Building Plan Search Request

Town of Cottesloe

House/Street No:	Lot No:	Street Name:

Agent/Applicant Details

Name:	
Address: Postcode:	
Phone:	Email:

Owners Details

Name:	
Address: Postcode:	
Phone:	Email:
Signature:	If unsigned, letter of authority from owner/strata is attached □ Yes □ No

Search Details

Please specify the type of Building plans required*

□ Site plan □ Elevations □ All plans on file

□ Floor Plans □ Structural/Engineering □ Other _____

Approximate Year of Construction ** _____

* Please note that Council will still charge the search fee if there is no information on file for that property.

** Council has limited archives available for properties constructed prior to 1965.

Copy Type

□ Hard copy ^ □ Electronic □ Both ^

Fees

Plan Search fee - $132.00

^ Photocopying costs are listed in the Town of Cottesloe's annual schedule of fees and charges.

Requests provided in full will be completed within ten days business days of receipt of payment

Office Use Only

Search Fee Receipt # _____ Copying Fee _____ Copying Receipt # _____