

TOWN OF COTTESLOE



FULL COUNCIL MEETING MINUTES

SPECIAL MEETING OF COUNCIL
HELD IN THE
Council Chambers, Cottesloe Civic Centre
109 Broome Street, Cottesloe
7.00 PM, Monday, 21 October, 2013

CARL ASKEW
Chief Executive Officer

24 October 2013

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Mayor announced the meeting opened at 7:00 PM.

2 ELECTED MEMBER'S DECLARATION OF OFFICE

The Mayor confirmed that she had made her declaration of office earlier in the day before the CEO. The Mayor and the CEO witnessed the declarations of all newly elected Council members; Councillors Burke, Downes, Angers and Birnbrauer, in accordance with Section 2.29 of the *Local Government Act (1995)*.

2.29. Oath or affirmation of allegiance and declaration

(1) A person elected as an elector mayor or president or as a councillor has to make a declaration in the prescribed form before acting in the office.

(2) A person elected by the council as mayor, president, deputy mayor or deputy president has to make a declaration in the prescribed form before acting in the office.

(3) A declaration required by this section is to be taken or made before a prescribed person.

(4) A person who acts in an office contrary to this section commits an offence.

3 COUNCILLOR SEATING ARRANGEMENTS

Council's Standing Orders Local Law 2012, clause 11.2 provides that:

(1) At the first meeting after an election, the CEO shall allot by random draw, a position at the council table to each councillor.

(2) Each councillor shall, until such time as there is a call by a majority of councillors for a re-allotment of positions, occupy that position when present at meetings of the council.

(3) No member shall be deemed to be present unless occupying their allotted place within the council chambers.

The CEO conducted a draw for seating in the Council Chamber.

The seats were allocated as follows:

1. Cr Pyvis
2. Cr Walsh
3. Cr Rowell
4. Cr Downes
5. Cr Angers
6. Cr Burke
7. Cr Jeanes
8. Cr Birnbrauer

4 ELECTION OF DEPUTY MAYOR

Section 2.15 of the Local Government Act (1995) provides that the Deputy Mayor is to be elected by the Council.

5 DEPUTY MAYOR DECLARATION OF OFFICE

One written nomination was received for the position of Deputy Mayor. Cr Jeanes was nominated by Mayor Dawkins. There being no other nominations Cr Jeanes was declared as Deputy Mayor.

In accordance with s.2.15 of the Local Government Act (1995) Cr Jeanes made his declaration of office as Deputy Mayor before the Mayor and Council.

6 ATTENDANCE**Elected Members**

Mayor Jo Dawkins
Cr Jack Walsh
Cr Jay Birnbrauer
Cr Katrina Downes
Cr Philip Angers
Cr Peter Jeanes
Cr Robert Rowell
Cr Helen Burke

Officers

Mr Carl Askew	Chief Executive Officer
Mrs Lydia Giles	Executive Officer
Mr Mat Humfrey	Manager Corporate & Community Services

Apologies

Cr Sally Pyvis

Officer Apologies

Nil

Leave of Absence (previously approved)

Nil

7 BUSINESS OF COUNCIL

7.1 STANDING COMMITTEE MEMBERSHIP

Local Government Act - Subdivision 2 — Committees and their meetings

5.8. ESTABLISHMENT OF COMMITTEES

A local government may establish comm.*

tees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

** Absolute majority required.*

5.9. TYPES OF COMMITTEES

(1) *In this section —*

“other person” means a person who is not a council member or an employee.

(2) *A committee is to comprise —*

- (a) *council members only;*
- (b) *council members and employees;*
- (c) *council members, employees and other persons;*
- (d) *council members and other persons;*
- (e) *employees and other persons; or*
- (f) *other persons only.*

5.10. APPOINTMENT OF COMMITTEE MEMBERS

(1) *A committee is to have as its members —*

- (a) *persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*
- (b) *persons who are appointed to be members of the committee under subsection (4) or (5).*

** Absolute majority required.*

(2) *At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.*

(3) *Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.*

(4) *If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the*

mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.

