	
	(836,902)	0	0	0	0.00%	
Amount attributable to financing activities	(646,902)	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 1,273,963	1,273,963	1,532,776	258,813	20.32%	▲
Amount attributable to operating activities	312,671	11,401,699	12,577,464	1,175,765	10.31%	
Amount attributable to investing activities	(939,732)	(445,411)	(452,767)	(7,357)	(1.65%)	
Amount attributable to financing activities	(646,902)	0	0	0	0.00%	
Surplus or deficit after imposition of general rates	(0)	12,230,252	13,657,473	1,427,221	11.67%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2025**

	Actual 30 June 2025 \$	Actual as at 31 August 2025 \$
CURRENT ASSETS		
Cash and cash equivalents	9,757,546	9,651,655
Trade and other receivables	1,372,503	14,726,286
Other financial assets	2,472,907	2,472,907
Inventories	8,920	8,920
Other assets	242,098	241,448
TOTAL CURRENT ASSETS	13,853,974	27,101,216
NON-CURRENT ASSETS		
Trade and other receivables	147,335	147,335
Other financial assets	119,429	119,429
Investment in associate	763,391	763,391
Property, plant and equipment	73,753,135	73,927,157
Infrastructure	68,682,493	68,961,239
Right-of-use assets	1,177,553	1,177,553
TOTAL NON-CURRENT ASSETS	144,643,336	145,096,104
TOTAL ASSETS	158,497,310	172,197,320
CURRENT LIABILITIES		
Trade and other payables	2,835,829	3,761,098
Lease liabilities	48,272	48,272
Borrowings	376,184	376,184
Employee related provisions	1,493,764	1,691,041
TOTAL CURRENT LIABILITIES	4,754,049	5,876,595
NON-CURRENT LIABILITIES		
Lease liabilities	1,243,823	1,243,823
Borrowings	1,377,793	1,377,793
Employee related provisions	132,611	132,611
TOTAL NON-CURRENT LIABILITIES	2,754,227	2,754,227
TOTAL LIABILITIES	7,508,276	8,630,822
NET ASSETS	150,989,034	163,566,498
EQUITY		
Retained surplus	26,143,581	38,721,045
Reserve accounts	8,341,979	8,341,979
Revaluation surplus	116,503,474	116,503,474
TOTAL EQUITY	150,989,034	163,566,498

This statement is to be read in conjunction with the accompanying notes.

TOWN OF COTTESLOE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening	Actual as at	Actual as at
Note	1 July 2025	30 June 2025	31 August 2025
	\$	\$	\$
Current assets			
Cash and cash equivalents	10,069,633	9,757,546	9,651,655
Trade and other receivables	1,127,433	1,372,503	14,726,286
Other financial assets	0	2,472,907	2,472,907
Inventories	8,960	8,920	8,920
Other assets	424	242,098	241,448
	<u>11,206,450</u>	<u>13,853,974</u>	<u>27,101,216</u>
Less: current liabilities			
Trade and other payables	(1,399,202)	(2,835,829)	(3,761,098)
Other liabilities	(62,261)	0	0
Lease liabilities	20,084	(48,272)	(48,272)
Borrowings	0	(376,184)	(376,184)
Employee related provisions	(1,157,500)	(1,493,764)	(1,691,041)
	<u>(2,598,879)</u>	<u>(4,754,049)</u>	<u>(5,876,595)</u>
Net current assets	8,607,571	9,099,925	21,224,621
Less: Total adjustments to net current assets	2(b) (8,607,571)	(7,567,149)	(7,567,149)
Closing funding surplus / (deficit)	0	1,532,776	13,657,472

(b) Current assets and liabilities excluded from budgeted deficiency

	Adopted Budget Opening	Actual as at	Actual as at
Note	1 July 2025	30 June 2025	31 August 2025
	\$	\$	\$
Adjustments to net current assets			
Less: Reserve accounts	(8,694,160)	(8,341,979)	(8,341,979)
Less: Financial assets at amortised cost - self supporting loans	0	(72,907)	(72,907)
Less: Current assets not expected to be received at end of year			
- Current financial assets at amortised cost - self supporting loans	106,673		
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	(20,084)	48,272	48,272
- Current portion of borrowings	0	376,184	376,184
- Current portion of employee benefit provisions held in reserve	0	423,281	423,281
Total adjustments to net current assets	2(a) (8,607,571)	(7,567,149)	(7,567,149)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
Note	30 June 2026	31 August 2025	31 August 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	36,000	(6,000)	0
Add: Depreciation	3,320,987	0	0
Total non-cash amounts excluded from operating activities	3,356,987	(6,000)	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

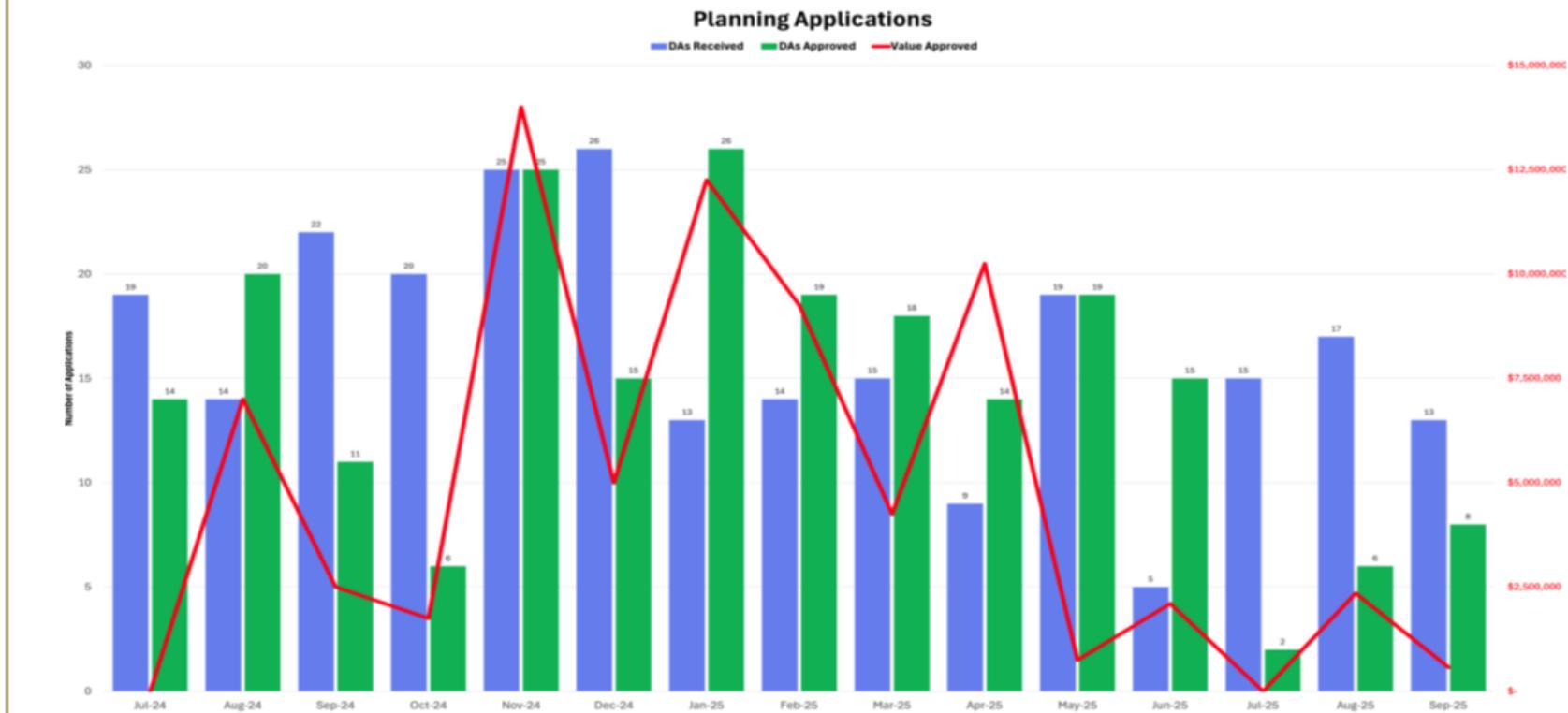
ATTACHMENT

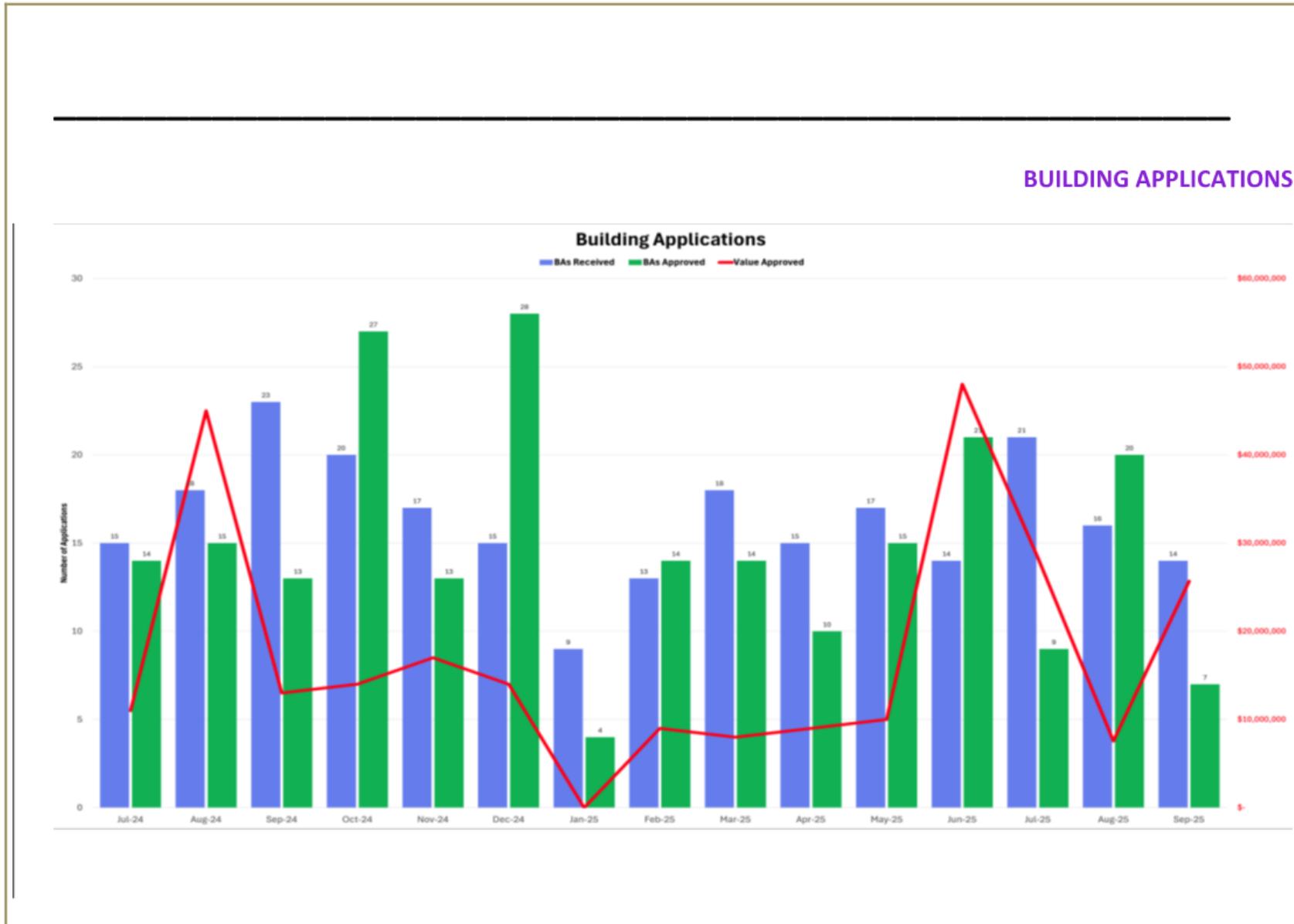
**ITEM 10.1.3A:
SEPTEMBER 2025 - TOWN OF COTTESLOE CEO
QUARTERLY REPORT TO COUNCIL ATTACHMENT**

TOWN OF COTTESLOE CEO QUARTERLY REPORT TO COUNCIL – SEPTEMBER 2025 – V1

In order to keep the Council informed of the operational statistics of the Town, the Chief Executive Officer will provide Elected Members with the statistical data of corporate activity across the directorates, each quarter.

PLANNING APPLICATIONS





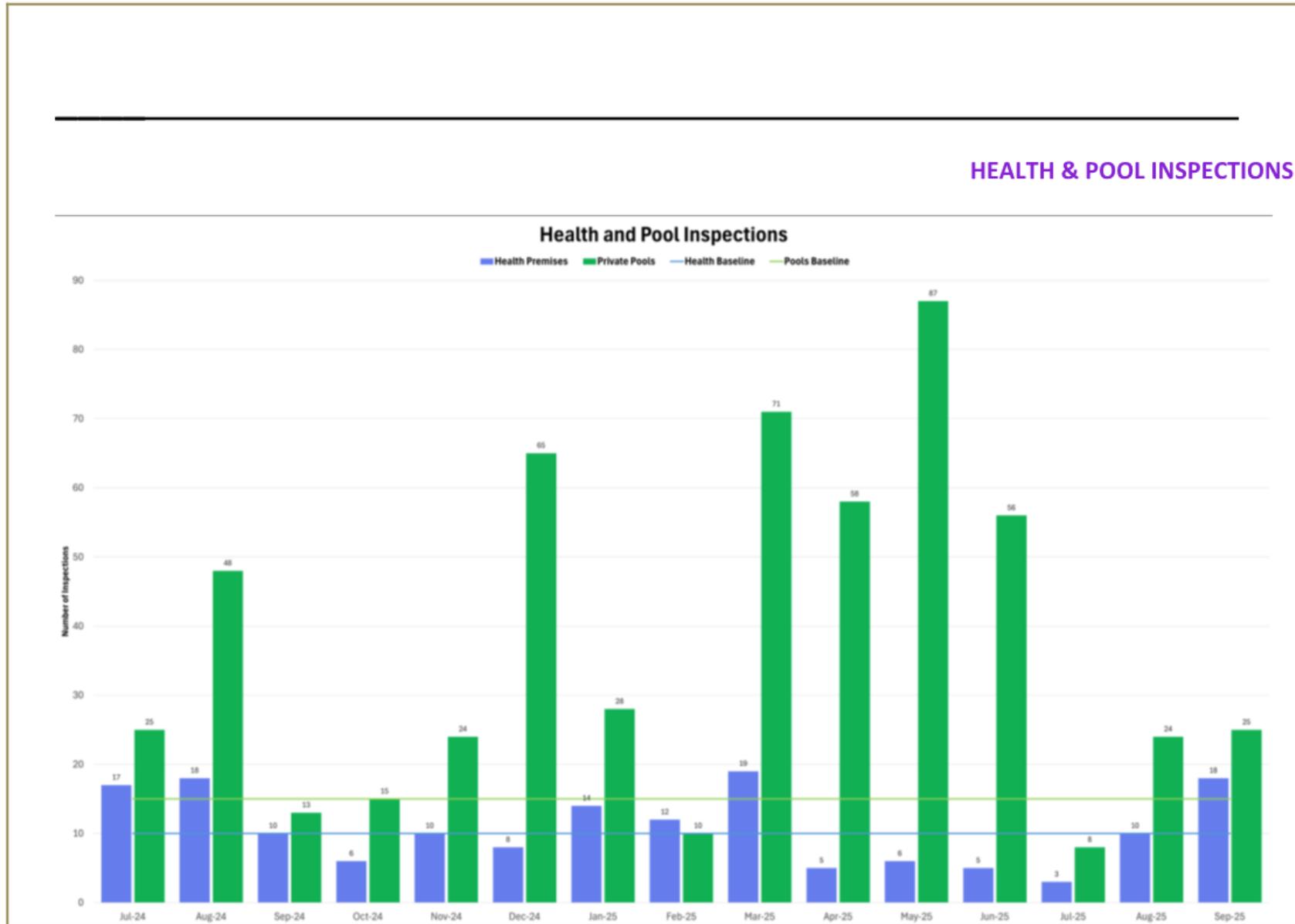
SDAU APPLICATIONS

ADDRESS	DESCRIPTION	COMMENT
94 Marine Parade (Seapines)	Residential apartments with restaurant/café, shops and short stay accommodation	SDAU application lodged with WAPC; Formal referral not received at this stage.
7-11 Station Street	Residential apartments, hotel and commercial tenancies	SDAU application lodged with WAPC; Council resolution of 26 November 2024, forwarded to WAPC on 29 November 2024. SDRP held on 11 February 2025.

