

TOWN OF COTTESLOE



SPECIAL COUNCIL MEETING

AGENDA

**SPECIAL COUNCIL MEETING
TO BE HELD IN THE
Council Chambers, Cottesloe Civic Centre
109 Broome Street, Cottesloe
5:30 PM Tuesday, 8 September 2026**

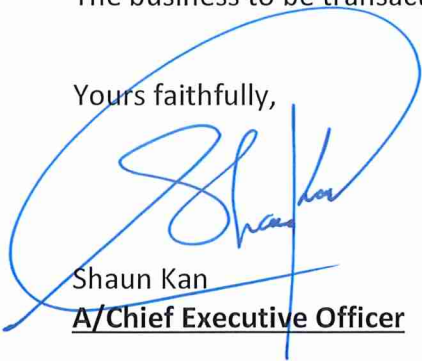
Town of Cottesloe

SPECIAL COUNCIL MEETING

Notice is hereby given that the next Special Council Meeting will be held in the Council Chambers, Cottesloe Civic Centre, 109 Broome Street, Cottesloe, on **8 September 2026**, commencing at **5:30 PM**.

The business to be transacted is shown on the Agenda hereunder.

Yours faithfully,



Shaun Kan
A/Chief Executive Officer

04 September 2026

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Town for any act, omission, statement or intimation occurring during council meetings.

The Town of Cottesloe disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during council meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a council meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Town of Cottesloe during the course of any meeting is not intended to be and is not taken as notice of approval from the Town.

The Town of Cottesloe wishes to advise that any plans or documents contained within the agenda or minutes may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction.

Members of the public should note that no action should be taken on any application or item discussed at a council meeting prior to written advice on the resolution of Council being received.

All formal Council Meetings will be audio visual recorded and livestreamed and will be publicly available via the Town of Cottesloe's website or social media platform.

Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au



Town of Cottesloe

DISCLOSURE OF INTERESTS

Agenda Forum ☐

Ordinary Council Meeting ☐

Special Council Meeting ☐

Name of Person Declaring an interest

Position

Date of Meeting

This form is provided to enable members and officers to disclose an Interest in the matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act 1995 and Local Government (Administration) Regulations 1996 34C.

INTEREST DISCLOSED

Item No

Item Title

Nature of Interest

Type of Interest

Financial ☐

Proximity ☐

Impartiality ☐

INTEREST DISCLOSED

Item No

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Nature of Interest

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Financial ☐

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Nature of Interest

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Financial ☐

Proximity ☐

Impartiality ☐

DECLARATION

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

DISCLOSURE OF INTERESTS

Notes for Your Guidance

IMPACT OF A FINANCIAL INTEREST (s. 5.65. & s. 67. Local Government Act 1995)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- a. In a written notice given to the Chief Executive Officer before the Meeting or;
- b. At the Meeting immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- a. Preside at the part of the Meeting relating to the matter or;
- b. Participate in, or be present during, any discussion or decision making procedure relative to the matter, unless and to the extent that, the disclosing member is allowed to do so under *Section 5.68* or *Section 5.69* of the *Local Government Act 1995*.

INTERESTS AFFECTING FINANCIAL INTEREST

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest in a matter**.

1. A Financial Interest, pursuant to s. 5.60A or 5.61 of the *Local Government Act 1995*, requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are expectations in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e sporting, social, religious etc, and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e, if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors and ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **must** be given when the matter arises in the Agenda, and immediately before the matter is discussed. Under s. 5.65 of the *Local Government Act 1995* failure to notify carries a penalty of \$10 000 or imprisonment for 2 years.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) of the *Local Government Act 1995*; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act 1995*, with or without conditions.

