

TOWN OF COTTESLOE



STRATEGIC PLANNING COMMITTEE MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
7.00 PM, WEDNESDAY, 22 FEBRUARY 2012

CARL ASKEW
Chief Executive Officer

24 February 2012

STRATEGIC PLANNING COMMITTEE
TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS.....	1
2	APPOINTMENT OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER.....	1
3	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	2
4	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	2
5	PUBLIC QUESTION TIME.....	3
6	PUBLIC STATEMENT TIME.....	3
7	APPLICATIONS FOR LEAVE OF ABSENCE.....	3
8	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	3
9	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....	3
10	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	3
11	REPORTS OF COMMITTEES AND OFFICERS.....	4
11.1	GENERAL.....	4
11.1.1	BEACHES AND BEACH RESERVES LOCAL LAW 2012	4
11.1.2	COMMUNITY PERCEPTIONS SURVEY 2012	9
11.1.3	TOWN OF COTTESLOE - ACTION PLAN REVIEW 2012	13
12	ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	20
13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING.....	20
14	MEETING CLOSURE.....	20

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Chief Executive Officer announced the meeting opened at 7:00 PM.

Present

Mayor Kevin Morgan
Cr Peter Jeanes
Cr Rob Rowell
Cr Jack Walsh

Officers Present

Carl Askew	Chief Executive Officer
Mat Humfrey	Manager Corporate & Community Services
Geoff Trigg	Manager Engineering Services
Andrew Jackson	Manager Development Services
Lydia Giles	Executive Officer

Apologies

Nil

Leave of Absence (previously approved)

Nil

Officer Apologies

Nil

2 APPOINTMENT OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER

Section 5.12 of the Local Government Act (1995) provides that the members of a committee are to elect from amongst themselves a Presiding Member and Deputy Presiding member.

The election is to be conducted by the CEO and nominations for the office are to be given to the CEO in writing.

If a Councillor is nominated by another elected member, the CEO cannot accept the nomination unless the nominee has advised the CEO orally or in writing that he or she is willing to be nominated for the office.

If there is more than one nomination, elected members are to vote on the matter by secret ballot as if they were electors voting at a first past post voting election. The votes cast are to be counted and the successful candidate determined, as if those votes were votes cast at an election – provided there is not an equality of votes. If there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the

count is to be discontinued and not more than 7 days later, a special meeting of the Council is to be held. Any nomination for the office may be withdrawn, and further nominations may be made, before or when the special meeting is held.

Once nominations have been received and, if required a ballot is taken, the Presiding Member is then declared and the presiding member assumes responsibility for the meeting, including the nomination and election of the Deputy Presiding Member using the same approach as described above.

The CEO called for nominations for the Presiding Member of the Strategic Planning Committee. Cr Rowell nominated Cr Jeanes and Cr Walsh Nominated Mayor Morgan. There being two nominations received the CEO undertook a ballot. The ballot resulted in tied vote, 2 for Cr Jeanes and 2 for Mayor Morgan. The CEO announced that the meeting cannot proceed until the presiding member has been elected therefore the meeting will need to be adjourned and the matter referred to Council. At that point Cr Rowell, in consultation with Cr Jeanes, withdrew his nomination and Cr Jeanes endorsed the withdrawal of his nomination.

There being only one nomination remaining Mayor Morgan was duly elected to the position of Presiding Member of the Strategic Planning Committee.

COMMITTEE RECOMMENDATION

Moved Mayor Morgan, seconded Cr Rowell

That Council appoint Mayor Morgan as the Presiding Member of the Strategic Planning Committee.

Carried 4/0

Mayor Morgan called for nominations for the position of Deputy Presiding Member. Cr Rowell nominated Cr Jeanes who accepted the nomination. There being no further nominations, Cr Jeanes was duly elected to the position of Deputy Presiding Member of the Strategic Planning Committee.

COMMITTEE RECOMMENDATION

Moved Mayor Morgan, seconded Cr Rowell

That Council appoint Cr Jeanes as the Deputy Presiding Member of the Strategic Planning Committee.