(5) *If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —*

(a) *to be a member of the committee; or*

(b) *that a representative of the CEO be a member of the committee,*

the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

5.11. TENURE OF COMMITTEE MEMBERSHIP

(1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*

(a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;*

(b) *the person resigns from membership of the committee;*

(c) *the committee is disbanded; or*

(d) *the next ordinary elections day,*

whichever happens first.

(2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*

(a) *the term of the person's appointment as a committee member expires;*

(b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant;*

(c) *the committee is disbanded; or*

(d) *the next ordinary elections day,*

whichever happens first.

5.12. ELECTION OF PRESIDING MEMBERS AND DEPUTIES

- (1) *The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —*
 - (a) *to “office” were references to “office of presiding member”;*
 - (b) *to “council” were references to “committee”;* and
 - (c) *to “councillors” were references to “committee members”.*
- (2) *The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule —*
 - (a) *to “office” were references to “office of deputy presiding member”;*
 - (b) *to “council” were references to “committee”;*
 - (c) *to “councillors” were references to “committee members”;* and
 - (d) *to “mayor or president” were references to “presiding member”.*

Council has three standing committees (refer to attached Standing Committee Roles Policy) namely:

1) Development Services Committee

The Development Services Committee (DSC) meets monthly and considers the major applications for planning approval under Council's town planning scheme that are not handled under delegation. It also considers reports on strategic and policy planning matters, as well as on significant development or subdivision proposals requiring recommendations to the Western Australian Planning Commission for determination. The DSC makes recommendations to Council of support, with or without conditions/requirements, or non-support and the reasons why, for Council to determine items.

2) Works and Corporate Services Committee

The Works and Corporate Services Committee meets monthly and considers items prepared by the Manager of Engineering Services, the Manager of Corporate and Community Services, Principal Environmental Health Officer, Sustainability Officer and the CEO. They include the financial reports for the preceding month including a detailed analysis of investments, loans, debtors, accounts paid and rates outstanding. The Works and Corporate Services Committee make recommendations to Council and provide an opportunity for Councillors to consider a broad range of issues affecting the Town and its operations/services.

3) Strategic Planning Committee

The Strategic Planning Committee meets quarterly and considers the strategic direction of the Council, reviews its Future Plan and Action Plans, and broader strategic issues for the Town and region. As a minimum, the membership of the Strategic Planning Committee is currently comprised of the Mayor, Deputy Mayor

and Presiding Members of the Development Services and the Works and Corporate Services Committees. This group of four also forms the CEO's Performance Review Panel.

Note: In the event that the Mayor or Deputy Mayor is elected as the Presiding member of either the Development Services or the Works and Corporate Services Committee, then the respective Deputy Presiding member of the relevant Standing Committee becomes a member of the Strategic Planning Committee.

Notes:

The Mayor is entitled to be a member of any Council appointed committee.

Each committee must be comprised of at least three elected members and can consist of as many as nine elected members (i.e. the Council).

In terms of meeting efficiency and effectiveness, previous committee numbers have been either 5 or 6 elected members. By convention, *at least* two deputy members are required to assist each committee so that quorums can be easily maintained.

During the 2011 – 2013 period the Works & Corporate Services Committee had 5 elected members, the Development Services Committee had 6 and the Strategic Planning Committee had 4. In 2011 all members not appointed to their respective Standing Committee were appointed as a Deputy Member, with 1 member being appointed as a Deputy for the Strategic Planning Committee.

These arrangements can be changed at any time by absolute majority decision – subject to the requirements of the *Local Government Act 1995*.

Each elected member is entitled to be a member of at least one Standing Committee. As a matter of policy, all elected members are “...allowed to participate in the debate and discussion of any Council Standing Committee but only to the extent that elected members who have not specifically been elected by Council to a Standing Committee shall not vote on any matter immediately before that particular Standing Committee meeting.”

