

TOWN OF COTTESLOE



ACTIVE TRANSPORT WORKING GROUP AGENDA

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
4:00pm, 12 May 2022

A handwritten signature in blue ink, appearing to read 'Matthew Scott'.

Matthew Scott
Chief Executive Officer

11 May 2022

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Town for any act, omission, statement or intimation occurring during committee or council meetings.

The Town of Cottesloe disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during committee or council meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a council meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Town of Cottesloe during the course of any meeting is not intended to be and is not taken as notice of approval from the Town.

The Town of Cottesloe wishes to advise that any plans or documents contained within the agenda or minutes may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction.

Members of the public should note that no action should be taken on any application or item discussed at a committee or council meeting prior to written advice on the resolution of council being received.

Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au

ACTIVE TRANSPORT WORKING GROUP

PURPOSE

To increase active transport within the Town by providing access to appropriate infrastructure and activities.

TERMS OF REFERENCE

To advise Council on the infrastructure and policy requirements to increase active transport within the Town.

CONFIDENTIALITY

These papers are not confidential on the whole; however, they will not be published on the Town's website or made available for public distribution. Elected Members/Committee Members are not prevented from discussing any topic raised in these papers in general terms; however, they should not be distributed as there are parts that are confidential for a host of reasons (e.g. the presence of legal advice).

The purpose of the meeting is for Members to provide informal feedback / raise issues with the progress of nominated projects. No decisions can be made at this forum and any matter that ultimately requires a Council decision will be presented to a Council meeting.

As no decisions can be made at the meeting and many of the topics could be considered confidential at this stage, the forum will not be open to the public.

The notes contained within these papers are in note form, they are not finalised reports. Members have an opportunity to ask for information to be considered for inclusion in reports on these matters, which will be considered by the officers when reports are finalised.

Officers are very aware of the need to maintain transparency in the decision making process. As noted in the departmental guidelines on such forums, the best way to maintain transparency in decision making is to ensure that all decisions are made in public meetings. With this in mind, officers have deliberately omitted any recommendations from these notes, instead noting how we suggest we proceed with the matter at hand. Members will be free to provide feedback on these suggestions; however, no specific direction should be given or debated.

CONTENTS

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS2

1.1 ACKNOWLEDGEMENT OF COUNTRY.....2

1.2 ELECTION OF A WORKING GROUP CHAIR.....2

2 DISCLAIMER2

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION2

4 ATTENDANCE2

5 DECLARATION OF INTEREST2

6 PRESENTATIONS.....2

7 REPORTS OF OFFICERS.....3

7.1 ERIC STREET PRINCIPAL SHARED PATH 85% DESIGN3

7.2 LONG TERM CYCLE NETWORK (LTCN) PRIORITISATION5

8 GENERAL BUSINESS.....6

9 MEETING CLOSURE6

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

1.2 ELECTION OF A WORKING GROUP CHAIR

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page.

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Cr Helen Sadler	Elected Member
Cr Lorraine Young	Elected Member
Cr Kirsty Barrett	Elected Member
Mr Michael Thomas	Community Representative
Mr Mark Powell	Community Representative
Ms Cate Pattison	Community Representative

Staff

Mr Matthew Scott	Chief Executive Officer
Mr Shaun Kan	Director Engineering Services
Mr David Lappan	Manager Projects and Assets
Ms Parshia Queen	Project Engineer
Ms Rachel Cranny	Executive Services Officer (Engineering)

Apologies

At the close of the agenda no apologies had been received.

Visitors

5 DECLARATION OF INTEREST

6 PRESENTATIONS

Nil

7 REPORTS OF OFFICERS

7.1 ERIC STREET PRINCIPAL SHARED PATH 85% DESIGN

Item by Mr Shaun Kan, Director Engineering Services

SUMMARY

The Active Transport Group is asked to consider the attached 85% detail design. The 100% design will be provided to Council to consider approving this for tender to be advertised for construction.

BACKGROUND

In 2018, results from a community consultation survey was used to develop the Towns Long Term Cycle Network (LTCN).

Eric Street was determined as a route to be considered for the Long Term Bike Cycle Network.

In April 2020, the Cottesloe Council unanimously supported the LTCN plan for the Town. The active transport working group then provided a concept design for the Eric Street shared path and the Town has since been successful in obtaining a co-contributed grant for its detail design.