INTERESTS AFFECTING PROXIMITY (s. 5.60b Local Government Act 1995)

1. For the purposes of this subdivision, a person has a proximity interest, pursuant to s.5.60B of the Local Government Act 1995, in a matter if the matter concerns;
 - a. a proposed change to a planning scheme affecting land that adjoins the person's land; or
 - b. a proposed change to the zoning or use of land that adjoins the person's land; or
 - c. a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
2. In this section, land (the proposal land) adjoins a person's land if;
 - a. The proposal land, not being a thoroughfare, has a common boundary with the person's land; or
 - b. The proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - c. The proposal land is that part of a thoroughfare that has a common boundary with the person's land.
3. In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

INTERESTS AFFECTING IMPARTIALITY

Definition: An interest, pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- a. In a written notice given to the Chief Executive Officers before the Meeting or;
- b. At the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY DISCLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest exist.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS	4
2	DISCLAIMER	4
3	ATTENDANCE	4
3.1	APOLOGIES	4
3.2	APPROVED LEAVE OF ABSENCE.....	4
3.3	APPLICATIONS FOR LEAVE OF ABSENCE	5
4	DECLARATION OF INTERESTS.....	5
5	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	5
6	PUBLIC QUESTION TIME	5
6.1	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	5
6.2	PUBLIC QUESTIONS	5
7	PUBLIC STATEMENT TIME.....	5
8	PRESENTATIONS	5
8.1	PETITIONS	5
8.2	PRESENTATIONS.....	5
8.3	DEPUTATIONS	5
9	REPORTS.....	5
9.1	REPORTS OF OFFICERS.....	5
10	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	5
11	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY:.....	5
11.1	ELECTED MEMBERS	5
11.2	OFFICERS.....	5
12	MEETING CLOSED TO PUBLIC.....	5
12.1	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	5
12.1.1	T03/2026 - PAID PARKING SYSTEMS AND SUPPORT	6
12.2	PUBLIC READING OF RECOMMENDATIONS THAT MAY BE MADE PUBLIC.....	6
13	MEETING CLOSURE	6

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER**3 ATTENDANCE****Elected Members**

Mayor Melissa Harkins
Deputy Mayor Sonja Heath
Cr Lorraine Young
Cr Chilla Bulbeck
Cr Jeffrey Irvine
Cr Michael Thomas
Cr Kirsty Barrett

Officers

Mr Shaun Kan	A/Chief Executive Officer
Mrs Vicki Cobby	Director Corporate and Community Services
Mr Paul Neilson	A/Director Development and Regulatory Services
Ms Jacquelyne Pilkington	Governance and Executive Office Coordinator

Attendees

Ms Naomi Edwards	Manager Commercial Services – City of Fremantle
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3.1 APOLOGIES

Cr Brad Wylynko

3.2 APPROVED LEAVE OF ABSENCE

Cr Helen Sadler

- 3.3 APPLICATIONS FOR LEAVE OF ABSENCE**
- 4 DECLARATION OF INTERESTS**
- 5 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
- 6 PUBLIC QUESTION TIME**
 - 6.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
 - 6.2 PUBLIC QUESTIONS**
- 7 PUBLIC STATEMENT TIME**
- 8 PRESENTATIONS**
 - 8.1 PETITIONS**
 - 8.2 PRESENTATIONS**
 - 8.3 DEPUTATIONS**
- 9 REPORTS**
 - 9.1 REPORTS OF OFFICERS**
- 10 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil
- 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY:**
 - 11.1 ELECTED MEMBERS**
 - 11.2 OFFICERS**
- 12 MEETING CLOSED TO PUBLIC**
 - 12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

MOTION FOR BEHIND CLOSED DOORS

That, in accordance with Section 5.23(2) ((4)(d(iii))), Council discuss the confidential reports behind closed doors.

12.1.1 T03/2026 - PAID PARKING SYSTEMS AND SUPPORT

This item is considered confidential in accordance with the *Local Government Act 1995* section 5.23(4)(d(iii)) as it contains information relating to the making public of the information would be likely to have an adverse effect on the tenderer's business interests;.

MOTION FOR RETURN FROM BEHIND CLOSED DOORS

In accordance with Section 5.23 that the meeting be re-opened to members of the public and media, and motions passed behind closed doors be read out if there are any public present.

12.2 PUBLIC READING OF RECOMMENDATIONS THAT MAY BE MADE PUBLIC**13 MEETING CLOSURE**