VOTING

Absolute Majority

COUNCIL RESOLUTION

Moved Mayor Dawkins, seconded Cr Downes

DEVELOPMENT SERVICES COMMITTEE

That Council appoint:

Mayor Dawkins

Cr Birnbrauer

Cr Downes

Cr Angers

**Cr Walsh
Cr Jeanes
Cr Burke
As members and
Cr Rowell
Cr Pyvis**

as deputy members of the Development Services Committee;

WORKS & CORPORATE SERVICES COMMITTEE

That Council appoint:

**Mayor Dawkins
Cr Pyvis
Cr Rowell
Cr Angers
Cr Burke
Cr Jeanes**

as members and

**Cr Birnbrauer
Cr Downes**

as deputy members of the Works & Corporate Services Committee.

Carried 8/0

STRATEGIC PLANNING COMMITTEE**Moved Mayor Dawkins, seconded Cr Jeanes****That Council;**

- 1. Appoint the Mayor, Deputy Mayor, Presiding Member of the Development Services Committee and Presiding Member of the Works and Corporate Services Committee as members.**
- 2. Note that in the event that the Mayor or Deputy Mayor is elected as the Presiding member of either the Development Services or the Works and Corporate Services Committee, then the respective Deputy Presiding member of the relevant Standing Committee be appointed as member of the Strategic Planning Committee.**
- 3. Defer consideration of appointment of any *additional* elected members to the Strategic Planning Committee until after the first meeting of the Development Services and Works and Corporate Services Committees, and be appointed at the next ordinary meeting of the Council.**
- 4. Appoint the Strategic Planning Committee as the CEO's Contract and Performance Review Panel.**

Note: Appointment of presiding members and deputy presiding members of Standing Committees will take place at the first meeting of that committee as the first item of business.

Carried 8/0

7.2 ADVISORY COMMITTEE MEMBERSHIP**7.2.1 AUDIT COMMITTEE**

Council is required to appoint an Audit Committee. The relevant regulation requires the following.

7.1A. Audit committee

(1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.

(2) The members of the audit committee of a local government are to be appointed by the local government and at least 3 of the members, and the majority of the members, are to be council members.

(3) A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent him or her as a member of an audit committee.

(4) An employee is not to be a member of an audit committee.

Previous Appointments

Cr Rowell

Cr Jeanes

Cr Strzina

Cr Downes (Deputy)

In addition, the Town's Auditor, CEO and Manager Corporate & Community Services attend Audit Committee meetings.

VOTING

Absolute Majority.

OFFICER RECOMMENDATION & COUNCIL RESOLUTION

Moved Cr Rowell, seconded Mayor Dawkins

That Council appoints:

Cr Rowell

Cr Jeanes

Cr Angers

As members and Cr Downes as deputy member of the Audit Committee.

Carried 8/0

7.2.2 COTTESLOE COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE

This committee was created by Council at its April 2005 meeting and its original purpose was to draft a *Community Safety and Crime Prevention Plan* for Cottesloe. It now has carriage of the implementation of the plan.

The committee is comprised of:

- three members of Council;
- at least one delegate from the community;
- at least one delegate from the Cottesloe Business Association;
- and
- at least one officer from the Cottesloe Police Station.

Previous Appointments

Cr Walsh

Cr Pyvis (Deputy)

VOTING

Absolute Majority.

COUNCIL RESOLUTION

Moved Mayor Dawkins, seconded Cr Downes

That Council appoints Cr Pyvis as member and Cr Downes as deputy member of Cottesloe Community Safety and Crime Prevention Committee.

Carried 8/0

7.2.3 DESIGN ADVISORY PANEL

The Design Advisory Panel consists of six community members and one elected member of Council (which may or may not be the Presiding Member of the Development Services Committee).

The Panel advises Council on;

- Significant or potentially contentious development proposals.
- Proposals that significantly impact on environmental values and the natural heritage.
- Precinct and major site design issues, including town centre, open space or transport proposals with urban design implications.
- Urban design guidelines for built form and the public domain.
- Amendments to the town planning scheme that have an important design component.
- The relationship of a proposal to built heritage in an urban design sense.

The elected member appointee to the panel presides over meetings of the panel. As is the case with all Council-sponsored meetings it is open to all elected members to attend meetings of the Design Advisory Panel.

