

TOWN OF COTTESLOE



STRATEGIC PLANNING COMMITTEE MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
7.00 PM, WEDNESDAY, 17 FEBRUARY 2010

STRATEGIC PLANNING COMMITTEE

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Officer announced the meeting opened at 7:05pm.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE
(PREVIOUSLY APPROVED)****Present**

Mayor Kevin Morgan	Presiding Member
Cr Jack Walsh	
Cr Jay Birnbrauer	
Cr Patricia Carmichael	Deputy

Officers Present

Carl Askew	Chief Executive Officer
Graham Patrick	Manager Corporate & Community Services
Geoff Trigg	Manager Engineering Services
Andrew Jackson	Manager Development Services
Ruth Levett	Principal Environmental Officer
Petra Zele	Sustainability Officer
Lydia Giles	Executive Assistant
Krystal Shenton	Community Development Officer

Apologies

Cr Greg Boland

Officer Apologies

Nil

Leave of Absence (previously approved)

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 PUBLIC STATEMENT TIME

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved Cr Walsh, seconded Cr Birnbrauer

[Minutes November 18 2009 Strategic Planning Committee.doc](#)

The Minutes of the Ordinary meeting of the Strategic Planning Committee, held on 18 November 2009 be confirmed.

Carried 4/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

10 REPORTS OF COMMITTEES AND OFFICERS

10.1 GENERAL

10.1.1 NAME FOR COTTESLOE, MOSMAN PARK AND PEPPERMINT GROVE LIBRARY

File No:	SUB/547
Attachments:	<u>PCG Report</u> <u>Terms of Reference</u>
Responsible Officer:	Carl Askew Chief Executive Officer
Author:	Carl Askew Chief Executive Officer
Proposed Meeting Date:	17 February 2010
Author Disclosure of Interest	Nil

SUMMARY

This report summarises the list of suggested names for the new Cottesloe, Mosman Park, Peppermint Grove Library and recommends that Council note the names suggested and, in line with Council's resolution, consider those suggestions for submission via the Mayor to the Library Project Control Group.

In addition this report also provides an update from the Library Project Control Group meeting which met recently to consider and determine a process for naming the Library, including the formation of a Working Group to ensure adequate community consultation, appropriate assessment of suggested names against a naming criteria and to recommend to the Project Control Group a preferred name.

BACKGROUND

As part of the development of the Library project's branding and communication strategy, the Project Control Group (PCG) appointed Oakridge Communication Group to develop, amongst other things, a name for the new library/community centre. After undertaking some consultation Oakridge presented its preferred name "The VCL" (Very Clever Library on the Green) to the October PCG meeting which resolved to undertake market testing of the name.

In November 2009 a report was presented to Council which summarized the current situation related to the development of the joint Library, Community Centre and Peppermint Grove Shire Offices and specifically addressed the recommendation from the Project Control Group meeting of 16 November 2009, which stated;

That:

- (1) A report is circulated to each Council seeking confirmation and delegation to the CPGMP Library Project Control Group (PCG) for the naming of the building.*
- (2) The Oakridge Consultant is requested to undertake market testing of the proposed building name.*

- (3) *The Oakridge Consultant is requested to present the outcomes of the market testing and recommendations to the CPGMP Library PCG for consideration.*
- (4) *The Oakridge Consultant presents all feedback to the next meeting of the CPGMP Library PCG.*

As a consequence of that report, Council resolved to;

1. *Confirm and delegate to the Library Project Control Group the responsibility for determining the name of the new Cottesloe, Peppermint Grove, Mosman Park Library.*
2. *Request the Library Project Control Group inform member Councils on a confidential basis as soon as a decision has been made as to the naming of the new Library.*

After the Oakridge presentation to the PCG in October and the subsequent PCG meeting in November 2009 there was a high level of community interest in the name of the Library as it became public knowledge. At its Ordinary Council meeting on 24 November 2009 the Town of Mosman Park resolved to amend its Committee recommendation as Council felt that the community should be involved in the naming process. The resolution was;

That Council request the three Councils of Cottesloe, Mosman Park and Peppermint Grove to form a separate committee consisting of elected members and other stakeholders to research and recommend a name for the library after appropriate community consultation has been undertaken.