Carried 4/0

3 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 PUBLIC QUESTION TIME

Nil

6 PUBLIC STATEMENT TIME

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**Moved Mayor Morgan, seconded Cr Rowell**[Minutes August 17 2011 Strategic Planning Committee.doc](#)

The Minutes of the Ordinary meeting of the Strategic Planning Committee, held on 17 August 2011 be confirmed.

Carried 4/0

9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11 REPORTS OF COMMITTEES AND OFFICERS

11.1 GENERAL

11.1.1 BEACHES AND BEACH RESERVES LOCAL LAW 2012

File No:	CLL/4
Attachments:	Beaches and Beach Reserves Local Law final draft BBRL Operating Guidelines
Responsible Officer:	Carl Askew Chief Executive Officer
Author:	Mat Humfrey Manager Corporate Services
Proposed Meeting Date:	22 February 2012
Author Disclosure of Interest	Nil

SUMMARY

The draft Beaches and Beach Reserves Local Law 2012 is being presented for Council's consideration.

BACKGROUND

The existing Beaches and Beach Reserves Local Law was reviewed in 2010. The review was required as the Local Law was initially Gazetted in 1999 and local laws are required to be reviewed every 8 years.

The initial review suggested that a number of new provisions could be included to prevent some of the more unusual behaviours that can occur at the beach from time to time. The review looked at the incidents that had occurred where there was no specific offence in the local law that prohibited that specific behaviour. While the Local Law did not contain an offence specific to these activities, there are provisions in the local law that, had the activities been observed, would have given authorised officers the ability to have the activity ceased.

It is also worth noting that there have been very few infringements written against the specific clauses of the local law in the entire time of its operation. The overwhelming majority of infringements written under the Beaches and Beach Reserves Local Law No 3 are to do with the prohibition of certain activities, namely surfing.

During 2011 a second review of the local law has been undertaken. This review recommends the removal of some of the specific offences and a strengthening of the generalised provisions that aim to maintain the quiet amenity of the beach and beach reserve.

The Purpose of the local law is to control usage and behaviour within the beach and beach reserves and to protect and conserve the beach reserves.

The Effect of this local law is to extend the control over the beach and beach reserves.

STRATEGIC IMPLICATIONS

Council local laws are an important part of the administration and good governance of the district. Review of the local laws ensures continued relevance to our community.

POLICY IMPLICATIONS

Beach Policy (Resolution No:12.1.1, Adopted May 2004)

This policy is due for review in May 2012.

STATUTORY ENVIRONMENT

Section 3.5, 3.6 and 3.12 of the Local Government Act applies.

3.5 *Legislative power of local governments*

- (1) *A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.*
- (2) *A local law made under this Act does not apply outside the local government's district unless it is made to apply outside the district under section 3.6*
- (3) *The power conferred on a local government by subsection (1) is in addition to any power to make local laws conferred on it by any other Act.*
- (4) *Regulations may set out –*
 - a) *matters about which, or purposes for which, local laws are not to be made; or*
 - b) *kinds of local laws that are not to be made,**and a local government cannot make a local law about such a matter, or for such a purpose or of such a kind.*
- (5) *Regulations may set out such transitional arrangements as are necessary or convenient to deal with a local law ceasing to have effect because the power to make it has been removed by regulations under subsection (4).*

3.6 *Places Outside the District*

- (1) *If the Governor's approval has been obtained, a local government may make a local law under this Act that applies outside its district.*
- (2) *A local government cannot, under subsection (1), make a local law that applies to –*
 - a) *a part of the State that is in the district of another local government; or*
 - b) *part of the State to which a local law made by another local government concerning the same subject matter applies under this subsection.*
- (3) *The Governor may revoke any approval given under subsection (1) and, after that revocation, a local law made under the approval ceases to apply to the part of the State for which the approval was given.*
- (4) *The Minister is to cause notice of any revocation under subsection (3) to be published in the Gazette.*

