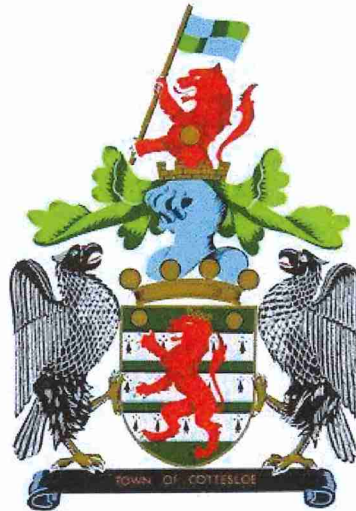


TOWN OF COTTESLOE



ACTIVE TRANSPORT WORKING GROUP AGENDA

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE

109 BROOME STREET, COTTESLOE

3.45pm, 29 May 2025

A handwritten signature in black ink, appearing to read "Mark Newman".

Mark Newman
Chief Executive Officer

27 May 2025

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Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au

ACTIVE TRANSPORT WORKING GROUP

PURPOSE

To increase active transport within the Town by providing access to appropriate infrastructure and activities.

TERMS OF REFERENCE

To advise Council on the infrastructure and policy requirements to increase active transport within the Town.

CONFIDENTIALITY

These papers are not confidential on the whole; however, they will not be published on the Town's website or made available for public distribution. Elected Members/Committee Members are not prevented from discussing any topic raised in these papers in general terms; however, they should not be distributed as there are parts that are confidential for a host of reasons (e.g. the presence of legal advice).

The purpose of the meeting is for Members to provide informal feedback / raise issues with the progress of nominated projects. No decisions can be made at this forum and any matter that ultimately requires a Council decision will be presented to a Council meeting.

As no decisions can be made at the meeting and many of the topics could be considered confidential at this stage, the forum will not be open to the public.

The notes contained within these papers are in note form, they are not finalised reports. Members have an opportunity to ask for information to be considered for inclusion in reports on these matters, which will be considered by the officers when reports are finalised.

Officers are very aware of the need to maintain transparency in the decision-making process. As noted in the departmental guidelines on such forums, the best way to maintain transparency in decision-making is to ensure that all decisions are made in public meetings. With this in mind, officers have deliberately omitted any recommendations from these notes, instead noting how we suggest we proceed with the matter at hand. Members will be free to provide feedback on these suggestions; however, no specific direction should be given or debated.

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1 DECLARATION OF MEETING OPENING

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander people here today.

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page.

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Mayor Lorraine Young	Elected Member
Cr Helen Sadler	Presiding Member
Cr Michael Thomas	Elected Member
Mr Mark Powell	Community Representative
Cate Pattison	Community Representative
Ms Kirsty Barrett	Community Representative

Staff

Mr Mark Newman	Chief Executive Officer
Mr Shaun Kan	Director Engineering Services
Mr Renuka Ismalage	Manager Projects and Assets
Ms Rachel Cranny	Executive Services Officer
Ms Tin May	Coordinator Infrastructure

Apologies

Visitors

Nil

5 DECLARATION OF INTEREST

6 PRESENTATIONS

7 REPORTS OF OFFICERS

7.1 Marine Parade Shared Path Upgrade (Curtin Avenue to North Street) – Draft Community Engagement Plan

Item by: Shaun Kan, Director Engineering Services

SUMMARY

The Active Transport Working Group (ATWG) is asked to:

- Provide feedback on the proposed information that will be contained within the survey preamble and the consultation terms of reference for the Marine Parade Shared Path concept (attached) funded through the Federal Active Transport Fund; and
- Workshop and provide guidance on the aspiration survey questions pertaining to providing a safe on road cycle environment along Marine Parade.

The feedback provided will then be used to develop a Community Engagement Plan that will be circulated amongst elected members and the working group for comments.

BACKGROUND

- January 2025 – The grant application was submitted;
- March 2025 – The Town was informed of the successful outcome;
- April 2025
 - A public tender was advertised for the detail design of Marine Paraded Shared Path Upgrade Project;
 - Council endorses the draft Concept plan for community consultation reflecting several project scopes. The April Council's resolution can be found via the following link: [HTTPS://WWW.COTTESLOE.WA.GOV.AU/COUNCIL-MEETINGS/ORDINARY-COUNCIL-MEETING/22-APRIL-2025-ORDINARY-COUNCIL-MEETING/358/DOCUMENTS/UNCONFIRMED-MINUTES-ORDINARY-COUNCIL-MEETING-22-APRIL-2025.PDF](https://www.cottesloe.wa.gov.au/council-meetings/ordinary-council-meeting/22-april-2025-ordinary-council-meeting/358/documents/unconfirmed-minutes-ordinary-council-meeting-22-april-2025.pdf) ; and
- May 2025 – Element was appointed the community engagement consultant.

OFFICER COMMENT

- Preamble Statement of Intent
 - Proposed concept follows the current path alignment and will be widened by 2m to provide a 4m wide path;
 - Creating a separate path will result in 1800m² of green space lost and will result in \$2 Million of asset management implications associated with the routine maintenance and future renewal at the end of its useful life;
 - Other impacts include the loss of parking bays depending on the alignment of this segregated path
- Proposed questionnaire structure
 - Demographics data (age, gender, address, use of path and employment status)

- Part 1 - Marine Parade Shared Path Concept Consultation
 - This will be broken down into 3 sections:
 - Stage 1 - South of Forrest Street (Curtin Avenue to Forrest Street)
 - Stage 2 - North of Napier Street (Napier Street to North Street)
 - Stage 3 – Foreshore Precinct (Forrest Street to Napier Street)
 - The following public opinion will be obtained:
 - Level of support the alignment
 - Whether it enhances safety for all users
 - Whether it improves accessibility and usability for all ages and abilities
 - Are there any other considerations to improve user experience
- Part 2 – Marine Parade On-Road Cyclist Environment Improvement Aspirations
 - This is a workshop item with the working group to obtain guidance
 - Initial thoughts – on-road cycle lanes, raised plateaus
 - Feedback received will be used to develop this section of the survey

The anticipated timeframes are as follows:

- | | |
|---------------------------------------|--------------------|
| • Circulation to Council for comments | 6 to 9 June 2025 |
| • Public Consultation Period | 16 to 30 June 2025 |
| • Council Endorsement | July 2025 |

INTENDED OUTCOME FROM MEETING

- Feedback on the questionnaire preamble and consultation questions for the concept
- Workshop and provide advice on the on-road questionnaire for the questions to be developed

ATTACHMENTS

- Attachment 7.1.1 - Marine Parade Shared Path Upgrade Draft Concept (Curtin Avenue to North Street)

8 GENERAL BUSINESS

9 MEETING CLOSURE