

# TOWN OF COTTESLOE



## WORKS AND CORPORATE SERVICES COMMITTEE

# MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE  
109 BROOME STREET, COTTESLOE  
7.00 PM, TUESDAY, 19 APRIL 2011

**CARL ASKEW**  
Chief Executive Officer

21 April 2011



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**WORKS AND CORPORATE SERVICES COMMITTEE**
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**1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member announced the meeting opened at 7:10 PM.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE  
(PREVIOUSLY APPROVED)****Present**

Cr Greg Boland	Presiding Member
Cr Ian Woodhill	
Cr Victor Strzina	
Cr Rob Rowell	

**Officers Present**

Carl Askew	Chief Executive Officer
Elizabeth Cox	Acting Manager Corporate & Community Services
Meagan Hodgson	Community Development Officer

**Apologies**

Mayor Kevin Morgan  
Cr Dan Cunningham  
Cr Patricia Carmichael

**Officer Apologies**

Mr Geoff Trigg

**Leave of Absence (previously approved)****3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4 PUBLIC QUESTION TIME**

Nil.

**5 PUBLIC STATEMENT TIME**

Nil.

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

Moved Cr Boland, seconded Cr Strzina

That Cr Woodhill be granted leave of absence for the May Works and Corporate Committee meeting

**Carried 4/0**

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Moved Cr Strzina, seconded Cr Rowell**

[Minutes March 22 2011 Works and Corporate Services Committee.doc](#)

**The Minutes of the Ordinary meeting of the Works and Corporate Services Committee, held on 22 March 2011 be confirmed.**

**Carried 4/0**

**8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**9 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

## 10 REPORTS OF COMMITTEES AND OFFICERS

### 10.1 ADMINISTRATION

#### 10.1.1 GREEN POWER SUPPLY FOR THE CIVIC CENTRE

**File No:** SUB/988  
**Responsible Officer:** Carl Askew  
Chief Executive Officer  
**Author:** Elizabeth Bonner  
Sustainability Officer

**Proposed Meeting Date:** 19 April 2011  
**Author Disclosure of Interest** Nil

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#### SUMMARY

In December 2008 Council unanimously passed a resolution for the Civic Centre to enter into a two year contract for accredited Green Power as follows;

- (1) *That the provision of an energy contract between the Town of Cottesloe, Landfill Gas and Power Pty Ltd and CoZero be adopted for the anticipated annual cost of \$30,000.*
- (2) *That \$4,500 be allocated to implement a green power contract with CoZero for the remainder of the 2008/2009 financial year.*

This report outlines the costs involved with continuing to source 100% accredited Green Power for electricity consumption at the Cottesloe Civic Centre following the cessation of the Town's contract with CoZero in December 2010.

It is recommended that Council approves an ongoing commitment to purchase accredited Green Power for the Civic Centre Administration Building and accepts the costs outlined. Green Power is likely to be an essential part of the package that will be used to achieve carbon neutral status, which is a related Council commitment.

#### BACKGROUND

The streamlined billing arrangement between CoZero and Landfill Gas and Power Pty Ltd allowed the Town to use traditional coal and non-renewable electricity (hereafter referred to as black energy) and purchase accredited Green Power from CoZero to source renewable energy that offset the Civic Centre's consumption (at 160 MWh per year) from 2008-2010.

The contract expired on 30 December 2010 and an opportunity to review the arrangement exists. This is timely since the Town is also undertaking its process towards becoming Carbon Neutral, with a carbon inventory of the Town's operations in preparation for the baseline year of 2009/2010. Green Power can be considered a zero emissions source under the National Carbon Offset Standard, which is the

Standard that applies to voluntary Carbon Neutral claims, such as the one that the Town is undertaking.

## **STRATEGIC IMPLICATIONS**

### **Objective 5: Infrastructure**

*To maintain infrastructure and Council buildings in a sustainable way.*

Continuing to source accredited Green Power meets the Town's strategic sustainability objectives under Section 4 of the *Future Plan*. The Plan promotes the use of renewable energy over energy produced from traditional coal burning methods, which reduces greenhouse gas emissions and the contribution to global warming.

## **STATUTORY ENVIRONMENT**

None known.

## **FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

Based upon a 175 MWh consumption of electricity per annum the cost of Green Power will be approximately \$8,000 per annum at current market prices. This is additional to the \$28,000 annual cost for black power supply to the Civic Centre for a total cost of \$36,000.

## **SUSTAINABILITY IMPLICATIONS**

The continued purchasing of Green Power is essential to maintain lowered greenhouse gas emissions generated by the Town. The Civic Centre is the largest electricity using site that the Town has under its operational control.