At its December 2009 meeting, Council resolved to;

1. *Invite Cottesloe residents to lodge with the Council by 31st January 2010 any suggestions on a new name for the library, or any comments on the mooted new name of "the VCL" (i.e. "The Very Clever Library on the Green").*
2. *Consider any suggested names at its February 2010 meeting, for submissions via the Mayor into deliberations of the Library Project Control Group in making any recommendation to all Councils on a new name for the library.*
3. *Immediately notify the Shire of Peppermint Grove and the Town of Mosman Park of this resolution and suggest that each of those Councils conduct a similar consultation exercise with their own residents by February 2010.*

The Library Project Control Group (PCG) met again on 1 February 2010. One of the reports tabled at the meeting was to determine a process for the naming of the new Library/Community Centre that was acceptable to each participating member Council. The PCG Report and associated Terms of Reference have been attached to this report.

The recommendation by the PCG was that;

1. *The Terms of Reference for the Library and Community Centre Name Working Group be adopted*

2. Councillor _____ be nominated as the Town of Cottesloe's member of the Working Group
3. The Project Control Committee be delegated authority to determine the name for the new library/community centre.

In relation to resolution three (3) above, it is to be noted that Council has already resolved this position at its November 2009 meeting.

STRATEGIC IMPLICATIONS

The successful conclusion of the Joint Library and Community Centre project is an important part of the strategy of the Council for the provision of high standard facilities for the use of residents.

POLICY IMPLICATIONS

None Known.

FINANCIAL IMPLICATIONS

The Project Control Group (PCG) meets monthly and is receiving regular reports from the Project Manager, Architect and Quantity Surveyor in relation to the management of the project including financial management. The project remains on time and on budget as at January 2010.

SUSTAINABILITY IMPLICATIONS

The building design that has been accepted includes a variety of features that are intended to increase the sustainability of the building and many of those features are unique in public buildings in the State. An application for financial support under the Federal Government Green Precincts Fund has been approved for those elements of the project.

CONSULTATION

Project Control Group
Cottesloe community

STAFF COMMENT

In accordance with part one (1) of Council's December resolution an information page was developed on Council's website (with a link from its front page) which explained the current situation and provided a copy of the December 2009 Council resolution. The page listed those names that had already been suggested by community members who had written to the Town as well as the *Oakridge Communications* recommended name to the Project Control Group - *The VCL*.

The web page allowed residents to either "support" an existing name or "make a suggestion" for an alternative name. As alternative names were suggested they were added to the listing on the page, so that those who logged in would be both aware of all suggestions and/or able to indicate their support for a particular preference. As names were nominated, the Town was able to monitor the support level for each.

In addition, and if people did not want to use the web page, they were requested to write to or e-mail the Town separately. In order to promote both the page and

Council's resolution, an advertisement was placed in the POST newspaper (16 January edition) inviting comment/suggestions. At the time of preparing this report a total of 83 "nominations/comments" had been received with a total of 44 different suggested names (inclusive of *The VCL*). Please note that suggested names had been received throughout the advertising period 16 January 2010 to 5 February 2010.

The following table summarises the names and the individual supporting votes cast.

