

TOWN OF COTTESLOE



ART ADVISORY PANEL MINUTES

**MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
3.00PM, 26 FEBRUARY 2019**

**MAT HUMFREY
Chief Executive Officer**

27 February 2019

1. DECLARATION OF MEETING OPEN / ANNOUNCEMENT OF VISITORS

Cr Tucak declared the meeting open at 3.03pm and acknowledged the traditional owners of the land and significance of the area.

2. ATTENDANCE**Committee Members**

Cr Michael Tucak	Chair, Elected Member
Mayor Philip Angers	Elected Member
Cr Rob Thomas	Elected Member
Cr Sally Pyvis	Elected Member
Mr Stephen Mellor	Community Member
Ms Rosalin Sadler	Community Member

Officers

Mr Mat Humfrey	Chief Executive Officer
Ms Liz Cartell	Senior Administration Officer

Apologies

Nil

3. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

MOVED Mayor Angers SECONDED Cr Thomas

The Minutes of the meeting of the Art Advisory Panel minutes held 12 February 2019 be confirmed as a true and accurate record, subject to the following changes:

- 1. The Confirmation of Minutes for 4 December 2018 were 'MOVED by Cr Tucak, SECONDED by Cr Thomas'**
- 2. The heading 'COUNCILLOR MOTION' under item 4.1 be changed to 'MOTION'**
- 3. Under Item 4.3 the reference to 'Melbourne City Council Art Walks' be changed to 'Flinders Quarter Precinct Inc Art Walks'**
- 4. Under Item 4.2 the reference to 'light projection and' be deleted**

CARRIED 4/1

Against: Cr Pyvis

Abstained: Mr Mellor

4. DISCUSSION**4.1 Public Art Strategy Objectives****a) Current public art locations, audit and spreadsheet**

- Mr Mellor outlined that the spreadsheet is a database of public art within the Town for the purpose of record keeping, conservation and maintenance. All parameters in

the spreadsheet are location related. Cr Thomas thanked Mr Mellor for his contribution to the audit document.

- Mayor Angers questioned valuation of the artworks, and whether there's a way to determine how this is tracking. CEO Mat Humfrey advised that the asset number is an effective method of reference and that a valuation was produced last year using the Town's asset information database. He suggested the processes can be adapted to suit the needs of the Panel. With regard to the finite lifespan of works, the CEO suggested the spreadsheet includes a reference to 'expected lifespan'.
- Mayor Angers raised charting investment value of the works. Cr Tucak suggested the inclusion of 'Insured Value' and 'Useful Life' on the first page of the spreadsheet, however the focus on location audit is the first step of the strategy to see if it meets the criteria.
- Cr Thomas asked if the Town was intending to buy work this year and the Panel agreed this would be the case if a suitable work was decided on, subject to cost and location. Ms Sadler commented that the locations determine the purchasing of works. Mayor Angers was keen to know where selected works are to be located.
- Ms Sadler questioned whether the Town could store work temporarily. The CEO advised works wouldn't be installed immediately after purchase and would need to be stored while an installation strategy and relevant engineer certifications were obtained.
- Mr Mellor advised that the location audit document is not a location only issue and outlined that the spreadsheet comprises base data, location data and a review of each piece. The intention is to go to the site to check each element and tick each criteria off. Cr Pyvis agreed the document needs to be comprehensive.
- Cr Tucak supported the management of the collection however pointed out the task is to put location audit criteria together, suggesting the Panel limited work to 'location' and revisit any 'non-location' issues separately. A fourth 'Maintenance Schedule' page was suggested for any ongoing issues and concerns.
- Mr Mellor requested inclusion of 'Ambience' to reflect character of place and raised the issue of the east/west link.
- Mayor Angers asked if there was potential to work with the street lighting. The CEO advised Western Power oversees street lighting however Town could potentially maintain them.
- The Panel discussed the layout of the spreadsheet in more detail and the potential to move details around.

