

TOWN OF COTTESLOE



WORKS AND CORPORATE SERVICES COMMITTEE

MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
7.00 PM, TUESDAY, 16 JULY 2013

CARL ASKEW
Chief Executive Officer

25 July 2013

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WORKS AND CORPORATE SERVICES COMMITTEE

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member announced the meeting opened at 7:00 PM.

2 DISCLAIMER**3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

4 PUBLIC QUESTION TIME**4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

4.2 PUBLIC QUESTIONS

Nil

5 PUBLIC STATEMENT TIME

Nil

6 ATTENDANCE**Present**

Cr Robert Rowell	Presiding Member
Mayor Kevin Morgan	
Cr Sally Pyvis	
Cr Victor Strzina	Arrived at 7:02 PM
Cr Yvonne Hart	Deputy Member
Cr Peter Jeanes	Observer

Officers Present

Mr Carl Askew	Chief Executive Officer
Mr Mat Humfrey	Manager Corporate & Community Services
Mrs Siobhan French	Administration & Governance Officer

Gallery

Media (1)

6.1 APOLOGIES

Nil

Officer Apologies

Mr Geoff Trigg	Manager Engineering Services
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6.2 APPROVED LEAVE OF ABSENCE

Cr Greg Boland

6.3 APPLICATIONS FOR LEAVE OF ABSENCE

Moved Cr Pyvis, seconded Cr Rowell

THAT Cr Pyvis' request for leave of absence from the August Works and Corporate Services Committee meeting be granted.

Carried 4/0

7 DECLARATION OF INTERESTS

Nil

8 CONFIRMATION OF MINUTES

Moved Mayor Morgan, seconded Cr Hart

[Minutes June 18 2013 Works and Corporate Services Committee.docx](#)

The Minutes of the Ordinary meeting of the Works and Corporate Services Committee, held on 18 June 2013 be confirmed.

Carried 5/0

9 PRESENTATIONS**9.1 PETITIONS**

Nil

9.2 PRESENTATIONS

Nil

9.3 DEPUTATIONS

Nil

The Presiding Member considered the reports as per the published order of the agenda.

The following items were dealt with enbloc:

10.3.1 Statutory Financial Reports for the Period 1 July 2012 to 30 June 2013

10.3.2 Schedule of Investments and Loans as at 30 June 2013

10.3.3 List of accounts paid for the Month of June 2013

10.3.4 Property and Sundry Debtors Reports as at 30 June 2013

10 REPORTS

10.1 ADMINISTRATION

10.1.1 FUTURE OF THE COTTESLOE CIVIC CENTRE

File Ref: SUB/793-02
Attachments: [CONFIDENTIAL Letter From Jackson McDonald](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Mat Humfrey
Manager Corporate & Community Services
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

With recent ministerial announcements regarding the future of local governments in the western suburbs, it is timely for Council, in line with its previous resolutions, to consider securing the long term future of community assets, ensuring that the benefit from these assets remains with Cottesloe residents. This report considers such an asset being the Cottesloe Civic Centre.

BACKGROUND

The Cottesloe Civic Centre is arguably one of the single most valuable local government assets, owned by any local government. Other local governments have larger or more modern facilities, however these facilities are usually located on reserves vested with the local government for that purpose – whereas the Town owns the Civic Centre freehold.

The Civic Centre was purchased in 1950 with the support of the Returned Servicemen's League (RSL), who continue to occupy and use a part of the building today. The land was purchased from the de-Bernales family, who had used the grounds and buildings as their family residence. The buildings were converted for use as a Civic Centre and the grounds opened up for public use.

The Cottesloe Civic Centre is still a very popular function venue, used by many each year for their wedding or other significant functions. It is also frequently used by local residents as a place to walk, or to simply sit quietly in one of the many idyllic locations.

In recent years, the Civic Centre has undergone significant works, both internally and externally, to ensure it remains viable for its current use for the foreseeable future. These works have been costly, but have preserved the building and grounds.

The Civic Centre is on the State Heritage Register, commonly referred to as being "heritage listed". The listing that applies to the Civic Centre covers the entire grounds and all structures. While any development would have to be sympathetic to the heritage value of the site, heritage listing by itself does not preclude development, or protect the community use of the site.

The land which the Civic Centre occupies is one lot, owned freehold by the Town. Even with the heritage restrictions, the value of the land and buildings on the open

market is difficult to estimate, but it is fair to say the value would be sizeable. If the Civic Centre were to suddenly be surplus to needs in a much larger local government, then it could be tempting for the facility to be sold to fund other infrastructure projects or initiatives.

STRATEGIC IMPLICATIONS

The Cottesloe Civic Centre represents Council's most significant asset – its use by the community is of key strategic importance.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995
Land Administration Act 1997

FINANCIAL IMPLICATIONS

The Cottesloe Civic Centre is a key asset of the Town is worth a considerable amount of money. Any disposal of the property should ensure some return for residents, be that financial or otherwise.

STAFFING IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Jackson McDonald (confidential attachment provided)

STAFF COMMENT

In considering the advice provided by the Town's solicitors, there are essentially three options open to the Town to preserve the Civic Centre for community use for future generations. These are;

1. Dispose of the property by way of lease or transfer to a community group who would then hold the property in trust for community use.
2. Have caveats placed on the site which would allow a third party to "veto" any development or change of use on the site.
3. Transfer the land to the Crown in exchange for another piece of Crown land and seek to have it listed as an A class reserve.

All three options do have some risk associated with them. Disposing of the property relies on the continued operation of the community group that gains the Civic Centre, in their current capacity and with the aim of providing access to it for the community. There are also conceivably problems with funding the required maintenance as the income derived from functions and the like at the Civic Centre do not cover the all of the current maintenance costs.

Placing caveats with third parties could have unintended consequences on future uses of the Civic Centre as well. For example, if caveats were placed on the property in favour of adjoining land owners, adjoining landowners may not exercise such rights if they are unaware of them, or if a development were to be of advantage to them. Having caveats in favour of the Heritage Council could see developments that are otherwise wanted by the community prevented from occurring due to concerns about the heritage value of the area.

Transferring the land to the Crown (with the land vested with the Town) could still see a future Council leasing the land to a private operator or other changes in use imposed by a future local government. However, if the purpose of the reserve was recreation, then it would be much more difficult for this to occur.