Green Power is likely to be an essential part of the package that will be used to achieve Carbon Neutral. At this early stage in the four step process it is important to maintain greenhouse gas abatement actions until step 2 of the Carbon Neutral process is reached. Step 2 will identify greenhouse gas reduction options that will be reviewed by Council to prepare an agreed strategy toward becoming Carbon Neutral.

### **Purchasing**

- Buying local and supporting local produce.

Renewable energy will have priority if it is produced within Western Australia. If Western Australian Green Power is not able to be sourced then Australia Green Power will be sourced instead.

- Buying from organisations that have an environmental accreditation.

Only accredited Green Power will be sourced so that Council can be assured that Renewable Energy Credits will be retired after use (not on-sold and therefore "double counted").

**CONSULTATION**

Consultation has occurred between the Sustainability Officer and various energy suppliers, including CoZero. The Sustainability Officer has also been in contact with WALGA in relation to their preferred supplier arrangement. The preferred supplier arrangement WALGA had with CoZero and LPG (that the Town was under contract with until December 2010) is expiring in June 2011. As such WALGA will be tendering the Green Power supplier market again.

**STAFF COMMENT**

The quotes obtained from a range of Green Power suppliers indicate that the current "spot price" or fluctuating market price is much more competitive than the fixed contract price on offer from CoZero. If the Town was to enter into another contract with CoZero it would incur a 20% surcharge for the Green Power fixed-contract agreement.

Since WALGA are tendering this contract again within 6 months it seems appropriate to purchase 6 months of 100% Green Power (87.5 MWh) for the Civic Centre and then review the options available following the WALGA tender concluding. This will provide continuance in Green Power supply to the Civic Centre from January 2011. Quotes received indicate 87.5 MWh will cost approximately \$4,000. Provisions for Green Power have been included in the current budget, and forecasted in the five year plan, for the Civic Centre.

To reduce the administrative burden associated with Council reviewing Green Power purchasing agreements at the end of each contract it is deemed appropriate to commit ongoing support for the purchase of accredited Green Power for the Civic Centre. The next, and future, reviews could be handled at officer level by selecting the most competitive product.

**VOTING**

Simple Majority

**OFFICER & COMMITTEE RECOMMENDATION**

**Moved Cr Strzina, seconded Cr Rowell**

**THAT COUNCIL:**

- 1. Purchase 6 months (87.5 MWh) of accredited Green Power for the Civic Centre at the most competitive "spot price", with an anticipated cost of \$4,000.**
- 2. Endorse the ongoing purchase of Green Power for the Civic Centre, subject to selection of the most competitive product, to be approved by the CEO within budget limits.**

**Carried 4/0**

**10.1.2 FIREWORK APPLICATION COTTESLOE GROYPNE**

**File No:** SUB/550-02  
**Attachments:** [Fireworks Event Notice](#)  
[Application for a fireworks event permit](#)  
[Town of Cottesloe Fireworks Policy](#)  
**Responsible Officer:** Carl Askew  
Chief Executive Officer  
**Author:** Meagan Hodgson  
Community Development Officer  
**Proposed Meeting Date:** 19 April 2011  
**Author Disclosure of Interest** Nil

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**SUMMARY**

An application has been received for a Fireworks Event to be held on Saturday 5 November 2011 at 8:20pm for five minute duration at the Cottesloe Groyne. The event is part of a Wedding Reception to be held at Indiana's.

The recommendation is that Council approve the Fireworks Event Application.

**BACKGROUND**

At the full Council meeting on 28 June 2010 a firework event application was approved by Council. The current request is very similar to the previous application and both have been submitted by the same contractor, Cardile International Fireworks.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Fireworks: (Resolution No: 12.1.2, Adopted: April, 1997)

**STATUTORY ENVIRONMENT**

Clause 5 of the Town of Cottesloe's *Beaches and Beach Reserve Local Law No. 3* provides that in order to protect the quiet and amenity of the beach reserves, no person shall discharge any fireworks except in the course of a function or activities approved in writing by the Council.

**FINANCIAL IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

Nil

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**CONSULTATION**

Nil

**STAFF COMMENT**

According to the *Fireworks Policy* the main issues to be considered by Council when approving a fireworks event are:

- potential damage to sand dune vegetations caused by spectators and fireworks,
- litter management and disposal
- adverse noise for adjacent residents and nesting birds, and
- public liability protection for the Town of Cottesloe.