CEO Mat Humfrey left the meeting at 3.44pm

- The Panel agreed on the following headings:
 - **Location Descriptor** - General information
 - **Location** – Street address or geographic location specifics
 - **Ambient Lighting**

- **Access** – Year round physical access and clearly visible by the public. Also incorporating Universal Access
- **Safety** – Height, overhang, moving parts, designing out crime, vandalism, theft, traffic, claim risk
- **Visual Sympathy of Work with its Location** – Ambience. Visual enhancement. In accordance with the Town’s mission statement. General context (urban vs natural): suburban feel/tree lined streets/relaxed beach front feel.
- **Connections between East and West** – does it contribute to the process. Is it relevant as to what stays/goes
- **Engagement** – Opportunities for interaction

COMMITTEE RECOMMENDATION

MOVED Cr Tucak **SECONDED** Cr Pyvis

That Mr Mellor update the location audit page with the above criteria as the column headings to recirculate to the Committee.

CARRIED 4/0

Abstained: Mr Mellor and Ms Sadler

The CEO re-joined the meeting at 3:50pm

b) Identify available/possible locations

- The Panel discussed potential new locations. Areas included:
 - Park type reserves – eg behind Cottesloe Child Care, John Black Dune Park
 - Grant Marine Park – in the area of dune, vegetation and planting. Can the right work be selected to suit the area?
 - New Principal Shared Path (PSP)
- Mayor Angers questioned whether there a limit to the distance between works. The CEO advised there isn’t any criteria for this however the foreshore is already heavily developed. Cr Tucak suggested the stable areas of the dunes to the west of the bike path. Cr Pyvis warned against encouraging public entry into the dunes and suggested referring to the map of existing locations to establish potential opportunities.
- Ms Sadler suggested Grant Street and the line of sight created by pine trees being appropriate for the right piece of art, pointing out that it also has the potential to contribute as an entry statement. The CEO advised that an assessment could be carried out for the median strip and roundabout at Marmion Street. Ms Sadler also suggested the area between the surf life club and southern entry point at Curtin Avenue and Marine Parade.

COMMITTEE RECOMMENDATION**MOVED Cr Tucak SECONDED Ms Sadler****That the administration investigate the following locations:**

- 1. Grant Street median strip and roundabouts**
- 2. Grant Marine Park vegetated areas**
- 3. PSP opportunities**
- 4. Verge along Napier Street and Forrest Street**

CARRIED 6/0

Cr Pyvis left the meeting at 4:32pm

- The Panel referenced Mary Yates' 2012 Historical Map of Cottesloe and discussed whether it provides the opportunity for including new locations. Cr Thomas advised it was originally a larger format and maybe able to incorporate sculptures. Ms Sadler commended the work created by Ms Yates. Mr Mellor considered it a good trigger in highlighting the potential for an ocean to river walking map with Peppermint Grove. Cr Tucak thanked Cr Thomas and Ms Yates for providing copies.

c) Relocation of public art discussions

- The CEO reported that Council will have to endorse the moving of artwork 'Untitled' by Jean-Pierre Rives and advised the item was going before the Ordinary Council Meeting that evening.

4.2 Foreshore Universal Access – Art Commission

- The Panel discussed how they might approach a future art commission. Cr Tucak outlined the following suggestions made by the Town's Manager of Engineering Services, Mr Shaun Kan:
 - i) The Art Advisory Panel (AAP) develops design options with a preferred option in mind (eg artist brief)
 - ii) A preferred option is presented to the Foreshore Precinct Implementation Committee (FPIC) for endorsement
 - iii) Council approves the agreed design (through either an AAP or FPIC recommendation)
 - iv) A Request for Quote (RFQ) is called for the implementation as it is anticipated that the value of works would not require an open tender process due to the value being less than \$100,000
 - v) Either AAP or FPIC could manage the process, possibility jointly

- The Panel discussed the use of temporary vs permanent surface application. The CEO noted that anything permanent would require endorsement from Sculpture by the Sea.
- Cr Tucak suggested the first step could be to investigate the possibility of what works could be implemented. Alternatively this could be left to the artist brief. The Panel discussed approaching art organisations (eg FORM, Artsource or DADAA) to see if they have any suggestions on a way forward. Cr Tucak referred to the potential collaboration with FPIC who would constitute the engineering side, with view to the Panel recommending a course of action.