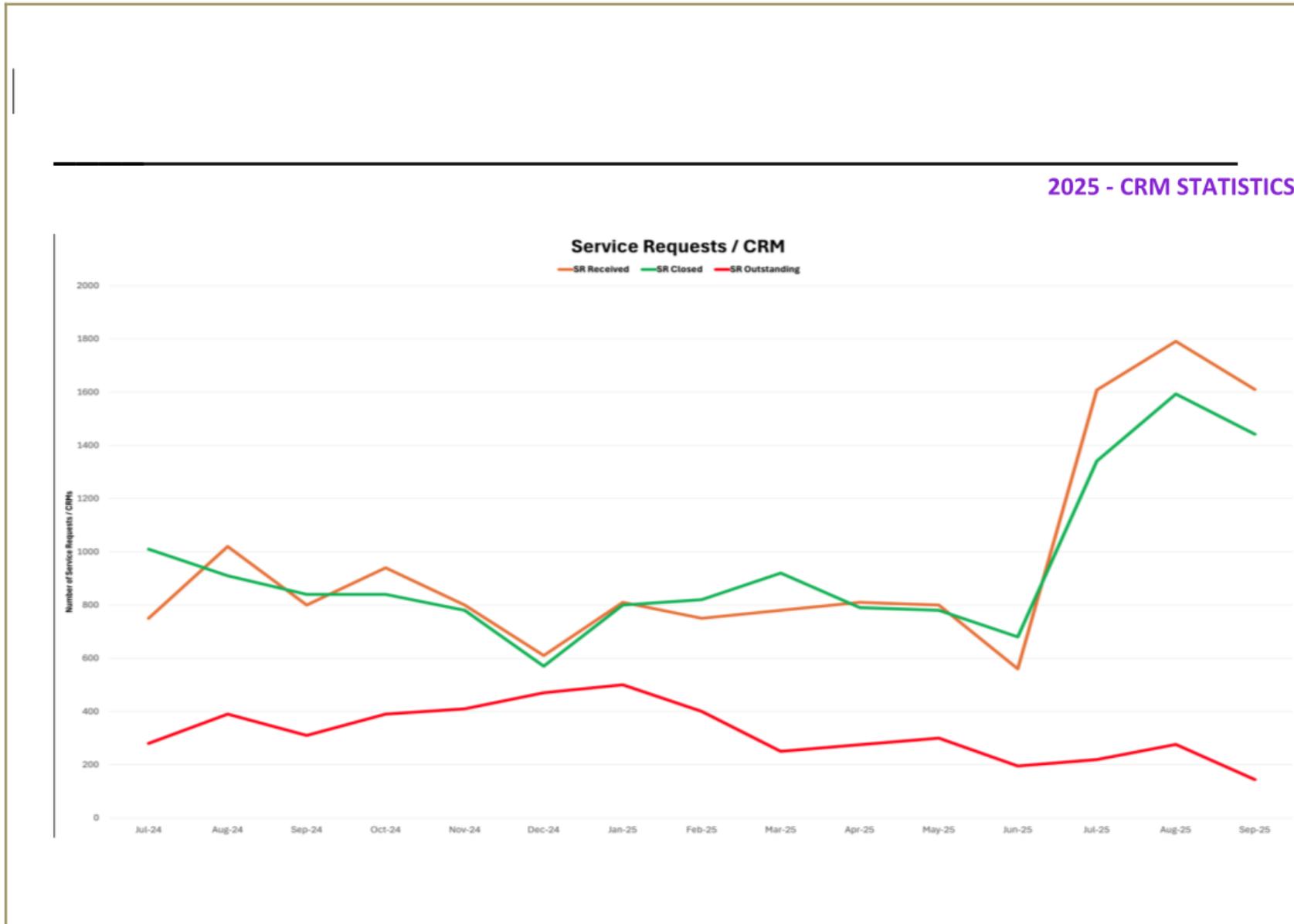
JDAP APPLICATIONS

Current DAP Applications - NIL

ADDRESS	DESCRIPTION	COMMENT





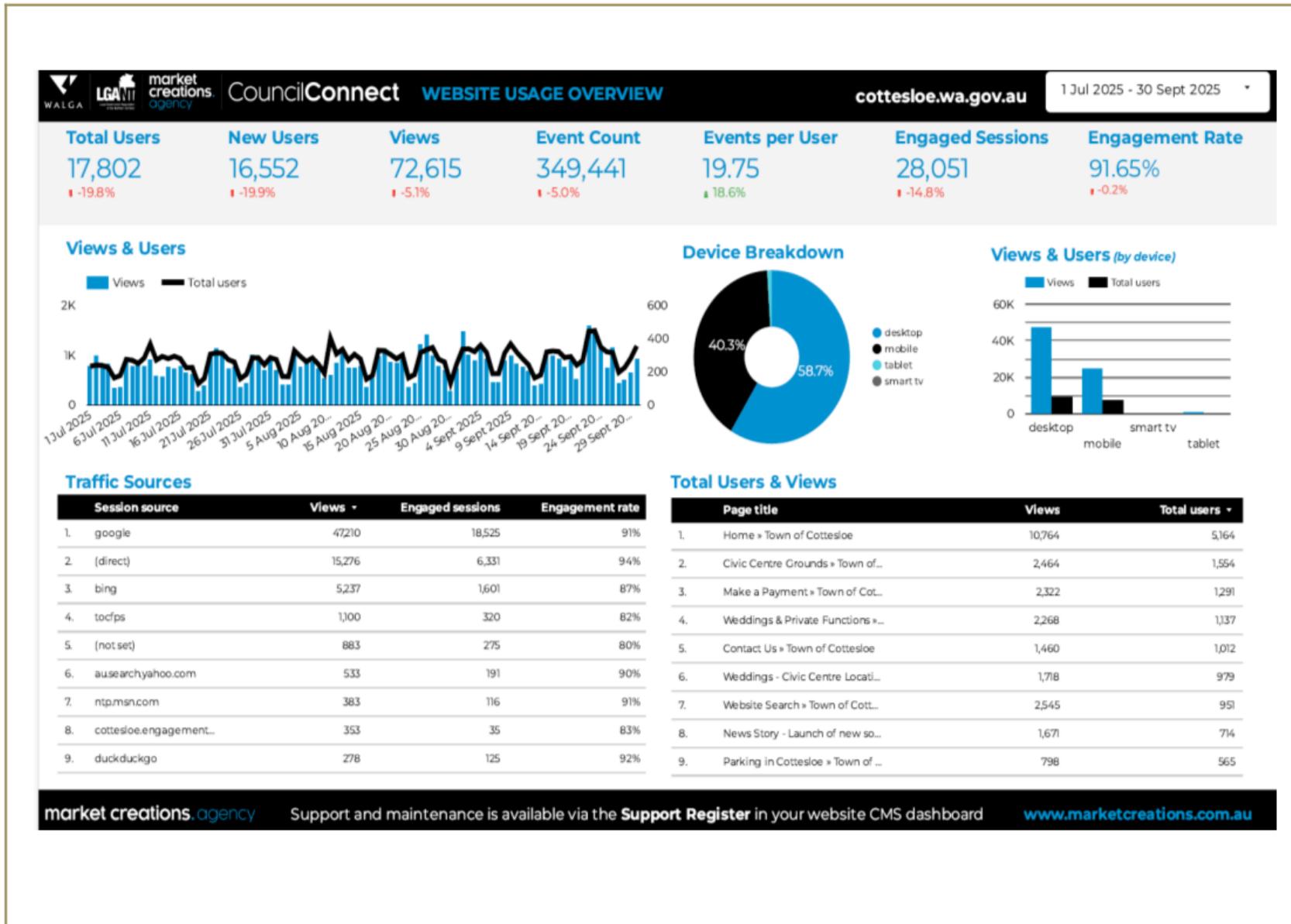


MEDIA STATISTICS

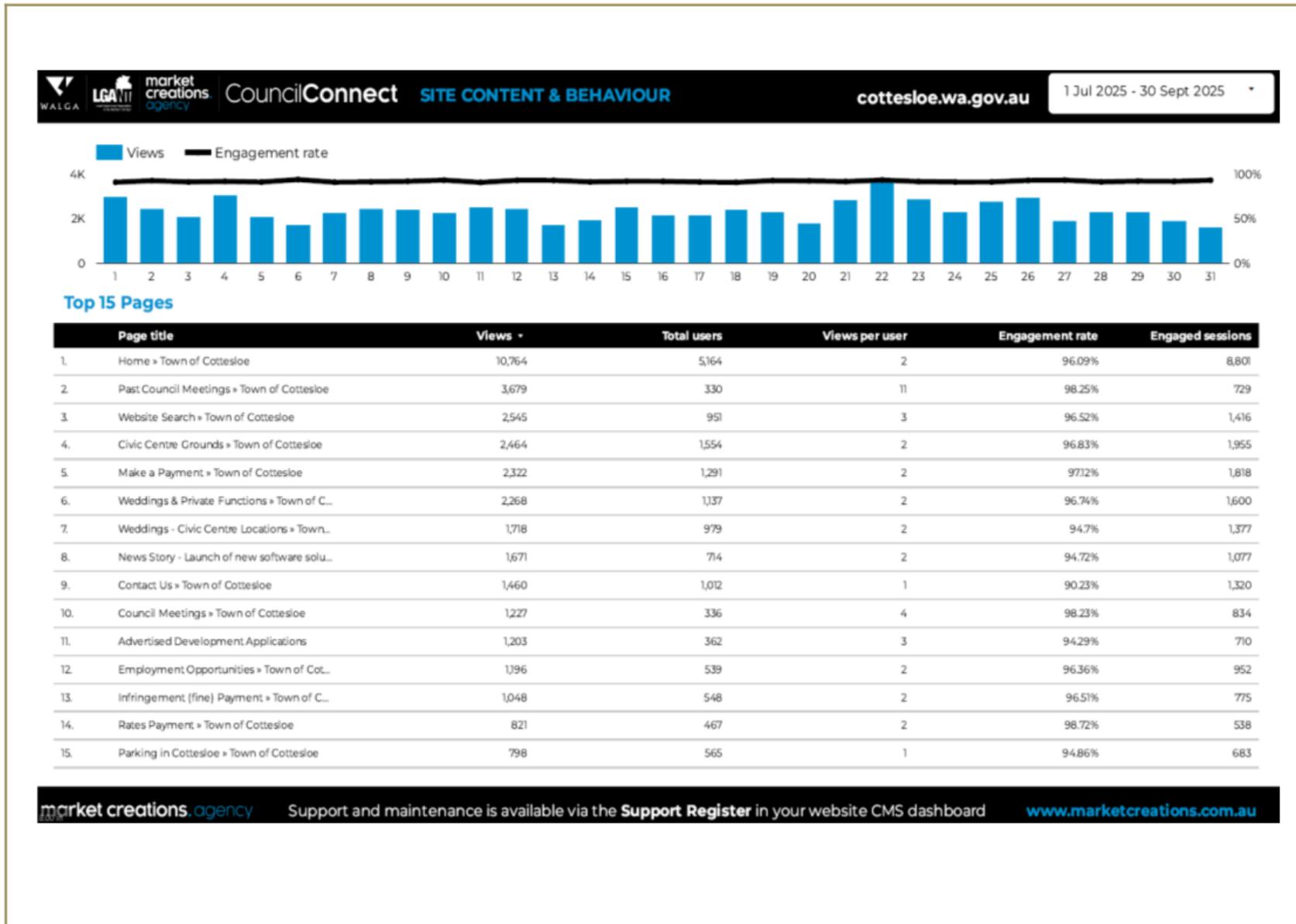
2025

2025

Media	July	August	September	Total
Posts made or shared to the Town's Facebook page	23	25	22	70
Posts made to the Town's Instagram page	10	17	14	41
MailChimp mailout (e-newsletter/consultation)	2	2	3	7
Media Release sent to the newspapers	0	1	0	1







COUNCIL PLAN UPDATE

OUR COMMUNITY – Connected, engaged and accessible

Community Feedback

Our community values its relaxed, outdoor lifestyle and the natural environment. Looking forward, our community wants Cottesloe to be a welcoming place for locals and visitors of all backgrounds, ages and abilities. Community events and initiatives are welcomed to enhance our vibrant coastal community, with the style and scale of events to suit Cottesloe’s character.

Our Strategies

- Our high level strategies to progress these objectives:
1. Supporting an active, healthy and inclusive community culture, our residents enjoy access to a range of social, cultural and recreation activities
 2. Providing accessible and inclusive community spaces and facilities

Deliverable	Timeframe	Role	Directorate	Comments
Encourage health and wellbeing through recreation initiatives	Short Term	Partner	DCCS	<p>The Town is collaborating with the Town of Mosman Park, the Shire of Peppermint Grove and Curtin Heritage to deliver a series of activities for Seniors Week in November 2025.</p> <p>As part of this, the Town of Cottesloe will host a Prime Movers fitness class in the War Memorial Hall, a painting workshop in the Lesser Hall led by an artist who specialises in working with Seniors, and will welcome the Lions Hearing Bus which will be stationed on Napier Street to offer free hearing checks to the community.</p>
Implement the Disability Access and Inclusion Plan (DAIP)	Short Term	Deliver	DCCS	<p>An internal Disability Inclusion Working Group has been established, and a live working document is being developed to track DAIP progress across the organisation. This will ensure each directorate records their updates and has visibility of work happening across other areas. These catch-ups will also be held prior to UAIRG meetings to help inform and support the information presented at UAIRG.</p>

				<p>The SCDO and Manager met with The Sunflower Program, and the SCDO will present the program to ELT to outline the potential implementation phases. The aim is to increase awareness of invisible disabilities within the workplace and the wider Cottesloe community.</p> <p>Work is underway to review the current process for beach wheelchair access. The SCDO is working with the Cottesloe Surf Club and Surf Life Saving WA to develop a clear and consistent booking process.</p> <p>Planning has begun for an event to mark the International Day of People with Disability, supported by a secured grant. The SCDO is working in partnership with Lady Lawley Cottage and Cycling Without Age to deliver the event.</p> <p>The existing Space2co beach wheelchair booking account will be updated and integrated into the Town’s main event booking system for easier community access.</p>
Review and update the Town’s Public Open Space and Playground Strategy	Short Term	Deliver	DES	Completed – noted by Council in April 2025. This has been used to inform a draft Asset Management Plan. This will be updated following the review of the Council Plan.
Identify and support opportunities for community participation	Short Term	Partner	DCCS	A new Community Partnership Program is currently being drafted to create additional opportunities for community-led events and programs that align with the Council Plan. The program is intended to be presented at a Council workshop in early 2026 for discussion and feedback.
Review and implement the Town’s Events Policy	Short Term	Deliver	DCCS	All event-related policies, including the Event Classification Policy, Event Conditions Policy, and Facility Hire Policy, are currently under review for consideration at the November OCM to ensure consistency and continuity. In addition, the overarching Event Strategy will be presented to elected members to provide direction and ensure the future delivery of events is well-planned and sustainable.
Implement the Reconciliation Action Plan (RAP)	Short Term	Deliver	DCCS	The RAP survey has been submitted, providing a baseline of our current position. Over the next six months, work will focus on developing a draft RAP as we move into the next stage, known as

<p>Develop a Public Health Plan Develop a Community Youth Inclusion Strategy</p>	<p>Short Term</p>	<p>Deliver</p>	<p>DDRS</p>	<p>Innovate. This stage will guide and support the Town’s future direction in this space.</p>
	<p>Short Term</p>	<p>Deliver</p>	<p>DCCS</p>	<p>An internal working group is also being established to help directorates implement RAP actions and track progress. These meetings will take place ahead of RAWG meetings to ensure the group receives accurate and aligned updates.</p>
				<p>To be developed during 2025-2026</p>
				<p>The Youth Inclusion Strategy will be incorporated into the Community Development Strategy, alongside the rollout of the Community Partnership Program. This will ensure a holistic and coordinated approach to planning and delivering programs, events, and key initiatives for 2025/26.</p>
				<p>The Community Development Team is currently planning Youth Week 2026 and has applied for a Youth Week grant from the Department of Communities to support these activities. The event will open with an outdoor movie night centred on mental health, followed by youth wellbeing workshops later in the week.</p>
				<p>Young people will lead stalls, showcase their talents, and connect with mental health organisations in a relaxed and youth-friendly environment. Workshops will explore resilience, self-care, and peer support, offering practical tools to help young people navigate everyday challenges.</p>
<p>Develop a Community Development Strategy</p>	<p>Short Term</p>	<p>Deliver</p>	<p>DCCS</p>	<p>The event aims to strengthen youth wellbeing by creating safe, inclusive spaces that empower young people, amplify their voices, and celebrate their creativity and contribution to community life, supporting meaningful participation and connection in line with Youth Week WA outcomes.</p>
				<p>A review of the Council Plan has identified opportunities to improve multi-tasking, alignment, and service integration across community programs. In response, a consolidated Community Development Strategy will be developed during Q3 and Q4 of 2025/26. This strategy will incorporate the Youth Inclusion Strategy, identify and support opportunities for community</p>

participation, leverage partnerships to enhance service delivery and efficiency, and promote health and wellbeing initiatives.

