

TOWN OF COTTESLOE



PUBLIC OPEN SPACE WORKING GROUP NOTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE

109 BROOME STREET, COTTESLOE

4.00pm, Wednesday 18 June 2025

**Mark Newman
Chief Executive Officer**

18 June 2025

PUBLIC OPEN SPACE WORKING GROUP

PURPOSE

The purpose of this Working Group is to consider improvements to all public open space outside of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct provided by the Town which will enhance their use and enjoyment by the community.

TERMS OF REFERENCE

- a. To advise Council on infrastructure and policy requirements to improve all public open space provided by the Town (outside the of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct); and
- b. Make recommendations to Council on matters relevant to the Committee.

CONFIDENTIALITY

These papers are not confidential on the whole; however, they will not be published on the Town's website or made available for public distribution. Elected Members/Committee Members are not prevented from discussing any topic raised in these papers in general terms; however, they should not be distributed as there are parts that are confidential for a host of reasons (e.g. the presence of legal advice).

The purpose of the meeting is for Members to provide informal feedback / raise issues with the progress of nominated projects. No decisions can be made at this forum and any matter that ultimately requires a Council decision will be presented to a Council meeting.

As no decisions can be made at the meeting and many of the topics could be considered confidential at this stage, the forum will not be open to the public.

The notes contained within these papers are in note form, they are not finalised reports. Members have an opportunity to ask for information to be considered for inclusion in reports on these matters, which will be considered by the officers when reports are finalised.

Officers are very aware of the need to maintain transparency in the decision making process. As noted in the departmental guidelines on such forums, the best way to maintain transparency in decision making is to ensure that all decisions are made in public meetings. With this in mind, officers have deliberately omitted any recommendations from these notes, instead noting how we suggest we proceed with the matter at hand. Members will be free to provide feedback on these suggestions; however, no specific direction should be given or debated.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Cr Melissa Harkins	Elected Member
Cr Brad Wylynko	Elected Member
Cr Sonja Heath	Elected Member
Ms Kirsty Barrett	Community Representative
Ms Julie Cox	Coastcare Representative
Ms Sue Freeth	Coastcare Representative

Deputy Member

Cr Chilla Bulbeck	Elected Member/Deputy Member
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Staff

Mr Shaun Kan	Director Engineering Services
Mr Renuka Ismalage	Manager Projects and Assets
Mr Vishnu Vijayan	Project engineer
Ms Rachel Cranny	Executive Services Officer

Apologies

Mr Mark Powell	Community Representative
Ms Angela Moore	Community Representative
Mr Mark Newman	Chief Executive Officer

5 DECLARATION OF INTEREST

6 PRESENTATIONS

NIL

7 REPORTS OF OFFICERS

7.1 CIVIC CENTRE PLAYGROUND UPGRADE (DESIGN) UPDATE

Item by: Shaun Kan, Director Engineering Services

SUMMARY

The Public Open Space (POS) Working Group is asked to provide feedback on the attached concept design developed by the consultant, before this is presented to elected members at a monthly workshop to seek their feedback.

BACKGROUND

- A budget of \$36,000 is available in the 2024/2025 financial year for the Civic Centre Playground Upgrade Project (Detail Design).
- December 2024 - Tim Davies Landscaping (TDL) was asked to develop a concept design incorporating an adventure-style garden setting theme.
- On 13 February 2025, the POS Working Group provided comments asking for the footprint to be within the existing shade sail area.
- In May 2025, TDL submitted the attached revised concept (Attachment A) based on POS Working Group's suggestions.

OFFICER'S COMMENTS

TDL has developed a draft concept in response to the comments from the POS Working Group, based on the recommendations discussed during the meeting held on 13 February 2025. The consultant estimated that the construction cost of the upgrade will be under \$166,000 including design contingency. The feedback from this workshop will be used to finalise a concept for the council briefing.

INTENDED OUTCOME FROM MEETING

POS Working Group to provide feedback on the proposed concept design

ATTACHMENT

- (a) Attachment A – Project Concept Plan and Estimate
- (b) Attachment B – Demolition Plan

8 GENERAL BUSINESS

Cr Heath – Is there an update on the basketball and half court tennis court at Harvey Field?

Shaun Kan - Budget has been carried forward to 25/26 – to be on the agenda for the next POS meeting

9 MEETING CLOSURE

4.40 pm

MEETING NOTES

Presiding member Cr Harkins opened the meeting at 4.00pm

Shaun Kan introduces Item 7.1

A few comments from the working group were:

Kirsty Barrett – Asked if it possible to create a larger playground exploring different options?

Shaun Kan – Unfortunately due to the advanced stage of the design and the additional cost implications we will not be able to explore further.

Cr Heath – Would it be possible to include some monkey bars as there doesn't seem to be enough for upper body strength

Shaun Kan – An idea might be to ask for 2 submissions when we call for tender; One with monkey bars and one without.

Kirsty Barrett – Would it be possible to for-go something else in the design to get the monkey bars and maybe don't have limestone edging and find another way to hold the sand to save money?

Cr Harkins – could we please get a costing for the monkey bars and advise the working group?

Cr Harkins thanks everyone for attending the meeting