After considering these options, option three is the recommended primary option. The reason for this is it is the only option where the Town may be able to recover some the value of the asset. Option 1 and 2 see the Town giving away some of the value or control, with no return as a result of the transaction. If the Town were able to secure another piece of land freehold as a result of the transaction, then it could be developed and provide a better return to the local community.

One such option is the land on which the Napier Street (Number 2) carpark and John Black Dune Reserve currently sit. There are two large lots there (one partially occupied by Cottesloe Tennis Club) that are currently Crown land. It could be that the boundaries of the lots are adjusted such the Town is able to acquire the part that is not currently used by the tennis club, which is a site with far more development potential.

While a land swap may be the recommended option, it doesn't rule out undertaking the other options. It is still possible to enter into a long term lease with a community group for the site, while seeking to have it transferred to the Crown, so long as the Town has the land vested with it, and the leases allows the land to be transferred to the Crown. However, it would take some time to form such a community group, and to ensure the articles of incorporation included how and when the Civic Centre can be used and other protections as required.

A land-swap doesn't rule out a caveat being placed on the land, as caveats survive land transfers, although it is unclear whether or not caveats would be binding upon the Crown (unlikely). While it could be appropriate to work with the Heritage Council to see if a caveat could be set in place, there are issues with having private citizens holding caveats over what is intended to be public land. The main issue is that caveats are in favour of registered owners, so not only do the current owners receive the benefit of the caveat, so do any future owners until the caveat is set aside. Private citizens are also free to act in their own interests – not necessarily in the interests of the wider public. It could be the rights associated with the caveat are only used when it is to the benefit of the affected land owner. However, the Heritage Council has a clear objective and are required to act accordingly – so it may be appropriate to lodge a caveat in favour of the Heritage Council.

All of these options are going to take some time to implement, and none provide an absolute guarantee. The recommended path of seeking a landswap for another parcel of Crown land, represents the strongest path, with the best result for the community – however it will also quite likely be the option that will take the longest to set in place. As such it is recommended to pursue all three options, with the landswap being the ultimate aim.

VOTING

Simple Majority

COMMITTEE DISCUSSION

Cr Rowell queried the cost of obtaining legal advice and sought clarification on any restriction on the title of the Civic Centre, concerning the ongoing use of the building by the RSL Cottesloe Sub-Branch. Manager Corporate and Community Services (MCCS) advised that there is no caveat concerning the RSL's use of the building.

Mayor Morgan stated the he believed the advice received from Jackson McDonald was comprehensive and stressed the importance of solidifying the Civic Centre's listing with the Heritage Council. Mayor Morgan suggested that a further memorial be added to the land to ensure the Civic Centre is permanently entered onto the Heritage List. Mayor Morgan also suggested that a heritage agreement be entered into to ensure that the Civic Centre gardens remain open to the public. The Mayor also stated the he believed that the RSL should have an ongoing entitlement to use the RSL room.

OFFICER RECOMMENDATION**Moved Mayor Morgan, seconded Cr Strzina**

THAT Council authorise the Chief Executive Officer to;

1. Commence negotiations with the Minister for Lands to investigate a landswap involving the Cottesloe Civic Centre and the land under the Napier Street Carpark and John Black Dune;
2. Initiate discussions with the Heritage Council of Western Australia about the placement of a caveat on the title of the Cottesloe Civic Centre; and
3. Investigate the possibility of forming an incorporated community association to which the Civic Centre could be leased.

AMENDMENT**Moved Mayor Morgan, seconded Cr Hart**

That points 1 and 3 of the Officer Recommendation be deleted and point 2 be amended as follows;

“THAT Council authorise the Chief Executive Officer to initiate discussions with the Heritage Council of Western Australia to;

- 1. Install a further memorial on the land, to show that the Civic Centre is permanently entered onto the Heritage List.**
- 2. Enter into a Heritage Agreement to best ensure the site continues to be used for public purposes, its gardens remain open to the public and the local RSL have ongoing access/entitlement to the RSL room”.**

Carried 5/0

COMMITTEE RECOMMENDATION

THAT Council authorise the Chief Executive Officer to initiate discussions with the Heritage Council of Western Australia to;

- 1. Install a further memorial on the land, to show that the Civic Centre is permanently entered onto the Heritage List.**
- 2. Enter into a Heritage Agreement to best ensure the site continues to be used for public purposes, its gardens remain open to the public and the local RSL have ongoing access/entitlement to the RSL room.**

THE AMENDED SUBSTANTIVE MOTION WAS PUT

Carried 5/0

10.1.2 THE COTTESLOE TRIATHLON

File Ref: SUB/1464
Attachments: [Triathlon Event Application](#)
[Triathlon Course Map](#)
[Notice of Road Closure Letter to Residents](#)

Responsible Officer: Mat Humfrey
Manager Corporate & Community Services

Author: Sherilee Macready
Community Development Officer

Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

W.A. Sports Events is seeking approval to host The Cottesloe Triathlon event (Cottesloe Ocean Adventure) on Cottesloe Beach from 5.30am to 9.45am, on Saturday, 8 February 2014.

BACKGROUND

The event has been previously held on 13th February 2010 (called 'Cottesloe SLSC 100th Anniversary Adventure Challenge), and repeated as the Cottesloe Ocean Adventure and Cottesloe Beach Triathlon, in February 2011, 2012 and 2013.

The event consists of up to four sections – a swim, cycle and run with an additional ski paddle. Each section is completed after the other.

Organisers have designed the event to take into account the total community. In doing so they believe:

- Surf Life Saving Western Australia and Cottesloe SLSC will benefit financially and potentially through growth in numbers.
- Local businesses in the vicinity of the event will benefit financially through significantly added patronage on the day.
- Local Community and the Town of Cottesloe will benefit as the event will be recognised as belonging to Western Australia's most popular and well known beach. It will enhance the Town of Cottesloe as a leader in supporting events.

The Town of Cottesloe will be included in all materials associated with the event, businesses will be advertised to competitors and the local community will be invited to participate as competitors or as spectators.