Cardile International Fireworks have stated the following:

- the display would not affect any sand dune vegetation because of the location being the Groyne and spectators being within the Indiana complex,
- All litter will be collected completely
- Noise will be reduced due to the size of the aerial shells being 75mm and midlevel type firework. Additionally the duration will only be five minutes and due to the open area of the fireworks the noise factor will be at a minimal.
- A certificate of Currency for \$20m for public liability insurance has been attached to the report.

Section 7 of the Government of Western Australia, Department of Mines and Petroleum Firework Event Notice shows the various departments which have been notified regarding the possible firework event. These are:

- Department of Planning and infrastructure (Marine Safety Branch)
- Local Volunteer Marine Rescue

Additionally a cadastral map has been attached showing a 200m and 500m radius from the event site. The *Firework Policy* also states that, 'Applications will not be approved for Fireworks within 500m of a Protected Place or for hours outside Restricted Times or for events beginning later than 8:30pm'. The event is scheduled to take place at between 8:20pm and 8:25pm. Including the set up and pack down, the fireworks will make the groyne unavailable from 7.00pm to 9.00pm.

**VOTING**

Simple Majority

**OFFICER & COMMITTEE RECOMMENDATION**

**Moved Cr Woodhill, seconded Cr Rowell**

**THAT Council approve the Application for a Wedding firework display at 8.20pm on Saturday 5 November 2011.**

**Carried 2/2**

**CASTING VOTE AGAINST**

**Lost 2/3**

**10.1.3 RANGER SERVICES PEPPERMINT GROVE**

**File No:** SUB/1077  
**Responsible Officer:** Carl Askew  
Chief Executive Officer  
**Author:** Elizabeth Cox  
Acting Manager Corporate & Community  
Services  
**Proposed Meeting Date:** 19 April 2011  
**Author Disclosure of Interest** NIL

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**SUMMARY**

A request has been received from the Shire of Peppermint Grove to provide ranger services on their behalf for a twelve month period at an agreed hourly rate. A short trial has been carried out to determine if the Town of Cottesloe's resources could accommodate the request. The trial period has concluded successfully and the Shire is keen to formalise the arrangement.

It is recommended that the Town of Cottesloe enters into a 12 month agreement, commencing 1 July 2011, for the provision of Ranger services with the agreed fee rates to be at a fee identified in the fees and charges 2011/12 Budget.

**BACKGROUND**

The Shire of Peppermint grove is a small local government authority with an equally small administration. As a consequence some of their activities and functions are undertaken by contract staff under the supervision of the Shire's Management. Other services currently delivered in a similar way by the Town of Cottesloe include Environmental Health Services.

As a member of WESROC the Shire of Peppermint Grove also participates in a range of shared services and resource opportunities, the most successful and longstanding of which is the Grove Library, a tri-partite partnership between the Shire and the Town's of Cottesloe and Mosman Park. During 2010/11 the Shire and Town of Mosman Park also participated in a G4 Ranger Services Trial. Whilst there were some advantages, in the trial a number of issues remained unresolved including staff shortages and as a consequence the arrangement was suspended. Following this decision the Shire of Peppermint Grove requested the Town of Cottesloe assist with Ranger services and this operated on a trial basis with issues raised in the previous arrangement having been resolved including a continuous service arrangement.

The Town of Cottesloe has an established Ranger service and is capable of delivering the service to the Shire within the existing human resource structure.

**STRATEGIC IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**STATUTORY ENVIRONMENT**

The following sections of the Local government Act 1995 (the Act) relate to this arrangement.

In giving consideration to the performance of the executive functions in another district i.e. the Shire of Peppermint Grove, the local government is to have regard to the appropriate approvals to perform those functions. The design of the ranger service to be provided is consistent with s3.19 the Act as the Town of Cottesloe is carrying out functions on behalf of the Shire of Peppermint Grove and therefore the obligations outlined in s3.19 (1) and s3.20 relating to approval of the owner of land when performing functions outside the district do not apply in this instance.

- **3.19. Places to be regarded as within the district**

- (1) For the purposes of the performance by a local government of any of its executive functions, its district is to be regarded as including —
  - (a) any part of another district in relation to which it has been given approval by the local government of that district to perform that function; and
  - (b) any part of the State in relation to which it has been given approval by the Governor to perform that function.
- (2) Approval cannot be given under subsection (1)(b) in relation to a part of the State that is in a district.
- (3) The Governor may revoke any approval given under subsection (1)(b).
- (4) If the Governor has, under section 3.6, given approval for a local government to make a local law that has effect as if the local government's district included a part of the State that is not in a district, that approval is to be taken to include approval under this section to the extent necessary for the proper administration of that local law.