As part of this work, a new Community Partnership Program will be established to assist local community organisations in securing external grant funding, while also providing a framework to promote, action, and measure community events in alignment with the Town's event objectives.

OUR TOWN - Healthy natural environs and infrastructure meeting the needs of our community

Community Feedback

Sustainability is important to our community. Our urban canopy, natural areas and recreation facilities are a priority for community wellbeing. Our community wants to see Cottesloe's heritage celebrated and balanced with appropriate planning and development.

Looking forward, our community want to see Cottesloe and Swanbourne Villages as thriving accessible community hubs. Our public amenities (including public ablutions) are a priority for our community, to enhance accessibility for everyone. Our Town

Our Strategies

Our high level strategies to progress these objectives:

1. Town infrastructure is well planned, effectively managed and supports our community, whilst protecting and promoting our unique heritage and character
2. Engage with external stakeholders to create connectivity throughout the Town.
3. Future population growth is planned to enhance community connectivity, economic prosperity as well as the built and natural environment.
4. Work collaboratively to protect, enhance and increase our natural assets and green canopy.

Deliverable	Timeframe	Role	Directorate	Comments
Review and implement the Town Planning Scheme	Short Term	Deliver	DDRS	The Town appointed Niche Planning Studio (NPS) to undertake the preparation of Local Planning Scheme No 4 mid February. NPS have now undertaken a background review in conjunction with Town staff and are progressing final project methodology and preparing a draft Community Engagement Plan. It is intended to brief Councillors on these matters in May.
Review, update and implement asset management planning	Short Term	Deliver	DES	Draft Asset Management Plan complete and will be updated following the review of the Council Plan.
Adopt and implement the Cottesloe Village Precinct Structure Plan	Short Term	Deliver	DDRS	Draft precinct structure plan document and Local Planning Scheme Amendment 14 with WAPC for consent to advertise.
Progress the Foreshore Masterplan, including Carpark 2 re-visioning	Short Term	Partner	DES	The continued implementation of the carpark 2 strategy has been placed on hold pending the funding outcome of the Foreshore Redevelopment Project. A number of ministerial level meetings have occurred since the last quarterly report.
Review and implement Coastal Hazard Risk Management and Adaptation Plan	Short Term	Deliver	DES	A draft CHRMAP is available and the next step of the process is for Council to determine its strategic approach in managing the coastal hazards (December 2025). This then allows for an action plan to be developed in early 2026.
Implement Green Infrastructure Strategy	Short Term	Deliver	DES	Council adopted the Strategy in November 2024. A community engagement plan is being prepared to commence the

				consultation on the revised street tree species in November 2025 for the final element of this strategy to be completed.
Develop Recreation Precinct Strategy	Short Term	Deliver	DES	<p>June 2022 Council endorsed the following scope of the recreation precinct masterplan (OCM086/2022):</p> <ul style="list-style-type: none"> • Anderson Pavilion Redevelopment – complete • ACROD Bays – complete • Broome Street Playground Upgrade – complete • SVGC Hole 2/11 – In progress (August 2025 OCM)
Develop Foreshore and Beach Strategy	Short Term	Deliver	DES	This is prioritise to be developed in 2026, once the Town’s CHRMAP exercise is completed.
Review and update the Integrated Transport Strategy	Short Term	Deliver	DES	The Integrated Transport Strategy (Priority One) was adopted at the October 2024 OCM. A strategy document covering actions to achieve targets is being compiled. This has been used to inform the draft Asset Management Plan.

OUR PROSPERITY - A vibrant and sustainable place to live, visit and enjoy

Community Feedback

Our community highly values Cottesloe's relaxed coastal character. It is important to our community that this be retained and that Cottesloe is a place where locals and visitors are welcomed and enjoy the experience.

Thriving connected village hubs are important to our community.

There is clear acknowledgement of Cottesloe as a world-renowned tourism destination -the Cottesloe foreshore and coast need to meet the expectations of locals, as well as visitors from around Australia and internationally.

Our Strategies

Our high level strategies to progress these objectives:

1. Activating Cottesloe and Swanbourne town centres and increasing their appeal, attracting more local business and visitors.
2. Partner with other stakeholders to create beautiful and diverse locations that celebrate our natural cultural and built heritage.
3. Partner with other stakeholders to promote Cottesloe more widely, attracting visitors seeking a quality coastal experience.

Deliverable	Timeframe	Role	Directorate	Comment
Lobby and advocate for increased east-west connectivity	Short Term	Advocate	DES	Continue to lobby the State Government to upgrade Congdon Street and Eric Street Bridge Upgrade. State Government have announced the commencement of Congdon Street Bridge works in 2024/2025. The Town is partnering with the surrounding Local Governments on a regional transport plan to achieve this.
Implement the Cities Power Partnership Commitments	Short Term	Deliver	DES	Ongoing. Council will be asked to consider new pledges in the next few months after a reviewed Council Plan is adopted.
Implement the Beach Access Plan	Short Term	Deliver	DES	Completed - This has been noted as part of the Community Infrastructure Strategy
Review and update the Cottesloe Long Term Cycle Network Strategy	Short Term	Deliver	DES	Completed - This was completed as part of the Integrated Transport Strategy.
Implement Natural Asset Management Plan	Short Term	Deliver	DES	Completed – This was adopted as part of the Green Infrastructure Strategy
Maintain and update the Cottesloe Local Heritage List	Short Term	Partner	DDRS	For consideration as part of Local Heritage Strategy.
Advocate for strategic transport infrastructure development, maintenance and improvement	Ongoing	Advocate	CEO	Currently organising a forum with the City of Fremantle, Town of Mosman Park and Shire of Peppermint Grove to discuss Strategic Priorities for the Stirling Highway and Fremantle Railway transport corridors.

Implement the adopted Cottesloe Village Precinct Structure Plan	Short Term	Partner	DDRS	Draft precinct structure plan document and Local Planning Scheme Amendment 14 with WAPC for consent to advertise.
Local Planning Strategy and Scheme	Short Term	Deliver	DDRS	Local Planning Strategy considered and endorsed by Council at its OCM held in Dec 2024. Documentation now with the WAPC for its consideration for final adoption.
Explore partnership opportunities for the delivery of services to our community and visitors	Short Term	Partner	CEO	The Western Suburb Alliance CEO group is actively investigating possible shared partnership of various services.
Develop a Public Space Activation Strategy	Short Term	Partner	DES	Ski Shed Roof activation proposal is being considered POS Strategy noted by Council.
Advocate for development and maintenance of community infrastructure, supporting our local community and the large number of visitors	Ongoing	Advocate	CEO	Ongoing discussions with State and Federal Government on the infrastructure needs of the community when the opportunity presents itself
Develop strategies and policies to assist local business become more sustainable	Medium	Deliver	CEO	Western Suburb Alliance CEO group met with a representative from the Western Suburbs Business Alliance possible partnership opportunities.
Continue collaboration with neighbouring local governments, supporting tourism development	Ongoing	Partner	CEO	The Town continues to support and attend ProCott Meetings.

OUR LEADERSHIP AND GOVERNANCE - Strategic leadership providing open and accountable governance

Community Feedback

Community engagement and timely communication is a high priority for our community.
 Our community values transparent, strategic leadership and forward planning.
 Our community deserves and requires legislative compliance and financial responsibility.

Our Strategies

Our high level strategies to progress these objectives:

1. Engage, inform and actively involve our community in Council decision making.
2. Work innovatively and collaboratively with government, industry, business and community to deliver positive outcomes.
3. Deliver open, accountable and transparent governance.

Deliverable	Timeframe	Role	Directorate	Comment
Review and implement Council’s long term strategic planning	Medium	Deliver	CEO	Council Plan adopted by Council in December’23. Deliverables reported on quarterly.
Review and implement Council’s communication plan / strategy	Short Term	Deliver	CEO	Review of the Town’s communication plan will commence in 2024.
Advocate and lobby on behalf of our community	Short Term	Advocate	CEO	Ongoing as opportunities occur. Meeting with local State Member to discuss various Local issues.
Provide strategic leadership, deliver financially responsible governance and maintain legislative compliance	Ongoing	Deliver	CEO	The Town applied for an extension of time to submit 2024/25 Annual Financial Reports to the auditors. This was granted and the Town is well placed to submit within this extension without any impact to the audit timeline. Annual Report preparation has commenced and on track to be completed by 31 December 2025 as required. The Town has also engaged Moore Australia to perform Regulation 5 and 17 audits on Governance and Financial Management processes. These audits will take place in October and results presented to the Audit, Risk and Improvement Committee in December. The Office of the Auditor General audit on Information Technology has commenced, with the on-site financial audit taking place in October.

Provide regular public communications, updating our community of Council activities	Ongoing	Deliver	CEO	Responses to media enquiries, social media posts and monthly newsletter issued. Refer to Media Statistics in CEO Quarterly Report.
Engage with community on satisfaction with the level of service delivery	Ongoing	Partner	CEO	Service delivery survey completed as part of the development of Council Plan. To be reissued every 2 years as part of Council Plan review.
Use existing and develop new partnerships to improve services and efficiencies for the Town including but not limited to WESROC, Joint Library Agreement	Ongoing	Partner	CEO	Working with the Western Suburbs Alliance (formally WESROC) CEO initiative to improve services across the Western Suburbs Local Governments. Current focus is Infrastructure, Procurement, Communications and Human Resources.
Review and maintain the implementation of business continuity planning	Short Term	Deliver	DCCS	Not commenced at this stage.
Maintain emergency management partnership and planning	Ongoing	Partner	DDRS	Ongoing membership of the Western Suburbs LEMC, which meets every quarter. Meeting regularly with local emergency services, ie WA Police. Council adopted the Local Emergency Management Arrangements at June 2024 OCM
Provide a healthy and safe workplace for our Town employees and council members	Ongoing	Deliver	DCCS	HR risk register prepared including Workplace Health and Safety obligations and concerns. Mandatory online training in Workplace Health and Safety and in Bullying, Harassment Awareness introduced in March 2025. The Town partnered with LGIS to address 2023 Workplace Health and Safety findings. Grievance officers appointed and training complete. First Aid Officers appointed and training complete. Fire Wardens appointed and trained. WHS committee needs one more member, others are trained. Work has begun on the WHS Plan. Emergency drills planned for the coming weeks. Free flu vaccinations promoted to employees. Free skin checks offered to all staff. Relationships Australia Employee Assistance Program promoted and ongoing. Additional promotion on Are You OK day. Direction to all staff for appropriate PPE clothing for outside work Induction checklists for all employees updated and tracked Education and tips for employees in how to empower themselves and prepare for their performance review meeting with their manager (e.g. psychological safety) Refreshers for manual handling and ergonomic assessments.

MAJOR PROJECTS

Project	Actions
Foreshore Redevelopment & Car Park No.2	<p>18 January 2022- Meeting with Tourism WA to discuss funding</p> <p>28 January 2022 – Meeting with Deputy Premier Roger Cook Chief of Staff</p> <p>18 February 2022 – Meeting with Dr Katrina Stratton MP on various issues including Foreshore Redevelopment.</p> <p>21 February 2022 – Meeting with Minister for Lands and Local Government, John Carey regarding Foreshore Redevelopment and reclassification for Car Park no.2</p> <p>1 March 2022 – Meeting with Minister for Planning regarding Foreshore Redevelopment Design.</p> <p>14 March 2022 – Celia Hammond Listing Post Meeting regarding Foreshore Redevelopment</p> <p>18 March 2022 – Meeting with Sculpture by the Sea regarding Foreshore Redevelopment Design.</p> <p>12 April 2022 – Meeting with Federal candidate Yannick Spencer regarding Foreshore and other TOC projects.</p> <p>12 April 2022 – Meeting with Federal candidate, Kate Chaney regarding Foreshore and other TOC projects.</p> <p>20 April 2022 – Meeting with Deputy Premier regarding Funding opportunities fro Foreshore Redevelopment</p> <p>28 April 2022 – Celia Hammond MP announces \$7m commitment to Foreshore should the coalition be related.</p> <p>29 April 2022 – Letter sent to State Premier requesting meeting to discuss funding for Foreshore Redevelopment.</p> <p>21 May 2022 – Federal Election, change in Government.</p> <p>June 2022 – Follow up to inquiry with Premier regarding request to meet, Premier overseas.</p> <p>August 2022 – Met with senior representatives from DPLH and WAPC and provided a project update.</p> <p>September 2022 – Meet with the Premier’s Senior Policy Advisor and provided update on project and discussed funding options.</p> <p>Nov-Dec 2022 – Several meetings with DPLH to discuss the introduction of Developer Contributions to assist with foreshore funding</p> <p>Dec 2022 – request meeting with Deputy Premier.</p> <p>Mar 2023 - meet with Deputy Premier Chief of Staff.</p> <p>Mar 2023 – Council resolved to develop a strategy for Car Park No. 2 as a priority</p> <p>June 2023 – Council adopted Car No.2 Strategy (and published on website)</p> <p>September 2023 – Preparation of Specifications to engage specialist consultant</p> <p>December 2023 – RFQ advertised for the Engagement of specialist consultant</p> <p>March 2024 – Element appointed as design consultant</p> <p>April 2024 – Council briefed by Element</p> <p>July 2024 – FPAC briefed by Element</p> <p>August – Sept 2024 – Internal submission prepared for DPLH review.</p>

	<p>October 2024 – Meeting with DPLH representatives on submission. Awaiting formal feedback on submission.</p> <p>December 2024 – A funding application has been submitted to the Federal Government’s Urban Precinct Partnership Program.</p> <p>January 2025 – Federal Budget Submission issued via Kate Chaney MP office.</p> <p>February 2025 – Funding Strategy Discussion held with Council. State and Federal Government Election Candidates encouraged to prioritise funding in campaigns.</p> <p>March/April 2025 – Letters issued to new State Government regarding the need for funding to implement the Foreshore Masterplan.</p> <p>May 2025 – Meeting with the Hon Rita Saffioti, Deputy Premier’s A/Chief of Staff and a Senior Policy Advisor.</p> <p>June 2025 – Meeting with Hon Reece Whitby Minister for Police.</p> <p>July 2025 – Meeting with Hon John Carey Minister for Planning and Lands Chief of Staff.</p> <p>September 2025 – Meeting with the Hon Rita Saffioti, Deputy Premier.</p>
<p>New Enterprise Resource Planning (ERP) Implementation</p>	<p>Datascape went live on 3 July 2025 as planned (the Town completed month and year end processes on 1-2 July). The Rates strike was successful in July.</p> <p>Datapay encountered significant issues during implementation, requiring Datacom’s intervention across the first four payroll cycles due to repeated transfer failures between DataScape and Datapay. These issues have now been resolved, and the Town is processing payroll independently. Implementation of electronic timesheets has been deferred, as current timesheet functionality does not yet provide efficiencies over the existing manual process.</p> <p>Infringements have been the most difficult of all business units to implement and is still not working completely after 3 months. Bad data, staff turnover, multiple third parties, incomplete testing, challenging system requirements and problems with receipting have all contributed. Some refinement and improvements are still required with the issuing of reminder letters and with document templates. Currently, infringements are being issued and paid, with two of the three third parties now sharing information successfully.</p> <p>Not all data migration was performed on implementation, with infringements, building and planning data to be done after go live. Infringement data took significantly longer than planned, due to bad data and the complexity of the data required, which caused delays to the other data migrations. At the end of the quarter, infringement data has been migrated and the planning data has been prepared, awaiting a final check and can then be run into the Live environment. Building data migration will commence soon. Between Go-Live and the end of September, payments and receipting has been challenging and fraught with inconsistencies. Initially they did not work at all with the front counter team recorded all payments into a spreadsheet to be receipted and allocated</p>

