

# **TOWN OF COTTESLOE**



## **FULL COUNCIL MEETING MINUTES**

**SPECIAL MEETING OF COUNCIL  
HELD IN THE  
Council Chambers, Cottesloe Civic Centre  
109 Broome Street, Cottesloe  
6.00 PM, Monday, 08 June, 2015**

**Purpose of Meeting: Recruitment of Chief Executive Officer**

**Mat Humfrey  
A/Chief Executive Officer**

10 June 2015

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[www.cottesloe.wa.gov.au](http://www.cottesloe.wa.gov.au)**

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**1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS**

The Mayor announced the meeting opened at 6:00 PM.

## 2 DISCLAIMER

The Presiding Member drew attention to the town's disclaimer.

### **3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## 4 PUBLIC QUESTION TIME

Nil

#### 4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 4.2 PUBLIC QUESTIONS

Nil

## 5 PUBLIC STATEMENT TIME

Nil

## 6 ATTENDANCE

## Present

Mayor Jo Dawkins  
Cr Peter Jeanes  
Cr Jack Walsh  
Cr Philip Angers  
Cr Katrina Downes  
Cr Sally Pyvis

**Guest**

Geoff Blades

Lester Blades Consultant

**Officers Present**

Mr Mat Humfrey

A/Chief Executive Officer

## 6.1 APOLOGIES

Cr Helen Burke  
Cr Jay Birnbrauer  
Cr Robert Rowell

**Officer Apologies**

Ms Lydia Giles

Executive Officer

**7 DECLARATION OF INTERESTS**

Nil

**8 PRESENTATIONS**

**8.1 PETITIONS**

Nil

**8.2 PRESENTATIONS**

Nil

**8.3 DEPUTATIONS**

Nil

**9 REPORTS OF OFFICERS****9.1.1 APPOINTMENT OF CEO**

**File Ref:** SUB/1988  
**Responsible Officer:** Mat Humfrey  
A/Chief Executive Officer  
**Author:** Lydia Giles  
Executive Officer  
**Proposed Meeting Date:** 08 June 2015  
**Author Disclosure of Interest** Nil

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**SUMMARY**

This report recommends that Council note the information contained in the confidential Committee report in relation to the CEO recruitment process and endorses the Committee recommendation.

**BACKGROUND**

Refer to the confidential report attached.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**STATUTORY ENVIRONMENT**

*Local Government Act 1995* – s5.23 – Closing meeting to the public.

**5.23. MEETINGS GENERALLY OPEN TO THE PUBLIC**

- (1) Subject to subsection (2), the following are to be open to members of the public —
  - (a) all council meetings; and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
  - (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) a matter that if disclosed, would reveal —
    - (i) a trade secret;
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person,  
where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) a matter that if disclosed, could be reasonably expected to —
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
  - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

**FINANCIAL IMPLICATIONS**

Refer to confidential report.

**STAFFING IMPLICATIONS**

Refer to confidential report.

**SUSTAINABILITY IMPLICATIONS**

Nil

**CONSULTATION**

Refer to confidential report.

**STAFF COMMENT**

Refer to confidential report.

**VOTING**

Absolute Majority

**MOTION FOR BEHIND CLOSED DOORS**

**Moved Mayor Dawkins, seconded Cr Angers**

**In accordance with Standing Orders 15.10 “That the Council meets behind closed doors – Effect of Motion” (LG Act s5.23(2)) that Council discuss the confidential report behind closed doors.**

**Carried 6/0**

*Mr Humfrey left the meeting at 6:01 PM, having an interest in the item.*

*Mr Lester Blades was invited to remain at the meeting.*

**MOTION TO SUSPEND STANDING ORDERS**

**Moved Cr Downes, seconded Cr Angers**

**That Standing Orders be suspended.**

**Carried 6/0**

**COMMITTEE RECOMMENDATION & COUNCIL RESOLUTION**

**Moved Mayor Dawkins, seconded Cr Downes**

**Council resolves that Mr Mathew Humfrey be appointed as the Town of Cottesloe’s Chief Executive Officer on a five (5) year contract, on a remuneration package of \$195,000 per annum with a review after 12 months.**

**Carried 6/0**

**MOTION TO RESUME STANDING ORDERS**

**Moved Mayor Dawkins, seconded Cr Jeanes**

**That Standing Orders be resumed.**

**Carried 6/0**

**MOTION FOR BEHIND CLOSED DOORS**

**Moved Cr Angers, seconded Cr Walsh**

**“That Standing Orders be reinstated and in accordance with Standing Orders 15.10, that the meeting be re-opened to members of the public and media”.**

**Carried 6/0**

*Mr Humfrey returned to the meeting at 6:21PM*

**PUBLIC READING OF RECOMMENDATIONS THAT MAY BE MADE PUBLIC**

**The Mayor read aloud the Council resolution for item 9.1.1 and congratulated Mr Humfrey on being appointed CEO.**



**10 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING**

Nil

**12 MEETING CLOSURE**

The Mayor announced the closure of the meeting at 6:25 PM.

CONFIRMED MINUTES OF 8 June 2015 PAGES 1 – 7 INCLUSIVE.

PRESIDING MEMBER:

POSITION:

.....

DATE: ..... / ..... / .....