- **3.20. Performing functions outside the district**

- (1) Things done by a local government in performing its executive functions may be done outside its own district but before it can do anything on land outside its own district that is not local government property of that local government it is required to have obtained the consent of —
  - (a) the owner of the land;
  - (b) if the land is occupied, the occupier of the land; and
  - (c) if the land is under the control or management of any other person, that other person.
- (2) This section does not apply to anything that a local government does in the district of another local government if it is done on behalf of the local government of that district.

Section 3.68 of the Act provides the Local Government with the power to make arrangements with another local government to perform a function.

- **3.68. Other arrangements not affected**

Nothing in this Division prevents local governments from making arrangements under which —

- (a) a local government performs a function for another local government; or
- (b) local governments perform a function jointly.

The CEO of a local government is charged in s5.41 of the Act with amongst other functions, the responsibilities relating to the daily operations of the local government and the management of staff.

Section 9.10 provides for the authorisation of rangers to undertake certain functions within a Local Government. Rangers operating within the Shire of Peppermint Grove would be authorised by the shire's CEO under delegated authority to carry out only those specific functions the shire delegates to the officers. This section does not require the person to be an employee of the local government.

- **9.10. Appointment of authorised persons**

- (1) The local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions.
- (2) The local government is to issue to each person so authorised a certificate stating that the person is so authorised, and the person is to produce the certificate whenever required to do so by a person who has been or is about to be affected by any exercise of authority by the authorised person.

It needs to be noted that section 9.11 refers to the 'employee' of the Local Government. In instances where only an employee can undertake the task authorisation will not be sought or provided. These include areas such as impounding of vehicles, the Litter Act 1979 s26 and the control of off road vehicles.

## **FINANCIAL IMPLICATIONS**

The Shire of Peppermint Grove is prepared to pay a fee for service based on an hourly rate. This fee will be identified in the annual fees and charges forming part of the Budget 2011/2012 and will cover both service delivery and administration costs.

The service will provide additional income to the Town of Cottesloe without the need for significant additional human resources and will not adversely affect current workloads. The Town's Existing staffing structure is flexible as officer's work to a roster. If required, the option to negotiate an increase in the hours is available, and will be revised based upon workloads.

## **CONSULTATION**

Council's Manager of Corporate and Community Services has met with the Shire of Peppermint Grove to confirm interest in the proposal. The Town of Cottesloe rangers have been conducting a trial during 2010/11 to ensure staff can deliver the service.

**STAFF COMMENT**

The request by the Shire of Peppermint Grove for the Town of Cottesloe to carry out ranger functions has a number of advantages, the most significant being the synergies of the two communities and the proximal location of the high focus areas. During the 2011 trial officers from the Town of Cottesloe have carried out an investigation to determine the scope of the work and identified how it can be included within the existing Cottesloe program. It was subsequently considered that the workload could be accommodated.

It must be noted that when a ranger from the Town of Cottesloe performs an activity in the Shire of Peppermint Grove the ranger is performing the functions for the Shire under delegations provided by the Shire's CEO and not the Town of Cottesloe. The Town of Cottesloe CEO cannot become involved in matters relating to the Shire and vice versa.

The service to be provided will be spread over seven days, on similar times to those currently in operation by the Town and would equate to 10 hours per week.

The services include:

- Regular patrols throughout the Shire, with particular emphasis on schools, the boat ramp and areas of congestion within standard working hours,
- Management of parking for illegal overstay parking,
- Application of Dog Act 1976
- Investigate and act on matters relating to general ranger complaints,
- Maintain a record of all activities carried out and report these monthly to the CEO Peppermint Grove,
- Enforce Local Laws as designated by the CEO Peppermint Grove.

All financial activities will remain with the Shire of peppermint Grove. The Shire of Peppermint Grove will be responsible for the collection of fines and other financial matters, including court action where appropriate and will appoint authorised officers to administer s9.17, 9.19 and 9.20. The Town of Cottesloe will undertake to provide a monthly management report to the Shire.

**VOTING**

Absolute majority

**OFFICER & COMMITTEE RECOMMENDATION**

**Moved Cr Rowell, seconded Cr Woodhill**

**THAT COUNCIL:**

- 1. Accept the request from the Shire of Peppermint Grove to carry out statutory ranger functions for a 12 month period commencing 1 July 2011 after which the service provision will be reviewed.**
- 2. Authorise the CEO to sign a service provision agreement with the Shire of Peppermint Grove in accordance with this report.**