	<p>manually. Payments can now be received and receipted through all methods, but allocations are still being done manually by the finance team for all payments taken through My Datascape and by BPay.</p> <p>The budget has not yet been uploaded into Datascape primarily due to limited staff capacity to prepare the document for upload. In addition, upcoming work on the chart of accounts will require the same preparation process. Delaying the upload until the updated chart of accounts is finalised will avoid duplication of effort.</p> <p>As mentioned earlier, the Town is updating the Chart of Accounts in preparation for our Phase 2 implementations of the Assets module and Work Orders. A draft timetable has these underway in November and set for completion in February 2026.</p>
Sea View Golf Club Redevelopment Strategy	<p>July – Sept 2024 - Site Assessment and Community needs and aspiration consultation has been completed.</p> <p>October 2024 – Council and Seaview Golf Clubroom Redevelopment Committee briefed on outcomes (of above).</p> <p>October 2024 – Formal consideration of Outcomes of the Site Assessment and Community needs and aspirations consultation included in October 2024 OCM Agenda.</p> <p>November 2024 – Council adopted a set of design principles and 3 design concepts for further development.</p> <p>December 2024 – Concept Designs received and subject to internal review.</p> <p>February 2025 – Workshop held with committee members to review concepts. Committee to formally review concepts once new member (SVGC) has been appointed by Council.</p> <p>April 2025 – Committee meeting held to consider a number of options (adopted by Council)</p> <p>June 2025 – Council made the options public</p> <p>July 2025 – Market sounding including the financial and economic analysis in progress</p>
Green Infrastructure Strategy	<p>September 2024 – OCM 152/2024 – Council has deferred adopting the Green Infrastructure Plan until an additional briefing (prior to the December'24 OCM) has occurred. Measures on Planting and Survival to be discussed at said briefing.</p> <p>November 2024 – Council adopted the Green Infrastructure Strategy and the Natural Areas Management Plan</p> <p>January 2025 – Consultants appointed to determine new species for selected streets and to develop a number of plans (planting strategy, maintenance management and POS Landscaping)</p> <p>April 2025 – Preparing community engagement plan (planned for November 2025)</p> <p>September 2025 – Maintenance Plans presented at an EM Workshop</p>

OUTSTANDING RESOLUTIONS

Outstanding Resolutions

Council Meeting Date	Item Number	Resolution No.	Item Title	Resolution	Complete (Y/N)	Comments
23/09/2025	10.1.6	OCM153/2025	Marine Parade Parking Trial - Curtin Heritage Living Short Term Pick up and Set down bay	<p>THAT Council</p> <p>1. APPROVES the introduction of up to three bays for ten-minute pick up and set down bays along Marine Parade directly in front of Curtin Heritage Living as a trial over a period of two summers that commences October 2025 and concludes in April 2027;</p> <p>2. INSTRUCTS the CEO to consult with the management of Curtin Heritage Living to determine the location of these bays mentioned in point one;</p> <p>3. INSTRUCTS the CEO to collate photographic evidence of the number of vehicles parked along Marine Parade (Gibney Street to Warton Street) in front of Curtin Heritage Living over the trial period mentioned in point one and that will be used to determine the future of the ten-minute pick up and set down bays; and</p> <p>4. INSTRUCTS the CEO to bring an item back to Council no later than June 2027</p>	N	Stakeholder consultation complete. An item is expected to return to the December 2025 OCM

				Ordinary Council Meeting to consider the impact of the trial.		
23/09/2025	10.1.5	OCM151/2025	Civic Centre Playground Budget Amendment	<p>THAT Council:</p> <p>1. APPROVES by ABSOLUTE MAJORITY the amendment of the 2025/2026 Annual Budget by increasing the expenditure budget within capital account 1999.7616.70 - Civic Centre Playground Renewal from \$200,000 to \$300,000 (\$100,000 increase); and</p> <p>2. INSTRUCTS the Chief Executive Officer to liaise with the Public Open Space Working Group and the appointed consultant to revise the Civic Centre Playground concept design according to the new budget of \$300,000.</p>	N	Awaiting the appointment of the new working group
23/09/2025	10.1.7	OCM150/2025	Agenda Forum - 21 October 2025	<p>THAT Council RESOLVES:</p> <p>1. To cancel the Agenda Forum scheduled for Tuesday, 21 October 2025, as the swearing-in ceremony for the newly elected Mayor and Elected Members is scheduled to be held a day later on 22 October 2025.</p> <p>2. That no Agenda Forum be scheduled in October 2025.</p> <p>3. To REQUEST the CEO to advertise the 21 October 2025 Agenda Forum is cancelled; and that there will not be an Agenda Forum in October 2025.</p>	Y	

23/09/2025	10.1.4	OCM149/2025	Draft Local Planning Policy No 5 - Unhosted Short-Term Rental Accommodation (STRA) - Outcomes of Advertising	1. THAT Council, pursuant to Schedule 2, Part 2, clause 4(3) of the Planning and Development (Local Planning Schemes) Regulations 2015, adopts Local Planning Policy No. 5 – Unhosted Short-term Rental Accommodation as set out in Attachment 1, following gazettal of Scheme Amendment No. 15 to Local Planning Scheme No. 3 – Short-term Rental Accommodation. 2. That following adoption of Local Planning Policy No. 5, a notice be published in accordance with Schedule 2, Part 2, clause 87 of the Planning and Development (Local Planning Schemes) Regulations 2015.	Y	
23/09/2025	10.1.3	OCM148/2025	Amendment No 15 to Local Planning Scheme 3: Short Term rental Accommodation - Outcomes of Advertising	THAT Council: 1. Pursuant to S.75 of the Planning and Development Act and r.50(3) of the Planning & Development (Local Planning Schemes) Regulations 2015 supports without modification, standard Amendment No. 15 to Local Planning Scheme No. 3 as set out in Attachment 2; 2. Pursuant to s.87 of the Planning and Development Act and r.53 of the Planning and Development (Local Planning Schemes) Regulations 2015, forwards standard Amendment No. 15, the Schedule of Submissions, and Council's decision to the Western Australian Planning Commission for consideration	Y	
23/09/2025	10.1.2	OCM147/2025	Monthly Financial Statements for period ending 31 July 2025	THAT Council RECEIVES the Monthly Financial Statements for the period 1 July 2025 to 31 July 2025	Y	

23/09/2025	10.1.1	OCM146/2025	List of Payments 1-31 July 2025	THAT Council RECEIVES the List of Payments 1 to 31 July 2025, as detailed in Attachment 1	Y	
26/08/2025	13.1.2	OCM142/2025	Confidential Staff Matter - CEO Probationary/Review - August 2025	<p>THAT Council by absolute majority</p> <p>1. NOTES that the appraisal of CEO Mr Mark Newman as required under the contract of employment has been completed for the period to 26 August 2025 and that the CEO has met expectations of the role.</p> <p>2. ENDORSES the process and performance criteria used for the appraisal.</p> <p>3. NOTES that the next CEO performance appraisal shall be carried out in June 2026, with a report to be brought to Council by the July Ordinary Council meeting.</p> <p>4. RESOLVES that Mr Newman has successfully completed the Probationary Period under the contract of employment and thanks him for his work to date.</p>	Y	

26/08/2025	13.1.1	OCM141/2025	T04/2025 Cleaning Services Tender	<p>THAT Council</p> <p>1. AUTHORISES the Chief Executive Officer to award the Cleaning Services Tender to TENDERER B mentioned in the Officer Recommendation in Brief Section;</p> <p>2. AUTHORISES the:</p> <p>a. Chief Executive Officer to sign the Contract;</p> <p>b. Chief Executive Officer or delegate to manage the contract, including provision of possible variations (provided the variation is necessary in order for the goods or services to be supplied, does not change the general scope of the contract and is managed within the allotted budget allocation); and</p> <p>c. Mayor, Elected Members and the Town's Administration to disclose the identity of the successful Tenderer.</p> <p>Tenderer B is Briteshine Cleaning & Maintenance Services Pty Ltd</p>	Y	
26/08/2025	11.1	OCM139/2025	Councillor Motion - Use of Herbicides by Town of Cottesloe	<p>That Council REQUESTS:</p> <p>1. The Chief Executive Officer to bring a discussion document to the November Briefing Forum on the Town's approach to weed management including the use of herbicides such as glyphosate, with consideration given to restricting or eliminating the use of harmful chemical treatments by the Town of Cottesloe; and</p> <p>2. Until that document is considered by Council, that the Town's use of herbicides such as glyphosate in the district, particularly in areas frequented by children and vulnerable people, shall be managed to minimise human contact, including adequate notice to users and</p>	N	Briefing to Council in November

				clear signage to identify use, with information on steps taken to be provided to the September Briefing forum.		
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26/08/2025	10.1.8	OCM138/2025	Appointment to Community Members to Council Committees and Working Groups	<p>THAT Council</p> <p>1. APPROVE the advertising to the Community for the following vacancies for its Committees and Working Groups for the two (2) years following the October 2025 Election -</p> <p>a. Audit Committee – up to three (3) members;</p> <p>b. Foreshore Precinct Advisory Committee - up to four (4) members;</p> <p>c. Active Transport Working Group – up to four (4) members;</p> <p>d. Design Review Panel – up to six (6) members;</p> <p>e. Universal Access and Inclusion Group – up to four (4) members;</p> <p>f. Coastal Hazard Management Adaption Plan – at least one (1) member;</p> <p>g. Reconciliation Action Group – up to five (5) members;</p> <p>h. Public Open Space Working Group – up to two (2) members</p> <p>2. The Council WRITES to external groups requesting nominations for the vacancies.</p> <ul style="list-style-type: none"> • Sea View Golf Club - two (2) (non-employees) to the Sea View Golf Redevelopment Committee; • Lady Lawley Cottage, Curtin Care and Disability Services Commission – one (1) representative each to the Universal Access and Inclusion Community Reference Group. • Coastcare – one (1) representative to the Public Open Space Working Group. <p>3. THAT Council not continue the Residential and Recreational Verge Use</p>	Y	
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				<p>Task Force; and 4. THAT Council suspend the North Cottesloe Primary School Traffic Safety Advisory Committee (non-operable) until communication is received from either the Department of Transport or the Department of Education regarding plans and/or funding for improvements to the traffic safety around North Cottesloe Primary School.</p>		
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26/08/2025	10.1.6	OCM137/2025	WALGA AGM Voting Delegates - 2025	THAT Council 1. APPOINT Cr Harkins and Cr Wylynko as the voting delegates for the 2025 WALGA Annual General Meeting; and 2. APPOINT Cr Sadler as the proxy delegate for the 2025 WALGA Annual General Meeting, should a voting delegate (point 1) be unable to attend	Y	
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26/08/2025	10.1.5	OCM136/2025	Bus Shelter Advertising Invitation to Tender	<p>THAT Council</p> <p>1. ADOPTS the following invitation to tender principles:</p> <p>a. A lease duration of an initial seven years with an optional renewal for a further seven years;</p> <p>b. A restriction on advertising of unhealthy food and drink, alcohol, fossil fuels, tobacco products and gambling (excluding Lotterywest);</p> <p>c. The bus shelter and advertising device design needs to be tailored to suit the two distinct areas of the District:</p> <p>i. Area 1 - Foreshore Area which is defined by the section of Marine Parade between Curtin Avenue and North Street and the designs for this catchment should aim to:</p> <p>(1) Improve amenity and contextual architectural aesthetic;</p> <p>(2) Optimise ocean views;</p> <p>(3) Give due regard to the Cottesloe Foreshore Renewal Style Guidelines 2018;</p> <p>(4) Optimise the provision of shade;</p> <p>ii. Area 2 – All other areas of Cottesloe that are outside the Foreshore Area (Area 1) and the designs should aim to:</p> <p>(1) Improve amenity;</p> <p>(2) Optimising view;</p> <p>(3) The Town of Cottesloe’s corporate colours;</p> <p>(4) Optimise the provision of shade;</p> <p>iii. All advertising shall be static similar to the current bus shelter advertising displays;</p> <p>2. INSTRUCTS the Chief Executive Officer</p>	N	Currently being prepared by the Town’s solicitors and will be sent out in November 2025
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				<p>to include the following documents as part of the invitation to tender documents:</p> <ul style="list-style-type: none">a. The July 2025 OCM Resolution (Attachment B);b. The Cancer Council Guidelines (Attachment C);c. Give due regard to the Cottesloe Foreshore Renewal Style Guidelines 2018;d. Reference to Council of Australian Government advertising policies; <p>3. INSTRUCTS the Chief Executive Officer to:</p> <ul style="list-style-type: none">a. Request a revenue schedule for static advertising devices;b. Direct the four proponents' attention to Appendix 2 in the Cancer Council Guidelines, included in Attachment C; <p>and</p> <p>4. NOTES that the tender award will be presented to the November 2025 Ordinary Council Meeting.</p>		
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26/08/2025	10.1.2	OCM131/2025	Monthly Financial Statements for Period Ending 30 June 2025	THAT Council: 1. RECEIVES the Monthly Financial Statements for the period 1 July 2024 to 30 June 2025. 2. APPROVES by ABSOLUTE MAJORITY the amendment of the 2025/2026 Annual Budget as follows: a. Increase of \$200,000 to contributions from Trust (Cash in Lieu of Public Open Space)	Y	
26/08/2025	10.1.1	OCM130/2025	Australia Day Events from 2026	THAT Council ENDORSES holding the Town's Australia Day events (Summer Australian Citizenship Ceremony and Community Citizen of the year) on 26 January from 2026 onwards, or until legislation prescribes a change is required.	Y	

26/08/2025	10.1.7	OCM128/2025	Cottesloe Tennis Club Lease Renewal Request	<p>THAT Council advise the Cottesloe Tennis Club of the following:-</p> <ol style="list-style-type: none"> 1. Its agreement in principle to a new lease, commencing 1 July 2026, on similar terms to the current lease, but noting Council's requirement for the following conditions; <ol style="list-style-type: none"> a. A lease period of ten (10) years with a five (5) year renewal option exercisable if: <ol style="list-style-type: none"> i. all lease conditions have been fulfilled; ii. that satisfactory progress on the ten (10) year Strategic Plan has been made to justify the exercise of the lease option; b. The public liability insurance will be increased to a minimum \$20 million; c. The Cottesloe Tennis Club will prepare a five (5) year Strategic Plan to Council's satisfaction and review every five (5) years during the new lease term; d. The Cottesloe Tennis Club will provide the Town of Cottesloe with an Annual Report on its operations, inclusive of the progress on its Strategic Plan for each year during the term of the new lease; e. All Town of Cottesloe lease amendment, preparation, and drafting costs to be reimbursed by the Cottesloe Tennis Club; 2. That as the site is reserved for Parks & Recreation under the Metropolitan Region Scheme (MRS), any change of use (including the introduction of "padel") or future development may require planning approval from the Western Australian Planning Commission, together with compliance with other 		
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				<p>statutory approval processes including building permits and environmental health approvals; and</p> <p>3. As the proposed lease is over Crown land vested in the Town, the new lease will be subject to the prior written approval of the Minister for Lands in accordance with Section 18 of the Land Administration Act 1997.</p> <p>4. That Council notes that prior to signing of a new lease that Officers will take action for a survey of the leased premises, and a property inspection report to be undertaken.</p>		
26/08/2025	10.1.3	OCM127/2025	List of Payments 1-30 June 2025	THAT Council RECEIVES the List of Payments 1 to 30 June 2025, as detailed in Attachment 1	Y	