3.12 *Procedure for making local laws*

- (1) *In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*
- (2) *At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*
- (3) *The local government is to –*
 - a) *give State-wide public notice stating that –*
 - (i) *the local government proposes to make a local law the purpose and effect of which is summarised in the notice*
 - (ii) *a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
 - (iii) *submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*
 - b) *as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*
 - c) *provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*
- (3A) *A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.*
- (4) *After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.*

***Absolute majority required**

- (5) *After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*
- (6) *After the local law has been published in the Gazette the local government is to give local public notice –*
 - a) *stating the title of the local law;*
 - b) *summarising the purpose and effect of the local law (specifying the date on which it comes into operation); and*
 - c) *advising that copies of the local law may be inspected or obtained from the local government's office.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
- (8) *In this section –*
making *in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.*

Regulation 3 of the Local Government (Functions and General) Regulations 1996 provides the following:

- 3. Notice of purpose and effect of the proposed local law – s.3.12(2)**
For the purpose of section 3.12, the person presiding at a council meeting is to give notice of the purpose and effect of a local law by ensuring that –

- a) *the purpose and effect of the proposed local law is including in the agenda for that meeting; and*
- b) *the minutes of the meeting of the council include the purpose and effect of the proposed local law.*

FINANCIAL IMPLICATIONS

The primary cost associated with the review and making of local laws are officer time and advertising costs. All of the costs associated with the making of this local law are allowed for in the current operating budget.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

The draft local law is subject to extensive consultation requirements, as detailed below.

State-wide public notice

Council is required to advertise its intentions to make a local law in a state-wide newspaper, as well as all of the requirements of a local public notice. This includes advertising in local papers and causing notices to be placed on all Council notice boards.

Copies of the local law will be available online, at the Council offices and Library. Feedback will be sought by way of written submissions and notices will provide information on how these submissions can be made. The submission period cannot be less than 6 weeks.

Copy to the Minister

A copy of the draft local law will be sent to the Minister and the Department of Local Government. The Department will provide comment on the local law which will address any drafting issues.

Further, the Beaches and Beach Reserves Local Law has been before Council twice in the past few years. On both occasions it has been referred back to Administration for further changes, based on feedback received. This feedback has been considered in the drafting of this version of the local law.

STAFF COMMENT

Cottesloe's beaches present a particular challenge for the Council and Administration, by way of being an internationally significant icon as well as a very popular beach for visitors and locals. Managing the use of the beach so that everyone can use it in harmony is not a simple task.

The draft local law has been compiled with the aim of managing the behaviour of all beach users on a daily basis. It is anticipated that these provisions will provide the Town with the means of managing behaviour, while being flexible enough to allow people to enjoy using the beach.

The Senior Ranger has been involved in the development of the draft local law. In particular a review of infringements made under the existing local law has been undertaken. All infringements issued under the existing local law could be issued under the draft local law as presented.

As with any law, the effectiveness of the law will depend greatly on how it is enforced. To this end, a set of operational guidelines has been compiled to guide rangers in the application of this local law.

The guidelines are based on the intention that everyone will be given the opportunity to cease any offending behaviour, before the matter is taken any further. It will only be in cases where people refuse to stop a behaviour that infringes the local law, that fines and other penalties will be used.

Other changes to the local law have to do with the evolution of the previous local law, which contained clauses that were written some 30 years ago. Recent experience with other local laws has shown that the Joint Standing Committee on Delegated Legislation (JSCDL), who will review this draft local law if adopted, will not accept laws that are not drafted according to recent guidelines. This has required the re-drafting of significant portions of the local law, to ensure the language and formatting used complies with these guidelines.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Mayor Morgan, seconded Cr Rowell

THAT Council:

- 1. Note that a review of the Beaches and Beach Reserves Local Law has been undertaken.**
- 2. Cause state wide public notice to be given of the proposed Beaches and Beach Reserves Local Law 2012.**
- 3. Set the date for submissions on the proposed Beaches and Beach Reserve Local Law 2012 to close on Friday 20 April 2012.**
- 4. Adopt the Beaches and Beach Reserves Local Law Operational Guidelines.**

Carried 4/0

11.1.2 COMMUNITY PERCEPTIONS SURVEY 2012

File No: SUB/1328
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Mat Humfrey
Manager Corporate Services

Proposed Meeting Date: 22 February 2012
Author Disclosure of Interest Nil

SUMMARY

Council is being asked to consider the allocation of funds to undertake a Community Perceptions Survey, as the first step in preparing a new Strategic Community Plan.

BACKGROUND

In December 2010, the Minister for Local Government announced a series of proposed changes to the Local Government (Administration) Regulations, in particular to the requirements for a Plan for the Future. Under the old regulations, the Plan for the Future required a 5 year plan, which stated the broad objectives and provided a basic financial plan to accompany them. The regulations made under 5.5.56(2) of the Act were approved in August 2011.

Under the changes announced by the Minister, local governments are now required to have two key plans, as well as several plans that underpin them. The key plans are known as the Strategic Community Plan and the Corporate Business Plan. There are number of informing strategies to both of these plans, such as asset management plans, human resource plans and financial plans.

As suggested in the material distributed by the Department of Local Government, there are three distinct phases to the development of the Strategic Community Plan. These can be described as follows;

- Where are we now?
- Where do we want to be?
- How do we get there?

When looking at the “Where are we now?” question, there are two very distinct aspects. The first is the factual aspect, which includes the range of normal demographics, the actual facilities that are available and the kinds of developments that are occurring. This aspect can usually be ascertained by reviewing statistics, asset registers and consulting other sources of information.

The second aspect has to do with the community’s perception of where they are now. To determine this, a method of consulting with the community needs to be set in place. The methodology needs to address any bias that may appear in results and ensure that a broad cross reference of people are included in the research.

In August 2011 Council resolved, in part, to “commence the process of reviewing its Strategic Plan and developing a Strategic Community Plan in line with the Ministers Integrated Planning and Reporting Framework”.

STRATEGIC IMPLICATIONS

The Community Perceptions survey is the first step in the writing of the new Strategic Community Plan.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996 – Regulation 19C – 19DB

FINANCIAL IMPLICATIONS

In this financial year, in order for the project to proceed, Council will need to allocate up to \$25,000 to cover the costs of the Benchmarking surveys, this can be accommodated in the midyear budget reviews.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

If the process as specified is to proceed, Council will begin the formal consultation later this year. This consultation will form the basis for the preparation of the Strategic Community Plan – however significant additional consultation will be required at various stages of the program for the development of the Strategic Community Plan.

STAFF COMMENT

The Town of Cottesloe is at an interesting place in regards to strategic planning due to several main causes, which include;

1. The Town’s Plan for the Future has expired and work needs to begin on its replacement.
2. Local Planning Scheme No. 3 is in the final stages of approval by the Minister.
3. There are potential impacts on the Town’s future as a result of the Metropolitan Local Government Review, chaired by Professor Alan Robson, which the State Government is currently undertaking.
4. Introduction of the Department of Local Government’s Integrated Strategic Planning framework.

These factors combine to create some uncertainty for the Town’s future. While the uncertainty means that it is unlikely that a new Strategic Community Plan could be finalised in the next few months, there is nothing to prevent the Town from undertaking the background research. In all likelihood, the background work will

realistically take at least 3 months to complete in any case – which means it will likely be available at the same time as the first drafts of the Robson report become available, as well as being closer to the final determinations in the LPS 3 process. If the background work can be completed in the first half of 2012, then the Town will be in a sound position to begin writing a Community Strategic Plan in the second half of 2012.

The information received so far from the Department of Local Government has contained many aspirations – but has set no minimum requirements. This has resulted in many local governments holding off preparing and/or finalising their plans as they are unsure that once they have undertaken the significant expense of researching and writing a strategic plan (including community consultation) that it will be accepted by the State Government as meeting the requirements.