3. **Endorse a charge based on an hourly rate be negotiated with the Shire of Peppermint Grove for the provision of the service and included within the annual Budget 2011/2012.**
4. **Pursuant to section 6.8 of the Local Government Act 1995**
  - i. **Authorise the following expenditure – Ranger Services for the Shire of Peppermint Grove at a cost of \$20,800.**
  - ii. **Amend the 2010/2011 adopted budget (to accommodate the above authorised expenditure) as follows:**
    - a. **Increase Other Revenue – contributions – by \$20,800.**
    - b. **Invoice the Shire of Peppermint Grove for a charge of \$20,800 for services up to the 30 June 2011.**

**Carried 4/0**

## 10.2 ENGINEERING

### 10.2.1 GRANT STREET MEDIAN STRIP - POTENTIAL PARKING AREA

<b>File No:</b>	<b>SUB/457</b>
<b>Attachments:</b>	<a href="#">Copies of resident letters received</a> <a href="#">Plans of site</a> <a href="#">Public Transport Authority Railway Street Plan</a>
<b>Responsible Officer:</b>	<b>Carl Askew</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>Geoff Trigg</b> <b>Manager Engineering Services</b>
<b>Proposed Meeting Date:</b>	<b>19 April 2011</b>
<b>Author Disclosure of Interest</b>	<b>NIL</b>

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#### SUMMARY

At its February 2011 meeting Council considered plans provided by the Public Transport Authority for potential new or expanded car parking areas for its patrons for railway stations at Grant Street, Cottesloe, Mosman Park, and Victoria Street. The Grant Street parking issue had arisen at Councils July 2010 meeting, with a local resident expressing concern at the growing number of cars parked on the Grant Street median island near Curtin Avenue for people using the train.

At its February 2011 meeting, among its 5 resolutions on this matter, Council resolved:

“Consult residents adjacent to Grant Street parking area between Curtin Avenue and Griver Street in relation to the option for a PTA funded sealed car park on the Grant Street median strip.

Letters were delivered to the affected properties and thirteen comments on the proposal have been received.

The recommendation is that Council:

- Resolve to have a 4 hour parking restriction apply to each side of the Grant Street median strip between Curtin Avenue and Birkbeck Avenue, from 8:00am to 6:00pm, Mondays to Saturdays.
- Thank all residents who have provided comments on this issue and inform them of Councils decision, including the decision that no sealing of any parking area fronting their properties for PTA patron use will be approved.

#### BACKGROUND

In recent years, there has been an increase in the public use of train travel including areas where private vehicles can be parking all day without parking controls. One railway station totally within the Town of Cottesloe is Grant Street, and vehicles have been using both sides of the median strip of Grant Street for parking areas when using the train. The area has no parking controls but this increased parking is over Norfolk Island Pine Tree roots and is also converting the area to a loose, dusty surface through summer.

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The Public Transport Authority, as part of its initial plans for PTA patron car parking in Cottesloe, proposed a car park on the east side of the Grant Street railway station, partially on Railway Street road reserve and partially on PTA land. Council rejected the idea that this would solve the problem and that most vehicles currently parking in Grant Street came from west of the railway line and Curtin Avenue. This required a solution, therefore, on the west side of the railway line.

### **STRATEGIC IMPLICATIONS**

Council Future Plan, under the first objective, "Protect and enhance the lifestyle of residents and visitors", covers the challenge of providing sustainable parking solutions, including parking associated with railway stations.

### **POLICY IMPLICATIONS**

No policy deals with this subject.

### **STATUTORY ENVIRONMENT**

There are no applicable statutory requirements for public parking areas.

### **FINANCIAL IMPLICATIONS**

The main thrust of this issue is to have the Public Transport Authority adequately provide for the vehicle parking needs of its patrons, at no cost to Council and on land controlled by that Authority. Therefore, the financial impact on Council should be nil.

### **SUSTAINABILITY IMPLICATIONS**

The use of public transport is a very positive sustainability pursuit. However, the provision of facilities to expand this objective should be at the cost of the Public Transport Authority.

### **CONSULTATION**

Only with the Public Transport Authority and affected residents in portion of grant Street.

### **STAFF COMMENT**

Of the 15 letters delivered to properties in Grant Street, 13 comments were received, all of which were against the sealed car park proposal.

The main points made were:

- Railway parking should be on railway land.
- Council should look after ratepayers' interests not those of PTA.
- A precedent will be set for more PTA parking on Council land in future.
- Consider new parking on the area between Curtin Avenue and the railway line, from Grant Street to Florence Street.
- A sealed car park will lower the property values of properties opposite the car park.
- Plant the median strip with native vegetation and for PTA to build a car park on their own property, each side of the railway line.
- Visitors to private properties in Grant street have been forced to park further away because of PTA patrons parking there.

