

TOWN OF COTTESLOE



NORTH COTTESLOE PRIMARY SCHOOL TRAFFIC SAFETY COMMITTEE MEETING

AGENDA

NORTH COTTESLOE PRIMARY SCHOOL TRAFFIC SAFETY COMMITTEE MEETING
TO BE HELD IN THE
Mayor's Panel, Cottesloe Civic Centre
109 Broome Street, Cottesloe
1:00pm Monday, 8 April 2019

MAT HUMFREY
Chief Executive Officer

05 April 2019

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Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Committee Members

Cr Mark Rodda	Presiding Member
Cr Melissa Harkins	Elected Member
Cr Helen Sadler	Elected Member
Cr Michael Tucak	Elected Member
Ms Kirsty Barrett	North Cottesloe Primary School Board
Mr Mark Goodlet	North Cottesloe Primary School P & C
Ms Megan Klaver	North Cottesloe Primary School Deputy Principal

Officers

Mr Mat Humfrey	Chief Executive Officer
Mr Shaun Kan	Manager Engineering Services
Mr Kevin Truscott	Project Manager
Mr David Lappan	Manager Assets
Ms Ann-Marie Donkin	Governance Officer

5 DECLARATION OF INTERESTS

6 CONFIRMATION OF MINUTES

7 PRESENTATIONS

8 REPORTS

8.1 REPORTS OF OFFICERS

8.1.1 REQUEST FOR COUNCIL APPROVAL CONCEPT AND PUBLIC CONSULTATION

File Ref: SUB/2630

Attachments:

- 8.1.1(a) Traffic Engineering Report - North Cottesloe Primary School [CONFIDENTIAL] [UNDER SEPARATE COVER]
- 8.1.1(b) Arbologic - Design Specific Tree Assessment Report - 26 March 2019 [CONFIDENTIAL] [UNDER SEPARATE COVER]
- 8.1.1(c) Railway Street Design - Aerial View - No hatching [CONFIDENTIAL] [UNDER SEPARATE COVER]
- 8.1.1(d) Railway Street Design - Aerial View - with Hatching [CONFIDENTIAL] [UNDER SEPARATE COVER]
- 8.1.1(e) Railway Street Design - No Hatching [CONFIDENTIAL] [UNDER SEPARATE COVER]
- 8.1.1(f) Railway Street Design - with Hatching [CONFIDENTIAL] [UNDER SEPARATE COVER]

Responsible Officer: Mat Humfrey, Chief Executive Officer

Author: Shaun Kan, Manager, Engineering Services

Author Disclosure of Interest: Nil

SUMMARY

The North Cottesloe Primary School Traffic Safety Committee considers the following documents

1. Concept Design
2. Arbologic – Design Specific Tree Assessment Report;

and makes a recommendation to Council.

BACKGROUND

At the June 2018 Ordinary Council Meeting, Council resolved to:

ALLOCATE \$15,000 for a traffic study and broad consultation as part of the planned process, which is:

1. *Consultation with Western Power.*
 2. *Undertake a traffic study (report to be provided to the Committee and Council). The traffic study is to include 3 points as follows:*
-

- a. *Define the issue, encompassing pedestrians, cyclists, cars and universal access:*
 - i. *Safety perspective; and*
 - ii. *Traffic perspective.*
- b. *Review the proposed concept plan to determine whether it is likely to improve these issues and how; and,*
- c. *Provide alternative options to improve on these issues, and whether these improvements would be more appropriate than the proposed plan.*
3. *Focussed and broad consultation on the amended concept plan (as a result of the traffic study) to be undertaken by external consultant (feedback to be provided to the Committee and Council).*

Subject to 1, 2 and 3 above proceed to points 4 – 7 below:

4. *Undertake concept review (report to be provided to the Committee and Council).*
5. *Detailed design (to be provided to the Committee and Council).*
6. *Tender process*
7. *Construction*

At the 26 February 2019 the North Cottesloe Primary School Safety Committee Meeting, the committee supported the following actions by the Administration:

1. Revised project delivery program for implementation;
2. Concept Design for changes to be made to the Tree Assessment and Traffic Engineering Report public consultation;
3. Progress of the revised concept to preliminary design and;
4. Subjected to point (3) and (4), incorporate community feedback to finalise the detail design for Council approval and tender.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Strategic Community Plan 2013 – 2023*.