As a minimum, it would be expected that some form of community survey would form a part of any community consultation. Further, this survey could be repeated throughout the perusal of the Strategic Community Plan – to see if the Town is achieving its objectives.

The last community perceptions survey was conducted in 2005 and was completed in house by staff. This survey was essentially a repeat of the previous surveys that were completed in 2002 and 1999. It does not appear that a survey was undertaken in 2008.

It is recommended to proceed with a consultant for this years survey for several reasons. Firstly, the use of one of these companies will allow for comparisons to be made between our performance and that of similar local governments. Secondly, professional survey companies have the mechanisms and resources to ensure that there is no bias in the results. And lastly, professional surveys will allow for better replication in future years, which will allow for comparison. It will do this by having a highly structured procedure that isn't reliant on individual staff members. It would also be difficult for the administration to undertake this highly important task this year, with the current work levels and resources available.

Both companies that have been asked to make a proposal for this project, have included a cost for a mail survey and a phone survey. The phone survey allows for better control of the sample of people being interviewed – however they are more expensive. A mail survey, where people are sent surveys and asked to respond is significantly cheaper – however it is reliant on receiving enough responses, and we would not be able to ensure a good cross reference people in the sample surveyed. Both companies indicated that a mail survey would cost between \$10,000 and \$15,000 and a phone survey between \$20,000 and \$25,000.

VOTING

Absolute Majority

COMMITTEE DISCUSSION

Committee discussed the Community Perceptions Survey and acknowledged the need to complete such as part of the requirement to undertake and complete a new Strategic Community Plan and Corporate Business Plan. Committee discussed the 'timing' of the survey and in recognition of a number of significant pending decisions, including LPS3 and Local Government Reform, agreed to defer commencement of the survey and to include an allocation in the 2012/13 budget, hence the amended recommendation.

OFFICER RECOMMENDATION

Moved Mayor Morgan, seconded Cr Rowell

THAT Council allocate up to \$25,000 in the 2011/2012 financial year to undertake a Community Perceptions Survey, as the first phase of developing a Community Strategic Plan.

AMENDMENT

Moved Mayor Morgan, seconded Cr Rowell

That the words "allocate up to \$25,000 in the 2011/2012 financial year" be deleted and be replaced with "include in 2012/13 budget an allocation up to \$25,000".

Carried 4/0

COMMITTEE RECOMMENDATION

THAT Council include in 2012/13 budget an allocation up to \$25,000 to undertake a Community Perceptions Survey, as the first phase of developing a Community Strategic Plan.

AMENDED SUBSTATIVE MOTION WAS PUT

Carried 4/0

11.1.3 TOWN OF COTTESLOE - ACTION PLAN REVIEW 2012

File No: SUB/108
Attachments: [Action Plan 22 February 2012](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Carl Askew
Chief Executive Officer
Proposed Meeting Date: 22 February 2012
Author Disclosure of Interest Nil

SUMMARY

This report recommends that Committee receive the updated *Action Plan* report and provide feedback to the CEO and senior staff present at the meeting on agreed modifications to the Action Plan for subsequent presentation to Council.

BACKGROUND

The *Future Plan 2006 to 2010* for the Town of Cottesloe was finalised and adopted by Council in June 2007. At that time two review dates for the Future Plan were set, so that the document would return to Council. The first of those review dates was set at November 2008 and the second was in November 2010. Following the adoption of the *Future Plan*, an *Action Plan* was developed and an updated review of that plan is tabled for consideration at each meeting of the Strategic Planning Committee.

In September 2009, Committee determined to make changes to objectives 5.2 and 6.1 by updating the intent and focus of each. These changes were subsequently approved by Council. In November 2010 Council resolved to receive an amended Action Plan report having noted the completion of the development of the new joint library facilities and determining to add in two new items:

- Under Objective 4: Development, a new item 4.7 be added to read “Develop a strategy to address the requirements of the State Government’s Directions 2031 Strategies and Policies”.
- A new Dynamic Priority be added to read: “Develop a strategy to promote Council services and activities at the beachfront in order to better align with expectations for the wellbeing and enjoyment of the local community and visitors to the Town of Cottesloe”.