- Drivers enter Grant Street from Curtin Avenue at speed, making that street section dangerous.
- Grant Street station doesn't service a commercial area, and therefore shouldn't need a large car park.
- The car park would probably need lighting – which would reduce the quality of life in Grant Street.
- A PTA funded car park will encourage PTA patrons to drive to the site from other suburbs, for free all day parking.
- This is different to "Daisies" car park because cars are parked all day and Daisies is only one side of the street, fronting the business it serves, not residential houses.
- The existing median strip is being degraded with the uncontrolled parking. Some form of restriction is needed, to allow natural grass to reclaim the area.
- The existing median strip is not congested and not a lot of cars park there. It is normally used for local residents to park. Therefore a sealed car park is unnecessary.
- For environmental and aesthetic reasons, don't seal the area.
- Build the car park on the east side of the railway station.
- Maintenance costs will have to be at Councils costs.
- A sealed area will attract skate boarders.
- Where do local residents place their verge pickup waste deposits when there is a general verge pick up?
- Close off the median strip and replant with native vegetation.
- If parking is not provided then people will walk, for their own benefit, to the station.
- During events e.g. Royal Show, football at Subiaco, concerts, the parking issue grows dramatically.
- Parking issues grow if the area is sealed – noise, traffic snarls.
- Try to funnel traffic towards North Street, where there is an awareness of traffic associated with the highway.
- Cars can be parked on this median strip for up to 3 days, but not by local residents.
- Some cars drive the wrong way on Grant Street, near Griver Street.
- Parking this close to Curtin Avenue should be stopped because of the danger.

It appears that every possible comment against a proposed PTA funded sealed car parking area in Grant Street has been made. It is not proposed to report on every point made, but a number of main points are obvious:

- No form of sealed car park on the Grant street median strip is supported.
- PTA should provide for PTA patron parking on their own land, not on Council controlled land.
- There is an issue of median strip degradation and some form of restriction is needed.
- Cars from local residents living opposite the site should be allowed to park there.
- The existing shaded, green area of the median strip should be protected and possibly planted with extra native vegetation.

With regards to PTA building parking for patrons on PTA land, the scope for this to happen is minimal. There are two areas between the railway line itself and Curtin Avenue – the actual rail reserve which is within the mesh security fenced area and the Curtin Avenue road reserve (under Council control) from the fenced rail reserve

to the kerb line on Curtin Avenue. The idea of building a car park on the Curtin Avenue east side road verge would present a number of problems, including a major safety issue for up to 25,000 vehicles/day as cars enter and exit the site. Tree removals would probably be needed and residents fronting the site on Curtin Avenue could have similar issues to Grant Street residents.

The main alternative is the original PTA proposal for a 60 bay car park on the east side of the rail reserve, on an area that is part rail reserve/part Railway Street road verge. The car park would be opposite Greenham Street and would run from the north end of the school car park to opposite the station.

Again, several Railway Street residents have previously requested parking restrictions on the west side verge of Railway Street north of the school car park. Increased plantings of native vegetation have also been requested. The parking issues on Railway street relate to builders vehicles and the many times that the school car park 'overflows' onto the road verge. Little parking seems to occur due to the railway station. It is therefore very probable that road verge parking for PTA patrons on Railway Street would generate similar comments to those from Grant Street residents.

Discussions have been held with Councils Rangers regarding some form of parking restrictions for the existing Grant Street median strip parking area.

The recommendation is for both sides of the Grant Street median strip from Curtin Avenue to Birkbeck Avenue to have a four hour parking limit from 8:00am to 6:00pm, Mondays to Saturdays. This would quickly resolve the all day PTA parking problem. It would allow all night free parking plus all Sunday. The 4 hour limit would allow visitors and tradespeople a reasonable time of parking during the day.

Once this has been put in place, a trial period could apply to observe if the restrictions have created other problems, with PTA patron parking possibly 'popping up' somewhere else.

## **VOTING**

Simple Majority

## **OFFICER RECOMMENDATION**

**Moved Cr Woodhill, seconded Cr Strzina**

THAT COUNCIL:

1. Initiate a 4 hour parking restriction to apply to each side of the Grant Street median strip between Curtin Avenue and Birkbeck Avenue, from 8:00am to 6:00pm, Mondays to Saturdays.

**Carried 3/1**

2. Thank all residents who have provided comments on this issue and inform them of Councils' decision, including the decision that no sealing of any parking area fronting their properties for PTA patron use will be approved.

**Carried 4/0**

## **AMENDMENT**

**Moved Cr Strzina, seconded Cr Rowell**

That a point (3) be added to the recommendation to read “Advise PTA of the community feedback received, Council’s decision on this matter and request PTA provide parking on PTA land on both East and West sides of all rail stations in Cottesloe for PTA patrons with any proposed parking solutions to include consultation with the Town of Cottesloe Cottesloe”.