	Suggested Name	Number of nominations
1	The VCL (The Very Clever Library on the Green)	3
2	The John Forrest Library	4
3	Cottesloe, Mosman Park, Peppermint Grove Library	1
4	The Leake Street Library	4
5	The Grove Library	11
6	The Bungalow	1
7	The Riversea Library	6
8	The Library	4
9	The Cottesloe Library	3
10	The Leake Information Centre	1
11	The Ali Sharr Library (in memory of the first state librarian who founded the WA public library service)	1
12	The Ocean Bay Library	1
13	The Pepcottman Park Library	2
14	The Western 3 Library	1
15	The Coastal Library	3
16	The Glasshouse Library	1
17	The Village Green Library	1
18	The Western Suburbs Library	2
19	The Wonil Library (Noongar word for peppermint tree native to area)	3
20	The Wajuk Library (The local Aboriginal language)	1
21	The Kaadidjin Library	2
22	The Tri-Shire Library of Peppermint Grove, Mosman Park & Cottesloe	3
23	The John Utting Library	1
24	The Peppercot-Moscot Library	1
15	The Indian Swan Library	1
26	The Old Bowling Club Library	1
27	The Freshwater Bay Library	1
28	The Freshwater Library	1
29	The Shop-Shire Library of Mosman Park, Peppermint Gove and Cottesloe	1
30	The Beach(es) Library	2
31	Bayside(s) Library	1
32	The Three Cygnets Library	1
33	Dolphin Library	1
34	Trilogy Library	1
35	Moscopepper Library	1

36	Imprint Library	2
37	Paradise Library	1
38	Enviro Library	1
39	The Three Neighbours Library - For Leisure and Learning	1
40	Our Community Resource Centre	1
41	Cometogether Building	1
42	Our Space - library and community resource centre	1
43	The Dreamtime Library	1
44	The Central West Library	1

In relation to the latest Project Control Group recommendation, the Terms of Reference for the Library and Community Centre Name Working Group are attached. Council can choose to adopt or note them however Council should be aware that the document is a guide for the Working Group, has no legal standing and cannot bind Council to any particular outcome. In addition, and as noted in the document, the final decision on the name will still be referred to the PCG for endorsement.

The recommendation from the PCG is that Council nominate an elected member to represent the Town on the Working Group. In considering this request Councillors are reminded that this is optional and the work of the group is predominantly focussed on community engagement/consultation and assessment of suggested names against the naming criteria. It is anticipated that the group will need to meet a number of times in the next 3 months and with a view to reporting its recommendation to the May 2010 Project Control Group meeting. The Working Group will be supported by the Coordinator of Library Services. As referenced in the Terms of reference, the Working Group membership is proposed to be one (1) elected member from each Member Council, the President of the friends of the Library and the Chair of the Library Management Committee. It is also stated that none of the members of the Working Group will be members of the PCG however, if there were no nominations from the elected members then an alternative could be proposed to include an appropriate officer or PCG member.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Birnbrauer, seconded Cr Walsh

THAT Council

- 1. Note the suggested names for the new Library/Community Centre.**
- 2. In line with its prior resolution, consider the suggested names for submission (via the Mayor) to the Library Project Control Group and/or Library Name Working Group.**
- 3. Receive and note The Terms of Reference for the Library Name Working Group.**
- 4. Nominate _____ to be the Town of Cottesloe's member of the Library Name Working Group.**

STANDING COMMITTEE RECOMMENDATION

Carried 4/0

10.1.2 CIVIC CENTRE FUTURE USE STUDY

File No: SUB/126
Attachments: Town of Cottesloe Community Engagement Report Final
Responsible Officer: Ruth Levett
Principal Environmental Health Officer
Author: Ruth Levett
Principal Environmental Health Officer
Proposed Meeting Date: 17 February 2010
Author Disclosure of Interest Nil

SUMMARY

It is recommended that Council:

- (1) Receive the Civic Centre Community Engagement Report of December 2009.
- (2) Implement the Short Term recommendations on page 11 of the Community Engagement Report.
- (3) Include the action to “Obtain quotations for the restoration of the Lesser Hall façade and upgrade the kitchen and toilets to bring them up to a level commensurate with current building codes and customer expectations.” in the Short Term recommendations.
- (3) Prepare a detailed design plan for seating and shade structures and submit to Council for consideration and inclusion in the draft 2010/2011 budget and include provision for completion of all remaining short term recommendations in the draft 2010/2011 budget.
- (5) Request that staff provide a report to commence the implementation of the Medium Term recommendations on pages 11/12 of the Community Engagement Report in October 2010.