The closure of Marine Parade from John Street to Curtin Avenue (all streets in between) is required for this event. In 2012 a dedicated access lane for Overton Gardens and Warnham Road was implemented, and enhanced in 2013 with additional marshals at access points. As per the 2013 event, a specific letter to those affected residents in the two streets will be sent out.

In addition to approval from the Town of Cottesloe, approval for this event will be sought from the West Australian Police, the Department of Planning and Infrastructure and Main Roads Western Australia.

The event will be conducted with all safety regulations adhered to through the involvement of Sports Medicine Australia, Surf Life Saving Western Australia and qualified Traffic Management personnel.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Beach Policy – This event appears to be in compliance with the Town of Cottesloe's Beach Policy.

STATUTORY ENVIRONMENT

Beaches and Beach Reserves Local Law 2012 has provisions for the maintenance and management of the beaches and beach reserves.

FINANCIAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Adequate arrangements are made for rubbish collection and removal, including options for recycling.

CONSULTATION

A specific letter to the affected residents advising of the closure of Marine Parade from John Street to Curtin Avenue (all streets in between), advising of the Unimpeded Access plan will be distributed.

STAFF COMMENT

Surf Life Saving WA will provide water safety for the event through the Cottesloe SLSC.

A Traffic Management Plan will be in place for the event, similar to the 2012 event. The plan will be designed and implemented by West Australian Road Projects (WARP) following Main Roads Event Code of Practice Regulations.

A Risk Management Plan will be in place for the event similar to the 2013 event, and a Public Liability Insurance will be provided.

Advisory signage will include signage placed to advise drivers of the road closure. The aim is for drivers to not have to turn back due to lack of prior information.

Due to the success of the organiser's previous events, the officer recommendation is to approve the application.

VOTING

Simple Majority

COMMITTEE DISCUSSION

Cr Rowell queried whether the Public Liability Insurance cover of \$10 million was sufficient. M CCS advised that it is the standard amount of cover for such as event.

Cr Hart questioned whether due to the numbers attending/participating an increased fee of \$1,100 be charged. Mayor Morgan stated that the Town's should promote healthy activities and the Committee should take into consideration the fact that the event organisers are coordinating and funding event costs such as the road closures for the event.

OFFICER RECOMMENDATION**Moved Cr Strzina, seconded Mayor Morgan**

THAT Council approve the application to hold The Cottesloe Beach Triathlon event at Cottesloe Beach on Saturday, 8 February 2014 from 5.30am to 9.45am, subject to the following conditions:

1. Adequate arrangements for rubbish removal and collection, including the provision for recycling.
2. Compliance with *Environmental Protection (Noise) Regulations 1997*.
3. The event complies with the requirements for sanitation facilities, access and egress, first aid and emergency response as per the *Health (Public Buildings) Regulations 1992*.
4. Evidence of appropriate Public Liability Insurance, with cover no less than \$10 million, provided prior to the event.
5. The event complies with the Town's *Beaches and Beach Reserves Local Law 2012*.
6. The event is classed as a "Community Event" and the fee of \$550 be paid prior to the event commencing.
7. Provision of transport or parking plan and appropriate access/signage to and from the event, prior to the event.

AMENDMENT**Moved Cr Hart, seconded Cr Pyvis**

That part 6 of the recommendation be amended so the event is classed as a event with more than 1,000 people and a fee of \$1,100 be charged.

Lost 2/3

OFFICER & COMMITTEE RECOMMENDATION

THAT Council approve the application to hold The Cottesloe Beach Triathlon event at Cottesloe Beach on Saturday, 8 February 2014 from 5.30am to 9.45am, subject to the following conditions:

- 1. Adequate arrangements for rubbish removal and collection, including the provision for recycling.**
- 2. Compliance with *Environmental Protection (Noise) Regulations 1997*.**
- 3. The event complies with the requirements for sanitation facilities, access and egress, first aid and emergency response as per the *Health (Public Buildings) Regulations 1992*.**
- 4. Evidence of appropriate Public Liability Insurance, with cover no less than \$10 million, provided prior to the event.**
- 5. The event complies with the Town's *Beaches and Beach Reserves Local Law 2012*.**
- 6. The event is classed as a "Community Event" and the fee of \$550 be paid prior to the event commencing.**
- 7. Provision of transport or parking plan and appropriate access/signage to and from the event, prior to the event.**

Carried 3/2

10.1.3 OCEAN RIDE FOR MS - 2013

File Ref: SUB/1464
Attachments: [Application for Permission to Conduct the Event](#)
[Ocean Ride for MS Course Map](#)
Responsible Officer: **Mat Humfrey**
Manager Corporate & Community Services
Author: **Sherilee Macready**
Community Development Officer
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

Sports Performance & Management is seeking approval for the Ocean Ride for MS, to “ride through” Cottesloe along Marine Parade on Sunday, 20 October 2013. The event, which raises funds and increases awareness for Multiple Sclerosis (MS), will be its fourth year.

BACKGROUND

The annual event involves cyclists from the general public riding from South Beach, Fremantle, with the first riders starting from 6.00am, to Hillarys Beach, Hillarys.

The event was first conducted on Sunday, October 30 2010 and repeated successfully in 2011 and 2012. Last year’s event attracted 1400 participants and passed without major incident. Many positive comments were received by the organisers from riders and thousands of dollars were raised for MS.

Organisers of the event, Sports Performance & Management, have organised many endurance sporting events, including the annual Ocean Adventure Triathlon, with much success.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Beach Policy – This event appears to be in compliance with the Town of Cottesloe’s Beach Policy.

STATUTORY ENVIRONMENT

Beaches and Beach Reserves Local Law 2012 has provisions for the maintenance and management of the beaches and beaches reserves.

FINANCIAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

STAFF COMMENT

The ride along Curtin Avenue, Marine Parade and North Street will not be timed and all riders must follow normal traffic regulations, including traffic lights and signs. A course map has been provided. The event is supported by W.A. Police, Main Roads Western Australia, Fremantle Ports, and other Councils along the course.