Carried 4/0

**COMMITTEE RECOMMENDATION****THAT COUNCIL:**

1. Initiate a 4 hour parking restriction to apply to each side of the Grant Street median strip between Curtin Avenue and Birkbeck Avenue, from 8:00am to 6:00pm, Mondays to Saturdays.
2. Thank all residents who have provided comments on this issue and inform them of Councils’ decision, including the decision that no sealing of any parking area fronting their properties for PTA patron use will be approved.
3. Advise PTA of the community feedback received, Council’s decision on this matter and request PTA provide parking on PTA land on both East and West sides of all rail stations in Cottesloe for PTA patrons with any proposed parking solutions to include consultation with the Town of Cottesloe Cottesloe.

Carried 4/0

**AMENDED SUBSTANTIVE MOTION WAS PUT**

## 10.3 FINANCE

### 10.3.1 FINANCIAL REPORTS FOR THE MONTH OF MARCH 2011

**File No:** SUB/137  
**Responsible Officer:** Carl Askew  
Chief Executive Officer  
**Author:** Wayne Richards  
Finance Manager

**Proposed Meeting Date:** 19 April 2011  
**Author Disclosure of Interest** Nil

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#### SUMMARY

The purpose of this report is to present the Statement of Financial Activity, the Operating Statements, the Balance Sheet, and supporting financial information for the period ending 31 March 2011, to council.

#### BACKGROUND

Nil.

#### STRATEGIC IMPLICATIONS

Nil.

#### POLICY IMPLICATIONS

Nil.

#### STATUTORY ENVIRONMENT

Financial reporting is a statutory requirement under the Local Government Act 1995.

#### FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

#### SUSTAINABILITY IMPLICATIONS

Nil.

#### CONSULTATION

Nil.

#### STAFF COMMENT

The Statement of Financial Activity on page 1 of the Financial Statements shows favourable operating revenue of \$927,157. Of this, an amount of \$641,057 relates to grant funding for the new joint library building and \$255,000 relates to developer contributions for cash in lieu of parking. Operating expenditure is \$41,973 or 1% less than budgeted year to date.

Capital expenditure on Furniture and Equipment is \$71,365 less than YTD Budget due to some IT Civica projects that have been deferred until 2011-2012. Capital

Expenditure on Land and Buildings is \$185,583 less than YTD budget, with the new Depot Facility project being placed on hold as possible future depot sites are investigated. The new Joint Library building is currently \$772,175 over budget however this is matched with corresponding grant funding as noted above.

**VOTING**

Simple Majority

**OFFICER & COMMITTEE RECOMMENDATION**

**Moved Cr Rowell, seconded Cr Strzina**

**THAT Council receive the Statement of Financial Activity, Operating Statements by Program and by Nature and Type, Balance Sheet and other supporting financial information for the period ending 31 March 2011, as per the attached Financial Statements, as submitted to the 19 April 2011 meeting of the Works and Corporate Services Committee.**

**Carried 4/0**

**10.3.2 SCHEDULE OF INVESTMENTS AND LOANS AS AT 31 MARCH 2011**

**File No:** SUB/150 & SUB/151  
**Responsible Officer:** Carl Askew  
Chief Executive Officer  
**Author:** Wayne Richards  
Finance Manager

**Proposed Meeting Date:** 19 April 2011  
**Author Disclosure of Interest** Nil

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**SUMMARY**

The purpose of this report is to present the Schedule of Investments and Schedule of Loans for the period ending 31 March 2011, as per attachments, to Council.

**STRATEGIC IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**STATUTORY ENVIRONMENT**

Financial reporting is a statutory requirement under the Local Government Act 1995.

**FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

**SUSTAINABILITY IMPLICATIONS**

Nil.

**CONSULTATION**

Nil.

**STAFF COMMENT**

The Schedule of Investments on page 18 of the Financial Statements shows that \$2,925,705.59 was invested as at 31 March 2011.

Reserve Funds make up \$910,983.23 of the total invested and are restricted funds. Approximately 38% of the funds are invested with the National Australia Bank, 33% with Westpac Bank, 18% with Commonwealth Bank and 11% with BankWest.

The Schedule of Loans on page 19 shows a balance of \$6,612,963.86 as at 31 March 2011. There is \$440,897.71 included in this balance that relates to self supporting loans.

**VOTING**

Simple Majority.