Priority Area 1: Protecting and enhancing the wellbeing of residents and visitors

Major Strategy 1.1: Develop an 'integrated transport strategy' that includes cycling, park and ride, Cott Cat, public transport and parking management strategies to meet the needs of pedestrians, cyclists and other non-vehicular traffic.

This report is consistent with the Town's *Corporate Business Plan 2017 – 2021*.

Priority Area 5: Providing sustainable infrastructure and community amenities.

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

FINANCIAL IMPLICATIONS

The final financial implications will only be known following finalisation of the concept and a request to the State Government for funding is determined.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

The proposed concept will improve traffic flow along Curtin Avenue. New footpaths connecting to Eric Street bridge and the future principal shared path will promote cycling as an alternative transport mode.

There will be the loss of a small amount of vegetation through this concept and the detailed design phase will need to ensure existing mature trees are protected from any adverse impacts.

PROPOSED CONSULTATION

Main Roads Western Australia

Department of Education

Western Power

North Cottesloe Primary School

Residents and Business within the School's Vicinity

OFFICER COMMENT

A traffic engineering report and tree assessment report have been prepared for the attached concept plan to relocate the drop off facility onto Railway Street. The proposal provides a safer road environment adjacent to North Cottesloe Primary School and reduces congestion along Eric Street.

The Administration has addressed the June 2018 Ordinary Council Meeting resolutions as follows:

1. Consultation with Western Power

This will be done during the consultation phase of the design if approved by Council. Main Roads Western Australia and the Department of Education will be engaged at the same time to seek State Government funding and design approval.

2. Traffic Study

Eric Street is a designated bus route with on-road cycle lanes along the southern boundary of the school. Footpaths are available on both sides of the road with the northern path connecting into the current pick up/set down facility. A formalised pedestrian crossing is also in place just east of Railway Street, through the slow point that provides safe pedestrians and cyclists refuge to cross Eric Street during peak periods.

Currently, significant queuing in both directions along Eric Street cause minor delays at Curtin Avenue and Stirling Highway Intersections. This is mainly during the morning peak period that coincides with the school drop off period. No queuing delays were observed during the school pick up.

It has been assessed that the proposed concept to relocate the facility to Railway Street will improve traffic flow and allow for safer ingress and egress onto Railway Street through the roundabout.

Pedestrian safety will be improved through an additional controlled crossing north of the school along Railway Street. Local Area Traffic Management Islands located north of the pick up and drop off access points will provide a traffic calming to encourage awareness of pedestrians and cyclist.

