



# Town of Cottesloe

I hereby certify that the minutes of the Special Council meeting held  
on

**Tuesday, 12 May 2020**

were confirmed as a true and accurate record by Council resolution.

Signed:

A handwritten signature in blue ink, appearing to be 'D. [unclear]', written over a horizontal line.

Presiding Member

Date: 26/5/2020

# TOWN OF COTTESLOE



## SPECIAL COUNCIL MEETING

# MINUTES

SPECIAL COUNCIL MEETING  
HELD IN THE

War Memorial Hall, Cottesloe Civic Centre, 109 Broome Street, Cottesloe  
6:00pm Tuesday, 12 May 2020

**NEIL HARTLEY**  
Acting Chief Executive Officer

14 May 2020

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Agenda and minutes are available on the Town's website [www.cottesloe.wa.gov.au](http://www.cottesloe.wa.gov.au)

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**1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member announced the meeting opened at 6:03pm.

**2 DISCLAIMER**

The Presiding Member drew attention to the Town's Disclaimer.

**3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

The Mayor announced that the meeting is being recorded, solely for the purpose of confirming the correctness of the Minutes.

**4 PUBLIC QUESTION TIME****4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4.2 PUBLIC QUESTIONS**

Nil

**5 PUBLIC STATEMENT TIME**

Nil

**6 ATTENDANCE****Elected Members**

Mayor Philip Angers  
Cr Lorraine Young  
Cr Caroline Harben  
Cr Helen Sadler  
Cr Craig Masarei  
Cr Melissa Harkins  
Cr Michael Tucak  
Cr Kirsty Barrett  
Cr Paul MacFarlane

**Officers**

Mr Neil Hartley  
Ms Mary-Ann Winnett

Acting Chief Executive Officer  
Governance Coordinator

**6.1 APOLOGIES**

Nil

**Officers Apologies**

Nil



**12.1.1 CONFIDENTIAL EMPLOYEE MATTER**

This item is considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (a), (b) and (c) as it contains information relating to a matter affecting an employee or employees, the personal affairs of any person and a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

**File Ref:** SUB/2792

**Attachments:** 12.1.1(a) CEO Employment Contract **[CONFIDENTIAL]  
[UNDER SEPARATE COVER]**

12.1.1(b) Letter of appointment **[CONFIDENTIAL] [UNDER  
SEPARATE COVER]**

**Responsible Officer:** Neil Hartley, Acting Chief Executive Officer

**Author:** Neil Hartley, Acting Chief Executive Officer

**Author Disclosure of Interest:** Nil

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Sadler

**THAT Council by absolute majority:**

1. **ENDORSES** as required by S5.36 of the *Local Government Act 1995*:
  - a. that Mr Matthew Scott, is suitably qualified and experienced to undertake the position of CEO at the Town of Cottesloe; and
  - b. its satisfaction with the attached (tabled) employment contract; and
2. **ENDORSES** the offer of \$7,000 as a relocation contribution, and **AUTHORISES** the Mayor to sign the letter of appointment and CEO's Contract, on behalf of the Town of Cottesloe (as attached).

Carried by Absolute Majority 9/0

**MOTION FOR RETURN FROM BEHIND CLOSED DOORS**

Moved Mayor Angers

Seconded Cr Sadler

In accordance with Standing Orders 15.10 that the meeting be re-opened to members of the public and media and motions passed behind closed doors be read out if there are any public present.

Carried 9/0

*The meeting was re-opened to the public at 6:16pm, however no members of the public or media were in attendance.*

**12.2 PUBLIC READING OF RECOMMENDATIONS THAT MAY BE MADE PUBLIC**

**12.1.1 CONFIDENTIAL EMPLOYEE MATTER**

As no members of the public attended the meeting the resolution for item 12.1.1 was not read out.

**13 MEETING CLOSURE**

The Mayor announced the closure of the meeting at 6:16pm.