

# TOWN OF COTTESLOE



## PUBLIC EVENTS COMMITTEE

# MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE  
109 BROOME STREET, COTTESLOE  
5.00PM, TUESDAY 17 APRIL 2018

**MAT HUMFREY**  
Chief Executive Officer

18 April 2018

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# PUBLIC EVENTS COMMITTEE

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**1. DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member announced the meeting open at 5.03pm.

**2. RECORD OF ATTENDANCE/APOLOGIES**

**Present**

Cr Michael Tucak	Presiding Member
Cr Melissa Harkins	Elected Member
Cr Rob Thomas	Deputy Member

**Officers Present**

Mr Garry Bird	Deputy Chief Executive Officer
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**Apologies**

Cr Mark Rodda	Elected Members
Mr Mat Humfrey	Chief Executive Officer
Ms Esther Cullity	Council Events Officer

**3. DECLARATION OF INTERESTS**

Cr Thomas declared an impartiality interest as a member of Cottesloe Coastcare.

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Moved Cr Thomas, Seconded Cr Harkins**

**The Minutes of the meeting of the Public Events Committee held on 21 November 2017 be confirmed subject to the following amendments:**

- **The words *'That the Committee recommend to Council'* be added to the start of resolutions 5.1 2018 Citizen of the Year Award, 5.2 2018 Citizen of the Year Award - Senior and 5.3 2018 Citizen of the Year Award – Community Group or Event.**
- **That the word *'category'* be added to resolution 5.1 2018 Citizen of the Year Award to read *'subject to checking with the nominator that this category is satisfactory'*.**

**Carried 3/0**

**5. 2018 VOLUNTEER RECOGNITION AWARDS NOMINATIONS (Refer to attachments)**

The criteria for the Volunteer Recognition Awards are:

1. Exceptional community event or project;
2. Outstanding Community Organisation; or
3. Outstanding Individual; who has accomplished at least two of the following:
  - a. A significant contribution to the Cottesloe community;
  - b. Community or volunteer work that directly benefits the Cottesloe community;
  - c. An event or project that directly benefits the Cottesloe community;
  - d. A lengthy period of commitment to a community organisation within Cottesloe;
  - e. A retiring elected member.

Contributions to the community could be in the areas of (but are not limited to):

- Arts, culture and heritage;
- Sport and recreation;
- Environment, conservation and animal welfare;
- Community, health and education; and
- Community safety and emergency services.

**COMMIITTEE RESOLUTION**

**Moved Cr Tucak, Seconded Cr Thomas**

**That the Committee recommend to Council that the 2018 Volunteer Recognition Awards be awarded to:**

- **John Grace (Outstanding Individual)**
- **Phoebe Sier (Exceptional Community Project)**

**Carried 3/0**

**COMMIITTEE RESOLUTION**

**Moved Cr Thomas, Seconded Cr Harkins**

**That the Committee recommend to Council that Certificates of Recognition be awarded to:**

- **Maxine Crawford**
- **Gillian Forde**

**Carried 3/0**

**6. NEW BUSINESS OF AN URGENT NATURE**

**Action Item**

That staff develop a policy to assist the Committee in determining award winners. Include a clause in the policy that retiring Councilors do not receive recognition as they are not considered volunteers.

**7. MEETING CLOSURE**

The Presiding Member announced the meeting closed at 5.50pm.