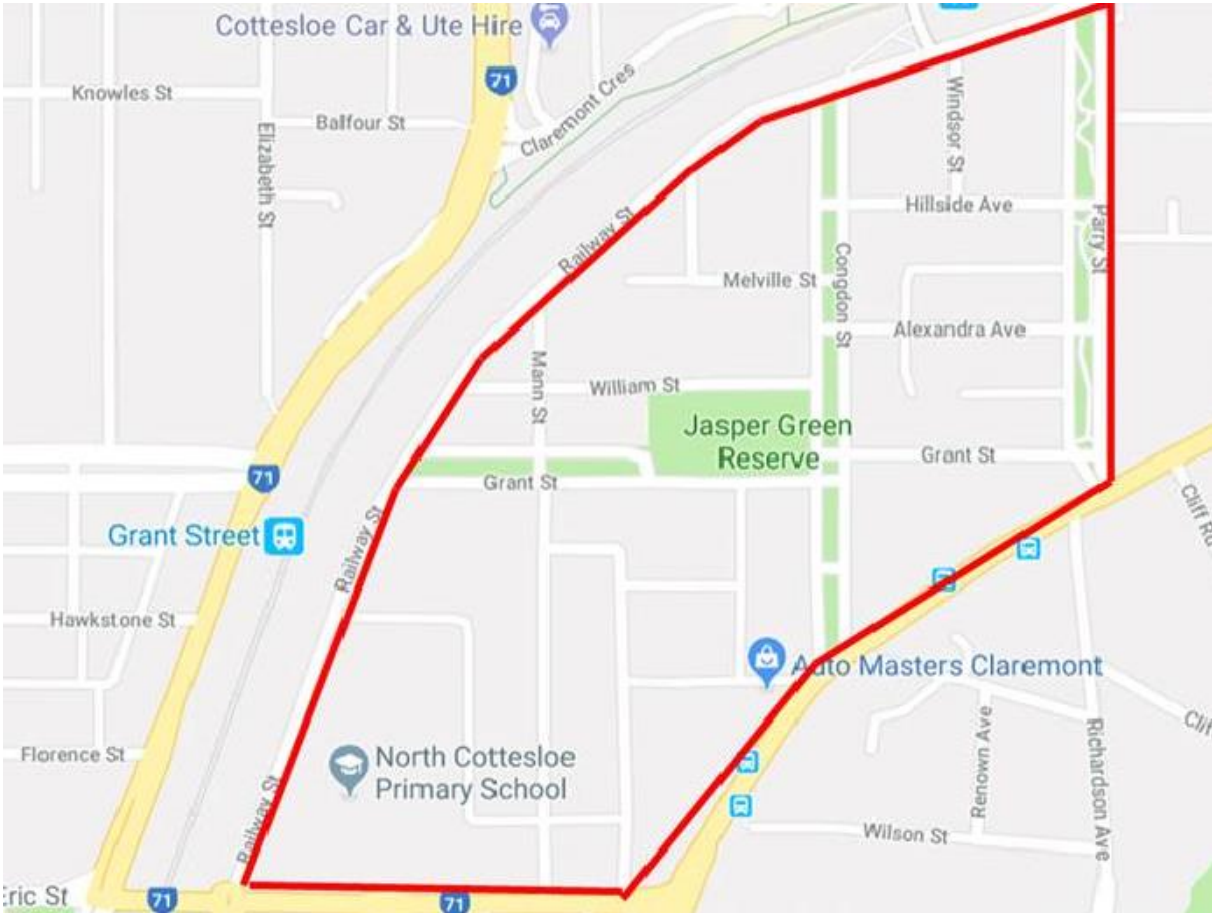
Further safety improvements are anticipated with the proposed reduction in speed zone to 40km/h along Railway Street (Grant Street and Eric Street). This would require Main Roads approval.

Ramps, at-grade crossing, sufficiently wide paths and ACROD bays provides universal access. The path extension on the western side of the proposed facility provides cyclist connectivity to and from the Curtin Avenue future Principal Shared path, existing footpaths and on-road cycle shoulders.

Solutions alternative to the proposed concept would predominantly involve the widening of Eric Street to accommodate the queuing. However, given that this is a distributor road, this approach would result in significant delays during construction. The relocation of the facility to Railway Street including the road works required would potentially cost similar to the alternative but can be constructed without delays and impact on pick up and set down facilities.

3. Broad Public Consultation

In addition to consultation with State Government, it is propose that the school and surrounding directly impacted stakeholders be engaged. The following attachment provides an indication of the project advertising catchment.



VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That the North Cottesloe Primary School Traffic Safety Committee recommends;

That Council:

- 1. NOTES the Traffic Engineering Report and Tree Assessment Report;**
- 2. APPROVE the attached Concept Design for the purposes of undertaking consultation;**
- 3. APPROVES limited site investigations to develop a preliminary design, in particular to ensure the Norfolk Island Pine Trees can be protected;**
- 4. NOTES the Traffic Engineering Report and Tree Assessment Report.**

8.2 ITEMS FOR DISCUSSION

Nil

9 GENERAL BUSINESS

9.1 COMMITTEE MEMBERS

9.2 OFFICERS

10 MEETING CLOSED TO PUBLIC

10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

11 NEXT MEETING

12 MEETING CLOSURE