



# Town of Cottesloe

I hereby certify that the minutes of the North Cottesloe Primary  
School Traffic Safety Committee meeting held on

**6 February 2019**

were confirmed as a true and accurate record by committee  
resolution.

Signed:

A handwritten signature in blue ink, appearing to read 'Mark Rodda', followed by a blue checkmark.

Cr Mark Rodda

Presiding Member

Date: 27.02.2019

# TOWN OF COTTESLOE



## NORTH COTTESLOE PRIMARY SCHOOL TRAFFIC SAFETY COMMITTEE

# MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE  
109 BROOME STREET, COTTESLOE  
1:00PM, 6 FEBRUARY 2019

**Mat Humfrey**  
**Chief Executive Officer**  
8 February 2019



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**1. DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS****2. ATTENDANCE****Committee Members**

Cr Mark Rodda	Presiding Member, Elected Member
Cr Melissa Harkins	Elected Member
Cr Helen Sadler	Elected Member
Cr Michael Tucak	Elected Member – entered at 1:03pm
Ms Megan Klaver	North Cottesloe Primary School Deputy Principal
Ms Kirsty Barrett	North Cottesloe Primary School Board
Mr Mark Goodlet	North Cottesloe Primary School P & C

**Officers**

Mr Mat Humfrey	Chief Executive Officer
Mr Shaun Kan	Manager Engineering Services
Mr Kevin Truscott	Project Manager
Ms Ann-Marie Donkin	Governance Officer

**Consultants**

Ms Heidi Herget	MOVE Consultants
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**Apologies**

Nil

**Visitors**

Media x1  
Observers x5

The Presiding Member allowed for comments and questions from the gallery.

**3. DECLARATION OF INTERESTS**

Nil

**4. OFFICER REPORTS**

#### 4.1 NORTH COTTESLOE PRIMARY SCHOOL TRAFFIC SAFETY COMMITTEE – PROJECT DELIVERY PLAN

<b>File Ref:</b>	N/A
<b>Attachments:</b>	Project Delivery Plan Traffic Engineering, Safety Review and Travel Management Plan Revised Concept Plan
<b>Responsible Officer:</b>	Mat Humfrey, Chief Executive Officer
<b>Author:</b>	Shaun Kan, Manager Engineering Services
<b>Proposed Meeting Date:</b>	6 February 2019
<b>Author Disclosure of Interest:</b>	Nil

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#### SUMMARY

The committee is asked to support the:

1. Attached project delivery program for implementation
2. Advertisement of the revised concept design for public consultation
3. Progress of the revised concept to preliminary design
4. Subjected to point (2) and (3), incorporate community feedback to finalise the design for Council approval and tender

#### BACKGROUND

At the July 2017 Ordinary Council Meeting, Council rejected the initial design that involved the removal of Norfolk Island Pines. A revised concept has since been developed.

At the June 2018 Ordinary Council Meeting, Council accepted and resolved to advertise the amended concept design for broad public consultation before developing detailed design drawings for approval.

#### STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Strategic Community Plan 2013 – 2023*.

Priority Area 4: Managing Development

Priority Area 5: Providing sustainable infrastructure and community amenities

#### POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

## **STATUTORY ENVIRONMENT**

The design is subjected to Main Roads Western Australia approval as the State Government Department is responsible for the installation of regulatory signs and linemarking.

## **FINANCIAL IMPLICATIONS**

State Government would have to co-fund the project in conjunction with the Town of Cottesloe. A cost estimate will be developed as part of the design process to request for funding from Main Roads, Education Department and the Town. The Town has previously spent \$35,250 (excluding GST) in design consultancy fees within the 2015/16 financial year.

## **STAFFING IMPLICATIONS**

There are no perceived staffing implications arising from the officer's recommendation.

## **SUSTAINABILITY IMPLICATIONS**

There are no perceived sustainability implications arising from the officer's recommendation.

## **CONSULTATION**

- Town of Cottesloe Staff
- North Cottesloe Primary School
- Department of Education
- Department of Transport
- Main Roads Western Australia

## **STAFF COMMENT**

The proposal for a new car park will create a safer road environment adjacent to North Cottesloe Primary School and reduce congestion along Eric Street and Railway Parade. A revised road alignment within a new concept plan has avoided impact on the 24 matured trees and the nine Norfolk Island Pines.

The review of the proposed concept as part of a Traffic Engineering Study undertaken by Move Consultants has drawn the following conclusions:

- Sight lines for vehicles exiting the proposed school pick up and drop off carpark complies with Austroad;
- Traffic flow along Eric Street (Curtin Avenue to Stirling Highway) will improve and allow for safer Ingress and egress onto Eric Street through the roundabout at the end of Railway Street, south of the proposed facility;
- Pedestrian safety will be improved through an additional controlled crossing proposed north of the school along Railway Street
- Local Area Traffic Management Islands located north of the pick up and drop off access points will provide a traffic calming to encourage awareness of pedestrians and cyclist

- Further safety improvements are anticipated with the proposed reduction in speed zone to 40km/h along Railway Street (Grant Street and Eric Street). This would require Main Roads approval.
- Ramps, at-grade crossing, sufficiently wide paths and ACROD bays provides universal access
- The path extension on the western side of the proposed facility provides cyclist connectivity to and from the Curtin Avenue future Principal Shared path, existing footpaths and on-road cycle shoulders

## VOTING

Simple Majority

## OFFICER RECOMMENDATION

Moved: Mr Mark Goodlet      Seconded: Cr Harkins

That the North Cottesloe Primary School Traffic Safety Committee support:

1. Attached project delivery program for implementation;
2. Advertisement of the revised concept design for public consultation;
3. Progress of the revised concept to preliminary design and;
4. Subjected to point (2) and (3), incorporate community feedback to finalise the design for Council approval and tender.

Following discussion the members present decided to put forward the following motion in place of the officer's recommendation:

Cr Sadler left the meeting at 2:40pm

## ALTERNATE MOTION

Moved: Mr Mark Goodlet      Seconded Cr Harkins

That the North Cottesloe Primary School Traffic Safety Committee resolves:

1. **The revised concept plan design be amended to include the following:**
  - a. **The possibility of including an extended lower speed zone to Grant Street;**
  - b. **Adding an additional Stage 2 to the Project with consideration of traffic calming to Grant Street;**
  - c. **Aligning the footpath on the Western Side to ensure the best environmental and designing out crime outcomes; and,**
  - d. **Connection of the footpath on the Western Side from Eric to Grant Street.**
2. **The Project Delivery Plan be updated to include funding opportunities and an a revised timetable**
3. **The committee reconvene in 3 weeks on 26 February 2019 to review the updated revised concept plan and other documentation (updated MOVE report and Tree**



**Assessment report) to be provided for public consultation and, as if appropriate, approve the following:**

- a. Advertisement of the revised concept design for public consultation;**
- b. Progress of the revised concept to preliminary design; and**
- c. Subject to point 3(a) and (b), incorporate community feedback to finalise the design for Council approval and tender.**

**Carried 6/0**

Mr Goodlet left the meeting at 2:52pm

**5. GENERAL BUSINESS**

Items requested for discussion – Cr Sadler

**5.1 Cottesloe Bike Plan – possible route on railway**

Discussed with 4.1

**5.2 Possible future pedestrian bridge at Grant Street Station crossing Curtin Ave  
– **Deferred** by request of Cr Sadler**

**6. NEXT MEETING**

26 February 2019 at 1:00pm

**7. MEETING CLOSURE**

The Presiding Member thanked members and visitors for their attendance and closed the meeting at 2:53pm.