**OFFICER & COMMITTEE RECOMMENDATION**

**Moved Cr Strzina, seconded Cr Rowell**

**THAT Council receive the Schedule of Investments and Loans for the period ending 31 March 2011, as per the attached Financial Statements, as submitted to the 19 April 2011 meeting of the Works and Corporate Services Committee.**

**Carried 4/0**

**10.3.3 ACCOUNTS FOR THE MONTH OF MARCH 2011**

**File No:** SUB/137  
**Responsible Officer:** Carl Askew  
Chief Executive Officer  
**Author:** Wayne Richards  
Finance Manager

**Proposed Meeting Date:** 19 April 2011  
**Author Disclosure of Interest** Nil

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**SUMMARY**

The purpose of this report is to present the list of accounts paid for the period ending 31 March 2011 to Council, as per the attached Financial Statements.

**BACKGROUND**

Nil.

**STRATEGIC IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**STATUTORY ENVIRONMENT**

Financial reporting is a statutory requirement under the Local Government Act 1995.

**FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

**SUSTAINABILITY IMPLICATIONS**

Nil.

**CONSULTATION**

Nil.

**STAFF COMMENT**

The list of accounts commencing on page 9 of the Financial Statements has the following significant payments that are brought to your attention:

- \$17,326.45 & \$17,388.44 to WA Local Government Superannuation Plan for superannuation contributions.
- \$10,059.25 to Synergy for electricity supplies at various locations in Cottesloe.
- \$11,839.00 to water Corporation for water usage at various locations in Cottesloe.

- \$106,477.56 to Roads 2000 for road construction works at various locations in Cottesloe.
- \$224,801.73 to WA Treasury for loan repayments.
- \$46,935.34 to Transpacific Cleanaway for waste collection services.
- \$20,428.57 to Surf Life Saving WA for lifeguard services at Cottesloe beach.
- \$45,000.00 to Sculpture by the Sea for the purchase of a new sculpture.
- \$11,254.63 to WMRC for waste transfer station fees.
- \$11,000.00 to Australian Valuation Partners for valuation services on Council properties.
- \$320,017.28 to Fire & Emergency Services WA for Council's instalment of emergency services levies.
- \$143,464.18 to the Shire of peppermint Grove for Council's quarterly contribution towards library operations.
- \$178,079.63 to KMC Group for roof restoration at the Civic Centre.
- \$75,524.21, \$86,068.78 & \$74,693.95 for fortnightly staff payroll during March 2011.

**VOTING**

Simple Majority

**OFFICER & COMMITTEE RECOMMENDATION**

**Moved Cr Strzina, seconded Cr Rowell**

**THAT Council receive the List of Accounts for the period ending 31 March 2011 as per the attached Financial Statements to the 19 April 2011 meeting of the Works and Corporate Services Committee.**

**Carried 4/0**

**10.3.4 PROPERTY AND SUNDRY DEBTORS REPORT FOR MARCH 2011**

**File No:** SUB/145  
**Responsible Officer:** Carl Askew  
Chief Executive Officer  
**Author:** Wayne Richards  
Finance Manager

**Proposed Meeting Date:** 19 April 2011  
**Author Disclosure of Interest** Nil

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**SUMMARY**

The purpose of this report is to present the property and Sundry Debtors Report for the period ending 31 March 2011 to Council.

**BACKGROUND**

Nil.

**STRATEGIC IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**STATUTORY ENVIRONMENT**

Financial reporting is a statutory requirement under the Local Government Act 1995.

**FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

**SUSTAINABILITY IMPLICATIONS**

Nil.

**CONSULTATION**

Nil.

**STAFF COMMENT**

The Sundry Debtors report on page 20 of the Financial Statements shows a balance of \$37,656.44 of which \$27,385.00 relates to the current month. The balance of aged debtors stood at \$10,271.44.

Property Debtors are shown in the Rates and Charges Analysis on page 21 of the Financial Statements and shows a balance of \$419,242.18. Of this amount \$189,518.21 and \$73,361.68 are deferred rates and outstanding ESL respectively.

As can be seen on the Balance Sheet on page 4 of the Financial Statements, rates as a current asset are \$221,703 as compared to \$192,866 this time last year.

**VOTING**

Simple Majority

**OFFICER & COMMITTEE RECOMMENDATION**

**Moved Cr Rowell, seconded Cr Strzina**

**THAT Council receive the Property and Sundry Debtors Report for the period ending 31 March 2011 at the meeting of the Works and Corporate Services Committee on 19 April 2011.**

**Carried 4/0**

**11 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING**

Nil.

**13 MEETING CLOSURE**

The Presiding Member announced the closure of the meeting at 7:50 PM.

CONFIRMED: PRESIDING MEMBER \_\_\_\_\_ DATE: .../.../...