A Traffic Management Plan will be in place for the event, the same as the 2012 event, and will be designed and implemented by West Australian Road Projects (WARP). Traffic Management signage and additional directional signage will be placed at required points along the course. A comprehensive Risk Management Plan has also been provided.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Rowell, seconded Mayor Morgan

THAT Council approve the application from Sports Performance & Management for the Ocean Ride for MS Event to “ride through” Cottesloe along Marine Parade, on Sunday, 20 October 2013, subject to the following conditions:

- 1. Provision of transport/parking plan and appropriate access/signage to and from the event.**
- 2. Adequate arrangements for rubbish collection and removal, including the provision for recycling.**
- 3. The event complies with the *Environmental Protection (Noise) Regulations 1997*.**
- 4. The event complies with the requirements for satisfactory facilities, access and egress, first aid and emergency response as per the *Health and (Public Buildings) Regulations 1992*.**
- 5. Compliance with relevant health and safety legislation with regard to food, hygiene and provisions of toilet facilities.**
- 6. Appropriate Public Liability Insurance, with cover no less than \$10 million.**
- 7. Compliance with the Town’s *Beaches and Beach Reserves Local Law 2012*.**
- 8. All signage to be approved by the CEO one month prior to the event.**
- 9. Class this event as a “Charitable Event” and charge no fee for the event.**

Carried 5/0

10.1.4 OPEN WATER SWIMMING RACE - 2013

File Ref: SUB/1464
Attachments: [Event Application](#)
[Course Map](#)
[Letter of Support for Event Cottesloe SLSC](#)
Responsible Officer: Mat Humfrey
Author: Manager Corporate & Community Services
Sherilee Macready
Community Development Officer
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

The West Australian Swimming Association Inc. (SWA) is seeking approval to host the 2013 Swimming WA Open Water Swim Series Event No.1 from Cottesloe Beach on Saturday, 26 October 2013.

BACKGROUND

As the first event of the season, it is expected to draw a lot of interest, with 300 competitors and surf life saving club members actively involved, as well as many supporters. Races will be held at other Perth beaches over the season which runs from October to March.

Open Water Swimming Races consist of a number of simultaneous races, with distances ranging from 1.2km – 5km with a wide range of ages catered for. Races will commence at 8.00am and be open to the public.

The event will be held at Cottesloe Beach. The event will use the same start/finish, staging area and looped course for all four races.

Last year's event, held on the 28 October 2012, was highly successful and no major issues were brought to the attention of the Council.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Beach Policy - This event is in compliance with the Town of Cottesloe's Beach Policy.

STATUTORY ENVIRONMENT

Beaches and Beach Reserves Local Law 2012 has provisions for the maintenance and management of the beaches and beach reserves.

FINANCIAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Adequate arrangements are made for rubbish collection and removal of recyclable materials.

CONSULTATION

Officers sought feedback from Cottesloe Surf Life Saving Club and North Cottesloe Surf Life Saving Club on previous year's Open Water Swimming Race events. It was advised, that the 2012 event was overall a positive experience for the clubs.

Both Cottesloe Surf Life Saving Club and North Cottesloe Surf Life Saving Club are supportive of this year's event, and will assist with providing volunteers for water safety.

STAFF COMMENT

Surf Life Saving WA has been contracted as primary water safety provider for the series and will engage with all affected clubs.

A current Public Liability Insurance certificate has been provided as well as a comprehensive Risk Assessment and Management Plan, Event Plan, and Course Map.

The event organisers have indicated that they are anticipating 300 paid participants.

Due to the success of the organisers in previous events, the officer recommendation is to approve this application.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Rowell, seconded Mayor Morgan

THAT Council approve the application to hold the Open Water Swim Series Event at Cottesloe beach on Saturday 28 October 2013 from 8:00am to 12:00pm subject to the following conditions:

- 1. Adequate arrangements for rubbish collection and removal, including the provision for recycling.**
- 2. Provision of transport or parking plan and appropriate access/signage to and from the event, prior to the event.**
- 3. The event complies with the *Environmental Protection (Noise) Regulations 1997*.**

4. **The event complies with the requirements for sanitary facilities, access and egress, first aid and emergency response as per the *Health (Public Buildings) Regulations 1992*.**
5. **Provision of ‘certificates of currency’ to certify that organisers have adequate public liability and event insurance.**
6. **Compliance with additional relevant sections of the *Beaches and Beach Reserves Local Law 2012*.**
7. **All signage to be approved by the CEO one month prior to the event.**
8. **The event is classed as a “Community Event” and the fee of \$550 be paid prior to the event commencing.**

Carried 5/0

10.1.5 ICEA CLASSIC - 2013

File Ref: SUB/1464
Attachments: [ICEA Event Application](#)
[ICEA Event Site Map](#)
[Project Management Plan](#)
Responsible Officer: **Mat Humfrey**
Manager Corporate & Community Services
Author: **Sherilee Macready**
Community Development Officer
Proposed Meeting Date: **16 July 2013**
Author Disclosure of Interest Nil

SUMMARY

The Indigenous Communities Education & Awareness (ICEA) Foundation is seeking approval for their 4th ICEA Classic Event, to be held at the car park south of Cottesloe Surf Life Saving Club, on Saturday, 31 August 2013, between 7.30am and 5.30pm. Cottesloe has been involved in the annual event since its inception in 2010.

BACKGROUND

ICEA Classic is an annual youth run surfing event and cultural day organised by not-for profit organisation ICEA Foundation, with primary aims to:

- promote mutual respect in the community;
- raise participant's awareness of indigenous cultures;
- create positive experiences for indigenous and non-indigenous relationships; and
- to grow community awareness of environmental sustainability.

Previous events were held successfully at The Cove, 100m north of Isolators Reef, with primary support from North Cottesloe Surf Life Saving Club, and additional support from Cottesloe Surf Life Saving Club. Event applications were approved by the Town's Public Events Committee and Chief Executive Officer.

As the event has grown in popularity amongst members of the public, organisers have chosen to run this year's event south of Cottesloe Surf Life Saving Club, (refer attached Map), as a preferred location that can accommodate larger numbers of patrons.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Beach Policy – This event is in compliance with the Town of Cottesloe's Beach Policy.

STATUTORY ENVIRONMENT

Beaches and Beach Reserves Local Law 2012 has provisions for maintenance and management of the beaches and beach reserves.

FINANCIAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Event organisers have been directed to manage access to reef areas by competitors and members of the public attending the event, by encouraging people to use designated pathways.