26/08/2025	10.1.4	OCM125/2025	Sea View Golf Course Fairway 2/11 and Tee Box 3/12	<p>THAT Council by Simple Majority:</p> <p>1. APPROVES the proposed changes for the tee box and fairway changes for holes 2/11 shown within Attachment C SUBJECT to the following conditions:</p> <p>a. SVGC to work in good faith with the Town of Cottesloe to minimise the tree loss;</p> <p>b. Where possible, plant more trees throughout the Sea View Golf Course at SVGC's cost, particularly along the eastern side of fairway 2/11 to encourage shots to be diverted away from the planting area;</p> <p>c. For the proposed removal of up to 25 trees in relation to hole 2/11:</p> <p>i. Plant and maintain up to the 75 offset trees within the Sea View Golf Course to replace those removed and replace any of these replacement trees should any of them fail to thrive within the first 2 years of being planted;</p> <p>ii. After 2 years, submit an arborist report for these 75 trees planted to certify that they will continue to thrive;</p> <p>iii. Provide a funding contribution for the supply, installation and 2 year maintenance for any of the 75 trees that cannot be accommodated within the Sea View Golf Course for the Town to plant these in other suitable areas of Cottesloe;</p> <p>d. SVGC to install signs on Harvey Field to warn users of golf balls when they inevitably need to enter the golf course for reasons such as retrieving footballs;</p> <p>e. SVGC to install the additional fencing adjacent to Anderson Pavilion to protect</p>	N	Currently in discussions with the club on the protective measures.
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				<p>the building from errant golf shots approaching the green;</p> <p>f. SVGC to develop to the Town's satisfaction a monitoring plan to measure the effectiveness of the changes to hole 2/11 over a period of 2 years months following the opening of the remodelled Par 4 for the commencement of play;</p> <p>g. SVGC to commit to considering other options beyond just working with the Town should the approved Par 4 design be ineffective following the 12 months monitoring period;</p> <p>2. APPROVES the proposed changes for the tee box and fairway changes for holes 3/12 shown within Attachment C SUBJECT to the appropriate signs being installed to warn drivers of golfers teeing off at that location;</p> <p>3. NOTES that the proposed changes on the Sea View Golf Course require the approval of the Western Australian Planning Commission and Heritage Council;</p> <p>4. REQUIRES the SVGC to be responsible for all costs associated with:</p> <ul style="list-style-type: none"> a. Points 1, 2 and 3; b. All other modifications to the golf course shown within the Safety Masterplan presented to Elected Members in June 2025; c. Any other changes needed to improve the safety for users of Harvey Field, Cottesloe Oval and Jarrad Street, West of Broome Street; and <p>5. NOTES that lease negotiations cannot continue until the SVGC Clubhouse</p>	
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				<p>Redevelopment Project is significantly advanced to a point where it provides sufficient information for these negotiations to proceed; and</p> <p>6. Should the information required in point 5 (above) not be available by the end of</p> <p>November 2025, the Chief Executive Officer is authorised to rollover the current</p> <p>SVGC lease by 12 months from 1 July 2026 to 30 June 2027.</p>		
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26/08/2025	10.1.4	OCM122/2025	Sea View Golf Course Fairway 2/11 and Tee Box 3/12	<p>THAT Council by Absolute Majority in accordance with Regulation 10, Local Government (Administration) Regulation 1996, REVOKES points 1 and 2 of resolution OCM183/2024 from the October 2024 Ordinary Council Meeting which reads;</p> <p>“1. APPROVES in principle the Preferred Option 1 which is the Richard Chamberlain Par 3 Solution for fairway 2/11 located adjacent to Harvey Field;</p> <p>2. INSTRUCTS the Chief Executive Officer to collaborate with the Sea View Golf Course at the cost of the SVGC towards:</p> <p>a. The implementation of this preferred option outcome mentioned in point 1;</p> <p>b. Retaining only the existing most eastern tee box for fairway 2/11 with the closure of all other tee boxes in this location and installing a 5-metre high fence to the east of the retained tee box at a length of no more than 30 metres on the fairway level as approved by Council at the March 2022 OCM (preferred option 1) as a temporary short-term solution until implementation of the preferred option; and</p> <p>c. the relocation of the tee box to fairway 3/12 as hitting across Jarrad Street is a known public safety risk”</p>	Y	Communicated with Club
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22/07/2025	13.1.2	OCM113/2025	T03/2025 Marine Parade Shared Path Detailed Design Consultancy Tender	<p>THAT Council</p> <p>1. AUTHORISES the Chief Executive Officer to award the Marine Parade Shared Path Project Detailed Design Consultancy Tender to Tenderer A, SUBJECT to the conditions mentioned in the Officer Recommendation in Brief Section;</p> <p>2. AUTHORISES the:</p> <p>a. Chief Executive Officer to sign the Contract;</p> <p>b. Chief Executive Officer or delegate to manage the contract, including provision of possible variations (provided the variation is necessary in order for the goods or services to be supplied, does not change the general scope of the contract and is managed within the allotted budget allocation); and</p> <p>c. Mayor, Elected Members and the Town's Administration to disclose the identity of the successful tenderer.</p> <p>Tenderer A is Kercheval Engineering.</p>	Y	Consulting Commenced
22/07/2025	13.1.1	OCM112/2025	CEO Proposed Key Performance Criteria 2025/26	THAT Council ADOPTS the attached CEO Key Performance Criteria's for 2025/26.	Y	

22/07/2025	11.1	OCM110/2025	Councillor Motion - Prohibition on Advertising Addictive Unhealthy Substances and Activities in the Town of Cottesloe	<p>That Council SUPPORTS the promotion of healthy choices in Cottesloe and</p> <p>REQUESTS:</p> <ol style="list-style-type: none"> 1. That the Administration include consider unhealthy and addictive substances and activities advertising in the upcoming public health plan; and 2. That the Officer's Report to Council on the upcoming request for tender documents for bus shelter advertising in the Town include recommended wording to restrict advertising of unhealthy food and drink, alcohol, fossil fuels, tobacco products, and gambling. 3. And that the wording of the bus shelter contract allows for periodic review of advertising standards, as recommended by the Cancer Council's "Toolkit on healthy advertising standards" for local governments (2024). 	Y	Tender being prepared
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22/07/2025	10.1.4	OCM107/2025	Marine Parade Shared Path - Public Consultation	<p>THAT COUNCIL</p> <ol style="list-style-type: none"> 1. THANKS the community for taking the time to respond to the survey; 2. ENDORSES the attached high level concept design for consideration by the consultants carrying out detailed design; 3. REQUESTS the administration to include the community consultation for consideration by the consultants as part of the design process; 4. SUPPORTS; <ol style="list-style-type: none"> a. separation of the Shared Path from beach access path entry points (option 2 for Conflict Location 1 of the community consultation), where space and safety permits b. further investigation of design solutions by the consultant for Dutch Inn Playground (Conflict Location 2 of the community consultation) – including but not limited to bringing the path to the East of the playground c. Implementation of the Foreshore Masterplan design solution at North Cottesloe (Conflict Location 3) within the constraints of the grant 5. REQUESTS the administration to include the following principles for the consultants; <ol style="list-style-type: none"> a. Alignment and integration within the Foreshore Masterplan in terms of design and materials of the shared path and zones b. Rationalisation and removal of redundant infrastructure to maximise the design outcome and minimise long term asset management issues and restore 	Y	Taken into consideration in design process
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				<p>green space where possible</p> <p>c. Path width, design and surface treatments are chosen to prioritise a low-speed environment suiting the needs of all ages and abilities walking and riding the path</p> <p>d. Minimising the loss of green space, (acknowledging that some green space loss is required)</p> <p>e. Minimise the loss of car bays, while acknowledging that some car bay loss is needed in constrained sites</p> <p>f. That the path in the Foreshore Area South of Indiana Teahouse use surface treatments and design that align with the Foreshore Masterplan. This will ensure integration with the Masterplan and the Indiana redevelopment.</p> <p>6. INSTRUCTS the Chief Executive officer to work with the Department of Transport to ensure that;</p> <p>a. The final surface treatment and colour of the shared path is befitting of the Cottesloe Foreshore’s iconic coastal environment. The colour of the path should be in keeping with the current soft greens and greys of the Cottesloe Foreshore.</p> <p>b. The shared path is designed to be generally not more than 3 metres in width.</p> <p>7. REQUESTS the administration to investigate using existing and future grant funding opportunities to implement treatments that will improve safety for vulnerable road users of Marine Parade;</p>	
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				8. REQUESTS the administration to provide a copy of this resolution to the consultant as part of their briefing documents.		
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22/07/2025	10.1.1	OCM105/2025	Adoption of the 2025/2026 Annual Budget	<p>THAT Council by ABSOLUTE MAJORITY</p> <p>1. ADOPTS the Budget for the year ended 30 June 2026, as attached, including:</p> <p>a. Statement of Comprehensive Income;</p> <p>b. Statement of Cash flows;</p> <p>c. Statement of Financial Activity; and</p> <p>d. Notes to and forming part of the Budget, including the 2025/2026 Schedule of Fees and Charges.</p> <p>2. IMPOSES the following differential general rates and minimum payments on the Gross Rental Valuations;</p> <p>Differential Rate Category Rate in the \$ Minimum Payment</p> <p>GRV – Residential Improved (RI) 0.05812 \$ 900</p> <p>GRV – Residential Vacant (RV) 0.06937 \$1,438</p> <p>GRV – Commercial Improved (CI) 0.06937 \$1,438</p> <p>GRV – Commercial Vacant (CV) 0.06937 \$1,144</p> <p>GRV – Commercial Town (CT) 0.08300 \$1,456</p> <p>GRV – Industrial 0.06937 \$1,438</p> <p>3. SETS the following dates for payment of rates:</p> <p>a. Option 1 – One payment. Payment in full by 23 September 2025.</p> <p>b. Option 2 – Four instalments. This option incurs an administrative fee of \$27.60 and interest charges at 5.5%. First instalment 23 September 2025 Second Instalment 24 November 2025 Third Instalment 27 January 2026 Fourth Instalment 30 March 2026</p> <p>4. IMPOSES late payment interest of 8%,</p>	Y	
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				<p>calculated on a daily basis in accordance with section 6.51 (1) of the Local Government Act 1995, to be charged on rates payments which are outstanding from the due date. Late payment interest will not apply to entitled pensioners or eligible seniors.</p> <p>5. IMPOSES a combined 3 bin service annual fee of \$608.00 for residential properties:</p> <p>a. a once per week service of 240L green bin for FOGO;</p> <p>b. a once per fortnight service of a 240L yellow bin for recyclable household rubbish; and</p> <p>c. a once per fortnight service of a 120L red bin for general household rubbish.</p> <p>6. SETS the following charges to residential properties for additional waste services (per annum GST inclusive):</p> <p>a. General Waste – each service per fortnight (120L bin) - \$316.00;</p> <p>b. General Waste – each service per week (660L bin) - \$2,168.00;</p> <p>c. Recycling – each service per fortnight (240L bin) - \$86.00; and</p> <p>d. FOGO Waste – each service per week (240L bin) - \$191.00.</p> <p>7. SETS the following charges to commercial properties (per annum GST inclusive):</p> <p>a. General Waste – each service per week (240L bin) - \$600.00;</p> <p>b. General Waste – each service per week (660L bin) - \$2,250.00;</p> <p>c. Recycling – one service per fortnight</p>	
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				<p>(240L bin) - \$144.50; d. Recycling – one service per week (240L bin) - \$276.00; and e. Green Waste – one service per fortnight (240L bin) - \$173.00 8. ADOPTS a Telecommunications Allowance of \$1,656 for Elected Members as per section 5.99A of the Local Government Act 1995. 9. ADOPTS Members Attendance Fees – set an annual meeting attendance fee of \$16,301 for Council members and \$25,254 for the Mayor as per section 5.99 of the Local Government Act 1995. 10. ADOPTS the Mayor’s Allowance of \$28,980 and the Deputy Mayor’s Allowance of \$7,245 as per sections 5.98 and 5.98A of the Local Government Act 1995. 11. MAINTAINS the materiality levels of 15% and \$25,000 for the monthly reporting of significant variances of income and expenditure in the Statement of Financial Activity. 12. REQUESTS the CEO, prior to consideration of the mid-year budget review, to bring to Council a Policy for the payment of childcare expenses for Elected Members' attendance at Council meetings and training.</p>		
22/07/2025	10.1.3	OCM101/2025	Storage of Items, Materials and Goods on Local Government Property Policy	THAT Council adopts the policy Storage of Items, Materials and Goods on Local Government Property Policy (Attachment A)	Y	

22/07/20025	10.1.2	OCM100/2025	Policy Review - Policies Recommended for Revocation	<p>THAT Council REVOKES:</p> <ol style="list-style-type: none"> 1. The Fringe Benefit Tax Policy as outlined in Attachment (a); 2. The Differential Rating Policy as outlined in Attachment (c); 3. The Acceptance of Grant Funding Policy as outlined in Attachment (d); and 4. The Rates Recovery Policy as outlined in Attachment (e). 	Y	
24/06/2025	11.1	OCM95/2025	Cat Welfare & Containment Local Law	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. SUPPORTS an intent to manage cat welfare and containment via a local law requiring cats to be under effective control; and, 2. REQUESTS the Chief Executive Officer to bring a report to Council on initiating an appropriate local law once a Western Australian Local Government Association (WALGA) template local law dealing with this issue has been published. 3. Requires the CEO to send a copy of the resolution and rationale to the Minister for Local Government Hannah Beasley. 4. Request the CEO to use the Town's communication, such as the Post advert, and Social Media to educate our residents about the benefits of cat containment. 	Y	

24/06/2025	10.1.6	OCM0900/2025	Proposed Streetscape Improvement for Mixed Use Development on Lot 6 (110-112) Marine Parade, Cottesloe	<p>THAT Council</p> <p>1. With the exception of Deviation 7 referenced within the officer’s comment section of this report relating to the proposed street lighting modifications, SUPPORT the other proposals in principle within Attachment A and a the variation from the approved Foreshore Masterplan subject to the following conditions:</p> <p>a. Arboriculture certification, obtained by the Town and at the cost of the owner is required for the following street tree species modifications:</p> <p>I. Changes to the Marine Parade property frontage species from a Norfolk Island Pine and Coastal Sheoak to 3 Melaleuca quinquenervia (Paperbark tree);</p> <p>II. Installation of three Paperbark trees on Warnham Road;</p> <p>III. The Arborist assessment shall consist of:</p> <p>i. The impact on the canopy as a result of the tree species changes;</p> <p>ii. Other implications arising from this revision;</p> <p>b. The final verge tree species selected is subject to the Arborist Report and shall be to the satisfaction of the Town;</p> <p>c. The verge trees and soft landscaping along the Marine Parade and Warnham Road are to be maintained in good health for three years at the owner’s expense;</p> <p>d. A bond in line with the fees and charges schedule shall be held and returned only when the Town is satisfied that the trees are in a healthy and</p>	Y	
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				<p>thriving condition;</p> <p>e. The temporary planter pots and plants:</p> <p>I. Must not exceed 0.75 metres in height to maintain safe sightlines at the intersection (visual truncation);</p> <p>II. Are to be maintained by the owner and at their cost;</p> <p>III. Are to be removed if requested by the Town, at the expense of the owner;</p> <p>f. All landscape lighting (building and trees) must be:</p> <p>I. Maintained and operated at the owner's expense;</p> <p>II. Removed at the owner's expense if requested by the Town.</p> <p>g. The applicant must provide for the relocation of various street infrastructure elements:</p> <p>I. Written consent or approval from the relevant agencies;</p> <p>II. Retain this furniture within the frontage of the development site;</p> <p>2. INSTRUCTS the Chief Executive Officer to liaise with the applicant to provide an engineer's certified detailed design that addresses the following:</p> <p>a. All the conditions mentioned in point 1;</p> <p>b. The engineering compliance of all other infrastructure within the proposal and their alignment to the approved Foreshore Masterplan that includes the road, kerb, and footpath;</p> <p>c. Any other matters determined necessary by the Chief Executive Officer;</p> <p>3. AUTHORISES the Chief Executive Officer to:</p>	
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				<p>a. APPROVE a streetscape design by the proponent that meets the requirements mentioned in points 1 and 2.</p> <p>b. REVIEW the Foreshore Masterplan landscaping design particularly the trees along the eastern side of Marine Parade to integrate with future developments and to ensure that any changes to the tree species do not reduce the future tree canopy that is provided within the currently approved design</p>		
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24/06/2025	10.1.5	OCM089/2025	Australia Day Events from 2026	<p>THAT Council;</p> <p>1. ENDORSES the commencement of community consultation in June 2025 regarding the preferred date of the Town's Australia Day Citizenship Ceremony;</p> <p>2. NOTES that a Community Engagement Plan will be circulated to Elected Members prior to the commencement of consultation; and</p> <p>3. REQUESTS the Chief Executive Officer to oversee the consultation process and present a report to Council in August 2025 summarising the outcomes</p>	Y	
27/05/2025	13.1.1	OCM080/2025	Right of Way 20 Encroachments	That Council DEFER consideration of this matter pending a briefing, to include the Town's solicitors, so that the legal advice and the full implications of the proposed action can be understood.	Y	
27/05/2025	10.1.4	OCM078/2025	South Cottesloe Toilet Facility - Community Consultation	<p>THAT</p> <p>1. NOTES the consultation feedback received from surrounding residents and stakeholders;</p> <p>2. DEFERS a decision on the toilet location and design;</p> <p>3. INSTRUCTS the Chief Executive Officer to:</p> <p>a. Consider the feedback provided in the survey to determine additional possible toilet locations in south Cottesloe and a revised toilet concept design;</p> <p>b. The additional possible locations are to include the location within the vicinity of Beach Street behind the dunes shown in Diagram 2; and</p> <p>c. Bring an item back to Council at an</p>	N	Matter will be retruning to the December 2025 Elected Members Workshop