Previous Appointments

Cr Walsh (presiding member of Development Services Committee)
Cr Jeanes (1st deputy)

VOTING

Absolute Majority.

COUNCIL RESOLUTION

Moved Cr Rowell, seconded Cr Jeanes

1. **That Council appoint the Presiding Member of the Development Services Committee as Presiding Member of the Design Advisory Panel.**
2. **That the appointment of the deputy presiding member of the Design Advisory Panel be determined at the first meeting of the Design Advisory Panel.**

Carried 8/0

7.2.4 DISABILITY SERVICES ADVISORY COMMITTEE

The Disability Services Advisory Committee assists with the development and implementation of Council's *Disability Access and Inclusion Plan*.

Previous Appointments

Cr Pyvis
Cr Walsh (Deputy)

VOTING

Absolute Majority.

COUNCIL RESOLUTION

Moved Cr Rowell, seconded Cr Jeanes

That Cr Pyvis be appointed member and Cr Birnbrauer as deputy member of the Disability Services Advisory Committee.

Carried 8/0

7.2.5 PUBLIC EVENTS COMMITTEE

The role of the Public Events Committee is to:

- (1) Consider the community concerts, festivals and events that are currently held in Cottesloe and identify:
 - (a) the aims, objectives and target audience for each event,
 - (b) whether any event(s) should no longer continue,
 - (c) improvements that could be made to any event(s),
 - (d) any new event(s) that could be held; and
- (2) Provide feedback to the CEO, Manager Corporate & Community Services, Community Development Officer and Executive Officer in relation to community events in Cottesloe.

Previous Appointments

Mayor Morgan
Cr Rowell
Cr Downes
Cr Jeanes (Deputy)

The majority of reports and applications made to the Public Event Committee are also referred to the Works and Corporate Committee of Council and as such there is a degree of "duplication" with the consideration of event applications. As such Council may wish to consider discontinuing this particular Committee in favour of event applications being considered by the Works and Corporate Committee.

If Council wishes to continue with this Committee then the following recommendations is proposed.

That Council appoint:

Cr

Cr

Cr

to Public Events Committee and Cr as deputy member of the Public Events Committee.

VOTING

Absolute Majority.

OFFICER RECOMMENDATION

That Council discontinue with the Public Events Committee in favour of event applications being reported to the Works and Corporate Committee.

COUNCIL DISCUSSION

The Mayor spoke to this item and outlined that, after discussion with a number of members, she intended to propose an alternate motion for consideration, which supports the retention of the Public Events Committee.

ALTERNATE MOTION

Moved Cr Downes, seconded Cr Burke

That Council appoint:

Cr Downes

Cr Birnbrauer

Cr Burke

Cr Angers

to Public Events Committee and Mayor Dawkins as deputy member of the Public Events Committee.

Carried 8/0

7.2.6 ART ACQUISITION PANEL

Council Policy “Acquisition of Artworks” states’

4.1 Art Acquisition Panel

(a) Recommendations for the purchase of art works are to be made by an Art Acquisition Panel consisting of:

- the Mayor;
- the CEO; and
- two nominees of the Council with relevant experience in the acquisition of art works.

(b) Committee members shall act in a voluntary capacity and be appointed for a maximum term of 2 years effective until the next ordinary local government elections.

(c) Members may be re-nominated to serve on the panel for a further term.

(d) The Mayor shall act as the Presiding Member of the panel and shall exercise a casting vote in the event of a tied vote.

Previous Appointments

Mayor Morgan
Art Curator Lee Holben
CEO
Cr Rowell
Cr Downes (Deputy)

VOTING

Absolute Majority

OFFICER RECOMMENDATION

Moved Cr Rowell, seconded Cr Angers

That Council appoint the Mayor, Art Curator Lee Holben, CEO and Cr as members and Cr as deputy members of the Art Acquisition Panel for the period October 2013 to October 2015.

COUNCIL DISCUSSION

The Mayor spoke this item and foreshadowed two amendments in relation to the appointment of the Town’s Art Curator and the membership of the Panel.

