**TOWN OF COTTESLOE**



**SHORT STAY USE COMMITTEE**

**MINUTES**

**Mayor's Parlour, Cottesloe Civic Centre**

**109 Broome Street, Cottesloe**

**2.00PM WEDNESDAY, 10 OCTOBER 2018**

**MAT HUMFREY**

**Chief Executive Officer**

15 October 2018

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# Declaration of Meeting Opening / Announcement of Visitors

Prior to the meeting opening, four responses from legal experts (as per 7.1 of the Agenda) were circulated by the CEO to attendees for consideration.

The Chair declared the meeting open at 2.10pm.

# Attendance

**Committee Members Present**

Cr Lorraine Young Chair, Elected Member

Cr Melissa Harkins Elected Member

Mr David Sharp Community Representative

Ms Jane King Community Representative

Mr Peter Goff Community Representative

**Officers Present**

Mr Mat Humfrey Chief Executive Officer

Mr Warren Andersen Coordinator Strategic Planning

Ms Janet Boyle Senior Administration Officer

**Apologies**

Nil

# Confirmation of Minutes from Previous Meeting

**Moved Cr Young, Seconded Cr Harkins**

The Minutes of the Short Stay Use Committee Meeting held on 18 July 2018 be confirmed, subject to the following changes:

* Page 4, last paragraph, to be amended to remove the wording contained in brackets.
* Page 5, second paragraph, to insert the words ‘ by Cr Pyvis’ after the word ‘circulated’ and to include point 3 of Cr Pyvis email as follows:

*Under Resolution 6.2 Short Stay Use Committee Charter: The objectives and scope of the Charter is to develop a comprehensive strategy for Short Stay Use within the Town of Cottesloe for consideration by Council and community.*

Carried 5/0

# Declaration of Interests

Nil.

# Presentations

Nil.

# Other Business

The Chair determined to consider item 7.2 first, then return to the standard order of the agenda.

# 6.1 Response from solicitors to a tender brief – consideration of legal points

**COMMITTEE RECOMMENDATION**

**Moved Cr Harkins, Seconded Cr Young**

The Short Stay Use Committee recommend that Council appoint LSV Borrello Lawyers to provide the Town with legal advice on a draft local law for regulation of Short Stay Use accommodation as per their email quotation dated 1 October 2018.

**Carried 5/0**

# 6.2 Resignation of two Short Stay Use Committee members

**COMMITTEE RECOMMENDATION**

**Moved Mr Peter Goff, Seconded Mr David Sharp**

Following the resignations of two panel members from the Short Stay Use Committee, the Committee recommend that Council appoint up to two Elected Members to fill current vacancies and adjust the number of committee offices as necessary.

**Carried 5/0**

# 6.3 Source NSW and other councils’ policies on Short Stay Use

Refer to Action List.

# Action List

Updated 16 October 2018.

# Next Meeting

To be determined.

# Meeting Closure

The Chair declared the meeting closed at 2.57pm.