COMMITTEE RECOMMENDATION

MOVED Cr Tucak SECONDED Cr Thomas

That Committee request the administration speak with FORM, Artsource, DADAA and any other identified suitable organisation regarding development discussion.

CARRIED 5/0

4.3 Sculpture by the Sea 2019

- The Panel discussed a potential artwork acquisition from this year's sculpture exhibition. The CEO advised he is waiting to hear back from the SxS sales team regarding a viewing by the Panel on Thursday 28th February. The CEO suggested a list of seven or so works is provided. Ms Cartell will incorporate Mayor Angers' preferred list and advise if it bumps anything up into the 'three or four likes' list.
- CEO to coordinate viewing times with the AAP and SxS sales team.

4.4 Department of Culture and the Arts (DCA) Grants

- Further to Cr Sadler's email dated 19th February 2019 the Panel agreed to investigate DCA grant opportunities for a community project / asphalt artwork. Objective: to establish basic criteria requirements, timescales, constraints and available funding. Mr Mellor suggested the Panel should go for a larger grant for a more permanent work eg a Cottesloe plinth in the town.

COMMITTEE RECOMMENDATION

MOVED Cr Tucak SECONDED Cr Thomas

That the administration investigate DCA opportunities for public art commissions including the Foreshore Universal Access pathway and a Cottesloe Village Laneway project.

CARRIED 5/0

4.5 Newspaper article – ‘Centrefold centrepiece’, The Post

The item was postponed until next meeting due to Cr Pyvis’ absence.

5. GENERAL BUSINESS

6. NEXT MEETING

The next meeting was proposed for 3pm on Thursday 14th March 2018.

7. MEETING CLOSURE

Cr Tucak declared the meeting closed at 5:08pm

DRAFT

APPENDIX – Art Advisory Panel Meeting

26 February 2019

Action List Database

Art Advisory Panel - Action List

Meeting Date	Item Number	Responsible Officer	Action item	Complete (Y/N)	Comments
12 February 2019	4.1	CEO	Updated list of potential sites to be circulated between members via email with view to creating shortlist for the next meeting	Y	
	4.1	CEO	Provide to Mr Mellor for audit purposes with the following: · data on the current sculptures for audit purposes. · drawing data on the reserves and PSP.	Y	
	4.1	Mr Mellor	Suggest and circulate audit criteria by email	Y	
	4.1	All	Panel to suggest potential locations/sites within the week and to circulate by email for discussion		
	4.3	CEO	Make enquiries with SxS with regard to viewing arrangements.	Y	
	4.3	Mayor	Mayor to email preferred catalogue selections	Y	
	Other	LC	Attchments: - Final Public Art Strategy - List of Artworks for Review - Examples of Flinders Quarter Precinct Inc Art Walks with view to the AAP's consideration of future art walks. - Task List	Y	
26 February 2019	4.1a)	Mr Mellor	To update and recirculate location audit to reflect agreed headings		
	4.1b)	Panel	To investigate agreed locations: - Grant Street median strip and roundabouts - Grant Marine Park - PSP Opportunities - Verge along Napier Street & Forrest Street - Vegetation "triangle" below OBH and next to Barchetta		
	4.2	Administration	To speak with FORM, Artsource, DADAA & any other suitable organisations regarding potential development of a Foreshore Universal Access art commission		
	4.4	Administration	To investigate DCA opportunities for public art commissions including the foreshore pathway and a Cottesloe village laneway project.		