STRATEGIC IMPLICATIONS**Objective 1: Lifestyle**

To protect and enhance the lifestyle of residents

Identify increased opportunities to use existing facilities or provide new venues for formal community cultural events and activities.

POLICY IMPLICATIONS

Nil.

STATUTORY ENVIRONMENT

None known

FINANCIAL IMPLICATIONS

There are no current resources allocated, and this will need to be considered as part of next budgetary cycle.

SUSTAINABILITY IMPLICATIONS

Any activities undertaken at the Civic Centre are to meet sustainability criteria.

CONSULTATION

The attached report is the outcome of the community consultation process. Future consultation during the implementation phase will be with the 'Friends of the Civic Centre' group.

STAFF COMMENT

Although the response to the survey was disappointing, with only 40 responses received, it does confirm the majority of the outcomes determined in the previous consultation process, and more specifically those determined in the 'place making' workshop. The previous community consultation process was a workshop attended by only 8 residents.

In the report to Council dated September 2009, reference is made to a preliminary costing for the upgrading of the Lesser Hall. This followed the resolution of the October, 2008 Council meeting requesting that staff report on the costing for consideration in the 2009/2010 budget. The preliminary estimate for a minimal upgrade consisting of upgrading the kitchen facilities, the store and toilets, electrical wiring and lighting, was approximately \$150,000. The estimate was provided without an engineering or drainage assessment.

It is noted that in the most recent Civic Centre Community Engagement Report, the restoration of the Lesser Hall is included in the Long Term actions. In the Short Term actions it is recommended to *"Develop a pro-active booking role within the administration that actively seeks to maximise the use of the Lesser Hall by a wide range of groups."*

The general poor condition of the Lesser Hall restricts the use of the hall and precludes a number of groups from booking this venue. It is therefore suggested that the restoration of the Lesser Hall be moved to the Short Term actions, for the purpose of obtaining firm quotations for upgrading and considering budgetary allocation.

On page 7 of the Community Engagement Report, the first item listed under 'Tank Stand' refers to a feasibility study to determine the most suitable location for the development of a café. This item has been included in the Medium Term actions

Some of the recommendations will require further discussion and the need to engage professional expertise to develop concept and detailed plans prior to implementation.

Some projects will also require various approval processes (heritage, planning, building, health, trading, etc) and ongoing consultation will be an important part of this.

In addition, the arrangements for managing this initiative (i.e. this study, detailed design, implementation via approvals and works), as well as administration of the new activities taking place, requires consideration in terms of staff, budget and other resources.

Funds for the consultant to date are within current budget allocation. All future activities associated with the implementation of the Short Term recommendations will require budget consideration and inclusion in the 2010/2011 budget.

VOTING

Simple Majority

OFFICER RECOMMENDATION

Moved Cr Walsh, seconded Cr Birnbrauer

THAT COUNCIL:

1. Receive the Civic Centre Community Engagement Report of December 2009.
2. Implement the Short Term recommendations on page 11 of the Community Engagement Report.
3. Include the action to "Obtain quotations for the restoration of the Lesser Hall façade and upgrade the kitchen and toilets to bring them up to a level commensurate with current building codes and customer expectations" in the Short Term recommendations.
4. Prepare a detailed design plan for seating and shade structures and submit to Council for consideration and inclusion in the draft 2010/2011 budget and include provision for completion of all remaining short term recommendations in the draft 2010/2011 budget.
5. Request that staff provide a report to commence the implementation of the Medium Term recommendations on pages 11/12 of the Community Engagement Report in October 2010.