				Elected Members Workshop as soon as feasible		
27/05/2025	10.1.3	OCM077/2025	Installation Locality of Public Art Donation - "Sandbar"	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. APPROVE the installation of the sculpture at the East Cottesloe Playground site as per the position shown in diagram 3 within the officer's comment section of the report; 2. INSTRUCTS the Chief Executive Officer to collaborate with Sculpture by the Sea and the Artist (the working party) to consider the advice provided by the Local Government Insurance Scheme to install a suitable physical barrier to prevent access onto the sculpture; and 3. NOTES that an item will return to an Ordinary Council Meeting to consider other options, including potentially other locations, as may be recommended by the working party, should points 1 and 2 be unachievable. 	N	Sculpture by the Sea have identified a number of other locations for the Town to explore.
27/05/2025	10.1.5	OCM075/2025	Gibney Street Yellow Line Request	THAT Council APPROVES the parking controls along Gibney Street shown in Diagram 1 and Attachment A within the Officer's Comment section	Y	

22/04/2025	13.1.2	OCM068/2025	Bus Shelter Advertising Expression of Interest (EOI)	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. AUTHORISES the Chief Executive Officer to ACCEPT the Expression of Interest submissions mentioned under Option 1 within the Officer’s Comment and INVITE only these selected suppliers to participate in the Invitation to Tender process; 2. REQUESTS the Chief Executive Officer to present an item no later than the July 2025 Elected Members Workshop detailing the design fundamentals and any other strategic matters required as part of the Invitation to Tender Documents; and 3. AUTHORISE the Mayor, Elected Members and the Town’s Administration to disclose the identity of the successful proponents that will be invited to tender. 	Y	
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22/04/2025	10.1.6	OCM062/2025	Napoleon Street Cottesloe Village Business Association Spring Installation Proposa	<p>THAT Council</p> <p>1. APPROVES the permanent installation of the potted plants subject to the following conditions:</p> <ul style="list-style-type: none"> a. Maintenance is the responsibility of ProCott; b. The pots will be removed at the cost of ProCott should the plants and the pots remain in an unmaintained condition or not being maintained to the satisfaction of the Town; c. Placed a minimum 300 millimetres away from the road; d. Does not obstruct the footpaths and maintains a minimum of 1800 millimetres footpath width; e. Does not obstruct or affect any parking bays; f. Does not obstruct any crossovers, accesses and line of sight; g. Height of the plants measured from the ground shall not exceed 750 millimetres; h. Positioned on porous paving areas; i. The matter shall be referred to Council for a decision should the CEO be in the view that this approval needs to be withdrawn on reasonable grounds; and <p>2. INSTRUCTS the Chief Executive Officer to incorporate the conditions mentioned in Point One into a Regulation 17 Agreement.</p>	Y	
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22/04/2025	10.1.2	OCM060/2025	Guiding Principles for Development on North Cottesloe Surf Life Saving Club Ski Shed Roof	<p>THAT Council APPROVE the following guiding principles for activation and development on the North Cottesloe Surf Life Saving ski shed roof;</p> <ol style="list-style-type: none"> 1. Development is to be single storey, located on the northern boundary, limited to no more than 33% of the total site area, with an east–west orientation designed to preserve the existing ocean view corridor from the corner of Eric Street and Marine Parade; 2. Any structures must be compatible with the character of the surrounding built form; 3. All improvements at the conclusion of the lease term to be removed at the proponent’s cost and the site returned in its original condition; 4. The proposal must include secure locker facilities; 5. The Club and/or operator is to assume all risks and costs associated with the development, and indemnify the Town against all liabilities arising from the installation and operation of the structure. <p>And that Council notes:</p> <ol style="list-style-type: none"> 6. That financial arrangements relating to the use of the space, and possible financial contribution towards beautification and maintenance of the ski shed roof area, are to be separately discussed and agreed with the proponent of any redevelopment and activation, and 7. Community consultation and consultation with neighbouring businesses will be carried out before 	Y	
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				approval is given to any proposal for activation and redevelopment of the ski shed roof, other than changes not involving built form or commercial use.		
22/04/2025	10.1.5	OCM054/2025	Skate Park Mural	THAT Council APPROVES the proposed design and installation (Option 1).	N	An item may need to return to Council as the providers are no longer able to carry out the works for commercial reasons

22/04/2025	10.1.4	OCM053/2025	Public Open Space Strategy	<p>THAT Council:</p> <p>1. NOTES the attached Public Open Space Public Open Space Renewal, Upgrade and Activation Plan. (Attachment A);</p> <p>2. NOTES that the Public Open Space Renewal, Upgrade and Activation Plan. Outputs will be utilised to develop a draft Asset Management Plan; and</p> <p>3. NOTES that a Public Open Space Strategy Document will be developed and presented to an Elected Members Workshop in 2025 before the future public consultation as part of the overall Asset Management</p>	Y	
22/04/2025	10.1.3	OCM052/2025	Draft Local Planning Policy No 5 - Unhosted Short-Term Rental Accommodation (STRA)	<p>THAT Council adopt for the purpose of advertising Draft Local Planning Policy No. 5 – ‘Unhosted Short-Term Rental Accommodation’ in accordance with Schedule 2, Part 2, clause 4 of the Planning and Development (Local Planning Schemes) Regulations 201</p>	Y	Policy adopted by Council in September

25/03/2025	13.1.2	OCM046/2025	T02/2025 Harvey Field Playground Upgrade Project - Construct	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. INSTRUCTS the Chief Executive Officer to liaise with TENDERER B for them to condense their construction program for practical completion to be completed no later than 30 June 2025; 2. Should Point One be unachievable, AUTHORISE by ABSOLUTE MAJORITY a budget amendment as follows: <ol style="list-style-type: none"> i. Reallocate the \$103,767 LRCI to fund the a resurfacing project on Deane Street between Marine Parade and Avonmore Terrace ii. Transfers \$103,737 from the POS Reserve to fund the balance of the Harvey Field Playground project. 2. SUBJECT to Point One, AUTHORISES the Chief Executive Officer to award the Harvey Field Playground Upgrade Project - Construct Tender to TENDERER B for their contract sum mentioned in the Officer Recommendation in Brief Section and sign the contract; 3. AUTHORISES the Chief Executive Officer or their delegate to manage the Harvey Field Playground Upgrade Project - Construct Tender contract, including provision of possible variations (provided the variation is necessary in order for the goods or services to be supplied, does not change the general scope of the contract and is managed within the allotted budget allocation); and 4. AUTHORISE the Mayor, Elected Members and the Town's Administration 	Y	Completed and opened
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				to disclose the identity of the successful Tenderer [being Nature Playgrounds].		
25/03/2025	13.1.1	OCM045/2025	North Cottlesloe Life Saving Club - Request for a Sauna	That Council DEFERS consideration of this item so that the Administration can present to Council on recommended principles for a potential sauna and public open space development on the	Y	Done - Refer to report in April OCM Minutes.

				NCSLSC Ski Shed roof, at the April Briefing Forum.		
25/03/2025	10.1.8	00M041/2025	Western Power Community Battery Program	<p>THAT Council</p> <ol style="list-style-type: none"> 1. SUPPORTS the Community Battery being installed at the preferred Location 2, Grant Marine Park Carpark as shown in the diagram within the Background Section of this report; 2. AUTHORISES the Chief Executive Officer to execute any legal documents if needed; 3. REQUESTS the Chief Executive Officer to provide a report to an Elected Member Workshop after 12 months following the implementation of the community battery at the preferred Location 2; 4. INSTRUCTS the CEO to investigate the feasibility of providing a virtual battery subscription model to residents, such as PowerBank, in partnership with Western Power and Synergy; and 5. REQUESTS the Chief Executive Officer liaise with Western Power to express preference for the Community Battery to be placed in the current general location, while maximising the distance from immediate neighbours and minimising loss of green space by placing the community battery on existing hardstand to the extent it is possible. 	N	Liaison required with Western Power to carry out the works specified within the Council resolution.

25/03/2025	10.1.6	OCM34/2025	Cottesloe Junior Football Club - Club Night Lights Program Funding Application	<p>THAT Council</p> <ol style="list-style-type: none"> 1. NOTES the consultation feedback received from surrounding residents and stakeholders; 2. REQUEST the applicant submit a MRS Form 1 application to the Town for referral to Western Australian Planning Commission; 3. AUTHORISES the Chief Executive Officer to sign the <ol style="list-style-type: none"> a. Planning Application MRS Form 1 and forward to the Western Australian Planning Commission, imposing on the following conditions: <ol style="list-style-type: none"> i. The applicant shall bear all costs associated with the removal of existing lighting poles and the installation of new lighting poles, including all related infrastructure works to the satisfaction of the Town; ii. Engineering drawings submitted shall be consistent with the plans and details consulted as part of the community engagement when applying for a Building Permit; iii. A luminaires diagram shall be provided, demonstrating that any spillage to surrounding residents complies with Australian Standard AS 4282 – Control of the Obtrusive Effects of Outdoor Lighting; and iv. A funding agreement is agreed in principle by the Cottesloe Junior Football Club for them to make a contribution to a reserve for the future renewal of the lights and routine maintenance costs. b. Club Night Lights Program Application 	Y	<p>The Club have been informed of Council's support.</p> <p>Club is assessing tender</p>
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				<p>Form (if required);</p> <p>4. NOTES that unconditional support is only given when the following criteria are met:</p> <ul style="list-style-type: none"> a. Approval from the Western Australian Planning Commission (WAPC) for the Magpies lighting upgrade works on Cottesloe Oval; b. Approval of a Building Permit; c. The Magpies providing evidence to the satisfaction of the Chief Executive Officer that they have sufficient funds to complete the lighting works at the time when the grant agreement and construction contract need to be executed; and d. A funding agreement is entered into between the Town and the Cottesloe Junior Football Club for them to make a contribution to a reserve for the future renewal of the lights and be responsible for all the maintenance costs; and <p>5. REQUESTS that hours of use of the upgraded lights are to be as agreed between the Cottesloe Junior Football Club and the Town, to improve amenity and player equity for junior football purposes.</p>	
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25/03/2025	10.1.9	OCM31/2025	Community Infrastructure Strategy	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. NOTES the attached Community Infrastructure Strategy Property Management Plan (Attachment A) and Beach Access Path Management Plan (Attachment B); 2. NOTES that the Property Management Plan and Beach Access Path Management Plan outputs will be utilised to develop a draft Asset Management Plan; and 3. NOTES that a Community Infrastructure Strategy Document will be developed and presented to an Elected Members Workshop in 2025 before the future public consultation as part of the overall Asset Management 	Y	
25/03/2025	10.1.7	OCM30/2025	Anderson Pavillion Cottesloe Junior Football Club (Magpies) Licence Agreement	<p>THAT Council</p> <ol style="list-style-type: none"> 1. APPROVES the Cottesloe Junior Football Club (Magpies) Licence Agreement amendment to allow: <ol style="list-style-type: none"> a. Use between 3pm to 9pm on Fridays between 1 February and 30 September; b. Access to the assigned storage area specified within the Licence Agreement outside the agreed use period; 2. REQUIRES the Magpies to execute the Licence Agreement no later than 4 April 2025; 3. REQUESTS the Chief Executive Officer to liaise with the Cottesloe Junior Football Club and the Amateur Football Club to develop a longer term Agreement; 	Y	

25/03/2025	10.1.5	OCM029/2025	Amendment No 15 to Local Planning Scheme 3: Short Term rental Accommodation - Consideration for Advertising	The contractors are investigating whether the works can be completed by 30 June 2025.	Y	
25/03/2025	10.1.4	OCM028/2025	Indiana - Refurbishment Works & Sauna Facility	<p>THAT Council:</p> <p>1. PROVIDES “in Principal” support to the proposed refurbishment works, including the proposed sauna facility as both land manager and lessor; and</p> <p>2. AUTHORISE, as land manager, the CEO to sign the planning application and forward the endorsed application to the Western Australia Planning Commission (WAPC) with a recommendation of support, subject to the following conditions:</p> <p>a) The development is to be carried out in accordance with the plans received 13 January 2025;</p> <p>b) The development being in accordance with any advice and/or conditions received from the Heritage Council WA;</p> <p>c) That the sauna facility be granted temporary approval that is valid for 10 years only. The use shall cease and the development shall be removed following this period, unless a new planning application has been approved by the Town and WAPC.</p> <p>d) Colours, materials and rendering of the external refurbishment works are to match existing;</p> <p>e) Plant and equipment, including air conditioning units, shall be designed, positioned, and screened so as to not be visually obtrusive.</p>	N	CEO negotiation to modify the lease remains outstanding.

				3. AUTHORISE, the CEO to negotiate with the applicant to modify the lease, at the applicant's cost, to include a 'sauna use' for Council's future consideration		
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25/02/2025	13.1.1	OCM015/2025	WALGA Energy Sustainability and Renewable Project - Stage 2 Electricity Sales Agreement	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. AUTHORISES the Chief Executive Officer to award the Supply of Renewable Energy Contract to TENDERER A mentioned in the Officer Recommendation in Brief Section and sign the contract; 2. AUTHORISES the Chief Executive Officer or their delegate to manage the contract, including provision of possible variations (provided the variation is necessary in order for the goods or services to be supplied, does not change the general scope of the contract and is managed within the allotted budget allocation); 3. AUTHORISE the Mayor, Elected Members and the Town's Administration to disclose the <ol style="list-style-type: none"> a. identity of the successful Tenderer; b. the total cost savings over the 3 years of the agreement; and 4. INSTRUCTS the Chief Executive Officer to liaise with the Western Australia Local Government Association and other relevant parties to explore the opportunity of utilising renewable energy to power street lighting. 	N	WALGA Energy Contract executed (point 1-3). Discussion with WALGA regarding utilising renewable energy to power street lighting subject to outcomes of current WSA sustainability project
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25/02/2025	10.1.4	OCM010/2025	Event Application Electric Island 2026	<p>THAT Council APPROVES the use of Cottesloe Beach for the Electric Island event, including fireworks, or similar laser/light display or drones, (at the applicants option) to be held on Friday 17 April 2026 from 4pm until 10pm, Saturday 18 April 2026 3pm to 10 pm and Sunday 19 April 2026 from 2pm until 9pm SUBJECT to:</p> <ol style="list-style-type: none"> 1. Compliance with relevant statutory requirements being met including the provision of comprehensive event, risk, noise, medical, security, traffic and parking plans; and 2. Access to the beach including disabled access, to be maintained at all times. Extension of the event fencing into the water is not permitted. 3. The potential inclusion of additional conditions to apply to the event as determined <p>by the Chief Executive Officer subject to a review of the operations of the 2025 Electric Island Event.</p>	Y	
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17/12/2024	10.1.6	OCM224/2024	COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN - PUBLIC CONSULTATION	THAT Council ENDORSES: 1. The attached the Coastal Hazard Risk Management and Adaptation Plan (CHRMAP), subject to the following changes, for public consultation; a. Vulnerability analysis for the “do nothing” scenario; and b. Further clarifications around level of interventions for the 40 metre triggers. 2. The out of session circulation of a Community and Stakeholder Engagement Plan to the CHRMAP Steering Committee and Elected members in January 2025 before the public consultation over February 2025 that will include: a. An executive summary; b. Frequently asked questions; and 3. The final CHRMAP and the feedback received from the public consultation to be returned to Council for adoption no later than April 2025.	N	Report to Council in December 2025
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17/12/2024	10.1.4	OCM223/2024	CONSIDERATION OF THE DRAFT COTTESLOE VILLAGE PRECINCT STRUCTURE PLAN AND ASSOCIATED LOCAL PLANNING SCHEME AMENDMENT 14 FOR ADVERTISING	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Adopts the draft Cottesloe Village Precinct Structure Plan for advertising in accordance with Schedule 2 Deemed provisions for local planning schemes of the Planning and Development (Local Planning Schemes) Regulations 2015; 2. In accordance with the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015, initiates Amendment 14 to the Town of Cottesloe Local Planning Scheme No. 3 (Amendment 14) as set out in Attachment 9; 3. Pursuant to clause 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, determines that Amendment 14 to the Town of Cottesloe Local Planning Scheme No. 3 is a 'standard' amendment, for the following reasons: <ol style="list-style-type: none"> a. The amendment is generally consistent with the objectives of the relevant zone or reserve; b. The amendment is generally consistent with a local planning strategy that has been endorsed by the Western Australian Planning Commission (WAPC); c. The amendment does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area; and d. The amendment is not a complex or basic amendment; 4. Refers Amendment 14 to the 	N	The WAPC's statutory Planning Committee considered the scheme amendment 14 on 18/6/25 and it is understood that the matter has been referred to the Minister to make a decision.
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				<p>Environmental Protection Authority and the WAPC for consideration and comment;</p> <p>5. Subject to formal assessment not being required by the Environmental Protection Authority and approval to advertise being received from the WAPC, proceeds to advertise Amendment 14 for public comment with a submission period of not less than 42 days in accordance with the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015;</p> <p>6. Delegates authority to the Chief Executive Officer to make minor modifications to the draft Cottesloe Village Precinct Structure Plan and Amendment 14 that will not alter the overall intent of the Precinct Structure Plan or Amendment 14, as directed by the WAPC, prior to advertising;</p> <p>7. Further considers the draft Cottesloe Village Precinct Structure Plan and Amendment 14, together with any submissions, following the conclusion of the statutory public advertising period.</p>		
26/11/2024	10.1.7	OCM210/2024	HEALTHY STREETS PROJECT	<p>THAT Council by absolute majority</p> <p>1. APPROVE Concept Option 2 (Attachment D) that incorporates the additional treatments suggested by the Main Roads Western Australia (MRWA) for:</p> <p>a. A funding submission to be made to the State Government based on the following delivery program:</p> <p>i. Completion of the detailed design in the</p>	N	<p>Consultant engaged for the detail design</p> <p>Broome Street speed survey completed</p>