CONSULTATION

Officers sought feedback from North Cottesloe Surf Life Saving Club and Cottesloe Surf Life Saving Clubs to gauge their support for the event.

North Cottesloe Surf Life Saving Club stated that they endorse all programs organised by the ICEA Foundation Inc. and will provide water safety and other assistance for this year's event. Cottesloe Surf Life Saving Club has been approached to request the use of their toilet facilities for patrons during the event.

The Town's Sustainability Officer, and Coastcare Officer both recently met with organisers to discuss sustainability and environmental awareness ideas for the event. One of the initiatives that came out of the meeting was for Officers to look into options for the Cott Cat bus to operate during the event.

STAFF COMMENT

Organisers recently applied to Council for a Community Donation to cover some of the costs for the event marquee, and were awarded \$5000 in the 2013/2014 Budget.

A Project Management Plan has been provided which includes a Risk Assessment Plan. A map of the event site indicating the location of the marquee has been provided. A current Public Liability Insurance Certificate, together with a comprehensive Risk Assessment Plan will be provided prior to the event.

With 70 competitors, and up to 1000 spectators expected, extra toilets and bins will be provided by the organisers.

If the Council charges beach hire for this event, under community classification, it would total \$550. The Town has not charged in the past for the use of The Cove for this event as there is little disruption to other patrons using the area. However, this year's event will be much larger and will result in the closure of a car park for at least 24 hours.

Due to the success of the organiser's previous events, the officer recommendation is to approve this application.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Mayor Morgan, seconded Cr Rowell

THAT Council approve the application to hold the 4th ICEA Classic Event south of Cottesloe Surf Life Saving Club on Saturday, 31 August 2013 from 7.30am to 5.30pm subject to the following conditions:

- 1. Adequate arrangements for rubbish collection and removal, including the provision for recycling.**
- 2. The event complies with the requirements for sanitary facilities, access and egress, first aid and emergency response as per the *Health (Public Buildings) Regulations 1992*.**
- 3. The event complies with the *Environmental Protection (Noise) Regulations 1997*.**
- 4. Compliance with the Town's *Beaches and Beach Reserves Local Law 2012*.**
- 5. Compliance with relevant sections of the Beach Policy.**
- 6. All signage to be approved by the CEO one month prior to the event.**
- 7. Provision of a 'certificate of currency' to satisfy that organisers have adequate public liability and event insurance.**
- 8. Provision of transport or parking options and appropriate access/signage to and from the event.**
- 9. Class the event as a "Charitable Event" and charge no fee for the event.**

Carried 5/0

**10.1.6 THREE BIN SYSTEM FOR SOURCE SEPARATION OF GREEN WASTE -
COMMUNITY FEEDBACK**

File Ref: SUB/375
Attachments: [May 2013 Report Proposal for a Three Bin System for Green Waste Separation](#)
[Resident Survey for a Three Bin System](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Darrell Monteiro
Principal Environmental Health Officer
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest: Nil

SUMMARY

In May 2013, Council resolved to:

1. Support in principal, the introduction of a third bin for residential green waste.
2. Seek feedback from the community on the proposed new Three Bin System.
3. Be presented with a report after July 2013 with the findings of the community feedback.

This report seeks Council's approval to continue with the project and make the necessary purchases for the introduction of the third bin system.

BACKGROUND

The May 2013 Council report provided detail about the Three Bin System for green waste separation. In summary:

Each single-residential property will receive:

- 1 x 120L bin with a red lid for general rubbish emptied weekly.
- 1 x 240L bin with a yellow lid for recyclables emptied fortnightly.
- 1 x 240L bin with a green lid for green waste emptied every fortnight alternating with the recycling week.
- 2 x annual verge-side green waste collections in March and September.
- 2 x annual verge-side bulk waste collections in May and November.

The Survey

Information was placed on Council's website, included in the June edition of the Cott page and brochures were hand delivered to all residents with various options for residents to complete the survey. Based on the survey results:

- The Town received a total of 335 responses between 8 June and 3 July.
- 319 voted Yes, in support of the project.
- 15 voted No.
- 1 was invalid.

Of the residents that voted in favour of the project, the sense of appreciation for the project was overwhelming. Many congratulated the Town on the move and several residents were hoping that the green bin could be introduced immediately.

The primary reasons for some residents not favouring the third bin were lack of space to store another bin and insufficient green waste to require a bin. This will be addressed by providing residents with a choice to *opt out* of the scheme if they find it unsuitable, although participation is to be encouraged.

Others were concerned about additional costs and charges and a couple raised added transport-related carbon emissions. It is important to note that there are no additional costs to residents and the project will create savings for Council and the residents from the second year onwards.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

The initial set-up cost for the purchase of green bins and red lids is estimated at \$130,000. This is not part of the 2013-14 budget and Council will need to allow for this expenditure between September and November by using existing reserves.

While this set-up cost will need to be met, it is believed that the lower disposal costs for green waste will offset a portion of this cost in the first year. Further, these cost savings in future years will not only see this initial cost recovered, but will be an ongoing benefit for the Town.

The bins and lids will remain as assets of the Town.

From fiscal year 2014 onwards, the three bin system will ensure significant savings for the Town as a result of:

- Reduced waste disposal costs (as green waste is cheaper to recycle).
- Reduced cost of verge collections.

In time, these savings will allow Council an opportunity to replenish any reserve funds used as part of the establishment of the service.

The added costs of collection and transport of green waste will be offset by the savings mentioned above.

The State Government, through the Waste Authority, is considering establishment grants for such initiatives and when these become available the Town will apply.

STAFFING IMPLICATIONS

It is anticipated that the project can be managed in-house.

The green bins being available to residents would save the Town in staff time and resources for additional verge clean-ups throughout the year.

SUSTAINABILITY IMPLICATIONS

Waste Management and Recycling

Commitment to reducing waste (e.g. reduced packaging, reduced material usage).

Commitment to resource efficiency (reducing, reusing, recovering, recycling).

CONSULTATION

Of the residents that responded to the survey, 95% are in favour of the project, an indication of overwhelming support.

STAFF COMMENT

To proceed with the project and introduce the third bin by December 2013, following Council's approval, the Town will:

1. Seek available grants and funding from the Waste Authority.
2. Organise a new waste collection contract with the provision for green waste collections.
3. Seek and contract a receiver for the Town's green waste, as required.
4. Prepare and implement an education package and program.
5. Purchase and replace red lids for 120L bins.
6. Purchase and supply green waste bins for all single-residential properties.