AMENDMENT

Moved Cr Birnbrauer, seconded Mayor Morgan

That parts 4 and 5 of the recommendation be deleted and replaced with a new part 4 to state: *"Request that staff provide a revised Civic Centre Plan, (after further discussion at future Strategic Planning Committees of the medium to long term actions), for commencement in 2011/12."*

Carried 4/0

AMENDMENT

Moved Cr Birnbrauer, seconded Mayor Morgan

That an additional part 5 be added to state: *“That the fourth dot point of the short term actions from page 11 of the attached consultant’s report be amended by adding the word “natural” before the word shade, that the word “structures” be deleted and that the item be transferred from the short term actions to the medium term actions, with the years to be stated as “5” replacing “3-5”.*

Carried 4/0

COMMITTEE RECOMMENDATION

THAT COUNCIL:

1. Receive the Civic Centre Community Engagement Report of December 2009.
2. Implement the Short Term recommendations on page 11 of the Community Engagement Report.
3. Include the action to “Obtain quotations for the restoration of the Lesser Hall façade and upgrade the kitchen and toilets to bring them up to a level commensurate with current building codes and customer expectations” in the Short Term recommendations.
4. Request that staff provide a revised Civic Centre Plan, (after further discussion at future Strategic Planning Committees of the medium to long term actions), for commencement in 2011/12
5. That the fourth dot point of the short term actions from page 11 of the attached consultant’s report be amended by adding the word “natural” before the word shade, that the word “structures” be deleted and that the item be transferred from the short term actions to the medium term actions, with the years to be stated as “5” replacing “3-5”.

THE SUBSTANTIVE MOTION WAS PUT

Carried 4/0

10.1.3 CARBON NEUTRAL PROCESS PLAN

File No: 988
Responsible Officer: Petra Zele
Sustainability Officer
Author: Carl Askew
Chief Executive Officer
Proposed Meeting Date: 17 February 2010
Author Disclosure of Interest Nil

SUMMARY

In September 2009, a Notice of Motion was received from Cr Birnbrauer in relation to the Town becoming carbon neutral by 2012.

In support of his motion, Cr Birnbrauer provided the following information.

“Sustainability” is a part of our mission statement and what better way for Council to demonstrate our commitment than to select a target date and plan for carbon neutrality. We may well find that a later target date than 2012 will be required but we are obliged to start and whilst our footprint is small, it grows as we can challenge others to match it.

In considering the matter, Council resolved to refer the notice of motion for investigation and report to the first Strategic Planning meeting of 2010.

This report provides supporting information in relation to becoming carbon neutral and recommends that Council

- 1) Undertake the four stage process as outlined in the report during 2010 with a view to achieving carbon neutral status as soon as practicable and before 2015.
- 2) Refer for consideration in the 2010/2011 budget an allocation of \$20,000 in order to engage appropriate expertise to assist in the achievement of its goal to become carbon neutral.

STRATEGIC IMPLICATIONS

Council’s Future Plan mission is to “preserve and improve Cottesloe’s natural and built environment and beach lifestyle using sustainable strategies in consultation with the community”.

The Plan is supported by underpinning “sustainability principles” when planning for the district.

- Protecting and enhancing the lifestyle of residents and visitors.
- Managing infrastructure and Council buildings in a sustainable way.

POLICY IMPLICATIONS

None known

STATUTORY ENVIRONMENT

None known

FINANCIAL IMPLICATIONS

There are no current resources allocated for this process and this will need to be considered as part of next budgetary cycle.

SUSTAINABILITY IMPLICATIONS

Gaining Carbon Neutrality status will contribute to:

- Integration of sustainability into day to day practices
- Communities engagement in environmental initiatives
- Sustainable planning and urban design
- Energy efficiency
- Green purchasing and procurement

CONSULTATION

City of Fremantle

STAFF COMMENT

Carbon neutrality can be defined as a state where no net greenhouse gas emissions are produced by a particular entity or activity during a particular period. This can apply to a community or an organisation such as the Town of Cottesloe. This should be considered an ongoing process, in order to regularly assess progress and cost effectiveness of abatement options compared with offsetting.

Over the years, the Town of Cottesloe has been involved in a range of initiatives and projects that contribute to improve its environmental performance like the Cities for Climate Protection (CCP) program. Carbon neutrality is seen as an opportunity to further reduce energy use and increase energy efficiency. Due to its geographic size and limited number of Council owned buildings, there are opportunities and advantages for the Town in aspiring to a carbon neutral status.