STRATEGIC IMPLICATIONS

The Action Plan has obvious strategic implications. Council’s Strategic (Future) Plan, from which the Action plan is derived, now requires review.

In addition, and as part of the suite of changes introduced by the Minister for Local Government, all Councils have been advised of the need to undertake and improve their strategic planning. An *Integrated Planning and Reporting Framework* has been prepared, together with associated guidelines for local governments, and inclusive of asset management and long term financial planning.

All local governments are currently required to produce a plan for the future under S5.56 (1) of the *Local Government Act 1995* (the Act). It is intended that regulations will be made under S5.56(2) of the Act to briefly outline the minimum requirements to achieve this. These changes were approved in August 2011.

A separate report titled "Community Perceptions Survey 2012" addresses the first part of the development of a new Strategic Community Plan.

POLICY IMPLICATIONS

None known

STATUTORY ENVIRONMENT

Statutory Environment

Division 5 — Annual reports and planning principal activities

5.56. Planning principal activities

- (1) *Each financial year, a local government is to prepare a plan for the next 4 or more financial years.*
- (2) *The plan is to contain details of—*
 - (a) *the principal activities that are proposed to be commenced or to be continued in each financial year affected by the plan;*
 - (b) *the objectives of each principal activity;*
 - (c) *the estimated cost of, and proposed means of funding, each principal activity;*
 - (d) *how the local government proposes to assess its performance in relation to each principal activity;*
 - (e) *the estimated income and expenditure for each financial year affected by the plan; and*
 - (f) *such other matters as may be prescribed.*

Regulation 19C of the Local Government (Administration) Regulations 1996 refers, i.e.

19C. Planning for the Future – section 5.56 of the LGA

- (1) *In this regulation – “**plan for the future**” means a plan made under section 5.56.*
- (2) *A local government is to make a plan for the future of its district in respect of the period specified in the plan (being at least 2 financial years).*
- (3) *A plan for the future of a district is to set out the broad objectives of the local government for the period specified in the plan.*
- (4) *a local government is to review its current plan for the future of its district every 2 years and may modify the plan, including extending the period the plan is made in respect of.*
- (5) *A council is to consider a plan, or modifications, submitted to it and is to determine* whether or not to adopt the plan, or the modifications, as is relevant.*

**Absolute majority required.*

FINANCIAL IMPLICATIONS

Adoption of the Future Plan and associated Action Plans will inevitably require expenditure as per Council's adopted budget and long term financial plan.

SUSTAINABILITY IMPLICATIONS

The Town has continuously demonstrated a high level of regard for the sustainable management of Council's resources and the Future Plan not only supports sound financial management but also meets the legislative requirements contained within the Local Government Act 1995 and associated Regulations.

CONSULTATION

The Future Plan was developed in consultation with the community by way of public submission periods and refined by the Town's Strategic Planning Committee prior to adoption by Council.

STAFF COMMENT

In relation to the Action Plan, the following strategies were identified by Council as priorities for 2010/11.

- 1.2 Reduce beachfront hotel numbers to a sustainable level.
- 1.5 Identify increased opportunities to use existing facilities or provide new venues for formal community cultural events and activities.
- 1.9 Develop a Community Safety Strategy
- 2.1 Produce a draft Structure Plan for consultation purposes showing the sinking of the railway and realignment of Curtin Avenue together with 'what's possible' in terms of sustainable redevelopment and pedestrian and traffic links.
- 3.1 Develop the 'Foreshore Vision and Master Plan' in consultation with the community.
- 3.4 Introduce electronically timed parking.
- 4.1 Develop planning incentives for heritage properties.
- 4.5 Consider undeveloped Government owned land for higher density development provided there is both public support and benefit for the Cottesloe community.
- 4.7 Develop a strategy to address the requirements of the State Government's Directions 2031 Strategies and Policies.
- 5.1 Adopt a policy position on assets that have a realisable value such as the Depot and Sumps.
- 5.2 Subject to the satisfactory resolution of land tenure, design and funding requirements, progress the development of new joint library facilities.
- 5.3 Develop an integrated Town Centre plan to improve all aspects of the infrastructure of the Town Centre.
- 5.6 Develop a long term asset management plan and accompanying financial plan.
- 6.1 Further improve the community consultation policy in recognition of the need for greater community engagement when change is needed.