AMENDMENT

Moved Mayor Dawkins, seconded Cr Rowell

That the words “Art Curator Lee Holben” be removed and be replaced with “art expert as recommended by the Art Acquisition Panel”.

Carried 8/0

AMENDMENT

Moved Mayor Dawkins, seconded Cr Burke

That Council appoints two Councillors as members of the Art Acquisition Panel.

Carried 8/0

Four nominations were received for members of the Art Acquisition Committee, Cr Rowell, Cr Downes, Cr Burke and Cr Birnbrauer.

There being only two positions for the panel the CEO, with the assistance of the Manager Corporate and Community Services, conducted a secret ballot amongst the Councillors, with Cr Rowell and Cr Downes declared as members and Cr Burke as deputy member.

COUNCIL RESOLUTION

That Council appoint the Mayor, an art expert as recommended by the Art Acquisition Panel, CEO, Cr Rowell and Cr Downes as members and Cr Burke as a deputy member of the Art Acquisition Panel for the period October 2013 to October 2015.

Carried 8/0

7.3 APPOINTMENT OF COUNCIL DELEGATES TO OTHER LOCAL GOVERNMENT BODIES**7.3.1 COMBINED COUNCILS AGED SUPPORT SERVICE COMMITTEE**

This committee consists of elected members from the Councils of Claremont, Cottesloe, Peppermint Grove and Mosman Park.

It oversees the formal agreement between the four Councils and TAPSS Community Care.

It meets at least annually and on other occasions as required. One delegate and a deputy delegate are required.

Previous Appointments

Cr Walsh
Cr Strzina (Deputy)

VOTING

Simple Majority.

COUNCIL RESOLUTION**Moved Mayor Dawkins, seconded Cr Downes****That Cr Burke. be appointed delegate and Cr Birnbrauer deputy delegate to the Combined Councils Aged Support Service Committee.****Carried 8/0****7.3.2 THE GROVE LIBRARY MANAGEMENT COMMITTEE**

This committee was formed to determine issues of policy and all other matters associated with the day to day management of the library. This committee consists of elected members from the Councils of Cottesloe, Peppermint Grove and Mosman Park as well as the Library Manager and library support staff.

Library meetings are usually held 3-4 times a year. One delegate and a deputy delegate are required.

Previous Appointments

Cr Pyvis

VOTING

Simple Majority.

COUNCIL RESOLUTION**Moved Cr Downes, seconded Cr Walsh****That Cr Pyvis be appointed delegate and Mayor Dawkins as deputy delegate to the Grove Library Management Committee.****Carried 8/0****7.3.3 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) - CENTRAL METROPOLITAN ZONE**

Western Australian Local Government Association zone meetings occur every two months. The Central Metropolitan Zone generally meets on the 4th Thursday of every second month at 6.00pm.

Two delegates are required. The CEO attends as a non-voting member.

These delegates are also entitled to attend the Annual State Conference of WALGA.

The following Local Government Authorities are members of the WALGA Central Metropolitan Zone;

- Town of Cambridge
- Town of Cottesloe
- Town of Claremont
- Town of Mosman Park
- City of Nedlands

- Shire of Peppermint Grove
- City of Perth
- City of Subiaco
- Town of Vincent

The WA Local Government Association (WALGA) is the voice of Local Government in Western Australia. As the peak industry body WALGA advocates on behalf of the State's 139 Local Governments and negotiates service agreements for the sector. WALGA is not a government department or agency and its mission is to *provide strong representation, strong leadership, enhance the capacity of and build a positive public profile for, Local Government.*

Previous Appointments

Cr Walsh
Cr Boland
Cr Strzina (Deputy)

VOTING

Simple Majority.

COUNCIL RESOLUTION

Moved Cr Downes, seconded Cr Angers

That Mayor Dawkins and Cr Rowell be appointed delegates and Cr Jeanes as deputy delegate to the Western Australian Local Government Association - Central Metropolitan Zone.

