



# WA Bicycle Network Grants

**2018-19/2019-20**

**Full Proposal Form**

The Western Australian Bicycle Network (WABN) grants program is a State funding initiative administered by the Department of Transport (DoT) to assist local governments in both metropolitan and regional WA with the planning and implementation of local bicycle networks.

Projects that deliver the greatest benefit to the community; reduce barriers to more people cycling to strategic destinations; and improve connectivity to schools, train stations and other activity centres will be looked upon the most favourably.

## **Important**

This form is for application to the Full Proposal stage only. Only applicants that have already gone through the EOI process and been invited to apply in full need fill in this document.

If you haven't already, download a copy of the [Application Guidelines](#) which provides essential information on the program and on how to complete this application form.

Applicants are strongly encouraged to contact DoT to discuss their project prior to submission.

All documents are available for download from [www.transport.wa.gov.au/wabn-grants](http://www.transport.wa.gov.au/wabn-grants)

## Submitting applications

### **Electronic**

Electronic submissions (not scanned) are preferred and can be emailed to [wabngrants@transport.wa.gov.au](mailto:wabngrants@transport.wa.gov.au) via the 'submit form' button at the end of this document.

### **Hard copy**

Hard copy submissions can be mailed to:

WABN Grants - Infrastructure  
Department of Transport  
GPO Box C102  
Perth, WA 6839

Application deadline for the Full Proposal grant nomination round is **13 October 2017**.

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**Disclaimer:** The information contained in this publication is provided in good faith and believed to be accurate at time of publication. The State shall in no way be liable for loss sustained or incurred by anyone relying on the information.

## Applicant details

Local government(s):

Project title:

By providing your contact details below, you are taking responsibility as the applicant's key contact for all dealings with the DoT. Please ensure you have the relevant authority of the applicant to submit an application on their behalf.

It is the responsibility of the applicant to inform DoT of any related staff changes.

### Key project contact

Title:

Name:

Position:

Phone:

Mobile:

Email:

### Physical address

Street:

Suburb/town:

State:

Postcode:

### Postal address

☐ Same as physical address

PO Box:

Street:

Suburb/town:

State:

Postcode:

# Project information

## Description

Project's start location:

Project's end location:

Describe the project and why it is important:

2000 character limit (including spaces)

Describe how the project meets the outcomes outlined on page 2 of the [WABN Grants Application Guidelines](#):

1500 character limit (including spaces)



### Connectivity

A detailed map must be submitted to support the application. At a minimum, the map must show:

- proposed route alignment;
- existing cycling infrastructure/routes;
- proposed future route options;
- key destinations such as:
  - » activity centres;
  - » schools/education institutions;
  - » public transport services/facilities;
  - » employment hubs; and
  - » recreation/tourism attractors.

Have you attached the required map detailing the above?

☐ Yes

☐ No

## Strategic alignment

Does the proposed project align with local and/or State Government strategies or plans?

☐ Yes

☐ No

If yes, describe how the project is aligned and to which strategy/plan. If no, outline how the need for the project was identified:

1500 character limit (including spaces)

Have you attached extracts from, or included links above, to relevant plans and/or strategies?

☐ Yes

☐ No

# Physical characteristics

## Infrastructure category

Select the stage of the project this funding application applies to:

☐ Feasibility/concept design

☐ Detailed design

Concept design  
must be attached

☐ Construction

Detailed design  
must be attached

Select the type of proposed infrastructure:

☐ Shared/separated path

☐ Protected bicycle lane

☐ Bike boulevard

☐ Other (please specify)

## Material

Select the surface treatment to be used on the majority of the project:

☐ Red asphalt

☐ Concrete

☐ Other (please specify)

Explain why this material has been chosen for the proposed project:

250 character limit (including spaces)

## Dimensions

Indicate the proposed width of the infrastructure:

If width is varied, select two (2) options

☐ ≤ 1.5 metres

☐ 2.5 metres

☐ 3.5 metres

☐ 4.5 metres

☐ ≥ 5.5 metres

☐ 2 metres

☐ 3 metres

☐ 4 metres

☐ 5 metres

Explain why this width was deemed most appropriate:

250 character limit (including spaces)

Total project length:

## Current situation

This section is for applicants to provide details on the **current** physical characteristics and condition of the proposed project's location.