Some local governments across Australia have already made a commitment to become carbon neutral.

Sydney City Council – First Carbon Neutral City in Australia

In 2008, the City of Sydney became the first carbon neutral local government in Australia through energy efficiency, renewable energy and offsets. Sydney City Council made a voluntary commitment to reduce impacts of climate change, meet public and staff expectations, show leadership, influence sustainable market processes, and reduce costs through energy savings.

Their target includes a 20 per cent reduction of emissions through energy efficiency by 2012 (based on 2006 levels) and to continue to use 100% GreenPower and other accredited offsets for emissions which can't be avoided. In 2009, the Council entered their second year of carbon neutrality.

City of Fremantle – Second Carbon Neutral City in Australia

The City of Fremantle has a long history of improving its environmental performance and reducing greenhouse gas emissions through a range of incentives and internal education campaigns.

In March 2009, the City resolved to: '*Treat carbon neutrality as a leadership opportunity and continue to reduce energy use and increase energy efficiency by the City of Fremantle, and engage the community to achieve similar aims within the wider Fremantle community*'. Less than four months later, the City achieved a carbon neutral status.

Some steps taken by the City of Fremantle included increasing the use of public CAT bus service, installation of photovoltaic panels on the Fremantle Leisure Centre roof, reducing their light fleet by ten cars, using parking fees to switch to using 100% GreenPower and purchasing efficient IT equipment.

Councils that have resolved to become Carbon Neutral Cities

Maribyrnong City Council (Victoria) – Resolved to become Carbon Neutral City by 2015

In April 2007, Maribyrnong Council set an organisational target to become carbon neutral by 2015, and a target date for the wider Maribyrnong community of 2020. They see Carbon neutrality as reducing and conserving energy through behaviour change and technology.

In order to meet its organizational target to become carbon neutral by 2015, Maribyrnong City Council will:

- Reduce energy use through wastage (5% of their emissions)
- Improve Energy Efficiency (35%)
- Substitute renewable energy for the use of fossil fuel based energy (50%)
- Offset any remaining emissions through offset schemes (10% or less)

Adelaide City Council – Resolved to become a Carbon Neutral City by 2020

Adelaide City Council has a Carbon Neutral Council Action Plan (CNCAP) which aims to make Adelaide carbon neutral by 2020. The latest installation under the project is a \$750,000 solar panel system, providing enough energy to power the City's newest icon – the Rundle Lantern, which is nine levels high.

CNCAP projects initiated in 2008/2009 have already reduced carbon emission by an estimated 6,000 tonnes. These include energy efficient lighting at the Central Market U-Park, energy efficient retrofits of traffic and public lighting and a rollout of energy saving initiatives across Council's computer network.

Process of 'Carbon Neutrality'

Being carbon neutral is part of an overall approach to reducing the impact on the environment and typically involves four steps: measure, reduce, switch and offset. Through this approach, the investment in measurement of the carbon footprint can achieve multiple goals. When greenhouse gas emissions are measured and reported, they are generally better managed.

Step 1: Measure

Knowing how many emissions we create allows us to identify key areas where we may be able to reduce emissions. The emissions come from electricity, gas and fuel usage as well as emissions from waste to landfill and air travel.

Planet Footprint is a credible online measuring tool that is widely used by local governments in reporting greenhouse gas emissions and can be used for measuring the emissions at the chosen baseline for the Town of Cottesloe, for example baseline year 2008/2009. Doing this inventory is crucial in order to identify areas that contribute to the greatest amount of greenhouse gas emissions.

The Town already has data for greenhouse gas emissions for year 1995/1996 that are detailed in the Greenhouse Action Plan that was prepared as part of Milestone 3 of the Cities for Climate Protection (CCP) program. National Greenhouse and Energy Reporting Guidelines (NGER Guidelines) should be followed as a reference, as used and recommended by the City of Fremantle.

