

# TOWN OF COTTESLOE



## FORESHORE PRECINCT IMPLEMENTATION COMMITTEE MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE  
109 BROOME STREET, COTTESLOE  
5.00PM, THURSDAY 8 NOVEMBER 2018

**MAT HUMFREY**  
Chief Executive Officer

13 November 2018



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**1 DECLARATION OF MEETING OPEN / ANNOUNCEMENT OF VISITORS**

Mr Fini declared the meeting open at 5.02pm.

**2 ATTENDANCE****Committee Members Present**

Mr Adrian Fini	Chair, Community Representative
Mr Dick Donaldson	Community Representative
Mr Deon White	Community Representative
Mr Simon Rodrigues	Community Representative
Mayor Philip Angers	Elected Member
Cr Melissa Harkins	Elected Member
Cr Mark Rodda	Deputy Chair, Elected Member
Cr Helen Sadler	Elected Member
Cr Lorraine Young	Elected Member

**Officers Present**

Mr Shaun Kan	Manager of Engineering Services
Mrs Denise Tyler-Hare	Manager of Projects
Mrs Ann-Marie Donkin	Governance Officer

**Apologies**

Mr Mat Humfrey	Chief Executive Officer
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**3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**Moved: Mayor Angers      Seconded: Mr White**

**The Minutes of the meeting of the Foreshore Precinct Implementation Committee meeting held Monday 10 September 2018 be confirmed.**

**Carried 8/0**

Cr Rodda entered the meeting at 5:03pm.

**4 DECLARATION OF INTERESTS**

Cr Sadler declared an impartiality interest in item 5.1 – Tender Review – Foreshore Master Plan by virtue of “Tim Judd of GTA is known to me outside to ToC”

**5 OFFICER REPORTS**

## 5.1 Tender Review – Foreshore Master Plan

<b>File Ref:</b>	<b>SUB/2725</b>
<b>Attachments:</b>	<b>Tender Submissions Evaluation Table (CONFIDENTIAL)</b> <b>Tender submissions (CONFIDENTIAL)</b>
<b>Responsible Officer:</b>	<b>Mr Sean Kan, Manager Engineering Services</b>
<b>Author:</b>	<b>Mrs Denise Tyler-Hare, Project Manager</b>
<b>Proposed Meeting Date:</b>	<b>8 November 2018</b>
<b>Author Disclosure of Interest:</b>	<b>Nil</b>

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### SUMMARY

The Committee is requested to endorse awarding the contract to the recommended tenderer.

### BACKGROUND

At the September 2018 Ordinary Council Meeting, the Council resolved:

1. That Council APPROVE the attached brief and visual summary for the Foreshore Master Plan Consultancy Tender.
2. That the Enquiry By Design (EBD) document be included in the list of "General considerations", Point 2 (page 2).
3. That the TOC Beach Policy document be included in the list of "General considerations", Point 2 (page 2).
4. That the words "Foreshore Implementation Committee" be replaced with the words "Mayor and all Councillors", under "Deliverables", the final bullet point.
5. That under "Submission Date" the date stated Monday 26 March 2018" be corrected.
6. Release the visual summary with the brief to the community through the normal channels, including on the Town's website, on the day of the calling for tenders.

Carried 7/2

For: Mayor Angers, Crs Rodda, Tucak, Sadler, Young, Harkins and Thomas  
Against: Crs Boulter and Pyvis

Tenders were subsequently advertised on Tenderlink from the 5<sup>th</sup> October 2018 until the 31<sup>st</sup> October 2018. 7 compliant tenders were received and have been assessed by a panel. The results are presented in the Officer Recommendation below.

### STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Strategic Community Plan 2013 – 2023*.

Priority Area 3: Enhancing beach access and the foreshore

Major Strategy 3.1: Implement the 'Foreshore Redevelopment Plan' in consultation with the community.

This report is consistent with the Town's *Corporate Business Plan 2017 – 2021*.

Priority Area 3: Enhancing beach access and the foreshore.

Major Strategy 3.1: Implement the 'Foreshore Redevelopment Plan' in consultation with the community.

### **POLICY IMPLICATIONS**

There are no perceived policy implications arising from the officer's recommendation.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

All works in the Cottesloe Foreshore Precinct will require planning approval from the West Australian Planning Commission (WAPC) as the land sits under the Metropolitan Region Scheme. A majority of the land contained within the Cottesloe Foreshore Precinct is listed on the State Heritage Register.

Officers will work with the State Heritage Office and WAPC during the detailed design phase to ensure heritage and planning considerations are met.

### **FINANCIAL IMPLICATIONS**

The 2018/19 budget has a budget of \$170,000 allocated for consulting fees for foreshore works. Currently, approximately \$60,000 of this is allocated towards existing contract and project management fees.

The recommended tender price would require a budget variation of approximately \$20,000, including a 10% contingency. This is about 12% of the allocated budget.

### **STAFFING IMPLICATIONS**

There are no perceived staffing implications arising from the officer's recommendation.

### **SUSTAINABILITY IMPLICATIONS**

There are no perceived sustainability implications arising from the officer's recommendation.

### **CONSULTATION**

- Foreshore Precinct Implementation Committee and other associated committees.
- Elected Members
- Town of Cottesloe Staff

### **STAFF COMMENT**

Seven submissions have been assessed against the Request for Tender Specifications and Aspect Studios Pty Ltd has been determined to be the submission representing the best value for money. The price from Aspect Studios Pty Ltd is the second lowest price, and they have provided excellent consideration of the criteria. They have a competent team and a large amount of high quality, relevant experience.

Note that of all 7 tenderers, only one is on the WALGA preferred suppliers list for town planning and related services.

It is recommended that Aspect Studios Pty Ltd be endorsed by the Committee as this shows the best value for money and we are confident of their capability to provide a high quality outcome.

### **VOTING**

Simple Majority

**OFFICER RECOMMENDATION**

**Moved: Cr Rodda      Seconded: Mayor Angers**

**THAT the Committee recommend to Council to award the contract for the Foreshore Master Plan to Aspect Studios Pty Ltd.**

**Carried 9/0**

## 6 OTHER BUSINESS

### 6.1 Items for Consideration in Future Stages

- Foreshore lighting – design light poles to allow for future CCTV, and ensure any CCTV installed is in line with state regulations. Can look at federal funding as well, similar to City of Fremantle.
- Art acquisition panel regarding public art in foreshore.
- Bin locations and recycling – note that this is not currently within scope. If the committee would like to propose an alternative, they will need to prepare a proposal with key items such as appearance, costs, maintenance requirements, etc, and vote on it.
- Bin store location and appearance.
- Funding options as part of the Master Plan.
- Public toilets to be considered within car park 2 or another external location in the future.

#### **Item added:**

- The new ToC Strategic Planner is to be invited to attend the next FPIC meeting



**7 GENERAL BUSINESS**

Nil

**8 NEXT MEETING**

To be determined.

**9 MEETING CLOSURE**

Mr Fini declared the meeting closed at 5:32pm.