Carried 8/0

7.3.4 WESTERN SUBURBS REGIONAL ORGANISATION OF COUNCILS (WESROC)

The agreement between the six local governments which are members of WESROC provides for the delegate and deputy delegate to be the Mayor and Deputy Mayor. The WESROC Board meet six monthly. The Executive for WESROC (CEO's) meet monthly.

The following Local Government Authorities are members of WESROC;

- Town of Claremont
- Town of Cottesloe
- Town of Mosman Park
- City of Nedlands
- Shire of Peppermint Grove
- City of Subiaco

Note: the Town of Cambridge is an observer and casual participant.

The municipal authorities of the western suburbs of Perth have established a variety of initiatives to enhance regional cooperation and improve service delivery to their respective communities over a number of years. WESROC is a voluntary collaborative partnership of Councils which aims to facilitate and coordinate activities designed to promote community and economic development within the region and to enhance that capacity of member local governments.

Previous Appointments

Mayor Morgan
Cr Walsh (Deputy Mayor)

VOTING

Simple Majority.

COUNCIL RESOLUTION

Moved Cr Downes, seconded Cr Burke

That the Mayor and Deputy Mayor be appointed delegate and deputy delegate to the Western Suburbs Regional Organisation of Councils.

Carried 8/0

7.3.5 WESTERN METROPOLITAN REGIONAL COUNCIL (WMRC)

This Local Government meets at 5.30pm on 2nd Tuesday every second month. It is usually attended by a Council delegate and a staff representative. (Principal Environmental Health Officer).

The following Local Government Authorities are members of the WMRC;

- Town of Claremont
- Town of Cottesloe
- Town of Mosman Park
- Shire of Peppermint Grove
- City of Subiaco

The WMRC is a statutory local government authority established in 1989 by five western suburbs local government's to undertake waste management functions. Like all local governments the WMRC is administered by a "Council" of members, one member from each of the participating local governments. The Regional Council meets regularly to administer the functions and duties of the organisation.

The principal activity is the operation of the Brockway Waste Transfer Station situated on the corner of Brockway Road and Lemnos Street, Shenton Park. Here municipal solid waste (MSW) from member councils and others is received and aggregated into larger loads for transport in sealed containers to landfill sites located on the outer fringes of the Perth metropolitan area.

In addition to this the Regional Council operates a green waste recycling operation where readily separate able green waste is diverted from the waste stream, ground up into mulch and sold to the horticultural industry.

One delegate and one deputy delegate are required.

Previous Appointments

Cr Strzina
Cr Rowell (Deputy)

VOTING

Simple Majority.

COUNCIL RESOLUTION

Moved Cr Jeanes, seconded Cr Walsh

That Cr Rowell be appointed delegate and Cr Downes deputy delegate to the Western Metropolitan Regional Council.

Carried 8/0

7.3.6 WESTERN SUBURBS DISTRICT PLANNING COMMITTEE

This Committee is established under the Planning & Development Act. It is resourced and coordinated by the Department of Planning (DoP) and focuses on regional planning issues. It is usually attended by Council delegates from the Western Suburbs local governments and relevant Council and DoP staff.

The Western Australian Planning Commission (WAPC) on 25 August 2009 resolved that this Committee would become an advisory committee with meetings scheduled at the discretion and direction of the WAPC.

One delegate and a deputy delegate are required.

Previous Appointments

Cr Downes
Cr Jeanes (Deputy)

VOTING

Simple Majority.

COUNCIL RESOLUTION

Moved Mayor Dawkins, seconded Cr Rowell

That Cr Downes be appointed delegate and Cr Jeanes deputy delegate to the Western Suburbs District Planning Committee.

Carried 8/0

7.3.7 DEVELOPMENT ASSESSMENT PANEL

Under the DAP regulations each local government nominates four elected members of the Council, comprising two local members and two alternate deputy local members to sit on the local DAP as required.

On 25 February 2013 Council nominated Cr Walsh and Cr Boland as its primary members to represent Council on the Joint DAP; and also nominated Cr Rowell and Cr Jeanes as its deputy members. They were subsequently appointed for a two-year term expiring on 26 April 2015.

Local government elections may result in a change to DAP membership if current councillors who are DAP members are not re-elected. Only Cr Boland is contesting re-election in October 2013.

Council must consider replacement of DAP members where there is a vacancy. Only a replacement for any vacancy has to be nominated, as the other appointed members/deputies remain.

Council is free to nominate from its elected members whoever is willing and able to be a DAP member and is considered well-suited for the purpose. Elected members with considerable experience on Council's Development Services Committee or with a leading role in the affairs of the Town would be appropriate.

Previous Appointments

Cr Walsh (Primary member)
Cr Boland (Primary member)

Cr Rowell (Alternate member)
Cr Jeanes (Alternate member)

In the event that Cr Boland is not re-elected in the October 2013 Local Government elections, Council will be required to nominate another councillor to replace Cr Boland as a primary local member on the Joint Development Assessment Panel, and advise the Department of Planning accordingly.

VOTING

Simple Majority.

COUNCIL RESOLUTION

Moved Cr Downes, seconded Cr Walsh

That Council notify the Department of Planning that Crs Walsh and Rowell are nominated as its primary delegates and Crs Birnbrauer and Jeanes are nominated as alternate deputy delegates to the Joint Development Assessment Panel.

Carried 8/0

7.4 APPOINTMENTS TO COMMUNITY ORGANISATIONS**7.4.1 COTTESLOE COASTCARE ASSOCIATION**

This group is an incorporated body and its constitution provides for a nominee of Council. It meets at 7.30pm on the 2nd Wednesday of each month.

One delegate and one deputy delegate are required.

Previous Appointments

Cr Boland
Cr Strzina (Deputy)

VOTING

Simple Majority.

COUNCIL RESOLUTION

Moved Mayor Dawkins, seconded Cr Walsh

That Cr Birnbrauer be appointed delegate and Cr Jeanes deputy delegate to the Cottesloe Coastcare Association.

Carried 8/0

7.4.2 PROCOTT (AKA COTTESLOE BUSINESS ASSOCIATION)

This is an incorporated body promoting the interests of the Cottesloe business community in the town centre using specified area rates income provided by the Town of Cottesloe.

Under the specified area rate agreement between PROCOTT Inc and the Town of Cottesloe, PROCOTT Inc is required to give the Town of Cottesloe reasonable notice in writing of all proposed meetings of its directors and permit two elected members of the Town of Cottesloe to attend and participate in the discussions at all meetings of its directors.

Two delegates are required.

Previous Appointments

Cr Rowell
Cr Hart
Cr Downes

VOTING

Simple Majority.

COUNCIL RESOLUTION

Moved Cr Walsh, seconded Cr Downes

That Cr Rowell and Cr Birnbrauer be appointed as delegates and Cr Burke as deputy delegate to PROCOTT (Inc.)

Carried 8/0

7.4.3 TAPSS COMMUNITY CARE (INC.)

This is an incorporated body which provides services to the frail aged and elderly disabled mainly through funding provided by the Home and Community Care Program (HACC).

The committee meets on the 2nd Monday of the month at 4.30 pm.

One delegate and a deputy delegate are required.

Previous Appointments

Cr Walsh

VOTING

Simple Majority.

COUNCIL RESOLUTION

Moved Cr Angers, seconded Cr Downes

That Cr Birnbrauer be appointed delegate and Mayor Dawkins deputy delegate to TAPSS Community Care (Inc.).

Carried 8/0

7.5 MEMBERSHIP OF INFORMAL WORKING GROUPS

The below listed informal working groups have been active during 2011 – 2013 and Council may wish to continue with their membership. Council is not required to formally appoint members to any of these working groups by resolution as they can be formed at any time, however, Council may choose to nominate delegates for the term 2013 – 2015.