### Physical condition

Have you attached the required photos (up to 6) showing the current condition of the location of the proposed project?

☐ Yes

☐ No

Describe the current condition of the location of the proposed project:

1500 character limit (including spaces)

### Usage data

Outline the annual average daily traffic (AADT) volumes on roads where the project is proposed, and how these data were collected:

500 character limit (including spaces)



Outline the percentage of vehicles using the road that are heavy goods vehicles and/or public transport vehicles, and how these data were collected:

500 character limit (including spaces)



Outline the amount of people that currently ride at this location, and how these data were collected:

500 character limit (including spaces)



# Engagement and evaluation

## Consultation

Outline the key stakeholders for this project:

E.g. Public Transport Authority, Main Roads, community groups

500 character limit (including spaces)

Outline what consultation has occurred to date (or is planned) with these key stakeholders, and include details of any outcomes:

1500 character limit (including spaces)

Have you attached letters or similar from the Council, community and/or other key stakeholders to demonstrate support for the project?

☐ Yes

☐ No

## Activation

Describe how the project will be promoted and activated to encourage usage:

1000 character limit (including spaces)

Describe how the project will be evaluated to measure its level of success:

1000 character limit (including spaces)

## Challenges

Outline the project's potential challenges:

E.g. opposition to the project, time scales, approvals, utility services

1500 character limit (including spaces)

Outline how these identified challenges are proposed to be overcome/minimised:

1500 character limit (including spaces)

## Budget and timeframes

Select the financial years in which funding is being sought:

☐ 2018-19

☐ 2019-20

Project start date:

Project completion date:

Total project cost:

This field will be calculated.

Indicate the stage(s) and amounts of funding for each financial year of the project:

Note: More than one stage may be selected over more than one financial year.

2018-19	LGA	DoT request	Other	TOTAL
Feasibility/ concept design				
Detailed design				
Construction				
<b>TOTAL</b>				

2019-20	LGA	DoT request	Other	TOTAL
Feasibility/ concept design				
Detailed design				
Construction				
<b>TOTAL</b>				

**Note:** Combined funding from any State Government agency is to be no greater than 50 per cent of the total project cost. The remaining 50 per cent can be sourced from a combination of Local/Federal Government funds and non-government sources.

Describe the source(s) of any “Other” funding:

500 character limit (including spaces)

Outline any future staging options/plans, beyond 2019–20:

500 character limit (including spaces)

Have you completed and attached the required timeline template? ☐ Yes

☐ No

### Support material checklist

The below materials are required to be submitted along with the completed application form. Applications submitted without these support materials (without prior discussion and consent from DoT) will be deemed ineligible.

☐ Photos showing the current condition of the path/road

☐ Extracts from, or links to relevant plans and/or strategies

☐ Detailed map showing proposed alignment and connectivity

☐ Letters of support (community, council and other key stakeholders)

☐ Completed timeline template

## Declaration

All applicants must read and complete this section.

General Terms and Conditions for WABN application submission.

1. I have read and am familiar with the information that is relevant to this application as published on the Department of Transport (DoT) website, including the information for the program that I am applying to.
2. I acknowledge that this application will not be accepted if it does not include all the required support material, or is subject to outstanding acquittals.
3. Statements in this application are true to the best of my knowledge.
4. I understand decisions are made by an assessment panel and information provided by DoT staff is advice only.
5. I agree to accept the decision of the assessors appointed to assess applications in this funding round.
6. I agree to inform DoT of any changes in the status or circumstances of the application between the time of its submission and its assessment.

I have read, understood and accepted the DoT grant application terms and conditions as outlined above.

**Name:**

**Position** (director level or above)

**Signature:**

**Date:**

### OFFICE USE ONLY

Date received:

Identification number: