

TOWN OF COTTESLOE



SPECIAL COUNCIL MEETING MINUTES

**SPECIAL MEETING OF COUNCIL,
HELD IN THE COUNCIL CHAMBERS,
COTTESLOE CIVIC CENTRE,
7.00PM, THURSDAY, 08 MAY, 2003**

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	1
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	1
4	PUBLIC QUESTION TIME.....	1
5	APPLICATIONS FOR LEAVE OF ABSENCE.....	1
6	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....	1
7	PUBLIC STATEMENT TIME.....	2
8	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	2
9	BUSINESS.....	2
9.1	ELECTED MEMBER SEATING IN THE CHAMBER.....	2
9.2	SWEARING IN OF ELECTED MEMBERS.....	2
9.3	DEPUTY MAYOR - ELECTION.....	2
9.4	STANDING COMMITTEE MEMBERSHIP.....	3
9.5	APPOINTMENT OF COUNCIL DELEGATES TO COUNCIL ADVISORY COMMITTEES.....	4
9.5.1	DESIGN ADVISORY PANEL.....	4
9.5.2	TOWN PLANNING SCHEME REVIEW COMMITTEE.....	4
9.5.3	CARE FOR COTTESLOE – LOCAL AGENDA 21 COMMITTEE.....	5
9.6	APPOINTMENT OF CONCERT COORDINATOR.....	5
9.6.1	MUSIC FOR PLEASURE - COORDINATOR.....	5
9.7	APPOINTMENT OF COUNCIL DELEGATES TO EXTERNAL COMMITTEES OR BOARDS.....	6

- 9.7.1 WA LOCAL GOVERNMENT ASSOCIATION - CENTRAL METROPOLITAN ZONE 6
- 9.7.2 WESTERN METROPOLITAN REGIONAL COUNCIL 6
- 9.7.3 COTTESLOE-PEPPERMINT GROVE-MOSMAN PARK LIBRARY COMMITTEE 7
- 9.7.4 COMBINED COUNCILS AGED SUPPORT SERVICE COMMITTEE 7
- 9.7.5 THE AGED PERSONS SUPPORT SERVICE (INC.) 7
- 9.7.6 CURTIN AGED PERSONS HOMES (INC.) 8
- 9.7.7 CURTIN AGED PERSONS FOUNDATION (INC.) 8
- 9.7.8 JOHN CURTIN HOUSE COMMITTEE 9
- 9.7.9 WESTERN SUBURBS SAFER WA COMMITTEE 9
- 9.7.10 COTTESLOE COAST CARE COMMITTEE 10
- 9.7.11 (WESROC) WESTERN SUBURBS REGIONAL ORGANISATION OF COUNCILS – BOARD OF MANAGEMENT 10
- 9.7.12 WESTERN SUBURBS DISTRICT PLANNING COMMITTEE 10
- 9.7.13 COTTESLOE BUSINESS ASSOCIATION INC. 11
- 10 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING 11**
- 11 MEETING CLOSURE..... 11**

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

Mayor Rowell announced the meeting opened at 7:00 pm.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE
(PREVIOUSLY APPROVED)****Elected Members In Attendance**

Mayor Rowell
Cr D Cunningham
Cr A Furlong
Cr P Jeanes
Cr B Miller
Cr K Morgan
Cr B Robertson
Cr A Sheppard
Cr V Strzina
Cr J Utting
Cr J Walsh

Officers in Attendance

Mr S Tindale Chief Executive Officer

Apologies

Nil.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4 PUBLIC QUESTION TIME

Nil.

5 APPLICATIONS FOR LEAVE OF ABSENCE

Mayor Rowell advised he will be absent from 13 May to 16 June.
Cr Furlong advised he will be absent from 18-28 May.

6 CONFIRMATION OF MINUTES

Held over to the Ordinary May meeting of Council.

7 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**6.1 Development Services Department**

Mayor Rowell advised that the department was under pressure at present with development applications, numerous appeals, heritage issues and the development of Town Planning Scheme No. 3. The number one priority is the re-writing of the Town Planning Scheme and workloads must be adjusted to accommodate this.

6.2 Elected Members – Lap Top Computers

Mayor Rowell advocated the use of lap top computers by elected members.

6.3 Friends of the Civic Centre

Mayor Rowell proposed re-establishing this group to raise funds for the repairs needed to the Civic Centre buildings and grounds.

6.4 New Committee – Policy & Strategy

Mayor Rowell proposed the formation of new occasional committee.

6.5 Newly Elected Members – Training Programme

Mayor Rowell encouraged the newly elected members to participate in the training provided by WALGA especially for elected members.

6.6 Annual Returns

Mayor Rowell requested that the newly elected members return their Annual Return form to administration.

8 PUBLIC STATEMENT TIME

Nil.

9 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

10 BUSINESS**10.1 ELECTED MEMBER SEATING IN THE CHAMBER**

The CEO undertook a ballot and allocated seating in the Chamber.

10.2 SWEARING IN OF ELECTED MEMBERS

The Mayor conducted the swearing in of the newly elected members.

10.3 DEPUTY MAYOR - ELECTION

File No.: X4.1

BACKGROUND

The deputy Mayor is elected by the Council from amongst the Councillors.

Nominations for Crs Sheppard and Utting were accepted in writing. A ballot ensued and Cr. Sheppard was duly declared elected.

10.4 STANDING COMMITTEE MEMBERSHIP**File No.: X4.1****BACKGROUND**

Council has two elected member only committees: Development Services Committee and Works and Corporate Services Committee. One deputy member is required to assist each committee where there may not be enough elected members to form a quorum.

VOTING

By absolute majority.

Moved Cr Cunningham, seconded Cr Jeanes

That the Development Services Committee and Works & Corporate Services Committee membership be restricted to 5 members each.

Lost 3/8

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Furlong, seconded Cr Morgan

- (1) That Mayor Rowell, Crs Furlong, Jeanes, Miller, Strzina and Walsh be appointed members and Cr Robertson deputy member of the Development Services Committee; and**
- (2) That Crs Mayor Rowell, Crs Cunningham, Furlong, Miller, Morgan, Robertson, Sheppard, Strzina and Utting be appointed members and Cr Walsh deputy member of the Works & Corporate Services Committee.**

Carried by Absolute Majority 11/0

PRESIDING MEMBERS FOR WORKS & CORPORATE SERVICES COMMITTEE & DEVELOPMENT SERVICES COMMITTEE

A ballot was held for Presiding Members for the Works & Corporate Services Committee and Development Services Committee.

Crs Miller and Sheppard were nominated for the Works & Corporate Services Committee and Cr Miller was duly declared elected following a secret ballot of committee members.

Crs Furlong and Walsh were nominated for Development Services Committee and Cr Furlong was duly declared elected following a secret ballot of committee members.

10.5 APPOINTMENT OF COUNCIL DELEGATES TO COUNCIL ADVISORY COMMITTEES**10.5.1 DESIGN ADVISORY PANEL****File No.: D1.1****BACKGROUND**

The Design Advisory Panel comprises 3-5 community members and the Mayor (or his/her nominee) and advises Council on matters of architecture, building, town planning, landscape architecture, environment and urban design.

The Terms of Reference provide for the Mayor (or his/her nominee) to be appointed to the Panel.

VOTING

By absolute majority.

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Furlong, seconded Cr Walsh

That Council appoint the Mayor Rowell to the Design Advisory Panel.

Carried by Absolute Majority 11/0

10.5.2 TOWN PLANNING SCHEME REVIEW COMMITTEE**File No.: D2.4****BACKGROUND**

This occasional Committee is reviewing the Town Planning Scheme, with consultants Sheryl Chaffer & Associates. The Committee has comprised the Mayor, Chair of Development Services, another elected member, Chief Executive Officer and Manager, Development Services.

One elected member is required.
(Formerly Cr Ewing)

VOTING

By absolute majority.

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Walsh, seconded Cr Morgan

That the Mayor, Chair of Development Services, Cr Utting, Cr Jeanes, Cr Walsh and Cr Sheppard, Chief Executive Officer and Manager,

Development Services be appointed to the Town Planning Scheme Review Committee.

Carried by Absolute Majority 11/0

10.5.3 CARE FOR COTTESLOE – LOCAL AGENDA 21 COMMITTEE

File No.: X12.2

BACKGROUND

This committee is made up of two councillor delegates, two staff delegates and community delegates.

Two elected members are required.
(Formerly Crs Birnbrauer and Ewing.)

VOTING

By absolute majority.

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Morgan, seconded Cr Walsh

That Cr Morgan and Cr Walsh be appointed to the Care for Cottesloe – LA21 Committee.

Carried by Absolute Majority 11/0

10.6 APPOINTMENT OF CONCERT COORDINATOR

10.6.1 MUSIC FOR PLEASURE - COORDINATOR

File No.: X2.2

BACKGROUND

A liaison Councillor is provided to help with coordination of the programme for the winter series of family concerts (Music for Pleasure) held in the War Memorial Town Hall, to attend some of the concerts and to write a report for Council at the conclusion.

One delegate and a deputy delegate are required.

(Formerly Cr Rattigan)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Furlong, seconded Cr Morgan

That Cr Miller be appointed to coordinate the Music for Pleasure Concerts and Cr Robertson deputy coordinator.

Carried 11/0

10.7 APPOINTMENT OF COUNCIL DELEGATES TO EXTERNAL COMMITTEES OR BOARDS**10.7.1 WA LOCAL GOVERNMENT ASSOCIATION - CENTRAL METROPOLITAN ZONE****File No.: X11.17****BACKGROUND**

The WA Local Government Association Zone meetings occur every two months and are generally held on the fourth Thursday of the month. Two delegates and a deputy delegate are required.

(Delegate was Cr Furlong and in the absence of the second elected member delegate, the CEO was a voting delegate)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Morgan, seconded Cr Walsh

That the Mayor and Cr. Furlong, be appointed delegates to the Local Government Association - Central Metropolitan Zone.

Carried 11/0

10.7.2 WESTERN METROPOLITAN REGIONAL COUNCIL**File No.: D15.4****BACKGROUND**

This meeting is held at 5.30pm on 1st Thursday in the month. It is usually attended by Council and staff representatives.

Councillors should note that the issues associated with this Regional Council are related to waste removal and recycling and as such are referred through to the Development Services Committee. It would be advantageous to Council if the delegate and deputy delegate were members of the Development Services Committee.

One delegate and a deputy delegate are required.

(Formerly Cr Ewing and deputy delegate Cr Birnbrauer)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Cunningham, seconded Cr Sheppard

That Cr Strzina be appointed delegate and Cr Robertson deputy delegate to the Western Metropolitan Regional Council.

Carried 11/0

10.7.3 COTTESLOE-PEPPERMINT GROVE-MOSMAN PARK LIBRARY COMMITTEE**File No.: C11.1****BACKGROUND**

Library meetings are usually held 3-4 times a year.

One delegate and a deputy delegate are required.
(Currently Cr Utting)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Miller, seconded Cr Strzina

That Cr Utting be appointed delegate and Cr Jeanes deputy delegate to the Cottesloe-Peppermint Grove-Mosman Park Library Committee.

Carried 11/0

10.7.4 COMBINED COUNCILS AGED SUPPORT SERVICE COMMITTEE**File No.: C16.1****BACKGROUND**

This committee comprises representatives from Claremont, Cottesloe, Peppermint Grove and Mosman Park and usually meets as required. It oversees the formal agreement between the four Councils and the Aged Persons Support Service (TAPSS).

One delegate and a deputy delegate are required.
(Formerly Cr Ewing, deputy Cr Birnbrauer)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Sheppard, seconded Cr Utting

That Mayor Rowell be appointed delegate and Cr Walsh deputy delegate to the Combined Councils Aged Support Service Committee.

Carried 11/0

10.7.5 THE AGED PERSONS SUPPORT SERVICE (INC.)**File No.: C16.7****BACKGROUND**

This is a separate, incorporated body which provides services to the frail aged and elderly disabled mainly through funding provided by the Home and Community Care Program (HACC).

Note: The committee meets on the 2nd Monday of the month at 1.30 pm.

One delegate is required.

(Formerly Cr Ewing, deputy delegate Cr Birnbrauer)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Sheppard, seconded Cr Utting

That Mayor Rowell be appointed delegate and Cr Walsh deputy delegate to the Aged Persons Support Service (Inc.).

Carried 11/0

10.7.6 CURTIN AGED PERSONS HOMES (INC.)

File No.: C16.3

BACKGROUND

This organisation is a separate incorporated body which provides housing and accommodation for the aged in the community. RiverSea and Wearne are both Curtin Aged Persons Homes (CAPH) developments.

Meetings are held on 2nd Thursday of the month at 7.30pm.

One delegate and a deputy delegate are required.

(Currently Cr Furlong)

OFFICER RECOMMENDATION

Moved Cr Miller, seconded Cr Walsh

That Cr Furlong be appointed delegate and Cr Sheppard deputy delegate to the Curtin Aged Persons Homes (Inc.).

Carried 11/0

10.7.7 CURTIN AGED PERSONS FOUNDATION (INC.)

File No.: C16.2

BACKGROUND

This organisation raises funds to finance aged accommodation requirements for CAPH.

Meets quarterly to suit delegates.

One delegate and a deputy delegate are required.

(Currently Cr Furlong)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Miller, seconded Cr Walsh

That Cr Furlong be appointed delegate and Cr. Sheppard deputy delegate to the Curtin Aged Persons Foundation (Inc.).

Carried 11/0

10.7.8 JOHN CURTIN HOUSE COMMITTEE

File No.: 24 Jarrad Street

BACKGROUND

(Cr Utting was formerly the delegate.)

COUNCIL RESOLUTION

Moved Cr Walsh, seconded Cr Miller

That Cr Utting be appointed to the John Curtin House Committee (if existent).

Carried 11/0

10.7.9 WESTERN SUBURBS SAFER WA COMMITTEE

File No.: C5.4

BACKGROUND

This was formerly Western Suburbs Community Policing Committee.
Meets 2nd Wednesday of the month at 5.30pm.

One liaison councillor and a deputy liaison councillor required.

(Currently Cr. Furlong)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Sheppard, seconded Morgan

That Cr Furlong be appointed liaison councillor and Cr Cunningham deputy liaison councillor to the Western Suburbs Safer WA Committee.

Carried 11/0

10.7.10 COTTESLOE COAST CARE COMMITTEE**File No.: E2.10****BACKGROUND**

This group is an incorporated body, the constitution of which provides for a nominee of Council. Meets 7.30pm on 2nd Wednesday of month.

One delegate and a deputy delegate are required.
(*Currenty Cr. Morgan*)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Walsh, seconded Cr Miller

That Cr Morgan be appointed delegate and Cr Strzina deputy delegate to the Cottesloe Coast Care Committee.

Carried 11/0

10.7.11 (WESROC) WESTERN SUBURBS REGIONAL ORGANISATION OF COUNCILS – BOARD OF MANAGEMENT**File No.: X11.20****BACKGROUND**

The agreement between the six local authorities which are members of WESROC provides for the delegate and deputy delegate to be the Mayor and Deputy Mayor. WESROC Board of Management meets quarterly at 5.30pm on Thursdays. An executive comprising the CEOs provides reports to the Board.

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Walsh, seconded Cr Morgan

That the Mayor and Deputy Mayor be appointed delegate and deputy delegate to the Western Suburbs Regional Organisation of Councils Board of Management.

Carried 11/0

10.7.12 WESTERN SUBURBS DISTRICT PLANNING COMMITTEE**File No.: D4.13****BACKGROUND**

This Committee is established under the Town Planning & Development Act. It is resourced and coordinated by the Ministry for Planning and focuses on regional planning issues. Meets 5.30pm, 3rd Thursday, every second month.

One delegate and a deputy delegate are required.

(Formerly Cr Ewing, deputy delegate Cr Birnbrauer)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Furlong, seconded Cr Morgan

That Cr Cunningham be appointed delegate and Cr Walsh deputy delegate to the Western Suburbs District Planning Committee.

Carried 11/0

10.7.13 COTTESLOE BUSINESS ASSOCIATION INC.

File No.: X4.12

BACKGROUND

This a separate, incorporated body representing the interests of the Cottesloe business community. Council played a substantial role in establishing the group in 1995. The Association has invited Council to have a representative on the executive committee. The decision the Association has made is that if Council’s nominee is an officer, the position will retain a vote, if it is a councillor, the position will be as an observer.

One delegate and one deputy delegate are required.
(Formerly Mayor Hammond)

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Jeanes, seconded Cr Robertson

That Mayor Rowell be appointed delegate and Cr Cunningham deputy delegate to the Cottesloe Business Association.

Carried 11/0

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING

Nil.

12 MEETING CLOSURE

The Mayor announced the closure of the meeting at 8:20 pm.

CONFIRMED: MAYOR DATE:/...../.....