In April 2021 meeting, Active Transport Group supported the southern verge of Eric Street for the shared path to be aligned given its width and smaller number of residents impacted.

Council at the MAY 2021 OCM then resolved as follows:

THAT Council:

- 1. APPROVES the attached Eric Street Cycle Path Concept Plan for the purpose of public consultation;***
- 2. NOTES that district wide consultation will be undertaken, including targeting directly impacted residents and businesses along Eric Street from Curtin Avenue to Marine Parade including State Government; and***
- 3. NOTES that an item will return to a separate Ordinary meeting at the end of the consultation for the final concept to be endorsed prior to the commencement of detail design.***

The consultation occurred between Monday 28 May and 13 June 2021. The matter returned to Council in July 2021, where Council resolved as follows:

OCM127/2021

COUNCILLOR MOTION AND COUNCIL RESOLUTION

Moved Cr Tucak Seconded Cr MacFarlane

THAT Council:

- 1. Thanks the Community for taking the time to participate in the online survey;***
- 2. APPROVES the concept plan going to detail design for the attached Eric Street Shared Path Concept subject to the designers being instructed to as far as practicable to address the concerns of residents raised in the consultation; and***

- 3. NOTES that the 85 percent detail design will be provided to Council for endorsement before it is provided to the State Government for construction funding considerations.**

Carried 8/0

A consultant has been nominated by the administration in order to develop a complete detail design set for construction.

OFFICER COMMENT

85% detail design has been developed by the consultant. Any feedback from Working Group will be collated and conveyed to the consultant to consider for 100% detail design by 25 May 2022. This complete design will be provided to Council to consider before submitting to DoT for construction funding. A construction tender will be advertised should the grant be approved.

The construction has been estimated to be between \$500,000 and \$700,000 with a most probable cost of \$550,000.

Communication between the Administration and North Cottesloe Primary School P&C has commenced in order to develop pavement artworks for each road crossing along the route.

May/June 2021 community feedback was considered when developing the detail design. Cyclist safety, smooth riding surfaces, terrain difficulties (steepness) and cycle path/road crossing were the primary issues arising from community consultation. The design reflects solutions to each of these concerns by providing red/green coloured pathways, retaining wall in areas to reduce steepness, maintaining adequate line of sight at conflict areas, PSP cyclist/pedestrian prioritization over vehicle crossings, slow treatments at crossings and warning/information signage along the PSP route. Highly visible pavement artworks on side road conflict points are also being developed in conjunction with the local community.

INTENDED OUTCOME FROM MEETING

- (1) Provide feedback on the attached 85% design

ATTACHMENTS

- (a) 85% Detail Design Plan
- (b) Public Consultation Feedback
- (c) 3D render images

7.2 LONG TERM CYCLE NETWORK (LTCN) PRIORITISATION

Item by: Mr Shaun Kan, Director Engineering Services

SUMMARY

The Active Transport Group is asked to comment on the attached LTCN prioritisation and each routes design principles for inclusion into the Long Term Financial Plan (LTFP) for Council's consideration.

BACKGROUND

In 2018, results from a community consultation survey was used to develop the Town's LTCN. Council unanimously supported this strategy in April 2020.

Each member from the previous working group provided their order of implementation preference as shown in the attached document. The Town has considered the feedback provided and suggests a delivery program that takes into consideration other major projects by developers, Council and the State Government

OFFICER COMMENT

The Town recently completed its draft Asset Management Plan and this information used to develop a LTFP.

To ensure the accuracy of the investment strategy, both design principles and priority for each route would need to be determined in order establish associated cost (design and construction).

Attached is a proposal showing the priority and treatment. In summary

- Eric Street, Broome Street, Grant Street, Railway Street and Salvado Street
- No DoT funding is available for signs and lines only type projects (cost saving solution)

Comments from the working group will be used to establish route concepts in further developing the LTCN

INTENDED OUTCOME FROM MEETING

- (2) Provide comment on suggested priority list and design principles

ATTACHMENT

- LTCN
- Active Transport Group Order of Preference
- Proposed Priority and Design Principles

8 GENERAL BUSINESS

9 MEETING CLOSURE