CONCLUSION

Residents of Cottesloe have sustainability in mind and have indicated overwhelmingly in support of introducing a three bin system for source separation of green waste as proposed in this report.

The three bin system is an initiative that is sustainable, financially viable and also popular with, and supported by the community.

VOTING

Absolute Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Rowell, seconded Cr Strzina

THAT Council:

1. **Endorse the introduction of a three bin system for residential green waste.**
2. **Amend the current budget to create capital expenditure of \$130,000 for the purchase of necessary infrastructure, with corresponding transfer from the waste management and infrastructure reserves.**

Carried 5/0

10.1.7 DELEGATED POWERS

File Ref: SUB/38
Attachments: [Delegations List](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Carl Askew
Chief Executive Officer
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

In order to expedite decision-making within the Town of Cottesloe, a recommendation is made to delegate a number of powers and duties to the Chief Executive Officer (and specialist officers) as provided for in the Local Government Act (1995) and other related Acts, Regulations and local laws.

BACKGROUND

Delegations allow the CEO (and specialist officers) to make decisions under the authority of Council without having to constantly refer business of a routine nature to Council.

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by relevant legislation. This is consistent with the Town's commitment to a strong customer service focus. Delegations are to be reviewed in accordance with the local Government Act 1995 once every financial year.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Sections 5.42, 5.43 and 5.44 of the *Local Government Act (1995)* provide as follows:-

5.42. Delegation of some powers and duties to CEO

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

* *Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

5.43. Limits on delegations to CEO's

A local government cannot delegate to a CEO any of the following powers or duties:-

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) any power or duty that requires the approval of the Minister or the Governor; or
- (i) such other powers or duties as may be prescribed.

5.44. CEO may delegate powers and duties to other employees

(1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

(3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —

(a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and

(b) the exercise of that power or the discharge of that duty by the CEO's delegate,

are subject to any conditions imposed by the local government on its delegation to the CEO.

(4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.

(5) In subsections (3) and (4) —

conditions includes qualifications, limitations or exceptions.

[Section 5.44 amended by No. 1 of 1998 s. 14(1).]

FINANCIAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Nil

STAFF COMMENT

No additional delegations are recommended from the list that was approved by Council in 2012.

Delegations are recommended on the basis of operational efficiency as it is considered more practical for these activities to be delegated, with the responsibility for administration held by the CEO or respective specialist officers who is both "registered" and qualified to administer such delegations, in this case, specifically the Principal Building Surveyor.

Some delegations are "on-delegated" from the CEO to other specialist officers such as Principal Environmental Health Officer, Manager Development Services, Manager Corporate and Community Services.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Strzina, seconded Mayor Morgan

THAT Council delegate the powers and duties to the Chief Executive Officer and/or respective specialist officers, effective to 30 June, 2014 as submitted in the attachment of the 16 July 2013 Works and Corporate Services Committee.

Carried 5/0

10.1.8 POLICY REVIEW – COMMUNICATION

File Ref: POL/24
Attachments: [Updated Communication Policy July 2013](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Carl Askew
Chief Executive Officer
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

The Town of Cottesloe policy for Communication has been amended by Council staff. This report recommends that Council adopt the policy, noting some changes have been recommended.

BACKGROUND

A process of review and update for all Council policies has been implemented by the Administration and policies are being presented to Council as they are reviewed for endorsement.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

This item relates to the amendment of a Council Policy.

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Nil

STAFF COMMENT

This policy has been reviewed to ensure it is relevant to the Town of Cottesloe's current working environment.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Rowell, seconded Cr Strzina

THAT Council adopt the updated Policy on Communication as per attached in the Works and Corporate Committee agenda 16 July 2013.

Carried 5/0

10.2 ENGINEERING

10.2.1 CHANGE OF STREET TREE SPECIES, ALEXANDRA AVENUE

File Ref: SUB/419
Attachments: [Plan of Street](#)
[Letters from Residents](#)
[Report from the Works Supervisor](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Geoff Trigg
Manager Engineering Services
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

Objections have been received from residents in Alexandra Avenue, Cottesloe, to the replacement of a Coral tree on the street verge lost due to a storm, with a WA Peppermint tree.

The recommendation is that Council:

1. Retain the WA Peppermint tree replacement on the verge of number 10 Alexandra Avenue, in keeping with the existing Street Tree Policy.
2. Thank the residents who have made comments on this matter and inform them of Council's decision.

BACKGROUND

The majority of street trees in Alexandra Avenue are Coral trees, normally found in Africa, India and South East Asia.

In a recent storm five trees were lost in Alexandra Avenue and Parry Street, all being Coral trees, with no other trees falling in Cottesloe. A number also lost large branches in the storm. One car was crushed in Parry Street and another tree fell between two cars, doing minor damage. A substantial effort was made to clear up debris and undertake pruning required due to branches being ripped from these trees.

As has been the case with other Coral trees being blown down or collapsing in Cottesloe, an alternative native species was chosen as replacements (WA Peppermint trees) for both Alexandra Avenue and Parry Street.

All complaints received regarding this change of street tree species relate to the single tree fronting number 10 Alexandra Avenue.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Council's Street Tree Policy applies.

Applicable points made in the policy are:

- "Objective – Promoting the use of indigenous vegetation..."
- "Issues – Many existing tree species in Cottesloe were poorly chosen in the past and these mature trees are providing a variety of problems."
- "Issues – Normal maintenance costs are ongoing and the cost of damage caused by street trees in major storms can be very high"
- "Policy – Item 9: The Town of Cottesloe will maintain a street tree species list of the most suitable tree species for the different soil and micro climate areas of the Town, plus species determined as no longer suitable for new planting as street trees."

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Coral trees have proved to be more expensive to maintain and more susceptible to collapse or major damage in storms.

STAFFING IMPLICATIONS

Coral trees require more maintenance efforts when mature, hence greater staff time.

SUSTAINABILITY IMPLICATIONS

Coral trees are exotic, non Australian trees. Peppermint trees are indigenous to the area and one of use by local bird and insect species.