Step 2: Reduce

This refers to implementing a number of initiatives across the organisation to reduce its emissions. The Town of Cottesloe has been involved in the greenhouse gas reduction five step international Cities for Climate Protection (CCP) program since 2001 and has achieved all five Milestones.

While the Sustainability Officer's role would be to work on step one in collating data and getting a baseline inventory finalised, there will be a need to involve external expertise from step two to examine the corporate data collection and reporting methodology for its accuracy and credibility and to recommend appropriate strategies for the Town of Cottesloe to reduce, switch and offset emissions.

The consultant's role would more broadly include:

- Evaluation of Planet Footprint data collation and reporting methodology.
- Following a representative sample of data from the point of origin to the emission calculation.
- Checking of the emissions factors used against National Greenhouse and Energy Reporting Guidelines (NGER Guidelines).
- Position Town of Cottesloe's interpretation of Carbon Neutral activities against other Australian Local Government Carbon Neutral activities.
- Suggestions for future activities (high-level)

An estimated cost for the above consultants work is between \$5,000 and \$10,000 depending on the scope of work.

Step 3: Switch

Once energy efficiency opportunities have been implemented, the next stage in becoming carbon neutral is to switch to energy sources that create fewer greenhouse gases.

The Town of Cottesloe has already successfully switched from using six cylinder cars to using four cylinder cars. The power in the civic centre building has been switched to 100% green power and this is believed to have contributed significantly in reduction of greenhouse gasses so far.

Step 4: Offset

Once a baseline has been calculated for carbon footprint, energy efficiency options have been implemented and fuels have been switched for cleaner sources, the final step in becoming carbon neutral is to offset remaining emissions.

Town of Cottesloe has cumulatively contributed to offsetting an estimated 542.65 tonnes of carbon emission by the planting of native trees from 2004 to 2009. This equals to 140.42 tonnes of carbon emission by the acquittal of Greenhouse Friendly certificated abatement. Greenhouse Friendly offsets are audited by the Federal Government's Department of Climate Change and should continue to be used. There is also an option to use offsets from the Southern Metropolitan Regional Council (SMRC).

Conclusion

Gaining a carbon neutrality status will distinguish the Town of Cottesloe as a leader in reducing energy use, increasing energy efficiency and showing commitment towards climate change and sustainability.

VOTING

Simple Majority

OFFICER RECOMMENDATION

Moved Mayor Morgan, seconded Cr Birnbrauer

THAT Council

1. Undertake the four stage process as outlined in this report during 2010 with a view to achieving carbon neutral status as soon as practicable and before 2015.
2. Refer for consideration in the 2010/2011 budget an allocation of \$20,000 in order to engage appropriate expertise to assist in the achievement of its goal to become carbon neutral.

COMMITTEE COMMENT

In considering the report Committee sought clarification on the use of the requested funds. The CEO, with Committees endorsement, agreed to forward to elected members a summary of the estimated costs involved prior to the Council meeting. The CEO also requested that Committee consider including an additional part 3 to

the recommendation in relation to the seeking of external grant funding for this project.

AMENDMENT

Moved Cr Carmichael, seconded Cr Birnbrauer

That a additional item 3 be added to the Officer's recommendation to state: "*Request that officer's investigate opportunities for external grant funding to support the process of the Town becoming carbon neutral.*"

Carried 4/0

COMMITTEE RECOMMENDATION**THAT Council**

- 1. Undertake the four stage process as outlined in this report during 2010 with a view to achieving carbon neutral status as soon as practicable and before 2015.**
- 2. Refer for consideration in the 2010/2011 budget an allocation of \$20,000 in order to engage appropriate expertise to assist in the achievement of its goal to become carbon neutral.**
- 3. Request that officer's investigate opportunities for external grant funding to support the process of the Town becoming carbon neutral.**

THE SUBSTANTIVE MOTION WAS PUT

Carried 4/0

11 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING

Nil

13 MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 7:45pm.

*CONFIRMED: PRESIDING MEMBER*_____ *DATE: .../.../...*