

# TOWN OF COTTESLOE



## RESERVES, PARKS AND PLAYGROUNDS COMMITTEE MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE  
109 BROOME STREET, COTTESLOE  
8.00AM, THURSDAY 26 JULY 2018

**MAT HUMFREY**  
Chief Executive Officer

2 October 2018 (amended)



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**1. DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS**

Cr Boulter declared the meeting open at 8.04am.

**2. ACKNOWLEDGMENT OF TRADITIONAL OWNERS OF THE LANDS**

Cr Boulter acknowledged the traditional owners of the land.

**3. ATTENDANCE****Committee Members Present**

Cr Sandra Boulter	Presiding Member
Cr Rob Thomas	Elected Member
Cr Melissa Harkins	Elected Member
Ms Natalie Kendal	Community Representative
Mr James Atkinson	Community Representative (departed 9:34am)

**Officers Present**

Mrs Denise Tyler-Hare	Manager of Projects
Mr Shaun Kan	Manager of Engineering Services (arrived 8.44am)
Ms Elizabeth Nicholls	Senior Administration Officer

**Apologies**

Cr Helen Sadler	Deputy Member
Mr Mat Humfrey	Chief Executive Officer

**In Attendance**

Mary-Ann Winnett	Temporary Governance Officer
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**4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

Moved Cr Harkins, Seconded Cr Thomas

The Minutes of the meeting of the Reserves, Parks and Playgrounds Committee minutes held 28 June 2018 be confirmed.

Carried 5/0

**5. DECLARATION OF INTERESTS**

Nil.

**6. ACTION LIST**

Refer attached for updated list.

**7. OFFICER REPORTS**

## 7.1 PLAYGROUNDS STRATEGY

<b>File Ref:</b>	<b>SUB/2632</b>
<b>Attachments:</b>	<b>Proposed Project Brief</b>
<b>Responsible Officer:</b>	<b>Mat Humfrey, Chief Executive Officer</b>
<b>Author:</b>	<b>Denise Tyler-Hare, Project Manager</b>
<b>Proposed Meeting Date:</b>	<b>26 July 2018</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### SUMMARY

The Committee is requested to endorse the proposed project brief for the Playgrounds Strategy.

### BACKGROUND

At the May 2018 Committee Meeting, the Committee recommended:

*That the Reserves, Parks and Playgrounds Committee ENDORSE a budget item of up to \$70,000 for a Public Open Space (Reserves and Playgrounds) Master Plan. The proposed brief is to be endorsed by the Reserves, Parks and Playgrounds Committee prior to tender.*

*Carried 4/1*

*For: Crs Boulter and Harkins, Ms Kendal and Mr Atkinson*

*Against: Cr Thomas*

Subsequently, this motion was put forward to Council at the June 2018 Ordinary Council Meeting and the resolution was accepted.

At the 26<sup>th</sup> June Committee meeting, the Committee resolved to hold off on putting a budget amendment to Council, pending the finalisation of a brief and tender prices.

There was also an action item (#8) arising from the May 2018 committee meeting, which noted responsibility for the Project Manager to provide a report that investigates Master Plan options and budgetary considerations, with consideration given to a draft consultant brief and Capital Works Budget.

This report will address these items.

### STRATEGIC IMPLICATIONS

Reserves, Parks and Playgrounds are identified as follows in the Town's strategic documents:

Corporate Business Plan Priority Area 1 – Protect and Enhance the wellbeing of residents and visitors.

Item 1.6, part d. The Town implements an annual program of planting additional trees in public reserves it controls

Item 1.11 Help families flourish and connect in Cottesloe

- b. Develop a new play space strategy for Cottesloe that caters for all children's needs including older (6 – 14 year olds), younger (0 – 6 year olds) and children with special needs.
- c. Upgrade existing play spaces to build creative and diverse play environments that are exciting and challenging for all children.

#### Town of Cottesloe Local Planning Scheme

- Environmental Management Strategy – maintain convenient and attractive physical and visual access to the beach, foreshore and coastal parks and recreation open space reserves.
- Recreation and Open Space Strategy
  - Maintain and enhance the accessibility, quality and amenity and landscape value of the local and regional open spaces with the district.
  - See opportunities to augment local passive public open space within the developed suburban areas and larger development sites.

The proposed brief seeks to achieve these objectives.

