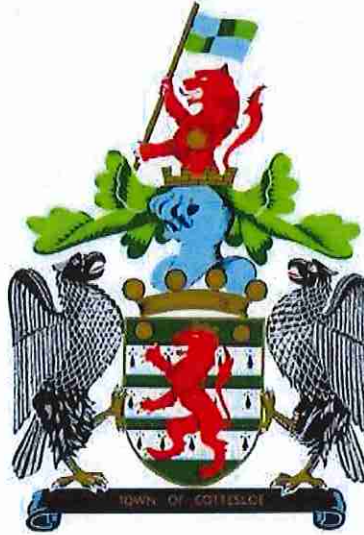


TOWN OF COTTESLOE



TASK FORCE ON RESIDENTIAL AND RECREATIONAL VERGE USES

MINUTES

TASK FORCE ON RESIDENTIAL AND RECREATIONAL VERGE USES
HELD IN THE
Mayor's Parlour, Cottesloe Civic Centre
109 Broome Street, Cottesloe
4.00pm Thursday, 28 April 2022


MATTHEW SCOTT
Chief Executive Officer

2 May 2022

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member announced the meeting opened at 4.05pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

The Presiding Member drew attention to the Town's Disclaimer.

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Presiding Member announced that the meeting is being recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Cr Craig Masarei	Elected Member
Cr Chilla Bulbeck	Elected Member
Cr Kirsty Barrett	Elected Member
Mr John Mengler	Community Representative
Ms Kelly McManus	WALGA Representative

Officers

Mr Matthew Scott	Chief Executive Officer
Ms Freya Ayliffe	Director Regional and Compliance Services
Mr Shaun Kan	Director Engineering Services
Mr Dave Lappan	Manager Projects and Assets
Ms Rachel Cranny	Executive Services Officer
Ms Kelly McManus	WALGA Representative
Mr Damien Gaughan	LGIS

Visitors

Nil

Apologies

Tracy Blaszkow – Kidsafe WA	Kidsafe WA Representative
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matters and the delivery of signed major projects of Council to ensure they are completed to the grant conditions; and

- October 2021 Local Government Elections.

LGIS and WALGA to present different insurance options to the Taskforce for consideration.

8 REPORTS

8.1 REPORTS OF OFFICERS

Nil

8.2 ITEMS FOR DISCUSSION

Discussion on different insurance options for play equipment and structures on Council verges.

Cr Masarei invited Damien from LGIS to speak.

Moved Cr Barrett Seconded Mr Mengler

THE Residential and Recreational Verge Uses Taskforce recommends to Council:

- 1. ADOPTS the existing interim protocol for play equipment on street verges subject to the deletion of point 12 requiring the owner to obtain insurance**
- 2. ASK the committee to refer the protocol to LGIS for their support and advice on the criteria**
- 3. REQUEST the Administration write to the Minister seeking his assistance to promote verge play equipment specifically referencing Regulation 17 (8)(b) asking for an amendment**
- 4. Upon APPROVAL the Administration will implement the interim permit system to the appropriate residents using the attached letters**

Carried 4/0

9 GENERAL BUSINESS

- Cr Barrett raised for discussion, the possibility for two new community representatives to join the Taskforce ?

It was decided following the discussion that the additional members will not be further considered at this time given the remaining time left for the committee to be in place and the need to re-advertise vacant positions for Council to approve appointees. However, this will be reconsidered in the event that the committee's commission is further extended.

Our Ref: SUB/3323
Enquiries: Dave Lappan

19 August 2021

The Resident
Cottesloe WA 6011

Dear Resident,

Verge Play Equipment

At the May 2021 Ordinary Meeting, Council adopted a Temporary Management Protocol for Play Equipment on Street Verges and Attached to Street Trees, pending the development of a policy by a Task Force appointed by Council at the July 2021 Ordinary Meeting.

A copy of this document can be found at

<https://www.cottesloe.wa.gov.au/council/committees/committees-and-working-groups/task-force-on-residential-and-recreational-verge-uses.aspx>

The Town has since undertaken an audit of all verges in Cottesloe and wish to inform you that the play equipment on the verge in front of your property is EXEMPT from any further application process **provided it continues to comply with the following requirements:**

- (1) Permissible Street Tree attachments (no permit required) are as follows:
 - a. Swings;
 - b. Ropes/ladders;
 - c. Platforms/structures (ie Tree Houses/Chubby Houses); and
 - d. Any other item (not listed above) may be considered at the discretion of the Director of Engineering Services in accordance with this protocol.

- (2) Street Tree attachments:
 - a. Cannot be permanently fixed to street trees and must not incorporate sharp objects, protrusions or other elements which, in the Town's opinion would present a hazard to people or property;
 - b. Must not, in the Town's opinion, obstruct or interfere with a clear line of sight for pedestrians, cyclists or motorists;
 - c. Must be set back from and provide clear access to any infrastructure/services located on the verge;
 - d. Are to be fitted to tree branches of safe and suitable dimensions;
 - e. Must be constructed of durable material, securely installed and so that annual pruning requirements can be undertaken where required;
 - f. Must provide a minimum 0.5 metre setback from the face of the kerb, a footpath and/or crossover/driveway;
 - g. Shall not swing or protrude into and must not be able to swing or protrude into the space immediately above any road carriageway, footpath and or driveway.

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Enquiries: Dave Lappan

19 August 2021

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The Town has since undertaken an audit of all verges in Cottesloe and wishes to inform you that based on the criteria in the above mentioned document, the play equipment on the verge in front of your property will require an application (for a permit?) to be completed and lodged with the Town. Applications are to be submitted within 28 days of this letter to the Town of Cottesloe either in person at our Administration Centre at 109 Broome Street or by email at town@cottesloe.wa.gov.au (Marked to the attention of Director Engineering Services). The application form is available at **<INSERT LINK>**.

Please do not hesitate to contact David Lappan, the Town's Manager of Projects and Assets or alternatively myself on 9285 5000 or by email at town@cottesloe.wa.gov.au should you require any further information. Thank you.

Yours Sincerely,

Shaun Kan
DIRECTOR ENGINEERING SERVICES