				<p>2024/2025 financial year</p> <ul style="list-style-type: none"> ii. Priority 1: Construction of the Broome Street treatments; iii. Priority 2: Construction of the Marmion Street treatments <p>b. As the design principles for the detailed design;</p> <p>2. APPROVE a budget amendment of \$100,000 to accept the MRWA funding that covers the entire cost for the detailed design; and</p> <p>3. INSTRUCTS the Chief Executive to:</p> <ul style="list-style-type: none"> a. Consider the following factors as part of the detailed design: <ul style="list-style-type: none"> i. The principle for no cost to be incurred by Council for the entire project by: <ul style="list-style-type: none"> (1) minimising the drainage requirements for the various treatments within the concept mentioned in point 1; (2) modifying the road deflection to raised pavement treatments within the concept mentioned in point 1; ii. incorporates footpath works and street tree planting to improve the other non-road related healthy street parameters for Broome Street and Marmion Street; iii. construction estimates; b. Conduct a speed survey for Broome Street for a 12 month period from December 2024 to December 2025; c. Upon the completion of the detailed design: <ul style="list-style-type: none"> i. Finalise the construction funding arrangements with Main Roads Western Australia; ii. Bring an item to an Elected Member Workshop to discuss the speed survey results, the influence of a posted speed 		
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				reduction to the Healthy Streets scoring and the funding contributions by Council so that feedback provided can be considered: (1) in the 2025/2026 budget; and (2) Whether to submit a posted speed reduction to MRWA.		
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26/11/2024	10.1.6	OCM204/2024	GREEN INFRASTRUCTURE STRATEGY PUBLIC CONSULTATION	<p>THAT Council</p> <ol style="list-style-type: none"> 1. Seconded Cr Wylynko THANKS all the participants for taking the time to respond to the survey; 2. APPROVES the following pathway (detailed in the officer’s comment section) towards finalising the Green Infrastructure Strategy (GIS): <ol style="list-style-type: none"> a. Step 1: Develop additional plans required to deliver green infrastructure targets in particular the 30% canopy cover by 2040 and an increase in planted natural areas by 5,000 m2 per annum until 2030 (.5 ha p.a. on average), consulting with key stakeholders, including Cottesloe Coastcare Association and Perth NRM; b. Step 2: Finalise the Street Tree Masterplan following consultation with stakeholders directly impacted by the street tree species changes; c. Step 3: Consider the Asset Management and Workforce implications from the additional plans; d. Step 4: Long Term Financial implications of the additional plans; e. Step 5: Council decides whether to adopt the additional plans 3. REQUEST for the appointment of external expertise to carry out the following works from the \$100,000 Green Infrastructure Operating Budget and for the Green Infrastructure Strategy to be supplemented with these outcomes: <ol style="list-style-type: none"> a. Develop a long-term plan that identifies well-balanced measures for 	Y	
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				<p>achieving the 30 percent canopy by 2040 and the increase in planted natural areas by 5,000 m2 per annum until 2030 which considers the outcomes from the final Street Tree Masterplan, Natural Areas Management Plan and the additional Public Open Space Landscaping Concept for planting within these areas and the Maintenance Plan to ensure best practice and cost effectiveness in the preservation and expansion of all green infrastructure;</p> <p>b. Establish a significant tree register to determine the location of such trees so that their retention can be achieved through community education and encouragement as part of the planning development application assessment process, and investigate incentives to retain significant trees on private land;</p> <p>c. Transfer of knowledge between Cottesloe Coastcare and Town staff and continued coordination and planning for the natural areas that covers:</p> <ul style="list-style-type: none"> i. New planting areas and maintenance of existing ones; ii. Community and corporate planting events including volunteers; iii. Contractor supervision; iv. Expert advice on species selection and herbicides <p>d. As part of identifying planting opportunities to meet targets, investigates the canopy for the different elements that make up the public realm (POS and verges);</p> <p>4. NOTES the need to make changes to street tree species within the Street Tree Masterplan along various streets:</p>	
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				<p>a. Changes to the Norfolk Island Pine species (with advice from external expertise) for sustainability reasons:</p> <ul style="list-style-type: none"> i. Warton Street; ii. Gibney Street; iii. Seaview Terrace; iv. Deane Street; v. Charles Street; vi. Congdon Street Centre Median; vii. Marine Parade (Eric Street to Grant Street); viii. Marine Parade (Curtin Avenue to Forrest Street); <p>b. Changes to other street tree affected by the Polyphagous shot-hole borer:</p> <ul style="list-style-type: none"> i. Hawkstone Street (Broome Street to Hamersley Street) – Coral Tree; ii. Napier Street (East of Curtin Avenue) – Sugar Gum; iii. Florence Street – Coral Tree; iv. Alexandra Avenue – Coral Tree v. Jarrad Street – Melaleuca (Paperbark); vi. McNamara Way – Melaleuca (Paperbark); Brixton Street – London Plane; vii. Graham Court – Melaleuca (Paperbark); viii. Windsor Street – Melaleuca (Paperbark); ix. Burt Street – Chinese Tallow; x. Gordon Street – Melaleuca (Paperbark); xi. Mann Street – Melaleuca (Paperbark) ; xii. Charles Street – Chinese Tallow; xiii. Princess Street – Chinese Tallow; <p>c. Changes requested by Hamersley Street residents from Casuarina Tree to</p>	
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				<p>Peppermint Tree;</p> <p>d. Changes proposed by the Administration:</p> <p>i. Grant Street East and West of Curtin Avenue to include a number of other species as infill planting between the Norfolk Island Pines;</p> <p>ii. Napoleon Street to recognise the current Claret Ash as the preferred tree as there is no assigned species for this street;</p> <p>e. INSTRUCTS the Chief Executive Officer to:</p> <p>i. Obtain advice from external expertise on the appropriateness of alternative species for the proposed changes along the streets mentioned in points 4a, b, c and d;</p> <p>ii. Engage with residents, businesses, and property owners along the streets mentioned in points 4a, b, c and d on the new street tree species with an item returning to Council no later than the April 2024 Ordinary Council Meeting to consider the final Street Tree Masterplan:</p> <p>f. Ensure that the Norfolk Island Pines (NIP's) listed on any heritage register (Local, State and National) and those on the selected distributor and entry statement roads which were supported in the GIS survey namely, Broome, Marmion, Eric and Grant Street, are specified as being retained in the Street Tree Masterplan.</p> <p>5. NOTES that the new street tree species within any adopted Street Tree Masterplan will only occur when the</p>		
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				<p>existing tree onsite has been certified to no longer thrive as defined within the street tree policy such that a healthy and thriving tree WILL NOT be replaced;</p> <p>6. THANKS Cottesloe Coastcare, Perth Natural Resource Management, and Community Members for their contribution to and participation in all planting events that have resulted in the significant improvement to Cottesloe's natural areas since 2015;</p> <p>7. INSTRUCTS the Chief Executive Officer to incorporate hyperlinks to the 2008 original version of the Natural Areas Management Plan and its 2015 addendum within the attached September 2023 Syrinx report Natural Areas Management Plan;</p> <p>8. ENDORSES all the recommendations and the proposed long term budget within the September 2023 endorsed document except the following:</p> <ul style="list-style-type: none"> a. Recommendation 7 (stormwater drainage outlets improvements) and 11 (selection of shady tree species and design principles for shade structures) as this will be considered as part of future capital projects; b. Recommendation 1 pertaining to the employment of a full-time Bushcare Officer as this will be assessed as part of the Town's Workforce Planning process; c. Recommendation 3 relating to the increase of the Natural Areas Budget has already been approved by Council in 2024/2025 where the amount has risen from \$60,000 to \$90,000; 		
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				<p>9. REQUESTS the Administration to continue collaborating with Cottesloe Coastcare (CCA) and Perth Natural Resource Management as part of the Natural Areas Alliance for the ongoing implementation of the Council approved recommendations within the attached Natural Areas Management Plan;</p> <p>10. INSTRUCTS the Chief Executive Officer to consider all the costing information resulting from points 2 to 9 in the Asset Management, Workforce and Long Term Financial Planning as part of developing these strategic Council documents and to include this in the presentation mentioned in item 11; and</p> <p>11. NOTES that the outcomes from the works mentioned in point 3 together with their asset management and long term financial implications will be presented at an Elected Member Workshop in 2025 before they are tabled at an Ordinary Council Meeting for deliberation with the aim of informing the 2025-26 budget deliberations.</p> <p>12. BRINGS to Council in 2027 a review of progress towards the goals in the Green Infrastructure Strategy, which reflect on the results of the 2025 canopy heat mapping, and identify progress with particular attention to the goals of 30% canopy cover by 2040 and increase in 'good' or better quality planted natural areas by 5,000 m² per annum until 2030, with recommendations for changed practices where the annualised</p>	
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				achievement of these objectives have not been met.		
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22/10/2024	13.1.4	OCM187/2024	SEA VIEW GOLF CLUB (SVGCL) CLUBHOUSE REDEVELOPMENT - COMMUNITY CONSULTATION SUMMARY REPORT AND BUILDING CONDITION ASSESSMENT REPORT	<p>1. APPROVES a budget amendment of \$75,000 from the Property Reserve, noting that this has a balance of \$308,015 to fund the following elements as part of Stage 2 Feasibility Study:</p> <ul style="list-style-type: none"> a. 3 Design Concepts including artist impressions \$46,000 b. Cost Development for 3 Design Concepts \$11,000 c. Economic Analysis (benefit to cost) \$ 8,000 d. Project Management (Staff Time) \$10,000 	Y	Budget amendment actioned. Draft concepts have been prepared for further discussion with the Committee. Refer to report in April OCM Agenda.
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		OCM186/2024		<p>THAT Council by Absolute Majority adopts the following Seaview Golf Club Redevelopment Advisory Committee Recommendations:</p> <ol style="list-style-type: none"> 1. THANKS all participants for the feedback during the community consultation and stakeholder engagement stage of the project; 2. NOTES the enclosed confidential attachments comprising of the revised building assessment report, the community consultation results and market sounding; 3. NOTES the following community needs and aspiration: <ol style="list-style-type: none"> a. The most valued qualities of the SVGC Clubhouse include the ocean views, ideal location due to close proximity to the beach, and the surrounding open space and natural amenity; b. As a priority, the wider community and golf club members would like to see the Clubhouse renovated and modernised into a more aesthetic and 'iconic' building given its unique and prime location. Some responses also suggest full demolition of the existing building; c. The general perception is that the Clubhouse was only available for member use; d. There was strong support for the building to continue operating as a Clubhouse as the primary function, with additional spaces available for community use and hire; e. Members of the wider community would like to see more family friendly 		
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				<p>activities/uses available at the Clubhouse;</p> <p>f. Improved/new food and drink facilities were highly supported. Many respondents indicated a preference for outdoor dining area, morning café and a more appealing restaurant and bar.</p> <p>4. APPROVES the following design principles for Redevelopment of this clubhouse and associated facilities (the Redevelopment):</p> <ul style="list-style-type: none"> a. Universal design by ensuring accessibility for all individuals; b. Fit for purpose design by creating spaces that meet the diverse needs of both members and non-members; c. Design compatibility with the natural environment and Cottesloe's local character; d. Public safety and public access; e. More iconic and aesthetically pleasing design <p>5. APPROVES the following three concepts to be developed in line with the design principles mentioned in point 4 as part of the Feasibility Study:</p> <ul style="list-style-type: none"> a. Solution 1: Demolish and rebuild the existing facility; b. Solution 2: Retain and refurbish the existing facility; c. Solution 3: Retain, refurbish and expand the existing facility; and <p>6. AUTHORISES the Chief Executive Officer to publish the Community Needs and Aspiration Survey Results.</p>	
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22/10/2024	13.1.1	OCM183/2024	SEA VIEW GOLF COURSE TEE BOX RELOCATION AND FAIRWAY RE-ALIGNMENT (FAIRWAY 2/11)	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. APPROVES in principle the Preferred Option 1 which is the Richard Chamberlain Par 3 Solution for fairway 2/11 located adjacent to Harvey Field; 2. INSTRUCTS the Chief Executive Officer to collaborate with the Seaview Golf Course at the cost of the Seaview Golf Club towards: <ol style="list-style-type: none"> a. The implementation of this preferred option outcome mentioned in point 1; b. Retaining only the existing most eastern tee box for fairway 2/11 with the closure of all other tee boxes in this location and installing a 5-metre high fence to the east of the retained tee box at a length of no more than 30 metres on the fairway level as approved by Council at the March 2022 OCM (preferred option 1) as a temporary short-term solution until implementation of the preferred option; and c. the relocation of the tee box to fairway 3/12 as hitting across Jarrad Street is a known public safety risk; 3. INSTRUCTS the Chief Executive Officer to: <ol style="list-style-type: none"> a. Write to the Seaview Golf Club and their insurers (Elders Insurance) informing them of Council's preferred solution and drawing to their attention their responsibilities under the current lease which expires 1 July 2026; and b. Include provisions within any future lease that allows the Town the ability to effect changes to the golf course and surrounding lease area, to be 	Y	<p>Corresponded with SVGC in January 2025.</p> <p>Meeting in late January 2025 to progress the lease and fairway preferred solution</p>
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				<p>implemented by either the Town or the Seaview Golf Club, at the cost of the Seaview Golf Club, pertaining to matters such as but not limited to public safety and public nuisance;</p> <p>4. NOTES the golf course design consultants' advice that the Richard Chamberlain par 3 option of approximately 150 metres in length has a lower risk of errant balls landing on Harvey Field and Cottesloe Oval than any 'achievable' Par 4 and that 'a par 3 reduces the possibility for the need to install a high fence along the boundary with Harvey Field [and Cottesloe Oval]';</p> <p>5. RECOGNISES the possibility that Council will need to revisit the high boundary fence option should a par 3 solution not be implemented by the Sea View Golf Club before the lease is due for renewal; and</p> <p>6. REQUESTS the Chief Executive Officer to report back to Council on the progress of points 2 and 3 no later than the April 2025 Elected Members Workshop.</p>		
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22/10/2024	10.1.5	OCM175/2024	MARINE PARADE FORESHORE PRECINCT POSTED SPEED REDUCTION TO 30KM/H	<p>THAT Council</p> <p>1. APPROVES the installation of speed cushions at the Eric Street and Forrest Street pedestrian crossings as mentioned in Option 1.</p> <p>2. REQUESTS the Chief Executive Officer to discuss with Main Roads Western Australia posted speed reductions to 40 km per hour along Marine Parade south of the Cove Carpark and north of the Grant Street intersection.</p>	Y	
22/10/2024	10.1.6	OCM168/2024	INTEGRATED TRANSPORT STRATEGY	<p>THAT Council:</p> <p>1. THANKS the Active Transport Working Group for providing feedback;</p> <p>2. NOTES the attached Integrated Transport Strategy informing plans (Attachment A);</p> <p>3. NOTES the Administration's response to OCM066/2021 pertaining to a Notice of Motion on Ride Share arrangements; and</p> <p>4. NOTES that the feedback provided by the Active Transport Working Group and Elected Members will be used to develop an Integrated Transport Strategy Document and complete any further investigations needed to complete the update of the informing plans related to the Integrated Transport Strategy; and</p> <p>5. NOTES that the documents (Integrated Transport Strategy and Informing Plans) mentioned in point 4 will be presented to an Elected Members Workshop in 2025 before the future public consultation as part of the overall Asset Management Plan</p>	Y	