- DP1 Complete the adoption of Local Planning Scheme No. 3 including the preparation of all draft policies to a stage where they can be advertised for public comment.
- DP2 Report on the proposed tasks identified in the Climate Change Vulnerability study and their impacts, priorities and applicability to the Town of Cottesloe
- DP3 Develop a strategy to promote Council services and activities at the beachfront in order to better align with expectations for the wellbeing and enjoyment of the local community and visitors to the Town of Cottesloe.

The following *program summary* in relation to the above strategies is provided. More detail is contained in the attached, updated Action Plan.

Rating	Ref	Comment
O	1.2	Council's strategy to monitor anti-social behaviour is ongoing. Last report to Council in August 2010. Changes at CBH have significantly reduced (improved) incidents of anti-social behaviour.
O	1.5	Civic Centre future use study reported to Council in February 2010. Additional report to all Councillors in August 2010 including consideration by Public Events Committee. Report on Catering contractor in February 2011. Ongoing.
C	1.9	Develop a Community Safety Strategy. Report to Council in May 2010 and adoption of Safer Sustainable Cottesloe Plan 2010 – 2014.
O	2.1	As per Council resolution in October 2009, Draft Plan progressed through EbD. Working Group reconvening with a view to further community consultation on a preferred alignment. Suggestion from Minister and meeting with DoP regarding Council liaising with LandCorp to plan a ToD.
O	3.1	As per Council resolution in October 2009, Foreshore Implementation Working Group meeting regularly to consider and oversee realisation of the Concept Plan. Consultant engaged. Plan completed with implementation schedule a cost estimates being finalised. Outlook is to present Plan and Strategy to Council for endorsement. From October 2011 a process of comprehensive reporting, review and refinement has been conducted to confirm the Foreshore Redevelopment Plan via Council and progress implementation, including a prospectus, support for the beach pool in-principle and approaches to State Government for funding.
C/O	3.4	Meter Eyes have been installed at the Foreshore and Town Centre with a second phase roll out in the Town Centre to be planned as part of Town Centre Working Group, Development of Draft Parking Strategy, and subject to budget consideration.
C/O	4.1	Proposed LPS3 and related draft policy as well as practice by staff and the Heritage Advisor have addressed the consideration and application of heritage incentives so far.
O	4.5	Council has resolved to pursue structure planning for the area which will include consideration of higher density development. At

