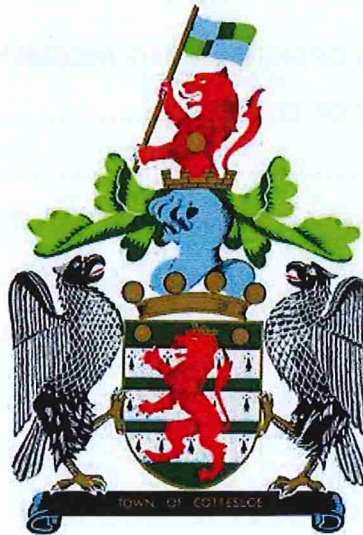


# TOWN OF COTTESLOE



## NORTH COTTESLOE PRIMARY SCHOOL TRAFFIC SAFETY COMMITTEE MEETING

# MINUTES

NORTH COTTESLOE PRIMARY SCHOOL TRAFFIC SAFETY COMMITTEE MEETING

HELD IN THE

Mayor's Panel, Cottesloe Civic Centre

109 Broome Street, Cottesloe

5.00pm Thursday, 2 September 2021

A handwritten signature in black ink, appearing to read 'MATTHEW SCOTT', is written over a horizontal line.

**MATTHEW SCOTT**  
Chief Executive Officer

6 September 2021

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**1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member announced the meeting opened at 5.02pm and read the Acknowledgement of Country.

**1.1 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

**2 DISCLAIMER**

The Presiding Member drew attention to the Town’s Disclaimer.

**3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

The Presiding Member announced that the meeting is being recorded, solely for the purpose of confirming the correctness of the Minutes.

**4 ATTENDANCE**

**Members**

Cr Melissa Harkins	Presiding Member/Elected Member
Cr Paul MacFarlane	Elected Member
Ms Jayne Ebsworthy	North Cottesloe Primary School Acting Principal
Ms Nicole de le Motte	North Cottesloe Primary School Board

**Officers**

Mr Matthew Scott	Chief Executive Officer
Mr Shaun Kan	Director Engineering Services
Mr David Lappan	Project Manager
Ms Rachel Cranny	Executive Services Officer

**Visitors**

Mr Bernard Seeber	North Cottesloe Primary School P&C
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**Apologies**

Cr Lorraine Young	Elected Member
Ms Sonja Heath	North Cottesloe Primary School P&C

**5 DECLARATION OF INTERESTS**

**6 CONFIRMATION OF MINUTES**

**001/2021**

**Moved Cr Harkins**

**Seconded Cr MacFarlane**

**That the Minutes of the North Cottesloe Primary School Traffic Safety Committee Meeting held on Monday 14 September 2020 be confirmed as a true and accurate record.**

**Carried 4/0**

**7 PRESENTATIONS**

**Nil**

**8 REPORTS**

**8.1 REPORTS OF OFFICERS**

**8.1.1 NORTH COTTESLOE PRIMARY SCHOOL KISS AND DROP RELOCATION PROJECT  
UPDATE**

**Directorate:** Engineering Services  
**Author(s):** Shaun Kan, Director Engineering Services  
**Authoriser(s):** Matthew Scott, Chief Executive Officer  
**File Reference:** D21/38685  
**Applicant(s):**  
**Author Disclosure of Interest:** Nil

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**SUMMARY**

The committee is asked to consider recommending that Council NOTES the status of the project as mentioned in the officer's recommendation section of the report.

**OFFICER RECOMMENDATION IN BRIEF**

That Council NOTES the progress to date and defers any further consideration of the item until after the October 2021 Local Government Election.

**BACKGROUND**

At the September 2020 Ordinary Meeting, Council resolved as follows:

*Moved Mayor Angers Seconded Cr Masarei*

*THAT the North Cottesloe Primary School Traffic Safety Advisory Committee recommends;*

*THAT Council:*

- 1. Thanks the North Cottesloe Primary School Board and the Parent and Citizens Association (P and C) for their letter providing feedback on the detailed design and road safety audit report;*
  - 2. APPROVES for the Administration to engage with both the Department of Education and Main Roads Western Australia on the future of Eric Street Bridge Upgrade Project and particularly to determine the following matters:*
    - a. Impact of the Eric Street Bridge Upgrade Project on the existing Kiss and Drop facility along Eric Street;*
    - b. State Government feedback on the 85 percent detailed design drawings and concept road safety audits for the proposed relocation of the kiss and drop to Railway Street, to include consideration of whether the concept will result in a significantly safer environment, as compared to the current arrangement, for pedestrians and cyclists entering and exiting the school grounds.*
-

*c. The compatibility of the 85% detailed design drawings for the kiss and drop relocation to Railway Street with the proposed Eric Street Bridge Upgrade design*

*3. REQUESTS that the Administration provide a response to the North Cottesloe Primary School Board and the P and C letter mentioned in point one with the proposed intentions in point two; and*

*4. NOTES that the North Cottesloe Primary School Kiss and Drop Project will be deferred till the matters in point two have been resolved and a report to Council recommending the future of this project will be submitted through the North Cottesloe Primary School Traffic Safety Committee for Council's further consideration.*

*Carried by En Bloc Resolution 9/0*

### **OFFICER COMMENT**

Further to the resolution above, the following work has been undertaken by the Administration to progress the resolution of Council:

- Meeting between the Town of Cottesloe, the Department of Education (DoE) and Main Roads Western Australia (MRWA) to discuss the 85% detail design plans and the resolution of Council;
- A date was then set for MRWA to inform the Council and the committee as to how the 85% detail design plans and the propose Eric Street Bridge design would either interface and / or integrate;
- This arranged meeting was later deferred due to the October 2020 State Government Elections with this now being a pending the approval of the Transport Minister;
- Mayor Phil Angers on 22 June 2021 (attached) then wrote to the Transport Minister to follow up on the Town's Eric Street Bridget Project briefing request;
- The Town received a response from the Transport Minister's office on 26 July 2021 (attached) to the effect that the State Government is still in its project planning phase and will not be in a position to provide information at this time but will contact the Town in the future when they are able to do so.

Given the above and the September 2020 Council resolution, the following options are suggested for consideration:

- Option One:  
Request that MRWA provide comments on the 85% detail design drawings and the concept road safety audit for the propose kiss and drop relocation as an independent project given the uncertainty of the Eric Street Bridge Project. Depending on the response, the committee can then consider a separate recommendation to Council as to whether the 85% detail design on its own should be accepted for the purpose of construction before negotiating full funding from DoE; and
- Option Two:

Given the Local Government Elections are only a few weeks away, defer the project till the new Council is appointed to determine the strategic direction for the propose works, possibly with what is being suggested in Option one.

Option two is the Administrations preferred approach as it is not best practice for such major decisions to be made being so close to an election. Notwithstanding this, the committee can recommend an alternative and Council is able to determine otherwise should it wishes to do so.

### **ATTACHMENTS**

- 8.1.1(a) Letter - Hon Rita Saffioti - Eric Street Bridge Replacement Project Council Briefing [under separate cover]**
- 8.1.1(b) Letter of Reply - Minister Rita Saffioti - Eric Street Bridge Project - North Cottesloe Primary School Project [under separate cover]**

### **CONSULTATION**

Nil

### **STATUTORY IMPLICATIONS**

There are no perceived statutory implications.

### **POLICY IMPLICATIONS**

There are no perceived policy implications arising from the officer's recommendation.

### **STRATEGIC IMPLICATIONS**

This report is consistent with the Town's *Strategic Community Plan 2013 – 2023*.

This report is consistent with the Town's *Strategic Community Plan 2013 – 2023*.

Priority Area 2: Achieving connectivity between east and west Cottesloe

Major Strategy 2.4: Proactively pursue solutions for improved access to North Cottesloe Primary School, with a view to reducing congestion on Eric Street.

Council is also asked to note that:

In the 2017-2018 Corporate Business Plan, 4 actions were contained in the strategy, being:

- a. Develop a costed project that relocates the school's parking and drop off point from Eric Street to Railway Street;
- b. Develop a costed solution for the intersection of Railway Street and Eric Street;
- c. Lobby the State Government to make an appropriate allocation for the parking relocation; and
- d. Lobby to the State Government to upgrade the Eric Street rail bridge and the intersection of Curtin Avenue and Railway Street.

Actions a. and b. were allocated to the 2017/2018 year in the Corporate Business Plan, with actions c. and d. to commence in the 2018/2019 financial year.

**RESOURCE IMPLICATIONS**

Council is asked to note that there is currently no approved budget for the project.

**ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS**

The congestion on Eric Street fronting the North Cottesloe Primary School will continue without any interventions.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION**

THAT the North Cottesloe Primary School Traffic Safety Advisory Committee recommends;

THAT Council

1. NOTES the progress to date further to the September 2020 Ordinary Council Meeting Resolution; and
2. APPROVES Option Two as detail in the officer's comment section of the report

**002/2021**

**AMMENDMENT AND COMMITTEE RECOMMENDATION**

**Moved Cr Harkins**

**Seconded Cr MacFarlane**

**THAT the North Cottesloe Primary School Traffic Safety Advisory Committee recommends; THAT Council**

1. **NOTES the progress to date further to the September 2020 Ordinary Council Meeting Resolution; and**
2. **Defer the Kiss n Drop Relocation Project until a briefing is received from Main Roads on the future of the Eric St bridge project**

**Carried 4/0**



**OFFICER'S NOTE**

Post meeting, it was noted that Mr Bernard Seeber had resigned from the committee on 4 December 2020 and replaced by Ms Sonja Heath. This has been confirmed in an email by the then principle Mr Doug Cook. For these reasons Mr Seeber's vote has been discounted and his attendance recorded as a visitor rather than a member.

The town is awaiting confirmation from the school regarding Mr Seeber's reinstatement.

It would also be important to note that Mr Cook has left the school and the new Principle (interim) is Ms Jayne Ebsworthy.

**8.2 ITEMS FOR DISCUSSION**

Nil

**9 GENERAL BUSINESS**

**9.1 COMMITTEE MEMBERS**

Nil

**9.2 OFFICERS**

Nil

**10 MEETING CLOSED TO PUBLIC**

Nil

**10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**11 NEXT MEETING**

To be advised

**12 MEETING CLOSURE**

The Presiding Member announced the meeting closed at 5.43pm.