7.5.1 STATION STREET REDEVELOPMENT WORKING GROUP

The Station Street Working Group (SSWG) was established to oversee the Station Street Study of the car park and sump sites and to consider development options for each. The initial study was undertaken during 2008 followed by Design Guidelines in 2009-10. The sump site has recently been converted to a car park. The interrelated Public Domain Infrastructure Improvement Plan was also completed in 2010 and presented to the SSWG, and has been adopted by Council. Council has also received reports regarding CCTV and crime prevention measures for Station Street, as well as other Town Centre matters.

Previous Appointments

Cr Hart

Cr Rowell

Cr Jeanes

OFFICER COMMENT

Given the progress to date, the original task of the Working Group is considered to be completed and is no longer required. However Council has identified a number of matters within the Town Centre that required ongoing involvement and has specifically set aside funds in 2013/14 for improvements in the Town Centre. As consequence Council may wish to consider establishing a Town Centre Working Group. In addition, with the anticipated sale of Council's former depot site, there may be additional funds available to progress redevelopment of the public realm within the Town Centre.

COUNCIL RESOLUTION

Moved Mayor Dawkins, seconded Cr Rowell

That Council appoint:

Mayor Dawkins

Cr Rowell

Cr Birnbrauer

Cr Burke

Cr Angers

to the Town Centre Working Group.

Carried 7/1

7.5.2 COTTESLOE FORESHORE WORKING GROUP

The Foreshore Working Group arose out of the review for proposed Local Planning Scheme No. 3 (LPS3) and the associated Enquiry by Design (EbD) which produced an initial foreshore concept plan. Following this earlier work Council, in 2009, reconvened it as the Foreshore Concept Plan Implementation Working Group to work with a consultant to firm-up the plan. The resultant Cottesloe Foreshore Redevelopment Plan was produced through a series of workshop, has been adopted by Council and provided to the State Government in support of LPS3.

The Plan is now a basis for implementation projects such as the disability access ramp and additional toilets/change-rooms. These are now being progressed by whole-of-Council briefing sessions and reports as required, therefore the Working Group *per se* is no longer necessary. However, with the upcoming gazettal of LPS 3 it is anticipated that there will be future development along the foreshore which may complement existing and future Council works. As such the continuation of the working group will be beneficial.

In addition, with the anticipated sale of Council's former depot site, there may be additional funds available to progress redevelopment of the public realm of the foreshore.

Previous Appointments

Mayor Morgan
Cr Jeanes
Cr Downes
Cr Boland

COUNCIL RESOLUTION

Moved Cr Downes, seconded Cr Rowell

That Council appoint:

Mayor Dawkins

Cr Downes

Cr Jeanes

Cr Pyvis

Cr Burke

to the Foreshore Working Group.

Carried 8/0

7.5.3 BICYCLE WORKING GROUP

The Working Group was established in 2012 to undertake a review of the Town's Bike Plan 2008 – 2014. The group meets as required and the Town is currently consulting with the community on bike issues/needs prior to updating its current plan.

Previous Appointments

Cr Rowell
Cr Boland
Cr Pyvis
Cr Walsh

COUNCIL RESOLUTION

Moved Mayor Dawkins, seconded Cr Downes

That Council appoint:

Cr Pyvis

Cr Rowell

Cr Walsh

to the Bicycle Working Group

Carried 8/0

7.5.4 HOTELS WORKING GROUP

The Town hosts regular meetings with the major beachfront Hotels and these meetings are also attended by representatives from Indiana, Ocean Beach Hotel, Cottesloe Beach Hotel, Barchetta, the two surf clubs, Cottesloe Police,

and a number of local residents. The meeting is chaired by a Councillor and is open to all elected members to attend.

Meetings occur primarily during the summer period (November to April).

Previous Appointments

Cr Pyvis

COUNCIL RESOLUTION

Moved Mayor Dawkins, seconded Cr Angers

That Cr Pyvis be appointed delegate and Cr Jeanes deputy delegate to Hotels Working Group.

Carried 8/0

8 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING

Nil

10 MEETING CLOSURE

The Mayor announced the closure of the meeting at 7:46 PM

CONFIRMED MINUTES OF 21 October 2013 PAGES 1 – 29 INCLUSIVE.

PRESIDING MEMBER:

POSITION:

.....

DATE: / /