CONSULTATION

Applicable residents were informed that replacement trees for those removed would be installed. Street tree species selection is made by staff in conformity with Council's policy. Copies of complaint letters are included in the attachments.

STAFF COMMENT

Coral trees have not been on the approved species list for new street trees for a number of years. They are known to blow over or suffer major damage in a storm. This species in Alexandra Avenue and Parry Street were the only trees to blow over or lose major branches in this particular storm, in the Town of Cottesloe.

The Works Supervisor's comments point out that the Coral tree is the majority species in those two streets but a number of other species exist as well and have been there for many years. One car was crushed and another car suffered minor damage in the recent storm in Parry Street from Coral trees falling.

In order to follow directions given in Council's Street Tree Policy and not repeat the species selection mistakes of the past, WA Peppermint trees were selected as the replacements for the lost Coral trees.

In regards to the comments made by residents the following applies:

- This is not “the odd man out” tree in the street. A number of other species have existed in Alexandra Avenue and Parry Street for years.
- There is no “Heritage verge Streetscape” for Alexandra Avenue.
- Any street tree replacements funded by Council will be a seedling or “juvenile” tree. Council does not fund semi mature tree replacements on road verges.
- As much as possible staff try to stick to the directions given by Council policy. Replacement of poorly chosen species, particularly when they die or blow over, with proven long lasting species, particularly indigenous species, has been taking place for many years.

VOTING

Simple Majority

COMMITTEE DISCUSSION

Cr Rowell stated that he had received numerous calls and emails from residents in Alexandra Avenue regarding this issue. Cr Rowell advised the residents appear united in their support for a Flame tree on the verge of number 10 Alexandra Avenue. Cr Rowell referred to reports residents had sent him with information from arborists suggesting that the Coral trees have been pruned incorrectly.

Cr Strzina referred to the Officer Recommendation and stated that he believed Council should follow the current Street Tree Policy, including planting native species trees. Cr Rowell stated that the Flame trees give Alexandra Avenue its character and to gradually replace them with native trees would change the whole ambience of the street. Cr Pyvis commented that Flame trees are the predominant species in the street and that should be upheld.

OFFICER RECOMMENDATION

Moved Mayor Morgan, seconded Cr Rowell

THAT Council:

1. Retain the WA Peppermint Tree replacement on the verge of number 10 Alexandra Avenue, in keeping with the existing Street Tree Policy.
2. Thank the residents who have made comments on this matter and inform them of Council’s decision.

AMENDMENT

Moved Mayor Morgan, seconded Cr Rowell

That point 1 of the recommendation read “Replace the WA Peppermint tree with a Flame tree on the verge of number 10 Alexandra Avenue.”

That the following text be added to point 2 of the Officer Recommendation “invite residents to provide Council with any expert advice they have received while investigating this issue.”

Carried 4/1

COMMITTEE RECOMMENDATION

THAT Council:

- 1. Replace the WA Peppermint tree with a Flame tree on the verge of number 10 Alexandra Avenue.**
- 2. Thank the residents who have made comments on this matter, inform them of Council's decision and invite residents to provide Council with any expert advice they have received while investigating this issue.**

THE AMENDED SUBSTANTIVE MOTION WAS PUT

Carried 4/1

**10.2.2 REALIGNMENT OF CURTIN AVENUE, SOUTH OF MARINE PARADE,
COTTESLOE - PRINCIPAL SHARED PATH**

File Ref: SUB/440
Attachments: [Main Roads Meeting Details](#)
[Realignment of Curtin Avenue Plans](#)
[Message from MES to Mayor and Councillors](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Geoff Trigg
Manager Engineering Services
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

Main Roads WA has recently supplied plans for the realignment of Curtin Avenue from Leighton to Marine Parade, Cottesloe, over the next 3 years. No Principal Shared Path works have been included for this project.

The recommendation is that Council:

Write to the Local State Member and Premier of WA, Hon Colin Barnett MLA, the Minister for Transport and the Commissioner for Main Roads to request the missing section of the Principal Shared Path between Leighton and Marine Parade, Cottesloe, be included in the design and construction of the Curtin Avenue Realignment project for the same section.

BACKGROUND

The facts concerning this project are:

- It is a 3 year project with a \$40m budget, with \$20m to be spent in 2013/14 on data collection, survey and design. The second year budget is \$11m and in the third year the remainder of the \$40m will be spent on actual construction.
- It is 'early days' regarding the final design. The new road will be a single lane in both directions but with generous widths for lanes and unsealed shoulders.
- It has not been determined how the north end will be finished i.e. how the existing Council roundabout at the Marine Parade intersection will be treated and if the originally proposed Wellington Street subway under the rail line to the new road will be installed.
- No secondary works are included in the new road construction. There is no Principal Shared Path construction proposed for the new route in this project in the \$40m budget. In addition, no upgrades of beach parking or access are included.
- This project was promised before the recent State Election. Main Roads staff do not know why this section has been funded before other sections. It is also not known whether the new alignment will be renamed Curtin Avenue and an alternative name given to the old alignment or whether this will be a new section of the West Coast Highway.

STRATEGIC IMPLICATIONS

Council's main strategic document relating to the Principal Shared Path is the Local Bike Plan 2008 – 2014. One of the main objectives of this Plan is the extension of the Principal Shared Path south of Grant Street through Cottesloe towards Fremantle.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Staff have attended an information session with Main Roads WA staff covering the proposed 3 year program for the realignment of Curtin Avenue south of Marine Parade. The meeting was also attended by officers from the Town of Mosman Park and the City of Fremantle.

STAFF COMMENT

The presentation of Main Roads WA plans to Council staff for the realignment of Curtin Avenue south of Marine Parade underlined the fact that the first year of the 3 year \$40m project would be surveying the route, gathering of all applicable information and design of the new road section only. Main Roads WA had no directions to include design and provision of a parallel aligned section of the Principle Shared Path.

Council's Bike Plan Working Group has discussed this issue and is of the opinion that the opportunity should not be missed to emphasise to the Local State Member, the Minister for Transport and Main Roads WA that design and construction of a section of the Principal Shared Path between Marine Parade and Leighton should take place as part of the road construction process.

This would allow an early completion of this missing section of the Principal Shared Path, construction would be at a lower cost than as a 'stand alone' future project and the road design process would ensure that the best alignment and design features would be included.