#### **POLICY IMPLICATIONS**

The strategy and its preparation will need to comply with the following policies:

- Town of Cottesloe Community Consultation Policy;
- Climate Change (Human Enhanced) Policy; and,
- Town of Cottesloe Disability Access and Inclusion Plan Policy.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Local Government Regulations 1996*

#### **FINANCIAL IMPLICATIONS**

The 2018/19 budget has an allowance of \$20,000 for a playgrounds study.

The proposed brief is anticipated to cost in the order of \$20,000 to \$30,000, so it may be a good idea to consider limiting this to just a playgrounds study, and exclude any reserves.

The 2018/19 budget also has an allowance of \$410,000 for playground construction in capital works.

#### **STAFFING IMPLICATIONS**

The administration has limited resources and it is envisaged that this study could be tendered and subsequently undertaken around October 2018.

#### **SUSTAINABILITY IMPLICATIONS**

The design approach will cover issues such as sustainability and the long term maintenance and management of the reserves, parks and playgrounds. The concepts will need to include selected materials that have been chosen to ensure sustainability, longevity and ease of maintenance.

**CONSULTATION**

Reserves, Parks and Playgrounds Committee  
Town of Cottesloe Staff

**STAFF COMMENT**

There is no formal current upgrade schedule, and maintenance wise, the depot team undertake regular maintenance as much as they can on aging infrastructure.

The works outlined in the 2017/18 budget for upgrades and renewals have not been completed:

1. Disability playground equipment \$25K
2. Playground – railway street \$150K
3. Playground equipment (next to kite surfing car park – princes st) \$40K
4. Civic Centre playground \$70K

These works have been transferred over to the 2018/19 budget, which has then become a lump sum in the budget, to be allocated once a priority list has been adopted.

The 5 year capital works plan adopted by Council in March 2017 includes the following:

1. 2018/19 Andrews Place playground renewal \$150,000
2. 2019/20 Grant Marine Park playground renewal \$200,000
3. 2020/21 Jasper Green playground renewal \$200,000
4. 2021/22 Civic Centre playground renewal \$200,000

However, this is likely to be superseded by the latest long term financial plan, which has not been finalised, but the preliminary indications is that there is a very limited budget for playground upgrades/construction until about the 2023/24 financial year.

It is suggested that the proposed strategy is important to determining which park/playground is in need of upgrades first, and what user groups they should be catering for.

However, there are a number of different ways of preparing a strategy for the works. The first is to ask a consultant to prepare a strategy, in accordance with the attached brief. In the administration's experience, this has appeared to be a historical review, followed by a lot of research, with some broad overarching statements at the end of the strategy that do not necessarily add a lot of value.

In our experience, this type of strategy does not necessarily provide the best outcome for the Town, and in this instance, given the small number of parks within the Town, the relatively small potential for growth and the Town's budget, this would not necessarily be the best option to proceed with.

Additionally, as the strategy will likely take a good 6 months to prepare and be adopted, it will bring us close to the election period next year. At which point, new Councillors may potentially be involved and decide not to act upon the strategy, or prioritise it.

The administration has reviewed the City of Subiaco's Public Open Space Strategy, and note the following key points:

- The purpose of the strategy was to provide strategic direction and a framework to guide the provision of open space within the City of Subiaco for the next decade. This is mainly because they have 36 reserves, parks and playgrounds, and have a lot of infill housing – thus scope for significant population growth, changing demographics and increasing development requiring a percentage of public open space.
- It touches on sustainability principles, including value our landscape, protect – enhance – regenerate, design with respect, design for the future and embrace responsive design.
- It notes that successful POS areas address issues of accessibility, use, comfort, image, sociability and activity. They provide diversity of spaces and opportunities across the community, and don't try to address every criteria in one POS.
- The report has done extensive research into assessing each POS, undertaking a literature review and a range of community consultation to identify and agree on the following objectives and principles:
  - Maximise use, achieve design excellence and provide multiple benefits to the City of Subiaco community
  - Socially inclusive and provides diverse experiences
    - Changing community perceptions – sharing spaces, etc
    - Different times, different uses
    - Mobile seating
  - Well used and activated
    - Examples – wi-fi access
    - Weekend farmers markets
    - Events and activities
  - Comfortable and safe
    - Shade, shelter, seating, drinking fountains, toilets
    - Increased activation and natural surveillance
  - Part of a well-connected movement network
    - Community routes
    - Wayfinding cues
  - Attractive and well-designed
    - Aesthetically pleasing
    - Good design principles
    - Well maintained
    - Community involvement in POS design
  - Enhances health
    - Promotes physical activity, active recreation and play for all ages and abilities
    - Recognises the role of POS in promoting mental wellbeing
  - Fosters a strong sense of place and is valued by the community
    - Shaping sense of place and community attachment
    - Value and foster vibrancy of place
    - Injects playfulness for all ages in open space design
  - Contributes to local biodiversity and is ecologically sustainable
    - Enhance natural features
    - Encourage nature



- Optimise synergies between POS and ecosystem services and environmental sustainability
- Water sensitive urban design
- They then mapped out the types and sizes of parks to determine the space/person allocation (which is important because of population growth), and also the facilities available at each park. This led to a rating system of each park, a summary of the assessment, and then suggested broad strategies for putting the principles into practice e.g.
  - Making the most difference – enhancing character and sense of place
  - Wayfinding and safer access
    - Park pathways – map showing shared paths, path connections, improvement crossing and access locations
    - Cultivating greenways – map showing path connections, local greenway overlay and regional greenway overlay and tree avenues, and section of Whadjuk Walk Trail
  - Providing for people of all ages
  - Attracting multiple user groups
  - Making a statement

An alternative way of doing this is for the administration to prepare a document that contains the following key points of information:

1. A map of all playgrounds/park within the scope;
2. A list of overarching objectives and principles that the Committee has already developed; and,
3. A map of what objectives and principles will be achieved at each playground/park, and the order of priority assigned to each park for upgrades.

Following this, the document would be used as part of a brief to consultants to design the first playground/park upgrade.

It is noted that point 1 above has already been completed as per this agenda, and point 2 could be easily undertaken, with reference to the City of Subiaco research, the community consultation undertaken to date, and the Committee's work on generating a set of desired principles/objectives.

This, in the administration's view, would be a much better value for money solution, as each park could then be prioritised, and for example, the \$70,000 requested from Council could be repurposed to undertake the design, and then add to the Capital Works project funding, and allow us to put better infrastructure in the ground.

It is also noted, that given the long term budget may be prohibitive in upgrading all of the parks/playgrounds immediately, a long term strategy may become outdated by the time it is financially feasible to undertake remaining park/playground upgrades.

## **VOTING**

Simple Majority

**OFFICER RECOMMENDATION**

That Council REQUEST the administration prepare a strategy document containing the following information:

1. A map of all playgrounds/park within the scope;
2. A list of overarching objectives and principles that the Committee has already developed; and,
3. A map of what objectives and principles will be achieved at each playground/park, and the order of priority assigned to each park for upgrades.

*Mr Kan entered the meeting at 8.44am.*

**COMMITTEE RECOMMENDATION**

**Moved Cr Harkins, Seconded Ms Kendal**

**That the Reserves, Parks and Playgrounds Committee request the administration:**

1. **Prepare a broad brief for a Public Open Space Strategy to be circulated to three expert consultants requesting a reverse brief for the value of \$20,000.**
2. **The administration circulate the proposed brief Committee for week period to call in.**
3. **Following the receipt of the reverse brief quotes, the administration will ask the three respondents to present to the Reserves, Parks and Playgrounds Committee for consideration.**

**Carried 5/0**

Note:

Committee members to make suggestions of the consultants via email.

The document circulated to the three consultants will include:

- Reserves, Parks and Playgrounds Committee minutes
- Town of Cottesloe Strategic Community Plan
- Map of playgrounds/parks within the scope of works
- Town of Cottesloe 2018/2019 budget
- Town of Cottesloe Asset Management Plan
- Corporate Business Plan Priority Area 1
- Town of Cottesloe Local Planning Scheme – Environmental Management Strategy and Recreation and Open Spade Strategy
- Town of Cottesloe Community Consultation Policy
- Town of Cottesloe Disability Access and Inclusion Plan Policy
- Cottesloe Sense of Place
- Natural Areas Management Plan
- Cottesloe Tree cover maps prepared by Arbor Carbon
- The Town's Dog Exercise Areas Local Law
- Map of the Town's pedestrian and rail crossings

Rationale

The Committee considered the list of overarching objectives and principles that the Committee has already developed, the need to obtain an independent, objective view and the costs of engaging a consultant to prepare a broad reverse brief.

## 8. OTHER BUSINESS

### 8.1 Cockatoo Food Garden

Cr Boulter requested this item be included in the Agenda.

Defer to next meeting due to time constraints.

### 8.2 Long term Financial Plan

Mrs Tyler-Hare to provide updated information to the Committee regarding the plan and the timing of the update.

Defer to next meeting due to time constraints.

### 8.3 Civic Centre Tour

Cr Boulter emailed the below motion to Committee members.

#### COUNCILLOR MOTION

That the Reserves, Parks and Playgrounds Committee members, who wish to do so, meet with the Town of Cottesloe Heritage officer and head of works for the Civic Centre for a guided tour of the Civic Centre for, but not limited to, discussion about proposed suggestions from the community for works at the Civic Centre.

Defer to next meeting due to time constraints.

### 8.4 Eric Street Curtin Avenue Fencing

Main Roads Western Australia have advised that the plans for Eric Street are a while away, but cannot give a definitive timeframe on when the bridge will be upgraded, and when it is, what area it will need. However, they have indicated that if we are to fence it, we should follow the current MRS boundary, which is the property boundary shown below. The Committee is asked to consider how they would like to proceed and form a resolution on this.



**STAFF COMMENT**

It is highly likely that any works will be redundant, and if it is a while until the Eric Street bridge is upgraded, this could create community angst when it is removed.

**COMMITTEE RECOMMENDATION****Moved Cr Thomas, Seconded Cr Harkins**

**That Council do not fence the area of land on the south western side of the intersection of Curtin Avenue and Eric Street and the \$17,000 allocated for this in the budget is moved to the Playgrounds Budget.**

**Carried 4/1**

**For: Crs Thomas and Harkins, Ms Kendal and Mr Atkinson**

**Against: Cr Boulter**

**8.5 Map of Playgrounds****OFFICER RECOMMENDATION**

That Council endorse the attached map of the parks and playgrounds within the Town of Cottesloe will form the basis for the Reserves, Parks and Playgrounds Committee's public open space strategy and scope of works.

Defer to next meeting due to time constraints.

**8.6 Purple Dinosaur Playground**

Email sent by Mrs Tyler-Hare on 2 July 2018 regarding the Committee's previous recommendation. Discussion regarding proposed community consultation.

Defer to next meeting due to time constraints.

**8.7 Draft Prioritisation**

Mrs Tyler-Hare to provide the Committee with a prioritised list with pricing pending confirmation of list from Cr Boulter.

Defer to next meeting due to time constraints.

**8.8 Charter Amendments**

Cr Boulter has provided suggested amendments to the Reserves, Parks and Playgrounds Committee Charter, as attached.

Defer to next meeting due to time constraints.

**9. FORESHORE UPDATE**

Defer to next meeting due to time constraints.

Note that the Committee agreed by email the following principles to be referred to the Foreshore Precinct Implementation Committee:

1. Strategic Master Planning with close engagement of the community integrates sustainable affordable design and maintenance for all Town of Cottesloe reserves (including even the humble street verge), parks and playgrounds - with the recognition that small changes such as a tree canopy, drinking water, a table, a light, a fence or even a gate can make a big difference to the way public open space is used and enjoyed safely.
2. A broad offering of facilities, equipment and space will encourage all ages and abilities into Cottesloe's public open space, recognising the importance of interaction with nature and children being able to take risk in play, and including the identification of any remnant bushland settings.
3. Safe movement to and from playgrounds, parks and reserves by bike and foot should be fostered in any design, including the importance of tree canopy shade in the bike and foot corridors as well as over the RPP destination.
4. Recreational areas have appropriately scaled seating/viewing/picnic areas integrated into the design and ongoing maintenance of the Reserves, Parks and Playgrounds that will foster active play, and community gatherings and events.

## 10. GENERAL BUSINESS

### 10.1 Soccer Goal

A resident has contacted Cr Harkins offering to donate some soccer goals.

#### **COMMITTEE RECOMMENDATION**

**Moved Cr Harkins, Seconded Ms Kendal**

**That the Reserves, Parks and Playgrounds Committee accept the donation of a soccer goal, subject to safety and insurance, with the initial location to be decided by the Town of Cottesloe administration within Grant Marine Park.**

**Carried 5/0**

*Mr Atkinson left the meeting at 9.34am.*

### 10.2 Potential Event

Potential event raised by Ms Kendal to be considered next meeting, pending consideration and adoption of the charter.

## 11. NEXT MEETING

13 September 2018 at 8.00am.

## 12. MEETING CLOSURE

The Presiding Member announced the meeting closed at 9.38am.