		present the focus is on resolving Curtin Avenue, the railway and east-west connectivity as the key infrastructure prerequisites to overall structure planning for land uses and development. Subject to finalisation of LPS3 development zones.
O	4.7	Develop a strategy to address the requirements of the State Government's Directions 2031 Strategies and Policies. Research being undertaken and report to be prepared.
C/O	5.1	Plan is currently progressing for the Depot. Consultants investigating concept and feasibility of joint facility at Mosman Park. Shared option with Subiaco and Nedlands is ongoing. Station Street sump site under consideration. Report to Council in December 2011 with endorsement "in principal" to relocate in accordance with concept plans.
C	5.2	Joint Library construction complete. Landscaping finalised. Official February 2011.
C/O	5.3	A consultant has completed this study having regard to the related Station Street and railway lands planning initiatives influencing the future of the Town Centre.
O	5.6	WAAMI program has been restarted and will become the basis for the Town's asset management plan and will link to the long term financial plan adopted in August 2010. Report to Council in August 2012.
H	6.1	This matter has not progressed due to other priorities.
C/O	DP1	LPS3 was submitted to WAPC in May 2009 and has been re-advertised for modifications proposed by the Minister for Planning. Advertised, submissions assessed and in September 2011 Scheme re-lodged for finalisation. On 2 February 2012 Council met with the Minister, WAPC Chair and DoP staff to present its beachfront solution and Foreshore Redevelopment Plan.
C	DP2	Geological study to determine the rock/sand sections of the foreshore approved with grant funding. Work completed in February and reported to Council in March 2011. Final report presented to Council in August 2011.
O	DP3	Develop a strategy to promote Council services and activities at the beachfront in order to better align with expectations for the wellbeing and enjoyment of the local community and visitors to the Town of Cottesloe. Draft Local Law and Ranger Operational Guidelines prepared for report to Council in February 2012. Community Perceptions Survey to be undertaken in first quarter of 2012.
Legend		O=Ongoing C=Complete/substantially complete H=On Hold

This agenda item represents an opportunity for Committee members to review progress and provide informal feedback on where staff should be headed in terms of implementing individual actions. It is recommended that Committee receive the Action Plan and provide comment to the CEO and senior staff present at the meeting on agreed modifications to the Action Plan prior to presentation to Council.

In relation to the Future Plan there is now a stated process, framework and guidelines for the creation of both a Strategic Community Plan and a Corporate Business Plan. The expectation is that these new plans will be developed and introduced over the next 18 months in time for the 2013/14 Budget. Subject to Council endorsement via a separate report, this process will commence in early 2012.

Given the current situation the Town of Cottesloe is at an interesting place in regards to strategic planning due to several main causes, which include;

5. The Town's Plan for the Future has expired and work needs to begin on its replacement.
6. Local Planning Scheme No. 3 is in the final stages of approval by the Minister.
7. There are potential impacts on the Town's future as a result of the Metropolitan Local Government Review, chaired by Professor Alan Robson, which the State Government is currently undertaking.
8. Introduction of the Department of Local Government's Integrated Strategic Planning framework.

Council may wish to hold off on making any further amendments to its Action Plan until the above matters have been resolved and / or determined as each will have a significant impact upon any future strategic planning.

VOTING

Simple Majority

In discussing the updated Action Plan Committee identified a number of projects that require attention and/or update by the administration, including the Disability Access path, new change room and toilet facilities at the beachfront, the review of the Town's Bike Plan and the potential to temporarily close the central foreshore section of Marine Parade to traffic in order to facilitate community events and activities e.g. once a month in the evening. As a consequence of their discussions Committee agreed to amend the officer recommendation.

OFFICER RECOMMENDATION

Moved Mayor Morgan, seconded Cr Rowell

THAT Council receive the Action Plan Report as amended by the Strategic Planning Committee.

AMENDMENT

That a new part 2 be added to the officer recommendation to read "receive a report at the next meeting, and future meetings, which addresses the status and progress of the following:

- (i). Disability Access path**
- (ii). Change room/toilet facilities at the beachfront.**

(iii). Review of the Town's Bike Plan

(iv). Investigate the temporary closure of Marine Parade (central foreshore only) for community events and activities."

Carried 4/0

COMMITTEE RECOMMENDATION

THAT Council:

1. Receive the Action Plan Report as amended by the Strategic Planning Committee.
2. Receive a report at the next meeting, and future meetings, which addresses the status and progress of the following:
 - (i). Disability Access path
 - (ii). Change room/toilet facilities at the beachfront
 - (iii). Review of the Town's Bike Plan
 - (iv). Investigate the temporary closure of Marine Parade (central foreshore only) for community events and activities.

AMENDED SUBSTATIVE MOTION WAS PUT

Carried 4/0

12 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING

Nil

14 MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 7:45 PM.

CONFIRMED: PRESIDING MEMBER _____ *DATE: .../.../...*