It was also pointed out that the only recent accident or fatality on the existing applicable section of Curtin Avenue was the death of a cyclist and yet no solution to improve the lot of cyclists on this road is proposed.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Rowell, seconded Cr Hart

THAT Council write to the Local State Member and Premier of WA, Hon Colin Barnett MLA, the Minister for Transport and the Commissioner for Main Roads to request the missing section of the Principal Shared Path between Leighton and Marine Parade, Cottesloe, be included in the design and construction of the Curtin Avenue Realignment project for the same section.

Carried 5/0

10.3 FINANCE

10.3.1 STATUTORY FINANCIAL REPORTS FOR THE PERIOD 1 JULY 2012 TO 30 JUNE 2013

File Ref: SUB/137
Responsible Officer: Mat Humfrey
Manager Corporate & Community Services
Author: Wayne Richards
Finance Manager
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

The purpose of this report is to present the Statutory Financial Statements and other supporting financial information for the period 1 July 2012 to 30 June 2013 to Council.

BACKGROUND

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Financial reporting is a statutory requirement under the Local Government Act 1995.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Nil

STAFF COMMENT

The Statement of Financial Activity on page 1 of the attached Financial Statements shows favourable operating revenue of \$937,012 or 41%. All material variances are detailed in the Variance Analysis Report on pages 7 to 12 of the attached Financial Statements. Operating expenditure is \$6,156 more than the budgeted amount however this figure will increase once all year end accruals have been processed and the final year end position will be provided in the Annual Financial Statements for

2012-2013. Capital expenditure is reported in detail on pages 28 to 31 of the attached Financial Statements.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Rowell, Seconded Cr Strzina

THAT Council receive the Statutory Financial Statements including other supporting financial information as submitted to the 16 July 2013 meeting of the Works and Corporate Services Committee.

Carried 5/0

10.3.2 SCHEDULES OF INVESTMENTS AND LOANS AS AT 30 JUNE 2013

File Ref: SUB/150 & SUB/151
Responsible Officer: Mat Humfrey
Author: Manager Corporate & Community Services
Wayne Richards
Finance Manager
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

The purpose of this report is to present the Schedule of Investments and the Schedule of Loans as at 30 June 2013, as included in the attached Financial Statements, to Council.

BACKGROUND

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Financial reporting is a statutory requirement under the Local Government Act 1995.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Nil

STAFF COMMENT

The Schedule of Investments on page 22 of the attached Financial Statements shows that \$2,786,146.75 was invested as at 30 June 2013. Approximately 38% of the funds are invested with National Australia Bank, 35% with Westpac Bank, 17% with Commonwealth Bank and 10% with Bankwest.

The Schedule of Loans on page 23 of the attached Financial Statements shows a balance of \$5,870,772.29 as at 30 June 2013. Included in this balance is \$337,611.36 that relates to self supporting loans.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Rowell, Seconded Cr Strzina

THAT Council receive the Schedule of Investments and the Schedule of Loans as at 30 June 2013. These schedules are included in the attached Financial Statements as submitted to 16 July 2013 meeting of the Works and Corporate Services Committee.

Carried 5/0

10.3.3 LIST OF ACCOUNTS PAID FOR THE MONTH OF JUNE 2013

File Ref: SUB/137
Responsible Officer: Mat Humfrey
Author: Manager Corporate & Community Services
Wayne Richards
Finance Manager
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

The purpose of this report is to present the List of Accounts Paid for the month of June 2013, as included in the attached Financial Statements, to Council.

BACKGROUND

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Financial reporting is a statutory requirement under the Local Government Act 1995.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Nil

STAFF COMMENT

The List of Accounts Paid in June 2013 is included in the report on pages 13 to 19 of the attached Financial Statements. The following significant payments are brought to Council's attention;

- \$39,508.60 to B & N Waste for a bulk and green waste collection
- \$48,206.00 to Transpacific Cleanaway for waste collection services
- \$193,256.58 to Roads 2000 for various works including the car park works at Station Street.
- \$47,258.75 to Cubic Solutions for drainage/car park works at Station Street.
- \$86,299.19 & \$86,076.28 to Town of Cottesloe staff for fortnightly payroll.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Rowell, Seconded Cr Strzina

THAT Council the List of Accounts Paid for the Month of June 2013 as included in the attached Financial Statements, as submitted to the 16 July 2013 meeting of the Works and Corporate Services Committee.

Carried 5/0

10.3.4 RATES AND SUNDRY DEBTORS AS AT 30 JUNE 2013

File Ref: SUB/145
Responsible Officer: Mat Humfrey
Author: Manager Corporate & Community Services
Wayne Richards
Finance Manager
Proposed Meeting Date: 16 July 2013
Author Disclosure of Interest Nil

SUMMARY

The purpose of this report is to present the Rates and Sundry Debtors Outstanding as at 30 June 2013, as included in the attached Financial Statements, to Council.

BACKGROUND

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Financial reporting is a statutory requirement under the Local Government Act 1995.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Nil

STAFF COMMENT

The Sundry Debtors Report on pages 24 to 27 of the attached Financial Statements shows a total balance outstanding of \$163,730.98 of which \$148,770.52 relates to the current period. The balance of aged debtors is \$14,960.46.

The Statement of Financial Position on page 4 of the attached Financial Statements shows total rates outstanding of \$263,275. Of this amount, \$198,596 is deferred and the balance of rates as a current asset is \$64,679 which compares favourably in comparison to the \$107,140 outstanding as at 30 June 2012.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Rowell, Seconded Cr Strzina

THAT Council receive the Rates Outstanding and Sundry Debtor Reports as at 30 June 2013. This information is presented in the attached Financial Statements as submitted to the 16 July 2013 meeting of the Works and Corporate Services Committee.

Carried 5/0

11 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY:**12.1 ELECTED MEMBERS**

Nil

12.2 OFFICERS

Nil

13 MEETING CLOSED TO PUBLIC**13.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

13.2 PUBLIC READING OF RECOMMENDATIONS THAT MAY BE MADE PUBLIC

Nil

14 MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 7:30 PM.

CONFIRMED: PRESIDING MEMBER _____ Date: .../.../...