24/09/2024	13.1.2	OCM158/2024	COTTESLOE JUNIOR FOOTBALL CLUB - CLUB NIGHT LIGHTS PROGRAM FUNDING APPLICATION	<p>THAT Council</p> <ol style="list-style-type: none"> 1. Provides in Principle SUPPORT for the Cottesloe Junior Football Club's (Magpies) Club Night Lights Program Funding Application SUBJECT to consultation feedback received from surrounding residents; 2. INSTRUCTS the Chief Executive Officer to: <ol style="list-style-type: none"> a. Liaise with the Cottesloe Junior Football Club for them to prepare a Resident Consultation Plan to the satisfaction of the Administration and to circulate this Plan amongst Elected Members for feedback before commencing the consultation; b. Upon the completion of the consultation to the satisfaction of the Administration, table the results to an Ordinary Council Meeting together with the Planning Application Form 1 for Council to determine whether it wishes to provide continued support for the application by AUTHORISING the Chief Executive Officer to sign the Planning Application Form 1 to request the approval of the Department of Planning, Lands and Heritage for the works; 3. NOTES that unconditional support is only given when the following criteria are met: <ol style="list-style-type: none"> a. Approval from the Department of Planning, Lands and Heritage for the Magpies lighting upgrade works on Cottesloe Oval; b. Approval of a Building Permit application; 	Y	Club has been informed of Council's resolution. Officers meeting with Club representatives to discuss public consultation process/requirements.
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				<p>c. The Magpies providing evidence to the satisfaction of the Chief Executive Officer that they have sufficient funds to complete light works at the time when the grant agreement and construction contract need to be executed; and d. A funding agreement is entered into with the Magpies for them to make a contribution to a reserve for the future renewal of the lights and be responsible for all the maintenance costs.</p>		
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27/08/2024	13.1.2	OCM142/2024	126 RAILWAY STREET REGULATION 17 LICENCE AGREEMENT	<p>THAT Council</p> <p>1.ENDORSES the attached Regulation 17 agreement, for the installation of ground anchors under the road reserve adjacent to 126 Railway Street ; and</p> <p>2. AUTHORISE the Mayor and Chief Executive Officer to sign the attached agreement and affix the Town's Common Seal (if required), SUBJECT to the proponent paying all legal cost to prepare the attached document.</p>	Y	
27/08/2024	10.1.5	OCM133/2024	EVENT APPLICATION ELECTRIC ISLAND 5 & 6 APRIL 2025	<p>THAT Council by absolute majority APPROVES the use of Cottesloe Beach for the Electric Island event, including fireworks, to be held on Saturday 5 April 2024 3.00 pm to 10.00 pm and Sunday 6 April 2025 from 2.00pm until 9.00pm</p> <p>SUBJECT to:</p> <p>1. Compliance with relevant statutory requirements being met including the provision of comprehensive event, risk, noise, medical, security, traffic and parking plans; and</p> <p>2. Access to the beach including sand area from the Indiana steps to the groyne area and disabled access, to be maintained at all times. Extension of the event fencing into the water is not permitted.</p>	Y	

25/06/2024	13.1.3	OCM090/2024	INDIANA TEA HOUSE REDEVELOPMENT	<p>That Council:</p> <ol style="list-style-type: none"> 1. NOTES the attached consultant report findings and legal advice attached to this report; 2. DOES NOT support the current proposal and will not progress the S3.59 Business Plan with the current Indiana Tea House redevelopment proposal, given: <ol style="list-style-type: none"> a. The significant uncertainty of the financial impacts to the Town that have been identified; b. The lack of significant community benefit being provided; and c. Inconsistencies with the intent of the Adopted Foreshore Masterplan. 3. ADOPTS the attached Redevelopment Parameters which the Council believes represents a redevelopment outcome it can support for the purposes of consultation with the Cottesloe Community; 4. INSTRUCTS the Chief Executive Officer (CEO) to inform the proponent of the Council decision and to provide the adopted redevelopment parameters for the site; 5. INSTRUCTS the CEO to advise the proponent that the Town will commence enforcing the maintenance requirements under the lease and that it should resolve all outstanding maintenance issues to the satisfaction of the Town within six (6) months; and 6. INSTRUCT the CEO to make the adopted Redevelopment Parameters available to the public, at the commencement of 	N	<p>Proponent and Government Ministers have been advised of Council Resolution. Several meeting have been held with representatives of Fiveight. Several confidential meetings held with Fiveight. Draft redevelopment concept received, currently under administration review and seeking further clarification on various points, prior to being formally discussed with Council.</p>
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				normal working hours tomorrow morning (via the Town's website).		
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25/06/2024	10.1.3	OCM084/2024	WESTERN CENTRAL LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS REVIEW	1. ADOPTS the Western Central Local Emergency Management Arrangements, dated June 2024 and provided as Attachment 1, in accordance with Part 3, Division 2 of the Emergency Management Act 2005 and 2. REQUESTS the Chief Executive Officer to undertake an in-house review of the Town's Operational Local Recovery Plan in the 24/25 financial year.	Y	Letter sent to WSA LEMC, Local recovery Operational plan to be completed in FY 24/25 administratively. Recovery Plan to developed during review of the business continuity Plan, early 2025. Review underway.
25/06/2024	10.1.2	OCM083/2024	TOWN OF COTTESLOE INNOVATE RAP	THAT Council APPROVES development of an Innovate Reconciliation Action Plan (RAP)	Y	Innovate RAP to be developed with the assistance of RAWG. Next RAWG meeting to held in February'25.
28/05/2024	13.1.3	OCM077/2024	53 JOHN ST DOSCAS LANE ENCROACHMENT	THAT Council 1. NOTES additional legal advice obtained; and 2. INSTRUCTS the Chief Executive Officer to implement the pathway as specified under the recommended approach within the officer's comment.	N	Currently before SAT. Next SAT hearing to be held in March'25.
28/05/2024	10.1.10	OCM064/2024	ANDERSON PAVILION THIRD PARTY USE	THAT Council 1. AUTHORISE the Mayor and Chief Executive Officer (CEO) to sign the attached Licence Agreement and affix the Town's Common Seal (if required); 2. APPROVES the attached revised POL/111 (Civic Centre Hall and Anderson Pavilion Hire Policy) that incorporates the Anderson Pavilion; 3. INSTRUCTS the CEO to: a. Include the hire fees for the Anderson Pavilion for Council's consideration as part of the 2024/2025 budget; and b. Not commence public hire for the	Y	

				Anderson Pavilion until points 2(a) and 2(b) are completed.		
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26/03/2024	10.1.1	OCM027/2024	LEASE OF PART RESERVE 3235 (LOT 37) NAPIER STREET, COTTESLOE TO WAVECONN FOR THE PLACEMENT OF A TEMPORARY MOBILE PHONE TOWER	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. NOTE the four(4) submissions received (as attached) in regards to the proposed disposition, by way of lease, of a 66m2 Portion of Reserve 3235 Napier Street; 2. AGREE to formally dispose of by way of Lease a 66m2 portion of Reserve 3235 Napier Street as depicted in this Report and located on the enclosed Plan for the purposes of siting a Mobile Phone Communications Tower providing reasons that the site and the consideration to be received are appropriate and best serve the community interest. 3. INSTRUCT the Chief Executive Officer (CEO) to develop the Lease document inclusive of the following: <ul style="list-style-type: none"> • Lease fee of \$30,000 per annum; • An annual increase in rent will be in line with CPI; • A two year option (at Council’s discretion) Clause to be included; • A “make good” clause to be included; • The drafting of the Lease document to be at the Proponent’s cost; • The issues raised by the Cottesloe Tennis Club to be communicated to the Proponent and included in the Lease document if deemed necessary by Council’s solicitors to ensure the interests of the Club are satisfied. 4. INSTRUCT the CEO notify all submissioners of this decision 	N	Lease documentation not finalised due to power upgrade investigation.
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27/02/2024	13.1.1	OCM020/2024	RIGHT OF WAY (ROW) 20 ENCROACHMENTS - LOCAL GOVERNMENT ACT (1995) SECTION 3.25 NOTICE	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. ADVISES residents to note that the primary purpose of addressing various encroachments is to allow the transfer of Council owned laneways to the Crown, provide setback certainty along the laneway in all future planning applications, and unless final property boundaries are established, it would be very difficult to ascertain the accuracy of any setback requirements; 2. NOTES the legal advice attached; 3. Approves the following pathway to progress resolution of ROW 20 encroachments of 100mm or greater that have been issued with the second letter (being the Local Government Act (1995) section 3.25 Notice); <p>STEP 1: REJECT all claims pertaining to the invalidity of the notice (Section 9.5 Objection to the October 2023 Council Decision);</p> <p>STEP 2: The Administration to assess the Scenario 3 situations to determine the likelihood that Adverse Possession rights already exist in respect of encroached land and explore ways to minimise the financial and other impacts on residents with likely Adverse Possession claims by contacting Landgate at a senior level to discuss whether, and how, the process can be streamlined and expedited and the costs to the residents minimised;</p> <p>STEP 3: Following step 2, the Administration meet the relevant owners to Encourage them to make an application for Adverse Possession,</p>	N	Point 1 completed, Points 2 & 3 to be included in quarterly report. Report on various encroachments included in Oct'23 OCM agenda. Update on ROW 20 encroachments included in February OCM Agenda. Ongoing discussions with DPLH, Landgate and Town's solicitors. Council to be briefed in early 2025.
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				<p>explaining clearly to the reasons why the Town seeks a resolution to the matter (including the reasons why the Town wishes to transfer title to the Crown) and the advantages to the residents of getting clean title namely, that any encroachments would need to be disclosed to any prospective purchaser and that the process to incorporate the land the subject of the encroachment is protracted and so is best started now; STEP 4: following step 3, bring the matter back to Council; 4. NOTES that an item will be presented to a future Ordinary Council Meeting to decide the action taken against encroaching properties that maintain their refusal to comply with the Local Government Act (1995) Section 3.25 and the (Local Uniform Provisions) 1996 Regulations 7 and 17 at the end of the process mentioned in point 3; and 5. DEFERS any action against all other encroachments below 100 millimetres until Council has had the opportunity for further Briefing.</p>		
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ROW COMPLAINTS REGISTER

Ref Number	Complaint Summary	Date Received	Response to Customer	Date Responded	Trim Reference	Status
1	Encroaching wall from neighbouring property affecting easement rights and concerns with 40 and 48 Florence Street being approved	30/01/2023	40 and 48 Florence Street was approved in 2009. Other encroachments being investigated.	31/03/2023	D23/7702	CLOSED
2	Asbestos fence on laneway	2/02/2023	Fence is not fibrous	14/07/2023	D23/27099	CLOSED
3	Basketball hoop on laneway	31/05/2023	Town will investigate the matter and address this with the play equipment owner	6/06/2023	D23/22175	CLOSED
4	Encroaching brick wall	23/06/2023	The wall does not require planning approval	23/06/2023	D23/26719	CLOSED
6	42 Hawkstone St – Encroachment ROW13 – Requiring Assistance	22/12/23	Still pending	22/12/23	D23/48774	In progress
7	298 Marmion St – Requesting property documents	15/1/2024	Still pending	9/1/2024	D24/2205	In progress
8	296 Marmion St-Emailed letter	13/2/2024	Residents awaiting Council meeting to make Public Statement	22/12/2023	D24/5735	In progress
9	58 Eric St – FOI	29/1/2024	Still pending – gathering documents	29/1/2024	D24/3091	In progress

TOWN OF COTTESLOE



ORDINARY COUNCIL MEETING

ATTACHMENT

**ITEM 10.1.4A:
LOCAL GOVERNMENT DEVELOPMENT
ASSESSMENT PANEL NOMINATION FAQs**



DEVELOPMENT ASSESSMENT PANELS LOCAL GOVERNMENT MEMBER NOMINATION FREQUENTLY ASKED QUESTIONS

Question: When are nominations due back?

Answer: Completed nominations are due Friday 21 November 2025

Question: What is the term the local government DAP members will be nominated for?

Answer: The Minister for Planning and Lands will appoint local government DAP members from 27 January 2026 until 26 January 2028.

Question: What's the email address to return completed nominations or if we have any queries about the nominations?

Answer: dapnomination@dplh.wa.gov.au

Question: Is there anything else that we need to provide with the completed nomination form?

Answer: Yes, along with the completed form, a copy of the council resolution nominating up to four (4) elected council members from the respective local government

Question: Are Local Government DAP Members representatives of the Council on a DAP?

Answer: The role as a Local Government DAP Member is independent of your role as a Local Government Councillor and is covered by different legislation. While Local Government DAP Members are mostly elected members of the relevant local government, they are not bound by any previous decision or resolution of the local government. All DAP Members are required to exercise independent judgment in relation to any DAP application before them and consider the application on its planning merits

Question: Why don't DAP member terms align with Councillor terms?

Answer: A transition period of 3 months is provided to allow sufficient time for nominations by the Local Government, registration by the Minister, and training requirements.

Question: Is being a councillor considered my employment?

Answer: No, employment details refer only to external employment and does not include your role as a Local Government member. If you don't have employment outside of being a councillor, then mark yourself as unemployed.

Question: How do I know if I am eligible for payment?

Answer: Eligibility for DAP sitting fees is determined in accordance with the [Premiers Circular 2025/15](#).

Board members may not be eligible for remuneration (other than reimbursement for travel expenses) if they:

- are being paid from public monies including:
- current full time local, State and Australian Government employees;
- current Members of Parliament;
- current and retired judicial officers (except magistrates);
- current non-academic employees of public academic institutions; or
- were a Member of Parliament within the last six (6) months.

Instances where board members may be eligible for remuneration include:

- Local, State and Commonwealth Government employees who are:
 - part time and where the relevant Minister is satisfied that the work relating to the board occurs outside their employment and all other potential conflicts of interest are appropriately managed; or
 - not currently being paid from public monies such as those on leave without pay and volunteers;
- university academics (defined as those engaged primarily for the purpose of providing education services and not administrative or other services); and
- elected Local Government councillors.



Question: What if I am employed part time in one of the above and would like to receive payment for sitting on a DAP meeting?

Answer: Please provide evidence of your part time status from your employer, which will accompany the nomination. Your request to receive payment is required to be approved by the Minister for Planning and Lands.

Question: If I am eligible for payment, what are the sitting fees?

Answer: The sitting fees are as per schedule 2 of the *Planning and Development (Development Assessment Panels) Regulations 2011*. For a Local Government DAP Member, as at 1 March 2024 they are currently as follows:

- Per meeting to determine DAP applications (Form 1) - \$425
- Per meeting to determine DAP applications to amend or cancel determination (Form 2) - \$100
- Attendance at a SAT proceeding - \$425
- DAP Member training - \$400
- DAP member re-training - \$200

Question: I have undertaken Local Government training as a Councillor, is it the same thing?

Answer: The role as a Local Government DAP Member is independent of your role as a Local Government Councillor and is covered by different legislation. While there may be some common themes, it is important you attend the training to ensure you are aware of the specific requirements and responsibilities of DAP Members.

Question: When can I sit on a DAP meeting?

Answer: Before you can sit on a DAP meeting, you will need to complete the DAP member training run by the DAP Secretariat. If you have previously completed training the DAP Executive Director will consider time since you completed that training and/or since you last participated on a DAP meeting to determine whether you are required to attend a refresher training before participating on another DAP meeting. We do encourage everyone to attend a training session, even if you have attended training previously, to ensure you are aware of any recent changes to DAP procedures and protocols.

Question: When will training sessions be held?

Answer: Once the Minister registers the local government DAP members, the DAP Secretariat will contact those who are within a Local Government district where there is a current DAP application that will require a DAP meeting within the next 3-4 months.

As of January 2026, the DAP Secretariat will be holding regular training sessions that will be extended to those who have not received training and are expected to be required on an upcoming DAP meeting. These training sessions have been staggered to ensure members have received training within a reasonable timeframe of participating on a DAP meeting.

Question: Where will training sessions be held?

Answer: Training sessions will be hosted by the DAP secretariat at the Department of Planning, Lands and Heritage, at 140 William Street, Perth. While attendance in person is encouraged, it is acknowledged that this is not also possible. Online attendance is available to those who cannot attend in person.